



**CITY OF DAVIS
YOLO COUNTY, CALIFORNIA**

PARKS AND COMMUNITY SERVICES DEPARTMENT

1818 5th Street
Davis, California 95616

Telephone: (530) 757-5626

***NOTICE INVITING BIDS,
INFORMATION TO BIDDERS AND
SPECIFIC CONDITIONS***

FOR THE PURCHASE OF

Outdoor Public Recycling Bins and Outdoor Public Compacting Trash/Recycling Bins

BIDS OPEN: April 7, 2017 @ 1:00 p.m.

Deliver Bids To:

CITY OFFICES - CITY CLERK'S OFFICE
23 Russell Boulevard, Davis, CA 95616-3896
(Building is located on the corner of Russell Boulevard & B Street)

Note If you choose to mail your Bid Proposal via any of the overnight/express services, the outside envelope **MUST** be clearly marked as:

**SEALED BID FOR: Purchase of Outdoor Public Recycling Bins and Outdoor Public
Compacting Trash/Recycling Bins
DELIVER IMMEDIATELY TO CITY CLERK'S OFFICE**

Date And Time: April 7, 2017 1:00 PM

City of Davis

Outdoor Public Recycling and Outdoor Public Compacting Trash/Recycling Bins

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NOTICE INVITING BIDS

- 1. Notice Is Hereby Given** that sealed bids (Proposals) will be received by the City Clerk of the City of Davis for the following **Project**:

Purchase of Outdoor Public Recycling Bins and Outdoor Public Compacting Trash/Recycling Bins

- 2. Requesting Specifications:** Detailed specifications for the project and the proposal form are available at <http://CityofDavis.org/Business/Bids-RFP-s>. For questions, contact Dale Sumersille at (530) 757-5626 or DSumersille@CityofDavis.org.
- 3. Description Of The Project:** Manufacture, assembly and delivery of 100 outdoor public recycling bins and 8 outdoor public compacting trash/recycling bins. Bidders may quote on one or both bin types. Bidders must submit product specifications of the bins. The product specifications must be received before bid opening. Bid prices must include all transportation and shipping costs and all local, state and federal taxes.
- 4. Project Manager Estimate: \$180,000 Project Manager:** Dale Sumersille

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Note If you choose to mail your Bid Proposal via any of the overnight/express services, the outside envelope **MUST** be clearly marked as:

**SEALED BID FOR: Purchase of Outdoor Public Recycling Bins and Outdoor Public Compacting Trash/Recycling Bins
DELIVER IMMEDIATELY TO CITY CLERK'S OFFICE**

Date And Time: April 7, 2017 1:00 PM

SECTION I

INFORMATION TO BIDDERS

It is the intent of the City to purchase 100 outdoor public recycling bins and 8 outdoor public compacting trash/recycling bins that will provide optimum benefit to the City. The City is not obligated to purchase the lowest cost bid. Consideration will be given to warranty, location and reputation of the products support dealer and suitability of the proposed equipment for application.

1. **THE EQUIPMENT FURNISHED** must meet the specifications outlined in section 2 of the bid.
2. **THE CITY RESERVES THE RIGHT** to waive minor variations from the specifications contained herein provided such variations do not conflict with the intent of said specifications. Any variation from said specifications must be indicated in writing and included with the proposal at the time of submitting the bid.
3. **THE BID, ONCE SUBMITTED**, is an irrevocable offer. If the City awards the contract to the bidder, the bidder is obligated by law to provide to the City the equipment(s) described in the bid proposal. If the bidder breaches that obligation, the bidder is subject to legal actions for damages and enforcement of the obligation.
4. **BID PRICES** shall include design services and either screen-printing directly onto the bins or weather-proof stickers, labels or wraps for the bins.
5. **BID PRICES** shall include any maintenance and/or subscription cost for 5 years.
6. **BID PRICES** shall include 500 bags for each bin.
7. **BID PRICES** shall include all transportation and shipping costs to 1818 5th Street, Davis, California 95616.
8. **BID PRICES** shall include local, state and federal taxes.
9. **BID PRICES** shall include any installation kits or hardware, if applicable.
10. **BID PRICES** shall include rechargeable batteries, if applicable.
11. **BID PRICES** shall include any fees for online or cloud based monitoring options.
12. **THE BIDDER** shall submit product specifications of the bins along with the bid. The product specifications must be received before bid opening.
13. **FINAL DELIVERY OF THE BINS SHALL** be made to City of Davis Parks and Community Services, 1818 5th Street, Davis, California no later than August 31, 2017.

- 14. IF THE SUPPLIER**, to whom the bid is awarded, fails to deliver to the City the specified equipment within the time limit he/she has indicated, and has not given written documented notification to the City that delivery has been held up by sources beyond his/her control, the dealer shall, since it would be impractical to determine the actual damage sustained by the City, in lieu thereof and not as a penalty, the supplier agrees to pay the City liquidated damages in the amount of \$500.00 for each calendar day of delay until the equipment is delivered in usable condition.
- 15. SECTION 10-14.1 VENDOR PREFERENCE** in computing bids of quotations on all materials, supplies and services to be purchased by the City, preference may be granted to responsible local vendors by an amount equal to five percent (5%) of the net bid. The granting of this vendor's preference shall be based on determination by the purchasing agent that quantity and quality of the local product is equal to that of the next lowest bidder. This local vendor preference is expressly made inapplicable to bids for public projects, as defined by Public Contracts Coda Sections 20161 and 22002. (Ord. No. 1433,3.)
- 16. THE SUPPLIER**, to whom the bid is awarded, must sign the City's Equipment/Supply Purchase Agreement. If the proposer wishes to modify the City's Equipment/Supply Purchase Agreement, they must request an electronic copy of the agreement on which to provide comments. The consultant shall provide a list of any comments, objections, and recommended changes to the standard agreement as a separate electronic document. The proposer must provide comments as tracked changes in the provided document. The City reserves the right to reject the proposer's recommended changes.
- 17. ALL BIDS** must be made on the bid form provided in this packet and received at the Office of the City Clerk no later than 1:00 pm on April 7, 2017. Envelopes containing a bid must be sealed, prominently marked with:

SEALED BID FOR: Purchase of Outdoor public recycling bins and outdoor public compacting trash/recycling bins
DELIVER IMMEDIATELY TO CITY CLERK'S OFFICE

Bids must be submitted to:

CITY OFFICES - CITY CLERK'S OFFICE
23 Russell Boulevard, Davis, CA 95616-3896

SECTION II

SPECIFIC CONDITIONS

The following specifications describe the desired outdoor public recycling bins and outdoor public compacting trash/recycling bins. The successful bidder will provide bins with these features.

1.0 QUANTITY

- 1.1 100 outdoor public recycling bins
- 1.2 8 outdoor public recycling and compacting trash bins

2.0 PUBLIC RECYCLING BIN FEATURES

- 2.1 Minimum capacity – 25 gallons.
- 2.2 Maximum capacity – 80 gallons.
- 2.3 Maximum height 52”
- 2.4 The top of the bin must prevent trash from accumulating (i.e. a slanted top, a domed top or similar).
- 2.5 The opening to the bin must be protected from rain intrusion by being placed on the side of the bin.
- 2.6 The bin must be serviceable from the side.
- 2.7 Bins may be a dual trash/recycling combo unit. If so, the trash and recycling bins must be able to be attached to each other.
- 2.8 Access openings and handles (if present) must meet ADA accessibility standards for height.
- 2.9 Liners for the bin must be readily available from multiple suppliers.
- 2.10 The bin must have clear and customizable signage or labeling to maximize the amount of recyclables collected.
- 2.11 The bin opening must large enough to accept all recyclable glass, metals and plastics collected for recycling by the City’s waste hauler, Davis Waste Removal.
- 2.12 Bins must be able to be secured to the ground so they are not stolen, moved or tipped over.
- 2.13 Bins must be aesthetically pleasing and fit into the aesthetics of the downtown area.
- 2.14 Bins must securely lock to secure recyclables.
- 2.15 Bins must be strong, resistant to vandalism with a tamper-resistant door.
- 2.16 Bins and equipment must have manufacturer’s warranties.
- 2.17 Bins must have a list of replacement parts (such as doors and lids) and prices for these parts must be provided.
- 2.18 Bins must come in a variety of colors.
- 2.19 Bins must be made from some amount of recycled-content material. The type and percentage of recycled-content material must be provided along with the bid.

3.0 PUBLIC RECYCLING AND COMPACTING TRASH BIN FEATURES

- 3.1 Minimum capacity – 25 gallons each.
- 3.2 Maximum capacity – 80 gallons each.
- 3.3 The top of the bins cannot be flat and must prevent trash from accumulating (i.e. a slanted top, a domed top or similar).
- 3.4 The opening to the bins must be protected from rain intrusion by being placed on the side of the bins.
- 3.5 The bins must be serviceable from the side.
- 3.6 Access openings and handles (if present) must meet ADA accessibility standards for height.
- 3.7 Liners for the bins must be readily available from multiple suppliers.
- 3.8 The bins must have clear and customizable signage or labeling to maximize the amount of recyclables collected and to clearly indicate what materials are trash.
- 3.9 The recycling bin opening must large enough to accept all recyclable glass, metals and plastics collected for recycling by the City’s waste hauler, Davis Waste Removal. See DavisRecycling.org for details on accepted items.
- 3.10 Trash bin must either have a compactor built in—preferably solar powered—and/or have a weight and/or fill sensor. Specifications for the amount of sunlight and exposure necessary to power batteries and compactor efficiently must be provided
- 3.11 Rechargeable batteries must come with warranties, expected battery life and be easily replaced by city staff
- 3.12 Trash and recycling bins must be able to be attached to each other.
- 3.13 Bins must be able to be secured to the ground so they are not stolen, moved or tipped over.
- 3.14 Bins must be aesthetically pleasing and fit into the aesthetics of the downtown area.
- 3.15 Bins must securely lock to secure recyclables.
- 3.16 Bins must be strong, resistant to vandalism with a tamper-resistant door.
- 3.17 If maintenance is required, list available service representatives or options.
- 3.18 Bins must have a list of replacement parts (such as clear photovoltaic covers) and prices for these parts must be provided.
- 3.19 Bins must come in a variety of colors.
- 3.20 Bins must be made from some amount of recycled-content material. The type and percentage of recycled-content material must be provided along with the bid.

4.0 LABELS

- 4.1 The bins must all have custom screen-printing or weather-proof stickers, labels or wraps for the bins that are approved the City, and affixed to each bin before delivery.
- 4.2 Labels, stickers or wraps must be water and graffiti resistant.
- 4.3 Labels, stickers or wraps must be placed where they are clearly visible.
- 4.4 Labels, stickers or wraps may not impede the opening or closing of the bin.
- 4.5 Size of the labels, stickers or wraps must be included in the bid.

SECTION III

BID FORM

Outdoor Public Recycling Bins And Outdoor Public Compacting Trash/Recycling Bins

The undersigned, as bidder, declares that the only persons or parties interested in this Proposal as principals are those named herein; that this proposal is made without collusion with any other persons, firm or corporation; and he/she proposes, and agrees if this proposal is accepted, that he/she will contract with the City of Davis to provide the equipment as described in the Information to Bidders and Specific Conditions, and that he/she will take in full payment therefor, including all local, State, and Federal taxes, the following lump sums:

BID ITEM			
ITEM	DESCRIPTION	QUANTITY	ITEM TOTAL
1.	Outdoor Public Recycling Bins	100	
2.	Custom screen-printing, wraps, or labels for Outdoor Public Recycling Bins	100	
3.	Transportation and shipping cost for Outdoor Public Recycling Bins	1	
4.	Installation kits or hardware for Outdoor Public Recycling Bins	100	
5.	Outdoor Public Compacting Trash/Recycling Bins	8	
6.	Custom screen-printing, wraps, or labels for Compacting Trash/Recycling Bins	8	
7.	Transportation and shipping cost for Outdoor Public Compacting Trash/Recycling Bins	1	
8.	Installation kits or hardware for Outdoor Public Compacting Trash/Recycling Bins	8	
9.	Rechargeable batteries (if applicable)	8	
10.	Fees for online or cloud-based monitoring (if applicable)	1	
11.	Maintenance and/or subscription cost for 5 years (if applicable)	1	

12.	Local, State and Federal Taxes	1	
Total Bid			\$

The undersigned, as bidder, declares that the only persons or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that they have carefully examined the locale of the proposed work, the proposed form of contract; and they propose and agree if this Proposal is accepted that they will contract with the City, in the form of a copy of the Agreement herein contained; to furnish all materials specified in the contract, in the manner and time herein prescribed, and according to the requirements of the City Project Manager as therein set forth, and that they will take in full payment therefor, including all applicable State and Federal Taxes, the prices given in their Proposal.

In case of discrepancy between the unit price and the total set forth for a unit basis item, the unit price shall prevail, except as provided in (A) or (B), as follows:

- A. If the amount set forth as a unit price is unreadable or otherwise unclear, or is omitted, or is the same as the amount as the entry in the item total column, then the amount set forth in the item total column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price;
- B. (Decimal Errors) If the product of the entered unit price and the estimated quantity is exactly off by a factor of ten, one hundred, etc., or one-tenth, or one-hundredth, etc. from the entered total, the discrepancy will be resolved by using the entered unit price or item total, whichever most closely approximates percentagewise the unit price or item total in the City's Final Estimate of cost.

If both the unit price and the item total are unreadable or otherwise unclear, or are omitted, the bid may be deemed irregular. Likewise, if the item total for a lump sum item is unreadable or otherwise unclear, or is omitted, the bid may be deemed irregular unless the project being bid has only a single item and a clear, readable total bid is provided.

Symbols such as commas and dollar signs will be ignored and have no significance in establishing any unit price or item total or lump sums. Written unit prices, item totals, and lump sums will be interpreted according to the number of digits and, if applicable, decimal placement. Cents symbols also have no significance in establishing any unit price or item total since all figures are assumed to be expressed in dollars and/or decimal fractions of a dollar. Bids on lump sum items shall be item totals only: if any unit price for a lump sum item is included in a bid and it differs from the item total, the items total shall prevail.

The foregoing provisions for the resolution of specific irregularities cannot be so comprehensive as to cover every omission, inconsistency, error other irregularity which may occur in a bid. Any situation not specifically provided for will be determined in the discretion of the City, and that discretion will be exercised in the manner deemed by the City to best protect the public interest in

the prompt and economical completion of the work. The decision of the City respecting the amount of a bid, or the existence or treatment of an irregularity in a bid, shall be final.

The City of Davis reserves the right to reject any or all Proposals, or alternate bids as the best interest of the City may require. The City of Davis also reserves the right to accept or reject the allowances offered and to award on the basis of the gross or net bid as the best interest of the City may require.

The bid, once submitted, is an irrevocable offer. If the City awards the contract to the bidder, the bidder is obligated by law to provide to the City the equipment(s) described in the bid proposal. If the bidder breaches that obligation, the bidder is subject to legal actions for damages and enforcement of the obligation.

WITNESS our hands this _____ day of _____ 2017

SIGNATURE OF BIDDER

Firm Name _____

Address _____

Phone Number _____

By _____ (Signature) _____ (Printed Name)

Title _____