

- Participated in community outreach and education events at UC Davis including Chamber Day on the Quad and the UC Davis law school extern program.
- Facilitated mediation training for law school externs;
- Will conduct one Fair Housing Training Seminar for renters and rental housing providers in conjunction with Fair Housing Month.
- Will conduct Fair Housing and Mediation Information outreach at City sponsored service faire, “Celebrate Davis”.
- Will continue to enhance the City’s Fair Housing webpage with additional fair housing resources and referral contacts for the public to access and convenience.

b. Benefit

The proposed services and activities will largely benefit very low, low, and moderate-income households. Low-income and fixed-income families are most vulnerable in these situations as they lack the resources to finance necessary repairs themselves or to move to other housing. Due to these realities, low income and fixed income households will benefit most from the information and housing counseling provided by Community Mediation & Fair Housing Services staff.

Individuals on fixed-incomes such as many who are elderly or disabled will benefit from information and assistance for various issues including: requests for reasonable accommodations and modifications, guidelines for ensuring accessibility, information to property managers about specific housing needs of disabled individuals, and individualized assistance with filing and resolving fair housing complaints. By providing information in different formats and on the City’s fair housing webpage on audiotapes, on the telephone and in person, Davis residents will benefit from increased access to services and information.

Community Mediation & Fair Housing Services will focus on expanding its capacity to help federally protected classes learn more about recognition and prevention of housing discrimination. The proposed fair housing activities are designed to enhance and continue to provide needed services to Davis residents while fulfilling the City’s obligation to affirmatively further fair housing.

c. Other Resources and Collaboration

The City of Davis Mediation & Fair Housing Services program is the primary provider of mediation-based fair housing services in Yolo County. Through the mediation-based fair housing services, the City successfully maximizes use of limited resources while providing appropriate and necessary services to the public. Community volunteers are a vital component of our program as they provide most of the direct mediation services in all fair housing and tenant/landowner cases mediated through this program. Volunteers also serve as ambassadors for the program and provide a critical link for information related to community needs. Community Mediation & Fair Housing Services complement the services provided by Legal Services of Northern California, the University of California at Davis and other social and support service providers in Yolo County.

Our mediation-based fair housing services are well recognized and individuals are referred for assistance by a variety of community organizations as well as City and County offices. City and County offices represent the primary referral sources of individuals seeking our services including the Department of Employment and Social Services, law enforcement staff, code compliance and enforcement departments, University of California at Davis student groups, Yolo County Superior Court and City and County government elected officials.

The City’s Fair Housing program will continue to collaborate with local legal professionals to provide fair housing education to Davis residents and to provide program staff with technical assistance and assessment of fair housing cases.

d. Organizational Capacity

The City's Mediation & Fair Housing Services staff skillfully develops and implements procedures for effective fair housing case management and analysis. The program functions within the city's Community Services Department. Community Mediation & Fair Housing Services has over sixteen years of experience handling fair housing issues and enjoys the support of community volunteers who contribute their time and skills in the provision of mediation services. As the primary provider of mediation-based fair housing services in Yolo County, our program is capable of continuing to meet the fair housing needs of Davis residents and community members. In order to increase accessibility, all of our services are provided in English and Spanish and can be easily accessed by telephone, internet or in person visit to City offices.

SCOPE OF SERVICES

Project Description

FAIR HOUSING SERVICES: There are six categories of fair housing services proposed for the 2010-2011 program year.

- **Respond to Resident Inquiries:** Program staff will respond to all inquiries regarding illegal housing discrimination based on race, sex, national origin, familial status, physical and mental disability, religion, and all other arbitrary forms of discrimination as defined in state, federal and local laws.
- **Complaint Investigation, Assessment and Referral:** Program staff will evaluate and conduct preliminary investigations of all housing discrimination complaints submitted by Davis residents. When an investigation shows evidence of illegal housing practices or policies, program staff will refer cases to the California Department of Fair Employment and Housing and the Federal Department of Housing and Urban Development for enforcement and conduct case follow up activities as needed.
- **Education and Training:** Various community education methods will be employed to increase public awareness of the laws and issues surrounding fair housing. These methods will include: fair housing workshops and seminars, outreach activities at community events, and speaking appearances before appropriate groups and organizations, and enhanced web site resource information. Staff also plans to contract with Legal Services of Northern California to collaborate on future outreach and training events.
- **Technical Assistance:** Fair Housing services staff will work with CDBG and HOME grantees to ensure compliance with fair employment and housing regulations.
- **Mediation Services:** Mediation services will be offered upon request and in all appropriate cases.
- **Fair Housing Administration:** Fair Housing Services staff will participate in implementation of monitoring systems to ensure City and sub-recipient compliance with all CDBG and HOME funded activities and programs.

TENANT/LANDOWNER DISPUTE RESOLUTION:

- **Information and Referral:** Fair housing and related information and referrals will be provided in English and Spanish upon request, on the telephone, by mail and in person.
- **Mediation Services:** Mediation will be offered in Spanish and English in all appropriate cases.
- **Community Education and Outreach:** Various community education and outreach methods will be employed to increase public awareness of fair housing and tenant/landowner rights and responsibilities. Some of the methods include participation in community events, production and

distribution of printed educational materials, and training events. Staff plans to contract with Legal Services of Northern California for an annual review and update of printed materials to ensure that the latest laws and regulations are included in these materials.

Target Group

Very low, low and moderate-income households are the target population for the proposed activities. In addition, program staff assists community groups and organizations that provide services to low income households.

Outreach

Special efforts will continue to implement an outreach campaign designed to educate limited English-speaking residents, residents with disabilities, and newly relocated residents about laws against housing discrimination. Using its resource network of community and civil rights organizations, agencies and churches, along with bilingual media contacts and written materials, Community Mediation & Fair Housing Services will provide fair housing information to individuals isolated by language or other communication barriers. In addition, staff will present at least one fair housing workshop during the program year focused on informing individuals about fair housing laws and remedies.

PERFORMANCE SCHEDULE Work Plan

Type of Activity/Service	Completion Date
Conduct fair housing case intake and assessments, investigations and referrals.	July 2010 – June 2011
Provide conciliation, consultation and mediation services.	July 2010 – June 2011
Provide fair housing and tenant/landowner information and referral services on request.	July 2010 – June 2011
Presentation to Services for International Students and Scholars about fair housing requirements and mediation services.	September 16, 2010
Complete Mediation and Fair Housing program evaluation	June 30, 2010
Participate in University of California Davis “Chamber Day on the Quad” introducing students and staff to Community Mediation and Fair Housing Services	October 19, 2010
Participate in Celebrate Davis! community outreach event	May, 2011
Conduct 1 fair housing training workshop for rental property managers and residents.	April, 2011
Conduct 1 fair housing training workshop for first-time renters.	May 2011

PERFORMANCE MEASUREMENTS

ACTIVITY	INDICATOR	OUTCOME
Implement fair housing public education events.	A minimum of 25 housing provider organizations will participate in fair housing seminars.	Improved knowledge and adherence to fair housing laws and practices which leads to prevention of fair housing violations.
Assist residents by responding to fair housing inquiries.	A minimum of 400 low income housing consumers will receive fair housing information and referral assistance.	Residents gain improved knowledge of fair housing rights and responsibilities.

BUDGET SUMMARY FOR PROPOSED PROJECT

Budget Category	Proposed Project CDBG Portion	Other Sources	Total
A. Salaries and Wages/Benefits	28,500		28,500
<i>TOTAL PERSONNEL BUDGET</i>	\$28,500		\$28,500
D. Office Rent			
E. Utilities			
F. Telephone			
G. Office Supplies/equipment			
H. Equipment			
I. Printing/Duplication	1,500		1,500
J. Travel/Conferences			
K. Other (Specify) Contract Services – Legal	5,000		5,000
<i>TOTAL NON-PERSONNEL BUDGET</i>	6,500		6,500
TOTAL PROJECT BUDGET	\$35,000		\$35,000