

**City of Davis Climate Action Team (CAT)
December 18, 2008 Meeting Notes**

Members Present

Mark Braly	Planning Commission	John Ketcherside	PG&E
Jim Cramer	Care for God's Creation	John Mott-Smith	Yolo County
Bill Dakin	Davis energy Group		
Sid England	UCD Sustainability Committee		
Stacie Frerichs	Sierra Club, Yolano Chapter	Kemble Pope	Open Space & Habitat Comm
Teresa Bui	ASUCD	Dorothy Rosenberg	Citizen
Jack Kenward	Bicycle Advisory Commission		
		Jennifer Segar	Citizen

Agenda Item 1. – Approve Agenda

Approved

Agenda Item 2. – Meeting notes

Meeting notes from November 20, 2008 approved

Agenda Item 3. – Public Comment

None.

Agenda Item 4. – Climate Action Plan – Preliminary analysis of potential actions

Staff briefed the CAT on the purpose, format and assumptions built into the analysis worksheets. Staff presented working draft versions of several analysis worksheets. Following the presentation by staff, the CAT provided feedback. Specific comments included:

- Consistency in the format and information provided on the analysis worksheets is important and that the target audience should be a consideration.
- A cover sheet should be included to guide the reader and that general assumptions should be included to make them clear (and so they don't have to be repeated on each worksheet).
- Include a glossary of terms.
- Attempting to measure "simple payback" is not necessarily useful; measuring present value and/or life cycle cost better.
- Track input numbers/assumptions so that it is easier to reassess as things change (e.g. technology, climate conditions, etc.).

Agenda Item 5. – Climate Action Team – Administration

Staff provided informational updates on the following:

- Second Public Forum – Tentative date of April 2nd.

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- Public Outreach – Jennifer Segar notified the CAT that the Energy sub-group was organizing a workshop in January on public financing for household energy efficiency and solar power. CAT members would be notified when the date is finalized

Agenda Item 6. – Communications

- Future meeting schedule: January 29th, February 19th, March 19th, April 2nd and April 30th (wrap up).

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