

The purpose of the City Attorney is to provide legal advice and services so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional advice, and to provide or arrange for appropriate representation for the City in all legal proceedings.



LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided primarily through a contract with the law firm of McDonough, Holland & Allen and have been since FY 1986-87. This firm has significant public law and municipal experience. Our designated City Attorney is Harriet Steiner, though we draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed each month.

CONTRACT LEGAL SERVICES

- Provide legal advice to city staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal action to enforce violations of city regulations
- Provide legal advice at Council meetings

Major Accomplishments in FY 2007-08

- Assisted with legal issues related to human resources, development projects, applications before the City, etc.
- Represented the City in litigation

Plans / Goals for FY 2008-09

- Provide initial response to city inquiries within two hours (90%)
- Streamline and reduce requests for legal services



Revenues by Fund				
<u>Source of Funds</u>	<u>Actual 2005-06</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
General Fund Support	349,539	445,363	402,967	401,967
Grants/Designated Revenue	38,725	15,894	25,000	26,000
Internal Service Funds	131,229	150,000	150,000	150,000
Total Revenues	519,493	611,257	577,967	577,967



Expenses by Category				
<u>Expenditures</u>	<u>Actual 2005-06</u>	<u>Actual 2006-07</u>	<u>Budget 2007-08</u>	<u>Budget 2008-09</u>
Operating Expenditures	519,493	611,257	577,967	577,967
Total Expenditures	519,493	611,257	577,967	577,967



**Source of Funds for
Final Budget 2008-09**

