

2010-2011 CDBG/HOME APPLICANT QUESTIONS AND RESPONSES

Name of Organization:	People Resources/Elderly Nutrition Program
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Project Title:	Home Delivered Meals to Low Income, Homebound Seniors
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1.

Question	Answer
<p>With the number of applications and the small amount of funding available for public service grants, the city is having to make difficult funding decisions. What is the minimum grant amount that your organization could use and still maintain the service your grant application describes? Or is there a crucial component of your application that requires this funding and how much is the cost of that component?</p>	<p>Thank you so much for the past support you have provided “Meals on Wheels” for seniors in Davis through the CDBG, and the opportunity to apply again. We could not provide critical meals and direct support services for our homebound elders without this assistance.</p> <p>Of the total HDM program clients we serve throughout Yolo County, 25% live in Davis, whereas our request of \$12,000 is only 1.7% of our total HDM program budget. If funding requests and revenue projections are not realized, we would need to adjust our service delivery, placing seniors on a waiting list for meals, unless we could find another funding source.</p> <p>Unfortunately, we have been managing “a financial house of cards” for the past 9 years, battling deficits every year, and not knowing from one year to the next whether we will have the funds to cover the cost of critical meals to seniors. This year we are again serving almost 150% of the Area 4 Agency on Aging home delivered meals scope, for which we receive partial funding. That’s one third of the meals for homebound seniors for whom we receive no A4AA (federal) funding. We must raise 100% of the cost of those meals/services and 56% of the cost of the meals/services that A4AA partly funds. We project we will serve 16,845 meals over scope by the end of the fiscal year.</p> <p>Our ability to continue to provide services at this level is entirely dependent on the funds we are able to raise from diverse sources. Given the dire state of our</p>

	<p>economy and intensive competition by all non-profits for the declining revenues available through grant writing and from private donations, it is highly likely that ENP's funding will not be adequate to meet this current need, much less the needs of the growing senior population. While the staff and board of directors of ENP are working hard to raise funds to cover expected deficits from non-renewing funding sources, the declining levels of donations from individuals and revenues from fundraising events and other traditional fundraising methods make it unlikely.</p> <p>This continues to be a very critical time for all non-profit organizations. Each of us works for the common good, because neither government nor private sectors are able to meet these community needs. However, access to food is a basic human need. Homebound seniors we reach are in crisis. They are unable to prepare or purchase meals and have no one available to help. They are unable to access food resources that others in need can rely upon, such as food banks and food closets. They have no one else to turn to. ENP is the only resource that meets this critical need of daily sustenance for homebound elders in Yolo County.</p>
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2.

Question	Answer
<p>Will the proposal fund part of the entire operation or a specific sub-project? For example, Will the proposed funds flow into the general budget or are they exclusively earmarked for a specific, discreet sub-function?</p>	<p>As indicated in the Project Description on page 29, we are requesting funding to cover only a portion of the meal costs related to <u>direct meal service</u> to seniors. At a reimbursement rate of \$2.35, CDBG funds would pay for raw food (any edible food item) and food service supplies (paper, foil, plastic products for packaging) for a subset of Davis recipients.</p>

3.

Question	Answer
<p>If the information is available, what is the total projected cost of the project in Fiscal Year (FY) 2009-2010?</p>	<p>At this date, the total projected cost of the project this year is \$725,206, including in-kind donations of \$265,215. This year, we received a one time only grant to provide emergency shelf stable meals to homebound seniors, which will not be continued next year.</p>

4.

Question	Answer
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If the request for funding is approved, what will be the total cost of the project in FY 2010-2011?	The total cost of the Home Delivered Meal Program in Yolo County next year is projected to be \$710,537. Projected expenses are partly based on historical expenses of the program.
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5.

Question	Answer
How many individuals are projected to be served by the project in FY 2009-2010?	<p>As of December, 2009, ENP has met 80% of the annual meal goal of the 2009/10 Davis CDBG by serving 3405 of 4255 meals. ENP has exceeded its annual projected scope of 35 individuals by serving 40 unduplicated beneficiaries, thus far. We project we will serve 105 total recipients by the end of the year in Davis, of which 61 will have income below \$25,400.</p> <p>Projected number of recipients county-wide is expected to be 435 this year. Projected number of meals county-wide is expected to be 51,168. When computing the cost per meal/services, in-kind donations are excluded from the total. Projected meal/service cost per beneficiary is \$9.</p>

6.

Question	Answer
If the information is available, what is the projected cost of project services per individual served in FY 2009-2010?	The projected total cost of project services as indicated in the 2009-2010 grant application was \$8.50 per recipient per day, which included all meal and direct support service costs. Currently, the projected cost this year per recipient per day is \$9.00. We have had to replace some expensive commercial kitchen equipment in the Central Kitchen Facility that had not been factored in previously.

7.

Question	Answer
If applicable, what additional measurable criteria are used by the project to evaluate effectiveness? Please limit criteria to three or less. For example, the services might be measured in number of meals served, bed-nights or therapy sessions provided.	<ol style="list-style-type: none"> 1. Number of meals served. 2. Number of referrals made. 3. Number of nutrition, falls prevention, and emergency preparedness education units provided. <p>We have several other objectives we track that are not included here.</p>

8.

Question	Answer
If the information is available, provide the total	Our expense tracking is based on number of meals

projected cost per unit of measurable service in FY 2009-2010.	served. We do not track expenses by the other units of service provided to recipients. These costs are included in the total meal cost.
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9.

Question	Answer
Provide the total projected cost per unit of measurable service in FY 2010-2011.	See number 8.

Responses are due **NO LATER THAN MARCH 8th**. The responses must be submitted as a Word document using the above format. The responses should include both the questions and answers. Responses must be submitted via e-mail. E-mail should be addressed to dmerschat@cityofdavis.org. Responses should not be mailed.

DEADLINE: MARCH 8, 2010 at 5:00 P.M.