



City of Davis
 Community Services Department
 23 Russell Blvd. – Davis, CA 95616
 (530) 757-5626 - fax (530) 758-0204
<http://www.cityofdavis.org>



Resv. #
H.H.#

Pool Use Application

Name : _____ Application Date: _____
Last First

Organization Name: _____ E-mail Address: _____

Address: _____ City: _____ Zip: _____

Phone (home): _____ Phone (work): _____

Additional Contact Person: _____ Phone: _____

Refund Check Payable To: _____ Address: _____

Please Check Applicable Boxes: Resident Non-Resident Individual Non-Profit
 Non-Profit Number: _____ For Profit

Pool Facility and Event Times

Indicate rooms desired and reservation times requested.

Arroyo Pool	Manor Pool	Community Pool	Civic Pool	Start Time	End Time
<input type="checkbox"/> Lap Pool	<input type="checkbox"/> Lap Pool	<input type="checkbox"/> Lap Pool	<input type="checkbox"/> Lap Pool		
<input type="checkbox"/> Instructional Pool	<input type="checkbox"/> Instructional Pool	<input type="checkbox"/> Instructional Pool	<input type="checkbox"/> Dive Well		
	<input type="checkbox"/> Dive Well				
	<input type="checkbox"/> Splash Pad				

Event Information

Event Date: _____

Expected Attendance: _____ Event Description: _____

Open to Public?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Admission Charged?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Fundraising Activity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Food or Refreshments?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Note: No alcohol, glass containers.
Band, DJ, or Amplified Sound?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Note: A sound permit needs to be filed with the Police Department.

Date Paid: _____ Amount Paid: _____ Receipt# : _____ Initial: _____

I have read, I understand, and I will comply with all information on this application, information contained on the reverse side, and in the supplemental rules and regulations handout.

SIGNATURE: _____ DATE: _____

General Information

1. Applications and deposits for City Pools will only be accepted at the Community Services Office located in City Hall, 23 Russell Blvd. Approval by the Community Services Supervisor in charge of Aquatics is required before an application can be submitted. A refundable (cancelled at least 21 days in advance) cleaning/damage deposit is required to reserve the pool as well as full payment of fees.
2. Cleaning/Damage deposit refunds should be received within three to four weeks. Checks will be made to individual/organization indicated on application.
3. Groups should carry their own liability insurance. The City is not responsible for damage or claims for personal injury or death, or claims for damage or loss of property incurred in any City facility.
4. In the rare case that a staffed facility is not unlocked upon your arrival for your reserved time period, please contact the Davis Police Department at 747-5400, who will contact City Staff to provide access to the facility.

General Rules

1. Changes in reservation times, increase in the number of lifeguards needed are required minimum of 21 days before the event. All changes are subject to lifeguard and pool availability.
2. All Fees are subject to increase July 1st of each year. All reservations require payment of any additional amounts due for the fiscal year of the reservation date(s).
3. All deposits and fees must be paid when submitting the application.
4. Unused time is not refundable.
5. Nothing may be stored or left in the facilities prior to or following an event.
6. Plans for all Set-Ups and decorations need to be cleared through the Community Services Supervisor in advance of the event. Decorations must be removed when the group leaves the facility.
 - A. Clear packaging tape may be used. Decoration tape is available if requested in advance. Water balloons, confetti, glitter, and similar materials are not allowed.
 - B. At no time shall fire exits/emergency gates be covered or obstructed. Open flame devices and BBQ's are prohibited.
7. Reservation time period must include all set-up, decoration, and clean-up time. The facility must be promptly vacated at the time specified on the application.
8. There is no smoking in City facilities.
9. City equipment may not be removed or altered under any circumstance.
10. A facility reservation will not be granted under the following conditions:
 1. Insufficient notice: When staff cannot be scheduled, when facilities cannot be prepared, or other conditions cannot be completed in the time between the date of request and the date of proposed event.
 2. Hazardous Activities: When activities of a hazardous nature endanger persons or property.
 3. Prior Circumstances: When applicant has mistreated a facility or violated facility use policies during a prior event.
 4. Incompatibility with another facility reservation.
11. Cancellation of your reservation by City will occur if.
 1. The application is found to contain false or misleading information.
 2. The proposed use would be detrimental to the health, safety, general welfare, or efficient operation of the City facility.
 3. Should any individual, group, member, or guest willfully or through gross negligence, mistreat the staff, equipment, facility, or violate state or local ordinance.
 4. Failure to make rental payment within minimum times provided.
 5. If applicant defaults on or has not completed all conditions and requirements for use of the facility.
 6. If the facility is needed for public or emergency use.
 7. Circumstances arising from natural disasters, power outage, or other unusual situation.
12. Individuals or organizations granted use of a facility will be held responsible for any loss or damage caused by such use.
13. The applicant is certifying, on behalf of the organization applying to rent the facility described on the reverse side, that the organization will not discriminate on the basis of race, national origin, religion, sex, age, handicap, or sexual orientation with respect to attendance at the function to be held in City facilities in accordance with Resolution No. 5259 and Ordinance No. 1359.
14. In addition to the information summarized here, all applicants will receive a facility guideline handout concerning the facility rented. Applicants are responsible for reading all information and for complying with all rules and regulations.
15. City staff may photograph or videotape all attendees, including minor children and the city may use such photographs or videotapes to promote city programs and classes. All photos and videotapes will remain the property of the City of Davis.
16. At the beginning of the event, lifeguards will review pool rules for all participants the rental.
17. All pool rules listed at the facility must be adhered to. Failure to do so could result in cancellation of the event.
18. No alcohol, glass, tobacco, drugs, firearms, gum are allowed in the pool complex.
19. BBQ's are not allowed within the pool complex.
20. Adults present are additionally responsible for supervising youth in the pools. Splash Pad at Manor Pool and Baby Pool at Community are not supervised by a lifeguard. Parents are responsible for supervising youth under the age of 7 at these locations.
21. Children 6 years and under need to be accompanied by an adult 14 years or older, including in the water. One adult can be responsible for up to 3 youth.