

STAFF REPORT

DATE: June 21, 2011

TO: City Council

FROM: Maria Lucchesi, Community Services Supervisor, Senior Services
Elvia Garcia-Ayala, Community Services Director

SUBJECT: Approval of Minutes for May 12, 2011 Senior Citizens Commission Meeting

Recommendation

Receive the minutes for the May 12, 2011 Senior Citizens Commission meeting (**Attachment 1**) as informational; the following requires specific City Council action: agenda item #4A.

4B. Approve 2011 Work Plan for Senior Citizens Commission

Motion to approve Work Plan for 2011 (**Attachment #2**) was moved by J. Bridge, seconded by S. Hayes, and approved.

Fiscal Impact

Fiscal impact includes staff time for assisting in completion of Work Plan goals and objectives. Individual Work Plan items requiring significant staff time and City resources may need to be individually analyzed and approved by City Council prior to their implementation.

Background

As part of the ongoing City Council governance of the City, the City Council asks each Commission to develop and approve goals and objectives for the coming year and report on progress of goals from the previous year.

The approval of the annual Senior Citizens Commission Work Plan guides the development of the Commission's agenda and facilitates the accomplishment of goals identified by the Commission. City Council also uses the Work Plan to gauge the potential impact of proposed projects on the use of staff and other resources. For the Senior Citizens Commission, review and approval of the annual Work Plan traditionally takes place during the May business meeting. This year, the Senior Citizens Commission approved the current 2011 Work Plan at their May 12, 2011 meeting.

While the Commission's Work Plan may at times be independent of staff's day-to-day operational responsibilities, the Work Plan is also contingent on the current workload and capacity of Department staff to assist and/or support the Commission with Work Plan items.

Attachments:

1. Senior Citizens Commission Minutes for May 12, 2011
2. Proposed 2011 SCC Work Plan



Senior Citizen Commission Meeting Minutes
Thursday, May 12, 2011
2:30 p.m.
Davis Senior Center, Multipurpose Room #1
646 A Street

Commissioners: Romeo Favreau (Chair), Elaine Musser (Vice Chair), Shula Blumenthal, Steve Hayes, Kitty Liebhardt, Tansey Thomas, Janice Bridge, George Hinkle (Alternate) Mary Jo Bryan (Alternate)

Absent:

City Council Liaison: None

Staff: Maria Lucchesi, Community Services Supervisor

1. Call to Order and Approval of Agenda

Meeting was called to order by Chair R. Favreau at 2:30pm. Motion to approve the agenda was moved by E. Musser, seconded by S. Hayes and approved.

2. Approval of Minutes

Motion to approve the Minutes for Senior Citizen Commission meeting of March 10, 2011, with noted corrections, moved by S. Hayes, seconded by T. Thomas and approved.

3. Public Communications/Comments

Member of the public Kim Wallace explained to Commissioners the benefits of fluoridating water in Davis and gave Commissioners materials with detailed information. Mr. Wallace requested that Commissioners support water fluoridation in Davis. Commissioners agendaized this issue for June meeting. Member of the public Jan Solorzano thanked Commissioners for support of Adult Day Health Center.

4. Old Business

A. Continue Review of Annual Workplan

Commissioners reviewed and made additional changes to Workplan. Motion to approve corrected Workplan moved by J.Bridge, seconded by S. Hayes and approved.

B. Portal for Senior Discounts

Commissioners reviewed flyer created by E. Musser highlighting websites with information on coupons and discounts for local businesses. Commissioners decided to continue review of flyer at June meeting.

C. Public Access/Senior Accessible Restrooms

Motion to postpone discussion until June meeting moved by E. Musser, seconded by S. Hayes, and approved.

5. New Business

A. Presentation by City Staff on Sewer/Water Rate Increases

Jacques DeBra, Utilities Manager for Davis Public Works, presented information on the sewer/water rate increases and the need for an updated water treatment plant to meet new state regulations. DeBra explained the new rates would go before Council on May24 and that meetings for public input were also scheduled. DeBra agreed to give a presentation explaining the sewer/water bill to Commissioners and members of the public in September.

B. Review Resolution made by the Social Services Commission in Support of Yolo Adult Day Health Center.

Commissioners reviewed and supported the Resolution. Motion to approve Resolution made by the Social Services Commission in Support of Yolo Adult Day Health Center moved by J. Bridge, seconded by K. Liebhardt, and approved.

6. Commission Announcements/Comments

This time is set aside for Commissioners to report on issues or meetings attended, but not listed on the agenda. No formal action may be taken on matters not listed on this agenda.

A. Janice Bridge, Representative to the Yolo County Commission on Aging & Adult Services- none

B. Kitty Liebhardt, Representative to the Social Services Commission/ADA Sub-Committee- none

C. Romeo Favreau, Liaison Representative to the Unitrans Advisory Committee- none

D. Elaine Musser, Transportation and Circulations Implementation Plan Representative- none

E. Maria Lucchesi, Representative to the Yolo County Focal Point Coordinating Council- mentioned One Time Only Funds were awarded for a much needed refrigerator and freezer in the MPR kitchen.

7. City Council Liaison/Staff Comments

This time is set aside for Council members and staff to report on issues and/or events of interest not listed on the agenda. No formal action may be taken on matters not listed on this agenda.

A. City Council Liaison Update- none

B. Staff Comments- none

C. Upcoming Events & Activities- none

8. Written Communications

Written correspondence, such as letters and/or messages for Commission members will be distributed in the agenda packet and listed on the agenda. Regular monthly meeting agendas, publications/newsletters will be distributed at the meeting.

9. Future Agenda Items/Review of Long Range Calendar

A. Invite Davis Downtown Business Association to June Commission meeting.

B. Outreach & Public Education Related to Senior Housing.

10. Adjourn Meeting – Next meeting date: June 9, 2011 at 2:30 p.m. at the Davis Senior Center, 646 A Street.

The Davis Senior Citizen Commission is an appointed advisory body to the Davis City Council, and is facilitated through the Community Services Department.

Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, assisted listening devices or other considerations for persons with disabilities are available by contacting the City Clerk's office by calling (530) 757-5648 (voice) or 757-5666 (TDD). Requests should be made as soon as possible, and preferably at least 24 hours prior to the meeting date.

2011 SENIOR CITIZEN COMMISSION WORK PLAN

Policy Area	Policy Goals	Work Plan Actions and Objectives	Approval Process	SCC	Staff	Calendar
Policy A - Administration and Regional Coordination	1. Provide ongoing leadership for the Commission.	* Elect Chair and Vice Chair annually.	Commission Action	<input checked="" type="checkbox"/>		November
	2. Provide ongoing training for the Commission.	* Attend trainings as requested.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ongoing
	3. Set Commission goals and Work Plan with annual updates to Davis City Council.	* Plan, develop and review Commission Goals, Work Plan and Work Plan Calendar annually. Subcommittee will generate written and oral report to be presented to Davis City Council.	Commission to provide recommendations for Davis City Council approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Annually
	4. Meet jointly with Social Services Commission (SSC).	* Conduct joint meeting(s) with the SSC to review policy areas of mutual interest.	Commission to provide joint recommendations for Davis City Council approval as needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed
	5. Participate in local and regional committees.	* Appoint official representatives to ongoing committees, including YCCAAS/Triad, Unitrans Advisory, and Focal Point Council.	Commission Action	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed
Policy B - Community Awareness and Public Education	1. Attend public functions related to the Senior Center and/or Commission.	* Attend functions as requested and/or interested.	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed

2011 SENIOR CITIZEN COMMISSION WORK PLAN

	<p>2. Continue receiving feedback and queries from residents and groups during Public Comment.</p>	<p>Record feedback for future use. *Evaluate requests for action for referral to other commissions, to staff, or place on future commission agendas for further consideration.</p>	<p>As Needed</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
	<p>3. Continue Alternative Meeting Locations.</p>	<p>* Provide summary on role of Commission. * Distribute basic Information & Assistance information. * Discuss ongoing Commission business * Distribute public education materials related to healthy aging, emergency preparedness, elder abuse prevention, utility rebate/discount program, car safety information, and general information on programs and services.</p>	<p>Commission Action</p>	<p><input checked="" type="checkbox"/></p>	<p>Ongoing</p>
	<p>4. Support intergenerational programs.</p>	<p>* Encourage younger generations to participate in senior activities.</p>	<p>Commission to provide recommendations for Davis City Council approval</p>	<p><input checked="" type="checkbox"/></p>	<p>Ongoing</p>
<p>Policy C - Senior Services Policy Development</p>	<p>1. Provide advice and recommendations on specific policy matters as requested by Davis City Council and/or City staff.</p>	<p>* Scope and research areas of need initiated at the request and/or approval of Davis City Council.</p>	<p>As Needed</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>

2011 SENIOR CITIZEN COMMISSION WORK PLAN

<p>2. Continue review of City policy related to wastewater and water rates, and their impact on low-income seniors.</p>	<p>* Maintain ongoing progress and review of proposed new rates for both wastewater and water in conjunction with Public Works.</p>	<p>Commission to provide recommendations for Davis City Council approval</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
<p>3. Advise Davis City Council on specific policy issues related to older adults, including ongoing use of Senior Center.</p>	<p>* Address issues as they emerge.</p>	<p>Commission to provide recommendations for Davis City Council approval</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
<p>4. Provide guidance to Social Services Commission (SSC) on senior issues.</p>	<p>* Appoint representative to ADA Advisory Subcommittee * Provide feedback about Community Development Block Grant proposals related to seniors.</p>	<p>Commission to provide recommendations to SSC for consideration</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
<p>5. Help seniors do business in Davis.</p>	<p>* Increase awareness of available senior discounts. * Advocate for accessible and convenient senior services, e.g. restrooms, parking, etc.</p>	<p>As Needed</p>	<p><input checked="" type="checkbox"/></p>	<p>Ongoing</p>

2011 SENIOR CITIZEN COMMISSION WORK PLAN

<p>Policy D - Information Systems and Database Feasibility</p>	<p>1. Advocate for comprehensive and relevant information on senior population.</p>	<p>* Explore development of waiting list for senior housing. * Monitor and evaluate relevant information such as Information & Assistance Report, to determine senior needs and trends.</p>	<p>Commission to provide recommendations for Davis City Council approval</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
<p>Policy E - Senior Transit</p>	<p>1. Enhance options for older adult driver safety.</p>	<p>* Support the Senior Center's work on transit resources. * Actively participate and make recommendations in conjunction with the SSC. on comprehensive transportation needs, including car safety information, the Mondavi shuttle, taxi vouchers, Amtrak parking , and the CHP Driver Safety Program.</p>	<p>Commission to provide recommendations to and the Davis City Council</p>	<p><input checked="" type="checkbox"/></p>	<p>Ongoing</p>
	<p>2. Encourage transit alternatives.</p>	<p>* Assist in planning and implementing a Mobility Training program in conjunction with Yolo County Triad Task Force, Unitrans, and the Davis Senior Center. *Monitor Plans for sharing bus shuttle service between Carlton Plaza and ERC.</p>	<p>Commission to provide recommendations for Davis City Council approval</p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>

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Policy F - Senior Housing	1. Focus on new housing options for older adults.	* Evaluate new housing options for impacts on older adults. * Encourage developers to consider senior needs prior to development of housing proposals	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed
	2. Conduct outreach and public education related to senior housing.	* Assist in supporting dissemination of information on general housing considerations, downsizing, leases, etc.	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed
	3. Respond to residents needs in senior housing facilities.	* Monitor issues such as health, safety, and fairness.	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed
	4. Encourage compliance with the Senior Housing Guidelines	* Review new housing proposals in light of Senior Housing Guidelines.	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	5. Advocate for Universal Design.	* Work with ADA and SSC to gather and provide information to the Davis City Council on Universal Design. * Advocate for a Universal Design Ordinance to the Davis City Council.	As Needed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	As Needed

2011 SENIOR CITIZEN COMMISSION WORK PLAN

<p>Policy G - Emergency Preparedness</p>	<p>1. Review City's efforts related to emergency preparedness.</p>	<p>* Continue to monitor City's efforts related to emergency preparedness, emphasizing senior needs. * Review, develop, and disseminate a crisis prevention plan checklist, e.g. AARP Crisis Booklet * Promote neighborhood support programs. * Investigate and promote an Opt-in list for emergency preparedness.</p>	<p>As Needed</p>	<p><input checked="" type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>
<p>Policy H - Legislative Advocacy</p>	<p>1. Monitor and respond to priority legislative issues as needed.</p>	<p>* Monitor legislative efforts of local and regional agencies/organizations and assist in legislative support entities such as CARA, CSL, CCRC, CANHR</p>	<p>As Needed</p>	<p><input checked="" type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p>As Needed</p>