

**CITY OF DAVIS**  
**2007-2008 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**Organization Name: Pine Tree Gardens, Inc.**

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Be sure to list the **best contact** to get information to the organization as quickly as possible.)

**Total Proposal Request: \$ 10,300**

X On-going Support    \_\_\_\_\_ New Project

**CDBG Eligible Category:**

**Public Services**

**National Objective Compliance/Low and Mod Benefit:**

**Limited Clientele**

**City Council Identified Critical Needs:**

- 1) Mental Health Services
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

PUBLIC SERVICE   X  

NON-PUBLIC SERVICE

**Beneficiary Information:**

  44   Total number of beneficiaries in program

44 Number of beneficiaries in program to be served with **CDBG** funds  
100% Percentage of the **CDBG** beneficiaries with low/moderate income  
234.00 Cost (\$) per **CDBG** beneficiary (CDBG Request/CDBG Beneficiaries)

## **PROJECT NARRATIVE**

### **a. Need**

All the residents of Pine Tree Gardens, Inc. (PTG) suffer from serious, persistent mental illness (schizophrenia, bi-polar disorder, major depression, schizo-affective disorder). The present residents are between 18 and 59 years of age. Pine Tree Gardens, Inc. is designed as a long-term group home that is not limited. Since our residents may spend the rest of their lives here, we must provide for more than a daily program of chores and social activities.

Supported employment provides an important service component to our program; giving self-esteem and social interaction as well as skill development and a paycheck. Being employed (even part of a day) helps structure a person's time, provides for usefulness, and builds ego-strength to help that person feel normal and fight off voices, delusions, depression, and suicidal thought.

### **b. Benefit**

Our proposed employment project complies directly with the CDBG national objective of LOW INCOME benefits. All residents at both Pine Tree Garden residences are in the low income bracket. They are all of SSI (Supplemental Security Income), a federally defined category which includes only persons who are severely handicapped and unable to support themselves.

Our PTG program complies with the City's Council's critical need of mental of Mental Health Services (Crisis-intervention; socialization for chronically mentally-ill and disabled residents; employment programs). All the residents of Pine Tree Gardens suffer from serious persistent mental illness and need help in finding a job, being trained for a job, and having follow-up support on the job. We take clients who are being discharged to the street and thus serve to prevent Homelessness. There are thirty four of our forty-four, residents currently working and getting a paycheck- some for the first time in their lives. This helps to give them self-esteem and hope for the future; and helps avoid suicide.

### **c. Other Resources and Collaboration**

- Supervisory staff is paid by PTG, not through this grant.
- Planning (staff and resources) is provided by PTG.
- In-House social events, employment and education activities are also offered by PTG.
- The Yolo County Program BEST (Building Employment Services Teams) continues to work toward getting more employers to hire people with mental illness.
- Community support is received through various local fundraising activities.

We also receive donations of money from local religious institutions.

**d. Organizational Capacity**

Pine Tree Gardens, Inc. is a nonprofit, publicly supported, tax exempt charitable corporation, incorporated under the laws of the State of California on March 9, 1984. Its original purpose was to provide a community-based residential rehabilitation services for the seriously mentally ill; specifically, to establish, equip, maintain, manage, operate and conduct residential facilities for long-term mentally ill adults on a non-profit basis. As a well rounded well-run board and care home, PTG has been a model for many other cities and counties. PTG has adequate staffing, accounting and administration to successfully implement this grant; as has been demonstrated by the administration of previous grants.

**SCOPE OF SERVICES**

**a. Project Description**

Pine Tree Gardens, Inc. operates a supported employment program providing paid work for the residents of PTG. Jobs are arranged with local businesses, organizations, and private individuals. The work period is one or more hours a day; 1 to 5 days per week. Each person needs a totally individualized job plan to fit their abilities and present mental health program. Jobs include window washing, yard work, custodial work, office work, bulk mailings, watering, washing dishes, and food service. Most of the residents will work with a job coach on a mini-crew (1 to 2 clients and a job coach), while a smaller number of residents will be placed in an individual job.

Job Development/Coaching staff assesses the skills, interests, and experiences of each of the residents. The staff devises a work schedule for each individual recommending types of work to do and numbers of hours per day/week to attempt work. They approach possible employers about providing various work opportunities and match proper resident with the proper job. They assure the resident has transportation, gets to work on time, and is able to do the job. Regular follow-up and evaluation is made both with the employer and the resident and SSI income is monitored.

**b. Target Group**

Our supported employment program complies directly with Davis's City Council objective by providing help to the mentally ill, including crisis intervention; socialization for chronically mentally-ill and disabled residents and employment programs.

**c. Outreach**

All participants in the program are or were residents of Pine Tree Gardens, Inc. Persons living at PTG are referred by a variety of sources including Yolo County Drug and Mental Health Services and the Yolo County Conservator's Office. Referrals are screened to avoid clients who are drug abusers or are violent.

## PERFORMANCE SCHEDULE

**Work Plan** (Identify activities and completion dates)

<u>Activity</u>	<u>Completion Date</u>
Monitor work relationships; find jobs for new residents and to make changes as needed in continuing placements. Supervise crews as needed.	Monthly
Continue training job development coach. This includes reading material, conferences, workshops and meetings on Supported Employment, BEST and SSI.	On going
Contact businesses, agencies, organizations and individuals to locate work sites and encourage community interest and support. Secure specific jobs from employers; both individual placements and work for mini crews.	On going
Develop and update individual work plans based on each client's Medical needs and the needs of all the residents.	On going
Submit reports for CDBG Funding	Quarterly

## PERFORMANCE MEASUREMENTS

ACTIVITY	INDICATOR	OUTCOME
The program fulfills it's mission by finding jobs for chronically mentally ill clients and supervising their work	The direct activities include repair & maintenance projects, landscape maintenance, painting, cleaning, etc.	The clients increase in self esteem and knowledge by learning what to do and actually following jobs through to completion.

### CITY OF DAVIS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

#### *BUDGET SUMMARY FOR PROPOSED PROJECT\**

Budget Category	Proposed Project "CDBG Portion"	Other Sources	Total

A. Salaries and Wages	\$ 8000	\$ 2000	\$ 10,000
B. Fringe Benefits	\$ 2300	\$ 500	\$ 2,800
C. Consultant/Contract Services		\$ 6000	0.00
<b><i>TOTAL PERSONNEL BUDGET</i></b>	10,300	\$ 8,500	18,800
D. Office Rent	0	G \$150.- H	\$3,150
E. Utilities		\$2,000. - K.	
F. Telephone		\$1,000	
G. Office Supplies			
H. Equipment			
I. Printing/Duplication			
J. Travel/Conferences			
K. Other (Specify)			
<b><i>TOTAL NON-PERSONNEL BUDGET</i></b>		\$3,150	\$3,150
<b>TOTAL PROJECT BUDGET</b>	\$ 10,300	\$ 11,650	\$ 21,950

**\* Please revise this form and annotate budget items as needed**

**NEW REQUIREMENTS:** All applicants are requested to submit a copy of their organization's Operating Budget.

Please note that at this time we are merging with Turning Point and an up to date Operating Budget is not available for us to submit at this time. If you will us to submit as we have in the past we will be able to supply you with a current budget SEE ENTERPRISE MONDAY January 29,2007 front page. Article. By Elisabeth Sherwin

