



**Recreation and Park Commission
City Hall – Community Chambers
Wednesday, September 18, 2019
MINUTES**

Commission Members Present: Cheri Harrington – Chair, Timm Herdt, Tyson Hubbard, Darci Silbaugh and Erik Vink (Alternate)

Commission Members Absent: Emily Griswold, Bruce Harland and Robert Ono

Council Liaison Present: Dan Carson

Public Present: Jake Sternes

Staff Present: Christine Helweg and Martin Jones

The meeting was called to order by Chair Harrington at 6:30 pm.

1. Call to Order and Roll Call

2. Approval of the Agenda

A motion was made by T. Hubbard to approve the agenda, seconded by D. Silbaugh. The motion passed with a 5-0-3-0 vote.

AYES: Harrington, Herdt, Hubbard, Silbaugh and Vink

NOES: None

Absent: Griswold, Harland and Ono

Abstentions: None

3. Brief Announcements from Commissioners, Liaisons and Staff

3A. Announcements

- D. Carson encourages community input into the District Elections and to provide feedback in drawing the boundary lines for the proposed districts.
- Christine Helweg made the following announcements:
 - The City of Davis is in the process of forming District Elections, community workshops will be held Saturday September 21, 2019 between 11:00 a.m. and 3:00 p.m. A public hearing will be held at a future meeting of the City Council in October 2019.
 - Monday, September 30, 2019 Commission Training will be held in the Council Chambers from 6:30-8:30 p.m.
 - Monday, October 7, 2019 at 7:00 p.m. in the Community Chambers, the Davis Future Forum will present “Trees or Tucson” that provides a status of the City tree inventory.
 - Consultants are proceeding with final design plans for the Civic Gym roof repairs, and construction is scheduled to begin in Spring 2020. An interim facility, 2795 2nd Street (next to GetFit Davis), is being utilized for classes that will begin on

either October 21, 2019. Chair Harrington stressed the importance of including a HVAC system to in the final design specifications.

➤ Personnel Updates

- i. The Paratransit Coordinator position had eight applicants in the first round of interviews, five of which were advanced to the final interviews. A candidate has been selected and is anticipated to begin on September 23, 2019.
 - ii. The Volunteer Coordinator position recruitment closed last week and the City has extended invitations to 15 candidates for the first round of interviews on September 21, 2019. Departmental interviews will follow shortly after within 1-2 weeks.
 - iii. The City is currently soliciting for a Custodian II position. The job posting will close September 21, 2019 and interviews will be scheduled in early October 2019.
 - iv. Staff is finalizing the job specification for the Urban Forest Supervisor position, and anticipates the posting of the position within the next week.
- City staff has a completed their review of the draft report, and provided the consultants with comments and suggested revisions for the Sports Complex Economic Impact Study. The draft report is anticipated to be presented to the Recreation and Park Commission in November or December 2019.

4. Public Comment

Jake Sternes requested that the Commission consider a new skate park project. Mr. Sternes claimed that skateboarding attracts more traffic than any other sport, as there is no age restriction. He currently has a petition for a new park with 120 signatures from Davis residents.

5. Consent Calendar

A motion was made by E. Vink to approve the Consent Calendar items, seconded by D. Silbaugh. The motion passed with a 4-0-3-1 vote.

AYES: Harrington, Hubbard, Silbaugh and Vink.

NOES: None

Absent: Griswold, Harland, Ono

Abstentions: Herdt

6. Regular Agenda Items

A. Recognition Reception for Former Commissioners Ira Bray and Travie Westlund

The Commission presented Certificates of Appreciation to former Commissioners Ira Bray and Travie Westlund in recognition of their past service to the City. The presentation was immediately followed by a short recess to attend the reception in their honor.

Brief Recess – Recognition Reception 7:00 p.m.

Commission Meeting resumed at 7:24pm

7. Commission Comments and Staff Communications

- A. City Council Liaison (D. Carson) – re-stated the importance of the public’s participation in the City’s efforts in developing the electoral Districts, and to participate in the upcoming community survey for the Natalie Corona Memorial.
- B. Aquatic Economic Analysis (C. Harrington, T. Hubbard) – Assistant Director C. Helweg informed the Commission that the project is currently behind on the initial timeline. The Consultants are scheduled to provide a draft report by September 19, 2019. City staff will provide comments on the report October 4-11, 2019; feedback and suggestions on the draft report by the aquatic user groups is anticipated for the week of October 14-18, 2019; Consultant to submit final draft November 4, 2019; Recreation & Park Commission review of the report November 20, 2019.
- C. Art in Public Spaces (B. Harland, C. Harrington, E. Griswold) – no report provided.
- D. Parks Maintenance Standards (R. Ono) – no report was provided.
- E. Volunteer Engagement Sub-committee (E. Griswold, T. Herdt) - T. Herdt informed the Commission that the subcommittee is in the process of updating the City’s Public Noticing policy and anticipates presenting a draft to the Commission at the November Commission meeting.

8. Future Agenda Items

- Proposed skatepark to be added to a future agenda – no timeline designated.

Commissioner T. Herdt moved to adjourn the meeting, seconded by E. Vink at 7:39 p.m.

Respectfully submitted:

Martin Jones
Parks Superintendent