

CITY OF DAVIS
Commercial Leasing
Business License Application

License No. _____
 Control No. _____
 Date: _____

Notice to Applicant: Information relating to gross receipts and/or computation of business license tax is confidential and is not subject to release.

A. Address of Rental Property: _____ Location I.D. No. _____

B. Legal name of property owner: (Name(s) Recorded on Deed): _____

C. Rental Property: A person who owns and leases business spaces/property on more than one tax parcel is required to have a separate leasing business license for each parcel. Each parcel will be charged \$10.00 base (registration) tax. A tax on the total gross receipts (rents) collected on all parcels, will be paid and recorded to the primary parcel. The primary parcel will be any parcel so designated and all other parcels will be known as branch parcels. If you own only one parcel, it will always be the primary parcel. **IMPORTANT:** To be a branch parcel, it must have the same identical legal name of property owner name(s) recorded on deed(s) as listed on Line A above. Complete a separate business license application for all parcels that have a different legal name. See names on deeds.

Address of Primary tax parcel:			No of Units:	
Address (es) of Branch parcels:			FOR CITY USE ONLY	
Branch Address	# Units	Parcel No.	Branch Lic. No.	Loc.No.
1.				
2.				

Type of business, please circle one: Sole Proprietorship Partnership Corporation LLC LLP

Social Security Number or Federal Identification Number: _____ E-mail : _____

List sole/joint owners, partners or corporation officers and local manager:

Name	Title	Home Address	Home Phone
1.			
2.			
3.			

F. Line E will be used as proof of ownership for property listed on Line A & Line C, and for emergency contact purposes.

G. Business License, license renewal notice, and City utility bills should be sent to:

Check One:

	Property Owner		Authorized Agent:
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H. List the name of property owner/agent to receive utility bills. If you list an agent, the property owner must request an Owner-Authorized Agent Agreement (#F-827-50) to be filled out and returned to Davis' Business License Services. All agents must be licensed as "**Property Managers.**"

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ ZIP: _____

I. **READ AND INITIAL:** Commercial garbage service is mandatory for all business occupants having a fixed place of business in the City of Davis. To satisfy this mandatory requirement, all new business owners/managers must sign a commercial garbage service card noting the business(s) names, the business(s) owner(s)' name(s), and the type of garbage service they desire. **Note:** To know what type of service is available and acceptable, all new business owners should contact DAVIS WASTE REMOVAL COMPANY (530) 756-4646 for assistance in selecting an acceptable level of garbage service.

Important: Complete, sign, and attach the garbage card to this application. Copies of all tenant signed garbage cards are mailed to property owners or agents for their information and approval.

APPLICANT'S INITIALS:

CONFIDENTIAL

J. Business License Tax Computation: The total business license tax consists of two parts:

(1) A flat \$10.00 registration tax for each parcel, and

(2) A tax based on the total gross rental receipts.

a) **REGISTRATION TAX:** Total number of rental properties (tax parcels) listed on Line C on front side of this application.

TOTAL PARCELS ___ X \$10.00 (1) \$ _____

b) **GROSS RECEIPTS BRACKET:** From the tax schedule listed below as Table K, find and record the gross receipts bracket that is the closes to your estimated gross receipts, of all rental properties on that parcel, which are in the City of Davis for the current year.
Gross Receipts Bracket determined from Table K:

\$ _____ - _____

GROSS RECEIPTS TAX AMOUNT:

Using the above gross receipts bracket, find and record the amount of business license tax due: (SEE LINE K below "Gross Receipts Business License Tax Due"). (2) \$ _____

State Mandated Disability Access and Educations Revolving Fund: (3) \$ \$1.00

TOTAL TAX DUE: Add line (1 - 3) enter on line 4
(4) \$ _____

K. TAX SCHEDULE:

<u>Gross Receipts Bracket</u>	<u>Gross Receipts Business License Tax Due</u>	<u>Gross Receipts Bracket</u>	<u>Gross Receipts Business License Tax Due</u>
\$ 0 - 9,999	\$ 3.00	\$ 50,000 - 59,999	\$ 33.00
10,000 - 19,999	9.00	60,000 - 69,999	39.00
20,000 - 29,999	15.00	70,000 - 79,999	45.00
30,000 - 39,999	21.00	80,000 - 89,999	51.00
40,000 - 49,999	27.00	90,000 - 99,999	57.00
FOR EACH ADDITIONAL \$10,000 ADD \$6.00 TO "TAX DUE"			
ALL LICENSES EXPIRE DECEMBER 31ST OF EACH YEAR			

NOTE: This 1st year tax is an estimate only. Next year when actual gross receipts are known, your tax will be recomputed at renewal time (January 1st - January 31st) with credit or additional charges made to this estimated tax payment.

All licenses are due and payable in advance on January 1st and delinquent at 5:00 PM January 31st. A 10% penalty will be assessed on the delinquent date and an additional 10% for each month delinquent thereafter.

MAKE CHECK PAYABLE TO: **City of Davis** CHECK NO. _____
23 Russell Blvd.
Davis, CA 95616 CASH AMOUNT: \$ _____

M. Certification: I declare under penalty of perjury that the foregoing is true and complete to the best of my knowledge and belief.

Applicant's Signature: _____ Title: _____ Date: _____