

# AGENDA

## City of Davis General Plan / Housing Element Update Steering Committee

Thursday, April 19, 2007, 7:00 P.M.  
2500 Fifth Street, Police Department Community Room

Committee Members: Lucas Frerichs, Jay Gerber, Pam Gunnell, Mike Harrington, Donna Lott, Eileen Samitz, Ellen Shields, Mark Siegler (Vice Chair), Maynard Skinner, Mark Spencer, Kristin Stoneking, Norma Turner, Bob Traverso, Luke Watkins, Kevin Wolf (Chair).

Staff: Bob Wolcott, Danielle Foster.

Consultant: Jeff Baird

- 
- 7:00 1. Call to Order.**
- 7:05 2. Approval of Agenda.**
- 7:10 3. Approval of Summary Minutes.**  
Summary minutes of the March 22, 2007 meeting. *Note that the summary minutes and audio recordings can be found on the City of Davis web site ([www.cityofdavis.org](http://www.cityofdavis.org)).*
- 7:15 4. Public Comments.**  
This is the time for the public to address the Steering Committee on matters not listed on the agenda. Presentation time will be at the discretion of the chairperson.
- 7:20 5. Finalize Community Workshop #1 Approach.** Determine staffing by Committee members at workshop stations. *Note the change of date from May 17, 2007 to May 24, 2007 due to the "Celebrate Davis" event.*
- 7:50 6. Finalize Working Draft of Site Worksheet.**
- Finalize working draft of "Background Information" section.
  - Finalize working draft of "Assessment Factors" section (distilled from brainstorming discussion on March 22, 2007). See additional suggestions received from Planning Commission member Mike Levy at check-in meeting on April 11, 2007.
  - Finalize working draft of "Development Potential and Issues" section.
  - Finalize working draft of "Considerations for Development Conditions" section.
  - Discuss working draft of "Informational Needs, Overall Objectives, and Implementation Actions" section at next Committee meeting.

- 8:20 7. Finalize Working Draft List of Potential Sites.** Add potential sites to list.
- 8:35 8. Feedback on Draft Scope of a Housing Needs Analysis.** (This was a major item of the information requested by Committee on March 22, 2007.) Provide comments.
- 8:55 9. Written Communications.**  
*Written communications will be circulated. The Committee may discuss these items.*
- a. Information submitted by Covell Village Partners on April 12, 2007 regarding site facts and criteria.
- 9:00 10. Check-in and Preparation for Future Agendas.**
- a. Review and confirm “Project Process” and “Near-Term Meetings and Schedule.”
- b. List of items for May 31, 2007 meeting:
- Review feedback from Community Workshop #1.
  - Refine working draft of assessment factors.
  - Refine working draft list of potential sites.
  - Refine working draft of site worksheet.
  - Discuss working draft of “Informational Needs, Overall Objectives, and Implementation Actions” section at next Committee meeting.
  - Continue discussing overall process for evaluating, prioritizing and selecting sites.
  - Discuss and decide if Committee should do a bus tour of potential sites.
- c. List of items of interest for future agendas.
- Continue to receive information on potential development sites that Yolo County is considering near Davis to meet their RHNA.
  - Balancing RHNA, 1% growth guideline and needs of City with those of Yolo County.
  - Bus tour of potential sites.
  - Invitation of experts to Committee meetings including finance, public works, public safety, realtors, property managers, etc. for additional information to assist in site evaluation factors.
- d. Decide if additional meetings should be planned.
- 9:20 11. Adjournment, Next Scheduled Meeting Date.** May 31, 2007 at Police Department Community Room, 2500 Fifth Street.

General notes:

1. The agenda and related documents are posted on the City of Davis web site ([www.cityofdavis.org](http://www.cityofdavis.org)) under Current Issues, General Plan/Housing Element Update, Documents.
2. The numeric order of items on this agenda is for convenience of reference. Items may be taken out of order upon request. Public comments may be continued later in the meeting agenda.
3. The City of Davis is committed to providing full access to these proceedings. Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assisted listening devices or other considerations should be made through Bob Wolcott by calling 530-757-5610 or 757-5666 (TDD).

The City does not transcribe its proceedings. Persons who wish to obtain a verbatim record should arrange for attendance by a court reporter or for some other acceptable means of recordation. Such arrangements are at the sole expense of the person requesting the recordation. Staff may use recording devices during meetings to assist with preparation of minutes.

*o/bwolcott/gp update steer com agenda 041907.doc*