

AGENDA

City of Davis General Plan / Housing Element Update Steering Committee

**Thursday, March 8, 2007, 7:00 P.M.
2500 Fifth Street, Police Department Community Room**

Committee Members: Lucas Frerichs, Jay Gerber, Pam Gunnell, Mike Harrington, Donna Lott, Eileen Samitz, Ellen Shields, Mark Siegler (Vice Chair), Maynard Skinner, Mark Spencer, Kristin Stoneking, Norma Turner, Bob Traverso, Luke Watkins, Kevin Wolf (Chair).

Staff: Danielle Foster, Julie Vyfhuis, Bob Wolcott.

- 7:00 1. Call to Order.**
- 7:05 2. Approval of Agenda.**
- 7:10 3. Approval of Summary Minutes.**
- a. Summary minutes of the February 22, 2007 meeting.
(Note: Summary minutes and audio recordings can be found on the City of Davis web site (www.cityofdavis.org), "What's New" section, and "2013 General Plan / Housing Element Update" item.)
 - b. The amended summary minutes of the February 8, 2007 meeting, approved by consensus with amendments on February 22, 2007, are provided for information.
 - c. Brief answers to questions raised at the February 8, 2007 meeting.
- 7:15 4. Public Comments.**
This is the time for the public to address the Steering Committee on matters not listed on the agenda. Presentation time will be at the discretion of the chairperson.
- 7:20 5. Meeting Ground Rules.**
Proposal to adopt ground rules. *See this proposal in the packet distributed previously for February 22, 2007 meeting.*
- 7:30 6. Draft Time Line for General Plan / Housing Element Update.**
Identify potential problems in draft time line. In addition, staff will review a "Housing Element Update and Certification Process" flowchart.
- 7:45 7. Policy for Dealing With Written Communications.**

Discuss and approve a policy for written communications. Staff proposes the following:

1. *New written communications will be noted in each agenda and will have a city website link for committee members to access. (Note: A hardcopy of the communication will not be provided.)*
2. *Authors of written communications who wish for committee members to receive a hardcopy may:*
 - a. *Provide copies of the written communication to city staff a minimum of one week prior to a committee meeting date if they want staff to distribute the information in the committee packets; or*
 - b. *Provide copies of the written communication to city staff prior to, or at commencement of, a meeting for distribution to committee members at that meeting.*
3. *Copyrighted items will not be reproduced for distribution to the committee.*

8:00 8. Background Information.

Staff will review background information for the Steering Committee. The Committee may discuss these items.

- a. Summary of relevant policies in the existing General Plan and Housing Element, and housing requirements.
- b. 1% growth guideline resolution adopted by City Council on March 8, 2005.
- c. Issue brief: "Growth Requirements Under State Law". *Note: See this paper in packet for February 22, 2007 meeting.*
- d. Issue brief: "What Can Count Toward the Regional Housing Needs Allocation".
- e. SACOG FAQs on Regional Housing Needs Plan. Draft Regional Housing Needs Allocation numbers from SACOG. *Note: For more SACOG information, see materials under Written Communications item 9a, including SACOG Proposed Draft Methodology for RHNA.*
- f. Other information for developing assumptions and evaluation criteria for available sites (in addition to General Plan policies):
 - SACOG Blueprint Smart Growth principles.
 - City Council goals for 2007-2008 adopted by City Council in January 2007.
- g. Draft list and map of potential sites that may count toward Regional Housing Needs Allocation.

8:45 9. Written Communications.

The following written communications will be circulated. The Committee may discuss these items.

- a. Email from Donna Lott, with attached RHNA materials from SACOG.
- b. Email from Bob Traverso, with an attached example of assumptions.

8:50 10. Preparation for Future Agendas.

- a. The preliminary agenda for the March 22, 2007 meeting is:
 - 7:00, Call to Order.
 - 7:05, Approval of Agenda.
 - 7:10, Approval of Summary Minutes.
 - 7:15, Public Comments.

7:20, Background Information.

- Issue brief: Preliminary information on infrastructure capacity.
- Issue brief: Summary of other planning efforts in region.

7:40, Develop Assumptions and Criteria for Evaluation of Potential Sites.

- Introduce consultant.
- Draft of assumptions and criteria for site evaluations.
- Review draft of worksheet for individual sites.
- Consider appointment of a subcommittee for further work.

9:00, Written Communications.

9:05, Preparation for Future Agendas.

9:20, Adjournment, Next Scheduled Meeting Date.

- b. List of items of interest for future agendas.
- c. Decide if additional meetings should be planned.

9:00 13. Adjournment, Next Scheduled Meeting Date. March 22, 2007 at Police Department Community Room, 2500 Fifth Street.

General notes:

1. Agenda available on-line: <http://www.cityofdavis.org/meetings/agenda.cfm?c=12>
2. The numeric order of items on this agenda is for convenience of reference. Items may be taken out of order upon request. Public comments and staff / committee member comments may be continued later in the meeting agenda.
3. The City of Davis is committed to providing full access to these proceedings. Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assisted listening devices or other considerations should be made through Bob Wolcott by calling 530-757-5610 or 757-5666 (TDD).
4. The City does not transcribe its proceedings. Persons who wish to obtain a verbatim record should arrange for attendance by a court reporter or for some other acceptable means of recordation. Such arrangements are at the sole expense of the person requesting the recordation. Staff may use recording devices during meetings to assist with preparation of minutes.

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