

Need Help Organizing?

Learn how to organize, prioritize and de-clutterize!

Clear Your Clutter & Your Calendar

Stop wasting time and space on things that don't enrich your life! Is your stuff getting in the way of creating the ambiance you desire for your home? Are you too busy to do the activities you love? This class will take a look at how we tend to fill both, our days and our homes with things we don't truly value. You will be encouraged to clarify what is important to you, and brainstorm ways to make room for YOU in your life. Take this opportunity to look at the very things that are holding you back from reaching your goals. Learn how "less is more" applies to your life. If you're ready to organize your attitude, this thought provoking class is for you. So if you're having difficulty finding space for your belongings, or trouble finding the time to take this class, it's probably just what you need. Participants need to bring an open, supportive attitude and a commitment to peer confidentiality.

18 years and up, Club Room VMC

3/31/2012

Sat

1:00-3:00 pm

\$25



Paperwork Magic

Do papers seem to flood your desk, kitchen counter and dining room table? Do you feel unsure about which papers to keep and which to pitch? This class will tackle the what, where and how of paper filing and storage. Better yet, we'll cover what to shred, and what to do about those endless 'to do' notes, phone numbers, mail, magazine articles etc. Whether the problem is in your office or your home, take charge of the paper nightmare and get ready to fill your recycle bin.

Paperwork Magic Mak: 18 years and up, Game Room VMC

4/21/2012

Sa

1:00-3:00 pm

\$25



**To sign up, or for more information call:
(530) 757-5626**