



LANDSCAPE PROJECT CERTIFICATE OF COMPLETION FORM

This certificate is to be filled out by the project applicant upon completion of the landscape project and submitted to the City with all the necessary parts for review.

PART 1. PROJECT INFORMATION SHEET

Project Name		Date
Name of Project Applicant	Telephone No.	
	Fax No.	
Title	Email Address	
Company	Street Address	
City	State	Zip Code

Project Address and Location:

Street Address	Parcel, tract or lot number, if available.	
City	State	Zip Code

Property Owner or his/her Designee:

Name	Telephone No.	
	Fax No.	
Title	Email Address	
Company	Street Address	
City	State	Zip Code

Property Owner

“I/we certify that I/we have received copies of all the documents within the Landscape Documentation Package and the Certificate of Completion and that it is our responsibility to see that the project is maintained in accordance with the Landscape and Irrigation Maintenance Schedule.”

Property Owner Signature Date

Please answer the questions below:

1. Date the Landscape Documentation Package was submitted to the City of Davis: _____
2. Date the Landscape Documentation Package was approved by the City of Davis: _____
3. Date that a copy of the Water Efficient Landscape Worksheet (including the Water Budget Calculation) was submitted to the local water purveyor: _____

PART 2. CERTIFICATION OF INSTALLATION ACCORDING TO THE LANDSCAPE DOCUMENTATION PACKAGE

“I/we certify that based upon periodic site observations, the work has been substantially completed in accordance with the ordinance and that the landscape planting and irrigation installation conform with the criteria and specifications of the approved Landscape Documentation Package.”

Signature*	Date	
Name (print)	Telephone No.	
	Fax No.	
Title	Email Address	
License No. or Certification No.		
Company	Street Address	
City	State	Zip Code

*Signer of the landscape design plan, signer of the irrigation plan, or a licensed landscape contractor.

PART 3. IRRIGATION SCHEDULING

- Attach parameters for setting the irrigation schedule on controller per ordinance Section 40.42.130.

PART 4. SCHEDULE OF LANDSCAPE AND IRRIGATION MAINTENANCE

- Attach schedule of Landscape and Irrigation Maintenance per ordinance Section 40.42.140.

PART 5. LANDSCAPE IRRIGATION AUDIT REPORT

- Attach Landscape Irrigation Audit Report per ordinance Section 40.42.150.

PART 6. SOIL MANAGEMENT REPORT

- Attach soil management report, if not previously submitted with the Landscape Documentation Package per ordinance Section 40.42.080.
- Attach documentation verifying implementation of recommendations from soil management report per ordinance Section 40.42.080.

PART 7. CERTIFICATE OF COMPLETION SUBMITTAL CHECKLIST

- Complete the attached checklist of the submittal requirements.

For Office Use Only:

Application/Permit No.	Received by:	Reviewed By:
	Received Date:	Approved Date:

PART 7. CERTIFICATE OF COMPLETION SUBMITTAL CHECKLIST

Applicant to indicate compliance with requirements. Include notes if necessary.

SUBMITTAL REQUIREMENTS	Y/N	APPLICANT NOTES	STAFF NOTES
1. PROJECT INFORMATION			
A. Project Name and Date.			
B. Applicant name and information.			
C. Owner name and information.			
D. Project address.			
E. Signed certification statement of property owner.			
F. Completed checklist of documents in package.			
2. CERTIFICATION OF INSTALLATION			
A. Signed certification of installation by installer.			
B. Installer contact information.			
3. IRRIGATION SCHEDULE			
A. Regulated by automatic irrigation controllers.			
B. Overhead irrigation scheduled between 8 p.m. and 10 a.m.			
C. Applied water is equal to or less than MAWA.			
D. Includes different scheduling parameters for:			
i. Plant establishment period.			
ii. Established landscape.			
iii. Temporarily irrigated areas.			
E. Schedule for each station considers following criteria:			
i. Irrigation interval.			
ii. Irrigation run times.			
iii. Number of cycle starts.			
iv. Amount of water applied on monthly basis.			
v. Application rate setting.			
vi. Root depth setting.			
vii. Plant type setting.			
viii. Soil type.			
ix. Slope factor setting.			
x. Shade factor setting.			
xi. Irrigation uniformity or efficiency setting.			

SUBMITTAL REQUIREMENTS	Y/N	APPLICANT NOTES	STAFF NOTES
4. LANDSCAPE/IRRIGATION MAINTENANCE SCHEDULE			
A. Includes a regular maintenance schedule addressing but not limited to the following:			
i. Routine inspection.			
ii. Adjusting and repairing to irrigation system.			
iii. Aerating and dethatching turf.			
iv. Replenishing mulch.			
v. Pruning and weeding.			
vi. Removing obstructions to emission devices.			
B. Equipment repair to be done with originally-installed components or equivalent.			
C. Landscape maintenance should use sustainable and environmentally-friendly practices.			
5. IRRIGATION AUDIT REPORT			
A. Audit completed by certified landscape irrigation auditor.			
B. Irrigation audit report may include, but is not limited to:			
i. Inspection.			
ii. System tune-up.			
iii. System test with distribution uniformity.			
iv. Reporting overspray or runoff that overflows.			
v. Preparation of irrigation schedule.			
6. SOIL MANAGEMENT REPORT			
A. Provide copy of report <u>OR</u> Report has already been provided as part of the Landscape Documentation Package. (specify which)			
B. Includes soil analysis.			
C. Verification of implementation of report recommendations.			