

Example of Housing Element Contents

Document #5, General Plan / Housing Element Update

Below is a Sample Housing Element Table of Contents. The primary tasks of this committee in updating the Housing Element will be focused on the following sections: Section 4 (Analysis of Housing Sites) and Section 6 (Housing Goals, Objectives, Policies, and Actions).

Section 4 (Analysis of Housing Sites): This will likely take the bulk of your time in the Housing Element update. Your meetings will begin with discussion of the existing policy framework in Davis, with recognition of other planning efforts in the region. Staff will recommend and the committee will discuss policies to use when reviewing potential sites that could be zoned for future housing development. The committee's draft criteria will go to the Planning Commission and City Council for direction, and will be the topic of a community workshop where additional input will be gained. The committee will use an adopted criteria and information provided by city staff (including infrastructure capacity, flood designations, zoning, etc.) to discuss and make recommendations to Council on which sites should be included in the Housing Element in order to accommodate the City's RHNA allocation. An appendix of the Housing Element will be the complete list of sites, or site inventory that will fulfill the allocation.

Work on this section will also relate to and overlap with the requirements of Section 7 (Implementation Program), where the future actions of City staff to ensure provision of the sites listed in the site inventory will be included. The program will ensure steps like: processing project applications on sites, rezoning the listed sites (as necessary), adopting any proposed city incentives, and continuing local efforts in the city's affordable housing program.

Section 6 (Housing Goals, Objectives, Policies, and Actions): The committee will be provided information on the existing housing policies and the city's progress on those. Upon review of the existing policies, the committee can discuss and propose changes, additions, and deletions of housing policies for the upcoming Housing Element. Based on Council's direction to the committee, major city policies, such as the city's affordable housing requirements, are to remain in their current form without significant changes.

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