

2010-2011 CDBG/HOME APPLICANT QUESTIONS AND RESPONSES

Name of Organization:	Citizens Who Care, Inc. - Respite and Time Off
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Project Title:	In-Home Respite and Time Off for Caregivers Program
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1.

Question	Answer
<p>With the number of applications and the small amount of funding available for public service grants, the city is having to make difficult funding decisions. What is the minimum grant amount that your organization could use and still maintain the service your grant application describes? Or is there a crucial component of your application that requires this funding and how much is the cost of that component?</p>	<p>Citizens Who Care would appreciate a minimum grant of \$8,680. This is equivalent to 20 percent of the actual cost of providing In-Home Respite to 24 frail elderly Davis residents and Time Off for Caregivers that will benefit another 20 participants. <i>(These numbers would double if caregivers who likewise benefit from these programs were also counted as clients.)</i> Respite services are provided by volunteers, but it is crucial to recruit, train, match, and supervise volunteers. Also all clients are assessed on an initial and on-going basis by a one-fifth FTE on-staff assessment nurse and referred as necessary to other resources that benefit them. Time Off is developed and coordinated by a one-fourth FTE activities director and TOC clients and their Saturday program volunteer are supervised by two vocation nurses. So though volunteer driven, professional management and oversight is essential to maintain the integrity and service standards of the programs. It also comprises the vast majority of the program cost. Davis CDBG funds would be used to offset this critical component.</p>

2.

Question	Answer
<p>Will the proposal fund part of the entire operation or a specific sub-project? For example, Will the proposed funds flow into the general budget or are they exclusively earmarked for a specific, discreet sub-function?</p>	<p>The proposal funds requested will be designated for two specific projects/services available to Davis frail elderly and their caregivers: 1) an In-Home Respite/Friendly Visitor program that matches a volunteer visitor to a frail elderly individual for a minimum two-hour weekly visit and respite for their caregiver, and 2) a twice-monthly 5-hour Saturday Time Off for Caregivers program that provides social and recreational activities for the elderly and extended weekend respite for their caregivers.</p>

3.

Question	Answer
If the information is available, what is the total projected cost of the project in FY 2009-2010?	In-Home Respite Program - \$24,000. Time-Off for Caregivers - \$15,000.

4.

Question	Answer
If the request for funding is approved, what will be the total cost of the project in FY 2010-2011?	In-Home Respite - \$28,000 Time Off for Caregivers - \$17,500

5.

Question	Answer
How many individuals are projected to be served by the project in FY 2009-2010?	In-Home Respite – 20 elderly (plus 18 caregivers) Time Off - 18 elderly (plus 18 caregivers)

6.

Question	Answer
If the information is available, what is the projected cost of project services per individual served in FY 2009-2010?	In Home Respite - \$1,100 per elderly client Time Off for Caregivers - \$830 per elderly client

7.

Question	Answer
If applicable, what additional measurable criteria is used by the project to evaluate effectiveness? Please limit criteria to three or less. For example, the services might be measured in number of meals served, bed-nights or therapy sessions provided.	1) Number of elderly/frail served 2) Number of hours of in-home respite and visitation provided weekly 3) Number of Saturday hours of extended structured activities provided outside the home for frail elderly providing them with social stimulation while also allowing extended respite for their caregivers.

8.

Question	Answer
If the information is available, provide the total projected cost per unit of measurable service in FY 2009-2010.	In Home Respite - \$1,100 per elderly client Time Off for Caregivers - \$850 per elderly client

9.

Question	Answer
Provide the total projected cost per unit of measurable service in FY 2010-2011.	Time Off for Caregivers - \$8/hour/elderly served In Home Respite - \$28/ week (2 hours of respite/week) (Please note: The majority of our clients are low to moderate income. The cost to them for professional respite in lieu of CWC program services would be \$20- \$25 per hour.)

Responses are due **NO LATER THAN MARCH 8th**. The responses must be submitted as a Word document using the above format. The responses should include both the questions and answers. Responses must be submitted via e-mail. E-mail should be addressed to dmerschat@cityofdavis.org. Responses should not be mailed.

DEADLINE: MARCH 8, 2010 at 5:00 P.M.