

**City of Davis Climate Action Team (CAT)
May 29, 2008 Meeting Notes**

Members Present

Lars Anderson	Explorit Science Center	Rachel Milbrodt	Davis Joint Unified Sch Dist.
Mark Braly	Planning Commission	James Morante	Pacific Gas and Electric
Jim Cramer	Care for God's Creation	John Mott-Smith	Yolo County
Bill Dakin	The Davis Energy Group	Dean Newberry	Natural Resources Comm
Sid England	UCD Sustainability Committee	Julie Partansky	Citizen
Stacie Frerichs	Sierra Club, Yolano Chapter	Kemble Pope	Open Space & Habitat Comm
Tersa Bui	Associated Students of UCD	Dorothy Rosenberg	Citizen
Jack Kenward	Bicycle Advisory Commission		
Bill Kopper	Citizen	Jenifer Segar	Citizen

General

Things to do/ Look into:

- Mitch will circulate Science Advisory Team (SAT) roster.
- Mitch to look into the establishment of a URL for the CAT and the creation of an on-line form for the public to submit GHG reduction measures. Ask for update by the City's new webmaster on support for the work of the CAT.
- CAT at the Farmers Market – June 21st and 25th.
- Send out list of existing measures.
- Still need to discuss/resolve:
 - Creating a mechanism for sub-groups to communicate
 - Website
 - Blog

Agenda Item 2. – Approve Meeting Notes – May 15, 2008

With minor corrections, the May 15, 2008 meeting notes approved unanimously.

Agenda Item 3. – Public Comment

None.

Agenda Item 4. – Climate Action Team – Administration

June Community Forum

- CAT discussed objectives of the Forum: share information on work to date and gather input and ideas from public.
- CAT discussed public outreach efforts for the Forum; staff briefly noted the public outreach plan for the Forum; CAT suggested additional ideas to increase public participation in the Forum: table at the Farmers Market on June 21st and 25th, use of the green building forum e-mail list, send out poster size of the notification mailer (sent to CAT members earlier) for use by the CAT.
- Facilitator to attend the June 5th CAT meeting to provide additional detail on organization and structure of the Forum. The majority of the June 5th meeting will be devoted to planning for the Forum.

Agenda Item 5. – Climate Action Team – Sub-groups

Revised Project/Program Analysis Worksheet

- CAT discussed use of time to implement as a criteria and concluded that it was not a good measure of value. CAT decided to establish implementation time frames of short (less than 2yrs), mid (2-5yrs), and long-term (more than 5yrs) to assist in grouping measures.
- CAT discussed weighting of criteria and concluded the following:
 - GHG Reduction potential – 3 (high importance)
 - Cost (price/ton CO2e reduction) – 2 (moderate importance)
 - Ease of Implementation – 2 (moderate importance)
 - Visibility (public awareness) – 1 (low importance)
 - Social Justice (equity) – 2 (moderate importance)

Criteria weights adopted unanimously.

- Sub-group reports:
 - Waste Reduction
 - Held one meeting outside regular CAT meeting
 - Divided topics
 - Discussed what exactly we're asking public to do
 - Transportation
 - Held one meeting outside regular CAT meeting
 - Filling out worksheets for identified measures
 - Question how supposed to be using the form
 - Working toward group consensus
 - Energy
 - Held three meetings outside regular CAT meeting
 - Meeting with leaders in the field of energy conservation and production
 - Categorizing ideas from small to large
 - Looking at financing strategies
 - Looking at what PG&E can do
 - Land use
 - Communicating via e-mail
 - Divided topics
 - Working on defining land use v. transportation
 - Believe a joint meeting with other sub-groups will be useful

Agenda Item 6. – Communications

- Next meeting: June 5, 2008.