



# Reservable Picnic Areas House Rules

(Effective August 1, 2011 - June 30, 2012)

**City of Davis**  
Community Services Department  
600 A Street, Suite C, Davis, CA 95616  
(530) 757-5626  
TDD (530) 757-5666 fax (530) 750-2742  
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Almost every City park has areas that are suitable for picnics. However, only a few areas are available for reservation, all other areas are on a first-come, first-served basis. Reservations for groups of 100 people or more require a Letter of intent. Depending on the nature of your event you may also be required to obtain a Special Event Permit. To reserve a picnic area, just follow the simple steps listed below:

1. **Choose a park.** The information in this packet describes the parks with areas available for reservation, including location, size, and available features at each park. All picnic areas are near restrooms except at Oxford Circle.
2. **Fees & Deposits** Fees listed are resident non-profit and private group use. Non-resident rate is double the rate. Unexpended time is not refundable. Fees are listed on the back.
3. **Check on a date.** Call our office at (530) 757-5626 to check the availability of the park you would like to reserve or check on-line at [www.cityofdavis/cs/webreg](http://www.cityofdavis/cs/webreg) and search facilities. If the date and time you are interested in is available, please come into the Community Services Department to pay the rental fees and complete a reservation application. Reservations are made between dawn and dusk. Parks after dusk may have sprinklers on.
4. **Sign the Application and make payment.** Payment of fees must be made in person at our office, as there is a waiver form to sign and a use permit to pick up. Payment may include a cleaning/damage deposit and an hourly rental rate that depend on the group size.
5. **Cancellations** If the reservation is cancelled by the renter, the cancellation must be made two (2) weeks prior to the reservation date or rental fees will be forfeited. If a reservation is made less than two (2) weeks prior to the reservation date and cancelled, there will be no refund of rental fees; however, deposits and miscellaneous equipment/service fees will be refunded. A reservation date or location can be changed once with less than two weeks notice; however 50% of the reservation fee will be forfeited.
6. **Bounce House:** As of August 1, 2011, a Bounce House/Vehicle in Park permit is required for all bounce house uses. Electricity for bounce houses is not available at any park locations, so please plan accordingly.
7. **Water Access:** Park staff will provide access to water, but the customer must provide their own hose. If you paid for water access, but water access has not been provided on the reservation date, please call the Davis Police Department business line (530) 747-5400 for assistance.
  - \* Water access is only available at Westwood, Community Shade, Mace Ranch and Pioneer. Dunk tanks, sprinklers, and pools are prohibited.
8. **Bounce House and Water Access Insurance Requirements.** If you choose to use a bounce house, insurance naming the City of Davis is required. Insurance for all park users using bounce houses and/or water access must meet the following criteria:
  - Name City of Davis as additionally insured
  - Have a minimum of \$1,000,000 coverage
  - Certificate must specify date and location of event
  - Must be submitted two weeks prior to reservation date or permit will not be released.
  - A drive on permit is required for bounce house use.
9. **Electricity, for uses other than bounce houses, must be arranged by the renter 14 days prior to your reservation. A key may be required.** Call outs for electricity that was not previously requested and arranged will be charged to the renter. Electricity is available at Central Park, Community Park – Solar Panels, Mace Ranch, Pioneer, and is only available upon request.

**10. Permits**

<b>When Required Insurance/Permit information</b>	<b>Secure From</b>	<b>Fee</b>	<b>Days Needed to Secure Permit prior to the event date</b>
Basic Insurance	Community Services	Varies by event	5 days prior to reservation date
Bounce House/Water Insurance	Customer		Due 14 days prior to reservation date
Bounce House Permit / Vehicle in Park Permit	Community Services Dept.	\$15.00	Due 14 days prior to reservation date
Special Event Permit	Community Services Dept.	\$50-\$100	No less than 45 days prior to your event
Alcohol: ABC License or Open Container Permit	Davis Police Dept.	\$11.00 -30.00	30 days, ABC or 16 days Open Container, prior to reservation date
Exempt Business License (non-profits)	City of Davis Finance Dept.	No charge to non-profits	14 days prior to reservation date
Food Permit	Yolo Co. Health Dept.	Varies by Event	14 days prior to reservation date
Sound Permit	Davis Police Dept.	\$ 25.00	16 days prior to reservation date
Water Access	Community Services Dept.	\$30.00	14 days prior to reservation date

**11. Day of your Event** Come to your site with your permit. If there are people there, please show them your permit and if they refuse to vacate the site, please contact the Police Department for assistance (530) 747-5400. If inclement weather keeps you from using your reserved area, please contact the Community Services office no more than three days after your reservation date. If the area was not usable, you will get a refund.

**12. Fees for Picnic and Pavilions**

<b>Group Size</b>	<b>Deposit</b>	<b>Resident Hourly Rate</b>	<b>Non Resident hourly Rate</b>	<b>Resident Daily Rate</b>	<b>Non Resident Daily Rate</b>
Under 50	\$0.00	\$18.00	\$36.00	\$108.00	\$216.00
50 - 149	\$0.00	\$25.00	\$50.00	\$150.00	\$300.00
150 – 300	\$75.00*	\$32.00	\$64.00	\$192.00	\$384.00
Over 300	\$200.00*	\$36.00	\$72.00	\$216.00	\$432.00

**13. Central Park Rotary Stage Rates** Includes the use of the picnic area

<b>Group Size</b>	<b>Deposit</b>	<b>Resident Hourly Rate</b>	<b>Non Resident hourly Rate</b>	<b>Resident Daily Rate</b>	<b>Non Resident Daily Rate</b>
Under 50	\$0.00	\$38.00	\$76.00	\$228.00	\$456.00
50 - 149	\$0.00	\$50.00	\$100.00	\$300.00	\$600.00
150 – 300	\$75.00*	\$62.00	\$124.00	\$372.00	\$744.00
Over 300	\$200.00*	\$71.00	\$142.00	\$426.00	\$852.00

\* Deposit amounts may differ with Special Event Permit requirements

**14. Additional Fees**

**Call outs** \$100.00 (to turn on water or electricity without prior arrangement or payment)

**Reservable Picnic Areas**

<b>Park</b>	<b>Capacity</b>	<b>Features</b>	<b>Other Information</b>
<b>Arroyo Park</b> 2000 Shasta Drive (at Children's Garden near the school)	20	5 sm. tables 1 sm. BBQ	No electricity Street parking and lot nearby
<b>Central Park Picnic Area</b> 401 C Street (corner of C & 4 <sup>th</sup> Streets)	50	5 tables 1 BBQ	Electricity available upon request and with a key Street Parking
<b>Chestnut Park</b> 1020 Chestnut Lane (corner of Chestnut Ln. & Alice St.)	50	6 tables 2 BBQs	Small off-street parking lot Near Chestnut Park Roundhouse No electricity
<b>Community Park</b> - <b>Shade Arbor</b> 1600 W. Covell Blvd. (corner of F & W. Covell Blvd.) The Shade Arbor picnic area is located in the northeast corner of the park, near the Davis Art Center.	150	16 tables 3 BBQs	Off-street parking nearby Next to Rainbow City play area Water access available upon request and for a fee No electricity
<b>Community Park</b> - <b>Solar Panels</b> 1405 F Street (corner of F & E. 14 <sup>th</sup> St.) The Solar Panels picnic area is located in the southwest corner of the park, near the swimming pool.	150	15 tables 1 BBQ	Off-street parking nearby Electricity available upon request and with a key North of Community Pool and Community Pool Bldg.
<b>John Barovetto Park</b> 4400 Alhambra Drive (corner of Alhambra & Arroyo Ave.)	25	3 tables 2 BBQ	Street parking nearby No electricity
<b>Mace Ranch Comm. Park</b> 3141 Fifth Street (under Pavilion) The picnic area is behind the old Explorit Science Center.	50	6 tables 4 BBQs	Parking lot nearby Electricity Available upon request and with a key Water access available upon request and for a fee
<b>Oxford Circle Park</b> 505 Oxford Circle (corner of Oxford Cir. & Wake Forest Dr.)	25	2 lg. tables 2 BBQs	Disc golf course No restrooms Amphitheater Street parking No electricity
<b>Pioneer Park</b> 5035 Hamel Street (corner of Hamel Dr. & Swingle St.)	100	9 tables 2 BBQs	Small off-street parking lot Electricity on the pillar no key required Water access available upon request and for a fee
<b>Slide Hill Park</b> 2850 Temple Drive	100	13 tables 2 BBQs	Off-street parking lot Next to Manor Pool No electricity
<b>West Manor Park</b> 2910 Salem Avenue (corner of Salem Ave. & Bienville St.)	100	11 tables 4 BBQs	Small off-street parking lot No electricity
<b>Westwood Park</b> 900 Barkley Street (corner of Barkley St. & Calaveras Ave.)	20	3 tables 3 BBQs	Street parking Water access available upon request and for a fee No electricity