

Phone No. (530) 757-5651

CITY OF DAVIS
Multi-Residential Including Duplex Leasing
Business License Application

License No.
Control No.
Date:

Notice to Applicant: Information relating to gross receipts and/or computation of business license tax is confidential and is not subject to release.

A. Address of Rental Property: Location I.D. No.

B. Legal name of property owner: (Name(s) Recorded on Deed):

C. Rental Property: A person who owns and leases business spaces/property on more than one tax parcel is required to have a separate leasing business license for each parcel. Each parcel will be charged \$25.00 base (registration) tax. A tax on the total gross receipts (rents) collected on all parcels, will be paid and recorded to the primary parcel. The primary parcel will be any parcel so designated and all other parcels will be known as branch parcels. If you own only one parcel, it will always be the primary parcel. IMPORTANT: To be a branch parcel, it must have the same identical legal name of property owner name(s) recorded on deed(s) as listed on Line A above. Complete a separate business license application for all parcels that have a different legal name. See names on deeds.

Table with columns: Address of Primary tax parcel, No of Units, Address (es) of Branch parcels, Branch Address, # Units, Parcel No., Branch Lic. No., Loc.No.

D. Type of business, please circle one: Sole Proprietorship Partnership Corporation LLC LLP

E. Will the business involve cannabis, any product(s) of cannabis, or anything associated with cannabis? Y / N

F. Social Security Number or Federal Identification Number: E-mail:

List sole/joint owners, partners or corporation officers and local manager:

Table with columns: Name, Title, Home Address, Home Phone

G. Line F will be used as proof of ownership for property listed on Line A & Line C, and for emergency contact purposes.

H. Business License, license renewal notice, and City utility bills should be sent to:

Check One: Property Owner Authorized Agent

I. List the name of property owner/agent to receive utility bills. If you list an agent, the property owner must request an Owner-Authorized Agent Agreement to be filled out and returned to Davis' Business License Services. All agents must be licensed as Property Managers with the City of Davis.

Name: Phone:

Address: City: State: ZIP:

J. READ AND INITIAL: Commercial garbage service is mandatory for all business occupants having a fixed place of business in the City of Davis. To satisfy this mandatory requirement, all new business owners/managers must sign a commercial garbage service card noting the business(s) names, the business(s), owner(s), name(s), and the type of garbage service they desire. Note: To know what type of service is available and acceptable, all new business owners should contact DAVIS WASTE REMOVAL COMPANY (916) 756-4646 for assistance in selecting an acceptable level of garbage service. APPLICANT'S INITIALS:

- Please turn page over -

CONFIDENTIAL

J. Business License Tax Computation: The total business license tax consists of four parts a-d.

a) **REGISTRATION TAX:** Total number of rental properties (tax parcels) listed on Line C on front side of this application.

TOTAL PARCELS ___ X \$25.00 (1) \$ 25.00

b) **GROSS RECEIPTS BRACKET:** From the Gross Receipts Brackets in the tax schedule listed in Table K below, find and record the gross receipts bracket that will include an estimate of gross receipts from this rental properties for this current year. If this is a duplex rental, read Line L NOW! Gross Receipts Bracket determined from Table K:

\$ _____ - _____

GROSS RECEIPTS TAX AMOUNT

Using the above gross receipts tax bracket, find and record the amount of business license tax due: (SEE LINE K below "Gross Receipts Business License Tax Due").

(2) \$ _____

c) **State Mandated Disability Access & Educations Revolving Fund:**

(3) \$ 4.00

d) **Rental Resources Fee for 5 or more units (SEE LINE M below)**

(4) \$ _____

TOTAL TAX DUE: Add Lines 1, 2,3 and 4

(5) \$ _____

K. **TAX SCHEDULE:**

Gross Receipts Bracket	Gross Receipts Business License Tax Due	Gross Receipts Bracket	Gross Receipts Business License Tax Due
\$ 0 - 9,999	\$ 3.00	\$ 50,000 - 59,999	\$ 33.00
10,000 - 19,999	9.00	60,000 - 69,999	39.00
20,000 - 29,999	15.00	70,000 - 79,999	45.00
30,000 - 39,999	21.00	80,000 - 89,999	51.00
40,000 - 49,999	27.00	90,000 - 99,999	57.00
FOR EACH ADDITIONAL \$10,000 ADD \$6.00 TO "TAX DUE"			

L. **DUPLEX OWNER, PLEASE NOTE:** If the owner of a duplex lives in one of the units, no Gross Receipts Tax is required. Please state at top of form owner lives on one side.

M. **RENTAL RESOURCES FEE:** All multi-family rental properties are required to register with the City and designate a local contact Within 50 miles of Davis. The annual fee is to cover costs associated with registration, education and program services.

Fees listed is the total amount, not per unit.

5 - 10 Units \$20.00
11 - 19 Units \$50.00
20 - 49 Units \$75.00
50 Plus Units \$100.00

ALL LICENSES EXPIRE DECEMBER 31ST OF EACH YEAR

NOTE: This 1st year tax is an estimate only. Next year when actual gross receipts are known, your tax will be recomputed at renewal time (January 1st - January 31st) with credit or additional charges made to this estimated tax payment.

All licenses are due and payable in advance on January 1st and delinquent at 5:00 PM January 31st. A 10% penalty will be assessed on the delinquent date and an additional 10% for each month delinquent thereafter.

MAKE CHECK PAYABLE TO: **City of Davis** CHECK NO: _____ AMOUNT: _____
23 Russell Blvd. Davis, CA 95616

N. **Certification:** I declare under penalty of perjury that the foregoing is true and complete to the best of my knowledge and belief.

Applicant's Signature: _____ Title: _____ Date: _____