

**CITY OF DAVIS**  
**2010-2011 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**Organization Name:** Yolo County Department of Employment and Social Services

Street Address: 25 North Cottonwood St., Woodland, Ca 95695

Mailing Address: Same as above

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(Be sure to list the **best contact** to get information to the organization as quickly as possible.)

**Total Proposal Request:**        \$ 20,029

(Check one)

On-going Support         New Project

**CDBG Eligible Category:** Other: Administration (\$10,029)

Public Services (\$10,000)

(See List A)

**National Objective Compliance/Low and Mod Benefit:** Area Benefit

(See List B)

**City Council Identified Critical Needs:** (See List C)

- 1) Homeless Services: Emergency shelter, transitional housing and services
- 2) Hunger Services: Emphasis on homeless, elder adults and very-low income
- 3) \_\_\_\_\_

PUBLIC SERVICE

NON-PUBLIC SERVICE

**Beneficiary Information: \***

295 Total number of beneficiaries in program

295 Number of beneficiaries in program to be served with **CDBG** funds

100% Percentage of the **CDBG** beneficiaries with low/moderate income

\$33.89 Cost (\$) per **CDBG** beneficiary (CDBG Request/CDBG Beneficiaries)

**\*Estimate for Cold Weather Shelter only; based on PY 2008/2009**

## PROJECT NARRATIVE

### **a. Need**

The Yolo County Homeless Coordination Project provides funding for the Yolo County Homeless Coordinator and the Yolo County Cold Weather Shelter. This project represents a joint powers agreement between the County of Yolo and the cities of Davis, West Sacramento, Winters, and Woodland. The Homeless Coordination Project has allowed the Yolo County Homeless and Poverty Action Coalition (HPAC) to successfully coordinate its efforts toward alleviating the problems of homelessness and to obtain funding through collaborative relationships.

The Homeless Coordinator, Ms. Janice Critchlow, works with HPAC to develop and maintain grants and conduct research to support grant proposals. These services are carried out in light of the gaps in services identified by service providers and the community. Most of the funding for homeless services in Yolo County comes from Federal and State agencies and private foundations. The Coordinator's work is particularly important because much of this funding is allocated on a competitive basis. If the agencies providing homeless services in Yolo County collaborate and submit coordinated proposals, chances for competing successfully are greatly enhanced. The Homeless Coordinator fulfills the need to coordinate this effort by identifying successful proposal strategies and facilitating the preparation and consolidation of joint proposals, as well as providing technical support.

The Yolo Wayfarer Center has provided the County's Cold Weather Shelter for the past eighteen years. Since the number of shelter beds available in the county does not currently meet demand, the Cold Weather Shelter is important to the health and safety of homeless individuals and families during the winter months. While the Yolo Wayfarer Center's new facility at 207 4<sup>th</sup> Street in Woodland has 25 beds for families, 24 beds for men, and 24 beds for women, this project ensures that 20 beds are available to serve the homeless from all areas of the county. The shelter maintains a clean and sober environment. No alcohol, drugs, or clients under the influence will be tolerated at the shelter. A Request for Proposals for Cold Weather Shelter services was issued in 2007 and the Yolo Wayfarer Center was selected to provide services through fiscal year 2009/2010.

### **b. Benefit**

The Homeless Coordinator assisted the Coalition in obtaining about \$3.1 million in state and federal funding this past year. Agencies benefiting from this funding that serve Davis residents include Davis Community Meals, People's Resources, Yolo Crisis Nursery, Short Term Emergency Aid Committee, Sexual Assault and Domestic Violence Center, Yolo Community Care Continuum, and Food Bank of Yolo County. The Homeless Coordinator writes and coordinates the submission of a high quality Continuum of Care plan which facilitates coordination between non-profit organizations, businesses, and governmental agencies providing services to low income and homeless populations in the community.

The Cold Weather Shelter served 295 individuals and families and provided 4,298 bed nights during the last cold weather season. Case management and referral services were also provided to those staying at the shelter. Nine percent of shelter guests (unduplicated) reported being from Davis. Round-trip bus tickets are available to ensure shelter access to individuals and families throughout the county.

### **c. Other Resources and Collaboration**

The County of Yolo and the cities of West Sacramento, Winters, and Woodland collaborate and share in the funding of the Homeless Coordination Project. The total annual cost of the program is \$80,116. A main goal of the Project and the Yolo County Homeless and Poverty Action Coalition (HPAC) is the coordination of services to prevent duplication. While there are cold weather shelter programs in Davis, it does not meet the demand for shelter during this period and individuals from Davis are utilizing the county's shelter. In addition to the cities and the county, HPAC members and partners include the Community Services Action Board, Davis Community Meals, Food Bank of Yolo County, Short Term Emergency Aid Committee, United Christian Centers, Yolo Wayfarer Center, Sexual Assault and Domestic Violence Center, Yolo Community Care Continuum, Community Housing Opportunities Corporation, Yolo Crisis Nursery, Yolo Family Resource Center, Legal Services of Northern California, Community Services Planning Council, Northern California-Central Valley Homeless Roundtable, California Department of Housing and Community Development, and the US Department of Housing and Urban Development. Use of other potential funding sources would most likely reduce the amount available for local service providers. Additionally, the amount available through many of these sources has been significantly reduced due to budget cuts over the past several years.

### **d. Organizational Capacity**

The County of Yolo and the cities of Davis, West Sacramento, Winters, and Woodland have collaborated on the Homeless Coordination Project since February 1988. The project meets a unique need for homeless services coordination and has proven to be successful in meeting its goals. The project has been used as a national model of service coordination by the Federal Department of Housing and Urban Development (HUD). The governing bodies are the Yolo County Board of Supervisors and the respective city councils.

## **SCOPE OF SERVICES**

### **a. Project Description** (Activity Summary: Describe the activities of the proposed budget)

The **Homeless Coordinator** carries out their duties with the goal of eliminating the identified gaps in services resulting from the annual Continuum of Care process. The Coordinator's primary duties include:

1. Developing and maintaining grants to support the work of the Coalition and its member agencies with a focus on collaborative grant opportunities; writing and/or coordinating the submission of grant proposals, including the Continuum of Care Plan.
2. Supporting the Coalition in planning for annual community meetings and tracking the resulting action plan to ensure Continuum of Care goals are addressed.
3. Attending monthly Coalition meetings and Continuum of Care meetings as scheduled and provide information as requested by the Coalition.
4. Assisting the Coalition with public relations.

**Cold Weather Shelter** services shall be provided in the following manner:

1. The Cold Weather Shelter and related services to the homeless in Yolo County shall be held at the Yolo Wayfarer Center (Christian Mission) located at 207 4<sup>th</sup> Street, Woodland, California.
2. The Shelter shall be open during the fall and winter for not less than 120 nights.
3. The Shelter shall provide not less than 20 beds per night.
4. Hours of Operations are from 6:00 p.m. until 7:00 a.m., seven days per week.
5. Onsite breakfast is provided each morning.

**b. Target Group**

The project serves the homeless and very low-income of Davis, West Sacramento, Winters, Woodland, and throughout Yolo County. There were 491 homeless individuals counted during the point-in-time homeless count held on January 29, 2009. This represents approximately 47% in West Sacramento, 29.5% in Woodland, 23% in Davis, and .5% in rural areas.

**c. Outreach**

As part the Continuum of Care Plan prepared by the Homeless Coordinator, local community meetings are held to gain community input into program successes and areas for improvement in service delivery. Additionally, the Homeless Coalition’s member agencies all participate in outreach activities.

**PERFORMANCE SCHEDULE**

**Work Plan** (Identify activities and completion dates)

<u>List Activity</u>	<u>Completion date</u>
<b>Cold Weather Shelter</b>	11/1/09-3/31/10
<b>Homeless Coordination</b>	
<ul style="list-style-type: none"> <li>• Developing and maintaining grants to support the work of the Coalition and its member agencies with a focus on collaborative grant opportunities; writing and/or coordinating the submission of grant proposals, including the Continuum of Care Plan.</li> <li>• Supporting the Coalition in planning for annual community meetings and tracking the resulting action plan to ensure Continuum of Care goals are addressed.</li> <li>• Attending monthly Coalition meetings and Continuum of Care meetings as scheduled and provide information as requested by the coalition.</li> </ul>	June 30, 2010

## PERFORMANCE MEASUREMENTS

<b>ACTIVITY</b> (What the program does to fulfill its mission)	<b>INDICATOR</b> (The direct products of program activities) Service #s	<b>OUTCOME</b> (Benefits that result from the program)
<b>Provide temporary shelter to individuals during the cold weather season (November-March)</b>	120 nights of shelter provided during the winter months.  20 emergency shelter beds made available (minimum)	An estimated 295 individuals and families are provided a safe and stable environment.
<b>Coordination</b>	An estimated \$1.6 million in new and continuing grant funding is secured for provision of homeless services.  Increased collaboration of homeless services providers to deliver cost effective services.	The needs of individuals and families who are homeless or at risk of becoming homeless are served through coordinated services and limited financial resources are maximized.  Monthly activity report.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

***BUDGET SUMMARY FOR PROPOSED PROJECT\****

<b>Budget Category</b>	<b>Proposed Project “CDBG Portion”</b>	<b>Other Sources</b>	<b>Total</b>
A. Salaries and Wages			
B. Fringe Benefits			
C. Consultant/Contract Services <b>Homeless Coordinator</b>	\$10,029	\$30,087*	\$40,116
<b><i>TOTAL PERSONNEL BUDGET</i></b>			
D. Office Rent			
E. Utilities			
F. Telephone			
G. Office Supplies			
H. Equipment			
I. Printing/Duplication			
J. Travel/Conferences			
K. Other (Specify): <b>Cold Weather Shelter (333.33 per shelter night for 120 nights)</b>	\$10,000	\$30,000	\$40,000
<b><i>TOTAL NON-PERSONNEL BUDGET</i></b>	\$10,000	\$30,000	\$40,000
<b>TOTAL PROJECT BUDGET</b>	\$20,029	\$60,087	\$80,116

\* The County and the cities of West Sacramento, Davis, and Woodland contribute an equal share of cost.

***NEW REQUIREMENTS:*** All applicants are requested to submit a copy of their organization’s Operating Budget.

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***CAPITAL PROJECT BUDGET SUMMARY\****

Budget Category	Proposed Budget	Other Sources	Total
<b>Project Development</b> Wages and Salaries Fringe Benefits Materials Other Costs			
<b>Land Acquisition</b>			
<b>Design</b> Consulting Fees Materials Other Costs			
<b>Final Development</b> Wages and Salaries Fringe Benefits Materials Soft Costs Carrying Costs Fees Permits Other Costs			
<b>Renovation or Construction</b> Electrical Plumbing Heating Interior Rehabilitation Exterior Rehabilitation Grounds Improvements Framing Rough Finish			
<b>Maintenance</b> Grounds Other Maintenance			
<b>TOTAL PROJECT BUDGET</b>			

\* Please revise this form and annotate budget items as needed.