

**RESOLUTION NO. 06-177, SERIES 2006**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS REGARDING THE  
STRUCTURE AND PURPOSE OF THE CIVIC ARTS COMMISSION**

WHEREAS, this resolution supercedes all previous resolutions related to the structure and purpose of the Commission; and

WHEREAS, the City Council relies on Boards and Commissions to provide advice and information on subjects within the Commission's scope; and

WHEREAS, the City Council wishes to enhance the beautification of the city through cultural arts.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis creates a Civic Arts Commission to achieve the following:

1. PURPOSE

The Davis Civic Arts Commission is to advise the City Council and city staff on all matters relating to cultural arts.

As an advisory body of the Davis City Council, the commission is established and guided by the following documents:

- a. Davis Anti-discrimination ordinance; and
- b. Commission Handbook; and
- c. Commission Policy Guidelines

2. MEMBERSHIP

The Civic Arts Commission shall consist of seven (7) members and one (1) alternate. All voting members of the Civic Arts Commission, regular and alternate, shall be appointed by the City Council.

The alternate member shall not vote except upon one of the following conditions:

- a. Absence of one (1) or more of the regular members of the commission.
- b. Disqualification of a regular member of the commission because of an expressed conflict of interest.

3. TERMS OF OFFICE

Members of the commission shall serve a term of four (4) years, or until their successors are appointed. For purposes of establishing staggered terms, appointments may be for terms varying between one (1) and four (4) years as the Council may decide. No members shall serve for more than two (2) consecutive terms, except under special circumstances.

4. TERMINATION OF APPOINTMENT

The term of appointment of any member of the commission who has been absent from three (3) consecutive regular or special meetings, or who has missed more than 1/3 of the meetings in a 12-month period, without the approval of the City Council, shall automatically terminate.

Members of the Civic Arts Commission serve at the pleasure of the Council and may be removed from office by a majority vote of the Council.

5. VACANCIES

Vacancies on the commission shall be filled for the unexpired term in the same manner in which regular appointments are otherwise made.

6. OFFICERS OF THE COMMISSION

The members of the Civic Arts Commission annually shall select one of its members as Chairperson and one (1) of its members as Vice Chairperson. No chairperson or vice chairperson shall serve more than two (2) consecutive years as chair.

- a. THE CHAIRPERSON of the commission shall call the meetings to order at the appointed time, shall appoint all committees, subject to the approval of the commission, shall have all the powers and duties of the presiding officer as described in "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21<sup>st</sup> Century," and shall perform such other duties as may from time to time be prescribed by the commission.
- b. THE VICE CHAIRPERSON of the commission shall have all the powers and perform all the duties of the Chairperson in the case of absence or inability of the Chairperson to act. The Vice Chairperson shall perform such other duties as may from time to time be prescribed by the commission or the Chairperson.

7. MEETINGS OF THE COMMISSION

The Civic Arts Commission shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings of the commission may be called by the Chairperson, or by any four (4) or more voting members of the commission, with permission of the Council liaison or the City Council. Personal notice must be given to all members of the commission. If personal notice cannot be given, written notice must be mailed to such members at least twenty-four (24) hours prior to said meeting, unless said notice requirement is waived in writing by said member.

8. QUORUM

For the purpose of transacting business, a quorum of the Civic Arts Commission shall consist of four (4) of the seven (7) members. An alternate member shall be counted as a full voting member for purposes of attaining a quorum.

9. FUNCTIONS OF THE COMMISSION

The Civic Arts Commission shall have the responsibilities as provided in this section and such other duties as the Council may, from time to time, decide:

- a. Develop and encourage programs for the cultural enrichment of the city.
- b. Coordinate and strengthen existing organizations in the cultural arts field.
- c. Propose methods to encourage private initiative in the arts and culture, such as the Art in Private Development Program.
- d. Advise and consult with other groups and individuals of the community and coordinate with the state and federal cultural commissions in obtaining the benefits of this knowledge or experience in resources available in the fields of culture and the arts.
- e. Formulate, review and recommend programs and methods to encourage creative activities to the highest standards, and increase public understanding, appreciation and enjoyment of cultural activities and all forms of art.
- f. Formulate review and recommend guidelines for the acquisition of all works of art by the city, either purchase, gift or otherwise. Review and make recommendations as needed for pieces to be acquired and their proposed locations.
- g. Formulate, review and recommend guidelines for arts contract programs that support community art programming projects and make annual funding recommendations to the City Council.
- h. Formulate, review and recommend policies to guide the review and recommendations related to the removal, relocation or alteration to any existing works of art in the possession of the city.
- i. Work with the University of California, Davis, in developing and carrying out joint projects in the visual and performing arts, collaborate with UCD arts professionals in other areas of mutual interest, and maintain ongoing dialogue to promote substantive communication and cooperation between UCD and the city in the visual and performing arts.

PASSED AND ADOPTED by the City Council of the City of Davis on this nineteenth day of September 2006, to become effective November 2, 2006 by the following vote:

AYES: Asmundson, Saylor, Souza, Greenwald

NOES: None

ABSENT: None

ABSTAIN: Heystek

/S/  
Sue Greenwald  
Mayor

ATTEST:

/S/  
Margaret Roberts, CMC  
City Clerk