

STAFF REPORT

DATE: March 29, 2011

TO: City Council

FROM: Danielle Foster, Housing and Human Services Superintendent
Elvia Garcia-Ayala, Community Services Director

SUBJECT: Social Services Commission Minutes for Meetings November 15, 2010,
February 28, 2011 and March 2, 2011

Recommendation

Informational only.

Fiscal Impact

No fiscal impact.

Summary

Enclosed are the following Social Services Commission (SSC) Minutes:

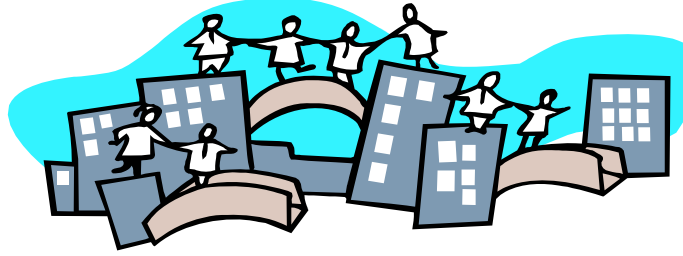
1. SSC Regular Meetings held on:

- November 15, 2010
- February 28, 2011
- March 2, 2011

Action items of the SSC provided in these minutes have been or will be referred to the City Council in an item-specific staff report as part of the typical steps in processing a project or ordinance application, and do not require separate action.

Attachments

- November 15, 2010, February 28, 2011 and March 2, 2011 Social Services Commission Regular Meeting Minutes



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Monday, November 15, 2010

7:00 p.m.

Community Chambers

23 Russell Boulevard

Davis, CA 95616

Social Services

Commission Members

Present:

Eric Gelber, George Hague (Vice-Chairperson), Cathy Huff,
Donald Kalman, Jan Solórzano, Jenna Templeton (Alternate) Judy
Wolf, and Dan Wolk (Chairperson)

Staff:

Elvia García-Ayala, Community Services Director
Patrick Conway, Administrative Analyst II

1. Called to Order:

The meeting was called to order at 7:02 p.m. by Vice-Chairperson, G. Hague.

2. Swearing in of New Social Services Commissioner:

Staff administered the oath of office to new Commissioner J. Wolf.

3. Approval of Agenda:

C. Huff moved to approve the agenda. J. Solórzano seconded the motion to approve the agenda as presented. The motion passed, unanimously.

4. Approval of Minutes from:

- September 20, 2010, Social Services Commission Meeting
- October 18, 2010 Joint Meeting of Social Services Commission, Senior Citizen Commission, and ADA Subcommittee

E. Gelber moved to approve both sets of minutes as presented. C. Huff seconded the motion. The motion passed, unanimously.

5. Appointment of Chairperson and Vice-Chairperson:

Vice-Chairperson, G. Hague opened nominations for Chairperson. E. Gelber nominated D. Wolk. J. Solórzano nominated Vice-Chairperson G. Hague. Nominations were

closed. D. Wolk was elected by a 4 to 3 votes. D. Wolk took over as the Chair of the meeting.

Chairperson D. Wolk opened nominations for Vice-Chairperson. C. Huff nominated Vice-Chairperson G. Hague. Nominations were closed. G. Hague was re-elected unanimously as Vice-Chairperson.

6. Public Comment:

No members of the public spoke.

7. Commissioner and Staff Communications:

Staff provided a brief update on the local impact of CalWorks Stage 3 funding reductions.

Due to the number of new Commissioners, D. Kalman requested that each Commissioner discuss their interest in the Commission. All Commissioners briefly stated several areas of interest.

8. Business Items:

A. CDBG and HOME Critical Needs for Program Year 2011-2012

Staff presented an overview of the CDBG and HOME funding process and the Critical Needs List. The Commissioners discussed this matter making the following comments:

- There needs to be more emphasis and communication with service providers to not use CDBG funds for administrative expenses.
- The budget section of the application should be amended to show more clearly the administrative and staff costs that are proposed to be funded with the CDBG dollars.
- There is a need to include services to address neglected children.
- The Critical Needs List should encourage proposals that fill gaps created by the poor economy and State budget reductions.

Staff suggested and the Commission agreed to schedule the discussion of critical needs next year over two meetings to ensure there is more time to consider changes to the Critical Needs List prior to City Council approval.

J. Solórzano moved to modify the Critical Needs List to include in the Public Services section language that states a priority for funding for proposals that address and help to lessen the impact of service gaps created by the state of the economy and State funding cuts. This motion was seconded by E. Gelber and passed unanimously.

J. Wolf moved to also modify the Critical Needs List to include a new heading under Direct Services titled “Child and Youth Services” and to add a bullet point regarding “abatement services for neglected children.” This motion was second by E. Gelber and passed on a 5 to 2 vote.

B. Designation of the ADA Subcommittee to ADA Community Advisors

Staff highlighted the reasons to designate the current ADA Subcommittee as the ADA Community Advisors. The Commissioners made the following comments:

- There is opposition to the change until the role of the new group can be better clarified regarding the appointment of the chair, creation of the agendas, maintaining the minutes, and staff responsibility to assist the group.
- There could be support for the new group if it has some structure perhaps a core group to ensure continuity and a mechanism for communication with the Commission and the public.
- The ADA Coordinator should be more involved with the group and the disability community at large.

Vice-Chairperson G. Hague moved to have this item reconsidered at a future meeting and requested that staff provide more information on the structure of the proposed ADA Advisors group addressing: how members will be appointed; how the chair will be selected; who and how will items be determined for the agenda; what staff support will be provided to the group; and how are minutes maintained and shared with the public. The motion was seconded by C. Huff and passed unanimously.

C. Follow-up from ADA Workshop II

Staff explained the concerns with moving forward with the establishment of a working group made up of Commissioners from two separate city commissions to draft an accessibility ordinance for single family housing. Several Commissioners expressed a desire to still participate in the preparation of an ordinance.

Under public comments, Bill Streng, Streng Brothers Homes, spoke in support of staff recommendations as presented in the staff report but also stated he would like to be part of the process at the front end instead of arguing against an ordinance after it has been drafted.

C. Huff moved to appoint a subcommittee of Social Services Commissioners to work with staff on drafting an ordinance and also moved staff recommendation to: 1) Direct staff to draft an ordinance that incorporates the feedback and discussion from the October workshop, consulting with members of the community, as needed; and 2) Schedule a joint meeting, inviting members of the development community and other interested community members, to review and edit the draft ordinance. The motion was seconded by Vice-Chairperson G. Hague and passed unanimously. Chairperson D. Wolk appointed Commissioners J. Templeton, J. Solórzano and Vice-Chairperson G. Hague to the subcommittee.

D. Work Plan

D. Kalman requested an item be added to the work plan to discuss priorities and projects for the upcoming year. J. Wolf requested that the Commission invite Katie Villegas, Yolo County Children Alliance, to speak on services for families and children.

9. Adjournment:

Chairperson D. Wolk moved to adjourn the meeting at 9:20 p.m. The motion was seconded by C. Huff and passed unanimously.

Submitted by,

Patrick Conway, Administrative Analyst II



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Monday, February 28, 2011

7:00 p.m.

Senior Center - Valente Room

646 A Street

Davis, CA 95616

**Social Services
Commission Members**

Present:

Eric Gelber, George Hague (Vice-Chairperson), Cathy Huff,
Donald Kalman, Jan Solórzano, Jenna Templeton (Alternate) Judy
Wolf, and Dan Wolk (Chairperson)

Staff:

Danielle Foster, Housing & Human Services Superintendent
Elvia García-Ayala, Community Services Director
Patrick Conway, Administrative Analyst II

1. Called to Order:

The meeting was called to order at 7:02 p.m. by Chairperson, D. Wolk.

2. Approval of Agenda:

Vice-Chairperson G. Hague moved to approve the agenda. Commissioner J. Wolf seconded the motion to approve the agenda as presented. The motion passed, unanimously.

3. Approval of Minutes from November 15, 2010 Social Services Commission Meeting.

Vice-Chairperson G. Hague commented that the ADA Workshop Subcommittee has not met.

Vice-Chairperson G. Hague moved to approve minutes as presented. Commissioner J. Templeton seconded the motion. The motion passed, unanimously.

4. Public Comment:

None

5. Commissioner and Staff Communications:

- Staff announced that Chairperson D. Wolk is leaving the Social Services Commission to accept his appointment to the City Council. Congratulations Dan!
- Commissioner J. Wolf said that April is Child Abuse Prevention month.

- Commissioner E. Gelber discussed the state budget process commenting that much of the Governor's budget has already been adopted by the Legislature.

6. **Business Items:**

A. Affordable Housing Workshop follow-up Pending Program Options and Affordable Housing Funding Requests.

Staff explained that this item is a follow-up from prior workshops and that the Commission should continue to discuss local housing needs, identify and recommend preferred housing program options, and review and recommend actions to the Agency Board on pending affordable housing projects. Also, due to possible action by the State, there is a need to protect projects that are anticipated to receive RDA Housing Set-Aside funds. These projects include: the New Harmony affordable housing project; a down payment assistance program; and rehabilitation funds for Sterling Court and Solar Farmworker Housing Units. It was noted that the request for additional funds in support of New Harmony will be addressed as a separate item on the agenda.

The Commission discussed this matter and it was requested that the down payment assistance program be brought back before the Commission when the program was further defined.

Vice-Chairperson, G. Hague moved staff's recommendation as presented in the staff report, recommending that the City Council and Agency Board take action to approve the resolution committing agency funds for the creation of a down payment assistance program and for the rehabilitation of Sterling Court and Solar Farmworker Housing Units. In addition, the commission recommends approval of the identified list of priority projects for the issuance of debt from the Agency's Housing Set-Aside fund. The motion was seconded by Commissioner C. Huff and unanimously approved.

B. New Harmony

Staff discussed the need to increase the loan to the New Harmony project by \$3.1 million to allow for a more competitive funding application under the tax credit program. Wendy Carter from Sacramento Yolo Mutual Housing Association responded to commissioner questions about the need for the additional funds.

After some discussion, Commissioner J. Wolf moved staff's recommendation to recommend that the City Council and Redevelopment Agency Board approve the resolution to increase the combined Redevelopment Housing Set-Aside and HOME loan by \$3,100,000. The motion was seconded by Commissioner E. Gelber and unanimously approved.

C. Social Services Need Areas Review and Work Plan

Staff presented the proposed work plan and possible items that could be addressed by the Social Services Commission. Commissioner J. Wolf requested that drug and alcohol abuse, tied to child abuse, child safety neglect issues, and mental and physical illness be added to the list.

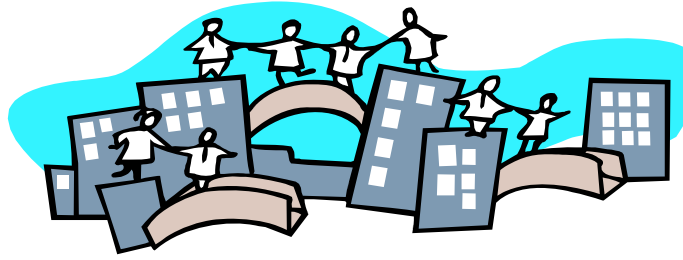
The Commission discussed process and how to prioritize items on the list. It was suggested that existing service guides be provided by staff. By consensus, the Commission agreed to this approach.

7. Adjournment:

Commissioner C. Huff moved to adjourn the meeting at 9:25 p.m. The motion was seconded by Chairperson D. Wolk. The motion passed, unanimously.

Submitted by,

Patrick Conway, Administrative Analyst II



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Wednesday, March 2, 2011

7:00 p.m.

Community Chambers

23 Russell Blvd.

Davis, CA 95616

**Social Services
Commission Members**

Present:

George Hague (Vice-Chairperson), Eric Gelber, Cathy Huff,
Donald Kalman, Jan Solórzano, Judy Wolf, Jenna Templeton
(Alternate)

Staff:

Danielle Foster, Housing & Human Services Superintendent
Patrick Conway, Administrative Analyst II

1. Called to Order:

The meeting was called to order at 7:02 p.m. by Vice-Chairperson G. Hague.

2. Approval of Agenda:

Commissioner J. Wolf moved to approve the agenda. Commissioner J. Solorzano seconded the motion to approve the agenda as presented. The motion passed, unanimously.

3. Public Comment:

None

4. Commissioner and Staff Communications:

None

5. Business Items:

D. Community Development Block Grant and Housing Investment Partnership Program-Public Hearing.

The Commission heard presentations from the following groups and organizations who have submitted grant proposals for Community Development Block Grant (CDBG) and Housing Investment Partnership Program (HOME) funds. Each were

given 3 minutes for their presentations with an opportunity for the Commission to ask questions after each presentation.

PUBLIC SERVICES

- Citizens Who Care for the Elderly
- City of Davis - Child Care Services
- City of Davis - Reasonable Accommodations
- CommuniCare Health Centers
- Davis Bridge Educational Foundation
- Davis Community Meals - Cold Weather Shelter Services
- Davis Community Meals - Shelter/Resource Center
- Food Bank of Yolo County - Food Distribution to
- Northern California Children's Therapy Center
- People Resources - Elderly Nutrition Program
- Sexual Assault/Domestic Violence - Response Team
- S.T.E.A.C. - Emergency Food Distribution to Families
- Yolo Community Care Continuum - Support Services
- Yolo County Court Appointed Special Advocate Program
- Yolo Family Service Agency - Counseling Services

PUBLIC FACILITIES

- City of Davis Community Services - ADA Projects
- Yolo Community Care Continuum

HOUSING

- Sacramento Mutual Housing Association
- Teach Peace Foundation

ECONOMIC DEVELOPMENT

- City of Davis - Child Care Services

ADMINISTRATION

- City of Davis - CDBG Program Administration
- City of Davis - HOME Program Administration
- City of Davis - Mediation & Fair Housing Services
- Yolo County Homeless Coordination - Program

All questions will be put in writing and submitted to the appropriate group/organization for their response via email by 12noon Thursday, March 3, with a return response deadline of Monday, March 7th at 5:00pm.

6. Adjournment:

The meeting was adjourned at 9:00 p.m.

Submitted by,

Patrick Conway, Administrative Analyst II