

CITY OF DAVIS
2002-2003 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Organization Name: DAVIS COMMUNITY MEALS

Street Address: 1111 H Street, Davis, CA 95616
Mailing Address: P.O. Box 72463, Davis, CA 95617
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4008 Contact: Bill Pride Address: P.O. Box 72463, Davis, CA 95617 Phone: (530) 756-4008
(Be sure to list the best contact to get information to the organization as quickly as possible.)

Total Proposal Request: \$16,000.00

(Check One) X On-going Support _____ New Project _____

CDBG Eligible Category: Public Service
(See List A)

National Objective Compliance/Low and Mod Benefit: Limited Clientele
(See List B)

City Council Identified Critical Needs: (See List C)

- 1) Homeless Prevention Services
- 2) Hunger Prevention Services
- 3) _____

PUBLIC SERVICE X

NON-PUBLIC SERVICE _____

Beneficiary Information:

834 Total number of beneficiaries in program
667 Total number of beneficiaries in program served with CDBG funds
100% Percentage of the CDBG beneficiaries with low/moderate income

Project Narrative

a. Need

Davis Community Meals (DCM) provided 4,753 meals to 167 unduplicated low-income and homeless individuals and families in 2001. DCM also operates a year-round emergency shelter, transitional housing programs, and day shelter/resource centers. In 2001, our emergency shelter and transitional housing program for adult men and women at 1111 H Street provided overnight accommodations to 192 unduplicated individuals who spent a total of 4,664 bed nights in the shelter. Our Family Transitional Housing Program provided housing to 7 families during 2001. The families consisted of 7 adults and 10 children. They spent a total of 2,351 bed-nights in our facilities. Our Day Shelter/Resource Center provided services to 254 unduplicated individuals. The Davis Family Resource Center provided services to 58 families during 2001, who consisted of 74 adults and 130 minor children, for a total of 204 unduplicated individuals served. The services provided in our resource centers may be as simple as a shower or laundry service or as extensive as employment assistance, drug/alcohol counseling, parenting classes and child development services, or life skills counseling. Every person served was low- or very low-income. The number of individuals served points to the need for homeless prevention services, hunger prevention services, and the housing services offered by our programs.

b. Benefit

The meals offered at St. Martin's Church on Tuesdays and Saturdays are balanced and ample in both variety and quantity. They provide a nourishing and well-balanced nutritional meal to individuals and families who might not otherwise receive any meal. DCM's emergency shelter, transitional housing programs and resource centers address many problems in the community. The first is the problem of homelessness. Homeless clients work toward identified goals with the encouragement and assistance of staff, volunteers, and their peers. The shelter and resource center together work to assist low-income and/or homeless individuals and families to achieve self-sufficiency and thereby increase self-esteem and participation in society

Providing a variety of services, from housing and benefit counseling, to assistance in searching for employment and referrals to mental and other health services, the resource center gives homeless and other low-income Davis residents a place to identify and meet their needs.

c. Other Resources and Collaboration

Funding for the 2002-2003 operations of DCM will be derived from a number of sources: individuals, business and corporate donations, contributions from non-profits, fundraising events, Yolo County Community Services Block Grant (CSBG), Davis CDBG, the Emergency Housing Assistance Program (EHAP), the Emergency Food and Shelter Program (EFSP formerly known as FEMA), Federal Emergency Shelter Grants (FESG), HUD Supportive Housing Program, and Proposition 10 funding. We will continue to apply for these funds and other available funding sources. The shelter, resource center, and transitional housing programs rely extensively on community volunteers. The meals

program is staffed entirely of volunteers from the community. We received substantial donations of in-kind donations, such as food, clothing, and blankets, to assist our clients.

We are a member of the Yolo County Homeless Coalition, a collaboration between on Yolo Wayfarer Center, Broderick Christian Center, STEAC (Short Term Emergency Aid Committee), the Food Bank of Yolo County, Yolo Community Care Continuum, the County of Yolo, and other organizations to serve the needs of the homeless and low-income in Yolo County. We collaborate with Lekotek Family Resource Center, Yolo Connections, and Communicare Health Centers in the Davis Family Resource Center.

d. Organizational Capacity

Davis Community Meals is a nonprofit 501(c)(3) corporation, governed by a Board of Directors, which is elected annually to overlapping terms by the general membership. DCM began operations as a meals program in February 1991 and officially incorporated in August 1991. The shelter and resource center began operating in 1993. The transitional housing program began in 1995. The Family Transitional Housing Program and Family Resource Center began operations in 2001. We currently employ 11 staff. Our target population is not served with these services by any other organization in the City of Davis.

Scope of Services

DCM's meals program serves two weekly meals year round at St. Martin's Episcopal Church on Hawthorne Lane. Recipients are homeless and other needy Davis residents in the very low to low-income range. The meals program is staffed by volunteers from the community. The meals are nutritious and well balanced. Most of the food and supplies for the meals are donated by individuals and groups or gleaned from local markets. Food that is often not donated, such as meat, dairy products, and eggs are purchased.

The emergency shelter/transitional housing program for adult men and women and the resource center is located at 1111 H Street. The emergency shelter/transitional housing program accommodates 16 people per night, not including overnight staff and volunteers. Of the 16 available beds 14 are reserved for persons in our transitional housing program and two are reserved for emergency shelter. Clients in our transitional housing program are allowed to stay up to a maximum of 18 months. Clients in our emergency shelter program are limited to staying for seven consecutive nights with a maximum of 21 nights per year. All clients in this program fall into the very low income and no income category.

The emergency shelter/transitional housing program for adult men and women is staffed by an administrator/case manager, case manager, substance abuse counselor, resource center coordinator, volunteer coordinator, paid overnight staff and a large number of volunteers. Supportive services are offered to clients in our transitional housing program such as life skills training, employment counseling, substance abuse counseling, mental health counseling, public benefit counseling, referrals to other public and private agencies, and permanent housing counseling and assistance.

The resource center is located with the shelter in the same facility, and is open Monday through Friday, 8:00 a.m. to noon. At the resource center, staff and trained volunteers provide housing assistance, benefit counseling, employment assistance and mental health and substance abuse referrals to homeless and low-income community members. It also allows homeless and low-income individuals and families a place to shower, wash clothing, make telephone calls, receive food, clothing and blankets, and other similar services.

The Family Resource Center is open during the weekday afternoons from 12:00 noon to 2:00 p.m. at 1111 H Street. This is a collaborative project with Yolo Connections, Communicare Health Centers, and the Lekotek Family Resource Center using Proposition 10 funding. It involves a Sister/Friend providing case management services and our resource center coordinator providing services to a target population of families with minor children ages 0-5. Services are offered in the areas of child development, parent/child playgroups, substance abuse counseling, employment counseling, food, clothing, mentoring, parenting classes, life skills classes, and permanent housing assistance.

The Family Transitional Housing program provides transitional housing services for five families at scattered sites in Davis, including 512 5th Street. Supportive services are offered to clients such as life skills training, employment counseling, substance abuse counseling, mental health counseling, public benefit counseling, referrals to other public and private agencies, and permanent housing counseling and assistance.

All of the CDBG funding sought in this proposal will be used for direct services to homeless and low-income individuals. A portion of the funding is intended for the salaries of personnel such as overnight staff, case managers, resource center coordinator, substance abuse counselor and volunteer coordinator. The balance of the funding is for operating expenses.

b. Target Group

DCM expects to serve 180 separate individuals at the meals program, 175 individuals in the shelter/transitional housing program, 10 families in the family transitional housing program, and 300 individuals in the resource center. We will provide approximately 4,850 bed nights in the shelter and 3,300 bed nights in the family transitional program. We anticipate providing 26,000 units of service in the shelter/resource center during 2002-2003. A unit of service is defined as:

- one meal at the meals program
- one shelter or transitional housing night
- a visit to the resource center for daytime shelter
- information or a referral given to a client
- use of the DCM post office box to receive mail
- use of the shower or laundry facilities
- receipt of emergency food rations and/or hygienic supplies

Beneficiaries of these programs are homeless and/or low- or very low-income individuals and families residing in the city of Davis, Yolo County.

c. Outreach

Information about the meals program, homeless shelter and resource center is now well known in Davis among the target population and likely referral centers (welfare and health agencies, police department, religious organizations). In addition, information is publicized through a variety of sources:

- Articles in local newspapers: *Davis Enterprise, California Aggie*.
- Fliers posted in high traffic areas where they are likely to be seen by intended beneficiaries (e.g., public transportation centers, Yolo County Department of Social Services, local religious establishments, grocery store bulletin boards).
- "Business cards" with information on the meals program.
- Referrals from local service providers, such as Communicare, STEAC, Yolo Community Care Continuum, Yolo County Mental Health, Mental Health Association.
- Word-of-mouth.
- Police Department officers have been informed about shelter intake and bed reservation procedures enabling them to share this information with prospective beneficiaries.

TIMELINE

List Activity

Completion Date

Meals: Davis Community Meals will continue to serve two weekly meals while the need is evident and the support adequate.

Emergency Shelter and Transitional Housing:

Conduct volunteer training and recruitment	Monthly
Fundraising	Ongoing
Operate homeless shelter	Ongoing, year-round
Conduct evaluation	September 2002
AfterCare Program	November 2002
Evaluate Data Collection	September 2002
Cold Weather Shelter	October 2002

Resource Center:

Refine and enhance current programs	Ongoing
Conduct outreach to potential clients	Ongoing
Train and recruit volunteers	Ongoing
Conduct evaluation	October 2002
Evaluate Data Collection	November 2002

Family Resource Center:

Recruit Volunteers	Ongoing
Conduct Outreach	September 2002
Evaluate Data Collection	October 2002

Family Transitional Housing

Conduct Outreach	Ongoing
Evaluate Data Collection	November 2002
Permanent Site Acquisition	February 2003

**CITY OF DAVIS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

BUDGET SUMMARY

Budget Category	Proposed Project	Other Source	Total
A. Salaries and Wages	\$11,417	\$160,745	\$172,162
B. Fringe Benefits and Payroll	\$2,283	\$32,311	\$34,594
C. Consultant/Contract Services			
Total Personnel Budget	\$13,700	\$193,056	\$206,756
D. Rent	--	\$43,000	\$43,000
E. Utilities	--	\$18,000	\$18,000
F. Telephone	--	\$3,000	\$3,000
G. Office/House Supplies and Postage	\$1,000	\$5,250	\$6,250
H. Equipment	--	\$2,000	\$2,000
I. Printing/duplication	\$700	\$2,800	\$3,500
J. Travel/Conferences	--	\$350	\$350
K. Insurance	--	\$4,000	\$4,000
L. Transportation**	\$600	\$650	\$1,250
M. Food Procurement		\$3,000	\$3,000
N. Other Office expense (accounting)	--	\$3,200	\$3,200
O. Other Facility expense (taxes, maint.)	--	\$7,509	\$7,509
	--	\$3,000	\$3,000
P. Other Program expenses (drug/med. test, meals supplies)			
TOTAL NON PERSONNEL BUDGET	\$2,300	\$95,759	\$98,059
TOTAL PROJECT BUDGET	\$16,000	\$288,815	\$304,815

***Please Revise this form and annotate budget items as needed.**