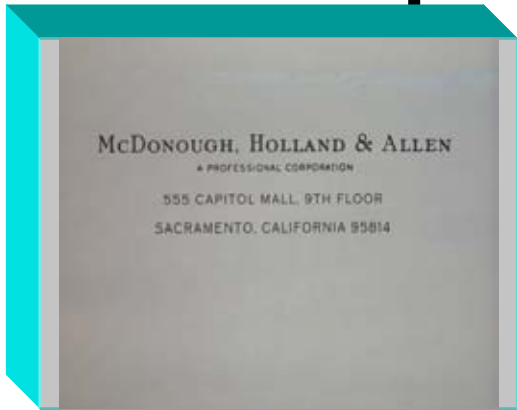


STATEMENT OF PURPOSE

The purpose of the City Attorney is to provide legal advice and services so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional advice, and to provide or arrange for appropriate representation for the city in all legal proceedings.



LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided primarily through a contract with the law firm of McDonough, Holland & Allen and have been since FY 1986-87. This firm has significant public law and municipal experience. Our designated City Attorney is Harriet Steiner, though we draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed each month.

CONTRACT LEGAL SERVICES

- Provide legal advice to city staff and officials
- Review, revise, prepare legal documents
- Defend the city in litigation
- Represent the city before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal action to enforce violations of city regulations
- Provide legal advice at Council meetings

Major Accomplishments in FY 2002-03

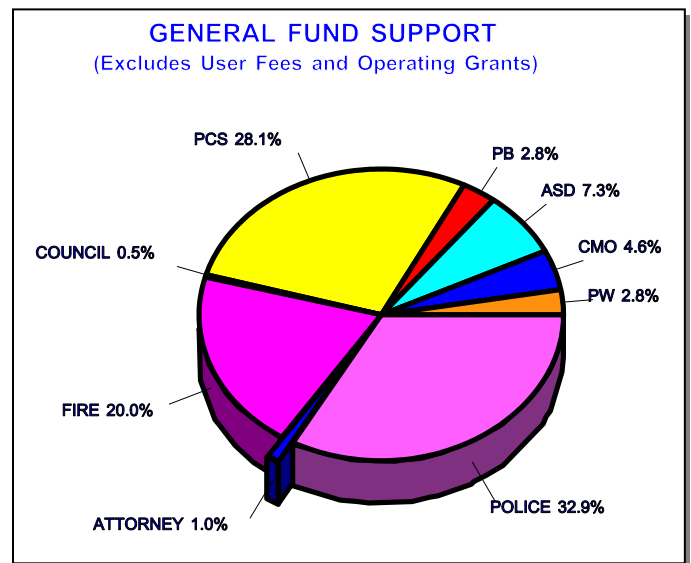
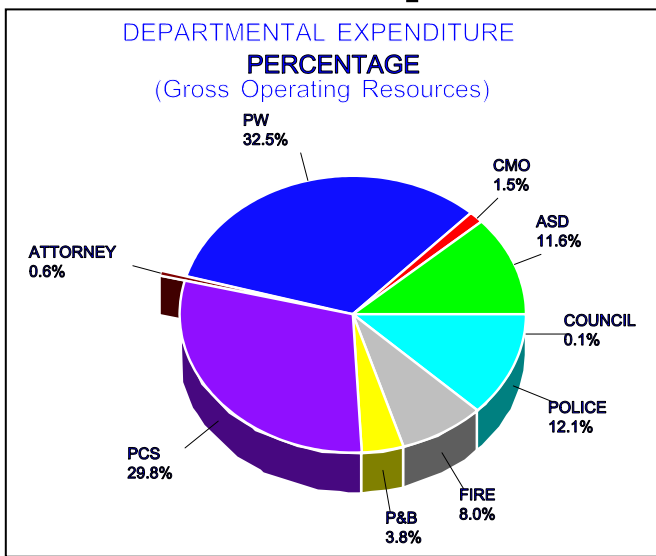
- Assisted with legal issues related to Cingular wireless antennae
- Assisted every department with legal questions and legal support
- Represented the City in numerous personnel issues

Plans / Goals for FY 2003-04

- Respond to city inquiries within two hours (90%)
- Streamline and reduce requests for legal services

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	161,152	264,108	221,497	251,188
Capital Project Funds	16,175	20,000	20,000	0
Construction Tax	0	0	0	15,000
Enterprise Funds	14,557	25,000	25,000	40,000
Fees & Charges	59,720	2,000	10,000	5,000
Internal Service Funds	121,311	150,000	150,000	150,000
Total Revenues	372,915	461,108	426,497	461,188

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Operating Expenditures	372,915	461,108	426,497	461,188
Total Expenditures	372,915	461,108	426,497	461,188



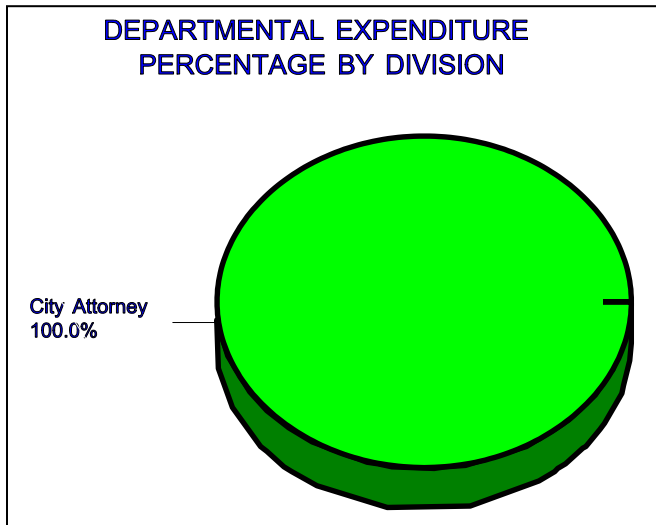
DIVISION
SUMMARY

Division: **LEGAL & LITIGATION ISSUES**

No. 06

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Operating Expenditures	372,915	461,108	426,497	461,188
Total Expenditures	372,915	461,108	426,497	461,188



**SUMMARY OF MAJOR
BUDGET CHANGES**

None to report.

