



**CITY OF DAVIS
JOINT MEETING OF THE
ADA SUBCOMMITTEE OF
THE SOCIAL SERVICES COMMISSION
AND THE
SOCIAL SERVICES COMMISSION**

**MEETING MINUTES
Monday, February 23, 2009
6:00 p.m.
Senior Center – Activity Room
646 A Street
Davis, CA 95616**

**Social Services
Commission Members**

Present: Eric Gelber, George T. Hague, Cathy Huff, Steven D. Lee, Vanessa Robinson (Vice Chairperson), Jan Solorzano, Derrick Wydick, Liz Yeh (Alternate)

**ADA Subcommittee
Members Present:**

Lena Contreras, Kitty Liebhardt (Senior Citizens Commission Liaison), Bonnie Mintun, George Moore (Chair), Shula Shoup

Absent:

Heidi Joshi (excused)

Staff:

Danielle Foster, Housing and Human Services Superintendent
Elvia Garcia-Ayala, Community Services Director
Teri Spiritosanto, ADA Coordinator

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- 1. Meeting called to order at 6:10pm.**
 - 2. Swearing in of newly-appointed Social Services Commissioners**
George Hague and Elizabeth Yeh were sworn in by staff person D. Foster.
 - 3. Approval of Agenda**
Commissioner Vice Chair V. Robinson moved to approve the agenda without change. Commissioner E. Gelber seconded the motion. The motion passed, unanimously.
 - 4. Public communications:**
There were no public comments.

5. Commissioner and Staff Communications:

- Staff introduced the ADA Subcommittee members and re-stated the purpose of the joint meeting for the Subcommittee to update the Commission on their accomplishments for the past year and their work plan for the coming year.

6. Business Items:

A. Staff Update on ADA Subcommittee Structure and Scope

Community Services Director E. Garcia reported that the City Clerk's Office has been looking into the Subcommittee's current function and structure under the Social Services Commission and within the City. The latest revision of the scope and structure of the Subcommittee is currently being reviewed by the City Attorney in order to clarify if there are ADA Title II requirements for designating an official ADA Committee. The City Clerk's office is also simultaneously evaluating all commissions, subcommittees and standing committees for structure consistency and compliance with commission charters. The Subcommittee will continue with its duties while awaiting a decision on how to proceed as an entity.

B. ADA Subcommittee Work Plan and Updates.

City Title II ADA Coordinator, T. Spiritosanto presented the Subcommittee's 2009 Work Plan. She also reported the progress on the Self-Evaluation and Transition Plan. She stated that some progress made was the result of an internal city survey taken by key staff last spring that has identified areas in programs, services, and activities that will be addressed by the City's Compliance Team to assure access to City programs, services and activities. Examples of this are website access, the posting of ADA Public Notices and updating city policies and procedures for the Grievance and Reasonable Accommodation Procedure.

Staff D. Foster also reviewed information about the number of accessible and visitable housing units that have been developed under the City's accessible housing policy that was adopted by resolution in 2006 and completed as a policy during 2007. Subcommittee Chair G. Moore voiced concern about the Council's decision to keep these Guidelines as a policy and not an Ordinance. The Commission had previously shared this concern as part of their 2006 recommendations; however Staff D. Foster restated the City Council's desire to keep the requirement as a policy during this early stage of its existence, so that requirements could be considered within the review of individual projects.

A. Guidelines for Housing that Serves Seniors and Persons with Disabilities.

Staff D. Foster reviewed the latest version of the housing guidelines. She introduced wording changes that the Subcommittee suggested to omit "special needs groups" and identify "individuals with disabilities." She also reviewed the changes made by the Senior Citizens Commissions at their January meeting. The relationship between Davis Community Transit and Unitrans was also discussed as part of the review of these Guidelines. The Subcommittee and Commission emphasized a need for additional weekend transportation services by Unitrans to accommodate the needs of individuals with disabilities.

D. Appointment of Social Services Commission Liaison to the ADA Subcommittee.

Vice Chairperson V. Robinson nominated newly-appointed Commissioner G. Hague to serve as the Commission Liaison to the Subcommittee. The motion was seconded by Commissioner C. Huff. The motion passed unanimously.

E. Scheduling the Next Joint Meeting.

Both the Commission and the Subcommittee agreed that they would meet on an annual basis unless otherwise needed for special projects.

F. Adjournment.

Commission Vice Chairperson V. Robinson made a motion to adjourn the meeting. The motion was seconded by Subcommittee Chair G. Moore. The motion passed unanimously.

Submitted by:

Teri Spiritosanto
ADA Subcommittee Staff Liaison

and

Danielle Foster
Social Services Commission Staff Liaison