



City of Davis

Going into Business Agency Contact List

The following list has been compiled to help those interested in starting a business.

It is not intended to be all-inclusive, but rather to be a helpful resource.

City of Davis Finance Department – 23 Russell Blvd – (530) 757-5651 – fax: (530) 758-0204

www.cityofdavis.org/finance

Not sure what permits/licenses you need?

www.calgold.ca.gov

DAVIS BUSINESS LICENSES

Anyone doing business in Davis is required to have a business license.

City of Davis – Finance Department

23 Russell Blvd, Davis, CA, 95616

(530) 757-5641

<http://cityofdavis.org/finance/BusinessLicenses.cfm>

DAVIS BUSINESS INFORMATION

For information about Davis businesses, contact:

Davis Chamber of Commerce

604 3rd Street, Davis, CA, 95616

(530) 756-5160 www.davischamber.com

Small Business Administration – Sacramento District Office

6501 Sylvan Road, Ste 100, Citrus Heights, CA 95610

(916) 753-1700 www.sbaonline.sba.gov

If business will be located in downtown Davis, contact:

Davis Downtown Business Association

826 Second Street, Davis, CA 95616

(530) 756-8763 www.davisdowntown.com

For information regarding **incorporating a business** or other **corporation requirements**, contact:

Secretary of State

Corporate Filing Division

1500 11th Street, Sacramento, CA 95814

Attn: Business Filings

(916) 657-5448 www.ss.csa.gov/business.htm

To register a “**Fictitious Name**” contact:

Yolo County Recorder’s Office

625 Court Street, Room 105

Woodland, CA 95695

(530) 666-8130 www.yolorecorder.org

To obtain **State Resale Permit Number** contact:

State Board of Equalization

3321 Power Inn Road, #210

Sacramento, CA 95826-3889

(916) 227-6700

(530) 400-7115

www.boe.ca.gov

To obtain **Federal Employer Identification Number**:

Walk-in to pick up instructions

Internal Revenue Service

4330 Watt Avenue, Sacramento, CA 95826-3889

(916) 974-5225

(800) 829-1040

www.irs.gov

To obtain **Federal Employer Identification Number**:

Employment Tax Office

3321 Power Inn Road, Suite 220, Sacramento, CA 95826

(888) 745-3886

www.edd.ca.gov

If you have employees, you must purchase **Worker's Compensation Insurance**, either through a private agent, or:

State Plan

2275 Gateway Oaks Drive, Sacramento, CA 95833
(877) 405-4545
www.scif.com

ALCOHOLIC BEVERAGE LICENSE AND FEDERAL TAX STAMP PERMIT

If business will be selling alcoholic beverages, a State Alcoholic Beverage License will be needed. *Buyer must appear in person.*

State of California

Department of Alcoholic Beverage Control
3321 Power Inn Road, Suite 230, Sacramento, CA 95826
(916) 227-2002 www.abc.ca.gov

Federal Tax Stamp Permit (No. 5630.5) is required:

Department of Justice – Sacramento Field Office

Bureau of Alcohol, Tobacco and Firearms

1325 J Street, Ste. 1520, Sacramento, CA 95814
(916) 498-5100 www.atf.gov

If your business will sell **tobacco or tobacco products**, you will need a City of Davis Tobacco Retail Permit:

Yolo County Health Department

Tobacco Prevention Program

137 N. Cottonwood Street, Suite 2600
Woodland, CA 95695
(530) 666-8616
(530) 666-3984 Fax

Steven.jensen@yolocounty.org

AUTO REPAIR, ELECTRONICS AND APPLIANCE REPAIR, OR SECURITY AND INVESTIGATIVE SERVICES

Businesses engaged in Auto Repair, Electronics and Appliance Repair, or Security and Investigative Services may be required to obtain a license. For further information call:

State and Consumer Services Agency

915 Capitol Mall, Suite 200, Sacramento, CA 95814
(916) 653-4090
(800) 952-5210
www.scsa.ca.gov

BUILDING PERMITS/REMODELING

City of Davis, Community Development Department

23 Russell Blvd, Davis, CA 95616
(530) 757-5610
www.cityofdavis.org/pb/permits.cfm

CONTRACTORS LICENSE

Contractors are required to be licensed by the state. For information contact:

State Contractors Licensing Board

9821 Business Park Drive, Sacramento, CA 95827
P.O. Box 26000, Sacramento, CA 95826
(800) 321-2752 www.cslb.ca.gov

IMPORTING OR EXPORTING

Businesses engaged in Importing or Exporting must contact:

Trade Information Center

1410 Ethan Way, Sacramento, CA 95825
(916) 566-7170
(800) 872-8723
www.bis.doc.gov

OR:

Tradeport

www.tradeport.org

FOOD; PREPARATION OR SALE OF

If business has to do with preparation or sale of food, contact:

Yolo County Environmental Health

137 North Cottonwood Street, Woodland, CA 95695
(530) 666-8646 www.yolocounty.org/org/health

If exporting food, contact:

California Department of Food and Agriculture, California Agricultural Export Program

1220 N Street, Sacramento, CA 95814
(916) 654-0466 www.cdffa.ca.gov

LANDSCAPE MAINTENANCE/GARDENERS

Landscape Maintenance/Gardeners who will be using any herbicides or insecticides must register with:

Yolo County Agricultural Commissioner
70 Cottonwood Street, Woodland, CA 95695
(530) 666-8140 www.yolocounty.org/org/ag

DAVIS FARMER'S MARKET

For information about selling at the Davis Farmer's Market contact:

Davis Farmer's Market
604 Second Street, Davis, CA 95616
(530) 756-1695 www.davisfarmersmarket.org

ECONOMIC DEVELOPMENT

City of Davis, Community Development Department

23 Russell Blvd, Davis, CA 95616
(530) 757-5610 www.cityofdavis.org/ed

ENCROACHMENT PERMIT/BUSINESS ON CITY PROPERTY

If business will be conducted on city property, obtain an encroachment permit from:

City of Davis, Public Works Department
1717 - 5th Street, Davis, CA 95616
(530) 757-5686 www.cityofdavis.org/pw

GREEN BUSINESS PROGRAM

A green business program that educates and encourages Davis businesses to operate in an environmentally friendly fashion. Gold, silver and bronze recognition is given to businesses that become certified as Green Partners.

City of Davis, Public Works Department
1717 5th Street, Davis, CA 95616
(530) 757-5686
www.cityofdavis.org/pw/greenpartners/

MUNICIPAL CODE, CITY OF DAVIS

www.cityofdavis.org/cmo/citycode

PARKING PERMITS

City of Davis Police Department
2600 5th Street, Davis, CA 95616
(530) 747-5400 www.cityofdavis.org/police

PRETREATMENT AND STORMWATER CONTROLS

Pollution prevention permits for Restaurants, Commercial and Industrial Businesses. Stormwater Pollution Prevention Plans for during construction and post construction Stormwater Best Management Practices for Commercial and Industrial buildings and properties.

City of Davis, Public Works Department
1717 5th Street, Davis, CA 95616
(530) 757-5686 www.cityofdavis.org/pw

RECYCLING / SOLID WASTE REDUCTION

Information for businesses to reduce solid waste, implement recycling programs, manage hazardous waste and encourage reuse.

www.davisrecycling.org

GREEN BUSINESS PROGRAM

A green business program that educates and encourages Davis businesses to operate in an environmentally friendly fashion. Gold, silver and bronze recognition is given to businesses that become certified as Green Partners.

www.cityofdavis.org/pw/greenpartners/

City of Davis, Public Works Department
1717 5th Street, Davis, CA 95616
(530) 757-5686

SAFETY REQUIREMENTS

City of Davis Fire Department
530 5th Street, Davis, CA 95616
(530) 757-5684 www.cityofdavis.org/fire

SANITARY SEWER

For sewer hook up and fee information.

City of Davis, Public Works Department

1717 5th Street, Davis, CA 95616

(530) 757-5686 www.cityofdavis.org/pw

SECURITY

City of Davis Police Department

2600 5th Street, Davis, CA 95616

(530) 747-5400 www.cityofdavis.org/police

SIGNS

City of Davis, Community Development Department

23 Russell Blvd, Davis, CA 95616

(530) 757-5610 www.cityofdavis.org/pb

SOLID WASTE REMOVAL

For garbage, recycling and yard material removal service.

Davis Waste Removal

2727 2nd Street, Davis, CA 95618

(530) 756-4646 www.dwrco.com

ZONING

City of Davis, Community Development Department

23 Russell Blvd, Davis, CA 95616

(530) 757-5610 www.cityofdavis.org/pb

Professionals and some specialty service fields may require a state license. Check in the government pages of the telephone book under California, State of, for your appropriate service.