

CITY OF DAVIS

2010-2011 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Organization Name: Short Term Emergency Aid Committee

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(Be sure to list the **best contact** to get information to the organization as quickly as possible.)

Total Proposal Request: \$ \$15,000

(Check one) On-going Support New Project

CDBG Eligible Category: Public Service
(See List A)

National Objective Compliance/Low and Mod Benefit: Limited Clientele
(See List B)

City Council Identified Critical Needs: (See List C)

- 1) Hunger Services
- 2) Homeless Service
- 3) Independent Living

PUBLIC SERVICE

NON-PUBLIC SERVICE

Beneficiary Information:

<u>3,577</u>	Total number of beneficiaries in program
<u>2,384</u>	Number of beneficiaries in program to be served with CDBG funds
<u>100</u>	Percentage of the CDBG beneficiaries with low/moderate income
<u>\$6.29</u>	Cost (\$) per CDBG beneficiary (CDBG Request/CDBG Beneficiaries)

PROJECT NARRATIVE

a. Need

With the weakened economy and high unemployment rate, there is a growing need to provide free food to low-income Davis residents, including the 90 homeless individuals who live in the city. While the number of homeless living in Davis remains the same compared to the 2007 count taken by the Yolo County Homeless & Poverty Action Coalition, requests for food from STEAC has increased for the homeless. The number of families served in fiscal year 2009 is lower than the same period in 2008, but the families have more children. This reflects the increase in the number of meals for which food was provided – 54,419 in 2009, compared to 52,110 in 2008. A recent article in the *Sacramento Bee* states, “As a weak economy sends growing numbers of new faces to local food pantries, those same organizations are reporting reduced levels of everything from canned meat to powdered milk.” STEAC has also experienced a reduction in food donations.

Here are the service rates for the STEAC food closet:

Food Closet Service	FY 06-07	FY 07-08	FY 08-09
Persons served, (unduplicated)	1,865	1,881	1,688
Families served, (unduplicated)	621	674	625
Homeless (unduplicated)	97	100	115
Total Person served (duplicated)	3612	3,809	3,702
Total Meals (duplicated)	52,110	57,105	54,419

Given the current economic situation, STEAC expects the need for service to increase in 2010.

The food closet service directly or indirectly meets three of the city’s critical needs: hunger, homeless prevention and programs to support independent living. The food closet fills critical needs of those who are hungry, including a number of homeless. After receiving free food, families have more money to pay for rent and utilities, which are critical to their remaining in their homes. Additionally, STEAC’s other programs such as rental, utility and education assistance and Suit Up for Success (provides interview clothes) complement the food closet service by providing additional support for struggling families.

The CDBG-Davis grant allows STEAC to purchase food, which allows the organization to allocate more funding to provide assistance for its other programs – Suit Up for Success, educational assistance, first month’s rent, eviction prevention, and utility assistance – resulting in low-income residents becoming independent and self-sufficient.

b. Benefit

Low-income persons will benefit by receiving food for nutritious meals. The closet helps prevent hunger by providing low-income Davis residents with enough food for three meals a day for five days. With CDBG funding, STEAC will provide meals to 2,384 unduplicated individuals, which means with the funds STEAC will be able to provide enough food for over 40,000 meals.

c. Other Resources and Collaboration

Identify other potential or actual sources of funds. What fund raising has the organization done to support the proposed project? What role do volunteers play in this project? Has your organization developed this project in collaboration with other groups offering services? What services offered by other community groups complement the proposed project? Are the proposed activities duplicative of projects operated by other local public or non-profit organizations?

While donations have been down recently, seven food drives still results in over 75,000 pounds of non-perishable items per year or about 75 percent of the total food distributed from the closet. These drives include participation by postal service employees, Davis realtors, boy and girl scouts, service clubs, civic organizations, churches, schools, fraternities and sororities and many individuals. Each year thousands of Davis residents participate in food drives. STEAC regularly purchases food from the Food Bank of Yolo County at discounted prices. Over 50 regular volunteers work in the STEAC food closet, which is located on city-owned land at 508 D St. in Davis. STEAC is an active member of the Homeless Poverty & Action Coalition of Yolo County. Hundreds donate food as part of the annual STEAC Holiday Adopt-A-Family Program, and the local schools donate several thousand pounds of food during the holidays. Davis Waste Management has donated a truck for closet work, provides transportation assistance for food drives, and donates free commercial garbage service. STEAC also stores food in donated warehouse space in Dixon.

The 2009-10 food closet budget is \$30,091. Charitable donations raised from STEAC's 2,800 donors and from other grants pay for all administrative and other costs not covered by the CDBG grant and private grants.

d. Organizational Capacity

STEAC is a California nonprofit corporation that was founded in 1967 and has earned tax-exempt status under Section 501(c)(3) of the IRS Code.

STEAC provides assistance in the form of material aid by distributing food and clothing. Financial aid is provided for rent, utilities, clothes to wear for job interviews, educational and miscellaneous expenses to Yolo County families and individuals with incomes at or below the poverty level. In FY 2009-10, STEAC expects to receive \$53,472 from various government agencies. STEAC employs one part-time staff members and contracts for services for database management and an annual audit. STEAC has nearly 200 active volunteers, who work in the office and food and clothing closet and take part in the annual Holiday Adopt-A-Family Program.

SCOPE OF SERVICES

a. Project Description (Activity Summary: Describe the activities of the proposed budget)

Funding from CDBG will be used to purchase food to augment donations for the STEAC food closet.

STEAC takes pride in providing nutritious food to low-income Davis residents throughout the year. Unfortunately, the food received from seven food drives is not of sufficient type to provide for nutritious meals, and not enough food is received to meet the demand from the closet. With CDBG funds, STEAC will purchase food necessary to provide a balanced diet. Food purchases include such items as canned fruit, vegetables, tomato sauce, meals in a can, rice, pastas, dry grains and other staples. In addition, the STEAC volunteers purchase meat, bread, eggs, margarine and other perishables that are stored in refrigerators and freezers. STEAC purchases food from the Food Bank of Yolo County and is provided limited food from the U.S. Department of Agriculture. Other items are purchased in bulk from commercial grocery stores.

In response to a September 2006 assessment by the UC Davis Nutrition Department, STEAC incorporated several recommendations into its food purchases and procurement. The most notable was the establishment of weekly pick-up of produce from the local Farmer's Market. According to UC Davis, low-income families would have to spend 40 percent to 70 percent of their grocery money on fruits and vegetables to meet current dietary guidelines. STEAC now disperses seasonal fruits and vegetables in its food packs on a weekly basis. Additionally, nutrition education materials on diet and food preparation, provided by the Yolo County Food Bank, are offered to clients when they receive their food packs.

b. Target Group

The target group for this work consists of Davis residents with incomes at or below the federal poverty level. Emphasis is placed on serving families and the homeless. STEAC will provide food for 2,384 individuals (unduplicated) and 875 families (unduplicated). An estimated 115 homeless (unduplicated) will be served. STEAC rules allow only one visit to the food closet per month.

c. Outreach

Outreach to inform those in the community of the food closet service is performed in these ways.

For outreach to clients, the STEAC services access line number is listed in the telephone book and in directories of social service agencies and organizations in the area. Information about the food closet, printed in English and Spanish, is distributed to agencies, such as the Food Bank of Yolo County, Davis Resource Center, Yolo County Department of Social Services, Migrant Education, libraries, in Davis schools and via many other nonprofit social service groups. Prospective clients are also made aware of the food closet services at the holiday program. STEAC food closet information is included on the web site <http://www.steac.org>. STEAC sends informational mailings to schools, churches, community groups and public agencies. The food closet coordinator hosts fieldtrips to the food closet for brownie troops to teach them about public service and STEAC's role in the community. STEAC volunteers regularly conduct

training sessions to inform staff at public and nonprofit agencies about services.

For outreach for food drives, STEAC volunteers regularly reach out to those who have sponsored food drives in the past, in particular the public schools providing an opportunity for students to become involved in public service. In addition, information for those wanting to sponsor a food drive is available on the STEAC web page, in regular newspaper articles and in brochures that are regularly mailed to civic groups, nonprofits, churches and to individuals.

PERFORMANCE SCHEDULE

Work Plan (Identify activities and completion dates)

<u>Date</u>	<u>List Activity</u>	<u>Completion</u>
	Food is purchased on an as-needed basis	6-30-2011
	Food is distributed daily	6-30-2011
	Seven community food drives	6-30-2011

PERFORMANCE MEASUREMENTS

ACTIVITY (What the program does to fulfill its mission)	INDICATOR (The direct products of program activities) Service #s	OUTCOME (Benefits that result from the program)
Purchase food to augment donations from community drives	Food will be purchased to augment donations.	Low-income Davis residents' benefit by gaining access to food from the closet.
Distribute food to low-income residents of Davis	Food will be provided to 875 families, consisting of 2,384 individuals.	Individuals and families are not hungry, which means they can live productive lives and be able to pay rent and utilities.
Distribute food to the homeless in Davis	Food will be provided to 100 homeless individuals.	Individuals are not hungry, which means they can live productive lives.
Provide nutritious food	Number of nutritious items purchased	Health is improved by eating nutritious food.

CITY OF DAVIS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*BUDGET SUMMARY FOR PROPOSED PROJECT**

Budget Category	Proposed Project “CDBG Portion”	Other Sources	Total
A. Salaries and Wages	0	2,150	2,150
B. Fringe Benefits	0	53	53
C. Consultant/Contract Services	0	0	0
TOTAL PERSONNEL BUDGET	0	2,203	2,203
D. Office Rent	0	0	0
E. Utilities	0	400	400
F. Telephone	0	288	288
G. Office Supplies	0	200	200
H. Equipment	0	0	0
I. Printing/Duplication	0	0	0
J. Travel/Conferences	0	0	0
K. Other (Specify)	0	0	0
	0	0	0
L. Food Purchases	15,000	2,000	17,000
TOTAL NON-PERSONNEL BUDGET	15,000	2,888	17,888
TOTAL PROJECT BUDGET	15,000	5,091	20,091

*** Please revise this form and annotate budget items as needed**
NEW REQUIREMENTS: All applicants are requested to submit a copy of their organization’s Operating Budget.