



Davis Police Department

OFFENSE REPORT

Event # _____ **CRIME INFORMATION** Case _____

TYPE OF REPORT

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Petty Theft – (488 PC)
(\$950.00 or less in value) | <input type="checkbox"/> Grand Theft (487(a) PC)
(\$950.01 or more in value) | <input type="checkbox"/> Theft from Unlocked
Vehicle – (488/487(a)PC) | <input type="checkbox"/> Lost Property |
| <input type="checkbox"/> Harassing Calls
(653m PC) | <input type="checkbox"/> Vandalism
(594PC) | <input type="checkbox"/> Suspicious Circumstances | <input type="checkbox"/> Other |

LOCATION AND DATE OF INCIDENT

Address or location where incident occurred _____ <input type="checkbox"/> House <input type="checkbox"/> Apartment <input type="checkbox"/> Street or Parking Lot <input type="checkbox"/> Business <input type="checkbox"/> Park	When did the incident occur (complete appropriate box) Occurred on: _____ Occurred between: _____ Date _____ Date _____ Time _____ Time _____ Date _____ Time _____
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VICTIM INFORMATION

Name (Last, First, Middle) (If this was a business list that name)		Address			Phone #
Date of Birth	Drivers License #	Race / Ethnic Origin	Sex (M, F)	Occupation (Title & business phone)	

REPORTING PERSON (If different from victim)

Name (Last, First, Middle)		Address			Phone #
Date of Birth	Drivers License #	Race / Ethnic Origin	Sex (M, F)	Occupation (Title & business phone)	

ADDITIONAL VICTIMS/ WITNESS & OTHER ASSOCIATED PERSONS (specify victim, witness or other)

V/W/O	Name (Last, First, Middle)	Address	Date of Birth	Phone

SUSPECT INFORMATION

#1 Suspect	Name (If known)		Address					Phone
	Sex	Age (Approx)	Race/Ethnic Origin	Height	Weight	Hair	Eyes	Clothing
#2 Suspect	Name (If known)		Address					Phone
	Sex	Age (Approx)	Race/Ethnic Origin	Height	Weight	Hair	Eyes	Clothing

Data Entry Date: _____ Initial: _____ Scanned Date: _____ Initial: _____



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ADDITIONAL CRIME INFORMATION

1. **TYPE OF VANDALISM:** Break Glass Keyed/Scratch Graffiti Cut/Slashed Tires Other _____
2. **METHOD OF ENTRY:** Open / Unlocked Break Glass Pry/Tools Body Force Unknown Other _____
3. **POINT OF ENTRY:** Door Window Trunk Sunroof Convertible Other _____
4. **LOCATION OF ENTRY:** Front Side Rear Roof Driver Side Passenger Side Other _____
5. **TYPE OF CALLS:** Hang Up Threats Obscene Harassment Known Suspect

DOLLAR LOSS MANDATORY FOR THEFT OR VANDALISM REPORT

Estimated Property Damage Loss \$ _____ Estimated Property Theft Loss \$ _____

LOST / STOLEN / VANDALIZED PROPERTY DESCRIPTION

(Mandatory For Theft / Vandalism Reports)

QTY	Type of Property / Description (Be specific)	Brand/Make	Model	Serial Number (if known)	Dollar Value

VICTIM VEHICLE INFORMATION

Year	Make	Model	Color	License Plate & State	Description of Damage Sustained

SUSPECT VEHICLE INFORMATION

Year	Make	Model	Color	License Plate & State	Description

STOLEN BICYCLE DESCRIPTION

(Mandatory For Theft / Vandalism Reports) All fields mandatory if you have a serial number

#1 Bike Stolen	Make	Model	Serial Number	License Number	Girl/Boys
	Speeds	Wheel Size	Frame	Color	Value
#2 Bike Stolen	Make	Model	Serial Number	License Number	Girl/Boys
	Speeds	Wheel Size	Frame	Color	Value

CRIME NARRATIVE

Use additional sheets of paper if needed. Describe how the crime was discovered, what happened, where it happened, who was involved, and any additional information you have.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing statements are true and correct.

Signature _____

Date _____



Davis Police Department ***OFFENSE REPORT***

DAVIS POLICE DEPARTMENT

Please read all instructions before you fill out your offense report.

1. You may only report incidents that occurred in the City of Davis. If the offense you are reporting occurred in another jurisdiction (i.e. UCD Campus, outside Davis City limits), please contact the appropriate police or sheriff's department.
2. Please use one report form per incident. You may make additional copies of the offense report form to report other incidents.
3. Please fill out the form completely. Be specific when describing damage or property. Include the make, model, license plate, and/or serial number of any vehicle or piece of property. Include any distinguishing marks or equipment.
4. Additional narrative sheets, property description sheets, and/or victim/witness sheets may be attached as necessary.
5. If you have suspect information, please include it on the offense report. A police employee will contact you if additional information or statements are needed.
6. If you need further assistance, you may call the Davis Police Department business line at (530) 747-5400.
7. Please date and sign the form prior to submission.
8. You may make copies of your completed offense report for your own records prior to submission.
9. A reference number may be located in the upper left corner of this form. Once the report is submitted to the Davis Police Department a case/report number will be assigned and copies may be obtained through the police department at no charge.
10. Completed forms may be mailed or returned in person to:

Davis Police Department
2600 Fifth St.
Davis, CA 95618
(530) 747-5400