

**Police Department**  
2600 Fifth Street - Davis, California 95618-7718  
Business: (530) 747-5400 - Fax: (530) 757-7102 - TDD: (530) 757-5666  
Administration: (530) 747-5405 Investigations: (530) 747-5430



## ***PERMIT FOR OPEN CONTAINER / CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC***

***(pursuant to Davis City Code 26.04.020 & 26.04.040 )***

### **I. WHEN A PERMIT IS REQUIRED:**

You are required to have an open container permit if you:

- 1) Wish to possess or consume alcoholic beverages on any street, sidewalk, alley, highway, off-street public parking lot or structure, in Cedar Park (also known as K Street Park), Chestnut Park, Central Park, N Street Park, Oxford Park, or within 600 feet of any primary or secondary school campus property line at any time loitering on/near school grounds is prohibited (pursuant to DCC Section 26.03.030), or in any other area commonly held open to the public use. The exception to this requirement is the following:
  - A) Any public park and greenbelt, except for the parks listed above.
  - B) Public street or sidewalk on which the City has granted an encroachment permit for a sidewalk café, beer garden or equivalent that is licensed to sell alcohol on-site.
  - C) Special events if the City has granted a permit for an event that authorizes persons attending the event to consume alcoholic beverages.
- 2) A “Special Event” under this section includes, but is not limited to events such as a neighborhood block party, barbecue, picnic, fundraiser, community event or other type of similar social gathering.

### **II. WHAT A PERMIT ALLOWS:**

- 1) An approved permit allows for the possession of opened containers of alcoholic beverages and consumption of alcoholic beverages, including beer, wine, liquor or any other intoxicating beverage in designated areas during the times specified on the permit.

*NOTE: Section 26.04.050 of the DCC prohibits any person who possesses any open container of alcoholic beverage from entering onto, being on, or remaining on the premises (including the sidewalk and parking lot) of any retail establishment that is engaged in off-sale liquor transactions. As a general rule, no permits will be issued which would conflict with this specific section.*

### **III. APPLYING FOR THE PERMIT**

- 1) Complete the attached application **completely** (Incomplete applications will be returned.)
- 2) Return the completed application to the front counter at the Police Department **at least 3 business days prior to the date of the event for 10 or fewer adults** and **at least 16 calendar days prior to the date of the event for 11 or more adults.**
- 3) A **non-refundable** fee of \$34.75 is required at the time the application is filed. This fee is waived if you are also applying for a sound permit and/or a street closure permit, (which you will have to pay for.)
- 4) **For groups of 11 or more**, you must provide written notice to all neighbors within 200 feet using the attached form or DPD approved facsimile **at least 14 days prior to the date of the event.** (No notification is required for events with 10 or fewer adults.)
- 5) Log all addresses notified on the attached form and return to Davis Police Department **no later than 12 days prior to the date of the event.**
- 6) The application will then be reviewed and the permit available (if approved) to the applicant at least 10 days prior to the event if for **11 or more** or no more than 2 business days after the date of submission if for **10 or fewer.**
- 7) An approved permit must be picked up at the front counter of the Police Department prior to the event.
- 8) The applicant **MUST** have the signed permit present at the event and available for inspection upon request by any Officer or Police Services Specialist of the Davis Police Department, otherwise the permit becomes null and void.

***\*\* All permits requiring resident notifications are subject to audit. Failure to comply with all provisions of the permit process may result in the denial of future permit applications. \*\****

Date  
Stamp –  
Date Form  
Received

**Police Department**  
2600 Fifth Street - Davis, California 95618-7718  
Business: (530) 747-5400 - Fax: (530) 757-7102 - TDD: (530) 757-5666  
Administration: (530) 747-5405 Investigations: (530) 747-5430



Rcvd by \_\_\_\_\_  
Rcpt # \_\_\_\_\_  
Routed To \_\_\_\_\_  
Scheduled Incident \_\_\_\_\_

## PERMIT APPLICATION

Type of Permit (check all that apply)

- (  ) Sound(Noise) (Fee \$30.50) (  ) Open Container-(Consumption of Alcohol)  
11 or more people (Fee \$34.75) – No fee if other permit purchased
- (  ) Street Use (Fee \$30.50) (  ) Open Container-(Consumption of Alcohol)  
10 or fewer people (Fee \$34.75) – No fee if other permit purchased

### Event Information

Date of Event \_\_\_\_\_ Time of Event Start \_\_\_\_\_ End \_\_\_\_\_

Location of Event (For street closures provide entire route or attach map)

\_\_\_\_\_

Type or Name of Event \_\_\_\_\_

#### Organization Affiliation

Responsible Party or Organization \_\_\_\_\_

Date of Last Event at Same Location \_\_\_\_\_

#### Type of Noise at Event

Live Band \_\_\_\_\_ Stereo \_\_\_\_\_ Loudspeaker \_\_\_\_\_ Noise Vehicle \_\_\_\_\_ DJ \_\_\_\_\_ Other \_\_\_\_\_

Name of Band or DJ \_\_\_\_\_

Description of Sound Equipment or Band \_\_\_\_\_

Type of Music ( General ) \_\_\_\_\_

#### Attendance

Private Party \_\_\_\_\_ Invitation Only \_\_\_\_\_ Open Party \_\_\_\_\_ Advertised \_\_\_\_\_ Other \_\_\_\_\_

Estimated Number of Attendees \_\_\_\_\_

### Applicant Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Person(s) In Attendance with Authority to Control Noise or Closure**

Name \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_  
Will there be private security present? \_\_\_\_\_  
If yes, name of security company \_\_\_\_\_

**Alcohol Present/Provided**

Is Alcohol Provided? \_\_\_\_\_ Will there be Alcohol at Event? \_\_\_\_\_  
Are Minors Allowed? \_\_\_\_\_ Are Tickets Sold? \_\_\_\_\_  
Do You have a Permit from Alcohol Beverage Control to Sell Alcohol? \_\_\_\_\_  
What type/quantity of alcohol will be served? \_\_\_\_\_

**Traffic Control Needed ?**

Type of Traffic Control Devices Needed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Traffic Control Personnel Required: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Insurance**

Type and Name of Insurer (For Street Use Permit)? \_\_\_\_\_  
\_\_\_\_\_

*I understand and will comply with the conditions of this permit and the provisions of the Davis Municipal Code. If I fail to answer all questions completely and accurately, this permit will not be approved. I further understand that an approved permit may be cancelled at the discretion of the Davis Police Department or the Davis Fire Department for failure to complete any part of the permit approval procedure or for failure to obey the terms of the permit.*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
(see conditions of approval below) (see conditions of approval below)

Police Representative Signature \_\_\_\_\_ Date \_\_\_\_\_ Fire Representative Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Street Use Permits Only)

**Disclaimer Statement for Approved Street Use Permit:** *Permission is granted to use public property at specified location on date and time stipulated on this permit. This permit is issued with the understanding that the holder acknowledges that conflicts may arise which necessitate the revocation of this permit. Examples might be emergency street excavations or a tree, which has blown over. Upon receiving such notification from the City, holder may relocate said function to adjacent streets with City approval.*

**Conditions of Approval/Reason for Denial**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copies to: Fire \_\_\_\_\_ AMR \_\_\_\_\_ PW \_\_\_\_\_  
Yolo Bus \_\_\_\_\_ Unitrans \_\_\_\_\_ CMO \_\_\_\_\_  
DDBA \_\_\_\_\_

Date  
Stamp-  
Date Form  
Received

**Police Department**

2600 Fifth Street - Davis, California 95618-7718  
Business: (530) 747-5400 - Fax: (530) 757-7102 - TDD: (530) 757-5666  
Administration: (530) 747-5405 Investigations: (530) 747-5430



**NOTICE OF PERMIT APPLICATION**

**Type of Permit** *(check all that apply)*

- Sound
- Street Use
- Open Container

Date \_\_\_\_\_

Recipient Address \_\_\_\_\_

To Whom It May Concern:

\_\_\_\_\_ (Name of Applicant) has applied for a  
Permit with the Davis Police Department for a \_\_\_\_\_  
\_\_\_\_\_ (Type of Event).

The event will take place on \_\_\_\_\_  
between the hours of \_\_\_\_\_ and \_\_\_\_\_  
at \_\_\_\_\_  
\_\_\_\_\_.

It is estimated that there will be \_\_\_\_\_ (# of People at Event), which will  
consist of having a \_\_\_\_\_  
\_\_\_\_\_ (type of activity).

Should you have any concerns about the event or intended street closure you may call  
\_\_\_\_\_ at \_\_\_\_\_ (Name and Phone of Applicant).

**Approval of the Permit for this proposed event may be appealed to the  
Davis Police Department (530) 747-5400 within 5 days of the receipt of  
this notice.**

**Type of permit applied for:**

- ( ) Sound Permit
- ( ) Street Use Permit
- ( ) Open Container Permit  
 { \*notification list not required if attendance is 10 or fewer }

**Police Department**  
 2600 Fifth Street - Davis, California 95618-7718  
 Business: (530) 747-5400 - Fax: (530) 757-7102 - TDD: (530) 757-5666  
 Administration: (530) 747-5405 - Investigations: (530) 747-5430



**Date Stamp**  
 -----  
**Date List Received**

**Permit Resident Notification**

Applicant Name \_\_\_\_\_  
 Location of Event \_\_\_\_\_  
 Date of Event \_\_\_\_\_

**The applicant shall provide written notice of the event to all residences or businesses affected by the event at least 14 days prior to the date of the event. The written notice may be given to the resident, business owner, manager or other employee, or posted in a conspicuous place at the property receiving notification.**

**This list shall be returned to the Davis Police Department no later than 12 days prior to the event.**

**LIST OF RESIDENCES RECEIVING NOTIFICATION**

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	

*I declare under penalty of perjury that written notice of the proposed event was delivered to or posted at the above listed addresses.*

Signed \_\_\_\_\_ Date \_\_\_\_\_