

POLICE DEPARTMENT

STATEMENT OF PURPOSE

Our mission is to maintain the highest quality of life and security for all those who live, work and/or visit Davis. We do this by working in cooperation with the public, promoting safety and enforcing the law.



ADMINISTRATION - DIVISION 55

This division provides overall management, planning, coordination and evaluation of department functions. These include formulation of policy and professional standards, recruitment, hiring, employee training and compliance with state and federal standards, budget preparation and maintenance, purchasing, grant evaluation and application, and general research and development. Investigation/resolution of citizen complaints and internal investigations and audits are also performed within this division.



PATROL - DIVISION 56

This division provides first-line emergency response to crimes in progress, accidents, and tactical situations. The Patrol Division has primary responsibility to conduct initial investigations on most crimes and all traffic accidents occurring in the city. Enforcement of all federal, state and local ordinances is provided, including traffic and bicycle regulations. Other tasks include Community Response Team, noise enforcement, miscellaneous calls for service, specialized enforcement, SWAT, bomb disposal, crime prevention and DARE, and oversight of the Volunteer, Reserve and Cadet programs.



INVESTIGATIONS - DIVISION 57

This division handles major criminal investigations of all types involving adult and juvenile offenders, as well as missing persons of all ages. Evidence and property is processed and maintained, produced for legal proceedings, and disposed of per legal requirements. Division members also participate in the Yolo County narcotics enforcement and Sacramento Valley Hi-Tech crime task forces.



RECORDS & COMMUNICATIONS - DIVISION 58

This division receives all Emergency 911 and non-emergency calls for service and ensures that appropriate resources are dispatched on a timely basis, and maintains all departmental records and arrest warrants in accordance with federal, state and local law/ordinances. These processes are routinely audited by state and federal agencies. Other responsibilities include issuance of parking permits, assistance with a variety of administrative research projects, and livescan fingerprinting.



PARKING ENFORCEMENT - DIVISION 59

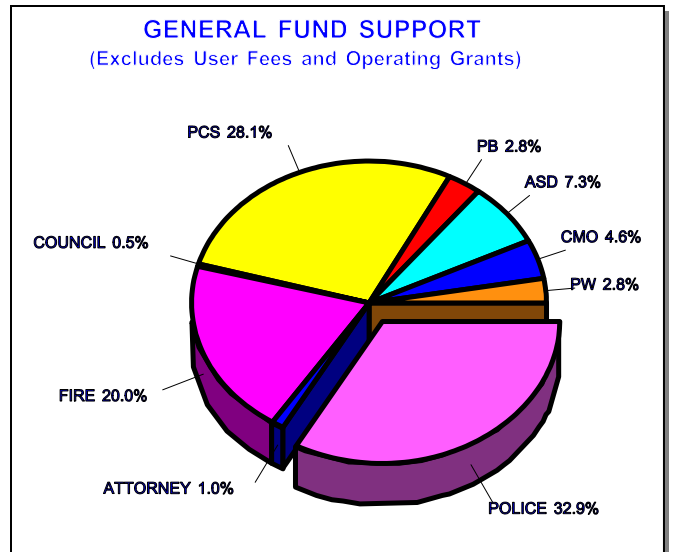
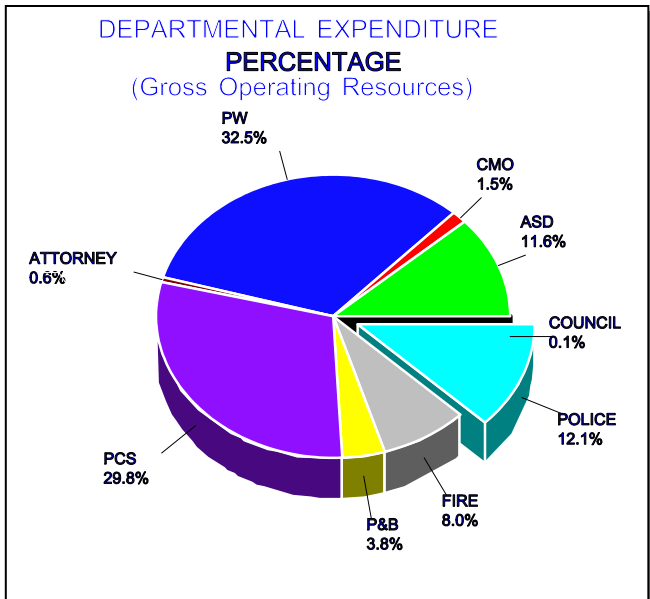
This division provides parking enforcement in regulated areas within the city.

DEPARTMENT
SUMMARY

POLICE DEPARTMENT

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	6,696,317	7,426,485	7,416,245	8,241,079
Fees & Charges	458,167	340,993	387,463	320,197
Grants/Designated Revenue	92,293	145,512	154,933	70,300
Public Safety Srv Fee/Tax	1,380,646	994,210	837,837	869,081
Special Revenue Funds	339,539	371,966	377,889	410,759
Total Revenues	8,966,962	9,279,166	9,174,367	9,911,416

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Capital Expenditures	0	18,000	0	0
Operating Expenditures	2,762,634	2,453,343	2,369,881	2,369,648
Salaries and Benefits	6,204,328	6,807,823	6,804,486	7,541,768
Total Expenditures	8,966,962	9,279,166	9,174,367	9,911,416



POLICE

Administration

Senior Office Assistant 1.0
 Administrative Services Manager 1.0
 Police Captain 1.0
 Police Chief 1.0
 Police Lieutenant 1.0

Patrol

Police Lieutenant 1.0
 Police Officer 32.0
 Police Sergeant 8.0
 Police Service Specialist 6.0

Investigative Services

Evid/Property/Crime Scene Tech 1.0
 Police Lieutenant 1.0
 Police Officer 8.0
 Police Secretary 1.0
 Police Sergeant 2.0
 Police Service Specialist 1.0

Records & Communication

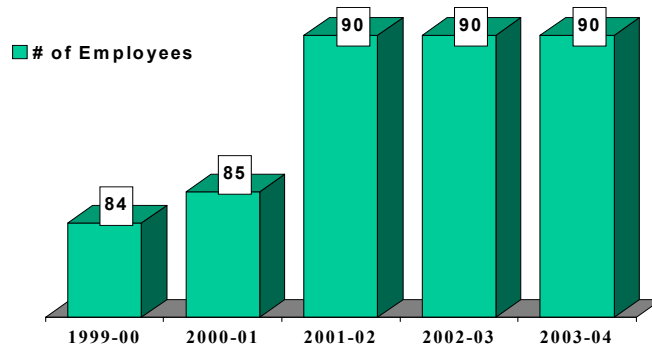
Lead Public Safety Dispatcher 2.0
 Police Records Specialist II 4.0
 Police Senior Records Specialist 1.0
 Public Safety Dispatch Supervisor 1.0
 Public Safety Dispatcher I 3.0
 Public Safety Dispatcher II 7.0
 Records Supervisor 1.0
 Records & Communications Mgr. 1.0

Technical Support

Parking Enforcement Officer 3.0
 Technical Service Supervisor 1.0

FULL TIME EQUIVALENT	(FTE)
Regular Full Time	90.00
Regular Part Time	0.00
Temporary Part Time	5.87
TOTAL FTE's	95.87

Five Year Human Resource Trend Police Department



ADMINISTRATION - DIVISION 55

Major Accomplishments in FY 2002-03

- Implemented Volunteer program
- Completed position performance standards and evaluations for all positions
- Held team building and collaborative planning workshop

Plans / Goals for FY 2003-04

- Review Law Enforcement Accreditation program (CALEA)
- Hold neighborhood meetings to discuss police services and service delivery
- Continued participation in city radio system upgrade project
- Hire new Police Chief

How We Measure Up

The number of permanent law enforcement employees in the Davis Police Department is compared to other comparable agencies.

<u>Number of Permanent Law Enforcement Employees</u>			
Santa Cruz	Chico	Woodland	Davis
137	138	88	90

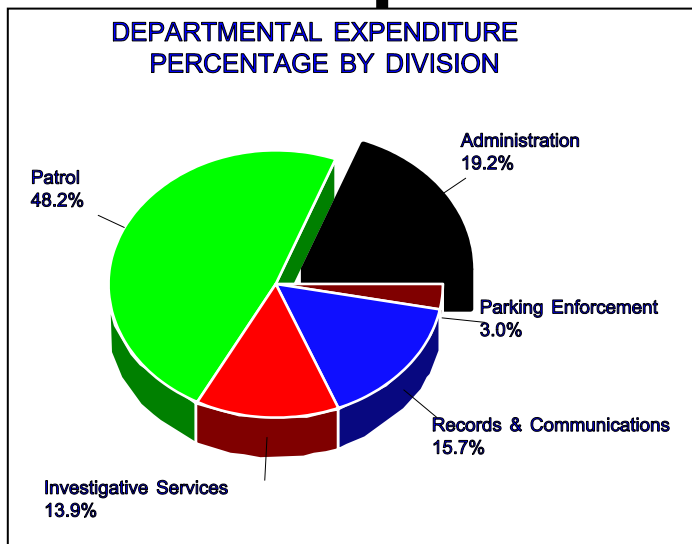
<u>PART I CRIME RATES 2002</u>			
Santa Cruz	Chico	Woodland	Davis
3569	2492	1473	2154

Part I crimes include: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

No. 55

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	1,518,777	1,782,007	1,751,533	1,809,720
Fees & Charges	50,177	8,000	25,254	280
Grants/Designated Revenue	0	2,000	0	0
Public Safety Srv Fee/Tax	292,681	95,912	90,000	90,000
Total Revenues	1,861,635	1,887,919	1,866,787	1,900,000

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Operating Expenditures	1,250,254	991,934	975,858	982,900
Salaries and Benefits	611,381	895,985	890,929	917,100
Total Expenditures	1,861,635	1,887,919	1,866,787	1,900,000



**SUMMARY OF MAJOR
BUDGET CHANGES**

- None to report

PATROL - DIVISION 56

Major Accomplishments in FY 2002-03

- Implemented numerous problem-solving and community oriented policing projects in the downtown area, including increased patrol via overtime assignments
- Implemented enforcement of alcohol open-container ordinance

Plans / Goals for FY 2003-04

- Implement mobile computers in patrol cars and handwritten reporting to increase officer field deployment.
- Implement CROSSROADS traffic collision and citation computerized system for improved crime and incident analysis
- Apply for grants to conduct illegal alcohol sales to minor prevention and arrest programs

How We Measure Up

“Shoulder Tap” illegal alcohol sales to minors
3 operations completed with 20 arrests

A state grant provided funding for these operations

DUI Checkpoints
4 arrests, 4 vehicles impounded, 6 citations

Driving under the Influence checkpoints conducted at several locations

Satisfaction with City’s Efforts to Enforce Traffic Laws

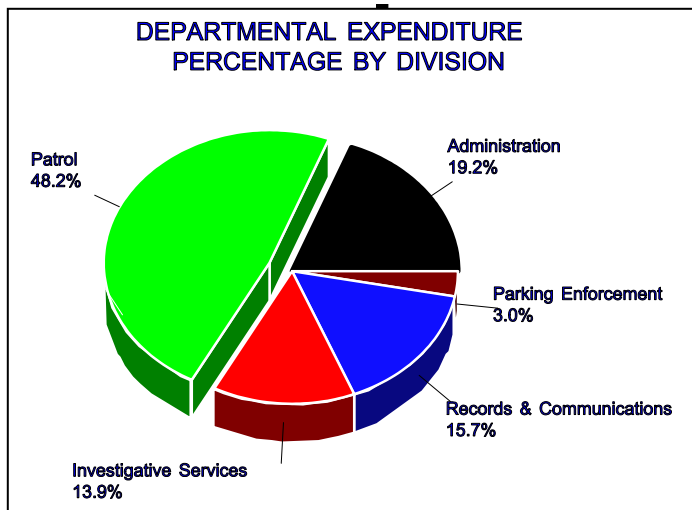
45% Very Satisfied
36% Somewhat Satisfied
10% Somewhat Dissatisfied
5% Very Dissatisfied
5% Don’t Know / No Answer

Per a City of Davis resident survey, 80% of respondents rated satisfaction with the City’s efforts to provide neighborhood police patrols.

No. 56

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	3,031,553	2,896,791	2,854,968	3,833,293
Fees & Charges	134,335	121,869	134,522	90,317
Grants/Designated Revenue	15,358	73,512	84,933	300
Public Safety Srv Fee/Tax	1,087,965	868,298	747,837	779,081
Special Revenue Funds	85,359	76,502	80,980	76,698
Total Revenues	4,354,570	4,036,972	3,903,240	4,779,689

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Capital Expenditures	0	18,000	0	0
Operating Expenditures	897,363	804,714	760,828	765,023
Salaries and Benefits	3,457,207	3,214,258	3,142,412	4,014,666
Total Expenditures	4,354,570	4,036,972	3,903,240	4,779,689



**SUMMARY OF MAJOR
BUDGET CHANGES**

- None to report

INVESTIGATIONS - DIVISION 57

Major Accomplishments in FY 2002-03

- Working with other agencies, the countywide multidisciplinary interview center is now operational for child abuse victims
- A division sergeant graduated from the FBI National Training Academy
- All investigators have completed specialized training in sexual assault and child abuse investigations

Plans / Goals for FY 2003-04

- Expand expertise in crime scene forensics
- Continued use of DNA analysis and identification whenever possible

How We Measure Up

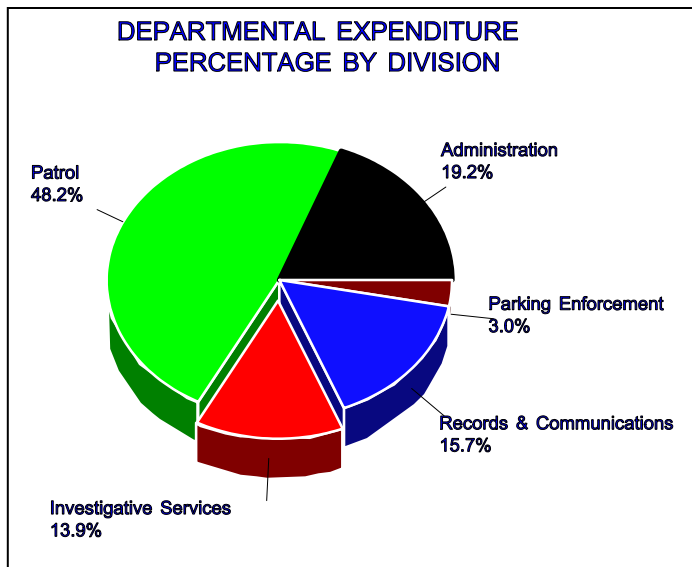
The Investigations Division handled almost 400 cases, including crimes against persons, property and high-technology such as identity theft. Additional duties include processing and tracking of sex registrants, search warrants, extraditions, parole and probation searches, prisoner transport, and participation in narcotics, stolen vehicle and hi-tech crime task forces.

Investigations included 2 attempted murders, 2 suspicious deaths, 29 sexual assaults, 31 child molestations, 23 child neglect, 11 robbery, 14 serious assault, and 16 elder abuse cases.

No. 57

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	1,139,418	1,439,211	1,444,636	1,221,206
Fees & Charges	58,684	46,000	49,200	50,000
Grants/Designated Revenue	76,935	70,000	70,000	70,000
Public Safety Srv Fee/Tax	0	30,000	0	0
Special Revenue Funds	33,921	35,000	35,000	40,000
Total Revenues	1,308,958	1,620,211	1,598,836	1,381,206

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Operating Expenditures	261,119	321,855	291,855	291,823
Salaries and Benefits	1,047,839	1,298,356	1,306,981	1,089,383
Total Expenditures	1,308,958	1,620,211	1,598,836	1,381,206



**SUMMARY OF MAJOR
BUDGET CHANGES**

\$18,000 was added to the recurring division budget from the city General Fund for participation and support of the countywide multidisciplinary child abuse interview center program.

RECORDS & COMMUNICATIONS - DIVISION 58

Major Accomplishments in FY 2002-03

- Implementation of new Records Management system
- Implementation of data entry group allowing increased field deployment of patrol officers
- Implementation of a public viewing station for sexual offender database (Megan's Law)

Plans / Goals for FY 2003-04

- Continue implementation of optical document storage system
- Begin phased implementation of cell phone 911 emergency reporting system

How We Measure Up

- 911 Emergency calls average 800 per month
- 911 Emergency calls reported via cell phone average 1600 per month
- Non-emergency calls average over 500 per 24-hour day

TOTAL CALLS FOR SERVICE

<u>2000</u>	<u>2001</u>	<u>2002</u>
58,355	49,386	55,750

Yearly calls for service summary

Satisfaction with City's Efforts Quick Response Times

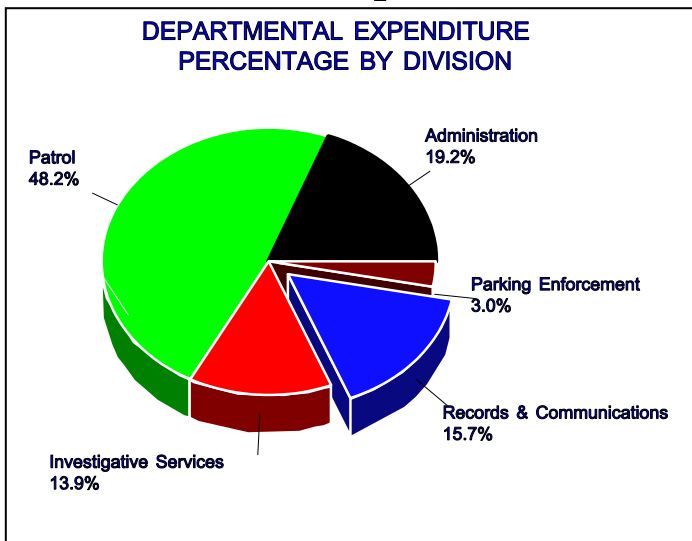
41%	Very Satisfied
17%	Somewhat Satisfied
3%	Somewhat Dissatisfied
1%	Very Dissatisfied
39%	Don't Know / No Answer

Citizens participating in the city of Davis Resident Survey indicated they are generally satisfied (58%) with the city's efforts to achieve quick response times to 911 calls.

No. 58

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
General Fund Support	1,006,569	1,308,476	1,365,108	1,376,860
Fees & Charges	214,971	165,124	178,487	179,600
Total Revenues	1,221,540	1,473,600	1,543,595	1,556,460

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Operating Expenditures	303,636	282,466	288,966	276,901
Salaries and Benefits	917,904	1,191,134	1,254,629	1,279,559
Total Expenditures	1,221,540	1,473,600	1,543,595	1,556,460



**SUMMARY OF MAJOR
BUDGET CHANGES**

- Implementation of Records and Communications Manager and 4 part-time data entry positions (costs absorbed, no new funding)

PARKING ENFORCEMENT - DIVISION 59

Major Accomplishments in FY 2002-03

Completed review of citation fee schedule and implementation of revised schedule

Plans / Goals for FY 2003-04

Participation with UC Davis in evaluation and recommendations for alleviating citywide parking issues.

How We Measure Up

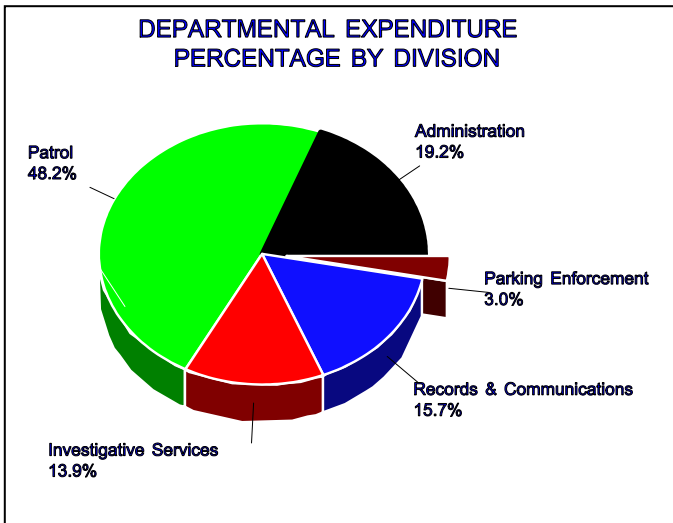
PARKING CITATIONS ISSUED		
<u>2000</u>	<u>2001</u>	<u>2002</u>
19,124	18,944	25,372

Total number of Parking Citations issued over a three-year span.

No. 59

<u>Source of Funds</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Special Revenue Funds	220,259	260,464	261,909	294,061
Total Revenues	220,259	260,464	261,909	294,061

<u>Expenditures</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>	<u>Estimated 2002-03</u>	<u>Budget 2003-04</u>
Operating Expenditures	50,262	52,374	52,374	53,001
Salaries and Benefits	169,997	208,090	209,535	241,060
Total Expenditures	220,259	260,464	261,909	294,061



**SUMMARY OF MAJOR
BUDGET CHANGES**

Addition of a part-time administrative support position (funding from Traffic Safety Fund)