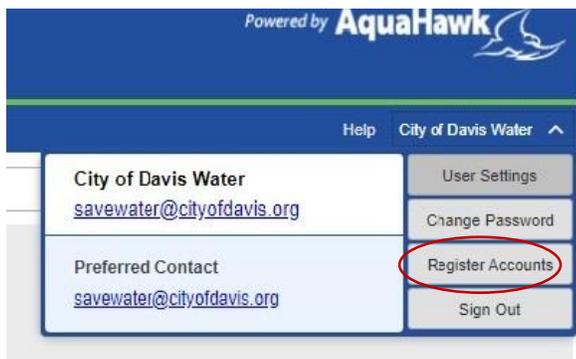


# Multiple Accounts & Meters in AquaHawk

For water customers with multiple meters on a property or multiple accounts to manage, you can view all of your accounts and/or meters under one main account registration in AquaHawk. See below for information on registering multiple accounts, switching between multiple meters and/or accounts, or removing an account.

## Registering Multiple Accounts

1. Go to the City of Davis AquaHawk page (<https://davica.aquahawk.us>) and sign-in. If you have not already registered an initial account with AquaHawk, follow the registration instructions at [SaveDavisWater.org](http://SaveDavisWater.org).
2. Click the down arrow in the far-right corner of the customer portal next to your name.
3. Click the **Register Accounts** button.



4. Fill in the account number, account name and service address that you would like to add.

### Registered Accounts

Account	Name	Service Address
xxxxxx-xxxxx	CITY OF DAVIS	DAVIS, CA 95616
Remove		

### Add Account

\*Required Field

\*Account Number:

\*Account Name:

\*Service Address:

City  State  Zip Code

5. Click **Add** to complete the registration.
6. Repeat this process for each account you would like to add to your registration.

## Switching Between Multiple Meters

1. To view multiple meters under one account, click on the arrow in the **Search** box and choose the meter you wish to view.
2. The Meter # above the Usage Graph will change.



## Switching Between Multiple Accounts

1. To view multiple accounts under one registration, click on the “x” in the **Search** box and choose the account you wish to view.
2. The Account # above the Usage Graph will change.



## Removing an Account

1. Click the down arrow in the far-right corner of the customer portal next to your name.
2. Click the **Register Accounts** button.
3. Click on the account (row) you wish to remove.
4. Click remove.

**Registered Accounts**

Account	Name	Service Address
XXXXXX-XXXXX	CITY OF DAVIS	DAVIS, CA 95616

**Remove**