Register for AquaHawk

- 1. Go to the City of Davis AquaHawk page (<u>https://davica.aquahawk.us</u>).
- 2. Click the **Register** button.
- 3. Fill in your personal contact information. The information does not have to match the contact information on your utility bill. Alerts will be sent to your preferred contact method.
- 4. Click the Register button to complete registration.
- 5. After a few minutes, you will receive an e-mail confirmation with your login information.
- 6. You will then be redirected to the City of Davis AquaHawk portal page where you can sign in.
- 7. If this is the first time signing in, the **Add Account** box pops up. Enter the Account number, Account Name and Service Address listed on your utility bill. If your account number contains leading zeros and is not being accepted during the registration process, remove the leading zeros and try again.
- 8. Click Add to finish the setup.

au Account			*R	lequired Field	
*Account Number: *Account Name:					Enter information from
*Service Address:	Street address				the utility bill here
[Ry	Sta	te Zip Code		

Watch a video of the registration process:

(http://help.aquahawk.us/registration-and-registered-users)

Registration Details

The account holder who receives the monthly utility bill from the City may choose to provide access to others (tenants, landscapers, etc.) to view the water usage for the account. Each user may set-up his/her own login with AquaHawk but will need permission from the account owner and the account information to complete the registration process.



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