

DAVIS

City of Davis, CA  
Adopted Budget  
FY 2021-2023







CITY OF DAVIS

## **2021-23 ADOPTED BUDGET**

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# Introduction to the City







June 22, 2021

Honorable Mayor and Members of the City Council:

**Introduction**

As we come out of an unprecedented 16 months of a global pandemic that required the City to change how we delivered services, resulted in multiple “pivots” as we navigated the public health crisis, and required stamina, creativity and cooperation from staff and community alike, we are hopeful that the period going forward is one of recovery and transition. In that light, I present for your consideration, discussion and approval the City’s proposed two-year budget for fiscal years 2021/22 and 2022/23, which reflects these themes. This is the second two-year budget the Council has received, with the first produced for the 2019-2021 period.

The budget is the primary policy document for the organization; it establishes the financial and human resources necessary to accomplish community objectives, sets citywide service levels, and implements capital projects. The allocation of this budget builds upon the goals and priorities identified by the Council by focusing on infrastructure investments, fine-tuning of the city organization to make the best possible use of existing staff and resources, and balancing prudent spending to address community needs while providing a high level of service. The budget document is a framework and the numbers and facts within it represent the best available information at a point in time. The budget is a stepping off point for the next two years and the budgetary process is designed to provide for flexibility and adaptation as needs may evolve during the course of the budget cycle. Therefore, the budget should be viewed as a living, not static, document. As policy needs and revenues and expenditures evolve over the course of the budget cycle, amendments will be made along the way. In this two-year budget cycle, key decisions will be forthcoming after budget adoption, including the role of American Rescue Plan (ARP) funds allocated to the City of Davis of approximately \$20 million and follow up actions from the April 6<sup>th</sup> City Council direction on policing, to name a few.

The proposed budget was developed with an eye toward transitioning from a pandemic to a post-pandemic environment over the course of the two-year budget period. The budget begins to boost revenues that decreased during the height of the pandemic, while acknowledging that it will take time to fully return to pre-pandemic levels and stability. It strives to find the right balance between caution and optimism, addressing the City Council’s strategic goals and priorities and providing a financial plan that continues to deliver high levels of service to the community.

In addition to the challenges brought on by the global pandemic, the City continues to face budget challenges, as do most other California cities. The City continues to grapple with maintaining current levels of service, in an era where costs are rising more rapidly

than revenues. Certain cost increases, such as liability, pension or other post-employment benefit increases, are largely outside of the City's direct control. Increasing or seeking new revenue sources has limitations and can be a lengthy process. Hiring, training and retaining staff to deliver the key City services with innovation, efficiencies and professionalism takes both time and money. The COVID-19 Pandemic has had a tremendous impact on city budgeting. With optimism that the worst of the pandemic is behind us, we have considered the impact of the pandemic while projecting out for financial recovery.

Fortunately, the City continues to have a solid budgetary foundation. We have a fiscally responsible City Council; a dedicated staff; engaged city commissions; a stable property value/assessment base; one voter-approved one percent sales tax measure and two parcel tax measures; a successful record in competing for state and federal grants; and a long-term forecast model to help in decision making. We must continue to make prudent fiscal decisions, all while fulfilling legal and regulatory requirements and aiming to provide high levels of service expected by the community.

### **Budget Document**

Over the past year, staff have worked to revamp the document presented to you this year, with an eye to providing greater transparency in how funds have been spent and are proposed to be spent for the next two-year period. Expanded information about each of the City's funds has been included, and the departmental pages have been reconstructed to provide information we hope that you, as policy makers, and the general public will find helpful and informative. These changes also enable the City to meet certain accounting requirements necessary for governmental accounting. As such, comparing some departmental line items to past years will not provide apples for apples comparison, although the changes will allow for easier comparisons from this point forward.

### **Organizational Changes**

The Proposed Budget includes several organizational shifts intended to improve customer service with minimal increased costs. The two major reorganizational efforts underway are with the Urban Forestry program and with the Police Department. Urban Forestry will move from Parks and Community Services department to Public Works Utilities and Operations department. This change will allow for better coordination and use of resources and support for Urban Forestry, including administrative support, outreach, asset management, and closer coordination with street/stormwater field teams and the Environmental Resource team. These changes have been incorporated into the proposed budget.

The second major reorganizational effort relates to the efforts to reimagine public safety in the community. The costs related to the two positions (1 Police Services Specialist Supervisor and 1 Police Services Specialist) that comprise the homeless outreach team have been moved from the Police Department to the City Manager's Office, and costs from recommendations approved by the City Council on April 6 have been incorporated into the Police Department budget. These include funds to analyze the Racial Identification and Profiling Act (RIPA) data, education funds, and funds for the transparency dashboard work. Staff is currently working with two separate Council

subcommittees on other portions of the recommendations. Additional restructuring recommendations and any associated costs will come to the City Council as those recommendations are ready for review by the full Council after appropriate meet and confer discussions have taken place.

Per Council direction, the budget incorporates “omnibus” funds of \$790,000 as an unallocated placeholder to assist in the implementation of the recommendations that are forthcoming from the above referenced subcommittees. These funds would be sufficient to cover, for example, the full costs of a Director level position for a period of two years, plus additional funds necessary for implementation of other associated recommendations stemming from the April 6<sup>th</sup> City Council direction. This \$790,000 is sourced from the ARP funds and is a tentative placeholder so may adjust according to the recommendations of the subcommittees. Additionally, unallocated “salary and benefits contingency” general fund allocations totaling \$602,000 in FY 2021/22 and \$627,000 in FY 2022/23 are also incorporated to provide additional flexibility to Council for needs that may not be eligible for ARP funds, including possible restoration of previously defunded positions. These unallocated general funds are above and beyond the General Fund reserve and are accounted for in the long range forecast. Any assignment of these funds would require action of the City Council at a future date.

### **2020/2021 Accomplishments**

The focus of FY 2020/21 has been maintaining essential services while addressing COVID-19 community needs. That said, the City accomplished much over the past twelve months. A few highlights from this past year are outlined below:

- Navigated City organization and community through COVID-19 pandemic, including partnership with UC Davis on the Healthy Davis Together program;
- Completed draft Downtown Plan and related draft environmental impact report;
- Changed the municipal election date to November and completed the first City Council District-based municipal election;
- Placed Measure J renewal (subsequently R, now D), Davis Innovation and Sustainability Center proposal on ballot for a citywide vote;
- Approved University Commons mixed use, University Research Park mixed use, Plaza 2555 residential projects;
- Piloted a full year of the Respite Center for unsheltered individuals;
- Secured grant funding and began work on Pole Line/Olive Drive bicycle connection;
- Developed plan for funding necessary pavement rehabilitation over the next decade;
- Facilitated efforts for commission and Council review of public safety structure and provided direction to restructure homeless outreach services. Continue to review possible organizational adjustments and possible expansion of co-responder and mental health clinician (Crisis Now) models in conjunction with the City Council subcommittees per the City Council direction on April 6. Developed and implemented annual state-level legislative platform;
- Completed cost of service and rate study for storm water utility, completed protest process, and initiated ballot process for vote;
- Created Housing Element Committee and completed draft 2021-2029 Housing Element; and

- Initiated the Climate Action and Adaptation Plan update process.

### **Cost Containment and New Revenue Measures:**

The current budget year has involved significant cuts in order to maintain a balanced budget, due primarily to the effects of COVID-19. The proposed budget restores some, but not all of those cuts, as we expect certain revenue streams, like Transient Occupancy Tax (TOT), to continue to improve. Regarding TOT, one new hotel has been open for a year, and a second is opening now; both will help to boost revenues. Employee furloughs, which saved the City roughly \$1 million in FY 2020/21, will conclude, and several of the capital projects previously delayed are recommended for funding. The City will continue to carefully review staff vacancies, in some cases not refilling them immediately. Full funding of other post-employment benefits (OPEB) is proposed to ramp up starting in FY 2022/23 and resume in full in FY 2023/24, in order to allow for FY2021/22 savings.

At the same time, the City is fortunate to have new revenue streams, as well as some existing revenue performing better than originally anticipated.

- *Cannabis*. Cannabis revenues are double the original expectation, projected at \$2.2 million for the fiscal year 2021.
- *Grants*. The City's grants strategy continues to be successful. The City has received over \$8 million in grants over the past year and has plans for additional grant applications pursuant to the comprehensive funding plan.
- *American Rescue Plan (ARP) Act Funding*. The City is slated to receive \$19.7 million in federal funds as part of this federal legislation. These funds are intended to assist local communities rebound from the pandemic. Currently, a Council Subcommittee is working with staff on developing a plan for the funds. In addition, the City has been notified that it will receive \$1.37 million in HOME-ARP funding to address housing needs for low income individuals. \$2.3 million in ARP funds are incorporated into the budget to directly backfill lost revenue due to the COVID pandemic. As discussed earlier, another \$790,000 in ARP funds is allocated as a placeholder to implement public health and safety actions.
- *Redevelopment Bond Proceeds*. In 2019, the City was able to refund its redevelopment bonds. The State has provided final approvals, and those proceeds are now available for the City to use on eligible projects.

### **FY 2021/22 and FY 2022/23 Budget Summary**

In summary, the FY 2021/22 and FY 2022/23 Budget for all City funds, including Enterprise Funds and Capital budget, totals \$230.6 million and \$227.2 million, respectively. The General Fund budget is \$72.8 million for FY 2021/22 and \$ 74.8 million for FY 2022/23.

The City's revenues across most City Funds continue to perform approximately as expected, with lower program revenue than in a more "typical" year. The City net position (net worth) continued to increase due to the solid financial policies and fiscal management. It is projected that the City will maintain an available fund balance in its General Fund for FY 2021/22 of approximately \$10.6 million or 14.5% and for FY 2022/23 of \$9.7 million or 12.9% of General Fund expenditures.

### **FY 2021/22 and FY 2022/23 Budget Summary- Revenues**

Total All Funds Revenue for FY 2021/22 is budgeted at \$225.6 million with General Fund revenues totaling \$72.3 million in year one and \$72.1 million in year two. Citywide revenues continue to increase at a modest level from prior year. Below are the highlights of the major revenue sources of the City.

- General Fund:
  - Property taxes (secured): Property taxes increased by \$1.1m in FY 2020/21. They are expected to total \$24.8 million in FY 2021/22 and \$25.5 million in FY 2022/23. Property taxes are projected to increase due to the cost of living adjustment, new hotel projects and other housing developments.
  - Sales taxes (Local tax and District Tax (Measure O)): Sales taxes are projected to be \$16.9 million in Fiscal Year 2021/22 and increase to \$17.7 million in FY 2022/23.
  - Transient Occupancy Taxes (TOT): TOT revenues are projected to increase to \$2.0 million in Fiscal Year 2021/22 and \$2.8 million in Fiscal Year 2022/23.
  - Cannabis Revenues: Receipts from cannabis sales, as previously mentioned, have been strong. The City is projected to receive a total of \$2.2 million for FY 2020/21, with \$2.8 million and \$2.9 million budgeted for years one and two of the proposed budget.
- Gas Tax Funds, including SB1: The City share of the gasoline taxes are projected to increase by approximately \$0.3 million in Fiscal Year 2021/22. However, this number will likely be revised down.
- Transit Development Act revenues: The Local Transportation Funds are projected at \$1.66 million for Fiscal Year 2021/22.

### **FY 2021/22 and 2022/23 Budget Summary - Expenditures**

Total All Funds Expenditures for the City in FY 2021/22 are budgeted at \$230.6 million with General Fund expenditures totaling \$72.9 million for year one and \$74.8 million for year two.

The City is primarily a service-based agency, which requires people as its backbone. The total salaries and benefits expenditures in the proposed budget for General Fund for FY 2021/22 and FY 2022/23 is \$52.6 million and \$55.4 million, respectively. This expenditure category accounts for 72% of the total General Fund Budget. As per the long-term financial forecasting model, 2% cost of living adjustment assumptions have been incorporated. Pension costs are determined by PERS; for the 2021/22 year, they have been budgeted at \$16 million. Staff anticipates these costs will continue to grow for the next two decades before they are likely to subside. Retiree medical costs are estimated at \$3.8 million for the coming fiscal year.

*New Position.* For the FY2021/22 year, I am recommending a shift of funding from contractual services to offset the cost to reinstate the position of Traffic Engineer. The

City previously had this position in-house, but has contracted some of the work out over the past several years. Given the focus on traffic-related needs, it is clear that bringing a full-time position back in-house provides the best course of action to meet the needs of the City. In addition to the net new position, other positions have been restructured or reclassified to meet the needs of the City. These changes have either no net budgetary impact or very small impacts. I recommend additional requests for staffing changes be revisited once we are further into the budget year, so that we can more accurately assess our post-COVID financial position.

*Supplemental Requests.* Including the additional staffing adjustment above, I am recommending new funding in limited areas, based on citywide needs. For year one, there are \$3.9 million in new General Fund adds to the budget (\$2 million of which was assigned in FY 2021, but not budgeted) and almost \$1.5 million in increases attributed to other funds. These are deemed necessary for the effective operations of the City and/or other activities required by law or involve public health/life safety issues.

Supplemental funding highlights include funding for:

- \$26,000 for enhanced neighborhood outreach activities
- \$60,000 for a compensation study required by employee MOUs in year one
- \$2,000,000, split equally across years one and two, for the initiation of a new enterprise resource planning system. This is decreased from the \$3,000,000 assigned in the current year but not budgeted.
- \$318,000 to assist with sustainability related costs, including the EIR for the Climate Action and Adaptation Plan, funds for a greenhouse gas local offset program, an increase to 100% FTE for the Sustainability Coordinator position, and Cool Davis funding
- \$387,000 in costs related to parks and greenbelt maintenance, primarily to reinstate water budget for parks, which was cut as part of last year's COVID reductions, but also including increased solid waste and landscaping costs
- \$110,000 in tools, radios and other communications equipment for the Fire Department
- \$511,797 in year one and \$533,797 in year two for overtime costs in the Fire Department. These costs are partially offset by \$300,000 in mutual aid revenue.
- \$135,000 in police department costs approved by Council on April 6 for reimagining public safety (transparency dashboard improvements, education reimbursement, RIPA research contract)
- \$210,000 to hire an in-house traffic engineer. These are pre-existing funds that were previously used for contract services; however, the position is proposed to be returned to an in-house position.
- \$50,000 in fire hazard mitigation and weed abatement funds
- \$120,000 for a bucket truck for urban forestry and electricians
- \$200,000 for street striping
- \$350,000 and \$600,000 for General Plan Update, which is offset by revenue collected for this purpose
- \$35,000 for North Davis upland habitat area and maintenance of Cannery farm/hedgerow

- \$160,000 per year for contract building inspectors as needed, which will be offset by revenue
- \$150,000 and \$100,000 in years one and two, respectively, for consultant building plan review as needed, which will be offset by revenue
- \$5,000 per year to pay for annual citywide zoom webinar license fees
- \$50,000 per year for replacement costs for the newly installed intersection traffic cameras
- \$300,000 for ladder truck equipment from public safety impact fees
- \$202,000 related to regulatory compliance of utilities. These costs are planned for and covered by the corresponding enterprise funds they serve.

*Capital Projects.* After making significant cuts to Capital Project budgets due to COVID-19, the proposed budget includes many previously delayed projects within this two-year budget cycle. There are a total of 50 projects proposed to receive funding in this budget. Some of these are projects receiving funding for the first time; others are in process and receiving additional funding. Total capital expenditures account for \$26.7 million of the All Funds Expenditures in year one and \$26.8 million of expenditures in year two. The proposed FY 2021/22 and FY 2022/23 budget includes funding for maintenance to streets, Richards Boulevard interchange project, Anderson Road enhancements, Mace Boulevard, and upgrade to parks and recreation amenities. A few projects are highlighted below:

- *Richards/I-80 Interchange Improvements (8730)* – This project will improve traffic operations and multimodal safety at the interchange. The overall project costs more than \$17 million and includes \$9 million in grants (already allocated) and contributions from other organizations. The proposed budget includes \$1,325,000 in funding in year one, which includes contributions from UC Davis and CalTrans.
- *Mace Boulevard (8257)* – This project redesigns the corridor to take into account public input from previous work on the corridor. There is \$1,131,200 allocated in FY 2021/22 and \$527,000 in FY 2022/23. The original project was funded in part with a grant from SACOG.
- *H Street Bike and Roadway Improvements (8251)* – This project will make roadway and tunnel improvement to enhance safety and multimodal travel. The project is budgeted for \$2,391,800, utilizing \$1,823,000 in grant funds.
- *Anderson/Chavez Elementary Frontage Improvements (8298)* – This project will make improvements along Anderson Road in front of Chavez Elementary school to improve traffic flow and safety. \$467,400 is budgeted in FY 2021/22 and \$3,686,900 in FY 2022/23, with \$2,676,200 in grant funding from SACOG.
- *Tulip/Ponteverde (8323)* – This project will install safety improvements at Tulip Lane. \$330,600 is budgeted for FY 2021/22.
- *N Street Park (PC0001)* – A variety of improvements are planned to renovate this park, with \$877,800 budgeted in FY 2021/22
- *Sports Courts Resurfacing (8315)* – This project is planned to resurface and improve several sport courts. \$445,275 has been budgeted in FY 2021/22.

### **General Fund Reserve**

The City Council has set the General Fund reserve policy between 10-15%, with funds between the 10-15% available for consideration for capital projects or other one-time

expenditures. The proposed budget anticipates a reserve of \$10.6 million (14.5%) at the end of FY 2021/22 and \$9.7 million of expenditures (12.9%), at the end of the FY 2022/23. While the goal is to reach the 15% General Fund reserve, this transitional budget takes the City out of the pandemic and puts us back on a track to recovery. To achieve this, I am proposing our reserve dip slightly below 15%, but well within the 10-15% floor. As in years past, the City Council may wish to assess allocation of reserves above the 10% mark for one-time expenditures (such as capital) at the end of each fiscal year.

### **Unfunded Liabilities/Ongoing Needs**

The City has identified unfunded liabilities for employees, related primarily to pension and retiree medical costs and unfunded needs for infrastructure issues, whether roads, bike paths, parks or facilities.

*Infrastructure/Roads/Bike Paths.* For the last few years the City has gone to significant lengths to assess the condition of our infrastructure for everything from parks, city buildings, water and sewer and storm water pipelines, roads and bike paths. All of these require funding for maintenance and to keep them both safe and functional. Some of the infrastructure needs are met with enterprise funds paid for by services charges (water, sewer, storm water) while other infrastructure requires other fund sources such as General Fund, state dollars, such as SB 1, and grants. For the last few years the City Council has committed to investing in this infrastructure and has doubled down on investments in our roads and bike paths. In 2020, the City Council formed a subcommittee to work with staff and the Finance and Budget Commission Chair to fine tune our pavement management model and to develop a series of recommendations that will provide for funding of our pavement rehabilitation needs over the next ten years. This is a significant accomplishment and will result in better and safer roads and pathways for all to enjoy.

*Pensions.* CalPERS dictates the cost to an employer. They have recently scaled their discount rate down to 7.0%, and are amortizing actuarial gains over 20 years rather than over 30. Each of these actions results in higher costs to the City. It is important to note that approximately 55% of all PERS retiree benefits are paid from the investment earnings; therefore, a decrease in discount rate has a substantial impact to the City's budget. As of June 30, 2019 valuation, the City of Davis unfunded accrued liability for all the pension plans is \$143.8 million, or 64% funded. CalPERS is currently 70.8% funded. The proposed budget includes an estimated CalPERS contribution of \$16 million in FY 2021/22 and \$17 for FY 2022/23 for all City funds. The good news is the City's eventual unfunded pension gap will decrease toward the end of this financial model 20-year timeframe. In addition, the City has negotiated a cost-share arrangement with employee groups, whereby employees may pay for up to 1% of unanticipated increases each year, shouldering the burden of increased costs with the City.

*Other Post-Employment Benefits (OPEB).* As part of the adjustments due to decreased revenues from COVID-19, the City reduced its OPEB payments to the annual required amount. The budget includes paying the required amount for FY2021/22, then increasing the amount to pay the annual required plus 50% of the remaining full costs in FY 2022/23,

until we return to fully funding OPEB costs in FY 2023/24. The current unfunded liability is \$57.2 million.

### **Financial Forecasting**

The City of Davis has a history of financial forecasting, which is a best practice of the Government Finance Officers Association (GFOA). This is the fifth consecutive year the City has incorporated a Financial Forecast generated by the long-range forecasting model developed for the City by Management Partners. This model is fiscally progressive and unique to cities our size and has been made possible by the leadership of a fiscally progressive City Council, a strong commitment to best practices from our executive management and the Finance Department staff, and encouraged by an active Finance and Budget Commission.

It has been used since its development to look at the General Fund effects of potential decisions and to assist with development of the budget. The advantage of this forecasting model is that the City can plan for a range of potential outcomes, and use the model to help develop budget strategies and to show their impact on long-term budget sustainability, as the City did in May 2020. This model can readily reflect a wide range of assumptions and forecast scenarios, and displays an extensive dashboard of charts that update automatically as variables are changed. The 20-year time frame captures the long-term impact of pension cost changes and infrastructure studies.

The long-range forecast generated by the model serves as an important fiscal strategic planning tool. It provides a “big picture” view of General Fund revenues and expenditures to assist in evaluating the impact of policy choices made today on the long-term fiscal health of the City. By identifying developing trends and potential issues that may arise in the future, it will help ensure long-term stability for the organization by giving policy-makers improved information with which to craft prudent and timely budget solutions.

The 2021 baseline forecast achieves the following key budget outcomes:

- The minimum \$3 million maintenance of effort for General Fund infrastructure maintenance is met in every year of the forecast.
- Infrastructure maintenance funding attains an overall funding level of 60% of identified needs over the entire 20-year forecast, with roads achieving 99% funding and bike paths 82% funding needs (assuming that all amounts in excess of the 15% reserve goal are devoted to infrastructure).
- The City stays current with all of its pension obligations, and funds OPEB obligations at the actuarially determined contribution level starting in FY 2024, achieving a projected 70% reduction in total unfunded liability between FY 2021 and FY 2040. These pension obligations are met even after assuming lower CalPERS investment returns and phasing in to a 6% discount rate over the next 20 years.
- The City’s 15% reserve goal is met in nine out of 20 fiscal years, with an average reserve level of 12.7%, even after weathering the pandemic and two moderate recessions assumed to occur during the next 20 years, and the more conservative pension assumptions.

This is no small accomplishment, and a testament to the careful budget and policy planning conducted by the staff and City Council.

The City will continue to update the budget model as new information is received, and include the long-term forecast in the annual budget document, to further its goal of maintaining a successful and sustainable financial outlook.

The full detailed forecast is provided in the Financial Forecast chapter.

### **Conclusion**

The FY 2021/22 and FY 2022/23 Proposed Budget transitions the City from a pandemic state to a post-pandemic world. It addresses Council priorities over a two-year period and continues the work of the City to deliver high quality services to the community. The entire community, including the City organization, has experienced an unforgettable and previously unimaginable time over the past 16 months. This budget is forward-looking, while learning from our collective experience. We have learned new ways to conduct business, many of which will carry forward to allow service delivery to continue at high levels and with even greater efficiencies. We have improved transparency, both with this budget document, but also through new technologies and practices. We look forward as an organization to continuing on this path. At the same time, we must balance our need to address long-term liabilities with the equally pressing need to serve the citizens, visitors and businesses of Davis today. The budget must be able to position the organization well to handle both tasks.

The budget each year is a team effort, with employees in every department working with our Finance staff to compile numbers, projects, achievements and goals. The efforts that go in to creating this document should not be overlooked. Finally, I would like to thank my Executive Team and city staff for their dedication to service and their continued efforts towards innovations and efficiencies to implement council goals and vision.

Respectfully submitted,



Michael Webb  
City Manager

# CITY PROFILE

## HISTORY

The City of Davis was founded in 1868. It was originally named Davisville for Jerome C. Davis, a prominent local farmer. The Davisville post office shortened the town name to Davis in 1907, and the change was official when the city incorporated in March 1917. Davis celebrated its Centennial year in 2017.



Closely tied to the community's history is the University of California at Davis with a student population of 37,581. UC Davis was established in 1908 as the University Farm School. From its beginnings as an agricultural community, Davis is now recognized internationally for its contributions to life sciences, agriculture, veterinary medicine, biotechnology, medical technology, and engineering.

The City of Davis is a university-oriented city with an estimated population in 2021 of 69,295. It is internationally known for its commitment to environmental awareness and implementing progressive and socially innovative programs. The city's quality of life and progressive community is reflected in its small-town style and many well-known hallmarks: energy conservation, environmental programs, green belts, parks, the preservation of trees, British red double-decker buses, bicycle paths, a record number of bicycles per capita, and the quality of its educational institutions.

## LOCATION & TOPOGRAPHY

Located in Yolo County, in the Central Valley of northern California, Davis is situated 11 miles west of Sacramento, 385 miles north of Los Angeles and 72 miles northeast of San Francisco.

One major advantage of the Davis region as a place to live, work, and play is its proximity to major markets. Virtually the entire state of California is within a one-day driving distance. The Sacramento and American Rivers lie to the east along with historic Gold Country, Lake Tahoe and the Sierra Nevada Mountain range. To the west, lies the San Francisco Bay Area and Silicon Valley, the great coastal redwood forests, and the open beaches and rugged shores of the dramatic Northern Pacific Coastline. The Sacramento-San Joaquin Delta region lies to the south. Unparalleled scenic beauty and many recreational opportunities await within a few hours' drive from Davis.



Davis also sits in the eastern portion of the Putah Creek Plain, a major feature of the southwestern Sacramento River Valley. The land slopes at generally less than one percent. The official elevation level of the city is 51 feet. Elevations range from 60 feet in western parts of the City to 25 feet in some eastern parts. The City limits cover 10.5 square miles.

Davis flood hazards generally consist of shallow sheet flooding from surface water runoff in large rainstorms. The Public Works Department mitigates this impact by maintaining seven detention basins, over 15 miles of drainage channel and 127 miles of storm drain pipe that provide for drainage and storm water detention. No earthquake faults run through the city. The office of Planning and Research has placed the Davis area in Seismic Activity Intensity Zone II.

The City's water supply, maintained by the Public Works Department, is drawn from the Sacramento River and from aquifers ranging from 300 to 1,700 feet below ground surface. Davis draws water from 9 water wells located throughout the city, three storage tanks with an 8.2 million-gallon capacity. The quantity of water available has been estimated as adequate to meet the city's projected demand and service commitments to the adjacent unincorporated County areas of North Davis.



*Meadows, Willowbank, and El Macero*

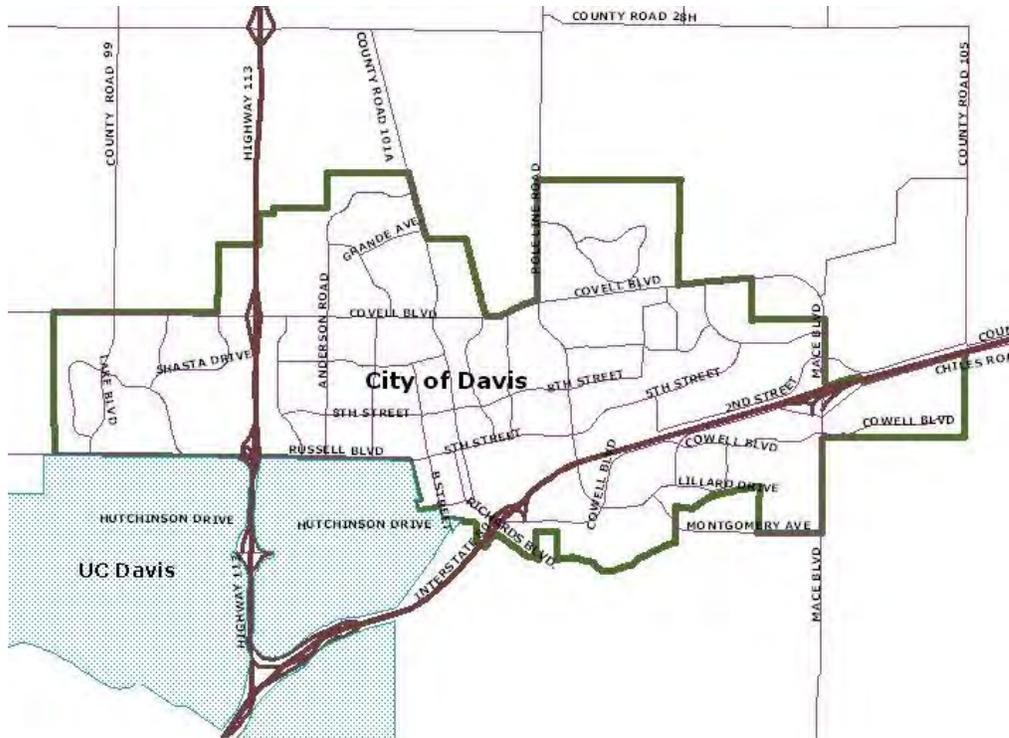
## **WEATHER**

The Central Valley climate can be described as Mediterranean. The mild, temperate climate means enjoyment of outdoors all year long. During the hot, dry, sunny summers, temperatures can exceed 100 degrees F on some days; however, summer temperatures are usually in the low 90s. The Sacramento River Delta breeze usually cools overnight temperatures into the 60s. Spring and fall has some of the most pleasant weather in the state. Winters in Davis are usually mild. Temperatures drop below freezing on only a few days. The rainy season typically runs from late fall through early spring and fog season lasts from November through March.

## **INFRASTRUCTURE PROFILE**

A major advantage of the Davis region is that it is situated at the hub of several highways, a nearby deep-water port, a major airport and transcontinental rail lines. The area enjoys considerable location advantages.

**Highways.** Interstate 80 and State Highway 113 run through Davis with the junction of these two major roadways located just outside town at UC



Davis. Interstate 5 is 11 miles to the north and 13 miles to the east. The Interstate 505 junction is 14 miles west.

**TRANSPORTATION AND SHIPPING**

**Airport Access**

- Sacramento International Airport ..... 19 miles
- Davis University Airport ..... 1 mile
- Yolo County Airport ..... 5 miles

**Interstate Freeways**

- Interstate 80 ..... >1 mile
- Interstate 5 ..... 11 miles

**Highways**

- U.S. Highway 50 ..... 7 miles
- U.S. Highway 99 ..... 17 miles
- Highway 113 ..... >1 mile

**Water Access**

- Sacramento/Yolo Deep-water Port ..... 11 miles

**Rail Access**

- Amtrak
- Southern Pacific Railroad

**Public Transportation**

- Davis Community Transit
- Unitrans
- Yolobus

**Public Transit.** Three transit systems serve the City of Davis.

Unitrans provides bus service within the City. Yolobus connects to other cities in Yolo County. Davis Community Transit is the complimentary Paratransit provider for Unitrans and Yolobus in Davis. It is a shared ride, origin-to-destination paratransit service for qualified customers.

Davis has a strong history of bicycle use and planning, including being the first community in the United States to integrate bicycle lanes in the street network and to utilize bicycle signal heads at intersections. An estimated 60,000 bicycles are in use in Davis and on the UCD campus. An estimated 24% of commute trips in Davis are made by bicycle, which is almost 10 times the national average. The City has integrated 118 miles of bicycle lanes and 63 miles of bike paths on city streets and through community greenbelts and provided parking spaces for over 2,500 bikes throughout the City.





**Train**

Davis sits at the junction of the north/south, east/west lines for both the Southern Pacific Railroad and AMTRAK. Capital corridor trains stop at Davis daily for service between Sacramento and the Bay Area. AMTRAK stops at the historic Southern Pacific Depot adjacent to the downtown. The city renovated the circa-1910 depot building and expanded parking at this facility, pictured at left.

**Airports** Situated 19 miles to the northeast is the Sacramento International Airport (SMF). SMF offers more than 155 daily nonstop flights on 12 domestic and international carriers to 36 destinations. The regional

economic impact of the Sacramento County airport system is more than \$4 billion annually. Yolobus, ride share services, and a private airport shuttle provide service between Davis and the airport. The Yolo County Airport, five miles northwest of Davis, has a 8,600-foot runway that can accommodate medium-sized corporate jets or private planes. The UC Davis Airport is open to the public and offers general utility services for light aircraft.

**POPULATION & HOUSING**

Davis is one of four incorporated municipalities located in Yolo County. Davis has been characterized by planned growth as an attractive location for innovators desiring proximity to a major research institution and as a desirable community in which to live, work, visit and play. (*Cannery neighborhood pictured on left*).

Davis' greatest economic and social resource is its residents. Outstanding professional and technical skills, a high education level, and progressive and innovative thinking make the population a resource envied in surrounding communities and throughout the State.



Housing prices in Davis are generally higher than the rest of the greater Sacramento Area, and the housing market is heavily impacted by the UC Davis student population. An historical desire for slow growth in the community has contributed to higher home prices. In addition, Davis' excellent quality of life, the low crime rate and a premier local school system create high demand to move into this community.

## LABOR AND EMPLOYMENT

COMMUNITY LABOR FORCE AVAILABILITY				
March 2019	Labor Force	Employed	Unemployment Number	Unemployment Rate
City of Davis	34,000	32,500	1,800	5.2%
Yolo County	105,00	97,100	7,900	7.5%

*Source:  
California Employment Development Dept.*

The work force is engaged in a broad spectrum of employment with primary representation in professional, technical, and governmental (managerial and administrative) occupations. This distribution is due mainly to the city's close relationship with the University of California campus and the professional and technical environment the university creates.

DAVIS POPULATION AND HOUSING ESTIMATED UNITS*			
Total Population	Total Housing Units	Occupied Housing Unit	Percent Vacant
69,295	27,471	26,732	2.7%

\* As of January 1, 2021

Source: California Department of Finance



*Davis City Hall, 23 Russell Blvd*

## **GOVERNMENT**

Cities are “local” governments, voluntarily formed by and for their citizens, to provide for local self-determination of community issues. The City of Davis is a municipal corporation operating under the general laws of the State of California. It endeavors to create a livable community with a high quality of life through land-use policies that balance the need for housing, jobs, open space, and essential services. The City is a legally separate and fiscally independent agency. It can issue debt, set and modify budgets, charge fees, and sue or be sued.

Davis operates under the Council-Manager form of government with a five-member council elected by district by city residents. The City Manager serves as the administrative head of City government overseeing the departments of City Manager’s Office, Community Development & Sustainability, Finance, Human Resources, Information Systems, Parks and Community Services, Fire, Police, Public Works Engineering and Transportation and Public Works Utilities and Operations.



*Davis City Council – Mayor Gloria Partida, Vice Mayor Lucas Frerichs, Councilmember Dan Carson, Councilmembers Will Arnold, and Councilmember Josh Chapman*

The primary government of the City of Davis includes the activities of the City as well as the Public Facilities Financing Authority, which is controlled by and dependent on the City.

The Public Facilities Financing Authority was established solely to assist in the issuance of certain bonds for a series of Community Facilities Districts for the construction of infrastructure and improvements under the State Mello-Roos Act. The authority is controlled by and financially dependent on the city. Its financial activities are included in the capital projects and fiduciary funds.

Dedicated to citizen participation, the city has 16 council-appointed commissions devoted to various aspects of community life including elements such as planning, recreation, finance, natural resources, and utilities. The Council appoints other time-limited, citizen groups to look at specific aspects of community life.

As a “general-purpose” City, Davis provides essential frontline municipal services, described below. The City funds these activities through a variety of locally enacted revenues (parcel taxes, user and license fees, etc.) and with state shared revenues (property tax, sales tax, motor vehicle license fees).

**Police:** Provides law enforcement services that utilize departmental, civic and community resources to protect lives and property of its citizens.

**Fire:** In addition to responding to fires, environmental accidents and natural disasters, the Davis Fire Department also offers comprehensive fire safety programs and is the “first responder” in providing emergency medical services.

**Parks and Community Services:** This City department creates and enhances the quality of life for Davis residents and its visitors by providing a diverse array of programs, services, and recreational facilities that help to make people’s lives better and the community healthier, livable, and more enjoyable.

A variety of recreational opportunities are provided for residents of all ages, including aquatics, alternative recreation for persons with disabilities, gymnastics and dance, outdoor education, specialty camps, special interest classes, teen services, senior services, youth and adult sports, paratransit services, and the rental of community facilities, athletic fields, parks, and picnic areas.



The department is also responsible for the comprehensive management and maintenance of City-owned assets, such as athletic fields, parks and greenbelts, aquatic facilities, community gardens and streetscapes.

**Public Transit, Transportation and Streets:** The City maintains and improves a coordinated local transportation system including Paratransit service and funding assistance for local (UNITRANS) and regional (Yolobus) transit service.

It also plans for the safe and convenient movement of pedestrians and vehicles on city streets and pathways, maintains and repairs 179 miles of city streets, 118 miles of bike lanes, 63 miles of off-street bike pathways, 67 signal-controlled intersections, and 4,533 street and pathway lights.

**Planning and Development Services:** This department helps to guide the physical and economic growth of the community. It ensures that buildings are safe and that developments improve the city environment and promote economic vitality.

**Sustainability:** Sustainability staff guide and implement City and community actions related to GHG mitigation and climate adaptation. Leading City efforts on establishing a Community Choice Energy (CCE) program, community reduction of GHG emissions, autonomous vehicles, and coordinating with regional partners on development of climate adaptation strategies.

**Property Management & Acquisitions:** The City's Property Acquisition and Management Program is responsible for managing most of the City's leases with outside parties, managing maintenance and capital repairs on City-owned property, and for acquiring property necessary to fulfill City goals, such as property for public improvements. This program manages about 25 building/ground leases, 12 cell tower leases, and four agricultural leases, which together generate more than \$900,000 a year in revenue.

**Open Space:** The City and the citizens of Davis have been active in the protection of natural resources, sensitive habitat, and agricultural lands in and surrounding the community for the past several decades



The City has had a parcel tax to support open space since 2000. Since its inception, the Open Space Program has led to the protection of more than 5,200 acres of agricultural land and habitat areas surrounding the City through the acquisition of lands either in fee title or under conservation easements.

**Public Utilities:** The City's Public Works Department provides the clean water used by citizens every time they turn on a faucet, wash clothes, or jump into a pool or hot tub. It also provides sewer and drainage services as well as garbage removal, recycling, and organic waste collection.

## Significant City Capital Improvement Program projects planned during FY 2021/22 and 2022/23

### Capital Improvements:

- Street and Path Pavement Rehabilitation – the City continues its major investment in maintaining our street and pathway network with a two-year \$12M commitment in the budget.
- H Street Path and Tunnel Improvement – this is the second phase of the safety enhancement project and focuses on improving the west entrance to the existing tunnel under the RR tracks and connecting the path up to the Little League field area (Phase 1 improvements). The project received a \$1.8M grant and is expected to begin construction in 2022.
- Fourteenth Street/Villanova Drive Improvements – Safety enhancements along the corridor, specifically adjacent to Davis Senior High School and the North Davis Elementary School along with pavement rehabilitation will begin construction in 2022. A \$1M grant was obtained for the project.
- Richards Blvd/I-80 Interchange Improvements – removal of the existing westbound I-80 ramps and replacing them with diagonal ramps at a new signalized intersection along with a new bike/ped tunnel under the on-ramp will begin construction in 2022 and continue in stages through 2023. Over \$10M in State and Federal grants have been secured to fund this improvement.
- Russell Blvd Corridor Study – the study, in partnership with UC Davis, is underway and expected to be completed in FY 2021/22. It will result in recommendations for corridor improvements between A Street and the west city limits near Lake Blvd focused on multi-modal mobility and safety, along with place-making opportunities to activate the corridor and serve as an entryway to the City and UC Davis campus. Construction projects will be the subject of future budget considerations.
- City Hall Emergency Generator Improvement – the replacement of aging generators will provide the opportunity to upgrade emergency power supply to City Hall so it can more fully operate in the event of significant power interruptions. Work should begin in 2022.
- Senior Center Improvements – upgrades to the multi-purpose room will be constructed as well as a new outdoor patio area that is funded by private donations. Work will be completed in 2022.
- Civic Center Gym Roof Replacement – Construction to repair the failing roof system and add HVAC improvements to the gymnasium will begin this summer and be completed in FY 2021/22.
- Sport Court Rehabilitation – This multi-phase improvement will address the rehabilitation and replacement of aging tennis and basketball courts as well as convert some courts to pickleball use at 11 different parks throughout the City. Work begins this summer with Phase 1 and will continue with the final Phase 2 in the summer of 2022.
- Upgrades to Sewer Lift Stations – this project replaces and upgrades three aging lift stations. The first phase addressing a lift station on Fifth Street will be completed this summer and work on lift stations at Covell/Monarch and in El Macero will be pursued in 2022 and 2023.
- Tulip/Ponteverde Improvements – this project implements a greenbelt path extension and intersection improvements to create a safer corridor for pedestrians and cyclists. Work is expected to occur in 2022.
- Olive Drive to Pole Line Road Pedestrian/Bike Connection – this significant new mobility connection will be completed in December 2021 along with Walk/Bike Audit safety improvements in the vicinity of Marguerite Montgomery Elementary School on Lillard and Danbury. Over \$3.5M in grants were obtained to fund this project.
- Electrify Yolo Improvements – this project involves installing electric vehicle charging infrastructure at key locations in the City and initiating a pilot electric shuttle project. The project is underway identifying the best locations for charging stations and should be under construction in 2023. The project received a \$2.7M grant.
- N Street Park Rehabilitation – the project involves a partnership with the Davis Manor neighborhood to improve the park by replacing aged play structures, landscaping and site amenities along with lighting and drinking fountain enhancements.
- Central Park Revitalization – the project will re-establish an interactive water feature in the northwest turf area of the Park along with site amenities and educational features. The project is in its planning stages in FY 2021/22 and is applying for \$2.8M in grants to support the design and construction of the project in FY 2022/23.

**Development Projects:**

- Bretton Woods (Covell and Risling) – – The development consists of 332 single family units, 228 multi-family units and 31,000sf of recreational/office/commercial space with the first phase of this multi-phased development to begin in FY 2021/22. Improvements will involve on-site infrastructure for streets and utilities, plus paving and modifications to Covell Blvd along its frontage easterly to SR-113.
- Chiles Ranch (E. Eighth Street) – This 96-unit single family home development will construct on-site infrastructure and utility connections in and repaving of E. Eighth Street beginning in FY 2021/22.
- 3820 Chiles Road Apartments – The 225-unit apartment complex initiated site work in 2021 and will continue with public improvements to Chiles Road and La Vida Way, including pedestrian and bicycle enhancements, repaving Chiles Road and installation of and all-way stop intersection at Chiles and La Vida.
- Cannery Market Place – The west phase of the development includes 72 apartment units and 40,000 sf of office and commercial space. Public improvements will involve utility connections and pedestrian and vehicular access from the adjacent Cannery streets. Site grading and construction are expected to begin in FY 2021/22.
- D Street Gardens Apartments – This 8-unit apartment complex on a vacant parcel between Seventh and Eighth Streets will begin site work and public utility connections in FY 2021/22.

## COMMUNITY

Davis is noted for its desirable quality of life, its small town atmosphere, its engaged citizenry, and extensive parks and open space network. Davis' park amenities range from picnic facilities, athletic fields, swimming pools to wildlife habitat. Serving as a crossroads for the community, Central Park includes the Davis Farmers Market. The Farmers Market is a regional draw that allows locals and visitors to buy fresh, local produce (often organic) directly from growers.



Davis is also known for its pioneering efforts in addressing environmental and social issues. A good example of the City's commitment to sustainable community design is its unmatched bicycle and pedestrian network. Over 60 miles of bicycle paths utilizing 29 grade-separating bridges and tunnels to connect neighborhoods, schools, parks, shopping centers, the University and the downtown; this has led to the highest per-capita bicycle ownership rate in the nation.

The Davis community combines the right blend of safe neighborhoods, convenient retail and service establishments, and cultural amenities for a variety of tastes and plentiful recreational activities. There are 36 parks and 477 acres of improved developed landscape owned and maintained by the City.

The area offers a myriad of cultural and entertainment attractions, including public art, performance art, and a vibrant downtown. The International House is a haven for foreign visitors, scholars and students with facilities to welcome and serve guests from all over the world. As a university town, Davis has the advantages of a small town coupled with the numerous intellectual, recreational and cultural activities serving a wide variety of interests.

## TECHNOLOGY AND INNOVATION

Davis has a strong and growing technology sector. The community has seen a significant increase in the number of technology businesses located in and around the City over the past few decades, with the primary sectors being made up of ag tech, med tech, and sustainable manufacturing. Davis continues to be an ideal location along a major transportation corridor near significant academic and research facilities and in relatively close proximity to the San Francisco Bay Area, which lends to its value proposition as a place to develop and grow high tech businesses.

Because of this location advantage, Davis and the Sacramento region are expected to experience a substantial amount of future development of high tech businesses and growth.

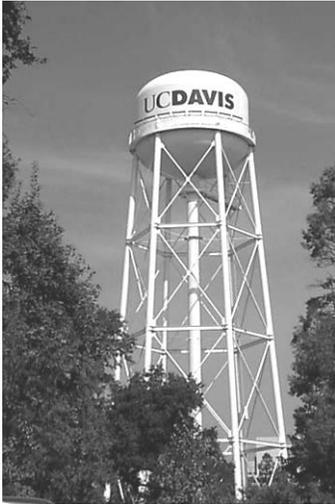
To support the growth of existing local companies, startups from the University and companies that are interested in moving to Davis due to the significant research and development cluster, the community has actively engaged in identifying appropriate areas within the City for the development of an innovation center for high tech corporate campuses, manufacturing facilities, and startups.

## **ELEMENTARY AND SECONDARY EDUCATION**

The Davis Joint Unified School District is a premier California school district that provides for primary and secondary (K-12) public education in Davis.

In the spring of 2019, the average daily attendance totaled 8,300 students in 17 schools throughout the district. Many residents live in the Davis community to enjoy the advantages of its open spaces, the ambiance of the university, and the quality of Davis public schools. The District offers a variety of special programs and services. Davis students have one of the highest scholastic achievement test scores in the region, and students excel in a wide variety of athletic and extracurricular activities.





## THE UNIVERSITY

Davis is the home to the University of California at Davis making it one of the state's few remaining "college towns." UC Davis is a world-class university with such varied attractions as the arboretum along Putah Creek, cultural performances, galleries, premier research, and general, medical, and law libraries. The highly ranked University of California, Davis has over 37,000 students and is growing. Though most students live in Davis and contribute to a low housing vacancy rate, an increasing number of students commute from the surrounding communities.

UC Davis is an acknowledged international leader in agricultural, biological, biotechnological and environmental sciences. It has gained similar recognition for excellence of its teaching and research in the arts, humanities, social sciences, engineering, health sciences, law and management. Of the 10 University of California campuses, UC Davis has the largest physical campus, with 5,200 acres. The University also has six professional programs: the Graduate School of Management, the School of Nursing, the School of Education, the School of Law, the School of Medicine, and the School of Veterinary Medicine, the latter being the only such school in California.

More than 150 new varieties of fruits, grains and vegetables have sprung from agricultural research at UC Davis. The University's viticulture and enology department has influenced winemakers around the world. The University Arboretum is home to one of the best collections of drought tolerant plants in the country and occupies about 200 acres along the north fork of Putah Creek. The Arboretum contains 2,000 trees, flowers and bushes, including more than a dozen rare or endangered species and serves as an important teaching and research resource as well as a campus and community open space amenity.

UC Davis--home of the Aggies--offers a variety of intercollegiate athletic programs, club sports and recreation for everyone from the dedicated competitor to the casual enthusiast. UC Davis has a wide range of diverse offerings in music, drama, dance, the visual arts and design throughout the year.

In non-pandemic times, the Department of Music sponsors nearly 100 concerts each year, including those by the University Symphony, Chorus, Chamber Singers, Early Music Ensemble, Concert Band and Electronic Music Studio. The Robert and Margrit Mondavi Center for the Performing Arts has been open since April 2002. The Mondavi Center boasts an intimate, state-of-the-art, 1,800-seat performance hall and a versatile 250-seat studio theater each with superior acoustics.

**CITY OF DAVIS  
MISCELLANEOUS STATISTICS**

**General**

Date of Incorporation	March 28, 1917
Form of Government	Council / Manager
Area	10.5 square miles

**City Manager’s Office**

Council Commissions/Committees/ Task Forces	25	City Council Commission Applicants	99
Formal Public Records Act Requests	211	State/Federal/Private Grants	14
Hours of live, original programming Produced for PEG Channels		City Council & Planning Commission	
Total Council Meetings:	34*	Total Zoom meeting hrs:	530*
Total Council Minutes:	145*		

\*March 2020 to June 2021

**Finance, Human Resources, and Information Systems**

Utility Accounts	17,050	Annual City Payroll:	\$37,974,264*
Annual Business Licenses	4,503	Direct Deposit/Payroll Checks	12,360*
Businesses in DBID (Davis Business Improvement District)	559		(*Calendar Year 2019)
VoIP Call Volume		Total Data Managed	597 Terabytes
Inbound Calls Processed	215,856	Total Website hits	6,095,669
Outbound Calls Processed	155,626	Public CRM requests logged	2,5078
Internal Calls Processed	52,423	US Mail Parcels Processed	63,071

**Parks & Community Services**

**SENIORS**

Monthly Senior Scene Subscribers	732	Bocce Ball Courts	3
Home-Delivered Sr Center Meals	19,207	Disc Golf Course	1
Congregate Meals Served Sr Ctr	3,889	Basketball and Hard Courts	14
Davis Community Transit Trips	6,672	Outdoor Fitness Areas	4

**RECREATION, FACILITIES & PARKS**

Enrollees in Recreation Programs	5,910	Athletic Fields Maintained	24
Aquatic Lap Swim Participants	8,287	Pools Maintained	9
Aquatic Swim Lesson Participants	1,382	Skate park	1
Hours Provided for Reasonable Accommodations	720	Volleyball Courts (Sand)	3
Program Hours provided to Persons with Disabilities	172	Dog Park/Exercise Areas	9
Facility/Theater Rental Hours	10,690	Pickleball/Tennis Courts	32
Field Rental Hours	3,549	Restroom Facilities Maintained	21
Park & Picnic Rental Hours	628	Neighborhood & Community Parks	36
Reservable Picnic Areas	12	Total Acres of Landscape Maintained	399
Special Event Permits Issued	29	Total Acres of Streetscapes	78
		Community Gardens	2
		Miles of Greenbelts	55
		City Trees	38,240

**Fire Protection**

Fire Population Served (2018)	68,740	Fire Area Served	133 sq. miles
Stations	3	Calls for Service (2020):	
Firefighters and Officers (authorized)	39	Fire Calls	240
Chief Officers	5	Medical Calls	3,312
Fire Insurance Protection Rating	Class 2	Other Emergencies	2,311
Fire Inspections Conducted (2020)	191		

**Police Protection**

Stations	1	Driving Under Influence Arrests	61
Sworn Personnel	61	Warrants Processed	859
Property Loss	\$3,662,596	Animal-related Calls	522
Property Recovered	\$718,335	Citizen Complaints	13
Calls for Service	44,138*	Noise Complaints	1,069
911 Calls	18,202	Cases Written	5,534
Parking	9,623	Moving Violations	1,172
Part 1 Offenses (homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, arson)			2,301

\*PD Calls for Service Only-Does not include Fire, PW, Parks

**Department of Community Development & Sustainability**

New Planning Applications	31	Building Permits Issued	4,205
Number of Resale Permits	520	Code Enforcement Complaints	421
Managed City Leases (Calendar Year 2020)	30	Building Inspections	9,591

**Public Works – Engineering & Transportation**

ENGINEERING

Encroachment Permits	532	Encroachment Revenue	\$520K
Capital Improvement Projects	50	Development Projects	8 to 10
Dev. Public Improvement Value	\$18 mil	Development Revenue	\$250K
Capital Improvements Two-year Revenue			\$53.4 mil

**Public Works – Utilities & Operations**

STREETS

Miles of Streets	179	Street & Pathway Lights	4,533
Miles of On-Street Bike Lanes	56	Traffic Signalized Intersections	67
Miles of Off-Street Bike Paths	54		

WASTEWATER

Miles of Sewer Mains	164	Gallons of Wastewater Treated:	1.5 billion*
Sewer Lift Stations	6		

STORM DRAINAGE

Miles of Storm Drainage Line	127	Detention Basins	7
Drainage Pump Stations	9	Miles of Channels & Access Roads	15

WATER

Water Service Connections	17,108	Miles of Water Mains	194
Gallons of Surface Water Pumped	2.91 bil	Gallons of Ground Water Pumped	506.8 Mil
Water Wells	9	Water Meters Read Every Month	17,108
Storage Tank Capacity	8.2 mil	Million Gallons Fire Hydrants	1,755

SOLID WASTE

Tons of Solid Waste Collected	50,506	Tons of Recycled Material	6,869
Tons of Organic Waste Collected	12,744		

FLEET

Fleet Vehicles & Equipment Maintained	279	Fleet & Equipment Asset Value	\$17,654,913
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FACILITIES

City Buildings Maintained	64	Square Footage City Buildings	325,504
Park Restroom & Misc. Structures	23	Sq. ft. Restroom & Misc. Structures	26,979

CENTRAL STORES

Items Purchased	12,119	Value of Items Purchased	\$298,082
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\*For the year of 2020 the Wastewater Treatment Plant treated 1.5 billion gallons of wastewater. The reduction is due in large part to COVID—19 and UCD closures

**RESOLUTION NO. 21-091, SERIES 2021**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS  
ADOPTING THE FISCAL YEARS 2021/22 AND 2022/23 OPERATING AND CAPITAL  
IMPROVEMENT PROGRAM BUDGET**

WHEREAS, a balanced annual budget for the City of Davis has been prepared for fiscal years 2021/22 and 2022/23 presented to the City Council and reviewed at public meetings on May 25, 2021, June 1, 2021 and June 15, 2021; and

WHEREAS, the expenditures provided in the said budget are within the expenditure limitation imposed by Article XIII of the California Constitution; and

WHEREAS, the proposed budget includes:

- estimated revenues and transfers in and appropriations and transfers out for All Funds of the City of Davis for the fiscal years 2021/22 and 2022/23, attached hereto as Exhibit A; and
- the Capital Improvement Budget of the City of Davis for the fiscal years 2021/22 and 2022/23, attached hereto as Exhibit B; and
- the Schedule of Authorized Positions of the City of Davis for fiscal years 2021/22 and 2022/23, attached hereto as Exhibit C;

WHEREAS, the City Council has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances; and

WHEREAS, the City Manager or his designee shall have ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54; and

WHEREAS, this budget ensures that the City of Davis, including all funds, entities and component units, has exercised prudent judgment in its fiduciary responsibility as guardians of the public tax dollars.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Davis that said budget as submitted to the City Council at this meeting is hereby approved and adopted as the operating and capital budget for the City of Davis for Fiscal Years (FY) 2021/22 and 2022/23, and that the expenditures by each fund, department and program are hereby approved and authorized as the total appropriations for the FY ending June 30, 2022 and June 30, 2023 with the following provisions and authorities:

Section 1. The 2021/22 and 2022/23 Biennial Budget as submitted by the City Manager as set forth in Exhibits A and B.

Section 2. The number of full-time positions authorized by the Budget as set forth in Exhibit C. The City Manager, or his designee, is authorized to retain interim, part-time or seasonal personnel within the amounts appropriated for such purposes. In addition, the City Manager is authorized to

respond to staffing vacancies by either underfilling them or using current staff that are at other similar pay level positions as long as there is sufficient money in the current budget.

Section 3. All appropriations for the fiscal year 2021/22 and fiscal year 2022/23 shall lapse at the end of the respective fiscal year and any remaining amounts shall be added back to the respective fund balances, except for:

- a. All encumbrances for valid purchase orders and contracts in effect as of June 30, 2021 and June 30, 2022 will remain in effect in the following fiscal years 2021/22 and 2022/23, respectively. The City Manager, or his designee, is authorized to increase the 2021/22 and 2022/23 budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as June 30, 2021 and June 30, 2023, respectively, and
- b. The City Manager, or his designee, is authorized to carryover into the following fiscal year the remaining appropriations for uncompleted capital and grant projects.

For these exceptions, such carryovers may be made without further City Council action.

Section 4. Appropriations are hereby made at the individual fund level for operating funds budget. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual operating fund, so long as total appropriations for such fund remain unchanged. Except as specified in Section 6 (a), changes to total fund level appropriations require further Council action.

Section 5. for Capital Improvement Program Budget, appropriations are controlled at the individual fund and project level. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual capital fund, so long as total appropriations for such fund for a given project remain unchanged. Except as specified in Section 6 (b), changes to total fund level appropriations or project level appropriation require further Council action.

Section 6. Notwithstanding the limitations in Section 4 and Section 5 above,

- a. appropriations for any operating fund may be increased by an amount not to exceed \$50,000 for each appropriation action in a given quarter upon approval by the City Manager and Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.
- b. appropriations for any project in a Capital Improvement Program may be increased by a maximum or cumulative amount of \$200,000 upon approval by the City Manager and the Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.

Section 7. The City Manager, or his designee, is authorized to accept grants, donations and reimbursements received during the year, establish appropriations for and expend those accepted grant funding, donations and reimbursements received during the year where these special funds do not exceed \$200,000. Amounts greater than \$200,000 must be accepted and appropriated by the City Council.

do not exceed \$200,000. Amounts greater than \$200,000 must be accepted and appropriated by the City Council.

Section 8. The City Manager and Finance Director/Treasurer are authorized to approve temporary interfund borrowing within the fiscal year, and at the end of the fiscal year ending June 30, 2022 and June 30, 2023, to finance the collection period for tax, grant and other accounts receivable. Any new interfund loans extending beyond these terms must be approved by the City Council. The City Manager and Finance Director/Treasurer are authorized to repay interfund loans when funding becomes available.

Section 9. The City Manager, or his designee, shall have ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54.

Section 10. The City Manager and Finance Director/Treasurer are each hereby authorized to implement this resolution, including issuing the 2021/22 and 2022/23 Budget and making any non-substantive administrative or technical corrections to the 2021/22 and 2022/23 Budget.

PASSED AND ADOPTED by the City Council of the City of Davis on this 22nd day of June, 2021, by the following vote:

AYES: Arnold, Carson, Chapman, Frerichs, Partida

NOES: None



Gloria J. Partida  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk

RESOLUTION NO. 1277

RESOLUTION OF THE BOARD OF THE DAVIS REDEVELOPMENT SUCCESSOR AGENCY APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEARS 2021/22 AND 2022/23

WHEREAS, the Redevelopment Agency of the City of Davis (the “Former Agency”) was duly created pursuant to the California Community Redevelopment Law (Part 1 [commencing with Section 33000] of Division 24 of the California Health and Safety Code (“HSC”)); and

WHEREAS, Assembly Bill x1 26 was signed by the Governor of California on June 28, 2011, and was held by the California Supreme Court to be largely constitutional on December 29, 2012; and

WHEREAS, as a result of the Supreme Court’s decision, on February 1, 2012, all California redevelopment agencies, including the Former Agency, were dissolved, and the Davis Redevelopment Successor Agency (the “Successor Agency”) was established as successor entity to the Former Agency pursuant to HSC section 34173(a); and

WHEREAS, the Successor Agency is tasked with continuing to make payment due for enforceable obligations and otherwise winding down the affairs of the Former Agency; and

WHEREAS, pursuant to HSC Section 34191.6, the Successor Agency submitted a Amended Last and Final Recognized Obligation Payment Schedule (the “LFROPS”) to the Yolo County County-wide Successor Agency Oversight Board (the “Oversight Board”) and the California State Department of Finance (the “DOF”) for approval; and

WHEREAS, on January 26, 2021, the Oversight Board adopted its Resolution No. 2021-01 approving the Amended LFROPS; and

WHEREAS, per the DOF’s letter, dated April 15, 2021, the DOF has also approved the LFROPS-Amendment #1; and

WHEREAS, pursuant to HSC Section 34191.6(c)(1), the LFROPS establishes the maximum amount of moneys from the Successor Agency’s Redevelopment Property Tax Trust Fund that will be distributed to the Successor Agency for each remaining fiscal year until all of the Successor Agency’s obligations have been fully paid, and

WHEREAS, further, pursuant to HSC Section 34191.6(c)(4), the Successor Agency shall not expend more than the amount approved for each enforceable obligation listed and approved on the LFROPS; and

WHEREAS, there has been submitted to and filed with the Board of the Successor Agency at this meeting, a budget representing the financial plan for conducting the affairs of the Successor

WHEREAS, the Board of the Successor Agency has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances, as well as the respective amounts set forth in the Amended LFROPS.

NOW, THEREFORE, BE IT RESOLVED by the Davis Redevelopment Successor Agency that said budget as submitted at this meeting is hereby approved and adopted as budget for the Successor Agency for Fiscal Year (FY) 2021/22 and FY 2022/23, and that the expenditures are hereby approved and authorized as the total appropriations for the FY ending June 30, 2022 and FY ending June 30, 2023 as follows:

1. The proposed FY 2021/23 Budget as submitted by the Executive Director to the Successor Agency, as set forth below:

<b>Fund Name</b>	<b>FY 2021/22 Budget Appropriations</b>	<b>FY 2022/23 Budget Appropriations</b>
RDA Retirement Obligation Fund	\$1,894,195	\$1,890,580
RDA Retirement Obligation – Debt Service	\$8,089,715	\$1,890,580

2. The Executive Director to the Successor Agency or his/her designee is authorized and directed to take such actions as are necessary and appropriate to comply with HSC Sections 34177 and 34191.6 and carry out the intent of this Resolution.

PASSED AND ADOPTED by the Board of the Davis Redevelopment Successor Agency on this 22nd day of June, 2021, by the following vote:

AYES: Arnold, Carson, Chapman, Frerichs, Partida

NOES: None

Gloria J. Partida  
Chair

ATTEST:

Zoe S. Mirabile, CMC  
Secretary

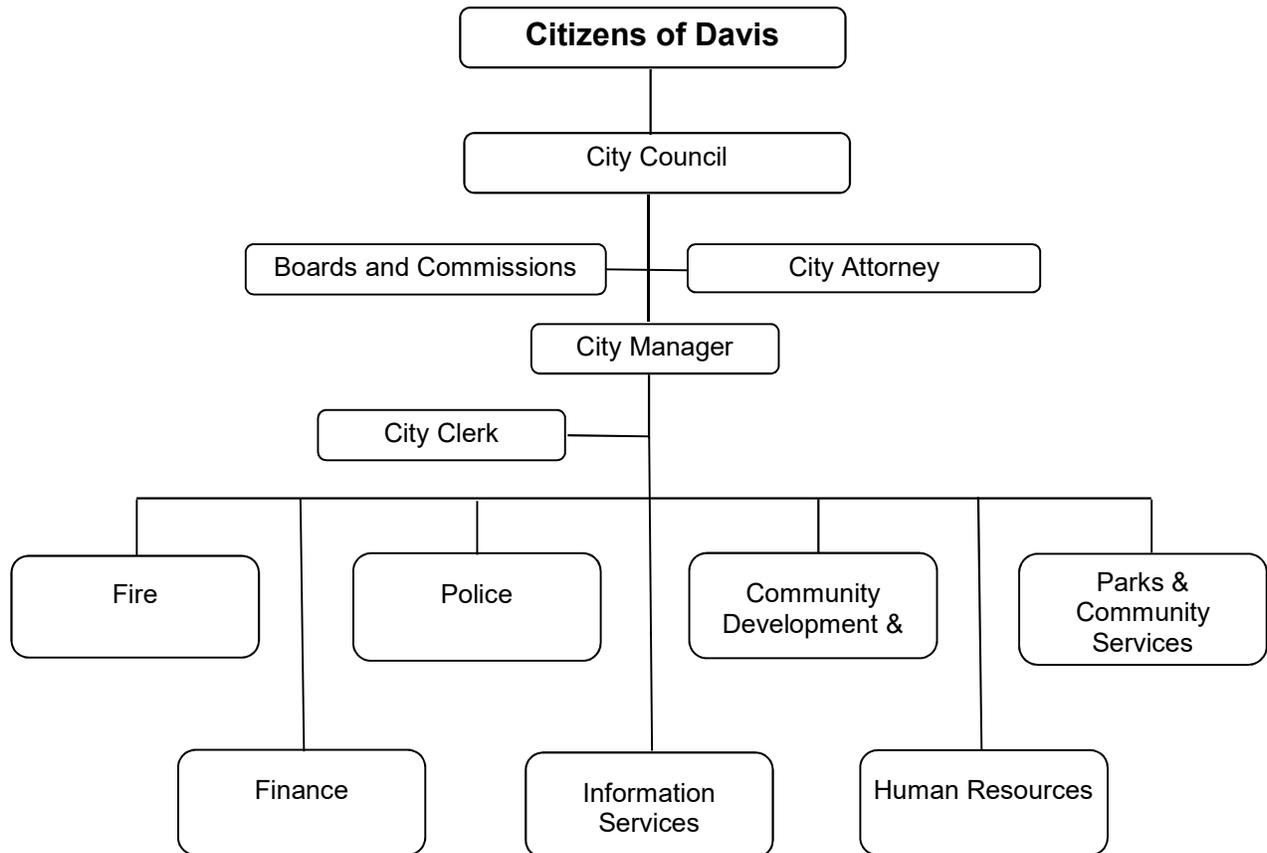


# The City Organization





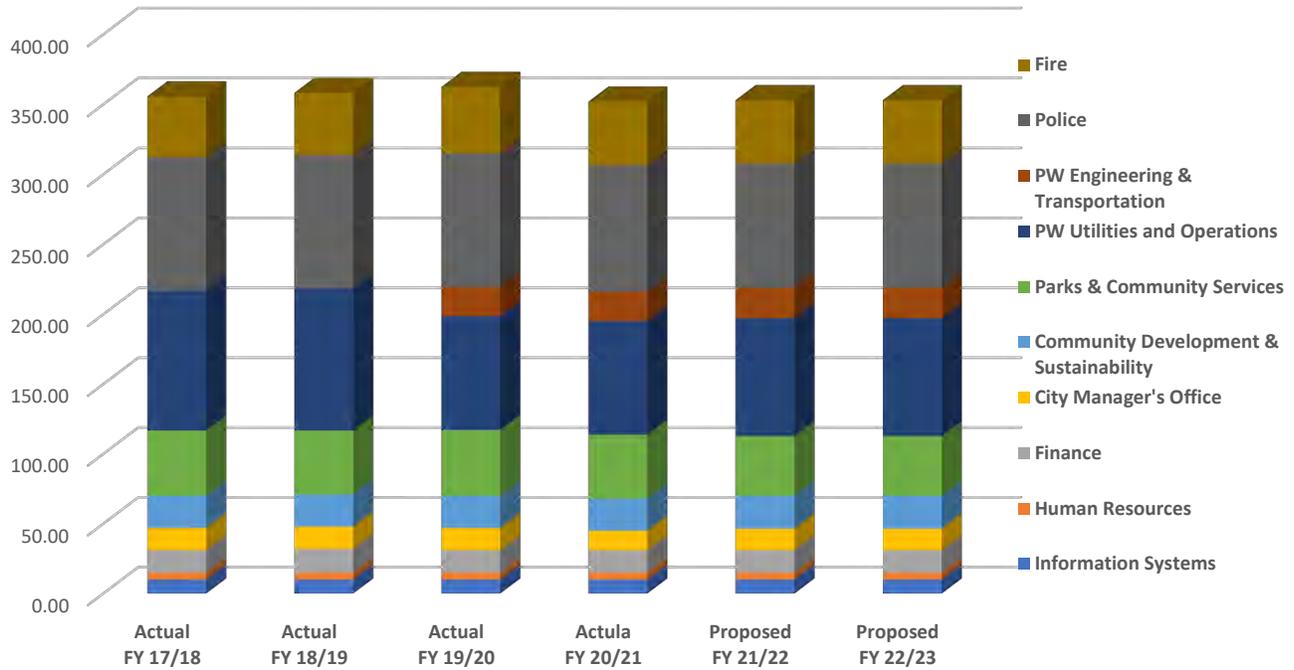
# City of Davis Organizational Chart





# Authorized Full-Time Positions By Classification Within Department

## FTE Trends



	17/18 FTE's	18/19 FTE's	19/20 FTE's	20/21 FTE's	Change	21/22 FTE's	Change	22/23 FTE's
<b>Fire</b>								
Accounting & Fiscal Analyst I	0.40	0.40	0.40	0.40	(0.40)	0.00	-	0.00
Administrative Aide	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Administrative Services Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Administrative Aide - Confidential	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Fire Assistant Chief	0.00	1.00	1.00	0.00	-	0.00	-	0.00
Fire Captain	9.00	9.00	9.00	9.00	-	9.00	-	9.00
Fire Chief	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Fire Division Chief	4.00	4.00	4.00	4.00	-	4.00	-	4.00
Fire Inspection Specialist	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Firefighter I	7.00	6.00	11.00	8.00	-	8.00	-	8.00
Firefighter II	20.00	21.00	19.00	22.00	-	22.00	-	22.00
Office Assistant II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Police Fiscal Analyst	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Full-Time Positions</b>	<b>43.40</b>	<b>44.40</b>	<b>47.40</b>	<b>45.40</b>	<b>(0.40)</b>	<b>45.00</b>	<b>-</b>	<b>45.00</b>
Administrative Aide	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Fire</b>	<b>43.40</b>	<b>44.40</b>	<b>47.40</b>	<b>45.40</b>	<b>(0.40)</b>	<b>45.00</b>	<b>-</b>	<b>45.00</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Police</b>								
Accounting & Fiscal Analyst I	0.60	0.60	0.60	0.60	(0.60)	-	-	-
Administrative Services Manager	0.00	0.00	0.00	0.00	-	-	-	-
Administrative Aide - Confidential	0.00	0.00	0.00	0.00	-	-	-	-
Assistant Police Chief	0.00	0.00	0.00	0.00	-	-	-	-
Crime Analyst	0.00	0.00	0.00	0.00	-	-	-	-
Crime Analyst	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Deputy Police Chief	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Deputy Director Police Services	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Evidence/Property/Crime Scene Tech	0.00	0.00	0.00	0.00	-	-	-	-
Executive Assistant - Confidential	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Parking Enforcement Officer	0.00	0.00	0.00	0.00	-	-	-	-
Police Department Intelligence/Resource Anal Management Analyst I	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Police Department Intelligence/Resource Man:	1.00	0.00	0.00	0.00	-	-	-	-
Police Captain	0.00	0.00	0.00	0.00	-	-	-	-
Police Chief	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Police Corporal	6.00	6.00	6.00	5.00	-	5.00	-	5.00
Police Fiscal Analyst	0.00	0.00	0.00	0.00	-	-	-	-
Police Lieutenant	3.00	4.00	4.00	4.00	-	4.00	-	4.00
Police Officer	40.00	40.00	40.00	38.00	-	38.00	-	38.00
Police Records Specialist II	4.00	4.00	4.00	4.00	(1.00)	3.00	-	3.00
Police Sergeant	9.00	9.00	9.00	9.00	-	9.00	-	9.00
Police Service Specialist	11.00	10.00	11.00	10.00	(1.00)	9.00	-	9.00
Police Service Specialist Supervisor	1.00	2.00	2.00	2.00	(1.00)	1.00	-	1.00
Public Safety Dispatch Superv	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Safety Dispatcher I	1.00	1.00	3.00	3.00	-	3.00	-	3.00
Public Safety Dispatcher II	11.00	11.00	9.00	8.00	-	8.00	-	8.00
Records & Communications Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Records Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Secretary To Police Chief-Confidential	0.00	0.00	0.00	0.00	-	-	-	-
Support Services Manager	0.00	1.00	1.00	0.00	-	-	-	-
Youth Intervention Specialist	1.00	1.00	0.00	0.00	-	-	-	-
<b>Total Regular Full-Time Positions</b>	<b>95.60</b>	<b>95.60</b>	<b>95.60</b>	<b>90.60</b>	<b>(1.60)</b>	<b>89.00</b>	<b>-</b>	<b>89.00</b>
Police Records Specialist II - 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Police</b>	<b>95.60</b>	<b>95.60</b>	<b>95.60</b>	<b>90.60</b>	<b>(1.60)</b>	<b>89.00</b>	<b>-</b>	<b>89.00</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Public Works Engineering &amp; Transportation</b>								
Administrative Aide	0.00	0.00	0.00	0.00	-	-	-	-
Administrative Analyst I	0.00	0.00	0.00	0.00	-	-	-	-
Administrative Analyst II	0.00	0.00	0.00	0.00	-	-	-	-
Asset Manager	0.00	0.00	0.00	0.00	-	-	-	-
Assistant City Engineer Traffic	0.00	0.00	0.00	0.00	-	-	-	-
Assistant Public Works Director	0.00	0.00	0.00	0.00	-	-	-	-
Assistant To The Director	0.00	0.00	0.00	0.00	-	-	-	-
Associate Civil Engineer	0.00	0.00	3.00	3.00	-	3.00	-	3.00
Associate Engineer - Pavement Management	0.00	0.00	0.00	0.00	-	-	-	-
Bicycle/Pedestrian Coordinator	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Building Maintenance Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Building Maintenance Worker I	0.00	0.00	0.00	0.00	-	-	-	-
Building Maintenance Worker II	0.00	0.00	0.00	0.00	-	-	-	-
City Electrician	0.00	0.00	0.00	0.00	-	-	-	-
City Engineer	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Collections System Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Collections Systems Technician	0.00	0.00	0.00	0.00	-	-	-	-
Collections System Worker	0.00	0.00	0.00	0.00	-	-	-	-
Construction Manager	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Custodial Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Department Senior Systems Analyst	0.00	0.00	0.00	0.00	-	-	-	-
Electrician	0.00	0.00	0.00	0.00	-	-	-	-
Engineering Assistant	0.00	0.00	0.00	0.00	-	-	-	-
Engineering Technician II	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Compliance Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Lab Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Program Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Resources Manager	0.00	0.00	0.00	0.00	-	-	-	-
Equipment Mechanic II	0.00	0.00	0.00	0.00	-	-	-	-
Facilities Manager	0.00	0.00	0.00	0.00	-	-	-	-
Facilities Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Fleet Manager	0.00	0.00	0.00	0.00	-	-	-	-
General Manager	0.00	0.00	0.00	0.00	-	-	-	-
General Services Clerk	0.00	0.00	0.00	0.00	-	-	-	-
IPM Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Management Analyst I	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	0.00	0.00	0.00	0.00	-	-	-	-
Park Maintenance Worker I	0.00	0.00	0.00	0.00	-	-	-	-
Parks & Urban Forest Manager	0.00	0.00	0.00	0.00	-	-	-	-
Parks/General Services Superintendent	0.00	0.00	0.00	0.00	-	-	-	-
Principal Civil Engineer	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Project Manager	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Administration Manager	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Director	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Public Works Inspection Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Inspector I	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Public Works Inspector II	0.00	0.00	2.00	2.00	-	2.00	-	2.00
Public Works Maintenance Worker I	0.00	0.00	0.00	0.00	-	-	-	-



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Public Works Engineering &amp; Transportation (Continued)</b>								
Public Works Maintenance Worker II	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Senior Civil Engineer	0.00	0.00	2.00	2.00	-	2.00	-	2.00
Senior Electrician	0.00	0.00	0.00	0.00	-	-	-	-
Senior Engineering Assistant	0.00	0.00	3.00	3.00	-	3.00	-	3.00
Senior Office Assistant	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Senior Office Assistant - Confidential	0.00	0.00	0.00	0.00	-	-	-	-
Senior Public Works Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Small Tree Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Sports Field Maintenance Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Senior Public Works Collections Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Senior Transportation Planner	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Traffic Engineer	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Senior Utility Resource Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Senior Water Division Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk	0.00	0.00	0.00	0.00	-	-	-	-
Storekeeper	0.00	0.00	0.00	0.00	-	-	-	-
Transportation Planner	0.00	0.00	0.00	0.00	-	-	-	-
Transportation Program Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Utilities Engineer	0.00	0.00	0.00	0.00	-	-	-	-
Utilities Manager	0.00	0.00	0.00	0.00	-	-	-	-
Utility Program Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
Utility/Scada Control Systems Technician	0.00	0.00	0.00	0.00	-	-	-	-
Wastewater Division Manager	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Maintenance Worker	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Operator I	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Operator II	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Program Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Water Division Manager	0.00	0.00	0.00	0.00	-	-	-	-
Water Division Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Water Production System Operator	0.00	0.00	0.00	0.00	-	-	-	-
Water Production System Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Water Quality Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
Water Quality Permitting Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Water System Maintenance Worker	0.00	0.00	0.00	0.00	-	-	-	-
Wildlife Reservation Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Wastewater Division Water Quality Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Division Manager	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Laboratory Analyst	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Lead Lab Analyst	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Lead Operator	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Maintenance Technician I	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Maintenance Technician I	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Maintenance Technician II	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Quality Control Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Senior Operator	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Senior Maintenance Technician	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Superintendent	0.00	0.00	0.00	0.00	-	-	-	-
<b>Total Regular Full-Time Positions</b>	<b>-</b>	<b>-</b>	<b>20.00</b>	<b>20.00</b>	<b>1.00</b>	<b>21.00</b>	<b>-</b>	<b>21.00</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Public Works Engineering &amp; Transportation (Continued)</b>								
Administrative Aide 50%	0.00	0.00	0.00	0.00	-	-	-	-
Community Services Program Coordinator - 75%	0.00	0.00	0.75	0.75	-	0.75	-	0.75
Equipment Mechanic - 75%	0.00	0.00	0.00	0.00	-	-	-	-
IPM Specialist 50%	0.00	0.00	0.00	0.00	-	-	-	-
Office Assistant II	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk	0.00	0.00	0.00	0.00	-	-	-	-
Office Assistant II - 75%	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk - 50%	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk - 75%	0.00	0.00	0.00	0.00	-	-	-	-
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>0.75</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>
<b>Total Public Works E&amp;T</b>	<b>-</b>	<b>-</b>	<b>20.75</b>	<b>20.75</b>	<b>1.00</b>	<b>21.75</b>	<b>-</b>	<b>21.75</b>
<b>Public Works Utilities and Operations</b>								
Administrative Aide	2.00	2.00	1.00	1.00	-	1.00	-	1.00
Administrative Analyst I	2.00	1.00	0.00	0.00	-	-	-	-
Administrative Analyst II	0.00	1.00	0.00	0.00	-	-	-	-
Asset Manager	0.00	0.00	0.00	0.00	-	-	-	-
Assistant City Engineer Traffic	1.00	1.00	1.00	0.00	-	-	-	-
Assistant Public Works Director	1.00	1.00	1.00	0.00	-	-	-	-
Assistant To The Director	0.00	0.00	0.00	0.00	-	-	-	-
Assistant To The Director	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Associate Civil Engineer	3.00	3.00	0.00	0.00	-	-	-	-
Associate Engineer - Pavement Management	0.00	0.00	0.00	0.00	-	-	-	-
Bicycle/Pedestrian Coordinator	1.00	1.00	0.00	0.00	-	-	-	-
Building Maintenance Crew Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Building Maintenance Worker I	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Building Maintenance Worker II	2.00	1.00	1.00	1.00	-	1.00	-	1.00
City Electrician	0.00	0.00	0.00	0.00	-	-	-	-
City Engineer	1.00	1.00	0.00	0.00	-	-	-	-
Collections System Supervisor	2.00	2.00	1.00	1.00	-	1.00	-	1.00
Collections Systems Technician	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Collections System Worker	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Conservation Coordinator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Construction Manager	1.00	1.00	0.00	0.00	-	-	-	-
Custodial Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Department Senior Systems Analyst	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Electrician	4.00	5.00	5.00	5.00	-	5.00	-	5.00
Engineering Assistant	0.00	0.00	0.00	0.00	-	-	-	-
Engineering Technician II	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Compliance Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
Environmental Lab Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Environmental Program Specialist	3.00	3.00	3.00	4.00	-	4.00	-	4.00
Environmental Resources Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Equipment Mechanic II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Facilities Manager	1.00	1.00	1.00	0.00	-	-	-	-
Facilities Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Fleet Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
General Manager	0.00	0.00	0.00	0.00	-	-	-	-
General Services Clerk	0.00	0.00	0.00	0.00	-	-	-	-



# Authorized Full-Time Positions

## By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Public Works Utilities and Operations (Continued)</b>								
IPM Specialist	0.00	1.00	1.00	0.00	-	-	-	-
Management Analyst I	0.00	0.00	2.00	1.00	-	1.00	-	1.00
Office Assistant II	3.00	3.00	2.00	0.00	-	-	-	-
Office Assistant II	0.00	0.00	0.00	0.00	-	-	-	-
Park Maintenance Worker I	0.00	0.00	0.00	0.00	-	-	-	-
Parks & Urban Forest Manager	0.00	0.00	0.00	0.00	-	-	-	-
Parks/General Services Superintendent	0.00	0.00	0.00	0.00	-	-	-	-
Principal Civil Engineer	1.00	1.00	0.00	0.00	-	-	-	-
Project Manager	1.00	0.00	0.00	0.00	-	-	-	-
Public Works Administration Manager	1.00	1.00	1.00	0.00	-	-	-	-
Public Works Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Public Works Director	1.00	1.00	0.00	1.00	-	1.00	-	1.00
Public Works Deputy Director	0.00	0.00	0.00	2.00	-	2.00	-	2.00
Public Works Inspection Supervisor	1.00	1.00	0.00	0.00	-	-	-	-
Public Works Inspector I	1.00	0.00	0.00	0.00	-	-	-	-
Public Works Inspector II	1.00	2.00	0.00	0.00	-	-	-	-
Public Works Maintenance Worker I	2.00	2.00	3.00	2.00	-	2.00	-	2.00
Public Works Maintenance Worker II	5.00	5.00	4.00	5.00	-	5.00	-	5.00
Public Works Supervisor	1.00	1.00	2.00	2.00	-	2.00	-	2.00
Senior Civil Engineer	1.00	2.00	0.00	0.00	-	-	-	-
Senior Electrician	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Engineering Assistant	3.00	3.00	0.00	0.00	-	-	-	-
Senior Office Assistant	2.00	2.00	1.00	3.00	-	3.00	-	3.00
Senior Office Assistant - Confidential	0.00	0.00	0.00	0.00	-	-	-	-
Senior Public Works Supervisor	1.00	1.00	1.00	2.00	-	2.00	-	2.00
Small Tree Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Sports Field Maintenance Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Senior Public Works Collections Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Transportation Planner	1.00	1.00	0.00	0.00	-	-	-	-
Senior Utility Resource Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Senior Water Division Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk	0.00	0.00	0.00	0.00	-	-	-	-
Storekeeper	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Transportation Planner	0.00	0.00	0.00	0.00	-	-	-	-
Transportation Program Crew Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
Utilities Engineer	0.00	0.00	0.00	0.00	-	-	-	-
Utilities Manager	0.00	0.00	0.00	0.00	-	-	-	-
Urban Forest Manager	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Urban Forest Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Urban Forest Technician	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Utility Program Coordinator	1.00	1.00	0.00	0.00	-	-	-	-
Utility/Scada Control Systems Technician	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Wastewater Division Manager	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Distribution Crew Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Distribution Maintenance Worker	0.00	0.00	0.00	0.00	-	-	-	-
Water Distribution Operator I	3.00	3.00	4.00	3.00	-	3.00	-	3.00
Water Distribution Operator II	3.00	3.00	2.00	2.00	-	2.00	-	2.00
Water Distribution Program Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Division Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Division Supervisor	0.00	0.00	0.00	0.00	-	-	-	-



# Authorized Full-Time Positions

## By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Public Works Utilities and Operations (Continued)</b>								
Water Production System Operator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Water Production System Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Quality Coordinator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Water Quality Permitting Specialist	0.00	0.00	0.00	0.00	-	-	-	-
Water System Maintenance Worker	2.00	2.00	2.00	3.00	-	3.00	-	3.00
Wildlife Reservation Specialist	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Wastewater Division Water Quality Supervisor	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Division Manager	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Laboratory Analyst	1.00	1.00	2.00	2.00	-	2.00	-	2.00
WWTP Lead Lab Analyst	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Lead Operator	4.00	4.00	4.00	4.00	-	4.00	-	4.00
WWTP Maintenance Technician I	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Maintenance Technician I	0.00	1.00	1.00	0.00	-	-	-	-
WWTP Maintenance Technician II	3.00	2.00	2.00	3.00	-	3.00	-	3.00
WWTP Quality Control Coordinator	0.00	0.00	0.00	0.00	-	-	-	-
WWTP Senior Operator	1.00	1.00	1.00	1.00	-	1.00	-	1.00
WWTP Senior Maintenance Technician	2.00	2.00	2.00	2.00	-	2.00	-	2.00
WWTP Superintendent	1.00	0.00	0.00	0.00	-	-	-	-
<b>Total Regular Full-Time Positions</b>	<b>100.00</b>	<b>101.00</b>	<b>81.00</b>	<b>81.00</b>	<b>3.00</b>	<b>84.00</b>	<b>-</b>	<b>84.00</b>
Administrative Aide 50%	0.00	0.00	0.00	0.00	-	-	-	-
Equipment Mechanic - 75%	0.00	0.00	0.00	0.00	-	-	-	-
IPM Specialist 50%	0.00	0.00	0.00	0.00	-	-	-	-
Office Assistant II	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk	0.00	0.50	0.50	0.50	-	0.50	-	0.50
Office Assistant II - 75%	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk - 50%	0.00	0.00	0.00	0.00	-	-	-	-
Stock Clerk - 75%	0.00	0.00	0.00	0.00	-	-	-	-
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>
<b>Total Public Works U&amp;O</b>	<b>100.00</b>	<b>101.50</b>	<b>81.50</b>	<b>81.50</b>	<b>3.00</b>	<b>84.50</b>	<b>-</b>	<b>84.50</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Parks &amp; Community Services</b>								
Administrative Aide	1.00	1.00	2.00	1.00	-	1.00	-	1.00
Administrative Operations Supervisor	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Assistant Director Parks & Comm Svcs	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Comm Services Prgm Coord	4.00	4.00	4.00	6.00	-	6.00	-	6.00
Community Services Theater Coordinator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Projects Specialist	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Services Director	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Services Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Services Supervisor	3.00	3.00	4.00	4.00	-	4.00	-	4.00
Community Svcs Superintendent	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Custodian II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Environmental Resources Specialist	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Environmental Resources Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
IPM Specialist	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Irrigation Crew Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Irrigation Specialist	2.00	2.00	3.00	3.00	-	3.00	-	3.00
Office Assistant II	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Office Assistant II - Conf	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Park Maintenance Crew Supervisor	2.00	2.00	1.00	1.00	-	1.00	-	1.00
Park Maintenance Worker II	8.00	8.00	8.00	8.00	-	8.00	-	8.00
Parks & Community Services Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Parks Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Parks Superintendent	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Parks Supervisor	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Pool Maintenance Crew Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Pool Maintenance Worker II	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Community Services Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Office Assistant	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Senior Parks Supervisor	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Small Tree Specialist	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Tree Grounds Person	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Tree Trimmer II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Urban Forest Manager	1.00	1.00	1.00	1.00	(1.00)	0.00	-	0.00
Urban Forest Supervisor	1.00	1.00	1.00	1.00	(1.00)	0.00	-	0.00
Urban Forest Technician	1.00	1.00	1.00	1.00	(1.00)	0.00	-	0.00
Volunteer Coordinator	0.00	0.00	0.00	1.00		1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>40.00</b>	<b>39.00</b>	<b>39.00</b>	<b>40.00</b>	<b>(3.00)</b>	<b>37.00</b>	<b>-</b>	<b>37.00</b>
Community Services Program Coordinator - 75%	2.25	2.25	<b>3.00</b>	<b>0.50</b>	-	<b>0.50</b>	-	<b>0.50</b>
Community Services Theater Coord - 50%	0.00	0.00	0.00	0.00	-	<b>0.00</b>	-	<b>0.00</b>
Custodian II	0.75	0.75	0.75	0.75	-	<b>0.75</b>	-	<b>0.75</b>
Irrigation Specialist 75%	0.75	0.75	0.75	0.75	-	<b>0.75</b>	-	<b>0.75</b>
Office Assistant II	0.00	0.00	0.75	0.75	-	<b>0.75</b>	-	<b>0.75</b>
Park Maintenance Worker II - 75%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Park Maintenance Worker II - 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>3.75</b>	<b>3.75</b>	<b>5.25</b>	<b>2.75</b>	<b>-</b>	<b>2.75</b>	<b>-</b>	<b>2.75</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18 FTE's	18/19 FTE's	19/20 FTE's	20/21 FTE's	Change	21/22 FTE's	Change	22/23 FTE's
<b>Parks &amp; Community Services (Continued)</b>								
Child Care Coordinator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Financial Associate	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Financial Assistant II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Financial Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Program Assistant	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Program Coordinator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Eligibility Worker II - Russian	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Eligibility Worker II - Spanish	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Eligibility Worker II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Lead Eligibility Worker	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Paratransit Coordinator	1.00	1.00	2.00	2.00	-	2.00	-	2.00
Paratransit Specialist	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Paratransit Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Paratransit Vehicle Operator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Senior Child Care Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Special Funded Reg Full-Time Posit</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>
Child Care Financial Assistant II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Financial Assistant II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Financial Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Program Assistant	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Child Care Program Coord	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Eligibility Worker I - Russian - 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Eligibility Worker II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Lead Eligibility Worker	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Senior Office Assistant - 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Special Funded Reg Part-Time Posi</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Parks and Community Services</b>	<b>46.75</b>	<b>45.75</b>	<b>47.25</b>	<b>45.75</b>	<b>(3.00)</b>	<b>42.75</b>	<b>-</b>	<b>42.75</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Community Development &amp; Sustainability</b>								
Administrative Analyst II	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Assistant Chief Building Official	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Assistant Community Development Director	2.00	1.00	1.00	0.00	-	0.00	-	0.00
Assistant Director Community Development & Assistant Planner I	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Assistant Planner I	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Assistant Planner II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Assistant City Manager	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Building Inspector I	3.00	3.00	2.00	3.00	-	3.00	-	3.00
Building Inspector II	2.00	2.00	3.00	3.00	-	3.00	-	3.00
Building/Planning Technician I	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Building/Planning Technician II	2.00	2.00	3.00	2.00	-	2.00	-	2.00
Chief Building Official	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Development Administrator	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Community Development Director	0.00	1.00	0.00	0.00	-	0.00	-	0.00
Community Services Supervisor	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Economic Development Coordinator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Management Analyst II	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Open Space Lands Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Planner	3.00	3.00	3.00	2.00	-	2.00	-	2.00
Principal Planner	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Property Management Coordinator	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Planner	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Senior Plans Examiner	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Sustainability Program Coordinator	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Transportation Planner	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Full-Time Positions</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>
Administrative Aide	0.00	0.00	0.00	0.00	0.50	0.50	-	0.50
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>
<b>Total Comm. Dev. &amp; Sustainability</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>0.50</b>	<b>23.50</b>	<b>-</b>	<b>23.50</b>
<b>City Manager's Office</b>								
Administrative Aide - Confidential	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Administrative Analyst I	3.00	3.00	0.00	0.00	-	0.00	-	0.00
Assistant City Manager	2.00	2.00	1.00	1.00	-	1.00	-	1.00
Business & Community Engagement Director	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Chief Innovation Officer	1.00	0.00	0.00	0.00	-	0.00	-	0.00
City Clerk	1.00	1.00	1.00	1.00	-	1.00	-	1.00
City Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Communications & Customer Services Manag	0.00	0.00	2.00	1.00	-	1.00	-	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Deputy Innovation Officer	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Management Analyst II	0.00	0.00	3.00	3.00	-	3.00	-	3.00
Media & Communications Officer	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Media Services Specialist	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II *	0.50	0.00	0.00	1.00	(1.00)	0.00	-	0.00
Office Assistant II - Confidential	1.00	1.00	1.00	0.00	1.00	1.00	-	1.00
Public Relations Manager II	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Police Services Specialist	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Police Services Specialist Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>15.50</b>	<b>15.00</b>	<b>15.00</b>	<b>13.00</b>	<b>2.00</b>	<b>15.00</b>	<b>-</b>	<b>15.00</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>City Manager's Office (Continued)</b>								
Administrative Aide	0.50	0.50	0.50	0.50	(0.50)	0.00	-	0.00
Office Assistant II	0.00	0.50	0.50	0.50	-	0.50	-	0.50
<b>Total Regular Part-Time Positions</b>	<b>0.50</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>(0.50)</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>
<b>Total City Manager's Office</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>14.00</b>	<b>1.50</b>	<b>15.50</b>	<b>-</b>	<b>15.50</b>
<b>Finance</b>								
Accountant I	1.00	1.00	2.00	2.00	-	2.00	-	2.00
Accountant II	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Accounting & Fiscal Analyst I	2.00	0.00	0.00	0.00	-	0.00	-	0.00
Accounting & Fiscal Analyst II	0.00	1.00	1.00	0.00	-	0.00	-	0.00
Accounting Assistant	7.00	7.00	6.00	6.00	(3.00)	3.00	-	3.00
Assistant City Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Budget Manager	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Budget Specialist I	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Budget Specialist II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Finance Administrator	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Finance Director	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Financial Analyst II	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Financial Planning Specialist	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Financial Services Manager	1.00	2.00	1.00	0.00	-	0.00	-	0.00
Finance Manager	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Financial Supervisor	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Program Assistant	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Payroll Technician I	0.00	1.00	1.00	0.00	-	0.00	-	0.00
Payroll Technician II	1.00	0.00	0.00	1.00	-	1.00	-	1.00
Senior Accounting Assistant	2.00	2.00	2.00	2.00	3.00	5.00	-	5.00
<b>Total Regular Full-Time Positions</b>	<b>16.00</b>	<b>17.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>
MIS Systems Analyst CONT 75%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Program Aide 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Support Services Technician 75% - Confident	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Support Services Technician 50% - Confident	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Finance</b>	<b>16.00</b>	<b>17.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>
<b>Human Resources</b>								
Human Resources Administrator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Human Resources Analyst I	0.00	1.00	1.00	0.00	-	0.00	-	0.00
Human Resources Analyst II	1.00	0.00	0.00	1.00	-	1.00	-	1.00
Human Resources Assistant - Confidential	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Human Resources Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Human Resources Technician - Confidential	2.00	3.00	3.00	3.00	-	3.00	-	3.00
<b>Total Regular Full-Time Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>Total Human Resources</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>



## Authorized Full-Time Positions By Classification Within Department

	17/18	18/19	19/20	20/21	Change	21/22	Change	22/23
	FTE's	FTE's	FTE's	FTE's		FTE's		FTE's
<b>Information Systems</b>								
Administrative Aide	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Assistant City Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Budget Specialist I	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Budget Specialist II	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Computer Support Technician II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
GIS Systems Analyst	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Human Resources Administrator	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Information Technology Administrator	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Information Technology Director	0.00	0.00	0.00	1.00	-	1.00	-	1.00
IS Administrative Manager	0.00	0.00	0.00	0.00	-	0.00	-	0.00
MIS Senior System Analyst	1.00	1.00	1.00	1.00	-	1.00	-	1.00
MIS System Analyst	2.00	2.00	2.00	1.00	-	1.00	-	1.00
Program Assistant	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Technical Services Manager	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Web System Analyst	0.00	0.00	0.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>
MIS Systems Analyst CONT 75%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Program Aide 50%	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Support Services Technician 75% - Confident	0.00	0.00	0.00	0.00	-	0.00	-	0.00
Support Services Technician 50% - Confident	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Information Systems</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>
<b>CITYWIDE TOTALS</b>								
Total Regular Full-Time Positions	348.50	350.00	352.00	344.00	1.00	345.00	-	345.00
Total Regular Part-Time Positions	4.25	5.25	7.50	5.00	-	5.00	-	5.00
Total Special Funded Reg Full-Time Positions	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Total Special Funded Reg Part-Time Positions	0.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Citywide Positions</b>	<b>355.75</b>	<b>358.25</b>	<b>362.50</b>	<b>352.00</b>	<b>1.00</b>	<b>353.00</b>	<b>-</b>	<b>353.00</b>



# Citywide Budget





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## BUDGET SUMMARY

The accounts of the City are organized on the basis of fund accounting. Fund accounting is central to governmental budgeting, with each fund representing a self-balancing set of revenue, expenditure, and transfer accounts. Certain funds have varying levels of restrictions, imposed either by legal requirements or policy choices, and as such, it can be helpful to see a broad overview of the City's finances showing summaries of different funds.

The attached schedule shows major categories of revenues, expenditures, and transfers within each fund group. The following section of this document includes another view of this information by showing starting fund balance estimates, gross revenue, budgeted expenditures, transfers and estimated year-end fund balances for each fund.

The fund groups shown include seven basic types:

- General
- Special Revenue
- Debt Service
- Capital Projects
- Enterprise
- Internal Service
- Custodial
- Davis Successor Agency

The first three fund types listed above comprise the majority of the day-to-day operating activities of the City. The remaining fund types are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services. Brief descriptions of each fund type follow.

### ***General Fund***

The General Fund is the primary revenue source and operating fund for most services cities typically offer. These include public safety (police and fire), street maintenance, parks and recreation, neighborhood and community services, etc. In addition, the City Council, City Manager's Office, and City Attorney budgets are predominantly funded by the General Fund. These activities are financed through general tax dollars from sales and property taxes, motor vehicle-in-lieu fees, the municipal service tax, and by revenues generated from permits, fees and investment earnings.

### ***Special Revenue Funds***

Special revenue funds account for activities funded by special purpose revenues, that is, revenues that are legally restricted to expenditures for a specific purpose. Many of these funds have grant-based revenues, which may only be spent under specific guidelines. Most of the federal, state and county grants the City administers are included in this category. The City maintains twenty two special revenue funds.

### ***Debt Service Funds***

Funds for debt service track revenues and expenditures related to repayment of principal and interest costs associated with borrowing money for long-term obligations. The reader can find a separate debt service schedule in Debt Obligations section of this budget that provides detail on outstanding debt owed by the City.

### ***Capital Projects Funds***

These are the Capital Improvement Projects (CIP) funds. They are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds), i.e. the development of a new neighborhood park, or a police station. The city maintains fourteen Capital Projects Funds.

### ***Enterprise Funds***

These funds account for city activities, which operate as public enterprises. Revenues come from fees charged to programs, customers or other department users. Enterprise funds fees and charges are generally established at a level that will recover the costs to provide that service for the current fiscal year.

The City maintains five Enterprise Funds, which represent separate business activities of the City:

Water: The City provides water services to its citizens and commercial entities.

Solid Waste: The City provides solid waste services to its citizens and commercial entities.

Wastewater Services: The City's sewers protect public health and preserve water quality through the collection, treatment and disposal of the community's wastewater and wastewater solids.

Storm Drainage: The City provides storm sewer and drainage services to its citizens and commercial entities.

Public Transit: The City provides public transportation services to its citizens.

***Internal Service Funds***

The Internal Service funds, which fund programs that provide services to other city departments, such as, information technology (computers) or building maintenance. Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. The City maintains twelve Internal Service Funds.

***Custodial Fund***

Custodial Funds are used to account for assets held by the City as an agent or trustee for individuals, private organizations, other governments and/or other funds. Custodial funds do not involve measurement of results of operations. The city maintains four Custodial Funds.

***Davis Successor Agency Funds***

This fund category formerly accounted for the activities of the Davis Redevelopment Agency. Funding for redevelopment was derived from incremental property tax revenue and was used for redevelopment and revitalization of designated areas of the City of Davis like the downtown core area and Auto Mall. As of February 1, 2012, all redevelopment agencies in the State of California were dissolved following the California Supreme Court's ruling upholding AB 26 and stating AB 27 was unconstitutional.

**REVENUE & EXPENDITURES**

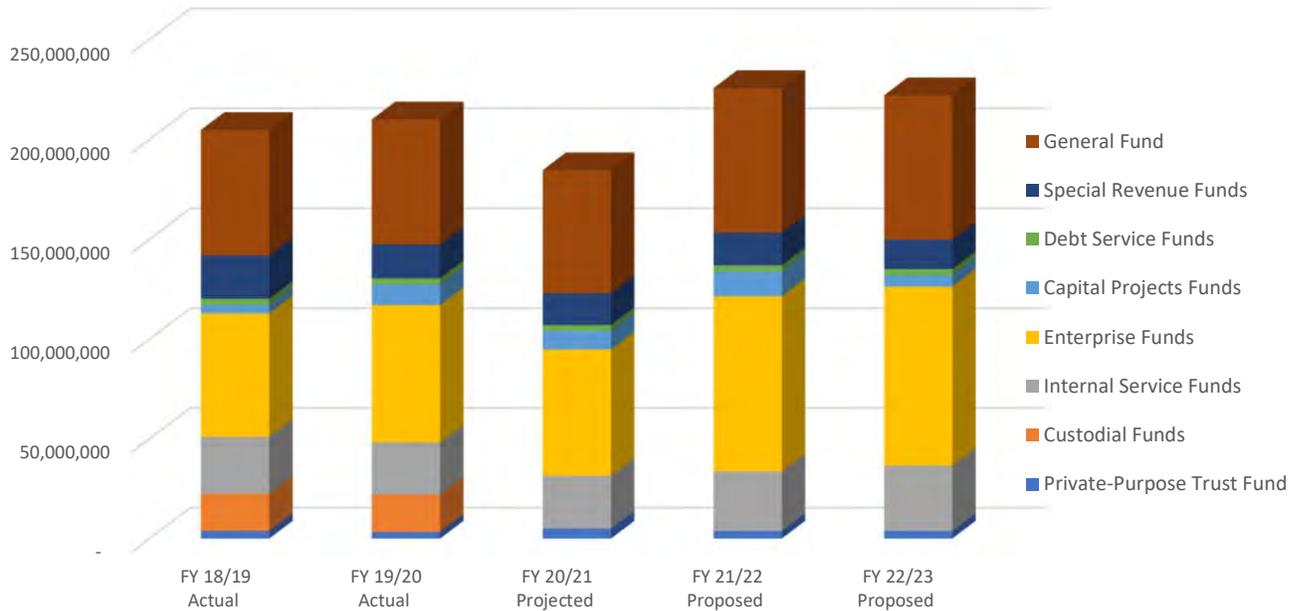
The following section of the budget presents summary schedules of revenues and expenditures for all funds. The information is shown for the 2021/22 and 2022/23 budget years, projected amounts for fiscal year 2020/21, and actual audited balances for fiscal years 2018/19 and 2019/20.

The summary tables are helpful in providing a quick glance at five-year trends within each fund. However, significant variations from year to year are not necessarily unexpected, particularly in capital project funds where revenues may accumulate for several years, then be spent in a single year. Likewise revenue and expenditures in funds that may include grant activities can see substantial annual variation.



# Citywide Budget Revenue Summary by Fund Type

## Revenue Trends



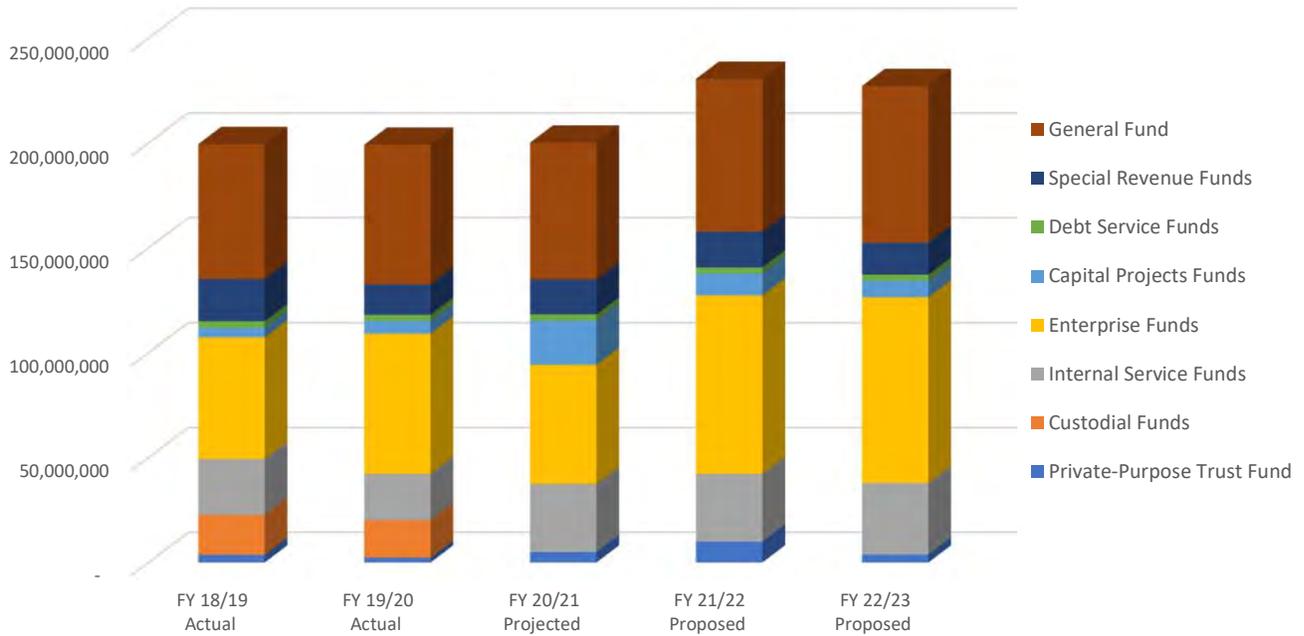
<b>Fund Type</b>	<b>FY 18/19 Actual</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Projected</b>	<b>FY 21/22 Proposed</b>	<b>FY 22/23 Proposed</b>
General Fund	\$ 62,698,865	\$ 62,581,850	\$ 61,579,887	\$ 72,313,994	\$ 72,144,300
Special Revenue Funds	21,778,175	16,842,240	15,937,556	16,351,164	14,805,637
Debt Service Funds	3,056,604	3,068,320	2,935,085	3,007,100	3,018,100
Capital Projects Funds	4,217,016	10,387,334	9,288,493	12,424,820	5,693,500
Enterprise Funds	61,957,391	68,911,593	63,306,714	87,877,918	89,812,171
Internal Service Funds	28,411,099	26,044,456	26,545,127	29,877,604	32,769,470
Custodial Funds	18,727,940	18,752,621	152	60	60
Private-Purpose Trust Fund	3,851,736	3,370,183	4,998,640	3,788,390	3,781,160
	<b><u>\$ 204,698,826</u></b>	<b><u>\$ 209,958,597</u></b>	<b><u>\$ 184,591,654</u></b>	<b><u>\$ 225,641,050</u></b>	<b><u>\$ 222,024,398</u></b>



# Citywide Budget

## Expenditure Summary by Fund Type

### Expenditure Trends



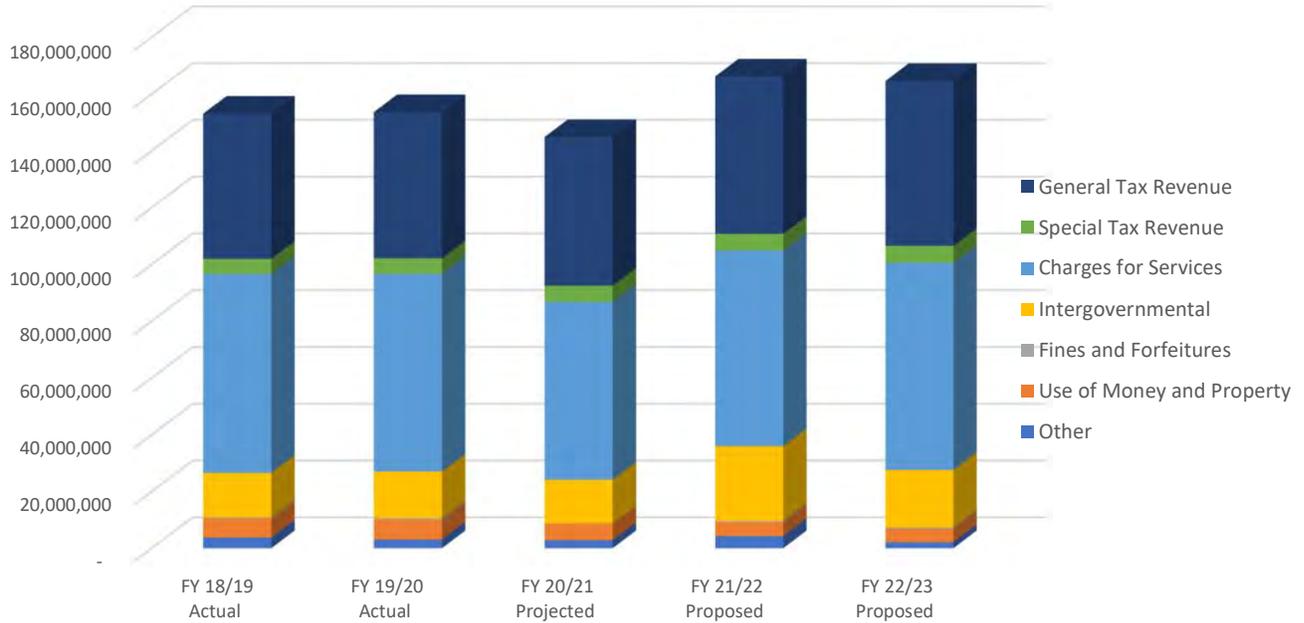
### Expenditure Summary by Fund Type

<b>Fund Type</b>	<b>FY 18/19 Actual</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Projected</b>	<b>FY 21/22 Proposed</b>	<b>FY 22/23 Proposed</b>
General Fund	\$ 64,430,680	\$ 66,696,906	\$ 65,298,945	\$ 72,884,800	\$ 74,752,829
Special Revenue Funds	20,080,012	14,430,234	16,665,327	17,094,986	15,254,624
Debt Service Funds	3,155,292	2,992,044	3,028,868	2,928,067	2,941,266
Capital Projects Funds	4,574,858	6,016,825	20,994,018	10,460,866	7,808,691
Enterprise Funds	57,996,596	66,838,051	56,810,655	85,059,295	88,640,078
Internal Service Funds	26,569,240	22,014,167	32,416,235	32,226,905	34,039,399
Custodial Funds	19,059,309	17,905,202	-	-	-
Private-Purpose Trust Fund	3,662,107	2,313,403	4,998,640	9,983,910	3,781,160
	<b>\$ 199,528,094</b>	<b>\$ 199,206,832</b>	<b>\$ 200,212,688</b>	<b>\$ 230,638,829</b>	<b>\$ 227,218,047</b>



# Citywide Budget Revenue Summary by Source

## Revenue Trends

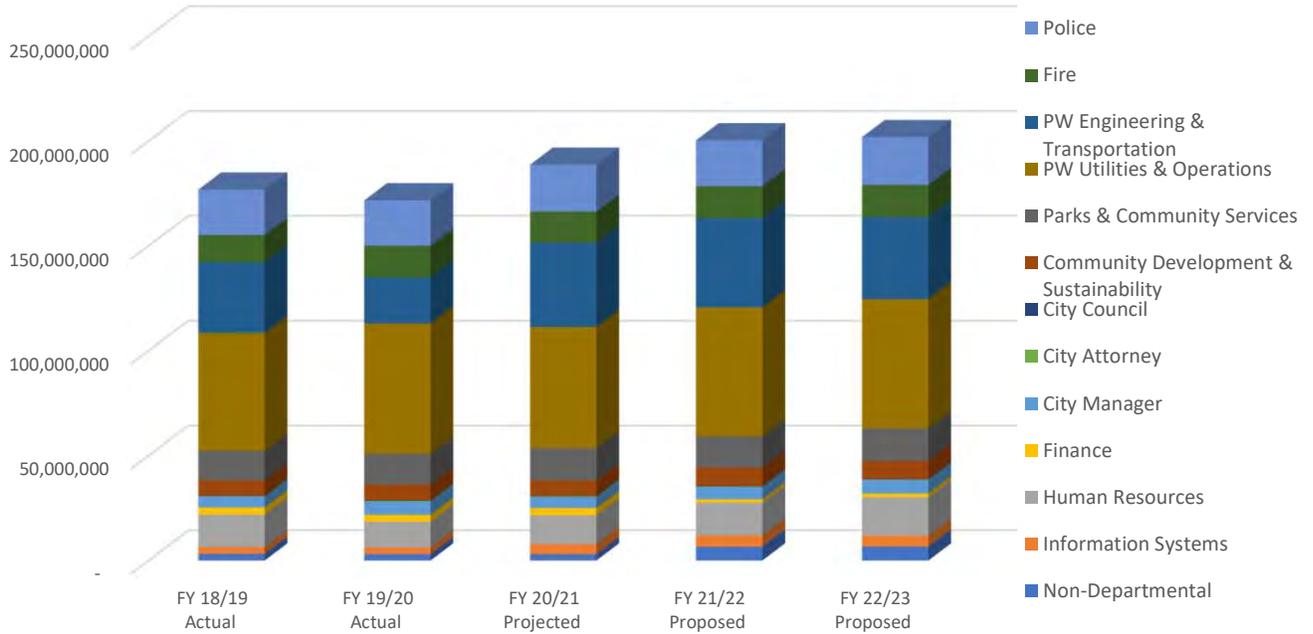


	<b>FY 18/19 Actual</b>	<b>FY 19/20 Actual</b>	<b>FY 20/21 Projected</b>	<b>FY 21/22 Proposed</b>	<b>FY 22/23 Proposed</b>
<b>Total Revenue by Source</b>					
General Tax Revenue					
Property Tax	\$ 22,343,856	\$ 23,044,358	\$ 24,157,000	\$ 24,798,000	\$ 25,531,000
Sales Tax	16,504,386	16,438,460	15,872,702	16,872,000	17,656,000
Transient Occupancy Tax	2,220,142	1,775,780	1,400,417	2,000,000	2,750,000
Construction Tax	2,063,308	1,264,079	1,264,079	1,430,000	1,450,000
Cable TV	601,982	476,875	450,000	464,000	464,000
Other Taxes	7,367,412	8,452,276	9,197,859	9,854,000	10,220,000
Subtotal General Tax Revenue	51,101,086	51,451,828	52,342,057	55,418,000	58,071,000
Special Tax Revenue					
Public Safety Tax	3,250,469	3,452,416	3,574,284	3,678,000	3,788,000
Park Maintenance Tax	1,412,582	1,420,470	1,468,600	1,490,000	1,512,400
Open Space Tax	671,714	657,620	675,000	675,000	675,000
Subtotal Special Tax Revenue	5,334,765	5,530,506	5,717,884	5,843,000	5,975,400
Charges for Services	70,069,873	69,609,065	62,619,992	68,928,541	72,938,293
Intergovernmental	15,662,433	16,425,438	15,368,202	26,403,782	20,268,021
Fines and Forfeitures	323,206	423,140	41,920	421,500	421,500
Use of Money and Property	6,807,003	7,089,665	5,870,865	4,837,767	4,757,856
Other	3,719,111	3,039,921	2,837,135	4,300,223	2,120,768
Subtotal	153,017,477	153,569,563	144,798,055	166,152,813	164,552,838
Davis Successor Agency	3,602,140	3,275,910	2,499,320	1,894,195	1,890,580
Woodland-Davis Clean Water Authority	18,727,773	18,752,442	-	-	-
Internal Service Funds Charges	29,351,436	27,068,244	28,187,166	29,227,843	32,131,920
Transfers In	-	7,292,438	9,107,113	28,366,199	23,449,060
<b>Total Revenue</b>	<b>\$ 204,698,826</b>	<b>\$ 209,958,597</b>	<b>\$ 184,591,654</b>	<b>\$ 225,641,050</b>	<b>\$ 222,024,398</b>



# Citywide Budget Expenditure Summary by Department

## Expenditure Trends



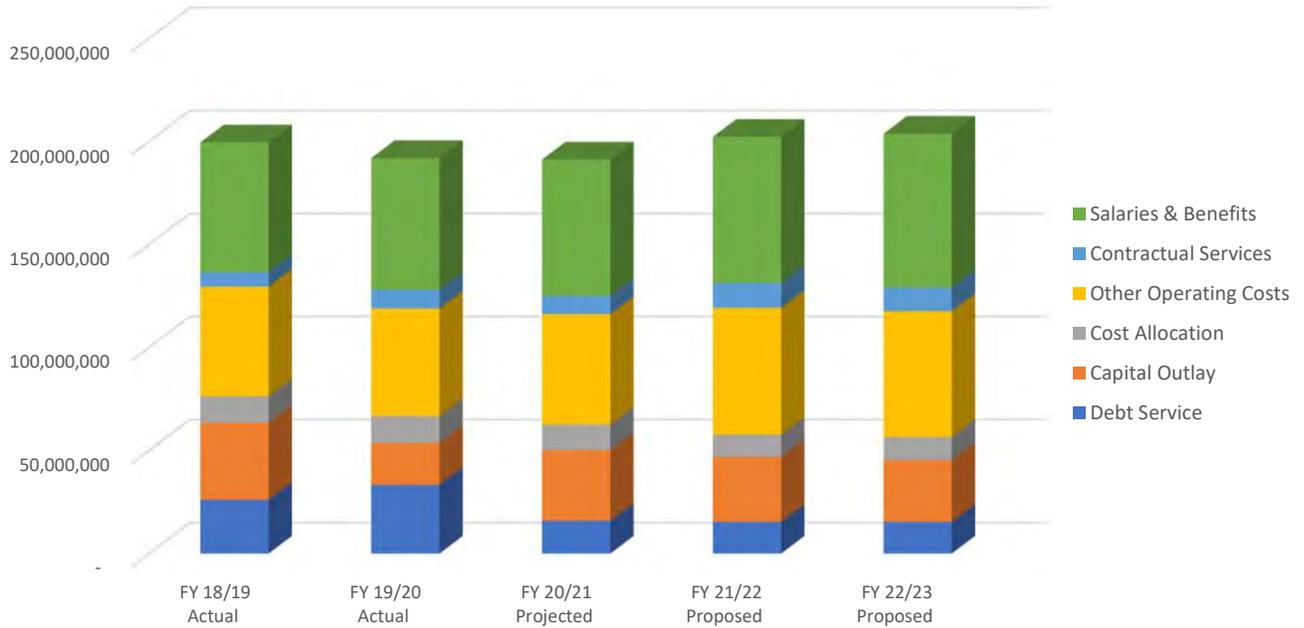
## Expenditure Summary by Department

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Total Expenditures by Department</b>					
Police	\$ 21,570,697	\$ 21,635,586	\$ 22,421,397	\$ 21,981,132	\$ 22,815,206
Fire	13,134,777	15,126,559	14,803,151	15,192,097	15,329,272
PW Engineering & Transportation	33,699,297	21,901,282	40,161,297	42,531,864	39,098,054
PW Utilities & Operations	56,125,119	62,086,227	57,798,012	61,600,857	61,775,942
Parks & Community Services	14,010,941	14,745,689	15,374,565	14,756,702	15,361,107
Community Development & Sustainability	7,405,316	7,509,445	7,347,867	8,896,389	8,736,167
City Council	186,874	188,870	186,903	172,856	175,029
City Attorney	164,759	446,722	260,000	128,352	127,514
City Manager	5,270,211	6,278,828	5,376,206	5,948,195	6,545,985
Finance	3,361,179	3,262,019	3,417,944	1,658,190	1,801,208
Human Resources	15,491,130	12,298,997	13,728,757	15,538,575	18,285,405
Information Systems	3,232,808	3,247,157	4,853,039	5,455,324	5,263,279
Non-Departmental	3,153,570	2,968,408	2,982,417	6,517,902	6,564,239
Subtotal	176,806,678	171,695,789	188,711,555	200,378,435	201,878,407
Davis Successor Agency	3,662,107	2,313,403	2,499,320	1,894,195	1,890,580
Woodland-Davis Clean Water Authority	19,059,309	17,905,202	-	-	-
Transfers Out	-	7,292,438	9,001,813	28,366,199	23,449,060
<b>Total</b>	\$ 199,528,094	\$ 199,206,832	\$ 200,212,688	\$ 230,638,829	\$ 227,218,047



# Citywide Budget Expenditure Summary by Category

## Expenditure Trends



## Total Expenditures by Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Total Expenditures by Category</b>					
Salaries & Benefits	\$ 62,967,195	\$ 63,855,120	\$ 66,158,020	\$ 70,966,316	\$ 74,731,354
Contractual Services	6,997,475	9,128,506	8,840,643	12,044,566	11,391,291
Other Operating Costs	53,261,073	52,225,012	53,621,000	61,587,471	61,043,739
Cost Allocation	12,800,942	12,999,405	12,487,402	10,744,794	11,188,439
Capital Outlay	37,371,523	20,383,294	34,188,080	31,586,793	30,044,755
Debt Service	26,129,886	33,323,057	15,915,730	15,342,690	15,369,409
Subtotal before Transfers Out	199,528,094	191,914,394	191,210,875	202,272,630	203,768,987
Transfers Out	-	7,292,438	9,001,813	28,366,199	23,449,060
<b>Total</b>	<b>\$ 199,528,094</b>	<b>\$ 199,206,832</b>	<b>\$ 200,212,688</b>	<b>\$ 230,638,829</b>	<b>\$ 227,218,047</b>



# Citywide Budget All Funds Summary

	Available Fund Balance FY 20/21	Proposed Revenues/ Transfers In FY 21/22	Proposed Expenses/ Transfers Out FY 21/22	Changes in Commitments/ Reserves FY 21/22	Available Fund Balance FY 21/22	Proposed Revenues/ Transfers In FY 22/23	Proposed Expenses/ Transfers Out FY 22/23	Changes in Commitments/ Reserves FY 22/23	Available Fund Balance FY 22/23
<b>General Fund</b>									
001 GENERAL FUND	\$ 8,150,521	\$ 72,313,994	\$ 72,884,800	\$ 3,000,000	\$ 10,579,715	\$ 72,144,300	\$ 74,752,829	\$ 1,700,000	\$ 9,671,186
<b>Special Revenue Funds</b>									
007 INVESTMENT CLEARING FUND	-	113,946	113,946	-	-	113,946	113,946	-	-
109 GAS TAX FUND	1,399,613	1,803,878	2,336,199	-	867,292	1,834,306	2,417,109	-	284,489
113 ROAD MAINTENANCE & REHAB (SB1)	78,128	1,364,457	1,435,000	-	7,585	1,391,726	1,396,000	-	3,311
115 TDA NON-TRANSIT USE FUNDS	1,012,311	1,660,738	1,000,000	-	1,673,049	935,874	1,000,000	-	1,608,923
135 OPEN SPACE FUND	6,699,730	775,000	389,379	-	7,085,351	765,000	377,269	-	7,473,082
140 PARK MAINTENANCE FUND	71,899								
150 CABLE TV FUND	117,076	474,000	591,076	-	-	471,000	471,000	-	-
151 CABLE TV CAPITAL FUND	457,763	110,000	161,299	-	406,464	109,000	161,913	-	353,551
155 PUBLIC SAFETY FUND	-	141,000	140,000	-	1,000	141,000	140,000	-	2,000
160 LOW/MOD HOUSING FUND	1,440,399	259,000	186,091	-	1,513,308	559,000	187,871	-	1,884,437
161 FEDERAL HOUSING GRANTS FUND	1,045,428	455,023	525,601	-	974,850	388,741	525,601	-	837,990
162 STATE HOUSING GRANTS FUND	684,602	7,000			691,602	7,000			698,602
165 MUNICIPAL ARTS FUND	842,290	94,000	186,312	-	749,978	110,000	121,336	-	738,642
190 AGRICULTURE LAND CONSERVATION	280,348	3,000	13,434	-	269,914	2,000	13,442	-	258,472
195 BUILDING ADMIN & PERMITS FUND	1,038,958	2,899,271	3,255,362	-	682,867	2,960,793	3,387,995	-	255,665
200 CONSTRUCTION TAX FUND	1,489,781	1,476,000	2,025,800	-	939,981	1,491,000	1,326,200	-	1,104,781
205 SUBDIVISION IN-LIEU PARK PAYMTS	625,983	10,000			635,983	8,000			643,983
208 IN-LIEU OF PARKING PAYMENTS	505,871	8,000			513,871	5,000			518,871
209 PARKING REVENUE FUND	25,576	56,000	45,136	-	36,440	56,000	45,238	-	47,202
210 FEDERAL/STATE HIGHWAY GRANTS	-	3,636,800	3,636,800	-	-	2,676,200	2,676,200	-	-
215 COMMUNITY DEV. BLOCK GRANT	902,816	779,051	765,551	-	916,316	778,051	893,504	-	800,863
216 GENERAL OPERATING GRANTS	661,511	225,000	288,000	-	598,511	2,000			600,511
<b>Special Revenue Funds Total</b>	<b>19,380,083</b>	<b>16,351,164</b>	<b>17,094,986</b>	<b>-</b>	<b>18,564,362</b>	<b>14,805,637</b>	<b>15,254,624</b>	<b>-</b>	<b>18,115,375</b>
<b>Debt Service Funds</b>									
337 1990 PUBLIC FINANCING AUTHORITY	5,289,741	1,007,000	946,931	-	5,349,810	1,006,000	945,772	-	5,410,038
338 MACE RANCH CFD FUND	1,487,226	1,387,000	1,375,498	-	1,498,728	1,387,000	1,376,656	-	1,509,072
340 CANNERY CFD FUND	1,136,349	610,000	605,638	-	1,140,711	622,000	618,838	-	1,143,873
353 OXFORD CIRCLE ASSESSMT. DISTRICT	38,135	600			38,735	600			39,335
358 UNIVERSITY RESEARCH PARK REDEMP	(62,148)	-			(62,148)	-			(62,148)
359 UNIVERSITY RESEARCH PARK RESERVE	124,157	1,500			125,657	1,500			127,157
361 PARKING DISTRICT #3 REDEMPTION	(73,212)	-			(73,212)	-			(73,212)
362 PARKING DISTRICT #3 RESERVE	128,793	1,000			129,793	1,000			130,793
<b>Debt Service Funds Total</b>	<b>8,069,041</b>	<b>3,007,100</b>	<b>2,928,067</b>	<b>-</b>	<b>8,148,074</b>	<b>3,018,100</b>	<b>2,941,266</b>	<b>-</b>	<b>8,224,908</b>



# Citywide Budget All Funds Summary

## Capital Projects Funds

	Available Fund Balance FY 20/21	Proposed Revenues/Transfers In FY 21/22	Proposed Expenses/Transfers Out FY 21/22	Changes in Commitments/Reserves FY 21/22	Available Fund Balance FY 21/22	Proposed Revenues/Transfers In FY 22/23	Proposed Expenses/Transfers Out FY 22/23	Changes in Commitments/Reserves FY 22/23	Available Fund Balance FY 22/23
012 GENERAL CAPITAL PROJECTS FUND	-	4,144,700	4,144,700	-	-	3,365,000	3,365,000	-	-
456 DAVIS RESEARCH PARK IMPRV. FUND	860,511	9,000	-	-	869,511	9,000	-	-	878,511
460 ARLINGTON BLVD. BENEFIT AREA FUND	414,684	7,000	-	-	421,684	7,000	-	-	428,684
465 CAPITAL GRANTS FUND	-	713,600	713,600	-	-	984,500	984,500	-	-
468 DAVIS LAND ACQUISITION FUND	1,466,018	25,000	-	-	1,491,018	25,000	-	-	1,516,018
470 MELLO-ROOS MACE RANCH CFD FUND	239,320	3,000	-	-	242,320	3,000	-	-	245,320
476 DOWNTOWN AREA CAPITAL REVITALIZ	(3,674,321)	6,195,520	1,335,700	-	1,185,499	-	-	-	1,185,499
480 DEVELOPMENT IMPACT FEES	1,144,750	22,000	198,315	-	968,435	20,000	198,315	-	790,120
481 DEV. IMPACT FEES - GEN. FACILITIES	760,216	220,000	520,000	-	460,216	215,000	675,000	-	216
482 DEV. IMPACT FEES - OPEN SPACE	4,121,016	85,000	53,075	-	4,152,941	80,000	41,475	-	4,191,466
483 DEV. IMPACT FEES - PARKS	4,517,790	290,000	1,502,775	-	3,305,015	285,000	500,100	-	3,089,915
484 DEV. IMPACT FEES - PUBLIC SAFETY	3,452,543	110,000	928,000	-	2,634,543	105,000	-	-	2,739,543
485 DEV. IMPACT FEES - ROADWAYS	1,914,927	600,000	1,064,701	-	1,450,226	595,000	2,044,301	-	925
<b>Capital Projects Funds Total</b>	<b>15,217,454</b>	<b>12,424,820</b>	<b>10,460,866</b>	<b>-</b>	<b>17,181,408</b>	<b>5,693,500</b>	<b>7,808,691</b>	<b>-</b>	<b>15,066,217</b>

## Enterprise Funds

511 WATER FUND	34,536,899	37,250,236	34,367,245	-	37,419,890	39,645,332	36,868,409	-	40,196,813
520 SOLID WASTE FUND	(397,295)	14,459,100	14,057,806	-	3,999	15,927,100	14,824,396	-	1,106,703
531 WASTEWATER FUND	23,908,163	20,590,308	21,136,423	-	23,362,048	22,054,908	24,950,828	-	20,466,128
541 STORM DRAINAGE FUND	2,407,794	2,225,908	2,131,599	-	2,502,103	2,357,608	2,139,500	-	2,720,211
570 PUBLIC TRANSPORTATION FUND	(244,418)	13,352,366	13,366,222	-	(258,274)	9,827,223	9,856,945	-	(287,996)
<b>Enterprise Funds Total</b>	<b>60,211,143</b>	<b>87,877,918</b>	<b>85,059,295</b>	<b>-</b>	<b>63,029,766</b>	<b>89,812,171</b>	<b>88,640,078</b>	<b>-</b>	<b>64,201,859</b>

## Internal Service Funds

620 GENERAL SERVICES FUND	80,315	271,000	255,239	-	96,076	282,930	270,755	-	108,251
621 FLEET REPLACEMENT FUND	9,305,818	1,464,361	2,111,491	-	8,658,688	1,463,350	1,334,598	-	8,787,440
622 FLEET OPERATIONS FUND	831,709	1,787,800	1,594,720	-	1,024,789	1,840,984	1,631,032	-	1,234,741
623 IS REPLACEMENT FUND	3,352,642	1,678,060	1,965,000	-	3,065,702	1,678,060	1,665,000	-	3,078,762
624 IS OPERATIONS FUND	497,903	2,880,477	2,891,541	-	486,839	2,998,783	2,996,581	-	489,041
625 FACILITY MAINTENANCE FUND	532,004	2,090,600	2,135,265	-	487,339	2,309,600	2,338,323	-	458,616
626 FACILITY REPLACEMENT FUND	2,930,905	1,045,000	2,458,500	-	1,517,405	1,040,300	2,252,400	-	305,305
628 EQUIPMENT MAINTENANCE FUND	2,577,837	292,734	665,831	-	2,204,740	292,787	666,582	-	1,830,945
629 DUPLICATING/POSTAL SERVICES FND	409,844	237,953	229,148	-	418,649	248,469	237,370	-	429,748
630 SELF-INSURANCE/PAYROLL LIABILITIES	1,338,535	10,834,000	10,874,551	-	1,297,984	12,965,000	13,242,551	-	1,020,433
631 RISK MANAGEMENT FUND	-	3,995,619	3,995,619	-	-	4,344,207	4,344,207	-	-
020 EMPLOYEE BENEFITS FUND	(494,670)	3,300,000	3,050,000	-	(244,670)	3,305,000	3,060,000	-	330
<b>Internal Service Funds Total</b>	<b>21,362,842</b>	<b>29,877,604</b>	<b>32,226,905</b>	<b>-</b>	<b>19,013,541</b>	<b>32,769,470</b>	<b>34,039,399</b>	<b>-</b>	<b>17,743,612</b>



**Citywide Budget  
All Funds Summary**

	Available Fund Balance FY 20/21	Proposed Revenues/ Transfers In FY 21/22	Proposed Expenses/ Transfers Out FY 21/22	Changes in Commitments/ Reserves FY 21/22	Available Fund Balance FY 21/22	Proposed Revenues/ Transfers In FY 22/23	Proposed Expenses/ Transfers Out FY 22/23	Changes in Commitments/ Reserves FY 22/23	Available Fund Balance FY 22/23
<b>Custodial Funds</b>									
715 HISTORICAL FUND	11	-	-	-	11	-	-	-	11
716 DAVISVILLE BOOK FUND	2,224	20	-	-	2,244	20	-	-	2,264
717 BRINLEY/HATTIE WEBER FUND	4,458	40	-	-	4,498	40	-	-	4,538
980 WOODLAND-DAVIS CLEAN WTR AUTH.	11,479,345	-	-	-	11,479,345	-	-	-	11,479,345
<b>Custodial Funds Total</b>	<b>11,486,038</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>11,486,098</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>11,486,158</b>
<b>Private-Purpose Trust Fund</b>									
891 DAVIS SUCCESSOR AGENCY	8,453,291	3,788,390	9,983,910	-	2,257,771	3,781,160	3,781,160	-	2,257,771
<b>Grand Total</b>	<b>\$ 152,330,413</b>	<b>\$ 225,641,050</b>	<b>\$ 230,638,829</b>	<b>\$ 3,000,000</b>	<b>\$ 150,260,735</b>	<b>\$ 222,024,398</b>	<b>\$ 227,218,047</b>	<b>\$ 1,700,000</b>	<b>\$ 146,767,086</b>



# Citywide Budget Transfers

Transferred From (Sender)		Transferred To (Receiver)		FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Fund Name	Fund No.	Fund Name	Fund No.	Actual	Actual	Projected	Proposed	Proposed
General Fund	001	General Capital Projects Fund	012	\$ -	\$ 7,292,438	\$ 6,002,493	\$ 3,819,700	\$ 3,145,000
Water Fund	511	Water Capital Fund	512	-	-	-	10,869,668	12,005,364
Wastewater Fund	531	Wastewater Capital Fund	532	-	-	-	5,387,808	6,168,608
Storm Drainage	541	Storm Drainage Capital Fund	542	-	-	-	199,308	239,508
Facility Replacement Fund	626	General Capital Projects Fund	012	-	-	500,000	-	-
RDA Retirement Obligation Fund	891	RDA Retirement Obligation - Debt Service	895	-	-	2,499,320	1,894,195	1,890,580
RDA Retirement Obligation Fund	891	Downtown Area Capital Revitalization Fund	476	-	-	-	6,195,520	-
				<b>\$0</b>	<b>\$7,292,438</b>	<b>\$9,001,813</b>	<b>\$28,366,199</b>	<b>\$23,449,060</b>



# Financial Forecast





# FINANCIAL FORECAST

## Introduction

*"If you have reason to think that yesterday's forecast went wrong, there is no glory in sticking to it."*

*--Nate Silver*

In April 2020 the California unemployment rate was 16.3%, nearing Great Depression levels. Businesses and offices were closed, and the public was told to stay at home. There was no telling how long it would take a vaccine to be developed, or what the ongoing impact of the pandemic would be on commerce and public life. Students from K-12 to college went online, and the lack of students had a debilitating effect on college towns like Davis. Uncertainty over the impact of the pandemic on City finances was high, and so were the projected revenue losses, with good reason.

What a difference a year makes. People that stayed home ordered online in record amounts. Home prices soared. Hotel tax revenues were hard hit, and revenues from the recreation programs that were cancelled due to social distancing requirements and event size limits plummeted. But many local businesses proved resilient under trying circumstance and a diminished customer base, and many employees continued to work from home. The result was that while a recession did occur, the underlying strength of the pre-pandemic economy helped lift the country out of that recession at a faster pace than was reasonably believed possible a year ago. Public agencies were assisted financially by the CARES Act in 2020, and are receiving additional assistance under the American Rescue Plan Act (ARPA) in 2021 and 2022. So, with new assumptions comes a new forecast.

## The Advantages of Forecasting

The City of Davis has a history of forecasting, which is a best practice of the Government Finance Officers Association (GFOA). This is the fifth consecutive year the City has incorporated a Financial Forecast generated by the long-range forecasting model developed for the City by Management Partners. The advantage of this forecasting model is that the City can plan for a range of potential outcomes, and use the model to help develop budget strategies and to show their impact on long-term budget sustainability, as the City did in May 2020. This model can readily reflect a wide range of assumptions and forecast scenarios, and displays an extensive dashboard of charts that update automatically as variables are changed. The 20-year time frame captures the long-term impact of pension cost changes and infrastructure studies.

The long-range forecast generated by the model serves as an important fiscal strategic planning tool. It provides a "big picture" view of General Fund revenues and expenditures to assist in evaluating the impact of policy choices made today on the long-term fiscal health of the City. By identifying developing trends and potential issues that may arise in the future, it will help ensure long-term stability for the organization by giving policy-makers improved information with which to craft prudent and timely budget solutions.

Forecasting is all about assumptions, and recent events are a reminder of what little control the City has over economic factors. The City Council does influence salary and benefit costs through the labor negotiation process, and by the staffing levels set through the budget process. Revenues are largely controlled by other levels of government, or require voter approval, but the City can set fee levels to not exceed related costs, and can approve new development through the planning process. All of these factors cannot be known with certainty in advance, but one can understand recent trends, and make reasonable assumptions about the future, and this is the key to a good forecast: the rest is just arithmetic.

This forecast is a snapshot in time, but the budget model is constantly being updated with new information and can be adjusted as circumstances and trends begin to change. By being transparent about the assumptions that go into the forecast, and what is funded versus not funded, the City will promote better understanding of its financial condition and improve the credibility of its forecasting efforts.

### **What Distinguishes the Davis Budget from Other Cities**

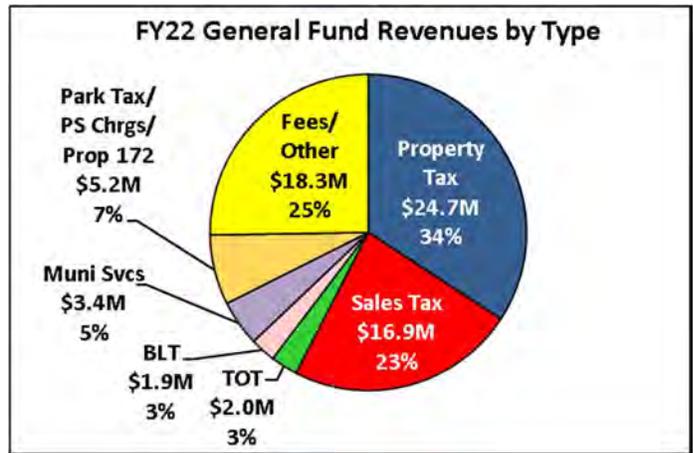
There are three areas in which the City of Davis' long-range forecast distinguishes itself from typical city budgeting practices.

- There is a strong commitment to forecasting from City leadership, starting with executive management and the Finance Department staff, and encouraged by an active Finance and Budget Commission and a supportive City Council.
- The process is policy-driven to achieve three over-arching objectives:
  - To maintain an adequate reserve to ensure long-term fiscal stability.
  - To maintain funding for operations at a level consistent with the needs of future population and workload growth.
  - To identify and fund infrastructure maintenance needs to maintain the city's investment in its streets, parks and other facilities.
- The model itself is very comprehensive and empirical in its approach to forecasting to ensure a realistic outcome and higher level of credibility. Key features include:
  - Pension costs based on CalPERS's long-range Pension Outlook forecast of normal costs and unfunded liability at 6.2% average investment return, with an assumed decline in the CalPERS investment discount rate to 6% over the next 20 years.
  - Recessions built into the forecast to provide a realistic "stress test" of city finances.
  - Property tax forecast built upon the growth elements of Prop 13 inflator, ownership transfers, and new construction based on the City's development forecast.
  - Sales tax forecast is based on the "most likely" multi-year projection by business sector, prepared by the City's sales tax auditor.
  - Personnel costs that incorporate inflation-based wage increases over time, along with the aggregate impact of merit increases and savings from projected employee turnover and vacancies.
  - City-initiated infrastructure studies provide the basis for measuring progress in meeting the major maintenance needs of street and bike path resurfacing, traffic maintenance, facilities and parks. It should be noted that most cities have not undertaken such studies. The City of Davis has committed itself to an aggressive program to identify and fund these needs over the next 20 years.

### **General Fund Revenues**

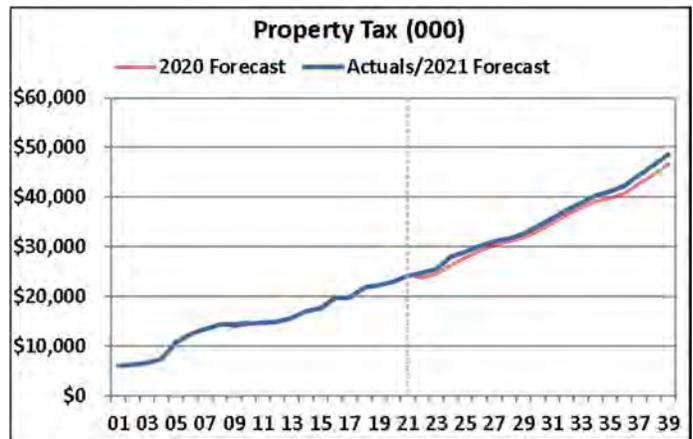
The General Fund provides the only discretionary revenue available to the Council and citizens to directly support services such as police and fire protection, parks, recreation, community development, as well as most of the administrative and support functions of City government. There are five revenue sources that comprise 68% of total General Fund revenue: property tax (including the motor vehicle in-lieu amount), sales tax (including the

Measure O local 1% tax), transient occupancy tax (TOT), municipal services tax, and business license tax (BLT). Starting in FY22 the park maintenance tax will be moved to the General Fund from fund 140, and the Prop 172 sales tax and Public Safety Fees will be moved from fund 155. The higher revenue will be offset by an equal reduction in expense credits that have been booked throughout the year; while there is no net change to General Fund resources, the accounting involved will be vastly simplified.

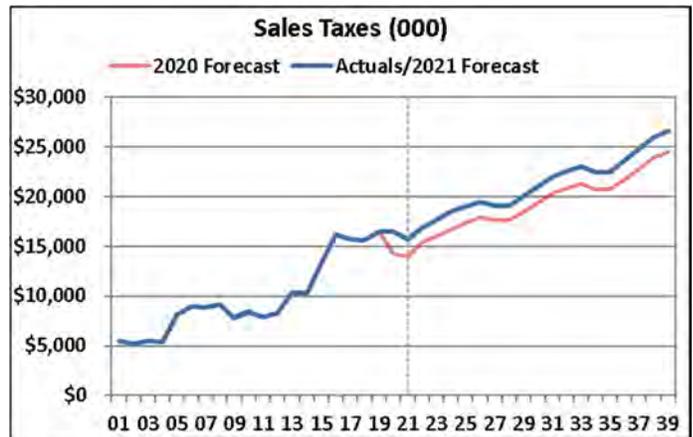


The 20-year forecast begins with the adjusted budget for FY21, and the proposed budgets for FY22 and FY23. Growth thereafter takes into account the recovery from the COVID-19 pandemic, and assumed moderate recessions that start in 2027 and 2034.

**Property Tax** – Growth is determined by three primary elements: the Prop. 13 inflator, ownership transfers and new construction. The inflator for FY22 is only 1.036%, but the forecast assumes a 2% inflator thereafter. This growth limit applies to the assumed 96% of existing properties that are not transferred. When there is a change in ownership the full market value is applied; the forecast assumes 4% of parcels are transferred and increase in value an average of 40%. Community Development staff project the addition of \$976 million in assessed value from new residential and commercial construction over the next several years from projects under construction or which are in the planning process. Revenues include property tax in lieu of vehicle license fees and residual revenues from redevelopment. There is little change from last year’s forecast.



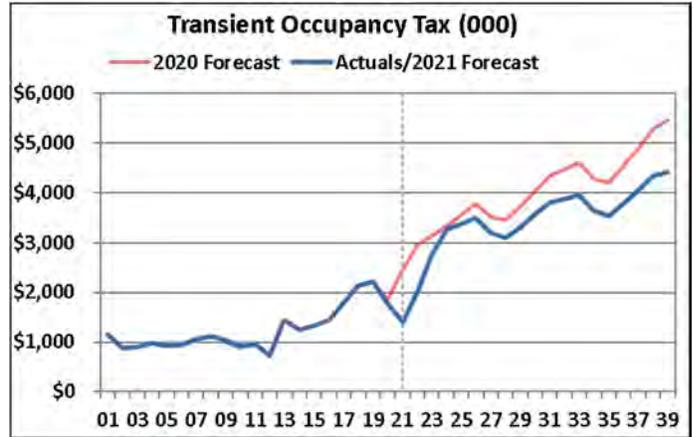
**Sales Tax** – Sales Tax revenues are based on the 4Q20 forecast by Avenu Insights, the City’s sales tax auditor. Revenues include the City’s 1% sales and use tax (uniform statewide) and the 1% voter-approved sales tax rate under Measure Q. Starting in FY22 the Prop 172 public safety sales tax revenue will go to the General Fund instead of fund 155. (The sales tax chart includes Prop 172 in prior years for comparison purposes, so that the trend just reflects the impact of economic changes.) There is a significant



improvement in last year's forecast, which assumed a more significant loss from the pandemic. The latest forecast shows much higher online purchases. The difference in tax base – the City 1% sales and use tax is situs-based (location of sale) versus the 1% Measure Q which is a transactions and use tax – means that although both taxes have a 1% rate, Measure Q actually raises more revenue (\$9.5 million in FY23 versus \$7.4 million for the City 1% rate) because it is allocated based on location of the transaction (typically the residence of the buyer), which better captures online sales.

**Transient Occupancy Tax –**

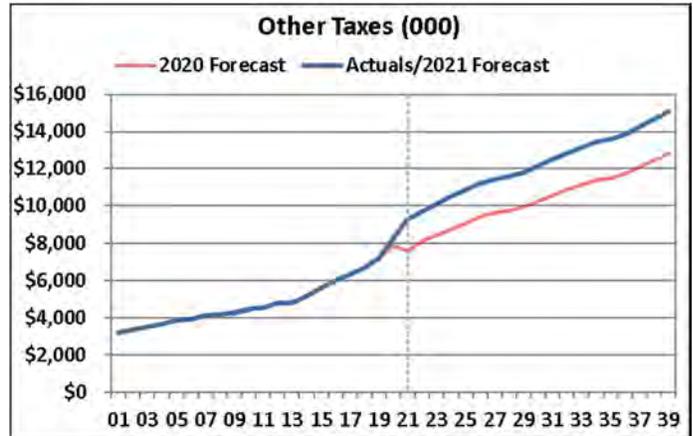
The TOT suffered significant revenue losses in FY20 and FY21 due to the pandemic, which caused major reductions in travel and UCD in-person student levels and events to be curtailed. Recovery is expected over the next two years. The current forecast also reflects the slower start-up for the Marriott Residence Inn and Hyatt House hotels. The current forecast assumes an ongoing impact from virtual meetings that will replace a portion of traditional business/UCD-related travel, and thus lead to lower TOT levels than in the previous forecast.



Recovery is expected over the next two years. The current forecast also reflects the slower start-up for the Marriott Residence Inn and Hyatt House hotels. The current forecast assumes an ongoing impact from virtual meetings that will replace a portion of traditional business/UCD-related travel, and thus lead to lower TOT levels than in the previous forecast.

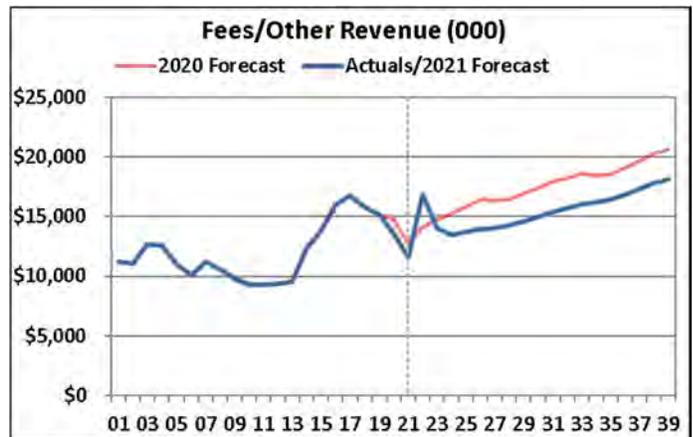
**Other Taxes –**

These include the municipal services tax, franchise payments, business license tax, real property transfer tax, and cannabis tax. Starting in FY22 the park maintenance tax will go to the General Fund instead of fund 140. (The chart includes the park tax in prior years for comparison purposes, so that the trend just reflects the impact of economic changes.) The difference between the two forecasts is that the Cannabis Tax is generating about two and one-half times the original expected level of revenue.



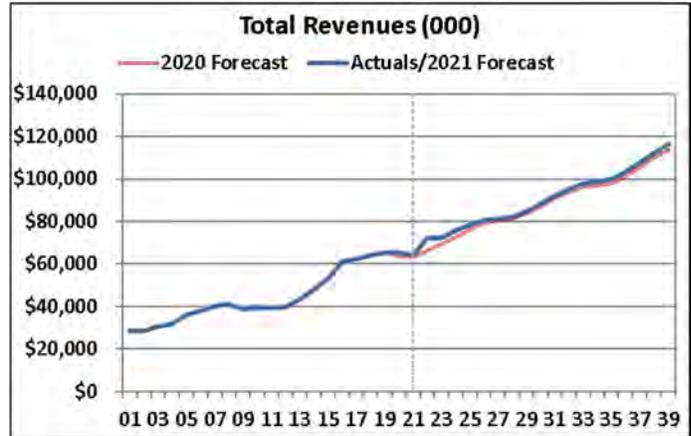
**Other Revenue –**

This group includes fees and charges, intergovernmental, fines, rents, and other revenue. Starting in FY22 the public safety charges revenue from fund 155 will go to the General Fund. (For comparison purposes, this chart both includes public safety charges in prior years, and excludes cost plan charges (the latter being replaced with expense credits), so that the trend just reflects the impact of economic changes, and not

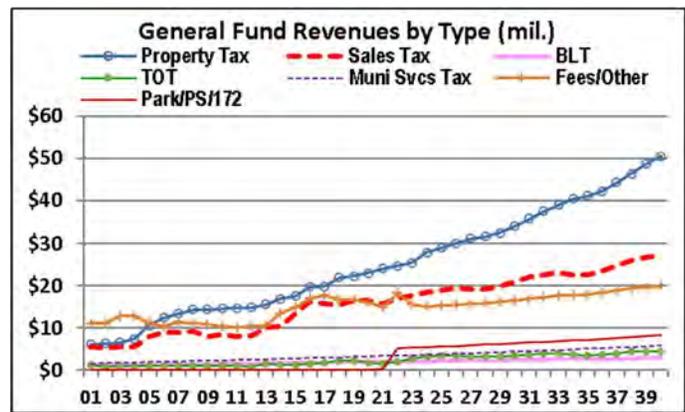


these accounting changes.) The spike in revenue for FY22 is one-time revenues from ARPA and Community Enhancement. The new forecast reflects lower estimates for Planning and Community Services fees and charges.

**Total Revenue** – After these changes, there is actually very little net difference between the current and last year’s forecast in terms of total revenue. This chart also washes out the impacts from the accounting changes to take effect in FY22, and thus reflects only the underlying economic impacts. This chart also shows the modest overall impact of the pandemic, and the net impact of the moderate recessions assumed to occur starting in 2027 and 2034.

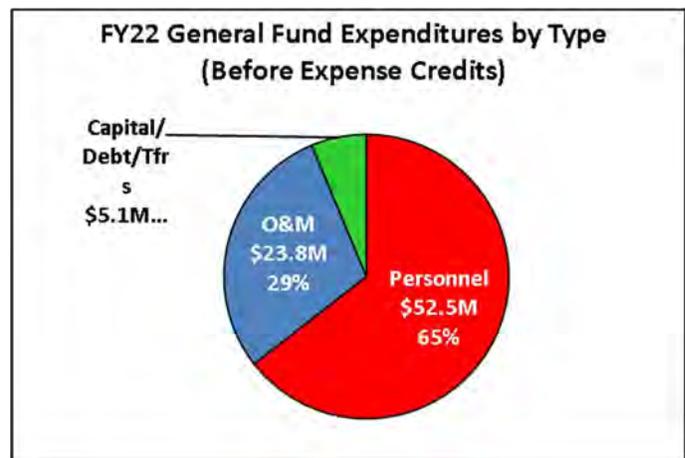


This chart shows the historical and forecasted levels of the property tax, sales tax, BLT, TOT, municipal services tax, and all other fees and revenues. The CAGR for all revenues from FY20 to FY40 is 3.28%, including recession impacts. The property tax is becoming a much greater share of General Fund revenues over time.



**General Fund Operating Expenditures**

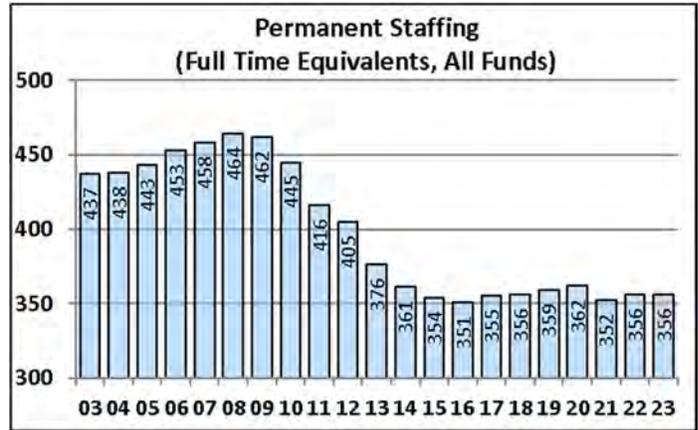
The 20-year forecast begins with the adjusted budget for FY21, and the proposed budgets for FY22 and FY23. This chart shows budgeted expenditures by type. Most services are provided by City employees, and personnel costs comprise 64% of gross General Fund expenditures before expense credits.



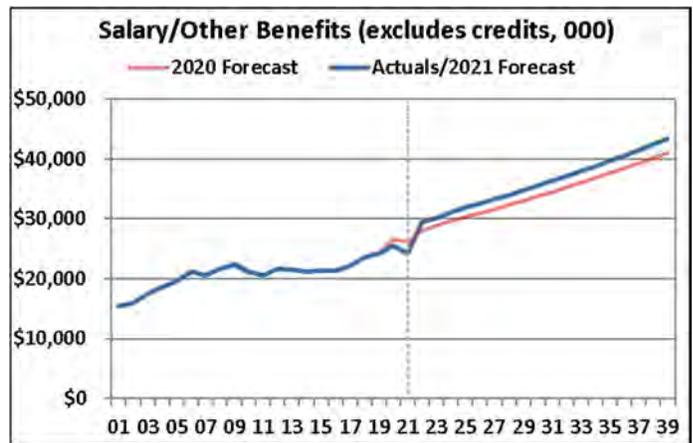
The key assumptions used to project expenditures in future years are as follows:

**Inflation** - The Bay Area index for All Urban Consumers has averaged 2.81% over the last 10 calendar years, while a broader composite of US Cities, Western Urban and Bay Area inflation indices has averaged 1.97%. While inflation has picked up in early 2021, the Federal Reserve maintains 2% as their inflation goal, and this is the inflation rate assumed in the forecast.

**Staffing Levels** – This chart shows the historical levels of permanent staffing (which excludes temp employees). After a slow increase in the early-2000’s, staffing cuts forced by the Great Recession reduced permanent staffing levels by 113 FTE, or 24%, from a peak of 464 FTE. The City has been prudent about adding back positions during the recovery years, and positions were frozen in FY21 in response to the pandemic. Permanent FTE total 356 in both FY22 and FY23 budgets, and the forecast assumes no growth in that level of FTE.



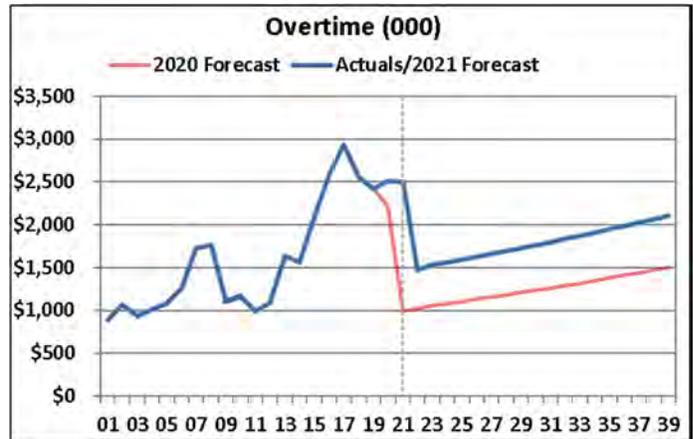
**Wage Increases** – The baseline forecast starts with the staffing levels contained in the FY22 and FY23 revised budget and position control, using the cost of current employees for filled positions and estimated costs for vacant positions. The forecast assumes current labor MOUs, and a 2% annual growth in wages for future years. Such wage changes are the result of the meet and confer process between the City and its labor groups, so the actual outcome of any given year may vary. The forecast also builds in estimate costs of step increases for eligible employees, and the projected savings that would result from employee turnover (higher step positions being refilled at a lower step). Part-time wages assume 2% growth. The chart compares salaries and benefits, including future vacancy savings, but excluding overtime, pension and health/OPEB. It also excludes credits because those go away in FY22 and this provides a clearer comparison to prior years.



**Vacancy Savings** – The forecast assumes a 3% vacancy savings factor to account for the reduced expense that results from positions left unfilled for a portion of the year. Such vacancies are a natural outgrowth of employee turnover, which is estimated at 8%. The vacancy savings is computed on full and part-time salaries and benefits, excluding overtime, the pension unfunded liability payments (which are fixed dollar amounts and not a percent of payroll), and retiree medical payments (which are based on actuarial calculations).

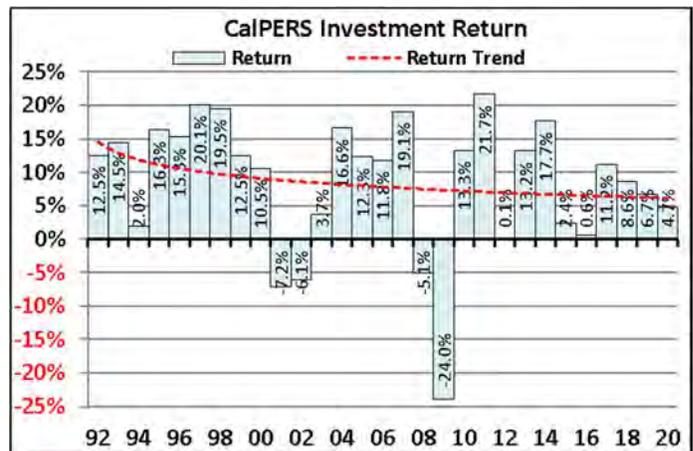
**Workers Compensation** – The Insurance JPA has informed the City that workers compensation costs will be going up approximately \$291,000 in FY21 to \$1.56 million. The forecast assumes 2.5% growth thereafter.

**Overtime** – Only overtime that is anticipated to be required at the authorized staffing level is budgeted, because if overtime for police and fire jumps due to higher vacancy levels than budgeted, the City will likely experience additional savings from those vacancies that offsets the added overtime expense. Overtime resulting from fire strike teams (and the reimbursement for such costs) is not budgeted due to the volatility of such activities, and the fact that the added expense and revenue will offset each other in any event. The addition of three firefighters in FY20 was aimed at reducing overtime, but they were filled late in the fiscal year so overtime was higher than budgeted in that year. Anticipated overtime savings did not materialize in FY21. The forecast assumes \$2.5 million in overtime for FY21, dropping to \$1.5 million in FY22 per the proposed budget.



**Pension Costs** – Retirement rates are set annually by CalPERS. Normal costs to pay for current accrued liability are recovered through a percent of payroll. Unfunded actuarial liability (UAL) is recovered through a fixed-dollar payment. These are allocated proportionately by the City to the funds to which employees are charged. Pension costs are a major consideration in the budget planning for all government agencies. UAL costs are significantly affected by CalPERS investment returns, and the discount rate (the assumed rate of return needed over time to fund long-term benefits). CalPERS is reducing the risk factor of its investments, and lower risk ultimately means lower returns. Any income not made through investments must be made up by employers. Reducing the discount rate will result in significant cost increases to employers in the near-term, but does increase the funded status of the system. The forecast assumes a gradual reduction in the discount rate to 6% over 20 years, which has been the assumption of John Bartel, the independent pension actuary the City has retained in past years.

CalPERS returns are volatile, and the trend has been slowly declining over the past 29 years. However, the average return depends on the time period you select. The average over all 29 years has been 8.43% and over the past 10 years has been 8.43%, both of which exceed the 7% discount rate. However, the average over the last 20 years has been only 6.07% and the last 5 years has been 6.36%.

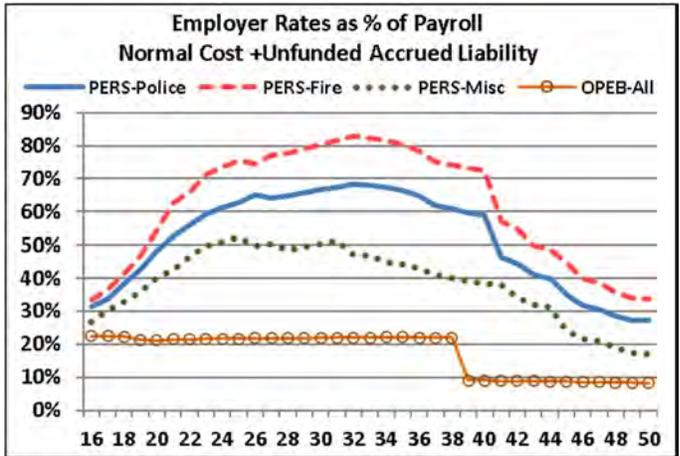


The discount rate was 8.75% in 1992 and dropped to 7% in 2018. That linear trend would hit 6% in 20 years (2042), coincidentally the average return over the past 20 years. A review of the largest pension systems shows that 21% are now under a 7% discount rate.

Wilshire Associates, CalPERS' general investment consultant, projects the pension plan's current target asset allocation will earn an expected return of 5.56% annually over the next 10 years, and 6.81% over 30 years, both of which underperform the expected 7% rate of return. An in-house CalPERS study in 2019 found that its chances of meeting its annual

return target of 7% over 10 years was just 39%, and that without any changes, the long-term return on the CalPERS portfolio was estimated at 6%. Recognizing these facts about likely returns, but also keenly aware of the impact to local governments from return assumption reductions, in 2020 the CalPERS investment staff proposed to borrow up to 20% of its current portfolio (\$80 billion) and use those funds to acquire assets such as private equity and private credit, which have the potential for higher returns compared to publicly traded assets. There are risks to this approach. CalPERS staff has noted that using leverage can magnify losses and exacerbate return swings, and that even using this approach, the chances of hitting the 7% target return over a decade will still be less than 50-50.

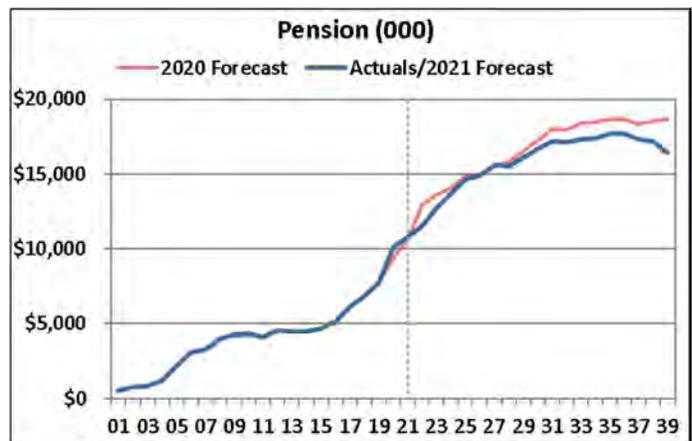
This chart shows the projected rates for the City's police, fire and miscellaneous employee plans as a percent of employee payroll. For this comparison the unfunded liability amounts, which are billed to the City as a fixed-dollar amount, have been converted to a percent of payroll, and added to the normal cost rate (which pays cost of the benefits earned in the current year). OPEB rates for retiree medical benefits are included on this chart.



The City has undertaken two actions to reduce pension costs:

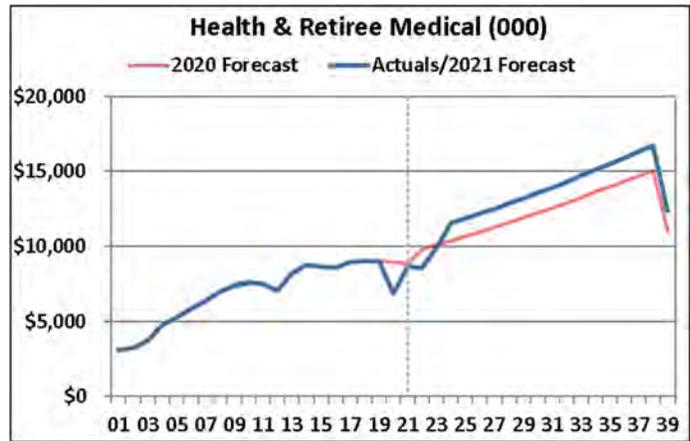
- Cost-sharing agreements reached with certain bargaining groups to date save the General Fund around \$400,000 annually.
- Paying the UAL amounts to CalPERS up-front instead of monthly qualifies for an annual discount of approximately 3.3%, which saves around \$250,000 annually.

Based on these rates, and net of the City's cost-reduction efforts, the following chart shows the evolution of the General Fund's share of pension costs. Costs were \$506,000 in FY01, back when CalPERS, following years of strong investment returns, cut the employer contribution rates to near zero because of a "surplus" of funds. Due to subsequent investment losses and the sizeable retroactive benefit increases of SB400 in 1999, have increased 21-fold since then.



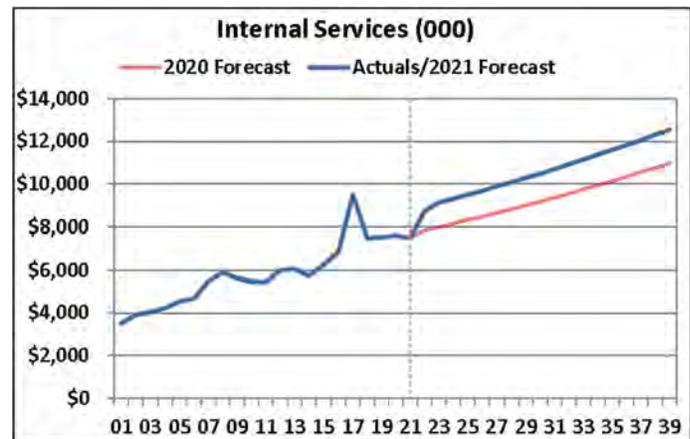
The rapid growth in these costs will begin to abate as the various UAL amortization bases (the annual net actuarial gains or losses) are paid off. This will provide some budget relief, but not before the early 2030's. Pension costs in the forecast model are projected using CalPERS's Pension Outlook tool, and can approximate the impact of a phase-in to a lower discount rate.

**Health Benefits** – Costs related to health, dental, and life insurance are assumed to grow at an annual rate of 3% throughout the forecast. Health contribution levels are subject to the meet and confer labor negotiating process.



**Other Post-Employment Benefits (OPEB)** – Statement 45 of the Governmental Accounting Standards Board (GASB) requires public agencies to evaluate and report in their annual financial statements the fully-funded cost of any post-employment benefits such as retiree healthcare. While GASB 45 does not require full pre-funding of post-employment benefits, it effectively highlights the difference between the actual cost of these benefits and the funds typically allocated on an annual pay-as-you-go basis. In this forecast OPEB costs are paid at the full annual actuarially-determined calculation (ADC) starting in FY24, as established in the actuarial reports by John Bartel Associates.

**Internal Services** – These costs are determined by rates set by the City, and cover services to the organization as opposed to the general public, including maintenance and replacement for vehicles and information services, building and facility maintenance, self-insurance, duplication and postal. The primary reason for the increase over the prior forecast is higher insurance costs



**Other Expenses** – Non-personnel operation and maintenance costs (O&M) generally grow at CPI (2%) in the forecast. Debt service costs are fixed at current levels. Starting in FY22 the cost allocation plan is being converted from a revenue to expense credits. (For a clearer comparison to prior years, this chart includes what had been cost plan revenue in prior years as expense credits so that the trend just reflects the impact of economic changes, and not these accounting changes.)

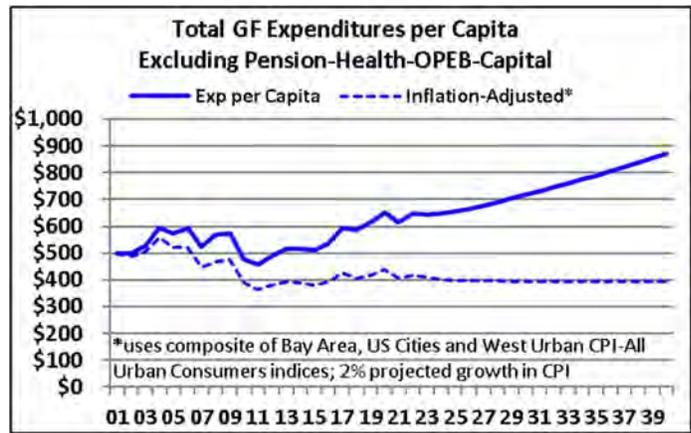


### Operating Costs and Future Community Growth

The City seeks to maintain a level of operating expenditures over time that allows it to respond to population and workload increases. When the City reviews major proposed developments, an assessment is made of the revenues anticipated to be generated by the project, compared to the potential expenditures that might be incurred to service the new development. The revenue side of this process is much more straight-forward, while the expenditure side is more conjectural in nature.

Another approach is to look at the overall operating expenditure level per capita over time. However, if operating expenditures are rising just because of fast-growing costs like pension, health and OPEB, which are beyond the City’s control, then that is not necessarily an indication of higher or improved service levels. Therefore, for purposes of this comparison, these fast-growing costs are omitted, and only the remaining operating expenditures per capita are counted. The goal is to have long-term growth in these expenditures per capita, and ideally to also have inflation-adjusted expenditures be at least flat or with some growth over time (to maintain purchasing power despite inflation).

As the chart illustrates, the City achieves the first objective and inflation adjusted expense per capita is flat, so at least the City does not lose purchasing power over time. During recessions, the resulting reduction in revenues unavoidably forces lower expenditures, which can adversely impact service levels during those periods. However, the forecast does not assume an increase in staffing levels, so it will be up to the City to prioritize its expenditures to best support service levels.



### Infrastructure Funding

The City has long emphasized the need for adequate infrastructure funding. The City has a major investment in its non-utility infrastructure – streets, bike paths, parks, public buildings and improvements – which for governmental activities is valued on the city’s books at \$427.9 million (excluding vehicles and equipment) as of June 30, 2020. Although these public investments are depreciated for accounting purposes, the reality is that most of this infrastructure will never be replaced outright at the end of its theoretical “useful life”, but rather will be continuously maintained, so that it will be around long after that useful life of 25 to 75 years, depending on the asset.

Since 2015, the City has focused on identifying its unmet infrastructure needs and developing a comprehensive plan for funding them, as follows:

- **Streets:** The latest NCE study as updated in October 2020 projects street resurfacing needs at \$7.0 million per year. The key measure is the Pavement Condition Index (PCI), a widespread tool for assessing street condition. The PCI for streets was 59 in 2020, on a scale of 100, The statewide average in 2018 was 65 (a score of 50-70 is considered “at risk”). The plan directs City efforts in a cost-effective way with the goal of slowly increasing the overall quality of the City’s street surfaces.

## FINANCIAL FORECAST

- **Bike Paths:** The NCE study as updated in October 2020 projects bike path resurfacing needs of \$1.37 million per year. The NCE report put the bike path PCI at 53.
- **Facilities:** Kitchell CEM prepared a maintenance plan for City-owned buildings in 2016. Smoothing these costs over 20 years results in an annual need of around \$1.2 million.
- **Parks:** Kitchell also prepared a parks maintenance plan in 2016, which was updated by City staff in December 2017 to identify the following needs totaling an average of \$3.58 million annually:
  - Maintenance under current park tax      \$1.400 million
  - Unmet maintenance needs                    \$0.950 million
  - Urban Forestry program                    \$0.570 million
  - Integrated Pest Mgmt program            \$0.410 million
  - Special park projects/grant match        \$0.250 million
- **Traffic Maintenance:** A 2019 analysis prepared by the Public Works Department identified the following needs totaling an average of \$3.93 million annually:
  - Curb, gutter, sidewalks                    \$2.500 million
  - Striping    \$0.390 million
  - Traffic signals                                  \$0.550 million
  - ADA sidewalk ramps                        \$0.225 million
  - Street/path lights                             \$0.265 million
- **Parking Lots:** Public Works identified resurfacing costs averaging \$176,000 annually; this would not expand parking, but rather just maintains what is there now.

The City has various revenues that are earmarked for infrastructure maintenance and improvements, such as the park tax, the construction tax, and the state gas tax (including SB 1). Development fees for streets, parks, and buildings are dedicated to infrastructure improvements needed to mitigate the effects of *new* development, but these can't be used to maintain *pre-existing* infrastructure. These sources are inadequate to meet total annual infrastructure maintenance needs, so the General Fund contributes to infrastructure maintenance as well.

Starting in FY16 the City began contributing a minimum of \$3 million annually to capital projects, with a focus on street and bike path resurfacing. The forecast assumes that this \$3 million annual contribution continues, and that to the extent future resources exceed the 15% reserve goal level, then those resources will be used to augment the minimum contribution. As shown in this chart, capital funding increases in the mid-to-late 2030's as



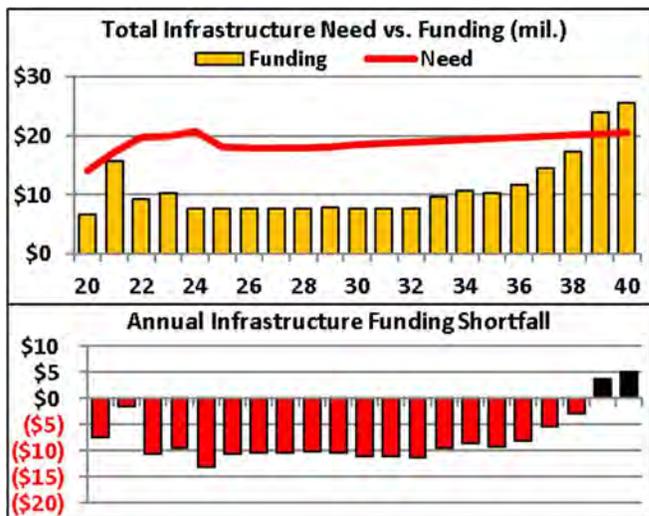
pension costs begin to fall with the pay down of unfunded liabilities, thus freeing up fiscal capacity in the General Fund to make higher contributions to infrastructure while still maintaining the 15% General Fund reserve level.

# FINANCIAL FORECAST

Even with the projected General Fund contributions, a significant funding gap remains. This is shown in the following table which summarizes the funding plan for infrastructure over the 20-year forecast period. It identifies the funding need by infrastructure category, shows the major funding sources, including the General Fund, and shows the resulting funding gap. The allocation in this table by infrastructure category is illustrative only: the ultimate allocation among categories will vary based on annual recommendations from affected Commissions and the Council's budget priorities. Assuming that all resources in excess of the 15% reserve goal are dedicated to infrastructure, the overall funding level is 60% of the identified need.

Infrastructure Needs Summary (FY 2021 through FY 2040)							
(\$ in Millions)	(1)	Bike	Park	(2)	Public	Parking	Totals
	Streets	Paths	Maint	Traffic	Facility	Lots	
<b>Funding Need</b>	<b>134.81</b>	<b>29.95</b>	<b>93.00</b>	<b>97.40</b>	<b>23.30</b>	<b>4.42</b>	<b>382.89</b>
<b>Funding Sources</b>							
General Fund	67.55	24.56	5.35	16.06	5.35	0.00	118.87
Measure H Park Tax	0.00	0.00	35.35	0.00	0.00	0.00	35.35
SB 1 Gas Tax	26.37	0.00	0.00	0.00	0.00	0.00	26.37
Construction Tax/Impact Fees	23.19	0.00	0.00	0.00	0.00	0.00	23.19
Gas Tax/SB 1/Other	16.23	0.00	0.00	8.13	0.00	0.00	24.36
Infrastructure Parcel Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Funded</b>	<b>133.34</b>	<b>24.56</b>	<b>40.70</b>	<b>24.18</b>	<b>5.35</b>	<b>0.00</b>	<b>228.15</b>
<b>Net Funding Gap</b>	<b>1.47</b>	<b>5.39</b>	<b>52.30</b>	<b>73.21</b>	<b>17.95</b>	<b>4.42</b>	<b>154.74</b>
<b>% Funded</b>	<b>99%</b>	<b>82%</b>	<b>44%</b>	<b>25%</b>	<b>23%</b>	<b>0%</b>	<b>60%</b>
GF \$3M MOE Contribution	73%	27%					
Excess of 15% Reserve Contribution	20%	8%	26%	20%	26%	0%	
(1) excludes curbs, gutters, sidewalks							
(2) includes curb, gutter, sidewalks, signs, striping, pavement marking, signals, street lighting							

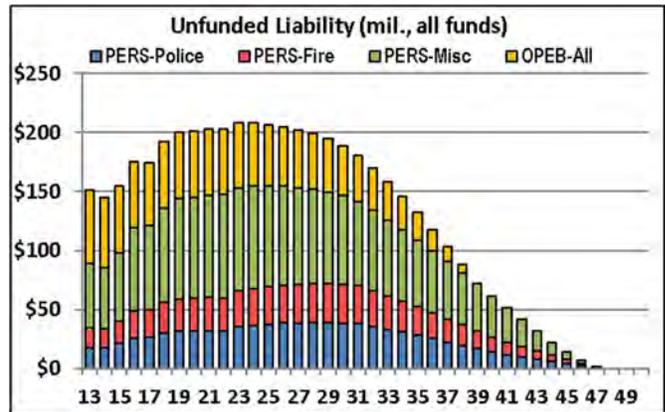
The average annual shortfall for transportation (street, bike paths and traffic maintenance) is \$3.8 million, and for all categories is \$7.6 million. These charts show that the shortfall is higher in the first 10 years of the forecast, and shrinks in the second 10 years.



As the cost of needs is adjusted, and available resources varies, these numbers will change accordingly. However, this provides a useful benchmark for the progress being made in funding infrastructure needs. It should also be noted that few cities have attempted such a comprehensive evaluation of their needs, and developed a funding plan for it. Voter approval was sought in 2018 for a \$99 parcel tax dedicated to street, bike path and traffic maintenance projects. Although Measure I failed, a parcel tax remains the best approach for securing a new, stable funding source to help close the remaining infrastructure funding gap. Absent additional funds, there will always be a trade-off between operating budget needs and infrastructure needs, and the City Council will set its funding priorities in the ongoing budget process.

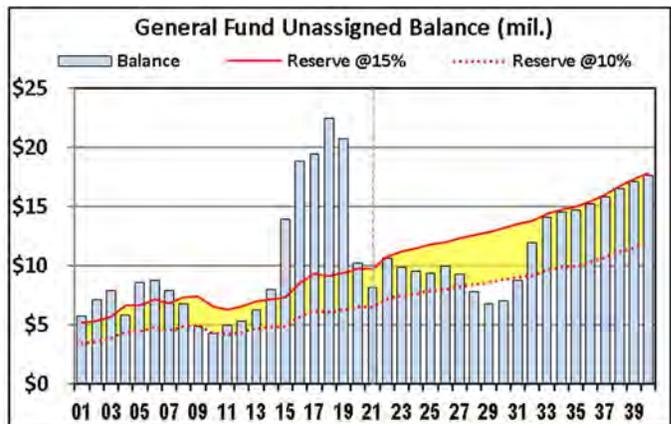
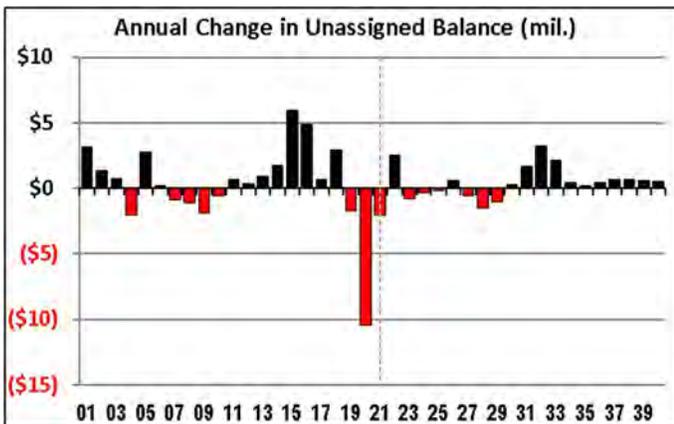
### Unfunded Liabilities

The City has pension and retiree medical obligations. In both cases there is a normal cost component (to pay for currently accruing benefits) and an unfunded liability (due to inadequate past funding required of the City to pay for prior accrued benefits). CalPERS has been phasing in cost increases needed to improve system funding, so in the near-term unfunded liabilities have continued to grow. However, as the various fixed-term amortization bases are paid off, this will cause the cumulative liability to fall, as shown in this chart. The City always has the option to prepay certain portions of these obligations, should it choose to dedicate resources to this purpose, instead of, for example, infrastructure maintenance. Such prepayment would reduce the amount ultimately paid, although the savings would be spread over 20 years or more. This would come at an opportunity cost to making improvements today which may significantly cut maintenance and repair costs in the future. Whether or not such a pre-payment is both financially cost-effective and a good policy trade-off would have to be considered on a case-by-case basis. The long-term forecast assumes payments are made in accordance with projected CalPERS rates.



### General Fund Balance

The essence of a budget forecast is the fund balance. Budgets cannot run fund balance deficits, so the financial assumptions selected must result in a sustainable balance over time. The following charts show the forecast for unassigned balance. On the left is the annual change in balance, which focusses on identifying the magnitude and duration of shortfalls. On the right is the ending balance over time. Note that the balance declined in the wake of the Great Recession, but that corrective budget actions arrested the decline and maintained a minimum 10% reserve. Then as the economy improved, the balance grew, and this was aided by delays in capital projects for which funds had been accumulated.



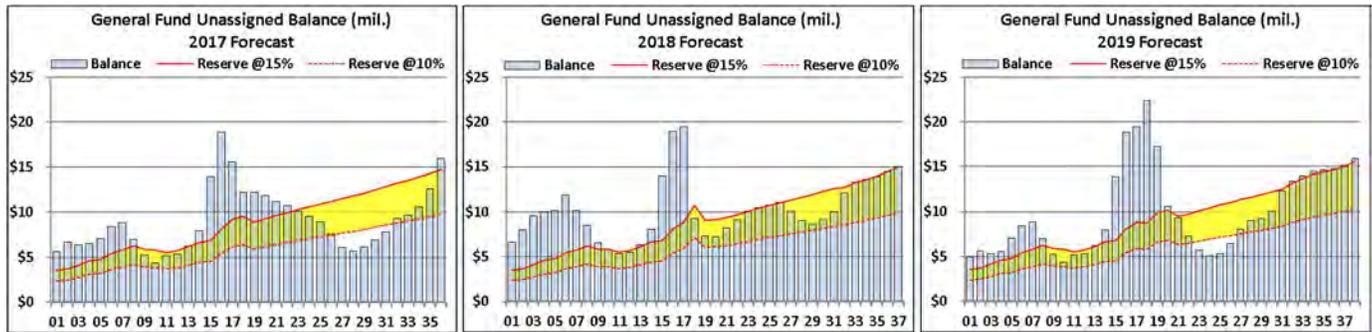
In 2019 the City moved general capital projects to fund 012, and over the next couple of years, the General Fund balance declined as reserved balances for capital projects were moved out to 012. Compounding this balance decline was the revenue loss caused in the initial stages of the pandemic.

The City’s General Fund reserve policy calls for a “reserve equal to 15% of General Fund expenditures.” This is close to the recommendation of the GFOA that a minimum of two month’s operating revenues or expenditures (16.67%) be maintained. Such a reserve will cover the normal ebb and flow of cash balances throughout the year, and help buy time for implementation of budget recovery plans in the event an economic downturn is greater than projected, or the needs of an emergency or other unanticipated expenditure exceed the current budget.

Balance is projected to remain above the 15% reserve goal for FY22, and then drop to a low of 6.6% in FY29. By then pension costs are projected to be leveling off, and this creates fiscal capacity that will allow the balance levels to be restored (assuming expenditure growth remains as forecasted), where it would remain at 15% with any excess of reserves dedicated to infrastructure maintenance.

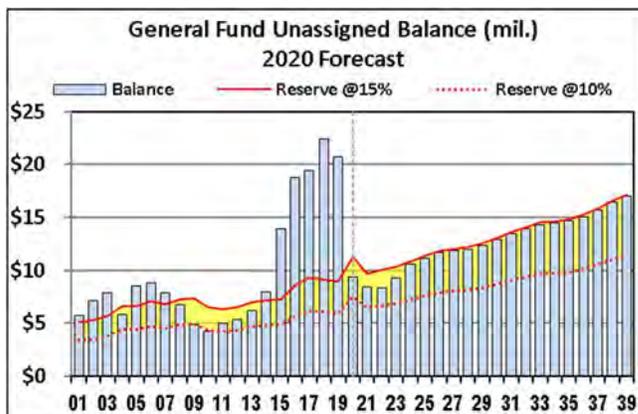
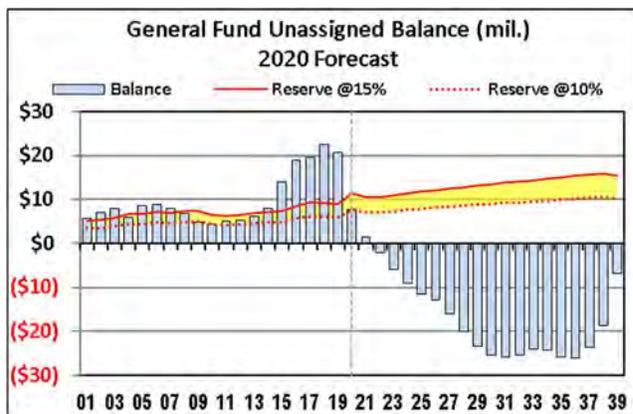
**Historical Context**

The following charts show the projected fund balance from the forecasts done in 2017 through 2020. In the first three forecasts the fund balance remained positive, despite three assumed moderate recessions and higher pension costs.



In the 2020 forecast, the economic situation appeared dire in April 2020, and the projected revenue losses were significant. The following chart on the left shows the forecast with no corrective actions. The chart on the right showed the outcome assuming the following actions:

- 56-hour furlough in FY21 only, or equivalent savings, from all labor units
- Reduction in OPEB contribution for two years
- Eliminate forecast assumption of 1.0 FTE growth per year
- Cut through attrition 25% of positions that become vacant in FY21 and FY22 (would cut 10 FTE)
- Cut departmental budgets by \$2.26M ongoing and \$643,000 one-time
- Eliminate forecast assumption of expense growth associated with Nishi and Bretton Woods developments
- Reduce capital transfers and use less costly bike path resurfacing method



These budget strategies were incorporated into the FY21 budget, and the projected infrastructure funding level was 69%. Adjustments to the strategies have been made in the proposed FY22 and FY23 budgets, principally that some capital funding was restored, and the budgeted staffing level is 356 FTE, with no attrition cuts.

### Alternative Financial Outcomes

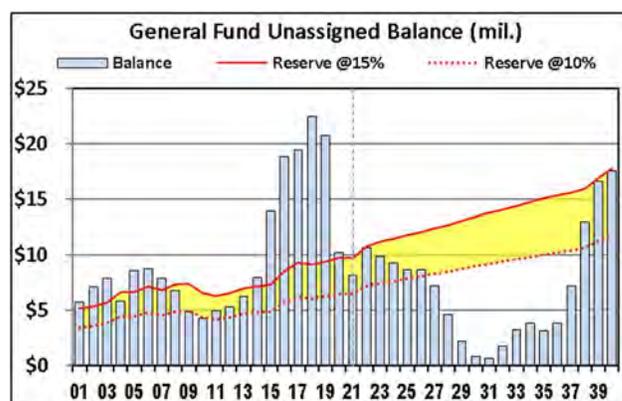
There are a number of alternative outcomes that could improve the forecast, such as:

- Higher employee vacancy rates (more vacant positions or vacancies for longer periods of time)
- Stronger revenue growth or delayed/lesser recession losses
- CalPERS investment gains above the discount rate
- Stronger economic development than already included in forecast

There are also a number of alternative outcomes that could worsen the forecast, including:

- PERS investment losses (or faster pace of discount rate cuts)
- Weaker revenue growth from planned hotels or other sources
- More severe recession losses
- Higher annual COLAs approved than the forecasted 2%
- Extreme events (natural disaster, renewed/worsened pandemic)
- Staffing levels increased beyond proposed levels

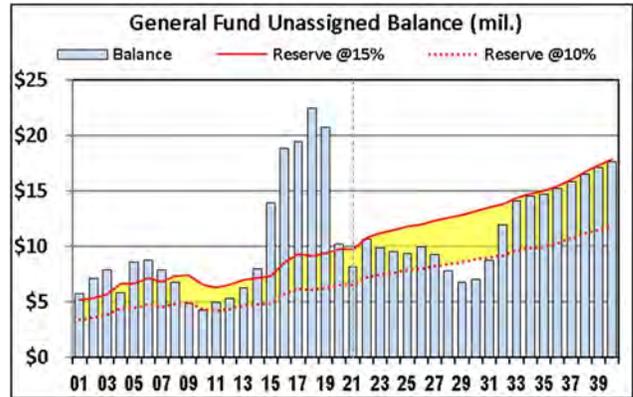
Staffing is a decision that Council has discretion over in the budget process. Adequately addressing future population and workload growth without increasing the proposed FY22 staffing level of 356 FTE will require prioritizing services and restructuring where those opportunities present themselves. As shown in this chart, simply adding an average of 1.0 FTE a year, given projected resources, will lead the City to an imprudently low reserve for cash flow and economic uncertainties. The lower the reserve, the more sudden the required response will be when corrective budget actions ultimately become necessary.



### Summary

The revised 2021 baseline forecast achieves the following key budget outcomes:

- The minimum \$3 million maintenance of effort for General Fund infrastructure maintenance is met in every year of the forecast.
- Infrastructure maintenance funding attains an overall funding level of 60% of identified needs over the entire 20-year forecast, assuming that all amounts in excess of the 15% reserve goal are devoted to infrastructure. As noted above, the excess of reserve goal spending is backloaded to the late 2030's because of the timing of pension cost reductions.
- The City stays current with all of its pension obligations, and funds OPEB obligations at the ADC level starting in FY24, achieving a projected 70% reduction in total unfunded liability between FY21 and FY40. These pension obligations are met even after assuming lower CalPERS investment returns and phasing in to a 6% discount rate over the next 20 years.
- The City's 15% reserve goal is met in nine out of 20 fiscal years, with an average reserve level of 12.7%, even after weathering the pandemic and two moderate recessions assumed to occur during the next 20 years, and the more conservative pension assumptions.



This is no small accomplishment, and a testament to the careful budget and policy planning conducted by the staff and City Council.

The City will continue to update the budget model as new information is received, and include the long-term forecast in the annual budget document, to further its goal of maintaining a successful and sustainable financial outlook.

The following pages provide a summary of the 2021 baseline forecast, covering the 20-year period of fiscal years 2020-21 through 2039-40.

# FINANCIAL FORECAST

## First Ten Years of Financial Forecast

(\$ in Thousands)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Property Tax	\$24,157	\$24,748	\$25,481	\$27,929	\$28,993	\$30,088	\$31,157	\$31,663	\$32,552
Sales Tax-Regular (1%)	6,973	7,372	7,656	7,865	8,057	8,243	8,120	8,114	8,511
Sales Tax-Measure Q (1%)	8,686	9,500	10,000	10,611	10,902	11,177	10,975	10,960	11,491
Transient Occupancy Tax	1,400	2,000	2,750	3,281	3,379	3,480	3,202	3,106	3,323
Other Taxes/Franchises	9,261	11,854	12,262	12,747	13,149	13,555	13,812	13,982	14,278
Permits & Fees	4,967	10,354	9,708	10,106	10,321	10,542	10,589	10,738	11,077
Interest	299	500	500	149	143	141	150	140	118
Cost Plan	2,397	0	0	0	0	0	0	0	0
Other Revenue	3,440	5,986	3,787	3,229	3,260	3,291	3,323	3,356	3,389
<b>Total Revenues</b>	<b>61,579</b>	<b>72,314</b>	<b>72,144</b>	<b>75,918</b>	<b>78,204</b>	<b>80,517</b>	<b>81,328</b>	<b>82,059</b>	<b>84,739</b>
Salaries/Wages	20,971	25,402	25,941	26,531	27,130	27,741	28,367	29,007	29,661
Part Time (total)	1,000	1,719	1,775	1,810	1,847	1,883	1,921	1,960	1,999
Overtime	2,500	1,473	1,534	1,565	1,596	1,628	1,660	1,694	1,728
Retirement	10,631	12,931	13,634	14,037	14,812	14,952	15,581	15,790	16,527
Health/Cafeteria Plan	4,699	5,561	5,740	5,912	6,089	6,272	6,460	6,654	6,853
Retiree Medical	3,958	3,028	4,183	5,609	5,750	5,893	6,038	6,187	6,340
Workers Compensation	1,517	1,631	1,728	1,767	1,807	1,847	1,889	1,932	1,975
Other Benefits	2,114	2,251	2,276	2,304	2,355	2,406	2,459	2,513	2,568
Expense Credits	(5,820)	-	-	-	-	-	-	-	-
Vacancy Savings	(1,387)	(1,500)	(1,500)	(1,281)	(1,310)	(1,341)	(1,371)	(1,403)	(1,435)
<b>Subtotal Personnel</b>	<b>40,183</b>	<b>52,496</b>	<b>55,310</b>	<b>58,254</b>	<b>60,075</b>	<b>61,283</b>	<b>63,005</b>	<b>64,333</b>	<b>66,215</b>
Internal Services	7,502	8,726	9,139	9,321	9,508	9,698	9,892	10,090	10,291
Contract Services	7,176	8,278	8,062	8,224	8,388	8,556	8,727	8,902	9,080
Other O&M Expenses	7,390	6,893	6,670	6,334	6,461	6,590	6,722	6,857	6,994
Debt Service	214	214	214	214	214	214	214	214	214
Cost Plan/Credits	(347)	(8,581)	(8,841)	(9,018)	(9,198)	(9,382)	(9,570)	(9,761)	(9,957)
Capital-Transportation	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Capital-Park/Facility/Other	-	-	-	-	-	-	-	-	-
Budget Cuts	-	-	-	-	-	-	-	-	-
<b>Exp Before Transfers</b>	<b>65,118</b>	<b>71,027</b>	<b>73,554</b>	<b>76,330</b>	<b>78,447</b>	<b>79,959</b>	<b>81,990</b>	<b>83,634</b>	<b>85,838</b>
Net Transfers Out/(In)	(2,822)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)
Net Exp After Transfers	62,296	70,977	73,504	76,280	78,397	79,909	81,940	83,584	85,788
Net Annual	(717)	1,337	(1,360)	(362)	(193)	608	(612)	(1,525)	(1,049)
Beginning Fund Balance	16,633	12,914	12,431	9,926	9,564	9,371	9,979	9,367	7,842
Ending Fund Balance	15,916	14,251	11,071	9,564	9,371	9,979	9,367	7,842	6,793
Nonspendable	63	63	63	63	63	63	63	63	63
Unassigned Balance	8,151	10,668	9,863	9,501	9,308	9,916	9,303	7,779	6,730
Bal as % of Exp Before Tfrs	12.5%	15.0%	13.4%	12.4%	11.9%	12.4%	11.3%	9.3%	7.8%

Version 6.7 (6/11/21)

# FINANCIAL FORECAST

## Second Ten Years of Financial Forecast

(\$ in Thousands)	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39	2039-40
Property Tax	\$34,119	\$35,761	\$37,481	\$38,909	\$40,392	\$41,123	\$42,278	\$44,313	\$46,447	\$48,683	\$50,539
Sales Tax-Regular (1%)	8,929	9,369	9,598	9,835	9,587	9,587	10,068	10,574	11,109	11,394	11,689
Sales Tax-Measure Q (1%)	12,047	12,632	12,929	13,235	12,887	12,870	13,498	14,158	14,851	15,207	15,573
Transient Occupancy Tax	3,556	3,805	3,881	3,959	3,642	3,533	3,780	4,045	4,328	4,414	4,502
Other Taxes/Franchises	14,687	15,109	15,509	15,870	16,165	16,371	16,724	17,204	17,700	18,171	18,597
Permits & Fees	11,429	11,792	12,064	12,341	12,407	12,590	12,987	13,399	13,825	14,147	14,476
Interest	102	106	131	180	212	219	222	229	238	249	258
Cost Plan	0	0	0	0	0	0	0	0	0	0	0
Other Revenue	3,422	3,456	3,491	3,526	3,562	3,599	3,636	3,674	3,712	3,751	3,791
<b>Total Revenues</b>	<b>88,291</b>	<b>92,030</b>	<b>95,085</b>	<b>97,855</b>	<b>98,854</b>	<b>99,891</b>	<b>103,193</b>	<b>107,596</b>	<b>112,210</b>	<b>116,015</b>	<b>119,426</b>
Salaries/Wages	30,330	31,013	31,713	32,428	33,159	33,907	34,671	35,453	36,253	37,070	37,906
Part Time (total)	2,039	2,079	2,121	2,163	2,207	2,251	2,296	2,342	2,389	2,436	2,485
Overtime	1,762	1,797	1,833	1,870	1,907	1,945	1,984	2,024	2,065	2,106	2,148
Retirement	17,269	18,023	17,986	18,380	18,444	18,666	18,684	18,350	18,527	18,674	18,966
Health/Cafeteria Plan	7,059	7,271	7,489	7,714	7,945	8,183	8,429	8,682	8,942	9,210	9,487
Retiree Medical	6,495	6,653	6,815	6,981	7,151	7,324	7,469	7,615	7,776	3,167	3,209
Workers Compensation	2,020	2,065	2,112	2,160	2,208	2,258	2,309	2,361	2,414	2,469	2,524
Other Benefits	2,625	2,682	2,741	2,801	2,863	2,926	2,990	3,056	3,123	3,191	3,262
Expense Credits	-	-	-	-	-	-	-	-	-	-	-
Vacancy Savings	(1,468)	(1,501)	(1,536)	(1,571)	(1,607)	(1,644)	(1,682)	(1,721)	(1,765)	(1,809)	(1,856)
<b>Subtotal Personnel</b>	<b>68,130</b>	<b>70,083</b>	<b>71,275</b>	<b>72,926</b>	<b>74,277</b>	<b>75,816</b>	<b>77,151</b>	<b>78,162</b>	<b>79,724</b>	<b>76,515</b>	<b>78,131</b>
Internal Services	10,497	10,707	10,921	11,140	11,363	11,590	11,822	12,058	12,299	12,545	12,796
Contract Services	9,261	9,446	9,635	9,828	10,025	10,225	10,430	10,638	10,851	11,068	11,289
Other O&M Expenses	7,134	7,276	7,422	7,570	7,722	7,876	8,033	8,194	8,358	8,525	8,696
Debt Service	214	214	214	214	214	214	214	214	214	214	214
Cost Plan/Credits	(10,156)	(10,359)	(10,566)	(10,777)	(10,993)	(11,213)	(11,437)	(11,666)	(11,899)	(12,137)	(12,380)
Capital-Transportation	3,000	3,000	3,000	4,512	5,338	4,828	5,922	8,240	10,379	15,878	17,072
Capital-Park/Facility/Other	-	-	-	336	520	406	649	1,164	1,640	2,862	3,127
Budget Cuts	-	-	-	-	-	-	-	-	-	-	-
<b>Exp Before Transfers</b>	<b>88,080</b>	<b>90,368</b>	<b>91,901</b>	<b>95,748</b>	<b>98,464</b>	<b>99,743</b>	<b>102,784</b>	<b>107,006</b>	<b>111,566</b>	<b>115,470</b>	<b>118,945</b>
Net Transfers Out/(In)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)	(50)
Net Exp After Transfers	88,030	90,318	91,851	95,698	98,414	99,693	102,734	106,956	111,516	115,420	118,895
Net Annual	261	1,712	3,234	2,157	440	198	459	640	694	596	530
Beginning Fund Balance	6,793	7,054	8,766	12,000	14,157	14,596	14,795	15,254	15,894	16,588	17,184
Ending Fund Balance	7,054	8,766	12,000	14,157	14,596	14,795	15,254	15,894	16,588	17,184	17,714
Nonspendable	63	63	63	63	63	63	63	63	63	63	63
Unassigned Balance	6,991	8,702	11,936	14,093	14,533	14,731	15,191	15,831	16,524	17,120	17,651
Bal as % of Exp Before Tftrs	7.9%	9.6%	13.0%	14.7%	14.8%	14.8%	14.8%	14.8%	14.8%	14.8%	14.8%

# FINANCIAL FORECAST

## First Ten Years of Infrastructure Funding

(\$ in Thousands)	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Street Needs (1)</b>	\$7,100	\$9,230	\$8,850	\$9,310	\$6,760	\$6,380	\$6,210	\$5,920	\$6,080	\$6,270
Gas Tax/SB1/Other Funding	10,893	4,415	5,504	2,687	2,691	2,693	2,695	2,697	2,701	2,420
General Fund	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	5,993	(2,615)	(1,146)	(4,423)	(1,869)	(1,487)	(1,315)	(1,023)	(1,179)	(1,650)
<b>Bike Path Needs (1)</b>	900	1,100	1,500	1,750	1,540	1,550	1,540	1,540	1,550	1,544
General Fund	800	800	800	800	800	800	800	800	800	800
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(100)	(300)	(700)	(950)	(740)	(750)	(740)	(740)	(750)	(744)
<b>Facilities Needs (2)</b>	1,229	1,222	1,215	1,208	1,201	1,195	1,188	1,181	1,174	1,168
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,229)	(1,222)	(1,215)	(1,208)	(1,201)	(1,195)	(1,188)	(1,181)	(1,174)	(1,168)
<b>Park Needs (3)</b>	3,828	3,904	3,982	4,062	4,143	4,226	4,311	4,397	4,485	4,574
Parks Tax	1,476	1,490	1,512	1,543	1,574	1,605	1,637	1,670	1,703	1,737
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(2,352)	(2,414)	(2,470)	(2,519)	(2,570)	(2,621)	(2,673)	(2,727)	(2,781)	(2,837)
<b>Traffic Needs (4)</b>	4,009	4,089	4,171	4,254	4,339	4,426	4,514	4,605	4,697	4,791
Other Funding	335	341	348	355	362	369	377	384	392	400
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(3,674)	(3,748)	(3,822)	(3,899)	(3,977)	(4,056)	(4,138)	(4,220)	(4,305)	(4,391)
<b>Parking Lot Needs (5)</b>	182	186	189	193	197	201	205	209	213	218
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(182)	(186)	(189)	(193)	(197)	(201)	(205)	(209)	(213)	(218)
<b>Total Surplus(Shortfall)</b>	<b>(1,544)</b>	<b>(10,484)</b>	<b>(9,543)</b>	<b>(13,193)</b>	<b>(10,554)</b>	<b>(10,310)</b>	<b>(10,259)</b>	<b>(10,101)</b>	<b>(10,403)</b>	<b>(11,008)</b>
Street/Bike/Traffic Gap	2,219	(6,662)	(5,668)	(9,272)	(6,586)	(6,293)	(6,193)	(5,983)	(6,234)	(6,785)

- (1) Street and bike path needs as identified in 2020 NCE report. Funding is from General Fund as selected in budget model plus \$130K/year Construction Tax, \$800K/year Developer Fees and any grant/other funding as identified in the budget model for Measure I funding.
- (2) Facility maintenance needs as identified in 2016 Kitchell report (see Table 3). Does not include replacement costs. Funding is General Fund contribution only as selected in budget model for Measure I funding.
- (3) Park maintenance needs as identified by Parks staff (Dec 2015 staff report and updated Kitchell numbers). Funding is current parks tax (\$1.4M/year plus any General Fund contribution).
- (4) Traffic maintenance needs updated in 2018 to include curb/gutter/sidewalk costs. Funding is existing General Fund support plus amount selected in budget model.
- (5) Maintenance needs of existing lots only, not for additional parking spaces.

# FINANCIAL FORECAST

## Second Ten Years of Infrastructure Funding

(\$ in Thousands)	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38	2038-39	2039-40
<b>Street Needs (1)</b>	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270	\$6,270
Gas Tax/SB1/Other Funding	2,456	2,494	2,533	2,573	2,614	2,656	2,700	2,745	2,791	2,839
General Fund	2,200	2,200	2,939	3,343	3,094	3,628	4,762	5,808	8,496	9,079
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,614)	(1,576)	(798)	(355)	(562)	15	1,192	2,282	5,017	5,648
<b>Bike Path Needs (1)</b>	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544
General Fund	800	800	1,069	1,216	1,125	1,319	1,732	2,112	3,089	3,302
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(744)	(744)	(475)	(328)	(419)	(225)	188	568	1,545	1,758
<b>Facilities Needs (2)</b>	1,161	1,155	1,148	1,142	1,135	1,129	1,122	1,116	1,110	1,104
General Fund	-	-	168	260	203	325	582	820	1,431	1,564
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,161)	(1,155)	(980)	(882)	(932)	(804)	(540)	(296)	321	460
<b>Park Needs (3)</b>	4,666	4,759	4,854	4,951	5,050	5,151	5,254	5,360	5,467	5,576
Parks Tax	1,772	1,807	1,844	1,880	1,918	1,956	1,996	2,035	2,076	2,118
General Fund	-	-	168	260	203	325	582	820	1,431	1,564
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(2,894)	(2,952)	(2,843)	(2,811)	(2,929)	(2,870)	(2,677)	(2,504)	(1,960)	(1,895)
<b>Traffic Needs (4)</b>	4,886	4,984	5,084	5,186	5,289	5,395	5,503	5,613	5,725	5,840
Other Funding	408	416	424	433	441	450	459	468	478	487
General Fund	-	-	504	779	609	974	1,747	2,460	4,293	4,691
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(4,479)	(4,568)	(4,156)	(3,974)	(4,238)	(3,971)	(3,297)	(2,685)	(955)	(662)
<b>Parking Lot Needs (5)</b>	222	226	231	236	240	245	250	255	260	265
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(222)	(226)	(231)	(236)	(240)	(245)	(250)	(255)	(260)	(265)
Total Surplus(Shortfall)	(11,114)	(11,221)	(9,483)	(8,585)	(9,322)	(8,101)	(5,385)	(2,890)	3,709	5,044
Street/Bike/Traffic Gap	(6,837)	(6,888)	(5,429)	(4,656)	(5,220)	(4,181)	(1,918)	166	5,608	6,744

- (1) Street and bike path needs as identified in 2020 NCE report. Funding is from General Fund as selected in budget model plus \$130K/year Construction Tax, \$800K/year Developer Fees and any grant/other funding as identified in the budget model for Measure I funding.
- (2) Facility maintenance needs as identified in 2016 Kitchell report (see Table 3). Does not include replacement costs. Funding is General Fund contribution only as selected in budget model for Measure I funding.
- (3) Park maintenance needs as identified by Parks staff (Dec 2015 staff report and updated Kitchell numbers). Funding is current parks tax (\$1.4M/year plus any General Fund contribution).
- (4) Traffic maintenance needs updated in 2018 to include curb/gutter/sidewalk costs. Funding is existing General Fund support plus amount selected in budget model.
- (5) Maintenance needs of existing lots only, not for additional parking spaces.



# Fund Budgets







# FY 2021/23 Biennial Budget Fund Listing

## General Fund

The General Fund accounts for all general revenues of the City, not specifically levied or collected by other City funds, and related expenditures.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Responsible Department</u>
001	General Fund	Various

## Special Revenue Funds

These funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Responsible Department</u>
007	Investment Clearing Fund	Finance
109	Gas Tax Fund	PW Utilities and Operations
113	Road Maintenance & Rehab (SB1)	PW Engineering and Transportation
115	TDA Non-Transit Use Fund	PW Engineering and Transportation
135	Open Space Fund	Parks and Community Services
140	Park Maintenance Tax Fund	Parks and Community Services
150	Cable TV Fund	City Manager's Office
151	Cable TV Capital Fund	City Manager's Office
155	Public Safety Fund	Police
160	Low/Mod Housing Fund	City Manager's Office
161	Federal Housing Grants Fund	City Manager's Office
162	State Housing Grants Fund	City Manager's Office
165	Municipal Arts Fund	City Manager's Office
190	Agricultural Land Conservation	Parks and Community Services
195	Building Admin and Permits	Community Development & Sustainability
200	Construction Tax Fund	Community Development & Sustainability
205	Subdivision In-Lieu Park Payments (Quimby)	Parks and Community Services
208	In-Lieu of Parking Payments	Police
209	Parking Revenue Fund	Police
210	Federal/State Highway Grants	PW Engineering and Transportation
215	Community Development Block Grant	City Manager's Office
216	General Operating Grants	Various



# FY 2021/23 Biennial Budget Fund Listing

## Debt Service Funds

These funds are used to account for money that will be used to pay the interest and principal of long-term debts. Bonds used by a government to finance major construction projects, to be paid by tax levies over a period of years, require a debt service fund to account for their repayment. The debts of special assessment and proprietary funds are serviced within those funds, rather than by a separate debt service fund.

Fund Number	Fund Name	Responsible Department
337	1990 Public Financing Authority Bond	Finance
338	Mace Ranch CFD Fund	Finance
340	Cannery CFD Fund	Finance
353	Oxford Circle Assessment District	Finance
358	University Research Park Redemption	Finance
359	University Research Park Reserve	Finance
361	Parking District #3 Redeption	Finance
362	Parking District #3 Reserve	Finance

## Capital Projects Funds

These funds are used to account for the construction or acquisition of fixed assets, such as buildings, equipment and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. A capital project fund exists only until completion of the project.

Fund Number	Fund Name	Responsible Department
002	CIP Clearing Fund	PW Engineering and Transportation
012	General Capital Projects Fund	PW Engineering and Transportation
456	Davis Research Park Improv. Fund	PW Engineering and Transportation
460	Arlington Blvd. Benefit Area Fund	PW Engineering and Transportation
465	Capital Grants Fund	Various
468	Davis Land Acquisition Fund	City Manager's Office
470	Mello-Roos Mace Ranch CFD Fund	PW Engineering and Transportation
476	Downtown Area Capital Revitalization	PW Engineering and Transportation
480	Development Impact Fees	PW Engineering and Transportation
481	Dev. Impact Fees - Gen. Facilities	PW Engineering and Transportation
482	Dev. Impact Fees - Open Space	PW Engineering and Transportation
483	Dev. Impact Fees - Parks	PW Engineering and Transportation
484	Dev. Impact Fees - Public Safety	PW Engineering and Transportation
485	Dev. Impact Fees - Roadways	PW Engineering and Transportation



# FY 2021/23 Biennial Budget Fund Listing

## Enterprise Funds

These funds are used for services provided to the public on an user charge basis, similar to the operation of a commercial enterprise.

Fund Number	Fund Name	Responsible Department
511	Water Fund	PW Utilities and Operations
520	Solid Waste Fund	PW Utilities and Operations
531	Wastewater Fund	PW Utilities and Operations
541	Storm Drainage Fund	PW Utilities and Operations
570	Public Transportation Fund	PW Engineering and Transportation

## Internal Service Funds

These funds are used for operations serving other funds or departments within a government on a cost-reimbursement basis.

Fund Number	Fund Name	Responsible Department
620	General Services Fund	PW Utilities and Operations
621	Fleet Replacement Fund	PW Utilities and Operations
622	Fleet Operations Fund	PW Utilities and Operations
623	IS Replacement Fund	Information Systems
624	IS Operations Fund	Information Systems
625	Facility Maintenance Fund	PW Utilities and Operations
626	Facility Replacement Fund	PW Utilities and Operations
628	Equipment Maintenance Fund	PW Utilities and Operations
629	Duplicating/Postal Services Fund	City Manager's Office
630	Self-Insurance/Payroll Liabilities	Human Resources
631	Risk Management Fund	Human Resources
020	Employee Benefits Fund	Finance

## Custodial and Private-Purpose Trust Funds

These funds are used to account for assets held in trust by the City for the benefit of individuals or other entities. Financial Statements may further distinguish fiduciary funds as either trust or agency funds; a trust fund generally exists for a longer period of time than an agency fund.

Fund Number	Fund Name	Responsible Department
715	Historical Fund	Community Development & Sustainability
716	Davisville Book Fund	Parks and Community Services
717	Brinley/Hattie Weber Fund	Community Development & Sustainability
980	Woodland-Davis Clean Water Authority	Finance
891	Davis Successor Agency	Finance



# General Fund

## Budget Summary - Fund 001

### Fund Description / Budget Highlights

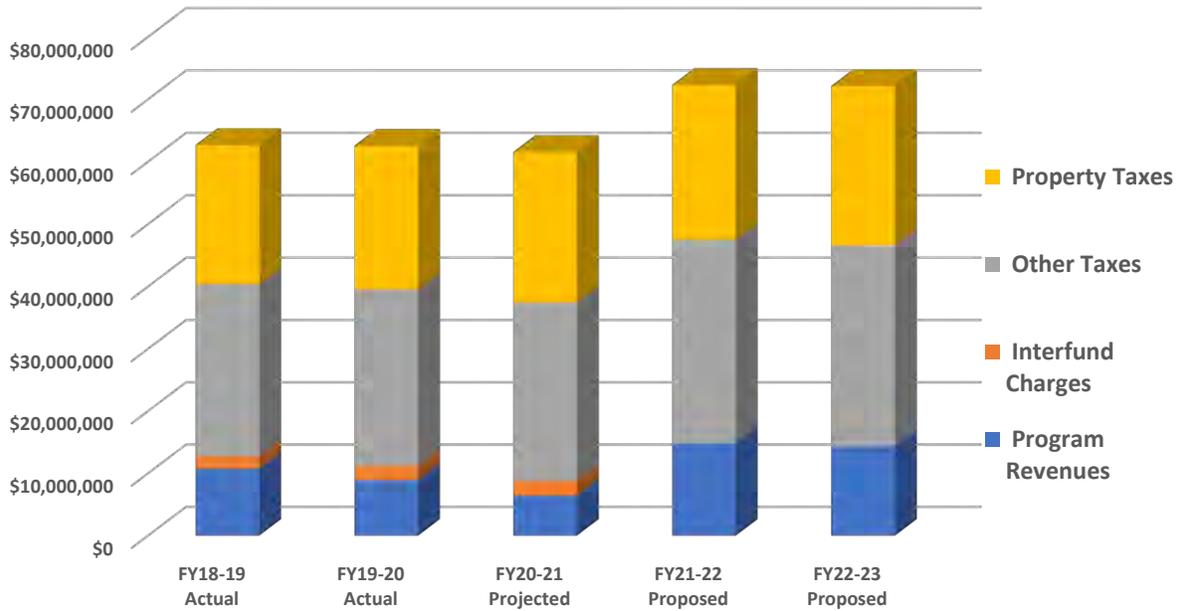
The General Fund is the primary revenue source and operating fund for most services the City offers. These include public safety (police and fire), street maintenance, parks and recreation, community services, etc. This fund accounts for all financial resources except those to be accounted for in another fund.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 10,230,791	\$ 8,150,521	\$ 10,579,715
<b>Revenues</b>					
Property Tax/RPTTF/MVLF	\$ 22,343,856	\$ 23,044,358	24,157,000	24,798,000	25,531,000
Sales Tax/TUT	16,504,387	16,438,461	15,872,702	16,872,000	17,656,000
Municipal Services Tax	3,138,065	3,203,631	3,330,000	3,400,000	3,500,000
Transient Occupancy Tax	2,220,142	1,775,780	1,400,417	2,000,000	2,750,000
Business License	1,927,903	2,062,594	1,900,859	1,864,000	1,900,000
Cannabis Tax	649,036	1,312,937	2,210,000	2,760,000	2,910,000
Franchise Fee	1,216,404	1,441,409	1,350,000	1,420,000	1,490,000
Real Property Transfer Tax	303,135	273,338	256,000	260,000	270,000
Investment and Other Revenues	1,634,030	1,831,178	2,310,240	1,472,000	1,482,100
American Rescue Plan (ARP) Act Program Revenues	-	-	-	2,700,000	390,000
	10,723,221	8,893,621	6,395,493	14,767,994	14,265,200
	60,660,179	60,277,307	59,182,711	72,313,994	72,144,300
Cost Allocation Reimbursements	2,038,686	2,304,543	2,397,176	-	-
Transfers In	-	-	-	-	-
	62,698,865	62,581,850	61,579,887	72,313,994	72,144,300
<b>Expenditures</b>					
City Council	186,874	187,826	185,915	172,856	175,029
City Attorney	164,759	446,722	260,000	128,352	127,514
City Manager's Office	3,445,721	3,885,286	3,924,471	3,809,776	4,335,526
Finance	1,976,947	1,750,607	1,968,488	1,543,645	1,686,713
Human Resources	914,193	825,049	666,437	668,410	698,647
Information Services	201,699	270,614	514,012	96,917	98,855
Community Dev & Sustainability	3,390,245	3,138,497	2,752,427	3,900,307	3,729,714
Parks & Community Services	11,238,969	12,015,381	11,793,406	13,706,883	14,276,214
Fire	10,789,115	12,966,982	12,307,424	14,680,632	15,083,157
Police	18,786,113	19,130,097	19,622,539	21,838,185	22,672,201
Public Works - Engineering/Transp	1,520,992	1,886,426	2,035,542	3,519,240	3,702,478
Public Works - Utilities & Ops	5,025,829	2,900,981	3,265,791	4,496,962	4,503,858
Non Departmental	-	-	-	502,935	517,923
	57,641,456	59,404,468	59,296,452	69,065,100	71,607,829
Transfers Out - Capital Projects	6,789,224	7,292,438	6,002,493	3,819,700	3,145,000
	64,430,680	66,696,906	65,298,945	72,884,800	74,752,829
Changes in restricted reserves	-	-	1,638,788	3,000,000	1,700,000
<b>Net Annual Activity</b>	<b>\$ (1,731,815)</b>	(4,115,056)	(2,080,270)	2,429,194	(908,529)
<b>Fund Balance</b>					
Ending Available Fund Balance		10,230,791	<b>\$ 8,150,521</b>	<b>\$ 10,579,715</b>	<b>\$ 9,671,186</b>
Nonspendable		63,294	12.5%	14.5%	12.9%
Restricted		-			
Committed		1,638,788			
Assigned		4,700,000			
Total		<b>\$ 16,632,873</b>			



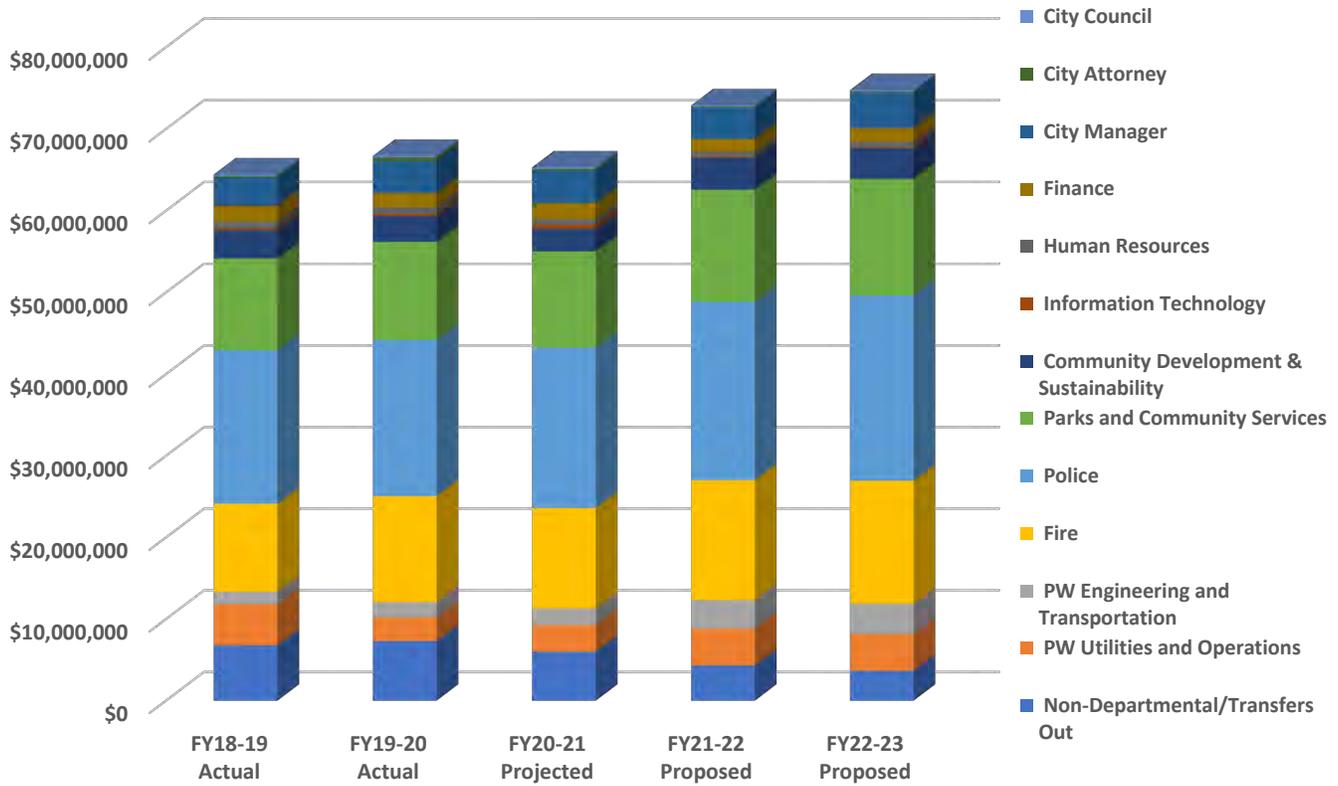
# General Fund Revenue Summary



	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Property Taxes</b>					
Secured/Unsecured	\$ 13,891,302	\$ 14,463,210	\$ 15,375,000	\$ 15,738,000	\$ 16,193,000
Residual Tax Increment	1,690,537	1,459,796	1,315,000	1,300,000	1,338,000
In Lieu MVLF	6,762,017	7,121,352	7,467,000	7,760,000	8,000,000
	<u>22,343,856</u>	<u>23,044,358</u>	<u>24,157,000</u>	<u>24,798,000</u>	<u>25,531,000</u>
<b>Other Taxes</b>					
Sales Tax	7,818,572	7,318,364	6,972,702	7,372,000	7,656,000
Transactions and Use Tax	8,685,815	9,120,097	8,900,000	9,500,000	10,000,000
Business License	1,927,903	2,062,594	1,900,859	1,864,000	1,900,000
Cannabis	649,036	1,312,937	2,210,000	2,760,000	2,910,000
Transient Occupancy Tax	2,220,142	1,775,780	1,400,417	2,000,000	2,750,000
Municipal Service Tax	3,138,065	3,203,631	3,330,000	3,400,000	3,500,000
Real Property Transfer Tax	303,135	273,338	256,000	260,000	270,000
Franchise	1,216,404	1,441,409	1,350,000	1,420,000	1,490,000
Investment Income	702,644	757,436	566,138	560,000	560,000
American Rescue Plan Act	-	-	-	2,700,000	390,000
Misc	931,386	1,073,742	1,736,943	904,500	914,200
	<u>27,593,102</u>	<u>28,339,328</u>	<u>28,623,059</u>	<u>32,740,500</u>	<u>32,340,200</u>
<b>Interfund Charges</b>					
Cost Allocation	2,038,686	2,304,543	2,397,176	-	-
Transfers In	-	-	-	-	-
	<u>2,038,686</u>	<u>2,304,543</u>	<u>2,397,176</u>	<u>-</u>	<u>-</u>
<b>Program Revenues</b>					
Police	819,400	983,209	435,962	2,416,000	2,471,000
Fire	1,813,831	1,444,542	1,647,715	3,173,100	3,251,900
PW Engineering & Transportation	835,540	821,143	837,548	1,297,169	1,045,300
PW Utilities & Operations	91,356	91,660	116,392	207,900	211,000
Parks & Community Services	3,449,978	1,363,051	477,700	4,912,900	4,185,400
Community Development & Sustainability	2,140,437	2,912,811	1,360,464	1,501,125	1,770,200
Administration	1,572,679	1,277,205	1,526,871	1,267,300	1,338,300
	<u>10,723,221</u>	<u>8,893,621</u>	<u>6,402,652</u>	<u>14,775,494</u>	<u>14,273,100</u>
<b>Total</b>	<u>\$ 62,698,865</u>	<u>\$ 62,581,850</u>	<u>\$ 61,579,887</u>	<u>\$ 72,313,994</u>	<u>\$ 72,144,300</u>
<b>Administration Detail</b>					
City Manager	\$ 982,118	\$ 731,968	\$ 1,071,580	\$ 762,300	\$ 800,300
City Attorney	-	7,008	-	-	-
Finance	581,724	538,229	455,291	505,000	538,000
Human Resources	8,837	-	-	-	-
	<u>\$ 1,572,679</u>	<u>\$ 1,277,205</u>	<u>\$ 1,526,871</u>	<u>\$ 1,267,300</u>	<u>\$ 1,338,300</u>



# General Fund Expenditure Summary



	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures by Category</b>					
Salaries & Benefits	\$ 43,487,752	\$ 45,620,453	\$ 46,514,489	\$ 52,584,831	\$ 55,413,821
Contractual Services	3,971,018	5,094,730	4,484,851	5,875,863	5,678,288
Other Operating Costs	9,527,744	8,551,319	8,613,320	9,268,524	9,052,033
Cost Allocation	106,360	(219,781)	(1,032,311)	1,096,861	1,249,667
Capital Outlay	104,804	123,342	502,082	25,000	-
Debt Service	443,778	234,405	214,021	214,021	214,021
Transfers Out	6,789,224	7,292,438	6,002,493	3,819,700	3,145,000
<b>Total Expenditures</b>	<b>\$ 64,430,680</b>	<b>\$ 66,696,906</b>	<b>\$ 65,298,945</b>	<b>\$ 72,884,800</b>	<b>\$ 74,752,830</b>
<b>Expenditures by Department</b>					
City Council	\$ 186,874	\$ 187,826	\$ 185,915	\$ 172,856	\$ 175,029
City Attorney	164,759	446,722	260,000	128,352	127,514
City Manager	3,445,721	3,885,286	3,924,471	3,809,776	4,335,526
Finance	1,976,947	1,750,607	1,968,488	1,543,645	1,686,713
Human Resources	914,193	825,049	666,437	668,410	698,647
Information Technology	201,699	270,614	514,012	96,917	98,855
Community Development & Sustainability	3,390,245	3,138,497	2,752,427	3,900,307	3,729,714
Parks and Community Services	11,238,969	12,015,381	11,793,406	13,706,883	14,276,214
Police	18,786,113	19,130,097	19,622,539	21,838,185	22,672,201
Fire	10,789,115	12,966,982	12,307,424	14,680,632	15,083,157
PW Engineering and Transportation	1,520,992	1,886,426	2,035,542	3,519,240	3,702,478
PW Utilities and Operations	5,025,829	2,900,981	3,265,791	4,496,962	4,503,858
Non-Departmental/Transfers Out	6,789,224	7,292,438	6,002,493	4,322,635	3,662,923
	<b>\$ 64,430,680</b>	<b>\$ 66,696,906</b>	<b>\$ 65,298,945</b>	<b>\$ 72,884,800</b>	<b>\$ 74,752,829</b>



# Investment Clearing Fund

## Budget Summary - Fund 007

### Fund Description / Budget Highlights

Accounts for city's investment activities and costs associated with investments management.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Investment Income/(Loss)	\$ 64,281	\$ 91,207	61	113,946	113,946
Other Revenue	-	-	-	-	-
	64,281	91,207	61	113,946	113,946
Transfers In	-	-	-	-	-
	64,281	91,207	61	113,946	113,946
<b>Expenditures</b>					
Salaries & Benefits	61	61	61	-	-
Contractual Services	64,220	91,146	-	113,946	113,946
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	64,281	91,207	61	113,946	113,946
Transfers Out	-	-	-	-	-
	64,281	91,207	61	113,946	113,946
Changes in restricted reserves					
<b>Net Annual Activity</b>	\$ -	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments		-			
Total		\$ -			



# Gas Tax Fund

## Budget Summary - Fund 109

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds apportioned to the City under the State Streets and Highways Code Sections 2105, 2106, 2017, and 2017.5.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,510,469	\$ 1,399,613	\$ 867,292
<b>Revenues</b>					
Gas Tax Revenues	\$ 1,407,208	\$ 1,512,317	1,616,544	1,778,878	1,814,306
Investment Income/(Loss)	24,217	34,314	22,500	25,000	20,000
Other Revenue	-	-	-	-	-
	1,431,425	1,546,631	1,639,044	1,803,878	1,834,306
Transfers In	-	-	-	-	-
	1,431,425	1,546,631	1,639,044	1,803,878	1,834,306
<b>Expenditures</b>					
Salaries & Benefits	179,149	167,789	185,212	3,500	3,500
Contractual Services	100,060	29,433	-	121,160	121,160
Other Operating Costs	2,220	6,695	43,600	46,000	46,000
Cost Allocation	869,641	875,461	964,440	2,165,539	2,246,449
Capital Outlay	-	-	556,648	-	-
Debt Service	-	-	-	-	-
	1,151,070	1,079,378	1,749,900	2,336,199	2,417,109
Transfers Out-Capital Projects	-	-	-	-	-
	1,151,070	1,079,378	1,749,900	2,336,199	2,417,109
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 280,355</b>	467,253	(110,856)	(532,321)	(582,803)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,510,469	<b>\$ 1,399,613</b>	<b>\$ 867,292</b>	<b>\$ 284,489</b>
Capital Project Commitments					
Total		<b>\$ 1,510,469</b>			



# Road Maintenance & Rehab (SB1)

## Budget Summary - Fund 113

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds apportioned to the City under the Road Repair and Accountability Act of 2017 (SB1).

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 160,286	\$ 78,128	\$ 7,585
<b>Revenues</b>					
Gas Tax (SB1) Revenue	\$ 1,259,907	\$ 1,110,740	1,244,953	1,363,457	1,390,726
Investment Income/(Loss)	15,104	3,641	2,000	1,000	1,000
Other Revenue	-	78,427	-	-	-
	<u>1,275,011</u>	<u>1,192,808</u>	<u>1,246,953</u>	<u>1,364,457</u>	<u>1,391,726</u>
Transfers In	-	-	-	-	-
	<u>1,275,011</u>	<u>1,192,808</u>	<u>1,246,953</u>	<u>1,364,457</u>	<u>1,391,726</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	35,492	11,546	-	-
Capital Outlay	1,168,942	916,247	1,505,729	1,435,000	1,396,000
Debt Service	-	-	-	-	-
	<u>1,168,942</u>	<u>951,739</u>	<u>1,517,275</u>	<u>1,435,000</u>	<u>1,396,000</u>
Transfers Out	-	-	-	-	-
	<u>1,168,942</u>	<u>951,739</u>	<u>1,517,275</u>	<u>1,435,000</u>	<u>1,396,000</u>
Changes in restricted reserves	-	-	188,164	-	-
<b>Net Annual Activity</b>	<b><u>\$ 106,069</u></b>	241,069	(82,158)	(70,543)	(4,274)
<b>Fund Balance</b>					
Ending Available Fund Balance		160,286	<b><u>\$ 78,128</u></b>	<b><u>\$ 7,585</u></b>	<b><u>\$ 3,311</u></b>
Capital Project Commitments		188,164			
Total		<b><u>\$ 348,450</u></b>			
<b>Memo:</b>					
Pavement Management		<u>\$ 188,164</u>			
		<b><u>\$ 188,164</u></b>			



# TDA Non-Transit Use Fund

## Budget Summary - Fund 115

### Fund Description / Budget Highlights

Accounts for funds received by the City under the State Transportation Development Act that are used for the maintenance and construction of streets, roads, and bicycle or pedestrian facilities.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 498,374	\$ 1,012,311	\$ 1,673,049
<b>Revenues</b>					
Local Transportation Fund (LTF)	\$ 298,326	\$ 970,859	523,500	1,655,738	932,874
Investment Income/(Loss)	3,413	11,492	5,000	5,000	3,000
Other Revenue	-	-	-	-	-
	301,739	982,351	528,500	1,660,738	935,874
Transfers In	-	-	-	-	-
	301,739	982,351	528,500	1,660,738	935,874
<b>Expenditures</b>					
Salaries & Benefits	257	257	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	56,517	2,154	14,563	-	-
Capital Outlay	-	750,000	-	1,000,000	1,000,000
Debt Service	-	-	-	-	-
	56,774	752,411	14,563	1,000,000	1,000,000
Transfers Out	-	-	-	-	-
	56,774	752,411	14,563	1,000,000	1,000,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 244,965</b>	229,940	513,937	660,738	(64,126)
<b>Fund Balance</b>					
Ending Available Fund Balance		498,374	<b>\$ 1,012,311</b>	<b>\$ 1,673,049</b>	<b>\$ 1,608,923</b>
Capital Project Commitments					
Total		<b>\$ 498,374</b>			



# Open Space Fund

## Budget Summary - Fund 135

### Fund Description / Budget Highlights

Accounts for revenue from the Open Space Preservation Tax. Such tax revenues are restricted to fund open space preservation and acquisition.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 6,096,962	\$ 6,699,730	\$ 7,085,351
<b>Revenues</b>					
Open Space Protection Tax	\$ 671,714	\$ 657,620	675,000	675,000	675,000
Investment Income/(Loss)	147,495	163,740	120,000	100,000	90,000
Other Revenue	-	-	-	-	-
	819,209	821,360	795,000	775,000	765,000
Transfers In	-	-	-	-	-
	819,209	821,360	795,000	775,000	765,000
<b>Expenditures</b>					
Salaries & Benefits	125,763	103,623	171,820	207,039	217,500
Contractual Services	678	3,932	4,500	4,500	4,500
Other Operating Costs	104,268	316,400	64,100	154,326	130,926
Cost Allocation	8,024	9,435	8,369	23,514	24,343
Capital Outlay	40,909	97,358	63,633	-	-
Debt Service	-	-	-	-	-
	279,642	530,748	312,422	389,379	377,269
Transfers Out	-	-	-	-	-
	279,642	530,748	312,422	389,379	377,269
Changes in restricted reserves			120,190		
<b>Net Annual Activity</b>	<b>\$ 539,567</b>	290,612	602,768	385,621	387,731
<b>Fund Balance</b>					
Ending Available Fund Balance		6,096,962	<b>\$ 6,699,730</b>	<b>\$ 7,085,351</b>	<b>\$ 7,473,082</b>
Capital Project Commitments		120,190			
Total		<b>\$ 6,217,152</b>			
<b>Memo:</b>					
S Fork Pres Public Access		\$ 120,190			
		<b>\$ 120,190</b>			



# Park Maintenance Tax Fund

## Budget Summary - Fund 140

### Fund Description / Budget Highlights

Accounts for the receipts of the City's Parks Maintenance Tax, which provides the funding for the maintenance of community parks, greenbelts, open space, swimming pools, and related public facilities. Fund is closed and its activities are being accounted for in the General Fund starting in FY 2021/22.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 71,899	\$ -	\$ -
<b>Revenues</b>					
Park Maintenance Tax	\$ 1,412,582	\$ 1,420,470	1,468,600	-	-
Investment Income/(Loss)	-	97	100	-	-
Other Revenue	-	-	-	-	-
	1,412,582	1,420,567	1,468,700	-	-
Transfers In	-	-	-	-	-
	1,412,582	1,420,567	1,468,700	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	220,574	201,946	4,870	-	-
Cost Allocation	1,182,839	1,146,721	1,535,729	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	1,403,413	1,348,667	1,540,599	-	-
Transfers Out	-	-	-	-	-
	1,403,413	1,348,667	1,540,599	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 9,169</b>	71,900	(71,899)	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		71,899	\$ -	\$ -	\$ -
Capital Project Commitments					
Total		<b>\$ 71,899</b>			



# Cable TV Fund

## Budget Summary - Fund 150

### Fund Description / Budget Highlights

Accounts for receipts from cable franchise fees and for expenditures related to media services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 508,058	\$ 117,076	\$ -
<b>Revenues</b>					
Cable TV Franchise	\$ 601,982	\$ 476,875	450,000	464,000	464,000
Investment Income/(Loss)	21,896	13,591	10,000	10,000	7,000
Other Revenue	-	5,000	-	-	-
	623,878	495,466	460,000	474,000	471,000
Transfers In	-	-	-	-	-
	623,878	495,466	460,000	474,000	471,000
<b>Expenditures</b>					
Salaries & Benefits	229,592	201,821	204,652	179,749	190,129
Contractual Services	53,326	104,100	81,575	58,065	58,065
Other Operating Costs	324,559	349,311	501,689	297,332	165,125
Cost Allocation	30,225	32,648	63,066	55,930	57,681
Capital Outlay	24,849	-	-	-	-
Debt Service	-	-	-	-	-
	662,551	687,880	850,982	591,076	471,000
Transfers Out	-	-	-	-	-
	662,551	687,880	850,982	591,076	471,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (38,673)</b>	(192,414)	(390,982)	(117,076)	-
<b>Fund Balance</b>					
Ending Available Fund Balance		508,058	<b>\$ 117,076</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Project Commitments					
Total		<b>\$ 508,058</b>			



# Cable TV Capital Fund Budget Summary - Fund 151

## Fund Description / Budget Highlights

Accounts for expenditures of the City's cable franchise activities funded by the PEG Capital Fund Grant.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 628,184	\$ 457,763	\$ 406,464
<b>Revenues</b>					
PEG Revenue	\$ 99,890	\$ 103,155	100,000	100,000	100,000
Investment Income/(Loss)	14,824	16,296	12,000	10,000	9,000
Other Revenue	-	-	-	-	-
	114,714	119,451	112,000	110,000	109,000
Transfers In	-	-	-	-	-
	114,714	119,451	112,000	110,000	109,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	50,000	50,000
Other Operating Costs	72,454	49,151	260,300	94,050	94,050
Cost Allocation	41,665	26,493	22,121	17,249	17,863
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	114,119	75,644	282,421	161,299	161,913
Transfers Out	-	-	-	-	-
	114,119	75,644	282,421	161,299	161,913
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 595</b>	43,807	(170,421)	(51,299)	(52,913)
<b>Fund Balance</b>					
Ending Available Fund Balance		628,184	<b>\$ 457,763</b>	<b>\$ 406,464</b>	<b>\$ 353,551</b>
Capital Project Commitments					
Total		<b>\$ 628,184</b>			



# Public Safety Fund

## Budget Summary - Fund 155

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds produced by the Public Safety (PS) fee charged to each parcel within the City. The fee may be expended only for Public Safety purposes. The PS Charges and Prop 172 related revenues/expenditures are moved to General Fund in FY 21/22. Fund also accounts for receipts/expenditures from the State Local Law Enforcement Fund.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 183,755	\$ -	\$ 1,000
<b>Revenues</b>					
Public Safety Charges/Prop 172	\$ 3,250,469	\$ 3,452,416	3,574,284	-	-
SLESF Allocation	155,783	165,822	137,185	140,000	140,000
Investment Income/(Loss)	4,130	24,049	15,000	1,000	1,000
Other Revenue	-	-	-	-	-
	3,410,382	3,642,287	3,726,469	141,000	141,000
Transfers In					
	3,410,382	3,642,287	3,726,469	141,000	141,000
<b>Expenditures</b>					
Salaries & Benefits	217	217	217	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	55,228	55,825	167,978	55,228	55,228
Cost Allocation	3,331,871	3,337,411	3,742,029	-	-
Capital Outlay	137,289	-	-	84,772	84,772
Debt Service	-	-	-	-	-
	3,524,605	3,393,453	3,910,224	140,000	140,000
Transfers Out	-	-	-	-	-
	3,524,605	3,393,453	3,910,224	140,000	140,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (114,223)</b>	248,834	(183,755)	1,000	1,000
<b>Fund Balance</b>					
Ending Available Fund Balance		183,755	\$ -	\$ 1,000	\$ 2,000
Capital Project Commitments					
Total		<b>\$ 183,755</b>			



# Low/Mod Housing Fund Budget Summary - Fund 160

## Fund Description / Budget Highlights

Used to develop, rehabilitate, and preserve affordable housing that serves households from extremely low to moderate incomes and is used to account for housing assets of the former City Redevelopment Agency upon acceptance of the Housing Successor role by the City.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 681,467	\$ 1,440,399	\$ 1,513,308
<b>Revenues</b>					
Housing In-Lieu Fee	\$ -	\$ -	-	-	300,000
Investment Income/(Loss)	31,571	120,632	15,000	10,000	10,000
Other Revenue	158,151	306,577	927,562	249,000	249,000
	189,722	427,209	942,562	259,000	559,000
Transfers In	-	-	-	-	-
	189,722	427,209	942,562	259,000	559,000
<b>Expenditures</b>					
Salaries & Benefits	44,978	77,491	68,123	23,764	25,131
Contractual Services	78,560	127,629	45,000	92,407	92,307
Other Operating Costs	5,043	6,594	-	9,549	9,649
Cost Allocation	70,164	69,982	70,507	60,371	60,784
Capital Outlay	-	285,085	-	-	-
Debt Service	-	-	-	-	-
	198,745	566,781	183,630	186,091	187,871
Transfers Out	-	-	-	-	-
	198,745	566,781	183,630	186,091	187,871
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (9,023)</b>	(139,572)	758,932	72,909	371,129
<b>Fund Balance</b>					
Ending Available Fund Balance		681,467	<b>\$ 1,440,399</b>	<b>\$ 1,513,308</b>	<b>\$ 1,884,437</b>
Long-Term Loans Receivable		23,564,578			
Total		<b>\$ 24,246,045</b>			



# Federal Housing Grants Fund

## Budget Summary - Fund 161

### Fund Description / Budget Highlights

Accounts for Federal supportive housing grants used to develop, rehabilitate, and preserve affordable housing in the City.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,050,834	\$ 1,045,428	\$ 974,850
<b>Revenues</b>					
HOME Federal Grant	\$ 29,554	\$ 41,157	-	378,741	378,741
Other Grants	198,846	66,282	-	66,282	-
Investment Income/(Loss)	7,673	26,296	15,000	10,000	10,000
Other Revenue	-	315,928	-	-	-
	236,073	449,663	15,000	455,023	388,741
Transfers In	-	-	-	-	-
	236,073	449,663	15,000	455,023	388,741
<b>Expenditures</b>					
Salaries & Benefits	104	5,462	14,795	-	-
Contractual Services	90,613	142,847	-	525,148	525,148
Other Operating Costs	-	125,962	-	453	453
Cost Allocation	9,079	5,377	5,611	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	99,796	279,648	20,406	525,601	525,601
Transfers Out	-	-	-	-	-
	99,796	279,648	20,406	525,601	525,601
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 136,277</b>	170,015	(5,406)	(70,578)	(136,860)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,050,834	<b>\$ 1,045,428</b>	<b>\$ 974,850</b>	<b>\$ 837,990</b>
Long-Term Loans Receivable		7,070,480			
Total		<b>\$ 8,121,314</b>			



# State Housing Grants Fund

## Budget Summary - Fund 162

### Fund Description / Budget Highlights

Accounts for funding by State supportive housing grants used to develop, rehabilitate, and preserve affordable housing in the City.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 605,086	\$ 684,602	\$ 691,602
<b>Revenues</b>					
State Housing Grants	\$ -	\$ -	-	-	-
Investment Income/(Loss)	14,218	16,568	10,000	7,000	7,000
Other Revenue	-	-	69,516	-	-
	14,218	16,568	79,516	7,000	7,000
Transfers In	-	-	-	-	-
	14,218	16,568	79,516	7,000	7,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	81,709	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	81,709	-	-	-
Transfers Out	-	-	-	-	-
	-	81,709	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 14,218</b>	(65,141)	79,516	7,000	7,000
<b>Fund Balance</b>					
Ending Available Fund Balance		605,086	<b>\$ 684,602</b>	<b>\$ 691,602</b>	<b>\$ 698,602</b>
Long-Term Loans Receivable		260,000			
Total		<b>\$ 865,086</b>			



# Municipal Arts Fund

## Budget Summary - Fund 165

### Fund Description / Budget Highlights

Accounts for funds set aside per City ordinance requiring a contribution for works of art equal to at least one percent of the cost from each City construction project. A contribution is not required where source funds restrictions will not permit it as legitimate project expenditure. Collections must be used for art acquisition.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 815,433	\$ 842,290	\$ 749,978
<b>Revenues</b>					
Municipal Arts Allocation	\$ 698,376	\$ 1,650	10,000	80,000	100,000
Investment Income/(Loss)	2,995	21,598	17,000	14,000	10,000
Other Revenue	-	5,000	-	-	-
	701,371	28,248	27,000	94,000	110,000
Transfers In	-	-	-	-	-
	701,371	28,248	27,000	94,000	110,000
<b>Expenditures</b>					
Salaries & Benefits	143	143	143	140	140
Contractual Services	-	30,665	-	120,000	120,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	1,172	1,196
Capital Outlay	-	-	-	65,000	-
Debt Service	-	-	-	-	-
	143	30,808	143	186,312	121,336
Transfers Out	-	-	-	-	-
	143	30,808	143	186,312	121,336
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 701,228</b>	(2,560)	26,857	(92,312)	(11,336)
<b>Fund Balance</b>					
Ending Available Fund Balance		815,433	<b>\$ 842,290</b>	<b>\$ 749,978</b>	<b>\$ 738,642</b>
Capital Project Commitments					
Total		<b>\$ 815,433</b>			



# Agriculture Land Conservation

## Budget Summary - Fund 190

### Fund Description / Budget Highlights

Accounts for the receipts of in lieu fees for agricultural mitigation.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 275,445	\$ 280,348	\$ 269,914
<b>Revenues</b>					
Investment Income/(Loss)	\$ 8,192	\$ 7,538	5,000	3,000	2,000
Other Revenue	-	-	-	-	-
	8,192	7,538	5,000	3,000	2,000
Transfers In	-	-	-	-	-
	8,192	7,538	5,000	3,000	2,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	104,046	2,910	-	13,000	13,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	97	434	442
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	104,046	2,910	97	13,434	13,442
Transfers Out	-	-	-	-	-
	104,046	2,910	97	13,434	13,442
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (95,854)</b>	4,628	4,903	(10,434)	(11,442)
<b>Fund Balance</b>					
Ending Available Fund Balance		275,445	<b>\$ 280,348</b>	<b>\$ 269,914</b>	<b>\$ 258,472</b>
Capital Project Commitments					
Total		<b>\$ 275,445</b>			



# Building Admin and Permits

## Budget Summary - Fund 195

### Fund Description / Budget Highlights

Accounts for the activities and services of the Building Division. Revenues are derived from permits, licenses, and fees collected in conjunction with the permitting and enforcement activities of the department in accordance with state law, requiring fees not to exceed the cost of providing services. Expenditures support the administration of the division, the provision and enhancement of services, and the enforcement of municipal codes.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,095,137	\$ 1,038,958	\$ 682,867
<b>Revenues</b>					
Permit Fees	\$ 2,527,691	\$ 2,534,768	2,285,266	2,648,316	2,775,793
Investment Income/(Loss)	31,824	40,420	30,000	25,000	20,000
Other Revenue	219,044	121,235	215,955	225,955	165,000
	2,778,559	2,696,423	2,531,221	2,899,271	2,960,793
Transfers In	-	-	-	-	-
	2,778,559	2,696,423	2,531,221	2,899,271	2,960,793
<b>Expenditures</b>					
Salaries & Benefits	1,857,478	1,786,038	1,836,676	2,349,994	2,460,468
Contractual Services	290,793	420,096	271,000	333,343	333,343
Other Operating Costs	55,178	50,649	45,750	52,280	52,280
Cost Allocation	361,190	373,568	433,974	519,745	541,904
Capital Outlay	-	28,309	-	-	-
Debt Service	-	-	-	-	-
	2,564,639	2,658,660	2,587,400	3,255,362	3,387,995
Transfers Out	-	-	-	-	-
	2,564,639	2,658,660	2,587,400	3,255,362	3,387,995
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 213,920</b>	37,763	(56,179)	(356,091)	(427,202)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,095,137	<b>\$ 1,038,958</b>	<b>\$ 682,867</b>	<b>\$ 255,665</b>
Capital Project Commitments					
Total		<b>\$ 1,095,137</b>			



# Construction Tax Fund

## Budget Summary - Fund 200

### Fund Description / Budget Highlights

Accounts for charges collected on new construction of real property. The amount of the tax is set by City ordinance. Funds may be expended for any public purpose provided that the expenditure is authorized by City Council.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,246,674	\$ 1,489,781	\$ 939,981
<b>Revenues</b>					
Construction Improvement Tax	\$ 2,063,308	\$ 1,264,079	1,264,079	1,430,000	1,450,000
Investment Income/(Loss)	76,311	87,687	85,742	46,000	41,000
Other Revenue	-	-	-	-	-
	2,139,619	1,351,766	1,349,821	1,476,000	1,491,000
Transfers In	-	-	-	-	-
	2,139,619	1,351,766	1,349,821	1,476,000	1,491,000
<b>Expenditures</b>					
Salaries & Benefits	96,256	25,598	53,670	600	600
Contractual Services	385,788	141,775	354,439	467,000	550,000
Other Operating Costs	3,000	-	-	-	-
Cost Allocation	215,943	255,597	237,236	155,600	155,600
Capital Outlay	1,174,220	174,385	2,794,239	1,402,600	620,000
Debt Service	-	-	-	-	-
	1,875,207	597,355	3,439,584	2,025,800	1,326,200
Transfers Out	-	-	-	-	-
	1,875,207	597,355	3,439,584	2,025,800	1,326,200
Changes in restricted reserves			2,332,870		
<b>Net Annual Activity</b>	<b>\$ 264,412</b>	754,411	243,107	(549,800)	164,800
<b>Fund Balance</b>					
Ending Available Fund Balance		1,246,674	<b>\$ 1,489,781</b>	<b>\$ 939,981</b>	<b>\$ 1,104,781</b>
Capital Project Commitments		2,332,870			
Total		<b>\$ 3,579,544</b>			

**Memo:**

Richards Blvd./I-80 Improvements	\$ 665,000
Rosecreek Park/Greenbelt	148,572
14th St./Villanova Improvements	617,806
Russell Bike Path	300,000
City Hall Emergency Generators	15,000
Bike/Ped Wayfinding	178,867
Pavement Management	373,112
H Street at Davis Little League	34,513
	<b>\$ 2,332,870</b>



## Subdivision In-Lieu Park Payments (Quimby) Budget Summary - Fund 205

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds from the City's In-Lieu Park Fee charged against property at subdivision. Collections may be expended only for the purpose of providing land for park or recreational facilities.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 643,624	\$ 625,983	\$ 635,983
<b>Revenues</b>					
In-Lieu Park Fees	\$ 168,912	\$ 46,970	-	-	-
Investment Income/(Loss)	19,034	19,485	13,000	10,000	8,000
Other Revenue	-	-	-	-	-
	187,946	66,455	13,000	10,000	8,000
Transfers In	-	-	-	-	-
	187,946	66,455	13,000	10,000	8,000
<b>Expenditures</b>					
Salaries & Benefits	-	4,212	23,897	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	34	2,477	6,744	-	-
Capital Outlay	306,705	110,836	-	-	-
Debt Service	-	-	-	-	-
	306,739	117,525	30,641	-	-
Transfers Out	-	-	-	-	-
	306,739	117,525	30,641	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (118,793)</b>	(51,070)	(17,641)	10,000	8,000
<b>Fund Balance</b>					
Ending Available Fund Balance		643,624	<b>\$ 625,983</b>	<b>\$ 635,983</b>	<b>\$ 643,983</b>
Capital Project Commitments					
Total		<b>\$ 643,624</b>			



# In-Lieu of Parking Payments

## Budget Summary - Fund 208

### Fund Description / Budget Highlights

Accounts for payments received from developers in lieu of the on-site parking required for projects in certain zoning areas in the City. Receipts must be expended to acquire and/or develop off-street parking and related facilities.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 495,871	\$ 505,871	\$ 513,871
<b>Revenues</b>					
In-Lieu of Parking Payments	\$ -	\$ -	-	-	-
Investment Income/(Loss)	12,681	13,554	10,000	8,000	5,000
Other Revenue	-	-	-	-	-
	12,681	13,554	10,000	8,000	5,000
Transfers In	-	-	-	-	-
	12,681	13,554	10,000	8,000	5,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 12,681</b>	13,554	10,000	8,000	5,000
<b>Fund Balance</b>					
Ending Available Fund Balance		495,871	<b>\$ 505,871</b>	<b>\$ 513,871</b>	<b>\$ 518,871</b>
Capital Project Commitments					
Total		<b>\$ 495,871</b>			



# Parking Revenue Fund Budget Summary - Fund 209

## Fund Description / Budget Highlights

Accounts for revenues and expenditures related to maintenance and operation of a paid parking lot for which the fund balance has been committed to acquire and/or develop off-street parking and related facilities.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 46,653	\$ 25,576	\$ 36,440
<b>Revenues</b>					
Parking Lot Fees	\$ 82,563	\$ 55,508	5,000	55,000	55,000
Investment Income/(Loss)	3,953	2,976	1,300	1,000	1,000
Other Revenue	-	-	-	-	-
	86,516	58,484	6,300	56,000	56,000
Transfers In					
	86,516	58,484	6,300	56,000	56,000
<b>Expenditures</b>					
Salaries & Benefits	20,967	68,011	20,579	-	-
Contractual Services	854	2,195	-	26,252	26,252
Other Operating Costs	8,530	17,309	1,600	13,800	13,800
Cost Allocation	29,989	12,182	5,198	5,084	5,186
Capital Outlay	60,849	22,248	-	-	-
Debt Service	-	-	-	-	-
	121,189	121,945	27,377	45,136	45,238
Transfers Out	-	-	-	-	-
	121,189	121,945	27,377	45,136	45,238
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (34,673)</b>	(63,461)	(21,077)	10,864	10,762
<b>Fund Balance</b>					
Ending Available Fund Balance		46,653	<b>\$ 25,576</b>	<b>\$ 36,440</b>	<b>\$ 47,202</b>
Capital Project Commitments					
Total		<b>\$ 46,653</b>			



# Federal/State Highway Grants

## Budget Summary - Fund 210

### Fund Description / Budget Highlights

Accounts for receipts and expenditures related to grants received for highway construction projects.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Grant Revenue	\$ 5,248,723	\$ 1,000	-	2,336,800	2,676,200
Investment Income/(Loss)	1,271	-	-	-	-
Other Revenue	-	-	-	1,300,000	-
	5,249,994	1,000	-	3,636,800	2,676,200
Transfers In	-	-	-	-	-
	5,249,994	1,000	-	3,636,800	2,676,200
<b>Expenditures</b>					
Salaries & Benefits	922	-	-	-	-
Contractual Services	-	24,953	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	4,907,880	56,797	-	3,636,800	2,676,200
Debt Service	-	-	-	-	-
	4,908,802	81,750	-	3,636,800	2,676,200
Transfers Out	-	-	-	-	-
	4,908,802	81,750	-	3,636,800	2,676,200
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 341,192</b>	(80,750)	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Pending Grant Reimbursements		(1,385,522)			
Capital Project Commitments					
Total		<b>\$ (1,385,522)</b>			



# Community Development Block Grant Budget Summary - Fund 215

## Fund Description / Budget Highlights

Accounts for financial activity under the Federal Department of Housing and Urban Development Block Grant Program.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 306,538	\$ 902,816	\$ 916,316
<b>Revenues</b>					
CDBG Grant	\$ 261,881	\$ 565,167	600,000	775,051	775,051
Investment Income/(Loss)	4,774	6,234	5,000	4,000	3,000
Other Revenue	-	69,479	8,100	-	-
	266,655	640,880	613,100	779,051	778,051
Transfers In	-	-	-	-	-
	266,655	640,880	613,100	779,051	778,051
<b>Expenditures</b>					
Salaries & Benefits	28,518	20,092	11,584	-	-
Contractual Services	70,777	93,451	-	131,710	131,710
Other Operating Costs	132,399	183,433	-	128,121	309,762
Cost Allocation	64,789	4,998	5,238	1,974	2,032
Capital Outlay	143,386	260,388	-	503,746	450,000
Debt Service	-	-	-	-	-
	439,869	562,362	16,822	765,551	893,504
Transfers Out	-	-	-	-	-
	439,869	562,362	16,822	765,551	893,504
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (173,214)</b>	78,518	596,278	13,500	(115,453)
<b>Fund Balance</b>					
Ending Available Fund Balance		306,538	<b>\$ 902,816</b>	<b>\$ 916,316</b>	<b>\$ 800,863</b>
Long-Term Loans Receivable		1,652,000			
Total		<b>\$ 1,958,538</b>			



# General Operating Grants

## Budget Summary - Fund 216

### Fund Description / Budget Highlights

Accounts for the receipt of various grants from State and Federal sources restricted to expenditure for specific programs or services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 473,982	\$ 661,511	\$ 598,511
<b>Revenues</b>					
Grant Revenue	\$ 369,334	\$ 705,121	299,009	223,000	-
Investment Income/(Loss)	9,729	4,222	3,000	2,000	2,000
Other Revenue	74,345	62,981	-	-	-
	453,408	772,324	302,009	225,000	2,000
Transfers In	-	-	66,300	-	-
	453,408	772,324	368,309	225,000	2,000
<b>Expenditures</b>					
Salaries & Benefits	74,635	-	72,871	-	-
Contractual Services	355,903	391,157	100,109	283,000	-
Other Operating Costs	248,911	17,506	-	5,000	-
Cost Allocation	-	8,991	7,800	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	679,449	417,654	180,780	288,000	-
Transfers Out	-	-	-	-	-
	679,449	417,654	180,780	288,000	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (226,041)</b>	354,670	187,529	(63,000)	2,000
<b>Fund Balance</b>					
Ending Available Fund Balance		473,982	<b>\$ 661,511</b>	<b>\$ 598,511</b>	<b>\$ 600,511</b>
Capital Project Commitments					
Total		<b>\$ 473,982</b>			



# 1990 Public Financing Authority Bond Budget Summary - Fund 337

## Fund Description / Budget Highlights

Accounts for assessments collected from property owners for a series of Community Facilities Districts under the State Mello-Roos Act and the repayment of certain debt issued through the financing authority for the construction of infrastructure and improvements.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 5,331,034	\$ 5,289,741	\$ 5,349,810
<b>Revenues</b>					
Special Assessment	\$ 978,345	\$ 960,568	907,936	947,000	946,000
Investment Income/(Loss)	99,971	102,957	63,549	60,000	60,000
Other Revenue	-	-	-	-	-
	1,078,316	1,063,525	971,485	1,007,000	1,006,000
Transfers In	-	-	-	-	-
	1,078,316	1,063,525	971,485	1,007,000	1,006,000
<b>Expenditures</b>					
Salaries & Benefits	1,740	1,740	1,740	-	-
Contractual Services	9,086	11,797	12,000	12,000	12,000
Other Operating Costs	-	200	545	600	550
Cost Allocation	43,389	26,731	64,462	-	-
Capital Outlay	-	-	-	-	-
Debt Service	930,431	932,731	934,031	934,331	933,222
	984,646	973,199	1,012,778	946,931	945,772
Transfers Out	-	-	-	-	-
	984,646	973,199	1,012,778	946,931	945,772
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 93,670</b>	90,326	(41,293)	60,069	60,228
<b>Fund Balance</b>					
Ending Available Fund Balance		5,331,034	<b>\$ 5,289,741</b>	<b>\$ 5,349,810</b>	<b>\$ 5,410,038</b>
Capital Project Commitments					
Total		<b>\$ 5,331,034</b>			



# Mace Ranch CFD Fund

## Budget Summary - Fund 338

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Mello Roos Community Facilities District and the repayment of underlying debt issued by this district.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,546,029	\$ 1,487,226	\$ 1,498,728
<b>Revenues</b>					
Special Assessment	\$ 1,393,948	\$ 1,377,837	1,352,000	1,377,000	1,377,000
Investment Income/(Loss)	22,558	21,418	10,000	10,000	10,000
Other Revenue	-	-	-	-	-
	1,416,506	1,399,255	1,362,000	1,387,000	1,387,000
Transfers In	-	-	-	-	-
	1,416,506	1,399,255	1,362,000	1,387,000	1,387,000
<b>Expenditures</b>					
Salaries & Benefits	97	97	97	-	-
Contractual Services	7,817	7,822	8,570	11,000	11,000
Other Operating Costs	-	40	-	-	-
Cost Allocation	24,456	27,285	46,105	-	-
Capital Outlay	-	-	-	-	-
Debt Service	1,362,456	1,365,315	1,366,031	1,364,498	1,365,656
	1,394,826	1,400,559	1,420,803	1,375,498	1,376,656
Transfers Out	-	-	-	-	-
	1,394,826	1,400,559	1,420,803	1,375,498	1,376,656
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 21,680</b>	(1,304)	(58,803)	11,502	10,344
<b>Fund Balance</b>					
Ending Available Fund Balance		1,546,029	<b>\$ 1,487,226</b>	<b>\$ 1,498,728</b>	<b>\$ 1,509,072</b>
Capital Project Commitments					
Total		<b>\$ 1,546,029</b>			



# Cannery CFD Fund

## Budget Summary - Fund 340

### Fund Description / Budget Highlights

Accounts for the expenditures of the bond proceeds and to account for assessments collected from property owners living in the district to pay the debt service associated with those bonds.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,134,332	\$ 1,136,349	\$ 1,140,711
<b>Revenues</b>					
Special Assessment	\$ 529,951	\$ 583,933	592,000	598,000	611,000
Investment Income/(Loss)	18,604	13,766	5,000	12,000	11,000
Other Revenue	-	-	-	-	-
	548,555	597,699	597,000	610,000	622,000
Transfers In	-	-	-	-	-
	548,555	597,699	597,000	610,000	622,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	5,822	5,350	4,695	5,000	5,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	565,738	577,388	590,288	600,638	613,838
	571,560	582,738	594,983	605,638	618,838
Transfers Out	-	-	-	-	-
	571,560	582,738	594,983	605,638	618,838
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (23,005)</b>	14,961	2,017	4,362	3,162
<b>Fund Balance</b>					
Ending Available Fund Balance		1,134,332	<b>\$ 1,136,349</b>	<b>\$ 1,140,711</b>	<b>\$ 1,143,873</b>
Capital Project Commitments					
Total		<b>\$ 1,134,332</b>			



# Oxford Circle Assessment District

## Budget Summary - Fund 353

### Fund Description / Budget Highlights

The City is the custodian of funds received from the issuance of bonds for Oxford Circle Park and Parking Lot special assessment district. These funds are restricted for the construction or acquisition of improvements benefiting the District.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 37,839	\$ 38,135	\$ 38,735
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	1,007	1,036	600	600	600
Other Revenue	-	-	-	-	-
	1,007	1,036	600	600	600
Transfers In	-	-	-	-	-
	1,007	1,036	600	600	600
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	112	304	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	112	304	-	-
Transfers Out	-	-	-	-	-
	-	112	304	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 1,007</b>	924	296	600	600
<b>Fund Balance</b>					
Ending Available Fund Balance		37,839	<b>\$ 38,135</b>	<b>\$ 38,735</b>	<b>\$ 39,335</b>
Capital Project Commitments					
Total		<b>\$ 37,839</b>			



# University Research Park Redemption Budget Summary - Fund 358

## Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the University Research Park Improvement District and the repayment of underlying debt issued by this district.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ (62,148)	\$ (62,148)	\$ (62,148)
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	554	-	-	-	-
Other Revenue	-	-	-	-	-
	554	-	-	-	-
Transfers In	-	-	-	-	-
	554	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	190,920	-	-	-	-
	190,920	-	-	-	-
Transfers Out	-	-	-	-	-
	190,920	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (190,366)</b>	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		(62,148)	\$ (62,148)	\$ (62,148)	\$ (62,148)
Capital Project Commitments					
Total		<b>\$ (62,148)</b>			



# University Research Park Reserve

## Budget Summary - Fund 359

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the University Research Park Improvement District and the funds reserved for repayment of underlying debt issued by this district.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 122,157	\$ 124,157	\$ 125,657
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	3,124	3,339	2,000	1,500	1,500
Other Revenue	-	-	-	-	-
	3,124	3,339	2,000	1,500	1,500
Transfers In	-	-	-	-	-
	3,124	3,339	2,000	1,500	1,500
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 3,124</b>	3,339	2,000	1,500	1,500
<b>Fund Balance</b>					
Ending Available Fund Balance		122,157	<b>\$ 124,157</b>	<b>\$ 125,657</b>	<b>\$ 127,157</b>
Capital Project Commitments					
Total		<b>\$ 122,157</b>			



# Parking District #3 Redemption

## Budget Summary - Fund 361

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Special Assessment Parking District #3 and expenditures related to maintenance of improvements.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ (73,212)	\$ (73,212)	\$ (73,212)
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	5,300	-	-	-	-
	5,300	-	-	-	-
Transfers In	-	-	-	-	-
	5,300	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	13,340	-	-	-	-
Cost Allocation	-	193	-	-	-
Capital Outlay	-	35,243	-	-	-
Debt Service	-	-	-	-	-
	13,340	35,436	-	-	-
Transfers Out	-	-	-	-	-
	13,340	35,436	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (8,040)</b>	(35,436)	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		(73,212)	<b>\$ (73,212)</b>	<b>\$ (73,212)</b>	<b>\$ (73,212)</b>
Capital Project Commitments					
Total		<b>\$ (73,212)</b>			



# Parking District #3 Reserve Fund

## Budget Summary - Fund 362

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Special Assessment Parking District #3 and the funds reserved for maintenance of improvements for the district.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 126,793	\$ 128,793	\$ 129,793
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	3,242	3,466	2,000	1,000	1,000
Other Revenue	-	-	-	-	-
	3,242	3,466	2,000	1,000	1,000
Transfers In	-	-	-	-	-
	3,242	3,466	2,000	1,000	1,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 3,242</b>	3,466	2,000	1,000	1,000
<b>Fund Balance</b>					
Ending Available Fund Balance		126,793	<b>\$ 128,793</b>	<b>\$ 129,793</b>	<b>\$ 130,793</b>
Capital Project Commitments					
Total		<b>\$ 126,793</b>			



# General Capital Projects Fund

## Budget Summary - Fund 012

### Fund Description / Budget Highlights

Accounts for funds expended for the development of major capital improvement projects not accounted for in one of the other City's funds as well as public works development activities.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Donations and Contributions	\$ 578,513	\$ -	110,000	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	32,000	728,683	1,000,000	325,000	220,000
	610,513	728,683	1,110,000	325,000	220,000
Transfers In - General Fund	-	7,292,438	6,541,493	3,819,700	3,145,000
	610,513	8,021,121	7,651,493	4,144,700	3,365,000
<b>Expenditures</b>					
Salaries & Benefits	603,707	435,480	327,964	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	149,568	39,865	-	-	-
Capital Outlay	6,392,158	2,676,429	8,137,299	4,144,700	3,365,000
Debt Service	-	-	-	-	-
	7,145,433	3,151,774	8,465,263	4,144,700	3,365,000
Transfers Out	(7,145,432)	-	-	-	-
	1	3,151,774	8,465,263	4,144,700	3,365,000
Changes in restricted reserves			813,770		
<b>Net Annual Activity</b>	<b>\$ 610,512</b>	4,869,347	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments		5,479,860			
Total		<b>\$ 5,479,860</b>			



# Davis Research Park Imprv. Fund

## Budget Summary - Fund 456

### Fund Description / Budget Highlights

The City is the custodian of funds received from the issuance of bonds for the Davis Research Park special assessment district. These funds are restricted for the construction or acquisition of improvements benefiting the District.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 850,511	\$ 860,511	\$ 869,511
<b>Revenues</b>					
Special Assessments	\$ -	\$ -	-	-	-
Investment Income/(Loss)	21,750	23,248	10,000	9,000	9,000
Other Revenue	-	-	-	-	-
	21,750	23,248	10,000	9,000	9,000
Transfers In	-	-	-	-	-
	21,750	23,248	10,000	9,000	9,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 21,750</b>	23,248	10,000	9,000	9,000
<b>Fund Balance</b>					
Ending Available Fund Balance		850,511	<b>\$ 860,511</b>	<b>\$ 869,511</b>	<b>\$ 878,511</b>
Capital Project Commitments					
Total		<b>\$ 850,511</b>			



# Arlington Blvd. Benefit Area Fund

## Budget Summary - Fund 460

### Fund Description / Budget Highlights

Accounts for collections of fees from the property developed in and adjacent to the Arlington Boulevard Area of Benefit and the expenditures made for development of this major street.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 406,684	\$ 414,684	\$ 421,684
<b>Revenues</b>					
Charges and Fees	\$ -	\$ -	-	-	-
Investment Income/(Loss)	10,400	11,116	8,000	7,000	7,000
Other Revenue	-	-	-	-	-
	10,400	11,116	8,000	7,000	7,000
Transfers In	-	-	-	-	-
	10,400	11,116	8,000	7,000	7,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 10,400</b>	11,116	8,000	7,000	7,000
<b>Fund Balance</b>					
Ending Available Fund Balance		406,684	<b>\$ 414,684</b>	<b>\$ 421,684</b>	<b>\$ 428,684</b>
Capital Project Commitments					
Total		<b>\$ 406,684</b>			



# Capital Grants Fund

## Budget Summary - Fund 465

### Fund Description / Budget Highlights

Accounts for intergovernmental grants received for specific capital projects.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Grant Revenues	\$ 109,959	\$ 89,125	240,000	713,600	984,500
Investment Income/(Loss)	7,145	12,991	-	-	-
Other Revenue	-	-	-	-	-
	117,104	102,116	240,000	713,600	984,500
Transfers In	-	-	-	-	-
	117,104	102,116	240,000	713,600	984,500
<b>Expenditures</b>					
Salaries & Benefits	7,631	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	240,000	713,600	984,500
Debt Service	-	-	-	-	-
	7,631	-	240,000	713,600	984,500
Transfers Out	-	-	-	-	-
	7,631	-	240,000	713,600	984,500
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 109,473</b>	102,116	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments		463,596			
Total		<b>\$ 463,596</b>			



# Davis Land Acquisition Fund

## Budget Summary - Fund 468

### Fund Description / Budget Highlights

Accounts for moneys assigned for the acquisition of land by the City of Davis.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,436,018	\$ 1,466,018	\$ 1,491,018
<b>Revenues</b>					
Developer Contributions	\$ -	\$ -	-	-	-
Investment Income/(Loss)	41,525	40,498	30,000	25,000	25,000
Other Revenue	-	-	-	-	-
	41,525	40,498	30,000	25,000	25,000
Transfers In	-	-	-	-	-
	41,525	40,498	30,000	25,000	25,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	15,132	-	-	-
Capital Outlay	56,254	157,460	-	-	-
Debt Service	-	-	-	-	-
	56,254	172,592	-	-	-
Transfers Out	-	-	-	-	-
	56,254	172,592	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (14,729)</b>	(132,094)	30,000	25,000	25,000
<b>Fund Balance</b>					
Ending Available Fund Balance		1,436,018	<b>\$ 1,466,018</b>	<b>\$ 1,491,018</b>	<b>\$ 1,516,018</b>
Capital Project Commitments					
Total		<b>\$ 1,436,018</b>			



# Mello-Roos Mace Ranch CFD Fund

## Budget Summary - Fund 470

### Fund Description / Budget Highlights

Accounts for the financing of construction and acquisition of public improvements at Mace Ranch. The expenditures are to cover administrative costs related to the district.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 235,320	\$ 239,320	\$ 242,320
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	6,018	6,432	4,000	3,000	3,000
Other Revenue	-	-	-	-	-
	6,018	6,432	4,000	3,000	3,000
Transfers In	-	-	-	-	-
	6,018	6,432	4,000	3,000	3,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 6,018</b>	6,432	4,000	3,000	3,000
<b>Fund Balance</b>					
Ending Available Fund Balance		235,320	<b>\$ 239,320</b>	<b>\$ 242,320</b>	<b>\$ 245,320</b>
Capital Project Commitments					
Total		<b>\$ 235,320</b>			



# Downtown Area Capital Revitalization Budget Summary - Fund 476

## Fund Description / Budget Highlights

Accounts for use of the remaining proceeds of 2011 Tax Allocation Refunding Bond (TARB) for capital projects in the City's Downtown area.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ (3,674,321)	\$ 1,185,499
<b>Revenues</b>					
Property Tax Increment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
Transfers In	-	-	-	6,195,520	-
	-	-	-	6,195,520	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	25,500	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	3,648,821	1,335,700	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	3,674,321	1,335,700	-
	-	-	3,674,321	1,335,700	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	<b>-</b>	<b>(3,674,321)</b>	<b>4,859,820</b>	<b>-</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<b>\$ (3,674,321)</b>	<b>\$ 1,185,499</b>	<b>\$ 1,185,499</b>
Capital Project Commitments					
Total		<b>\$ -</b>			



# Development Impact Fees

## Budget Summary - Fund 480

### Fund Description / Budget Highlights

Accounts for restricted revenues from fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,157,354	\$ 1,144,750	\$ 968,435
<b>Revenues</b>					
Development Impact Fees	\$ -	\$ -	-	-	-
Investment Income/(Loss)	30,182	33,667	25,000	22,000	20,000
Other Revenue	1,512	855	-	-	-
	<u>31,694</u>	<u>34,522</u>	<u>25,000</u>	<u>22,000</u>	<u>20,000</u>
Transfers In	-	-	-	-	-
	<u>31,694</u>	<u>34,522</u>	<u>25,000</u>	<u>22,000</u>	<u>20,000</u>
<b>Expenditures</b>					
Salaries & Benefits	20,630	14,135	26,826	-	-
Contractual Services	-	59,676	198,315	198,315	198,315
Other Operating Costs	-	-	-	-	-
Cost Allocation	2,834	3,488	10,778	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>23,464</u>	<u>77,299</u>	<u>235,919</u>	<u>198,315</u>	<u>198,315</u>
Transfers Out	-	-	-	-	-
	<u>23,464</u>	<u>77,299</u>	<u>235,919</u>	<u>198,315</u>	<u>198,315</u>
Changes in restricted reserves			198,315		
<b>Net Annual Activity</b>	<b><u>\$ 8,230</u></b>	<b><u>(42,777)</u></b>	<b><u>(12,604)</u></b>	<b><u>(176,315)</u></b>	<b><u>(178,315)</u></b>
<b>Fund Balance</b>					
Ending Available Fund Balance		1,157,354	<b><u>\$ 1,144,750</u></b>	<b><u>\$ 968,435</u></b>	<b><u>\$ 790,120</u></b>
Capital Project Commitments		198,315			
Total		<b><u>\$ 1,355,669</u></b>			
<b>Memo:</b>					
General Plan Update		<u>\$ 198,315</u>			
		<b><u>\$ 198,315</u></b>			



# Development Impact Fee - Gen. Facilities Budget Summary - Fund 481

## Fund Description / Budget Highlights

Accounts for restricted revenues used for general facilities funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 749,693	\$ 760,216	\$ 460,216
<b>Revenues</b>					
Development Impact Fees	\$ 507,572	\$ 284,724	150,000	200,000	200,000
Investment Income/(Loss)	29,693	34,936	25,000	20,000	15,000
Other Revenue	-	-	-	-	-
	537,265	319,660	175,000	220,000	215,000
Transfers In	-	-	-	-	-
	537,265	319,660	175,000	220,000	215,000
<b>Expenditures</b>					
Salaries & Benefits	11,951	7,173	575	-	-
Contractual Services	45,785	-	165,000	320,000	300,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	70,195	90,829	14,834	-	-
Capital Outlay	291,896	49,434	753,637	200,000	375,000
Debt Service	-	-	-	-	-
	419,827	147,436	934,046	520,000	675,000
Transfers Out	-	-	-	-	-
	419,827	147,436	934,046	520,000	675,000
Changes in restricted reserves			769,569		
<b>Net Annual Activity</b>	<b>\$ 117,438</b>	172,224	10,523	(300,000)	(460,000)
<b>Fund Balance</b>					
Ending Available Fund Balance		749,693	<b>\$ 760,216</b>	<b>\$ 460,216</b>	<b>\$ 216</b>
Capital Project Commitments		769,569			
Total		<b>\$ 1,519,262</b>			
<b>Memo:</b>					
Public Works Facilities		\$ 769,569			
		<b>\$ 769,569</b>			



## Development Impact Fee - Open Space Budget Summary - Fund 482

### Fund Description / Budget Highlights

Accounts for restricted revenues used for City open space funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,740,001	\$ 4,121,016	\$ 4,152,941
<b>Revenues</b>					
Development Impact Fees	\$ 201,377	\$ 108,541	50,000	50,000	50,000
Investment Income/(Loss)	40,141	44,057	40,000	35,000	30,000
Other Revenue	-	-	-	-	-
	241,518	152,598	90,000	85,000	80,000
Transfers In	-	-	-	-	-
	241,518	152,598	90,000	85,000	80,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	127,146	41,475	53,075	41,475
Cost Allocation	-	139	380	-	-
Capital Outlay	4,598	119,121	-	-	-
Debt Service	-	-	-	-	-
	4,598	246,406	41,855	53,075	41,475
Transfers Out	-	-	-	-	-
	4,598	246,406	41,855	53,075	41,475
Changes in restricted reserves			2,332,870		
<b>Net Annual Activity</b>	<b>\$ 236,920</b>	(93,808)	2,381,015	31,925	38,525
<b>Fund Balance</b>					
Ending Available Fund Balance		1,740,001	<b>\$ 4,121,016</b>	<b>\$ 4,152,941</b>	<b>\$ 4,191,466</b>
Capital Project Commitments		-			
Total		<b>\$ 1,740,001</b>			



# Development Impact Fee - Parks

## Budget Summary - Fund 483

### Fund Description / Budget Highlights

Accounts for restricted revenues used for parks funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 4,560,663	\$ 4,517,790	\$ 3,305,015
<b>Revenues</b>					
Development Impact Fees	\$ 742,383	\$ 383,670	150,000	200,000	200,000
Investment Income/(Loss)	136,659	139,435	110,000	90,000	85,000
Other Revenue	-	40,000	-	-	-
	879,042	563,105	260,000	290,000	285,000
Transfers In	-	-	-	-	-
	879,042	563,105	260,000	290,000	285,000
<b>Expenditures</b>					
Salaries & Benefits	15,384	17,599	32,955	-	-
Contractual Services	5,646	29,579	35,200	35,200	35,200
Other Operating Costs	293,700	33,365	90,000	90,000	90,000
Cost Allocation	14,860	25,350	14,343	-	-
Capital Outlay	342,875	416,208	816,575	1,377,575	374,900
Debt Service	-	-	-	-	-
	672,465	522,101	989,073	1,502,775	500,100
Transfers Out	-	-	-	-	-
	672,465	522,101	989,073	1,502,775	500,100
Changes in restricted reserves			686,200		
<b>Net Annual Activity</b>	<b>\$ 206,577</b>	41,004	(42,873)	(1,212,775)	(215,100)
<b>Fund Balance</b>					
Ending Available Fund Balance		4,560,663	<b>\$ 4,517,790</b>	<b>\$ 3,305,015</b>	<b>\$ 3,089,915</b>
Capital Project Commitments		1,179,066			
Total		<b>\$ 5,739,729</b>			

**Memo:**

Sr. Center Facility Improvement	\$ 387,596
Russell Blvd. Green Street	492,866
Rosecreek Park/Greenbelt	123,426
GIS Master Plan	45,000
Water Slide Replacement	130,178
	<b>\$ 1,179,066</b>



## Development Impact Fee - Public Safety Budget Summary - Fund 484

### Fund Description / Budget Highlights

Accounts for restricted revenues used for public safety funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 3,180,357	\$ 3,452,543	\$ 2,634,543
<b>Revenues</b>					
Development Impact Fees	\$ 179,263	\$ 149,322	105,000	50,000	50,000
Investment Income/(Loss)	74,850	85,904	70,000	60,000	55,000
Other Revenue	-	-	-	-	-
	254,113	235,226	175,000	110,000	105,000
Transfers In	-	-	-	-	-
	254,113	235,226	175,000	110,000	105,000
<b>Expenditures</b>					
Salaries & Benefits	3	7,701	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	337	916	-	-
Capital Outlay	-	242,917	-	928,000	-
Debt Service	-	-	-	-	-
	3	250,955	916	928,000	-
Transfers Out	-	-	-	-	-
	3	250,955	916	928,000	-
Changes in restricted reserves			98,102		
<b>Net Annual Activity</b>	<b>\$ 254,110</b>	(15,729)	272,186	(818,000)	105,000
<b>Fund Balance</b>					
Ending Available Fund Balance		3,180,357	<b>\$ 3,452,543</b>	<b>\$ 2,634,543</b>	<b>\$ 2,739,543</b>
Capital Project Commitments		98,102			
Total		<b>\$ 3,278,459</b>			
<b>Memo:</b>					
City Hall Emergency Generator		\$ 98,102			
		\$ 98,102			



# Development Impact Fee - Roadway

## Budget Summary - Fund 485

### Fund Description / Budget Highlights

Accounts for restricted revenues used for roadways funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,188,446	\$ 1,914,927	\$ 1,450,226
<b>Revenues</b>					
Development Impact Fees	\$ 1,145,716	\$ 680,851	500,000	500,000	500,000
Investment Income/(Loss)	308,309	196,841	120,000	100,000	95,000
Other Revenue	12,049	-	-	-	-
	1,466,074	877,692	620,000	600,000	595,000
Transfers In	-	-	-	-	-
	1,466,074	877,692	620,000	600,000	595,000
<b>Expenditures</b>					
Salaries & Benefits	188,538	162,106	181,844	-	-
Contractual Services	-	-	211,201	90,601	67,201
Other Operating Costs	-	-	-	-	-
Cost Allocation	67,307	82,053	128,559	-	-
Capital Outlay	3,134,770	1,204,103	5,891,021	974,100	1,977,100
Debt Service	-	-	-	-	-
	3,390,615	1,448,262	6,412,625	1,064,701	2,044,301
Transfers Out	-	-	-	-	-
	3,390,615	1,448,262	6,412,625	1,064,701	2,044,301
Changes in restricted reserves			6,519,106		
<b>Net Annual Activity</b>	<b>\$ (1,924,541)</b>	(570,570)	726,481	(464,701)	(1,449,301)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,188,446	<b>\$ 1,914,927</b>	<b>\$ 1,450,226</b>	<b>\$ 925</b>
Capital Project Commitments		6,702,976			
Total		<b>\$ 7,891,422</b>			

**Memo:**

Sustainability Management	\$ 160,000
Pavement Management	1,683,255
Mace Blvd. Improvements	25,337
Bike/Ped Wayfinding	20,397
Covell/L St. Intersection Improv.	20,870
14th St./Villanova Improvements	598,000
Russell Bike Path	500,000
Cannery Grade Separation Crossing	458,000
E Covell Bike Path-N Side	210,296
Pole Ln./Olive Dr. Montgomery WBAR	906,000
GIS Master Plan	45,000
Russell Blvd. Corridor	100,000
Richards Blvd./I-80 Improvements	1,975,821
	<b>\$ 6,702,976</b>



# Water Fund

## Budget Summary - Fund 511

### Fund Description / Budget Highlights

Accounts for the provision of water services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 30,251,381	\$ 34,536,899	\$ 37,419,890
<b>Revenues</b>					
Water Service Fees	\$ 23,900,904	\$ 25,218,327	22,940,000	25,258,700	26,518,100
Contributed Capital	1,309,507	1,169,678	418,000	-	-
Investment Income/(Loss)	914,071	847,367	615,000	560,000	560,000
Other Revenue	661,572	646,921	637,000	561,868	561,868
	26,786,054	27,882,293	24,610,000	26,380,568	27,639,968
Transfers In	-	-	-	10,869,668	12,005,364
	26,786,054	27,882,293	24,610,000	37,250,236	39,645,332
<b>Expenditures</b>					
Salaries & Benefits	3,130,302	2,856,552	2,896,861	2,945,256	3,143,327
Contractual Services	168,155	366,816	969,000	1,039,311	1,015,911
Other Operating Costs	5,275,785	5,024,696	6,050,091	6,155,645	6,181,412
Cost Allocation	2,100,677	2,406,049	2,290,762	1,934,029	1,988,380
Capital Outlay	4,722,121	996,924	-	3,279,100	4,362,783
Debt Service	7,721,244	16,017,393	8,117,768	8,144,236	8,171,232
	23,118,284	27,668,430	20,324,482	23,497,577	24,863,045
Transfers Out	-	-	-	10,869,668	12,005,364
	23,118,284	27,668,430	20,324,482	34,367,245	36,868,409
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 3,667,770</b>	213,863	4,285,518	2,882,991	2,776,923
<b>Fund Balance</b>					
Ending Available Fund Balance		30,251,381	<b>\$ 34,536,899</b>	<b>\$ 37,419,890</b>	<b>\$ 40,196,813</b>
Operating Reserve		3,576,800			
Capital Reserve		2,500,000			
Capital Project Commitments		-			
Total		<b>\$ 36,328,181</b>			



# Solid Waste Fund

## Budget Summary - Fund 520

### Fund Description / Budget Highlights

Accounts for the activities associated with the various agreements entered into by the City relating to sanitation/solid waste operations.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ (397,295)	\$ 3,999
<b>Revenues</b>					
Solid Waste Service Fees	\$ 12,026,195	\$ 12,996,131	13,225,000	14,391,300	15,863,900
Investment Income/(Loss)	58,695	67,275	50,000	45,000	40,000
Other Revenue	49,528	21,096	15,300	22,800	23,200
	12,134,418	13,084,502	13,290,300	14,459,100	15,927,100
Transfers In	-	-	-	-	-
	12,134,418	13,084,502	13,290,300	14,459,100	15,927,100
<b>Expenditures</b>					
Salaries & Benefits	573,005	530,531	685,309	598,863	662,956
Contractual Services	91,420	43,026	141,146	178,351	154,951
Other Operating Costs	11,450,539	11,705,434	12,356,104	12,763,492	13,153,059
Cost Allocation	833,990	1,004,919	459,436	479,600	495,830
Capital Outlay	-	-	-	-	312,000
Debt Service	81,300	66,300	45,600	37,500	45,600
	13,030,254	13,350,210	13,687,595	14,057,806	14,824,396
Transfers Out	-	-	-	-	-
	13,030,254	13,350,210	13,687,595	14,057,806	14,824,396
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (895,836)</b>	(265,708)	(397,295)	401,294	1,102,704
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<b>\$ (397,295)</b>	<b>\$ 3,999</b>	<b>\$ 1,106,703</b>
Operating Reserve *		1,355,779			
Total		<b>\$ 1,355,779</b>			

\* Recommended reserve target per policy is one year of operating costs excluding waste hauler contract.  
The City is building the fund's reserve to the recommended level.



# Wastewater Fund

## Budget Summary - Fund 531

### Fund Description / Budget Highlights

Accounts for the provision of sewer services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 21,093,601	\$ 23,908,163	\$ 23,362,048
<b>Revenues</b>					
Sewer Service Fees	\$ 13,681,488	\$ 13,963,917	13,904,000	14,005,500	14,705,600
Contributed Capital	956,386	1,281,425	200,000	200,000	200,000
Investment Income/(Loss)	694,822	734,244	635,000	584,000	584,000
Other Revenue	700,429	531,690	350,318	413,000	396,700
	16,033,125	16,511,276	15,089,318	15,202,500	15,886,300
Transfers In	-	-	-	5,387,808	6,168,608
	16,033,125	16,511,276	15,089,318	20,590,308	22,054,908
<b>Expenditures</b>					
Salaries & Benefits	3,945,554	4,077,164	4,301,264	4,440,756	4,711,018
Contractual Services	290,796	734,604	1,005,351	889,155	825,255
Other Operating Costs	2,531,915	2,408,802	2,571,086	2,687,173	2,665,040
Cost Allocation	1,927,709	2,225,700	2,046,783	2,188,203	2,248,279
Capital Outlay	4,796,878	2,223,341	263,444	3,456,500	6,245,800
Debt Service	1,330,075	2,462,446	2,086,828	2,086,828	2,086,828
	14,822,927	14,132,057	12,274,756	15,748,615	18,782,220
Transfers Out	-	-	-	5,387,808	6,168,608
	14,822,927	14,132,057	12,274,756	21,136,423	24,950,828
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 1,210,198</b>	2,379,219	2,814,562	(546,115)	(2,895,920)
<b>Fund Balance</b>					
Ending Available Fund Balance		21,093,601	<b>\$ 23,908,163</b>	<b>\$ 23,362,048</b>	<b>\$ 20,466,128</b>
Operating Reserve		2,429,900			
Capital Reserve		3,800,000			
Capital Project Commitments					
Total		<b>\$ 27,323,501</b>			



# Storm Drainage Fund

## Budget Summary - Fund 541

### Fund Description / Budget Highlights

Accounts for the provision of storm drain services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,588,827	\$ 2,407,794	\$ 2,502,103
<b>Revenues</b>					
Storm Drainage Fees	\$ 1,802,731	\$ 1,881,272	1,850,000	1,875,800	1,969,700
Contributed Capital	21,039	13,218	-	-	-
Investment Income/(Loss)	127,973	136,262	88,000	78,000	75,000
Other Revenue	32,588	54,628	72,096	72,800	73,400
	1,984,331	2,085,380	2,010,096	2,026,600	2,118,100
Transfers In	-	-	-	199,308	239,508
	1,984,331	2,085,380	2,010,096	2,225,908	2,357,608
<b>Expenditures</b>					
Salaries & Benefits	906,437	943,806	909,780	587,023	617,640
Contractual Services	142,874	95,807	163,101	265,358	171,858
Other Operating Costs	302,905	259,549	482,976	488,789	492,389
Cost Allocation	393,734	443,627	543,429	429,678	442,473
Capital Outlay	138,964	102,662	-	75,000	115,200
Debt Service	122,320	109,235	91,843	86,443	60,432
	2,007,234	1,954,686	2,191,129	1,932,291	1,899,992
Transfers Out	-	-	-	199,308	239,508
	2,007,234	1,954,686	2,191,129	2,131,599	2,139,500
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (22,903)</b>	130,694	(181,033)	94,309	218,108
<b>Fund Balance</b>					
Ending Available Fund Balance		2,588,827	<b>\$ 2,407,794</b>	<b>\$ 2,502,103</b>	<b>\$ 2,720,211</b>
Operating Reserve		245,100			
Capital Reserve		-			
Capital Project Commitments		-			
Total		<b>\$ 2,833,927</b>			



# Public Transportation Fund

## Budget Summary - Fund 570

### Fund Description / Budget Highlights

Accounts for special transportation funds derived from the City's share of motor fuel revenue to pay contracted transportation services. This fund includes legally restricted items approved in the City's Transportation Development Act claim.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ (218,725)	\$ (244,418)	\$ (258,274)
<b>Revenues</b>					
Federal/State Grants	\$ 4,960,122	\$ 9,310,788	8,269,000	13,315,366	9,790,223
Investment Income/(Loss)	285	7,015	3,000	2,000	2,000
Other Revenue	59,056	30,339	35,000	35,000	35,000
	5,019,463	9,348,142	8,307,000	13,352,366	9,827,223
Transfers In	-	-	-	-	-
	5,019,463	9,348,142	8,307,000	13,352,366	9,827,223
<b>Expenditures</b>					
Salaries & Benefits	544,753	507,995	533,040	553,201	578,600
Contractual Services	8,738	38,114	400	25,232	25,232
Other Operating Costs	4,266,796	9,023,105	7,633,935	12,574,976	9,030,623
Cost Allocation	140,604	163,454	165,318	212,813	222,490
Capital Outlay	57,006	-	-	-	-
Debt Service	-	-	-	-	-
	5,017,897	9,732,668	8,332,693	13,366,222	9,856,945
Transfers Out	-	-	-	-	-
	5,017,897	9,732,668	8,332,693	13,366,222	9,856,945
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 1,566</b>	(384,526)	(25,693)	(13,856)	(29,722)
<b>Fund Balance</b>					
Ending Available Fund Balance		(218,725)	<b>\$ (244,418)</b>	<b>\$ (258,274)</b>	<b>\$ (287,996)</b>
Operating Reserve					
Capital Reserve					
Capital Project Commitments					
Total		<b>\$ (218,725)</b>			



# General Services Fund

## Budget Summary - Fund 620

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's central stores inventory services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 161,357	\$ 80,315	\$ 96,076
<b>Revenues</b>					
Charges to Other Departments	\$ 360,550	\$ 352,158	352,158	270,000	281,930
Investment Income/(Loss)	-	1	-	-	-
Other Revenue	809	374	1,000	1,000	1,000
	361,359	352,533	353,158	271,000	282,930
Transfers In	-	-	-	-	-
	361,359	352,533	353,158	271,000	282,930
<b>Expenditures</b>					
Salaries & Benefits	204,866	186,022	200,004	194,750	207,816
Contractual Services	64	-	-	-	-
Other Operating Costs	2,999	1,911	5,425	4,813	4,813
Cost Allocation	95,152	95,520	228,771	55,676	58,126
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	303,081	283,453	434,200	255,239	270,755
Transfers Out	-	-	-	-	-
	303,081	283,453	434,200	255,239	270,755
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 58,278</b>	69,080	(81,042)	15,761	12,175
<b>Fund Balance</b>					
Ending Available Fund Balance		161,357	<b>\$ 80,315</b>	<b>\$ 96,076</b>	<b>\$ 108,251</b>
Operating Reserve		70,863			
Total		<b>\$ 232,220</b>			



# Fleet Replacement Fund

## Budget Summary - Fund 621

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's vehicle replacement activities.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 9,582,492	\$ 9,305,818	\$ 8,658,688
<b>Revenues</b>					
Charges to Other Departments	\$ 1,509,118	\$ 1,210,945	1,183,763	1,302,400	1,302,400
Investment Income/(Loss)	228,179	258,004	100,000	61,961	60,950
Other Revenue	132,815	93,663	100,000	100,000	100,000
	<u>1,870,112</u>	<u>1,562,612</u>	<u>1,383,763</u>	<u>1,464,361</u>	<u>1,463,350</u>
Transfers In	-	-	-	-	-
	<u>1,870,112</u>	<u>1,562,612</u>	<u>1,383,763</u>	<u>1,464,361</u>	<u>1,463,350</u>
<b>Expenditures</b>					
Salaries & Benefits	15	15	15	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	55,391	56,498
Capital Outlay	790,622	677,421	1,660,422	2,056,100	1,278,100
Debt Service	-	-	-	-	-
	<u>790,637</u>	<u>677,436</u>	<u>1,660,437</u>	<u>2,111,491</u>	<u>1,334,598</u>
Transfers Out	-	-	-	-	-
	<u>790,637</u>	<u>677,436</u>	<u>1,660,437</u>	<u>2,111,491</u>	<u>1,334,598</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ 1,079,475</u></b>	885,176	(276,674)	(647,130)	128,752
<b>Fund Balance</b>					
Ending Available Fund Balance		9,582,492	<b><u>\$ 9,305,818</u></b>	<b><u>\$ 8,658,688</u></b>	<b><u>\$ 8,787,440</u></b>
Advances to Other Funds		154,447			
Total		<b><u>\$ 9,736,939</u></b>			



# Fleet Operations Fund Budget Summary - Fund 622

## Fund Description / Budget Highlights

Accounts for the financial activities of the City's central garage and vehicle maintenance services.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 875,070	\$ 831,709	\$ 1,024,789
<b>Revenues</b>					
Charges to Other Departments	\$ 1,719,556	\$ 1,746,058	1,733,402	1,772,800	1,825,984
Investment Income/(Loss)	28,980	33,768	20,000	15,000	15,000
Other Revenue	220	-	-	-	-
	1,748,756	1,779,826	1,753,402	1,787,800	1,840,984
Transfers In	-	-	-	-	-
	1,748,756	1,779,826	1,753,402	1,787,800	1,840,984
<b>Expenditures</b>					
Salaries & Benefits	495,941	443,822	504,056	481,754	509,674
Contractual Services	5,450	-	200	200	200
Other Operating Costs	869,450	736,065	950,481	871,412	871,462
Cost Allocation	306,893	331,088	342,026	241,354	249,696
Capital Outlay	-	27,856	-	-	-
Debt Service	-	-	-	-	-
	1,677,734	1,538,831	1,796,763	1,594,720	1,631,032
Transfers Out	-	-	-	-	-
	1,677,734	1,538,831	1,796,763	1,594,720	1,631,032
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 71,022</b>	240,995	(43,361)	193,080	209,952
<b>Fund Balance</b>					
Ending Available Fund Balance		875,070	<b>\$ 831,709</b>	<b>\$ 1,024,789</b>	<b>\$ 1,234,741</b>
Operating Reserve		384,708			
Total		<b>\$ 1,259,778</b>			



# IS Replacement Fund Budget Summary - Fund 623

## Fund Description / Budget Highlights

Accounts for the financial activities of the City's data processing and telecommunications replacements.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 3,234,616	\$ 3,352,642	\$ 3,065,702
<b>Revenues</b>					
Charges to Other Departments	\$ 536,809	\$ 632,453	632,453	1,648,060	1,648,060
Investment Income/(Loss)	66,897	82,805	50,000	30,000	30,000
Other Revenue	7,060	-	-	-	-
	610,766	715,258	682,453	1,678,060	1,678,060
Transfers In	-	-	-	-	-
	610,766	715,258	682,453	1,678,060	1,678,060
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	20,366	35,450	-	-
Capital Outlay	283,169	162,457	528,977	1,965,000	1,665,000
Debt Service	-	-	-	-	-
	283,169	182,823	564,427	1,965,000	1,665,000
Transfers Out	-	-	-	-	-
	283,169	182,823	564,427	1,965,000	1,665,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 327,597</b>	532,435	118,026	(286,940)	13,060
<b>Fund Balance</b>					
Ending Available Fund Balance		3,234,616	<b>\$ 3,352,642</b>	<b>\$ 3,065,702</b>	<b>\$ 3,078,762</b>
Capital Project Commitments					
Total		<b>\$ 3,234,616</b>			



# IS Operations Fund

## Budget Summary - Fund 624

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's Information Systems Department operations.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 462,310	\$ 497,903	\$ 486,839
<b>Revenues</b>					
Charges to Other Departments	\$ 2,389,555	\$ 2,555,790	2,591,772	2,865,477	2,983,783
Investment Income/(Loss)	28,862	35,537	20,000	15,000	15,000
Other Revenue	5,149	1,324	1,687	-	-
	2,423,566	2,592,651	2,613,459	2,880,477	2,998,783
Transfers In	-	-	-	-	-
	2,423,566	2,592,651	2,613,459	2,880,477	2,998,783
<b>Expenditures</b>					
Salaries & Benefits	1,460,790	1,532,994	1,645,947	1,682,948	1,777,985
Contractual Services	510,337	444,198	515,000	530,000	530,000
Other Operating Costs	226,265	193,079	234,650	371,807	371,165
Cost Allocation	221,112	174,340	145,969	270,786	281,431
Capital Outlay	41,320	31,628	36,300	36,000	36,000
Debt Service	-	-	-	-	-
	2,459,824	2,376,239	2,577,866	2,891,541	2,996,581
Transfers Out	-	-	-	-	-
	2,459,824	2,376,239	2,577,866	2,891,541	2,996,581
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (36,258)</b>	216,412	35,593	(11,064)	2,202
<b>Fund Balance</b>					
Ending Available Fund Balance		462,310	<b>\$ 497,903</b>	<b>\$ 486,839</b>	<b>\$ 489,041</b>
Operating Reserve		594,060			
Total		<b>\$ 1,056,370</b>			



# Facility Maintenance Fund

## Budget Summary - Fund 625

### Fund Description / Budget Highlights

Accounts for the City's facility maintenance and electrical maintenance services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 330,199	\$ 532,004	\$ 487,339
<b>Revenues</b>					
Charges to Other Departments	\$ 1,814,988	\$ 1,821,355	1,821,355	2,080,100	2,298,600
Investment Income/(Loss)	19,366	21,999	13,000	10,000	10,000
Other Revenue	1,752	359	-	500	1,000
	<u>1,836,106</u>	<u>1,843,713</u>	<u>1,834,355</u>	<u>2,090,600</u>	<u>2,309,600</u>
Transfers In	-	-	-	-	-
	<u>1,836,106</u>	<u>1,843,713</u>	<u>1,834,355</u>	<u>2,090,600</u>	<u>2,309,600</u>
<b>Expenditures</b>					
Salaries & Benefits	542,425	375,058	337,830	626,657	668,896
Contractual Services	35,504	13,907	4,990	8,990	8,990
Other Operating Costs	790,888	925,693	851,956	912,683	1,063,183
Cost Allocation	359,319	368,581	437,774	586,935	597,254
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>1,728,136</u>	<u>1,683,239</u>	<u>1,632,550</u>	<u>2,135,265</u>	<u>2,338,323</u>
Transfers Out	-	-	-	-	-
	<u>1,728,136</u>	<u>1,683,239</u>	<u>1,632,550</u>	<u>2,135,265</u>	<u>2,338,323</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 107,970</b>	160,474	201,805	(44,665)	(28,723)
<b>Fund Balance</b>					
Ending Available Fund Balance		330,199	<b>\$ 532,004</b>	<b>\$ 487,339</b>	<b>\$ 458,616</b>
Operating Reserve		420,810			
Total		<b>\$ 751,009</b>			



# Facility Replacement Fund

## Budget Summary - Fund 626

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's facility replacement services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 8,593,296	\$ 2,930,905	\$ 1,517,405
<b>Revenues</b>					
Charges to Other Departments	\$ 680,755	\$ 680,755	680,755	680,700	680,700
Investment Income/(Loss)	219,989	232,948	150,000	145,000	140,000
Other Revenue	230,926	415,017	238,550	219,300	219,600
	1,131,670	1,328,720	1,069,305	1,045,000	1,040,300
Transfers In	-	-	-	-	-
	1,131,670	1,328,720	1,069,305	1,045,000	1,040,300
<b>Expenditures</b>					
Salaries & Benefits	9,393	656	114,373	-	-
Contractual Services	28,855	34,960	-	-	-
Other Operating Costs	153,650	150,735	89,191	40,000	-
Cost Allocation	35,942	47,982	38,879	-	-
Capital Outlay	944,567	520,613	5,989,253	2,418,500	2,252,400
Debt Service	-	-	-	-	-
	1,172,407	754,946	6,231,696	2,458,500	2,252,400
Transfers Out	-	-	500,000	-	-
	1,172,407	754,946	6,731,696	2,458,500	2,252,400
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (40,737)</b>	573,774	(5,662,391)	(1,413,500)	(1,212,100)
<b>Fund Balance</b>					
Ending Available Fund Balance		8,593,296	<b>\$ 2,930,905</b>	<b>\$ 1,517,405</b>	<b>\$ 305,305</b>
Capital Project Commitments					
Total		<b>\$ 8,593,296</b>			



# Equipment Maintenance Fund

## Budget Summary - Fund 628

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's non-vehicular equipment maintenance and replacement services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 3,148,634	\$ 2,577,837	\$ 2,204,740
<b>Revenues</b>					
Charges to Other Departments	\$ 367,412	\$ 291,493	284,332	252,734	257,787
Investment Income/(Loss)	80,259	86,131	50,000	40,000	35,000
Other Revenue	-	50	-	-	-
	447,671	377,674	334,332	292,734	292,787
Transfers In	-	-	-	-	-
	447,671	377,674	334,332	292,734	292,787
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	28,449	59,067	105,129	154,255	154,255
Cost Allocation	-	-	-	37,576	38,327
Capital Outlay	230,530	311,488	800,000	474,000	474,000
Debt Service	-	-	-	-	-
	258,979	370,555	905,129	665,831	666,582
Transfers Out	-	-	-	-	-
	258,979	370,555	905,129	665,831	666,582
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 188,692</b>	7,119	(570,797)	(373,097)	(373,795)
<b>Fund Balance</b>					
Ending Available Fund Balance		3,148,634	<b>\$ 2,577,837</b>	<b>\$ 2,204,740</b>	<b>\$ 1,830,945</b>
Capital Project Commitments					
Total		<b>\$ 3,148,634</b>			



# Duplicating/Postal Services Fund

## Budget Summary - Fund 629

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's centralized duplicating and postal operations.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 341,988	\$ 409,844	\$ 418,649
<b>Revenues</b>					
Charges to Other Departments	\$ 224,568	\$ 227,323	223,000	234,953	245,469
Investment Income/(Loss)	6,281	9,415	5,900	3,000	3,000
Other Revenue	321	-	-	-	-
	231,170	236,738	228,900	237,953	248,469
Transfers In	-	-	-	-	-
	231,170	236,738	228,900	237,953	248,469
<b>Expenditures</b>					
Salaries & Benefits	61,964	69,651	64,252	119,414	127,043
Contractual Services	-	-	-	-	-
Other Operating Costs	61,332	54,675	83,250	91,837	91,837
Cost Allocation	16,002	13,959	13,542	17,897	18,490
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	139,298	138,285	161,044	229,148	237,370
Transfers Out	-	-	-	-	-
	139,298	138,285	161,044	229,148	237,370
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 91,872</b>	98,453	67,856	8,805	11,099
<b>Fund Balance</b>					
Ending Available Fund Balance		341,988	<b>\$ 409,844</b>	<b>\$ 418,649</b>	<b>\$ 429,748</b>
Operating Reserve		34,571			
Total		<b>\$ 376,559</b>			



# City Self-Insurance/Payroll Liab. Fund

## Budget Summary - Fund 630

### Fund Description / Budget Highlights

Accounts for accumulates costs of the City's insurance and risk management programs to permit a cost recovery insurance fee to be charged against City operating programs and as a clearing fund for payroll taxes and liabilities. In FY 21/22, activities related to Risk Management program have been moved to Risk Management Fund (631).

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,474,129	\$ 1,338,535	\$ 1,297,984
<b>Revenues</b>					
Charges to Other Departments	\$ 14,448,190	\$ 11,935,591	12,879,000	10,829,000	12,960,000
Investment Income/(Loss)	40,483	9,335	5,000	5,000	5,000
Other Revenue	-	25	-	-	-
	14,488,673	11,944,951	12,884,000	10,834,000	12,965,000
Transfers In	-	-	-	-	-
	14,488,673	11,944,951	12,884,000	10,834,000	12,965,000
<b>Expenditures</b>					
Salaries & Benefits	401,345	425,570	598,935	-	-
Contractual Services	36,827	27,031	35,000	30,000	30,000
Other Operating Costs	14,128,008	10,991,521	12,371,500	10,844,551	13,212,551
Cost Allocation	12,903	12,715	14,159	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	14,579,083	11,456,837	13,019,594	10,874,551	13,242,551
Transfers Out	-	-	-	-	-
	14,579,083	11,456,837	13,019,594	10,874,551	13,242,551
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (90,410)</b>	488,114	(135,594)	(40,551)	(277,551)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,474,129	<b>\$ 1,338,535</b>	<b>\$ 1,297,984</b>	<b>\$ 1,020,433</b>
Capital Project Commitments					
Total		<b>\$ 1,474,129</b>			



# Risk Management

## Budget Summary - Fund 631

### Fund Description / Budget Highlights

Accounts for revenues and expenses related to the City's Workers' Compensation (WC) and General Liability (GL) Programs, including WC claims liability and claims incurred but not reported and deductible and uninsured portion of general liability claims. These programs provide required insurance benefits for the employees and volunteers of the City; procuring and administering real and personal property insurance and all specialty insurance products as required by the City; managing the third party administrator on claims; and related contractual services.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Charges to Other Departments	\$ -	\$ -	-	3,991,619	4,342,207
Investment Income/(Loss)	-	-	-	4,000	2,000
Other Revenue	-	-	-	-	-
	-	-	-	3,995,619	4,344,207
Transfers In	-	-	-	3,995,619	4,344,207
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	336,078	355,113
Contractual Services	-	-	-	170,459	170,459
Other Operating Costs	-	-	-	3,357,700	3,690,619
Cost Allocation	-	-	-	131,382	128,016
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	3,995,619	4,344,207
Transfers Out-Capital Projects	-	-	-	-	-
	-	-	-	3,995,619	4,344,207
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	\$ -	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments		-			
Total		\$ -			



# Employee Benefits Fund

## Budget Summary - Fund 020

### Fund Description / Budget Highlights

Account for accrued leave benefits.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ (970,141)	\$ (494,670)	\$ (244,670)
<b>Revenues</b>					
Charges to Other Departments	\$ 3,261,250	\$ 3,309,780	3,408,000	3,300,000	3,305,000
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
	<u>3,261,250</u>	<u>3,309,780</u>	<u>3,408,000</u>	<u>3,300,000</u>	<u>3,305,000</u>
Transfers In	-	-	-	-	-
	<u>3,261,250</u>	<u>3,309,780</u>	<u>3,408,000</u>	<u>3,300,000</u>	<u>3,305,000</u>
<b>Expenditures</b>					
Salaries & Benefits	3,176,892	2,551,523	2,932,529	3,050,000	3,060,000
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>3,176,892</u>	<u>2,551,523</u>	<u>2,932,529</u>	<u>3,050,000</u>	<u>3,060,000</u>
Transfers Out	-	-	-	-	-
	<u>3,176,892</u>	<u>2,551,523</u>	<u>2,932,529</u>	<u>3,050,000</u>	<u>3,060,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ 84,358</u></b>	758,257	475,471	250,000	245,000
<b>Fund Balance</b>					
Ending Available Fund Balance		(970,141)	<b><u>\$ (494,670)</u></b>	<b><u>\$ (244,670)</u></b>	<b><u>\$ 330</u></b>
Capital Project Commitments					
Total		<b><u>\$ (970,141)</u></b>			



# Historical Fund Budget Summary - Fund 715

## Fund Description / Budget Highlights

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 11	\$ 11	\$ 11
<b>Revenues</b>					
Donations/Contributions	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	1	-	-	-
Other Revenue	-	-	-	-	-
	-	1	-	-	-
Transfers In	-	-	-	-	-
	-	1	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		11	<b>\$ 11</b>	<b>\$ 11</b>	<b>\$ 11</b>
Capital Project Commitments					
Total		<b>\$ 11</b>			



# Davisville Book Fund Budget Summary - Fund 716

## Fund Description / Budget Highlights

Accounts for funds received from the sale of Davisville '68, the History and Heritage of the City of Davis.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,199	\$ 2,224	\$ 2,244
<b>Revenues</b>					
Donations/Contributions	\$ -	\$ -	-	-	-
Investment Income/(Loss)	56	60	25	20	20
Other Revenue	-	-	-	-	-
	56	60	25	20	20
Transfers In	-	-	-	-	-
	56	60	25	20	20
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 56</b>	60	25	20	20
<b>Fund Balance</b>					
Ending Available Fund Balance		2,199	<b>\$ 2,224</b>	<b>\$ 2,244</b>	<b>\$ 2,264</b>
Capital Project Commitments					
Total		<b>\$ 2,199</b>			



# Brinley/Hattie Weber Fund

## Budget Summary - Fund 717

### Fund Description / Budget Highlights

Accounts for donations to be used for the Hattie Weber Museum and related expenditures.

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 4,331	\$ 4,458	\$ 4,498
<b>Revenues</b>					
Donations/Contributions	\$ -	\$ -	78	-	-
Investment Income/(Loss)	111	118	49	40	40
Other Revenue	-	-	-	-	-
	111	118	127	40	40
Transfers In	-	-	-	-	-
	111	118	127	40	40
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 111</b>	118	127	40	40
<b>Fund Balance</b>					
Ending Available Fund Balance		4,331	<b>\$ 4,458</b>	<b>\$ 4,498</b>	<b>\$ 4,538</b>
Capital Project Commitments					
Total		<b>\$ 4,331</b>			



# Woodland-Davis Clean Water Authority

## Budget Summary - Fund 980

### Fund Description / Budget Highlights

### Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 11,479,345	\$ 11,479,345	\$ 11,479,345
<b>Revenues</b>					
Contributions from Participating Agencies	\$ 18,466,415	\$ 18,236,648	-	-	-
Investment Income/(Loss)	260,358	350,268	-	-	-
Other Revenue	1,000	165,526	-	-	-
	18,727,773	18,752,442	-	-	-
Transfers In	-	-	-	-	-
	18,727,773	18,752,442	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	945	-	-	-
Other Operating Costs	2,086,069	458,104	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	6,980,966	7,453,879	-	-	-
Debt Service	9,992,274	9,992,274	-	-	-
	19,059,309	17,905,202	-	-	-
Transfers Out	-	-	-	-	-
	19,059,309	17,905,202	-	-	-
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ (331,536)</b>	847,240	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		11,479,345	<b>\$ 11,479,345</b>	<b>\$ 11,479,345</b>	<b>\$ 11,479,345</b>
Capital Project Commitments		-			
Total		<b>\$ 11,479,345</b>			



# Davis Successor Agency Budget Summary - Fund 89x

## Fund Description / Budget Highlights

The Redevelopment Obligation Retirement Private-Purpose Trust Fund accounts for the successor agency activities of the former City redevelopment agency. On February 1, 2012, all redevelopment agencies in the State of California were dissolved and ceased to operate as legal entities. All assets and liabilities of the City's former redevelopment agency were transferred to the Redevelopment (RDA) Obligation Retirement Private-Purpose Trust Fund effective February 1, 2012.

## Fund Activity

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Beginning Available Fund Balance</b>			\$ 8,453,291	\$ 8,453,291	\$ 2,257,771
<b>Revenues</b>					
RPTTF	\$ 3,602,140	\$ 3,275,910	2,499,320	1,894,195	1,890,580
Investment Income/(Loss)	249,596	94,273	-	-	-
Bond Proceeds	-	-	-	-	-
	3,851,736	3,370,183	2,499,320	1,894,195	1,890,580
Transfers In	-	-	2,499,320	1,894,195	1,890,580
	3,851,736	3,370,183	4,998,640	3,788,390	3,781,160
<b>Expenditures</b>					
Salaries & Benefits	98,634	79,262	-	-	-
Contractual Services	22,757	484,435	30,000	20,000	12,000
Other Operating Costs	4,758	21,811	-	-	-
Cost Allocation	53,609	13,211	-	-	-
Capital Outlay	92,998	149,114	-	-	-
Debt Service	3,389,351	1,565,570	2,469,320	1,874,195	1,878,580
	3,662,107	2,313,403	2,499,320	1,894,195	1,890,580
Transfers Out	-	-	2,499,320	8,089,715	1,890,580
	3,662,107	2,313,403	4,998,640	9,983,910	3,781,160
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 189,629</b>	1,056,780	-	(6,195,520)	-
<b>Fund Balance</b>					
Ending Available Fund Balance		8,453,291	<b>\$ 8,453,291</b>	<b>\$ 2,257,771</b>	<b>\$ 2,257,771</b>
Long-Term Loans Receivable		201,551			
Total		<b>\$ 8,654,842</b>			



# Department Budgets





**DEPARTMENT OVERVIEW**

Serve with Pride - Enforce the Law - Guard Individual Human Rights

The Davis Police Department will model and pursue excellence by: partnering with our community, investing in our employees to maintain the highest level of professionalism, being a leader in procedural justice, enacting restorative practices, and embracing our role as guardians of the community.

**FY 2019-20 DEPARTMENT ACCOMPLISHMENTS**

- Maintained positive community relations and created partnerships by interacting with members of our community to ensure that we were able to come together and work as a team to find solutions to ongoing and rising crime problems within our community.
- Began collecting and reporting the racial identity profiling act (RIPA) data.
- Completed the last strategic plan.
- Hired an in-house clinician to respond to mental health calls for service.
- Supported Yolo County's Project Roomkey

**FY 2021-2023 DEPARTMENT GOALS**

- In collaboration with the County, formally adopt the crisis-now model for mental health-related calls.
- Hire an independent consultant to review RIPA data.
- Collaborate with the police accountability commission on use-of-force policies.
- Establish a new transparency portal for RIPA and other data.

**BUDGET HIGHLIGHTS**

- The Police Department FY 20-21 to FY 21-22 appropriation reflects changes stemming from contractual obligations related to existing salary and benefit costs, as well as initial reorganizational adjustments to begin the process to reimagine public safety. Specifically, two positions related to homelessness outreach have been moved to the City Manager's Office. Increases in the department's budget address needs to implement initial recommendations regarding reimaging public safety. These recommendations can be seen in the supplementary budget changes that provide funding for an improved transparency dashboard, independent researchers for Racial and Identity Profiling Act (RIPA) data, and education incentives. The dollar amounts for these recommendations are listed below.

Other supplementary budget changes included in the proposed budget are:

- \$30,000 - Upgrade of a Police Services Specialist position to a Crime Analyst
- \$25,000 - Transparency dashboard improvements related to Racial Identity Profiling Act (RIPA) data
- \$50,000 - Independent professional researchers to undertake RIPA data
- \$30,000 - Education reimbursement and enhancement

**OPERATIONS – DIVISION 56**

**ADMINISTRATION**

This division provides overall management, planning, coordination, and evaluation of department functions. These include formulation of policy and professional standards, recruitment, hiring, employee training, and compliance with state and federal standards, budget preparation and maintenance, purchasing, grant evaluation and application, and general research and development. Evidence and property is processed and maintained, produced for legal proceedings, and disposed of per legal requirements. The Police Chief's Community Advisory Board is administered within this division, as are investigation/resolution of citizen complaints and internal investigations and audits, and Youth Intervention & Diversion, Crime Analysis, Code Enforcement, graffiti abatement, volunteer services, and Crime Prevention.



**PATROL**

This division provides first-line emergency response to crimes in progress, accidents, and tactical situations. The Patrol Division has primary responsibility to conduct initial investigations on most crimes and all traffic collisions occurring in the city. Enforcement of all federal, state, and local laws/ordinances is provided including traffic and bicycle regulations. Other tasks include: noise enforcement, miscellaneous calls for service, community-oriented policing, including school resource officer and bicycle patrol officers, specialized enforcement (SWAT/hostage negotiations and bomb disposal), and oversight of the Reserve and Cadet Programs.

**INVESTIGATIONS - DIVISION 57**

This division handles major criminal investigations of all types involving adult and juvenile offenders, as well as missing persons of all ages. Other units include the SAFE (Special Assignments – Focused Enforcement) team and investigator participates in and currently supervises the multi-agency task force.

**RECORDS & COMMUNICATIONS - DIVISION 58**

This division receives all Emergency 911 and non-emergency calls for service and ensures that appropriate resources are dispatched on a timely basis and maintains all departmental records and arrest warrants in accordance with federal, state, and local law/ordinances. These processes are routinely audited by state and federal agencies. Other responsibilities include: issuance of various permits, public counter/general information, assist with a variety of administrative research projects, and live-scan fingerprinting

**PARKING - DIVISION 59**

This division provides parking enforcement in regulated areas within the City



# Police

## Department Expenditures Summary

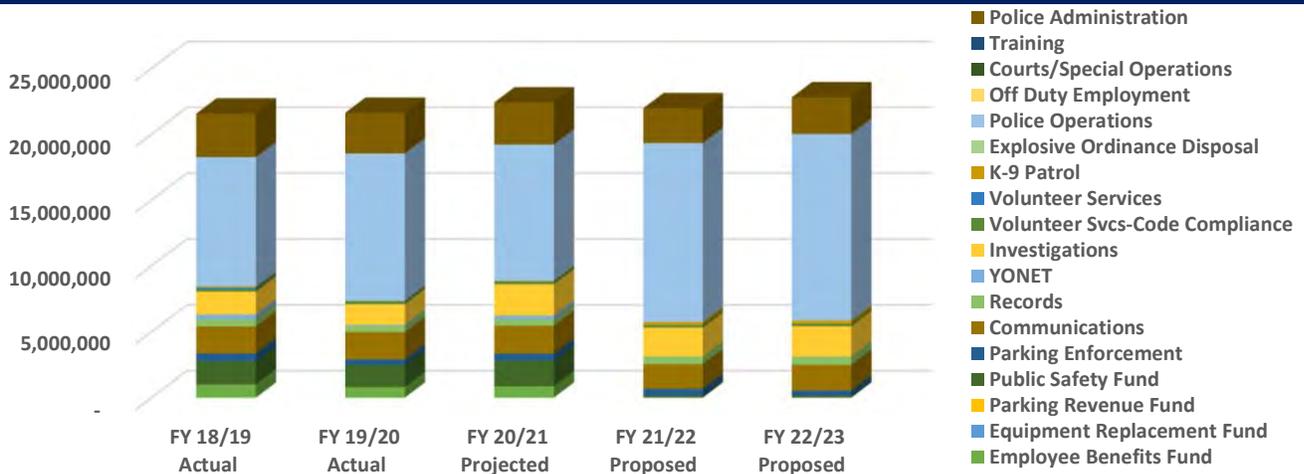
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 17,573,860	\$ 18,138,804	\$ 19,030,090	\$ 18,489,148	\$ 19,328,131
Contractual Services	306,745	277,919	298,769	410,989	360,989
Other Operating Costs	1,231,853	1,285,305	1,103,769	1,048,270	999,770
Cost Allocation	2,278,731	1,901,571	1,913,595	1,947,953	2,041,544
Capital Outlay	179,509	31,987	75,175	84,772	84,772
Debt Service	-	-	-	-	-
<b>Total</b>	<b>\$ 21,570,698</b>	<b>\$ 21,635,586</b>	<b>\$ 22,421,398</b>	<b>\$ 21,981,132</b>	<b>\$ 22,815,206</b>

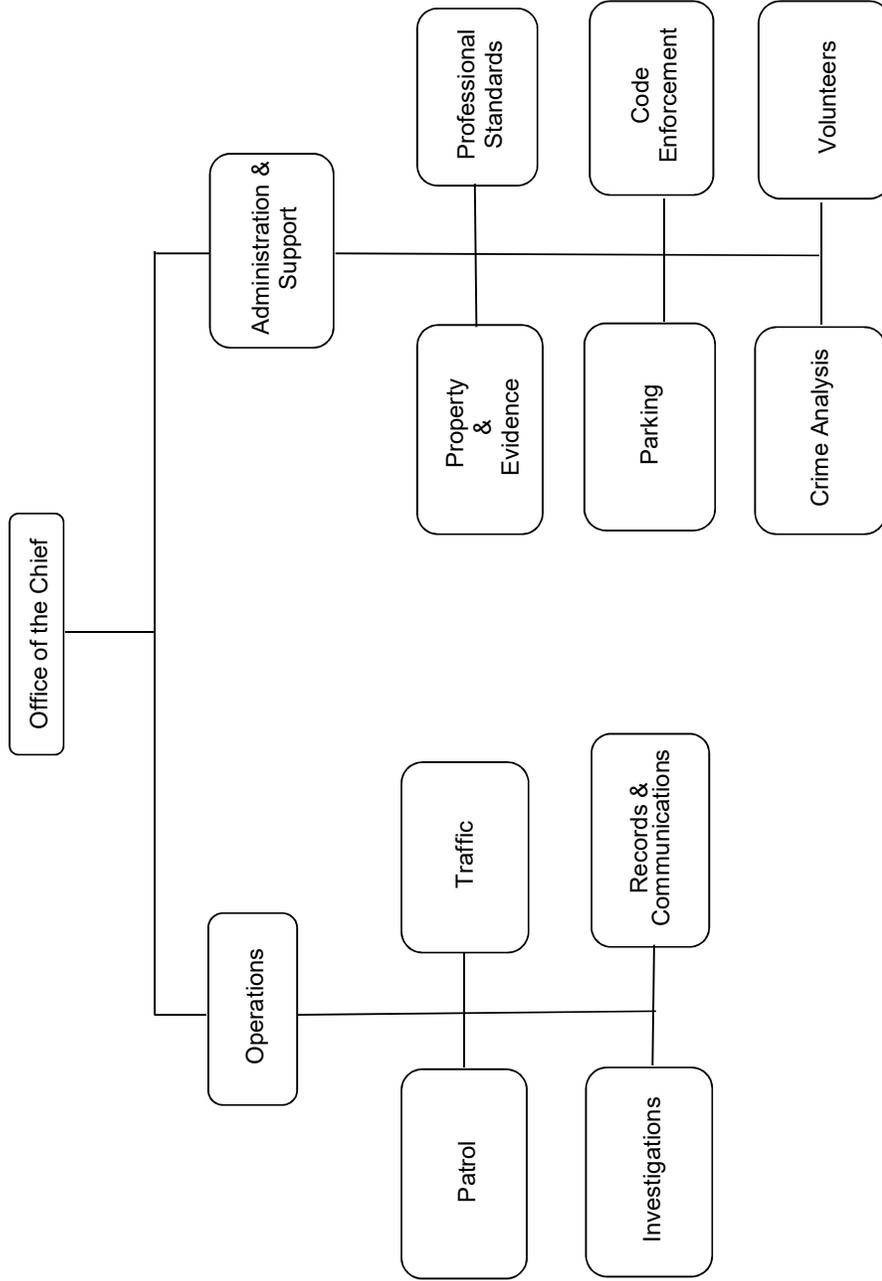
### Expenditures By Program

Fund	Program	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed	
General Fund	Police Administration	001 5610 3,265,661	\$ 3,089,137	\$ 3,192,320	\$ 2,643,206	\$ 2,781,865	
	Training	001 5503 4,174	-	-	-	-	
	Courts/Special Operations	001 5629 38,663	754	-	-	-	
	Off Duty Employment	001 5619 16,303	11,558	735	11,200	11,400	
	Police Operations	001 5622 9,772,142	11,130,195	10,328,022	13,578,947	14,149,354	
	Explosive Ordinance Disposal	001 5636 38,826	35,980	35,381	11,523	11,623	
	K-9 Patrol	001 5649 81,387	45,463	38,591	231,624	245,834	
	Volunteer Services	001 5663 123,887	55,488	14,732	13,119	13,119	
	Volunteer Svcs-Code Compliance	001 5667 181,295	168,222	197,850	167,613	175,843	
	Investigations	001 5755 1,736,262	1,578,777	2,394,237	2,202,545	2,307,717	
	YONET	001 5756 355,711	68,480	271,681	-	-	
	Records	001 5815 542,540	471,877	484,451	578,040	611,177	
	Communications	001 5817 2,054,752	2,068,350	2,121,876	1,867,190	1,963,255	
	Parking Enforcement	001 5928 574,512	405,817	542,663	533,179	401,014	
			18,786,115	19,130,098	19,622,539	21,838,186	22,672,201
	Other Funds	Public Safety Fund	155 -	-	-	-	-
		Parking Revenue Fund	209 1,788,935	1,713,830	1,927,996	140,000	140,000
Equipment Replacement Fund		628 29,407	10,705	2,860	2,946	3,005	
Employee Benefits Fund		020 30,720	-	-	-	-	
			935,521	780,953	868,003	-	-
		2,784,583	2,505,488	2,798,859	142,946	143,005	
<b>Total</b>		<b>\$ 21,570,698</b>	<b>\$ 21,635,586</b>	<b>\$ 22,421,398</b>	<b>\$ 21,981,132</b>	<b>\$ 22,815,206</b>	

### Expenditure Trends



# POLICE DEPARTMENT



Regular Full Time	89.00
Regular Part Time	-
Total FTE's	89.00

Note: The Department was allocated \$100,000 in FY 21-22 and 22-23 for Temporary Part-Time positions.



# FIRE DEPARTMENT

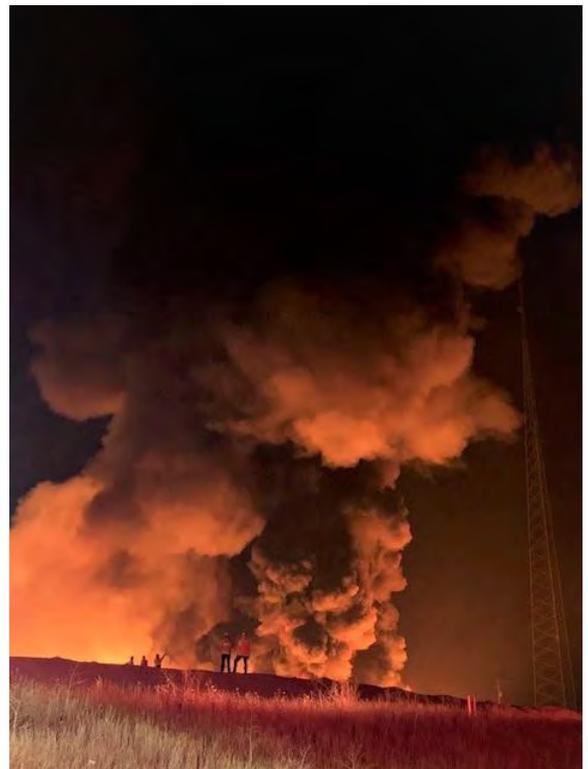
## DEPARTMENT OVERVIEW

The City of Davis Fire Department (DFD) provides all-risk emergency response, fire prevention/code enforcement, and community preparedness services to the community.

DFD responds to: structural, vehicle and vegetation fires, BLS medical response, hazardous materials, special operations (confined space, trench, low angle, and water rescue), public assistance requests, and other emergencies.

DFD fire prevention services includes: fire/life safety inspections, plan check and review services, fire safety public education and awareness, arson investigations, and youth fire diversion program.

DFD's Training Division prepares firefighter trainees for on-shift assignments. Training also provides in-service professional development for tenured firefighters. The Training Division directly supports all emergency response and includes state mandated training.



### FY 20/21 DEPARTMENT ACCOMPLISHMENTS

- Reduced overtime with three additional firefighters
- Researched and presented the need to add an aerial ladder truck to the Fire Department response fleet
- Provided a safe firefighter response to the COVID-19 pandemic
- Assisted the City with providing a safe community response to the COVID-19 pandemic
- Assisted Yolo County Health response to the COVID-19 pandemic
- Assisted local, county and state mutual aid response to a record fire season
- Continued to improve department-wide technology integration

### 20/24 DEPARTMENT GOALS

- Complete specifications and purchase of an aerial ladder truck
- Provide staffing for the ladder truck
- Reinstate Administrative Chief for training to meet the training needs of the Department and assist with Administration
- Reinstate administrative staff support positions
- Continue to seek funding through grant programs
- Fill vacant positions through promotional and entry-level firefighter testing and with diversity recruitment
- Improve injury-prevention programs and resources for behavioral health and workers compensation
- Continue to improve department-wide technology to increase work efficiency
- Continue to enhance the Weed Abatement program identifying hazard mitigation



**BUDGET HIGHLIGHTS**

- The Fire Department FY 20-21 to FY 21-22 appropriation is increasing by \$2.1 million and then increasing by \$0.1 million to FY 22-23. The FY 21-22 increase is due to obligations related to existing MOUs and increased benefit costs, as well as a need for increased overtime costs. These overtime costs are offset by mutual aid revenue which is provided when the Davis Fire Department employees assist in fighting fires throughout the state. The FY 22-23 increase is due to a cost of living adjustment.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$147,300 – Funding for tools, equipment, communications costs, radios, uniforms, and personal protective equipment. These costs are over FY 21-22 and FY 22-23 and will help increase safety, communication, and efficiency throughout the department.
- \$40,000 – Funding for additional staff training

## OFFICE OF THE FIRE CHIEF/ADMIN SERVICES – DIVISION 51

### CHIEF/ADMIN SERVICES – DIVISION 51



The Office of the Fire Chief/Administrative Services provides organizational leadership, management, and support for the overall operations and business functions of the Department. The Office of the Fire Chief is responsible for administration, budget, emergency operations, strategic planning, business services, contracts, community outreach, and allied agency relationships. In addition, the Department Administrative Aide provides:

- Service delivery statistical analysis
- Records management and requests
- All programmatic support
- Financial/budget support
- Training and prevention support



## OPERATIONS – DIVISION 52

### OPERATIONS– DIVISION 52

The Operations Division is responsible for all emergency responses with the majority of personnel assigned: 3 Battalion Chiefs, 9 Company Captains and 39 Firefighter II/I positions. Emergency operations responded to 5,870 incidents in 2020. Operations are run by the Fire Chief and Battalion Chiefs. Each shift Battalion Chief is responsible for day-to-day service delivery and operational effectiveness, including fire/EMS responses, community preparedness, training and development, and fire/life safety.

The Shift Battalion Chiefs share responsibilities that include:

- Personnel development and oversight
- Liaison with Human Resources Division
- Apparatus and equipment maintenance/repair oversight
- Equipment and apparatus procurement
- Policy and procedure development and enforcement
- OES coordination
- Operational guidelines
- Grants management
- Special events coordination
- Department safety



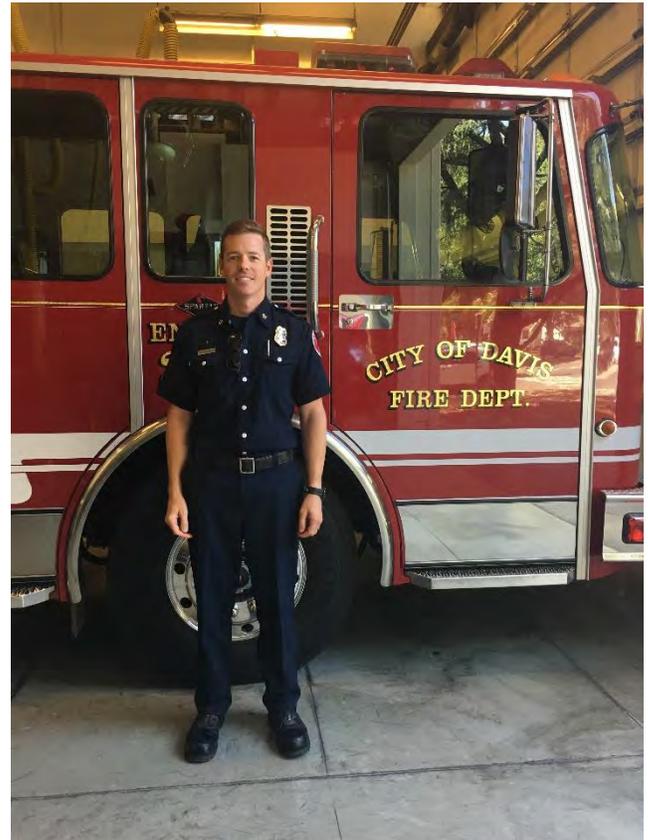
## FIRE PREVENTION – DIVISION 53

### FIRE Prevention – DIVISION 53

The Fire Prevention Division is led by a Battalion Chief who is designated as the Fire Marshal. The primary duties and responsibilities of this position include managing the fire/life safety and arson investigation programs.

Fire Prevention Division encompasses:

- Fire/ILife Safety inspections
- Arson fire investigations
- Plan check and review
- Administering fire permits
- Code enforcement/adoption
- Weed abatement program
- Public education & public awareness programs
- Fire and Life Safety records



**TRAINING – DIVISION 54****TRAINING – DIVISION 54**

The Training Division is currently run by one of the on-shift Battalion Chiefs. Department training is for all-risk emergency responses and includes state mandated training, seasonal wildland fire training, and training for structural fires, EMS, Hazmat, technical rescue, vehicle accidents, and public service incidents.

The Training Division also involves providing and developing entry level Firefighter indoctrination training, year-round tenured Firefighter training and Company Officer and Battalion Chief training.





# Fire

## Department Expenditures Summary

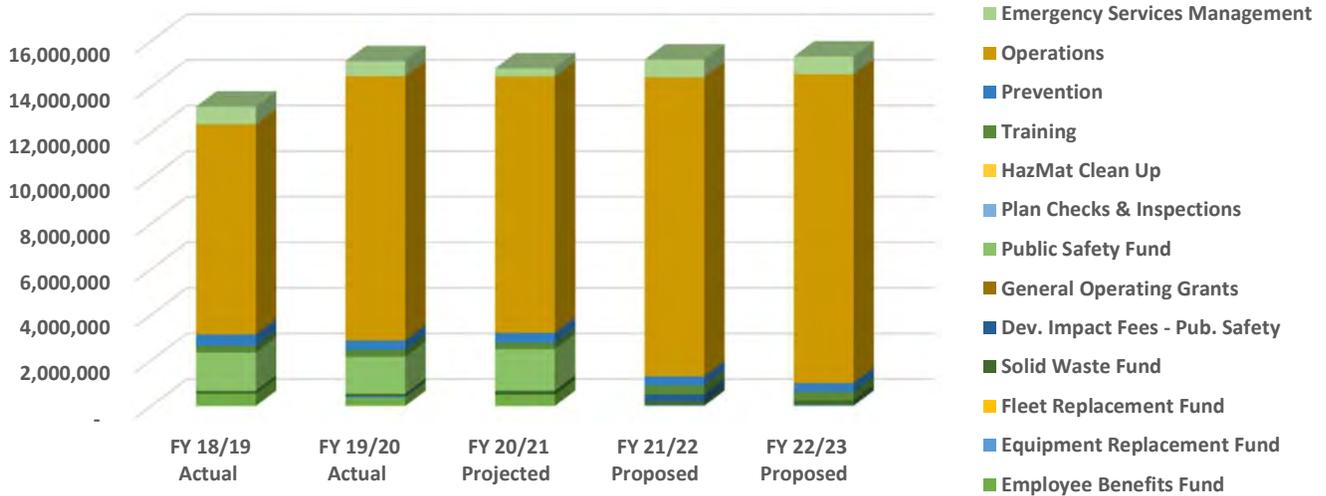
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 10,995,085	\$ 12,596,405	\$ 12,655,836	\$ 12,546,536	\$ 13,086,902
Contractual Services	112,123	412,174	44,800	89,700	64,700
Other Operating Costs	369,896	503,790	527,309	407,302	247,602
Cost Allocation	1,608,732	1,540,906	1,575,206	1,804,559	1,886,068
Capital Outlay	48,941	73,283	-	344,000	44,000
Debt Service	-	-	-	-	-
	<b>\$ 13,134,777</b>	<b>\$ 15,126,558</b>	<b>\$ 14,803,151</b>	<b>\$ 15,192,097</b>	<b>\$ 15,329,272</b>

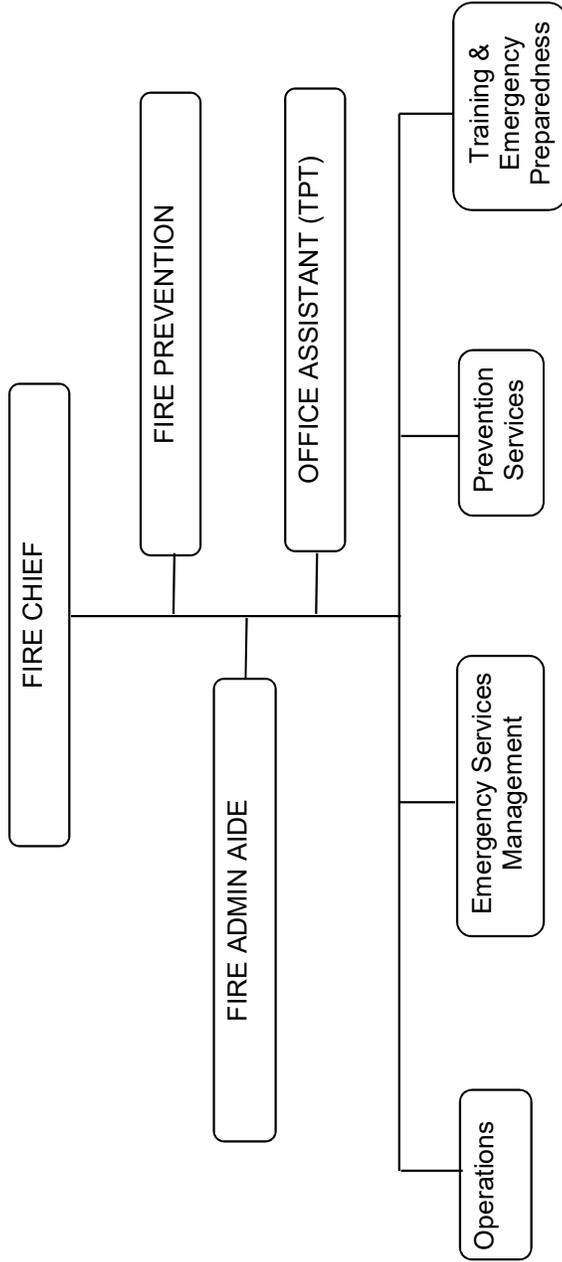
### Expenditures By Program

			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>General Fund</b>							
Emergency Services Management	001	5101	\$ 776,834	\$ 656,227	\$ 351,641	\$ 771,352	\$ 778,190
Operations	001	5201	9,216,363	11,592,742	11,242,436	13,115,647	13,541,126
Prevention	001	5301	497,287	405,545	433,055	397,934	389,641
Training	001	5401	298,622	312,467	280,291	395,700	374,200
HazMat Clean Up	001	5235	-	-	-	-	-
Plan Checks & Inspections	001	5305	9	-	-	-	-
			10,789,115	12,966,981	12,307,423	14,680,633	15,083,157
<b>Other Funds</b>							
Public Safety Fund	155		1,685,744	1,620,219	1,822,233	-	-
General Operating Grants	216		-	-	-	-	-
Dev. Impact Fees - Pub. Safety	484		-	-	-	300,000	-
Solid Waste Fund	520		122,664	137,368	178,939	167,464	202,115
Fleet Replacement Fund	621		-	-	-	-	-
Equipment Replacement Fund	628		-	66,390	-	44,000	44,000
Employee Benefits Fund	020		537,254	335,600	494,556	-	-
			2,345,662	2,159,577	2,495,728	511,464	246,115
			<b>\$ 13,134,777</b>	<b>\$ 15,126,558</b>	<b>\$ 14,803,151</b>	<b>\$ 15,192,097</b>	<b>\$ 15,329,272</b>

### Expenditure Trends



# FIRE DEPARTMENT



Regular Full Time	45.00
Regular Part Time	-
<b>Total FTE's</b>	<u><u>45.00</u></u>

Note: The Department was allocated \$28,000 in FY 21-22 for Temporary Part-Time positions.

# **PUBLIC WORKS ENGINEERING & TRANSPORTATION DEPARTMENT**

## **DEPARTMENT OVERVIEW**

The Department provides technical support to: the City's infrastructure operating divisions by leading studies and preparing construction documents; private developers by reviewing construction requests and issuing permits; and other internal Departments and Divisions by providing a range of technical support services in transportation and general municipal engineering. The Department also manages the City's Capital Improvement Program, Traffic Engineering responsibilities, long term Transportation Planning, Bicycle/Pedestrian and Streetsmarts/Safe Routes to School Programs and acts as the City's liaison to local and regional transportation agencies, including Unitrans and Yolobus.

Activities include:

- Provide engineering design and construction inspection services for public improvements in private subdivisions and for city capital improvement projects
- Contract administration for intra-city/inter-city public transit
- Provide staff support to related commissions

### **FY 2019/20 DEPARTMENT ACCOMPLISHMENTS**

- Efficiently complete the creation of the new department and the splitting of resources, information and processes from the former Public Works Department
- Renovate space for long-term record storage, keeping files and public documents safe and appropriately stored
- Implement GIS to better serve staff in carrying out their duties and to be used to provide visually helpful information to the public.

### **FY 2021/22 and FY 2022/23 DEPARTMENT GOALS**

- Re-establish and fill the defunded Traffic Engineer position to more efficiently address transportation safety, traffic calming, traffic data and other transportation technical task needs
- Combine the previously separate Safe Routes to School, Streetsmarts and Bicycle/Pedestrian Program resources into one comprehensive program
- Continue to evolve the public outreach for our CIP and Transportation Program activities to timely inform the community of our planned activities
- Increase staffing resources to meet the CIP Program delivery goals established by the Council adopted budget
- Continue pursuit of expanding field personnel access to utility information and providing field crews the ability to conduct field inspection of assets using mobile devices, thereby doing away with paper forms and the need for duplicate data entry of inspection results into the assets management program

**BUDGET HIGHLIGHTS**

- The Public Works Engineering & Transportation Department FY 20-21 to FY 21-22 appropriation is decreasing by \$2.3 million and then increasing by \$0.1 million to FY 22-23. The FY 21-22 increase is due to adjustments made in the cost allocation of citywide services rather than a change in services. The FY 22-23 increase is due to increased costs based on existing MOUs and benefit costs.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$210,000 – 1.0 FTE permanent position supporting Traffic Engineering was included using budget from existing consultant programming. This will further support and expand traffic programs to be provided by the City in-house.

## ADMINISTRATION – DIVISION 61

The Administration Division provides policy administration and management of the overall operation of the Department. The Administration Division provides department leadership, support, information, and expertise in the following areas:

- Departmental financial and budget management
- Public communication, response and engagement
- Human Resources coordination
- Contract, grant and document management
- Executive and management team support

### FY 2020/21 ACCOMPLISHMENTS

Public Works – Engineering & Transportation completed the transition to a new department in FY 2020/21, dividing electronic and physical files, modifying and creating documentation pertaining to the new organizational structure, including operating documents and ordinances and relocation of equipment and staff.



Accomplishments addressing the new department's areas of responsibility that occurred in FY 2020/21 were part of the former Public Works Department administrative functions and included;

- Processed grant reimbursements and received from Caltrans grant revenue of more than \$2M
- Provided administrative staff support directly to Engineering through the recruitment of a Management Analyst to lead Administrative functions of the Department.
- Supported recruitments for full-time and temporary staff positions in Engineering and Transportation, including a Principle Civil Engineer to lead the Transportation Division
- Provided fiscal support on approximately 500 purchase orders related to Engineering and Transportation activity
- Addressed the budgetary, personnel and organizational changes resulting from the department split as well as the COVID-19 pandemic, which required City Staff to work remotely for their safety

### FY 2021/22 and FY 2022/23 GOALS

- Improve community communication efforts of Department activity

### PERFORMANCE MEASURES

- Tracking frequency and types of PW Web e-mails and response times
  - Distribution of public inquiries and outreach memorandum in a timely manner
  - Number of Standard Operating Procedures created or updated
  - Budget trends and analysis over the year
  - POs created and invoices processed
  - Number of policies/ordinances reviewed and updated
-

## TRANSPORTATION – DIVISION 62

The City's Transportation Division plans for improvements to the City's transportation infrastructure for the safe and efficient use by pedestrians, bicyclists, motorists, and public transit users.

The division consists of three programs comprised of 4.75 full-time staff members, including Traffic Engineering, Transportation Planning and the Bike/Pedestrian Program. Members of the Transportation Division also staff the Bicycling, Transportation, and Street Safety Commission (BTSSC) and the Unitrans Advisory Committee, are liaisons to the Yolo County Transportation District and SACOG and staff the Safe Routes to School and StreetSmarts initiatives.

The division responsibilities include:

- Traffic engineering studies
- Transportation corridor planning
- Bicycle education, safety, and promotion
- Safe Routes to Schools and StreetSmarts initiatives
- Bike rack/locker installation and maintenance
- Interagency coordination with UC Davis Transportation and Parking Services, Yolo County Transportation District, Yolo Transportation Management Association, Sacramento Area Council of Governments, Caltrans, Unitrans, and non-governmental organizations
- Administer Unitrans and Yolobus contracts and pass-through grants
- Traffic-calming Program
- Transportation design review of new development
- Downtown & neighborhood parking policy
- Grant writing and coordination

### FY 2020/21 ACCOMPLISHMENTS

#### *Transportation Planning Program*

- Held 11 Bicycling, Transportation, and Street Safety Commission (BTSSC) meetings
- Held 4 Unitrans Advisory Committee meetings
- Supported the design and construction efforts for over 12 capital projects
- Updated Transportation Implementation Plan
- Developed design concepts and conducted community outreach in coordination with DJUSD for the Anderson Road / Chavez ES Improvements project
- Submitted 4 SACOG Regional Funding capital grant applications worth over \$5.4 million
- Awarded 3 capital grants worth \$5.2 million
  - Anderson Road / Chavez ES Improvements (awarded \$3.09 million)
  - H Street/Tunnel Improvements (awarded \$1.82 million)
  - Fifth Street Improvements: L Street to Pole Line Rd (awarded \$100,000)
  - Tulip & Ponteverde Multi-Use Path Extension Project (no award)



- Submitted 1 Caltrans Sustainable Communities Transportation Planning grant application for \$393,000 for a citywide Multi-Modal Network Connectivity Plan
- Launched Reimagine Russell Blvd transportation planning project
- Implemented parking revisions in Old East Davis neighborhood
- Chaired Yolo Commute transportation management association
- Coordinated with DJUSD on re-launch of crossing guard program for spring 2021

#### **Active Transportation Program (Bike/Ped & Safe Routes to School)**

- Updated the City of Davis Bicycle Action Plan identifying what has been accomplished since the plan was implemented in 2014 and what is outstanding
- Installed bicycle and pedestrian wayfinding in south and east Davis and marked the entire 12-mile Davis Bike Loop
- Launched Active4.me and the crossing guard program after a year hiatus to encourage parents and students to bike and walk to school
- Celebrated Bike to School Day at the Davis elementary schools.
- Implemented an online bicycle education class for residents to continue to learn the rules of the road during the pandemic
- Initiated Vision Zero: Local Road Safety Plan, a new Caltrans requirement for certain grant funding programs

#### **FY 2021/23 GOALS**

##### **Transportation Planning Program**

- Complete Reimagine Russell Blvd transportation planning project
- Initiate citywide Multi-Modal Network Connectivity Plan
- Develop transportation data collection program
- Conduct citywide household travel survey
- Conduct downtown parking occupancy survey and report

##### **Active Transportation Program (Bike/Ped & Safe Routes to School)**

- Fill vacant Safe Routes to School Coordinator position
- Initiate update to Bicycle Action Plan
- Complete Vision Zero: Local Road Safety Plan
- Working with mobility share operators to provide bike share in Davis
- Hiring a full-time team member to continue to provide outstanding service to the community
- Begin to re-launch community events and activities after COVID restrictions are lifted

#### **PERFORMANCE MEASURES**

- Complete evaluation of 10-20 traffic calming requests, depending on budget availability
- Complete traffic volume counts and speed surveys on 20% of the required streets to support a five-year cycle to maintain current data on traffic
- Provide at least one transportation educational event at every school in the DJUSD.



## ENGINEERING – DIVISION 66

The Engineering Division strives to enhance the quality of life for residents by planning, designing, and constructing reliable and cost-effective public works facilities and systems in a manner that emphasizes longevity and good stewardship of environmental and fiscal resources. This includes managing construction of new infrastructure by developers to ensure the same goals are accomplished. This mission is achieved through the efficient use of resources, technology, innovation, teamwork, and coordination with other service providers in the City.

### FY 2019/20 ACCOMPLISHMENTS

#### ***Capital Improvement Program projects***

The following major CIP completed projects for FY 2019/20 include; the Cannery Grade Separated Crossing, the Automated Water Meter project, the annual Street Rehabilitation, Slurry Seal, and Bike Path Projects, Annual Striping Project, Pond Clean-up and Sludge Hauling, Digester Cat Walk, 5<sup>th</sup> Street Maintenance Hole Reconstruction, ADA Parking and Curb Compliance, L Street, and 3<sup>rd</sup> Street Improvements.

Improving communication and engagement with the community is a priority, and we have started to enhance the information available on the City website about projects, particularly timing and construction impacts that residents will want to be aware of. Staff is working with the City Manager's Office and is developing a standard approach for keeping the community informed via social media and other electronic communication as well as Community Workshops during the planning efforts.

#### ***Development and Permitting***

We have continued to work on standardization and optimizing department processes. Our encroachment permit application is now available online. We issued 551 permits in calendar year 2019 and 532 in calendar year 2020. We also went to completely electronic processing of permits due to the COVID restrictions that caused City Hall to be closed.

Completed development work included UC Davis' Walker Hall on Oxford Circle, the Residence Inn on Fermi Place, Nugget Corporate office on Alhambra, McDonald's remodel in South Davis, and Starbucks remodel including a new City sidewalk and a new solid waste enclosure for E Street Plaza, and certificates of occupancy were issued for Grande Subdivision.



**FY 2020/21 ACCOMPLISHMENTS*****Capital Improvement Program projects***

The following major CIP completed projects for FY 2019/20 include; the Hattie Weber Museum Bathroom Building conversion to storage, the Waste Water Treatment Plant ADA Bathroom remodel, the Russell Blvd Bike Path project, the Downtown Restrooms, the annual Street Rehabilitation, Slurry Seal, and Bike Path Projects, Annual Striping Project, and ADA Parking and Curb Compliance.

Improving communication and engagement with the community is a priority, and we have enhanced the information available on the City website about projects, particularly timing and construction impacts that residents will want to be aware of. This included a new version of our GIS map that shows where projects are located and provides daily updates. Staff is working with the City Manager's Office and have developed a standard approach for keeping the community informed via social media and other electronic communication as well as Community Workshops during the planning efforts.

***Development and Permitting***

The only form we have available online right now is the encroachment permit application. We are close to finalizing other forms including ROW vacation, lot line adjustment, and working on standardized language for grant deeds. We have also updated our Standards and Specifications and they should be online by July 2021.



We implemented our Street Cut Moratorium and now have an ordinance in our muni code that prohibits utilities from cutting into a street for trench or other work without providing full restoration of the street.

We issued 532 permits for Calendar year 2020 and as of late March 2021, we have issued 190 permits since the beginning of the calendar year. We have also been providing a great deal of review time to the Bretton Wood Large Lot Final Map, the grading plans including upgrading the City's existing pump station, and the improvement plans for the first three phases of the small lot final maps. Other major projects completed this year include the Sterling Fifth Street Apartments, Creekside Apartments, and more certificates of occupancy for Grande.

**FY 2021/22 and FY 2022/23 GOALS*****Capital Improvement Program projects***

Deliver on time and within budget the major planned CIP activity for FY 2021/22 and FY 2022/23, including; the I-80/Richards Blvd Interchange modifications, the new bike path connection from Pole Line Road to Olive Drive, improvements along 14<sup>th</sup> Street and Villanova Drive, the Russell Green Street Demonstration project at City Hall, the Bike Pump Track at Community Park, the improvements of the bike path connection at Tulip and Ponteverde, South Fork Preserve Public Access Improvements, N Street Park Improvements.

We are continuing to enhance and improve communication and engagement with the community We now have information available on the City website about projects, particularly timing and construction impacts that residents will want to be aware of. We are continuing to refine our process in keeping communication about our projects up to date.

***Development and Permitting***

Goals for the budget cycle continue to focus on standardization and optimizing department processes. Standard Operating Procedures continue to be developed for various activities to streamline processes to minimize approval times. Templates are being created to provide a more consistent workflow with input from various departments during development review, and plan check processes. For permitting and development, our goal is to continue to add more online forms so the public can complete forms online and electronically process them as well as have a checklist of items required for each application or permit.

Improvements are planned for inspection processes to increase efficiency in completing the daily and weekly reporting documents. The goal is to create a template combining multiple forms into one linked file, and make it user friendly to eliminate/reduce unnecessary or redundant work.

The Division is also working on using Geographic Information System (GIS) Mapping Technology in a more prominent fashion. Some goals are to use GIS to track new developments, and recorded documents, track pavement conditions, and any moratorium on recently repaired streets. Developing an application to help staff report and track sidewalk damage that needs to be repaired or replaced to meet ADA standards will also help select concrete replacement locations for the annual concrete replacement project.

### **PERFORMANCE MEASURES**

- Percent Change Orders: For CIP projects, track the percentage of the project that results in change orders
- Contract Bid vs Engineer's Estimate: Track degree of accuracy of engineers' estimates
- CIP Jobs Bid on Time: Quantity of jobs awarded per the master schedule for projects approved during the budget process
- CIP Jobs Completed on Time: Determine if CIPs were completed within the given working days per each contract
- Record Documentation: Set a schedule for updating maps and permanent databases as new construction is completed and adhere to this schedule
- Track timeliness of new development applications being processed (TM, FM, Construction)
- Track number of and resources expended on encroachment permits
- Track amount of time spent responding to public information requests
- Compare anticipated revenue with actual revenue collected and with actual staff costs to determine if fees are set appropriately



## Engineering and Transportation Department Expenditures Summary

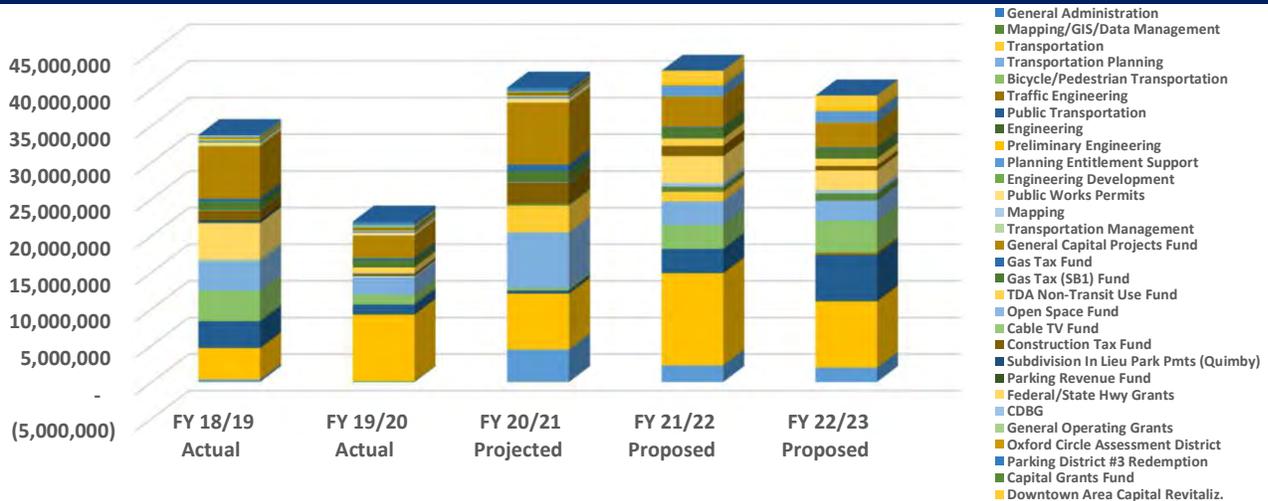
			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 3,052,578	\$ 3,358,138	\$ 3,631,209	\$ 4,040,567	\$ 4,278,004
Contractual Services			357,285	356,992	378,746	655,696	655,696
Other Operating Costs			4,484,750	9,142,152	7,702,013	12,701,752	9,146,679
Cost Allocation			269,147	207,174	44,525	(1,139,072)	(1,187,208)
Capital Outlay			25,535,537	8,836,827	28,404,805	26,272,921	26,204,883
Debt Service			-	-	-	-	-
			<b>\$ 33,699,297</b>	<b>\$ 21,901,283</b>	<b>\$ 40,161,298</b>	<b>\$ 42,531,864</b>	<b>\$ 39,098,054</b>
			-	-	-	-	-
<b>Expenditures By Program</b>							
General Fund							
General Administration	001	6101	\$ 27,652	\$ 326,737	\$ 354,070	\$ -	\$ -
Mapping/GIS/Data Management	001	6160	2,071	108,179	106,204	-	-
Transportation	001	6201	-	-	-	1,560,329	1,669,571
Transportation Planning	001	6234	233,580	212,224	181,892	-	-
Bicycle/Pedestrian Transportation	001	6251	97,036	190,925	9,856	-	-
Traffic Engineering	001	6254	131,176	293,836	329,730	-	-
Public Transportation	001	6263	31	40	-	-	-
Engineering	001	6601	-	41,347	47,291	-	-
Preliminary Engineering	001	6602	235,642	126,954	181,544	448,027	465,235
Planning Entitlement Support	001	6605	259,613	251,099	280,176	1,475,532	1,532,320
Engineering Development	001	6642	68,661	(4,822)	28,977	13,100	13,100
Public Works Permits	001	6643	307,433	337,301	520,266	22,252	22,252
Mapping	001	6660	-	2,606	(4,465)	-	-
Transportation Management	001	7210	158,097	-	-	-	-
			1,520,992	1,886,426	2,035,541	3,519,240	3,702,478



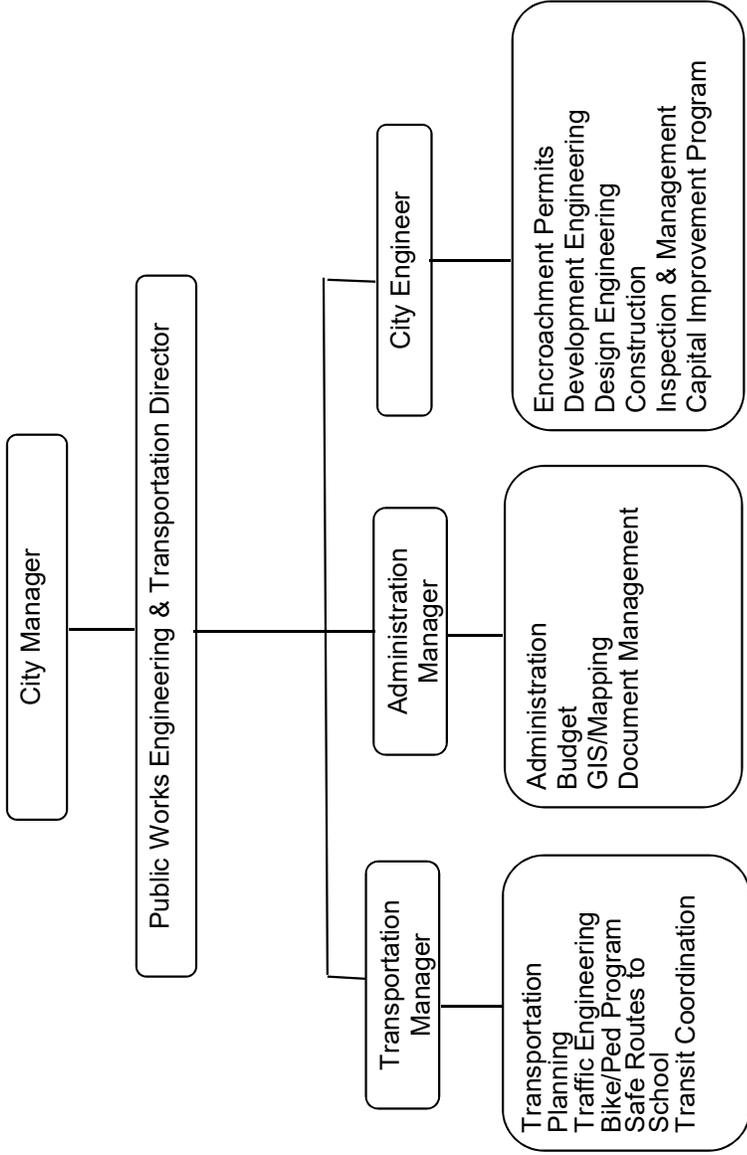
## Engineering and Transportation Department Expenditures Summary

		FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Other Funds		-	-	-	-	-
General Capital Projects Fund	012	7,137,650	3,088,261	8,465,263	4,144,700	3,365,000
Gas Tax Fund	109	405,614	315,238	850,163	140,720	141,063
Gas Tax (SB1) Fund	113	1,168,942	951,739	1,517,275	1,435,000	1,396,000
TDA Non-Transit Use Fund	115	331	750,001	-	1,000,000	1,000,000
Open Space Fund	135	49,600	99,408	67,426	-	-
Cable TV Fund	150	25,022	6	-	-	-
Municipal Arts Fund	165	-	-	-	65,000	-
Construction Tax Fund	200	1,315,649	258,861	2,881,442	1,402,600	620,000
Subdivision In Lieu Park Pmts (Quin)	205	306,739	2,477	7,372	-	-
Parking Revenue Fund	209	60,871	72,192	-	-	-
Federal/State Hwy Grants	210	4,908,802	81,749	-	3,636,800	2,676,200
CDBG	215	159,285	265,886	(4,149)	503,746	450,000
General Operating Grants	216	253,284	6,750	-	5,000	-
Oxford Circle Assessment District	353	-	112	304	-	-
Parking District #3 Redemption	361	-	35,436	-	-	-
Capital Grants Fund	465	7,631	-	240,000	713,600	984,500
Downtown Area Capital Revitaliz.	476	-	-	3,674,321	1,335,700	-
Development Impact Fees Funds	48x	3,892,910	2,159,992	7,577,293	3,179,675	2,727,000
Water Fund	51x	4,168,996	1,304,135	317,152	3,252,100	4,360,783
Solid Waste Fund	520	10,787	24,914	32,105	-	312,000
Wastewater Fund	531	3,645,071	1,288,073	363,000	3,298,500	6,245,800
Storm Drainage Fund	54x	38,389	117,899	78,863	50,000	115,200
Public Transportation Fund	570	4,289,174	9,060,012	7,630,616	12,593,983	9,049,630
Facility Replacement Fund	626	323,567	22,839	4,342,005	2,255,500	1,952,400
Employee Benefits Fund	020	9,991	108,877	85,306	-	-
		32,178,305	20,014,857	38,125,757	39,012,624	35,395,576
		<b>\$ 33,699,297</b>	<b>\$ 21,901,283</b>	<b>\$ 40,161,298</b>	<b>\$ 42,531,864</b>	<b>\$ 39,098,054</b>

### Expenditure Trends



# PUBLIC WORKS ENGINEERING & TRANSPORTATION DEPARTMENT



Regular Full Time	21.00
Regular Part Time	0.75
<b>Total FTE's</b>	<b>21.75</b>

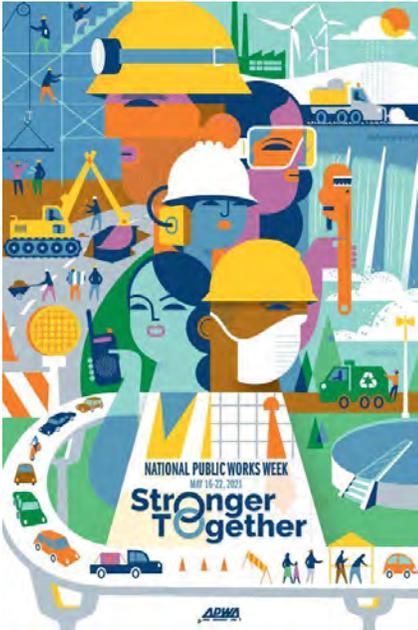
Note: The Department was allocated \$89,000 in FY 21-22 and \$94,000 in FY 22-23 for Temporary Part-Time positions.



# PUBLIC WORKS UTILITIES & OPERATIONS DEPARTMENT

## DEPARTMENT OVERVIEW

The mission of the City of Davis Public Works Utilities and Operations Department is to support the community's quality of life by protecting public health and the environment through sound practices, technology, and teamwork to provide dependable, responsive services, and maintain critical infrastructure.



2021 American Public Works Association Poster

Activities include:

- Operations, maintenance and repair of City's streets and roads, water production/distribution system, wastewater collections/treatment system, and stormwater collection/disposal, street lights and traffic signal systems
- Contract administration for garbage, yard refuse, recycling and street-sweeping services
- Provide centralized purchasing and receiving to meet the needs of City departments and storage of inventoried materials and supplies used by all departments
- Provide planning, inspection, and public outreach for environmental regulatory compliance programs
- Manage and maintain the City's centralized vehicle and equipment fleet and the fuel facility
- Maintain all City building and facilities
- Provide staff support to related commissions

### FY 2019/20 & 2020/21 DEPARTMENT ACCOMPLISHMENTS

- Staff maintained critical infrastructure throughout the COVID pandemic while adhering to all health protocols to minimize risk to team members that were required to be in the field. The entire Department worked together to ensure the needs of the community were met.
- Staff began the tasks of prioritizing existing work across multiple divisions. Prioritization will aid in efficiency with existing resources and provide metrics in various areas where resources are limited to aid in understanding ongoing resource needs.
- PW Operations staff participated in over 72 safety-training events in FY 2019/20 and FY 2020/21. With staff attending multiple trainings, 557 certifications were distributed.
- City staff converted a section of the Public Works Corporation yard into a Respite Center to serve those in the community with their needs.
- Managed the City's "Pothole Patrol," responding to 320 pothole requests and repairing over 1,500 potholes
- Staff offered socially distanced Zoom workshops on water, stormwater, composting, urban wildlife and zero waste during the COVID pandemic



As essential staff, the PW-U&O team stayed safe and productive during the COVID-19

## **FY 2021/22 and 2022-23 DEPARTMENT GOALS**

- Develop five-year vision for Public Works Utilities & Operations Department
- Assess workflow across all divisions to consolidate like tasks and promote efficient work practices
- Establish a uniform and consistent safety-training program to ensure staff understand the importance of maintaining a safe work environment and performing their work safely on a daily basis
- Continue to increase and improve outreach to the public so our citizens understand our mission and how we accomplish this as well as making them aware of current efforts underway within PWU&O

## **BUDGET HIGHLIGHTS**

- The Public Works – Utilities and Operations FY 20-21 to FY 21-22 appropriation is increasing by \$5.5 million and then increasing by \$0.1 million to FY 22-23. The increase in budget in FY 21-22 is due to the supplementary budget changes listed below as well as the move of the Urban Forestry division from Parks and Community Services to Public Works Utilities and Operations. The FY 22-23 increase is due to contractual increases based on existing MOUs.
- The Public Works Utilities and Operations Department was allocated \$0.5 million for temporary-part time positions in both Fiscal Year 21-22 and 22-23. These positions include community service specialists, maintenance workers, and other part-time help which assist with the day-to-day operations of the Department.

Other supplementary budget changes included in the proposed budget are:

- \$200,000 - in the Streets division for striping to implement the new street standards.
- \$120,000 - for a bucket truck to be used by Urban Forestry for tree maintenance and by City electricians for streetlight and signal repairs.
- \$50,000 - for continued fire mitigation and weed abatement
- \$133,000 - in Wastewater funds to replace a failing combination cleaner truck used by Collections and the Wastewater treatment plant.
- \$100,000 - for the purchase of tracked skid steer primarily for Stormwater channel and pond maintenance, but to be shared among Stormwater, Water, Streets and Wastewater divisions.
- \$169,000 - to provide services in order to comply with various regulatory requirement (statewide organics, pyrethroid control, etc.)
- \$2,139,700 – to fund city facility roofing and HVAC replacements
- *Stormwater Fund* - In 2020, the City initiated a cost of service and rate study for this utility and subsequently the City Council approved a ballot initiative. If the initiative is successful, staff will present Council with adjustments to the FY21/22 and FY22/23 budgets in the fall of 2021. The rates, if approved by voters, are targeted to begin in September 2021.

## ADMINISTRATION – DIVISION 71

The Public Works Utilities & Operations Administration Division provides policy administration and management of the overall operation of the department. The Administration Division provides department leadership, support, information and expertise in the following areas:

- Departmental financial and budget management
- Public communication, response and engagement
- Human Resources coordination
- Public Works Information Systems Management
- Purchasing of consumable materials and disposal of surplus materials
- Executive and management team support



*Front office staff providing customer service*

### FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

- Staff responded to 752 online GO Requests from customers in the last fiscal year. These requests are submitted by customers through the City website. Staff adapted to remote work during COVID and continued to provide customer service to the public and internally to co-workers.
- Staff received approximately 24,930 external calls in the last year with an average of 2,077 calls per month among three full-time staff. The most common external call from the public relates to water leaks and consumption, but the front office team frequently receives external calls for sewer responsibility checks and concerns about illegal dumping, recycling, and street issues like potholes and sidewalk repair.
- In 2020, Central Stores played a key role in locating difficult to find supplies during the COVID-19 pandemic so staff had the necessary cleaning supplies and PPE equipment to perform their jobs. Stores staff improved warehouse storage space that allowed for more space to store PPE.
- Online training was utilized to make training more convenient for staff schedules and allow for social distancing during COVID. When appropriate, online training was used in combination with shorter in person practical exercises to meet CalOSHA requirements.
- Front office staff generated annual, biannual and quarterly preventative maintenance work orders for all signaled intersections as well as continued training for divisions on creating, closing, and capturing job costs for work orders.
- Central Stores researched and found restroom/shower trailers to be placed at the Respite Center as well as found temporary office trailers for the East and West Area Tank locations to keep staff safe and help maintain social distancing.
- Staff updated the department's asset management system, Lucity, to the 2019 web version for tracking of additional assets in Lucity
- Staff arranged for UC Davis to connect to the Lucity system in order to trace the sewer system as it relates to COVID and the Healthy Davis Together initiative.
- Lucity Web Dashboards were improved to track safety training for each employee, track labor and equipment resources, and were customized to fit the needs of each division. This included the Streets Division where a dashboard was created to track pothole concerns that gets reported by citizens as part of the Pothole project. Another dashboard was created for Water Quality and the Water Conservation Study
- A Lucity module was created specifically for the wastewater treatment plant to track all the valves, including sewer, storm, and water valves that are operated at the WWTP.

- For the Water Division, staff updated the Lucity meter data with GPS locations received from the ACLARA system.

### FY 2021/22 and 2022/23 GOALS

- Expand field access to utility information for other Public Works assets and provide field crews the ability to conduct field inspection of assets using mobile devices. This will leverage technology to improve efficiency by reducing duplication of effort when using paper to document work.
- Leverage the opportunity to utilize cooperative purchasing contracts for projects and services, streamlining contract process
- Utilize DocuSign to streamline contractual obligations via electronic signatures
- Train multiple team members to make edits, changes, and postings to the City's website
- Upgrade Lucity to the 2020 version and re-design dashboards to make them more effective
- Continue to have field crews begin utilizing GIS technology to capture asset data, replacing an outdated paper process. The goal is to convert other paper-based processes into digital processes.
- Support division review of programs plans for safety training and procedures at Public Work Utilities & Operations worksites
- Continue to improve space utilization within Central Stores as an ongoing task for safety and efficiency while creating better use of space, internally and externally. This includes maximizing outdoor space within the 1717 5<sup>th</sup> St. Corp Yard due to the space assumed by the Respite Center.
- Resume public sales of surplus equipment once pandemic-related restrictions are lifted. Stores will work to clear out all items, which will go towards the revenue for surplus items.
- For the WWTP, replace Labworks servers and upgrade LIMS software to LABWORKS v6.10.
- Setup Lucity for Integrated Pest Management (IPM) in order to log integrated pest management activities (mechanical or chemical) and run reports



*Stores staff assessing inventory*

### PERFORMANCE MEASURES

- Frequency and types of incoming calls to the front office
- Frequency and types of PW Web emails
- Distribution of public inquiries
- Frequency and types of GO Requests/Work Orders processed by Front Office Staff
- Number of Standard Operating Procedures written or reviewed
- Budget trends and analysis over the year
- POs created for all PW divisions
- Invoices processed for all PW divisions
- Time from recruitment request to filling vacancy
- Number of Policies/Ordinances reviewed and updated

## STREETS & URBAN FORESTRY – DIVISION 72

### STREETS

The City's Streets Division maintains and operates the City's road infrastructure for the safe and efficient use by pedestrians, bicyclists, motorists, and public transit users. Davis' infrastructure consists of 165 miles of streets, 275 miles of sidewalks, 54 miles of on-street bike lanes, 55 miles of separate mixed-use paths, 29 grade-separated bicycle/pedestrian crossings, 67 traffic signals, over 4,500 street and path lights, over 200 lane miles of striping and pavement markings, and over 20,000 signs.

This division consists of two units: the Streets Crew, which consists of eight full-time employees, and the Electrician Crew, which has five full-time employees.

The division responsibilities include:

- Electrical maintenance of all City facilities
- Street, parking lot, bike path and park lighting
- Traffic signal maintenance
- Street, bike path, and parking lot maintenance
- Sign installation and maintenance
- Hazardous materials clean-up and disposal
- Provide traffic control assets for City-sponsored special events
- Right-of-way maintenance (fences, bollards, etc.)
- Bike rack/locker installation and maintenance
- Graffiti abatement for Public Works assets
- Maintain the closed City landfill and former WWTP property



*Streets Crew performing maintenance*

### FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

- Closed G Street between 2<sup>nd</sup> and 3<sup>rd</sup> and closed the north isle of the E Street parking lot for the OpenAir Davis to help sustain local businesses during the pandemic
- Provided 40, 20-foot concrete barriers to protect on street-dining patios
- Placed 35 "Curbside Pickup" parking signs for local businesses
- Removed and replaced 130 parking enforcement signs due to changes to parking ordinances
- Responded to 174 illegal dumping requests and 145 street cleaning work orders, including 55 dead animal removal requests.
- Completed:
  - 156 utility patches using 250 tons of hot asphalt
  - 431 sign work requests
  - 42 pavement-marking work requests.
  - 81 bike-path repair work orders
- Coordinated and managed the City's "Pothole Patrol" and responded to 320 pothole work requests, repairing over 1,500 potholes using over 31 tons of Perma Patch.
- Responded to 176 sidewalk work requests, eliminating 225 tripping hazards.
- Replaced, modified and/or installed:
  - Eight new fully populated traffic signal cabinets with controls (Mace at Alhambra, Mace at 2nd, Covell at Alhambra, Covell at Catalina, Covell at Oak, 5th at Pena, 5th at L Street and 14th at F Street).
  - Two new traffic signal video-detection systems (Cowell at Drew and Covell at John Jones).
  - Two new battery backup power systems for two traffic signal locations (2nd at Mace, Russell

- at Anderson).
- All electrical connections to the new PWE&T trailer offices
- All electrical connections for two new temporary trailer offices for water-production team (at East & West Area Tanks)
- New signage and an ADA walkway to the Respite Center
- Provided new electrical connections and lighting for the Respite Center
- Assisted with downtown tent lighting for businesses during COVID-19 regulations



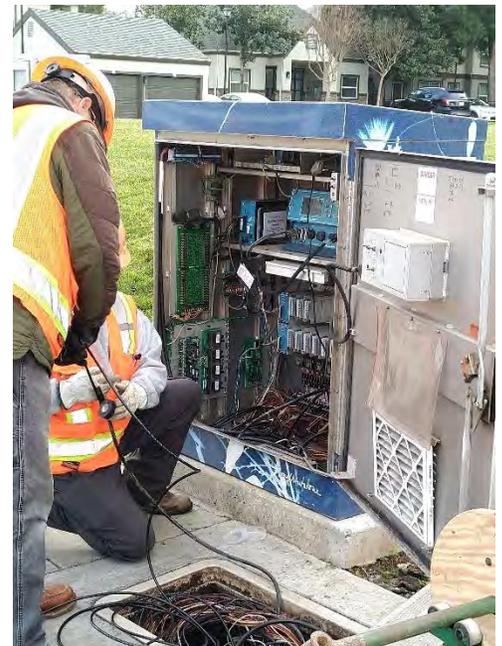
*Traffic Signal Maintenance*

#### **FY 2021/22 and 2022/23 GOALS**

- Initiate a sidewalk preventative maintenance program designed to reduce safety hazards
- Facilitate the restriping of school zones to enhance public safety and continue to maintain over 20,000 traffic signs
- Continue to implement Dark Sky Ordinance via a multi-year project to retrofit bike path and City street lights with fully shielded fixtures
- Maintain over 20,000 traffic signs
- Continue electrical support for all City utilities and facilities
- Initiate a preventative maintenance program to ensure traffic signals meet all regulatory standards and advance our traffic signal preventative maintenance goals of 100% conflict monitor testing and certification
- Complete all traffic signal asset data collection for every traffic signal intersection and have it pushed into GIS and linked to Lucity

#### **PERFORMANCE MEASURES**

- Continue to respond to illegal dumping, street cleaning, and dead animal removal requests within 24 hours of request.
- Replace at least 300 signs that no longer meet retro-reflective standards set in the CAMUTCD
- Respond to work requests, including but not limited to, sign work, pavement marking, bike path repair, utility patches, pothole repair within 72 hours
- Remove and eliminate 150 sidewalk tripping hazards through sidewalk repair or replacement



*New fully populated traffic signal cabinets with controls*

## URBAN FORESTRY

### URBAN FORESTRY

The Urban Forestry Program provides management of urban trees. The program performs a wide range of maintenance, planting, pruning, and planning related to the City's trees. The City's trees are an important asset to the City and its residents.



### FY 2019/20 & 2020/21 ACCOMPLISHMENTS

- Obtained Tree City USA certification for the 42nd consecutive year
- Completed Blocks 5 & 6 for street-tree pruning to maintain seven-year prune cycle for City street trees
- Completed a Citywide tree inventory of street and park trees
- Utilized over 740 volunteer hours for grant preparation, ordinance research, tree inventory updates, tree plantings, and young tree maintenance and watering within the Urban Forestry program
- Achieved a 2:1 planting ratio by planting 500 replacement trees to replace a total of 232 removed trees
- Added a second certified staff Arborist as a Municipal Specialist.
- Completed full inventory of City and Park trees
- Planted 318 tree for Community Canopy program of the Proposition 68 Cal Fire grant
- Developed final draft of the Tree Ordinance

### FY 2021/22 AND 2022/23 GOALS & OBJECTIVES

- Obtain Tree City USA certification for the 43rd consecutive year
- Obtain a Tree City USA Growth Award
- Continue UC Davis Urban Forest Internship program
- Complete Blocks 7 & 1 for street-tree pruning to maintain seven-year prune cycle for City trees
- Develop an internship program with the Society of Municipal Arborists
- Present City Council with final draft of the Tree Ordinance for review and approval
- Complete Urban Forest Management Plan for Proposition 68 Cal Fire grant program
- Complete planting of 1,000 trees for Community Canopy program through the Proposition 68 Cal Fire Grant

### PERFORMANCE MEASURES

- The Urban Forestry team maintains a total of 38,465 trees, consisting of 24,240 street trees, 5,969 park trees and 8,256 greenbelt trees.

## WASTEWATER – DIVISION 73



The mission of the Wastewater Division is to operate and maintain the City's sanitary sewer system in accordance with federal, state, and local regulations to protect public health and ensure the safe, efficient, reliable, economical, and environmentally sound collection, treatment, and disposal of the City's wastewater in order to support the residential, commercial, and industrial activities of the community. This includes the operation and maintenance of the collection system, treatment plant, restoration wetlands, and the collection and treatment of the wastewater generated in the service areas of El Macero, North Davis Meadows, Davis Creek Mobile Home Park, and the Teichert Construction Complex.

### FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

- The Wastewater Treatment Facility achieved 99.9% compliance with the NPDES permit requirements for effluent discharge with five effluent limitation exceedances.
- Completed the sewer-trunk line slip lining project by lining the 66-inch pipe connected to the wastewater treatment plant with a 42-inch pipe to avoid future pipe failure and reduce grit and solids accumulation
- Repaired the sewer trunk line maintenance holes on Rd. 105 due to excessive corrosion
- Completed the installation of the catwalk connecting the Wastewater Treatment Plant's two anaerobic digesters to improve employee safety
- Completed design and began construction of the first of three sewer lift stations that are due for rehabilitation. This rehabilitation project replaces the original dry-pit style lift stations with conventional duplex-lift stations using a submersible-pumping system.
- Completed the second phase of a three-year phased CCTV inspection/assessment of the City's collections system to provide the Engineering Department with accurate information for prioritizations and development of a comprehensive pipe repair and replacement program



*Testing performed by Wastewater Treatment Plant Lab Staff*



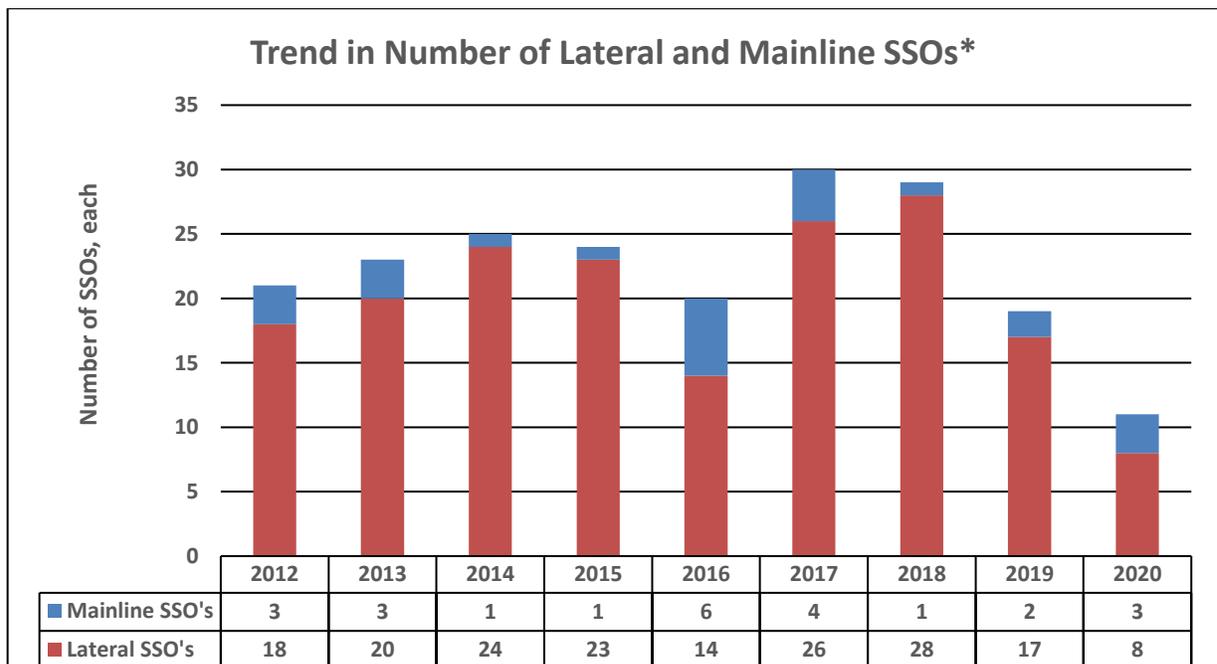
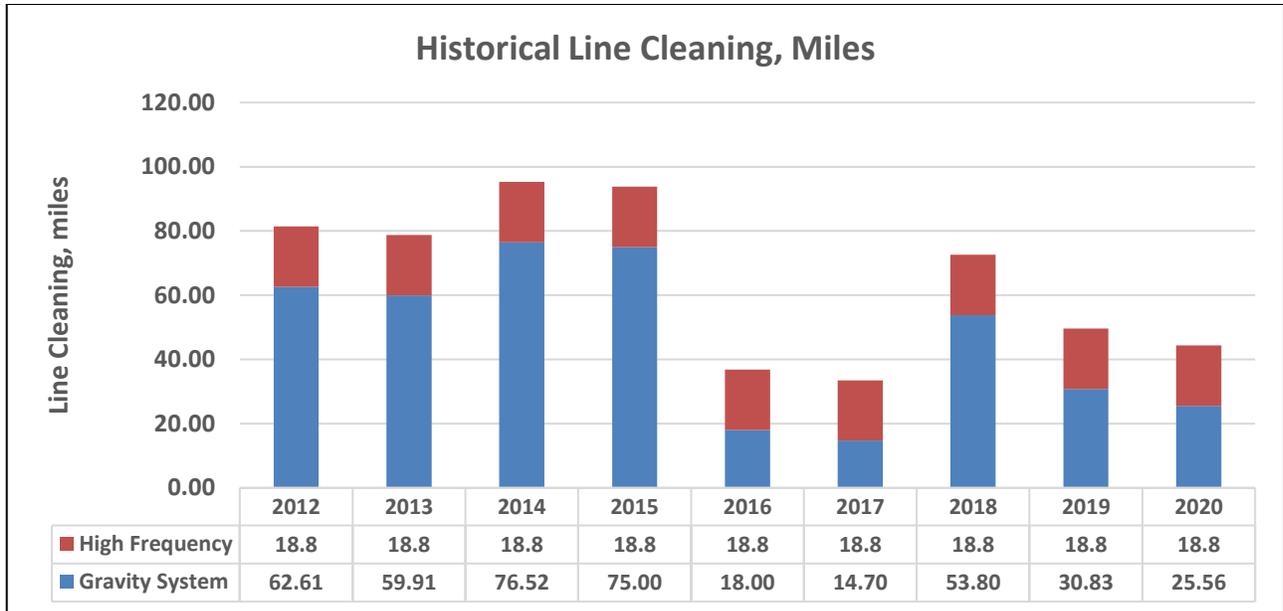
*Collections staff*

### FY 2021/22 and 2022/23 GOALS

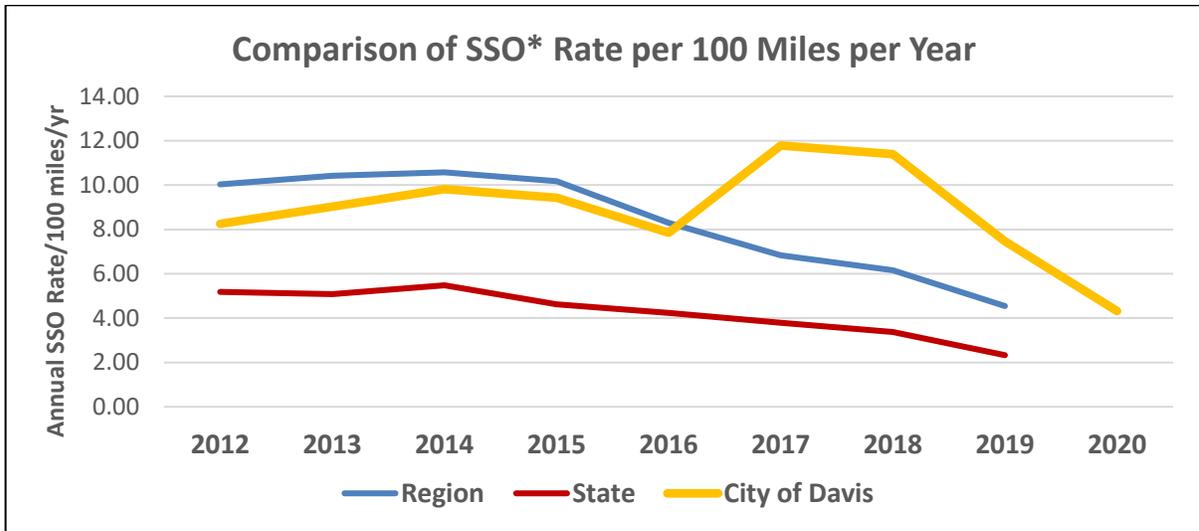
- Achieve 100% compliance with the NPDES permit requirements for effluent discharge
- Complete the sewer lift station rehabilitation project
- Complete construction of the recycle water pump station to begin recycle water deliveries to the Yolo County Landfill and composting facility, which fulfills the City's near-term recycle water master plan

- Complete construction of the water treatment plant’s biofilter to protect the City’s sewer-trunk line infrastructure. This equipment draws and removes the hazardous gases and odors from the sewer-trunk line.
- Implement new sewer main line cleaning program utilizing the City’s CCTV vehicle. This program will increase required pipe line inspections while targeting only those areas that require attention to prevent sanitary sewer overflows.
- Assess options to construct a recycle water pipeline crossing Willow Slough Bypass for water deliveries to Howitt Ranch located on the south end of Rd. 105

**PERFORMANCE MEASURES**



\*SSO's are Sanitary Service Overflows



\*SSO's are Sanitary Service Overflows

## STORMWATER– DIVISION 74

Operate and maintain the City's stormwater infrastructure to ensure stormwater is collected and discharged in accordance with federal, state, and local environmental regulations while protecting life and property from flooding. This division maintains the stormwater conveyance system, consisting of 127 miles of stormwater lines, over 3,100 drain inlets, 16 miles of open channels, 7 detention basins, and 20 pump stations, including the El Macero Maintenance District Stormwater Pump Station.

### FY 2019/20 AND 2020//21 ACCOMPLISHMENTS

- Evaluated the piping on all four motors at SDS #3 due to the pipe fail in the last fiscal period
- Upgraded security cameras at two stormwater pumping stations
- Rebuilt one bike tunnel stormwater pump
- Performed studies to evaluate the storm water funds operating budget to determine a storm sewer rate adjustment for maintenance and capital improvements to meet community needs
- Replaced six drain inlets
- Completed 113 work requests for issues, such as clogged drains, drain inlet repairs, brush trimming along channels, and siphon cleaning



*Staff clearing out dirt and other debris from the pump station wet wells.*

### FY 2021/22 and 2022/23 GOALS

- Completely replace/upgrade Bike Pump Station 6 when funding is available. This is a station that is not consistent with the City's other 9 stations.
- Complete station improvement plans for SDS #3, SDS # 5, and SDS #6
- Continue to develop a plan to improve the level of service for maintenance of 16 miles of open channels and seven detention ponds totaling 75.2 acres
- Continue to develop to improve hydro cleaning and CCTV level of service from one mile of pipe per year in a long-term effort to attain an industry standard of 13 miles per year
- Evaluate all four diesel motors at SDS #3
- Continue to develop plan to upgrade drainage along West Covell in response to the increase of water entering the City from surrounding agricultural lands

### PERFORMANCE MEASURES



*South Davis Pump Station*

- Annually the clearing and maintenance of approximately 10 of the City's 16 miles of channels is completed
- Completed inspection and clearing over 3,100 drainage inlets prior to the rainy season in September
- Maintain approximately five of the 11 miles of maintenance access roads, which is completed on an annual basis
- Complete at least one mile of hydro cleaning and CCTV per year with a long-term effort to attain an industry standard of 13 miles per year

## WATER – DIVISION 75

The mission of the Water Division is to operate and maintain the water production, transmission, and distribution infrastructure in order to deliver clean, reliable, potable water for use by Davis citizens, and non-potable water for irrigation purposes. This Division is responsible for operating the City's nine wells and coordinating deliveries of surface water from the Regional Water Plant in Woodland; maintaining 194 miles of distribution and transmission mains; operating three water storage tanks totaling 8.2 million gallons; performing water meter reads and maintenance; and operating and maintaining the irrigation well for The Cannery development.



*Replacing the radio antenna at well #33*

### FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

- A large water main project on Hunt Way was completed in 2020 where multiple failures had occurred in recent years and have caused significant infrastructure damage. Part of this project provided saddles replacement in two locations: South Davis on Tufts and in the Wildhorse subdivision.
- The ASR (Aquifer Storage and Recovery) feasibility study conducted the test pumping of surface water into the intermediate aquifer and withdrawal of that water for analytical testing. This study evaluated whether the underground aquifer is capable to receive surface water that would be pumped directly via a well site.
- The East Area, West Area, and elevated storage tanks, along with the City's deep wells, received a SCADA Master Plan upgrade.
- Security devices were installed to secure the valve system of the transmission main in 2020.
- The DCU (Data Collection Unit) upgrade was completed with a communication upgrade from cellular 3G to 4G.
- Water staff performed 285 leak checks and completed over 5,132 Underground Service Alert (USA) tickets.

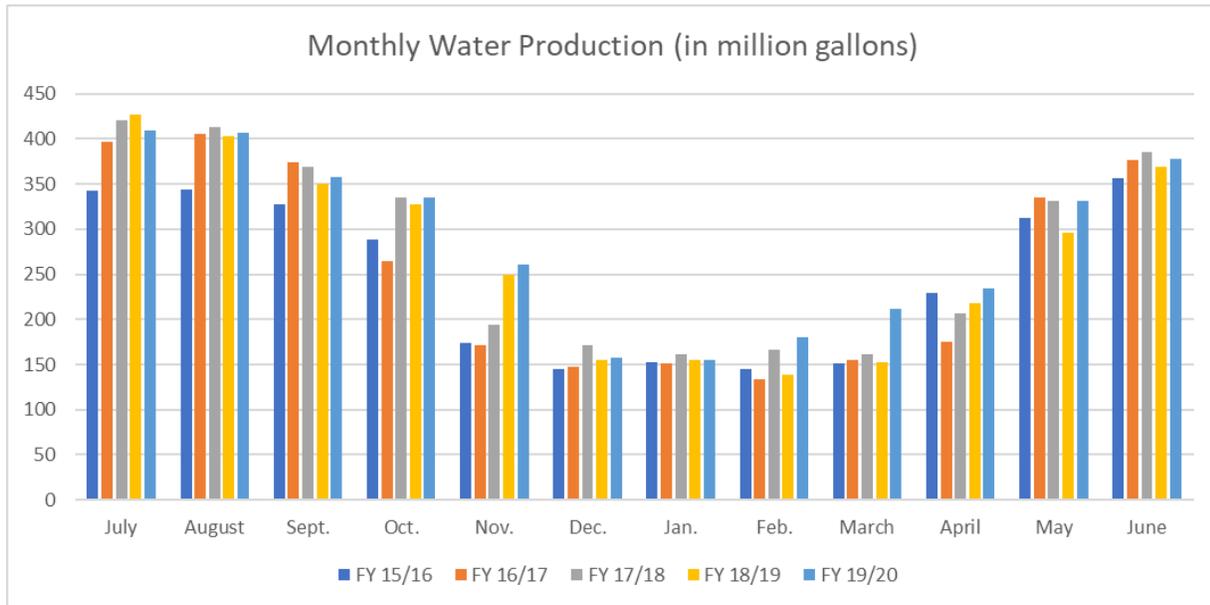
### FY 2021/22 and 2022/23 GOALS

- Modification of 16, 2" combination air-vacuum valves on the transmission system for maintenance purposes
- Perform an elevated tank study to determine location of replacement elevated tank for the one currently on East 8<sup>th</sup> Street
- Design a project to extend the surface water transmission main to Well #30 in order to provide an additional deep-aquifer well that can blend with surface water prior to introduction into the distribution system. This will provide additional water resiliency for the community.
- Develop automated method of detecting water main leaks in the distribution system
- Continue to operate the water system to meet all California Department of Water Resources operational and regulatory requirements
- As an ongoing goal, implement the City's Urban Water Management Plan and Integrated Water Resources Study
- Implement yearly water conservation goals as part of the State's recently adopted requirements
- Continue to provide a high level of customer service to the citizens of Davis from all staff within the water division
- Upgrade the Aclara One automated metering infrastructure (AMI) software



*Water Operators at Well 27*

**PERFORMANCE MEASURES**



Total Production (million gallons)												
Fiscal Year	July	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
FY 15/16	342.3	343.8	328.1	288.1	173.8	145.6	152.1	145.3	151.6	229.1	312.6	356
FY 16/17	397	405.2	374.6	264.5	171.6	147.4	151.2	133.8	155.1	174.9	334.9	376.2
FY 17/18	420.7	413.3	368.9	334.6	194.5	171.8	161	166.2	161.2	206.5	330.98	385.2
FY 18/19	426.9	402.4	350.3	327.6	249.98	154.7	154.8	138.4	153.1	217.4	295.5	369.6
FY 19/20	409.1	406.2	357.3	335	260.9	158	155.5	180.8	212.2	234.4	331.1	378.2

# ENVIRONMENTAL RESOURCES – DIVISION 77

The Division's mission is to serve as stewards for the responsible use of environmental resources by promoting conservation and pollution prevention, while ensuring regulatory compliance through fiscally stable planning and program implementation in the following areas:

- Long range resource planning
- Regional and statewide issues and regulations
- Water conservation and quality
- Wastewater and storm water quality
- Wildlife and habitat conservation, planning, and management
- Solid waste and recycling
- Environmental resource outreach
- Conservation and pollution prevention promotion
- Integrated Pest Management



## FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

### Outreach:

- Launched outreach campaigns on the City's new, on-street yard material pile collection schedule, water conservation, stormwater quality protection, and others
- Revised the City's "Welcome to Davis" informational packet
- Updated the City's webpages on Water, Wastewater, Stormwater and Water Quality and developed and launched a new webpage on problematic feeding of urban wildlife
- Reached 3,208 followers on the Greener Davis Facebook page and 559 on the Greener Davis Instagram page
- Launched "Ask Greener Davis" on the City's webpage, in the Greener Davis newsletter, and on social media

### What to compost?

Carbon:	Nitrogen:
"Brown Stuff"	"Green Stuff"
<ul style="list-style-type: none"> <li>-dry leaves</li> <li>-sticks</li> <li>-dried grass</li> <li>-hay</li> <li>-sawdust</li> </ul>	<ul style="list-style-type: none"> <li>-fresh grass clippings</li> <li>-green leaves</li> <li>-coffee grounds</li> <li>-fresh pulled weeds</li> <li>-chicken manure</li> </ul>

- ▶ Aim for a 50/50 mix of greens and browns
- ▶ Do not add invasive weeds, diseased plants, or large pieces of wood

- Created booklets for each of the City's four utilities (water, wastewater, stormwater and solid waste) with helpful information on the operations, staffing, regulatory requirements and anticipated upcoming changes.
- The City's monthly Greener Davis e-mail newsletter on greener living in Davis was sent to 17,400 contacts. Email [PWWeb@CityofDavis.org](mailto:PWWeb@CityofDavis.org) to sign up to receive the newsletter.
- Workshops on water, stormwater, composting, urban wildlife and zero waste were provided via the Zoom platform in October and November 2020. Additional composting classes were offered in April 2021 via Zoom. Presentations from the classes are available online at [GreenerDavis.org](http://GreenerDavis.org).

*Unable to host in-person events during the COVID-19 Pandemic, ERD staff gave presentations virtually.*

### Environmental Enforcement:

Using an "outreach first" approach, staff works with residents to resolve incidents of water waste and incorrect placement of yard material piles, initially through reminders and community education. For continued violations, staff uses a noticing system that progresses from a formal letter to a fine if no resolution attempts are made.

Enforcement actions are generally lower in 2019 than 2018 and even lower in 2020. A potential reason for reduced numbers in 2020 might be less reporting by residents due to COVID-19 shelter in place order, resulting in fewer drivers, cyclists, or pedestrian reporting yard material piles.

<b>Yard Waste Pile Enforcement Actions for 2019</b>				
	Reminder Door Tag	Notice of Violation	Fine	Total Enforcement Actions
January	45	2	4	51
February	43	3	3	49
March	53	6	1	60
April	83	1	0	84
May	38	3	0	41
June	53	5	2	59
July	40	0	0	40
August	37	0	0	37
September	11	0	0	11
October	6	0	0	6
November	5	0	0	5
December	1	0	0	1
<b>TOTAL</b>	<b>415</b>	<b>20</b>	<b>10</b>	<b>445</b>

<b>Yard Waste Pile Enforcement Actions for 2020</b>				
	Reminder Door Tag	Notice of Violation	Fine	Total Enforcement Actions
January	3	1	0	4
February	0	0	0	0
March*	0	0	0	0
April*	0	0	0	0
May*	0	0	0	0
June*	0	0	0	0
July	44	12	0	66
August	30	11	12	53
September	4	0	0	4
October**	0	0	0	0
November**	1	0	0	1
December**	0	0	0	0
<b>TOTAL</b>	<b>82</b>	<b>24</b>	<b>12</b>	<b>118</b>

\*Covid-19 shelter in place

\*\*Fall loose in the street yard waste pick ups

- Staff also performs annual inspections at restaurants to make sure that fat, oil and grease are kept separate from the sanitary sewer system as well as inspection of dental facilities to keep heavy metals such as mercury out of the waste stream.
- Construction sites are inspected to ensure proper storm water protection and debris mitigation as

well as materials diversion and recovery.

### Solid Waste and Recycling:

- In April 2020, the City celebrated the 50<sup>th</sup> anniversary of the recycling program.
- In 2019, there was a 12% increase in the amount of materials collected for composting (yard materials, food scraps and food-soiled paper) from residents and businesses, compared to 2018 data.
- In 2020, weather-proof signage was given to a few apartment properties to pilot a program to increase cardboard recycling and overall waste diversion. The results were very successful, particularly for cardboard recycling.
- In 2020, residents and businesses reduced the amount of trash sent to the landfill by 8% compared to 2019 data.

**Want to make your pumpkin happy?**



**Compost it in your  
brown-lidded organics cart**

### Stormwater Pollution Prevention:

- In addition to permit review and site inspections, staff participated with regional special studies
  - Submittal of the Pyrethroid Pesticides Baseline Monitoring Plan requirements for Stormwater and Wastewater programs.
- Litter sampling for State's Trash Amendment program was placed on a temporary hold in 2020 due to reduced volunteer staffing and the pandemic

### Habitat Management/Urban Wildlife:



*Candida Geese & Cattle Egrets at West Pond*

- As might be expected, the wildlife program was burdened by the pandemic and associated social distancing guidelines during FY 2020/21. This was especially true for volunteer-based habitat maintenance projects, outreach, and education events. However, staff was able to adapt well to remote engagement with other staff and the community.
- The Wildlife Resource Specialist continued to implement various wildlife and habitat management plans (ex. wild turkey and coyote management plans), worked with the Open Space program with habitat improvements and species monitoring, assisted Community Development and Public Works Departments in the application and implementation of state and federal wildlife protection regulations during community development and capital improvement project planning, and responded to numerous calls from community members about wildlife-related issues.
- Staff is pleased to have completed the conversion of the decommissioned Well 25 from municipal drinking water service to supplemental habitat water for the West Area Pond. The new supplemental water source has improved the availability and consistency of delivery of habitat water during the waterfowl and shorebird breeding season.

**Wastewater Pretreatment:**

- Continued implementing the City's Industrial Pretreatment Program as required under the City's National Pollutant Discharge Elimination System (NPDES) permit issued by the federal government
- The program reviews all dental facilities, food service establishments, sand/oil separators, permitted industrial users, and building plans for proposed facilities in the City's service area.
  - To date, all industrial users have been in compliance with the required reporting and monitoring.
  - The Dental amalgam self-certification form was updated and proof of service/maintenance was included as part of the program.
- Staff supported UC Davis researchers for the Healthy Davis Together wastewater monitoring operations for COVID-19 sampling. Fifteen sampling locations were setup to monitor neighborhoods served by the City wastewater collection system. Results of the sampling were published on the Healthy Davis Together website.



*Wastewater COVID-19 sampling on Olive Dr.*

**Wastewater Quality:**

- Continued implementing reporting and tracking legislative development as required under the City's National Pollutant Discharge Elimination System (NPDES) permit issued by the federal government
  - Staff completed responses to the Notice of Intent related to the City's recycled water permit and Title 22 Engineering Report.
  - Submittal of the Pyrethroid Pesticides Baseline Monitoring Plan requirements for Stormwater and Wastewater programs. This is one of the requirements for the Pyrethroid Control Program by the Central Valley Regional Water Board.
  - Staff completed the Freshwater Mussel Collaborative Study Summary through Central Valley Clean Water Association.
  - Participation to Nitrate Management Zone Discussion with Yolo Basin Stakeholders in preparation to compliance related to CV-SALTS, Nitrate Control Program

**Water Conservation and Quality:**

- Staff implemented and promoted the AquaHawk online customer water-use online portal for City water customers to view their hourly water usage and set customized usage alerts. Over 5,690 users are currently registered for the portal.
- This year, over 2,000 water samples were collected and tested to ensure that the City's tap water meets all State and Federal standards. The drinking water was tested for organic, inorganic, radioactive, and microbial constituents. Our tap water continues to meet all regulatory standards and is safe to drink.
- Working with staff from other departments, staff compiled and submitted the annual fiscal year water loss audit and submitted the audit to the state.
- Staff worked with our consultant to update the 2020 Urban Water Management Plan, which will be submitted to the state prior to July 1, 2021.
- Met the state SBx7-7 (water conservation target to reduce at least 20% water use by 2020) with a gallons per capita day (gpcd) total of 132 with water reductions beyond the state goal of 172 gpcd and the Natural Resource Commission goal of 134 gpcd

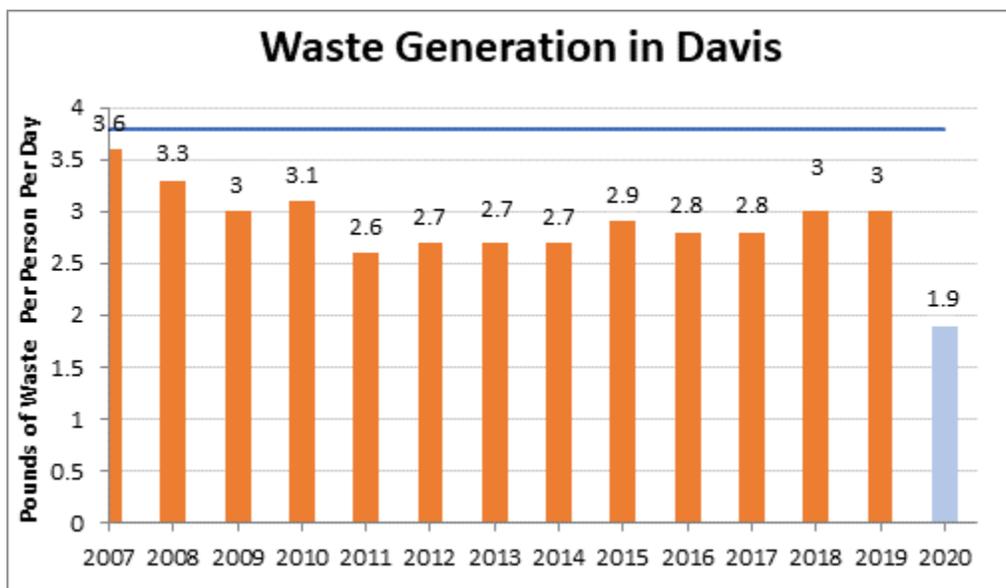
**FY 2021/22 and 2022/23 GOALS**

The Environmental Resources Division has a number of goals and plans for 2021/22 and 2022/23, including:

- Continue to work with other City departments, state and federal agencies, and community members to protect wildlife resources and help foster coexistence with urban wildlife. Staff also plans to design and implement improvements to open water habitat and public access at the Davis Wetlands, including large-scale control of emergent vegetation that is dominating several ponds and repairing vehicle access roads for safer wet-weather access by visitors.
- Implementing program updates and regulatory changes required by the passage of SB 1383 within the City's Solid Waste program
- Update the City's hazardous waste-handling policies and new employee onboarding related to waste diversion
- To increase the number of food service establishment (FSE) inspections for fat, oil, and grease (FOG inspections) once businesses begin operating at full capacity
- To update wastewater local limits and sewer-use ordinance
- Continue messaging related to the importance of water conservation in the second dry year in a row
- Continue regular updates to the City's Environmental Resources webpages
- Continue to develop video outreach for Environmental Resources programs
- Update business monitoring and inspection programs for solid waste regulatory compliance
- Coordinate development and initial implementation of the City's Recycled Water Program
- Coordinate progress of monitoring events, evaluation, and preparation of technical reports associated to Pyrethroid and Per- and polyfluoroalkyl substances (PFAS)
- Provide updates to organic material management ordinances
- Track new water-use efficiency regulations, and as more information becomes available, prepare to implement any required actions

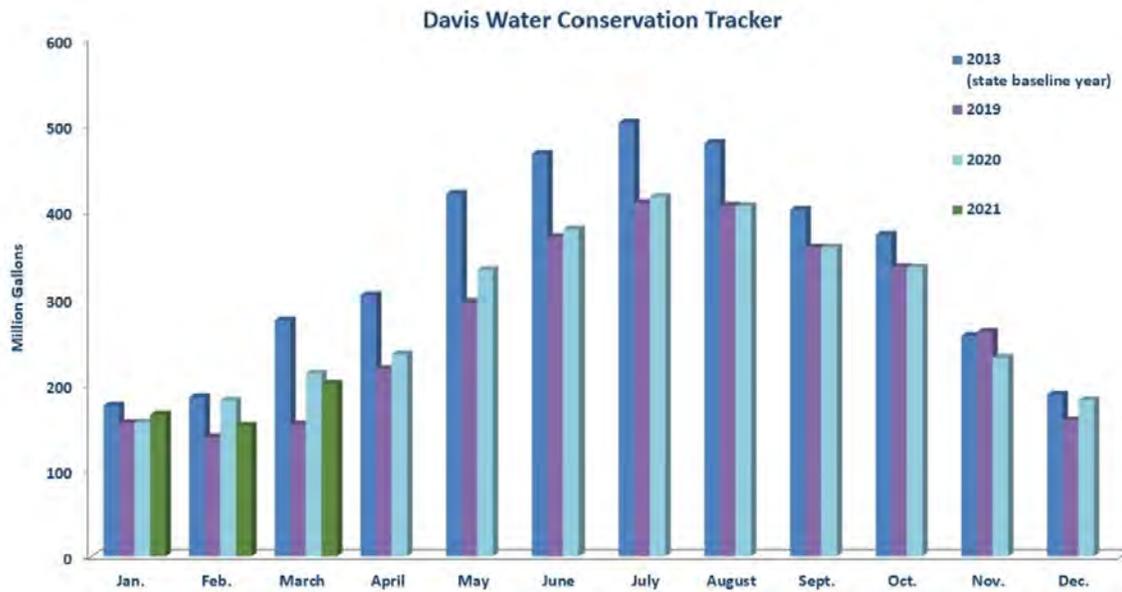
**PERFORMANCE MEASURES**

- Budget Expenditures
- 2020 Landfill Diversion Targets (see the graph below)



*\*The 2020 data point represents the City and State's goal of 75% waste diversion by 2020. The blue line shows the 50% waste diversion target.*

- Water usage comparison for the last few years as compared to 2013 -the State baseline year (see graph below)



## FLEET SERVICES – DIVISION 78

Fleet Services manages and maintains the City's centralized vehicle and equipment fleet, which is comprised of 243 diverse units and the City's fuel facility, which provides 24/7 refueling capabilities. Fleet Services' primary purpose is to provide efficient and cost-effective services to all City departments, and to maximize the fleet's availability in support of crucial City functions.

- Fleet vehicle and equipment inspection, maintenance, and repair
- Fleet specification development, bid evaluation, and acquisitions
- Surplus vehicle and equipment disposition
- Vehicle and equipment lifecycle costing
- City vehicle policy management
- Fuel facility management
- Fleet/fuel related environmental regulation & compliance management



*The Fleet Services Division Team*

### FY 2019-20 AND 2020-21 ACCOMPLISHMENTS

- While 58 City vehicles met the minimum criteria for replacement in both FY 2019/20 and FY 2020/21, only 43 were replaced over both fiscal years. In coordination with department personnel and Fleet Services, 15 vehicles, which met the minimum time frame for replacement, were not replaced. These vehicles were still in excellent running condition and did not warrant a replacement. Additionally, at the request of a City department, a vehicle scheduled for replacement may be delayed for one to three years if the vehicle is in good condition and does not pose a safety risk. Highlights from departments where vehicles were replaced or when a vehicle's useful life was extended include:
  - Parks and Community Services: One older flatbed pickup / dump-style truck was replaced and another is being replaced along with an older 7x14 7,000 lb. gross vehicle weight rating (GVWR) Flatbed Trailer. A 6x12 Enclosed Cargo Trailer was added to the Fleet. The old Chipper Truck was replaced with a much more user-friendly 2020 model. Fleet retired an older Ford Escape and replaced it with a new Toyota Hybrid Rav4. Three old gas and electric gators were replaced with more environmentally friendly John Deere TE 4x2 electric gators. An older 7x14 7,000 lb. GVWR vehicle Flatbed Trailer was replaced for Parks as well.

Two Para-Transit Buses with wheelchair lifts for Davis Community Transit were deployed. Federal Transit Administration (FTA) and Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) grants provided 78.00% (\$59,217.40) of the funds needed for the purchase of these vehicles. Both buses are Ford 350's with smaller, more economically friendly 6 cylinder 3.5L eco boost engines with 10-speed transmissions, saving as much as 15% in fuel consumption as compared to the previous version.

  - Community Development: A 2007 Ford Ranger was replaced with the City's first fully electric Nissan Leaf. The department hopes this to be the first of many to follow.

- Fire Department: A new 2020 20-foot Utility Trailer was added to the Fire Department inventory in 19/20. A new Chevrolet Tahoe command vehicle has been ordered for the department for FY 2020/21.
- Police Department: Three patrol vehicles were replaced in FY 2019/20, and six more are currently in the process of being replaced for FY 2020/21. A 2020 Chevrolet 1500 Code 3 vehicle designated for homeless efforts was added in 19/20. One Dodge Caravan was replaced early due to accident damage. An all-purpose / off road Kawasaki Mule was also added to assist in homeless encampment efforts. A new armored vehicle was also a new addition in FY 2019/20. One Code 3 vehicle for undercover efforts was recently replaced during FY 20/21.



*Urban Forestry's new truck*

- Public Works Utilities & Operations Department: Replaced the old striping truck for the Streets division. Replaced one Tier 2 Loader/Backhoe with a Tier 4 John Deere 410SL in FY 19/20 and another Tier 2 Loader is currently being replaced with a tier 4 John Deere 410SL. Replaced an old Pontiac Vibe along with a Ford Escape for a couple of new Toyota Hybrid Rav 4s, and additionally replaced one Ford Ranger and a Ford Escape for two new Chevy Colorados. During FY 2019/20 and FY 2020/21 we are replacing four various assorted styles of service-bodied trucks. The Cities High Pressure Washer located over at The Fleet Dept. is currently in the process of being replaced with a much more reliable and efficient model. At the Wastewater Treatment Plant, a new Peterbilt 348 30-cubic yard dump truck with fixed sides and double-acting, air-operated tailgate was finally placed into service in FY 2019/20. This vehicle is needed to haul bio-solids to the County Landfill.
- IS: One Pontiac Vibe and one Toyota Prius were replaced over the two-year period; one was replaced with a Toyota Tacoma and the other a Toyota Hybrid Rav4.

#### **ADDITIONAL FY 2019/20 AND 2020/21 ACCOMPLISHMENTS**

- The Fleet team completed the required annual pump testing for eight of the City's various fire engines, per standards established by the National Insurance Service Office Rating System (ISO).
- Per OSHA Regulation 1926.501 *"Each employee on walking/working surfaces shall be protected from falling through holes (including skylights) more than 6 feet (1.8 m) above lower levels, by personal fall arrest systems, covers, or guardrail systems erected around such holes"* As a result, the required fall protection has been engineered to safe industry standards and has been installed and in full operational use here at the City's Fleet Shop.
- Satisfactorily completed the state-regulated smog inspections for 57 City-owned vehicles over the last two fiscal years
- Completed the California Air Resource Board (CARB) annual smoke-opacity test on 15 City-owned vehicles that exceed a 14,000 gross vehicle weight rating (GVWR) and that have an engine model four years or older.
- Removed 23 City-owned vehicles from active services and sent them to auction, resulting in a net proceeds sale of \$143,850
- Satisfactorily completed the required annual Underground Storage Tank Testing (UST) for FY 2019/20, and in addition, the Triennial required SB989 secondary testing requirements were satisfactorily completed in FY 2020/21(UST)

- Fleet is continuing the use of renewable diesel as it lowers greenhouse gas emissions by as much as 80% compared to petroleum diesel, and there is no sacrifice when it comes to operation or convenience. It is a drop-in fuel with no required changes to the infrastructure or to the equipment. This remarkable product is made from 100% renewable and sustainable raw materials.

**FY 2021/22 and 2022/23 GOALS**

- Replace vehicles for several City Departments over the next two Fiscal Years, including:
  - Parks and Community Services: Two models of pick-up/service trucks, and two to six passenger Para-Transit buses w/ wheelchair lift. Two 14' mowers and one 49hp Chipper.
  - Community Development: Replace one 2009 Toyota Prius with a more efficient and environmentally friendly hybrid style vehicle.
  - Fire Department: Replace one first out Type 1 1500 GPM Fire Apparatus. Add the first-ever Ladder Truck to the City's fleet of operating equipment.
  - Police Department: Replace four Interceptor Patrol cars. Replace one SSV Command Vehicle, one 4x2 Super Cab pickup truck, and two code 3 patrol vehicles.
  - Public Works Utilities & Operations Department: Two service-bodied vehicles, one electrician van, one large 7500 series Heavy-Duty truck with a 10-ton crane, one sewer basin cleaner, one loader, an air compressor and a light tower along with two smaller and efficient pool type vehicles.
- Continue to implement Best Management Practices (BMPs), such as calculating billable hours on job orders to identify any training or equipment needs that will increase mechanic productivity and efficiency.
- Complete and implement the best plan for the City's aging Fuel Facility infrastructure after completing the current City-Wide Fuel Facility assessment needed in order to determine the future of the underground storage tanks.
- Ongoing mechanic training on fire emergency vehicles leading to eventual Automotive Service Excellence (ASE) certification.
- Continue purchasing US EPA-Certified Low Emission Vehicles, (LEV) or better, when replacing current Fleet vehicles during the FY 2021/22 and FY 2022/23 purchasing period.

**PERFORMANCE MEASURES**

- Utilize best management practices (BMPs) to increase and document mechanic productive labor hours (billable hours on specific job orders).
- Review and implement BMPs to improve fleet utilization and eliminate underutilized vehicles and equipment.
- Enhance data entry and report generation through Fleet Maintenance module in AS400 to provide performance-based data.

## FACILITIES MANAGEMENT – DIVISION 79

The Facilities Management Division performs a wide range of maintenance, repair, and rehabilitation of City-owned building assets to provide City staff and the public with safe, clean, and functional facilities. Facilities Management maintains a comprehensive preventive maintenance, repair, and replacement program for building assets with 84 buildings totaling 354,140 square feet; responds to and executes service requests received from City departments and community groups; and participates in the programming of building renovations and rehabilitations.

### FY 2019/20 AND 2020/21 ACCOMPLISHMENTS

- Planned, designed and refurbished City buildings at the 1717 5<sup>th</sup> St. Corporation Yard to create the City of Davis' Respite Center for the unhoused
- Received 715 work order requests in FY 2019/20 and 527 work order requests in FY20/21
- Completed the reroofing project of Varsity Theater
- Contracted with current custodial vendor to provide regular, high-touch cleaning at City facilities during the pandemic
- Installed plexiglass shields at all City of Davis public counters to keep staff safe during the pandemic
- Implemented key card access at the 1717 Corp Yard
- Contracted to have the 1717 5<sup>th</sup> St. Corporation Yard gate replaced
- Completed equipment repairs/replacements in various buildings throughout the City (HVAC, water heaters, roofs, etc.)
- Began using cooperative purchasing amendment to streamline contract and equipment purchases
- Converted all HVAC filters within City Facilities to filters which remove the Covid-19 virus from the ventilation system



*Facilities Staff*

### FY 2021/22 and 2022/23 GOALS

- Work with citywide stakeholders to develop a Request for Proposal (RFP) for roof cleaning services and select a vendor to provide the respective service
- Integrate Project bidding system from P&CS into PWUO
- Execute building repair and replacement projects based on approved funding
- Establish CIP project accounts for ongoing HVAC and Roof replacements

### PERFORMANCE MEASURES

- Preventative maintenance schedule compliance
- Preventative maintenance backlog completion
- Complete work orders listed on backlog
- Track percentage of funded projects completed



*Installation of a new washer for PWUO Operations staff*



## Utilities and Operations Department Expenditures Summary

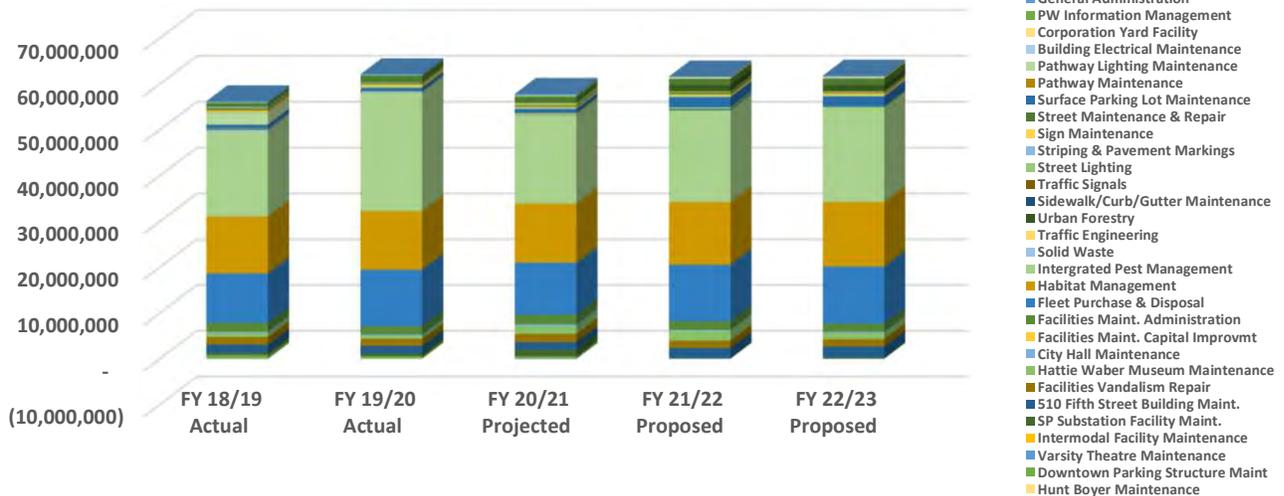
			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 12,523,381	\$ 11,558,730	\$ 12,106,208	\$ 13,439,813	\$ 14,282,611
Contractual Services			972,592	1,745,068	2,637,015	3,299,416	2,960,416
Other Operating Costs			24,144,865	21,809,599	24,227,468	25,426,791	25,788,770
Cost Allocation			5,263,600	5,514,535	4,996,371	6,449,209	6,631,532
Capital Outlay			3,603,262	2,634,816	3,320,493	2,454,100	1,580,100
Debt Service			9,617,416	18,823,479	10,510,460	10,531,528	10,532,513
			<b>\$ 56,125,116</b>	<b>\$ 62,086,227</b>	<b>\$ 57,798,015</b>	<b>\$ 61,600,857</b>	<b>\$ 61,775,942</b>
			-	-	-	-	-
<b>Expenditures By Program</b>							
General Fund							
General Administration	001	7101	\$ 275,687	\$ 193,355	\$ 267,241	\$ 167,987	\$ 241,652
PW Information Management	001	7160	118,324	35,060	92,835	-	-
Corporation Yard Facility	001	7244	4,309	3,672	28,575	160,732	161,821
Building Electrical Maintenance	001	7245	37,911	476	-	-	-
Pathway Lighting Maintenance	001	7246	(61,066)	64,959	165,875	171,256	182,959
Pathway Maintenance	001	7247	30,662	15	589	-	-
Surface Parking Lot Maintenance	001	7248	29,704	481	3,035	-	-
Street Maintenance & Repair	001	7252	707,717	1,508,224	1,456,643	1,382,883	1,423,004
Sign Maintenance	001	7255	20,097	-	2,916	-	-
Striping & Pavement Markings	001	7256	127,457	4,359	5,603	4,559	4,630
Street Lighting	001	7257	193,778	9,589	257,875	667	5,378
Traffic Signals	001	7258	136,766	1,609	19,008	8,707	9,085
Sidewalk/Curb/Gutter Maintenance	001	7259	82,477	263	(6,351)	-	-
Urban Forestry	001	7286	-	-	-	1,334,237	1,392,183
Traffic Engineering	001	7654	6,862	-	-	-	-
Solid Waste	001	7701	734	-	-	-	-
Intergrated Pest Management	001	7715	88,877	103,545	152,271	150,985	154,917
Habitat Management	001	7720	106,882	113,320	132,394	138,067	144,390
Fleet Purchase & Disposal	001	7811	-	16,000	4,871	50,099	25,601
Facilities Maint. Administration	001	7901	112,373	184,681	243,800	338,143	169,596
Facilities Maint. Capital Improvmt	001	7908	340,155	340,155	173,137	340,100	340,100
City Hall Maintenance	001	7911	1,567	40,481	34,519	34,519	34,519
Hattie Waber Museum Maintenance	001	7946	14,703	1	275	-	-
Facilities Vandalism Repair	001	7950	11,122	219	643	-	-
510 Fifth Street Building Maint.	001	7960	1,159	1,270	1,374	-	-
SP Substation Facility Maint.	001	7961	4,756	591	2,533	-	-
Intermodal Facility Maintenance	001	7962	9,684	764	163	-	-
Varsity Theatre Maintenance	001	7963	6,997	1,370	7,157	-	-
Downtown Parking Structure Maint	001	7970	52,546	764	1,738	-	-
Hunt Boyer Maintenance	001	7972	14,462	40,968	1,466	-	-
Third & B Maintenance	001	7973	14,412	383	1,587	-	-
Street Light Conversion	001	8847	2,534,714	234,405	214,021	214,021	214,021
			5,025,828	2,900,979	3,265,793	4,496,962	4,503,856



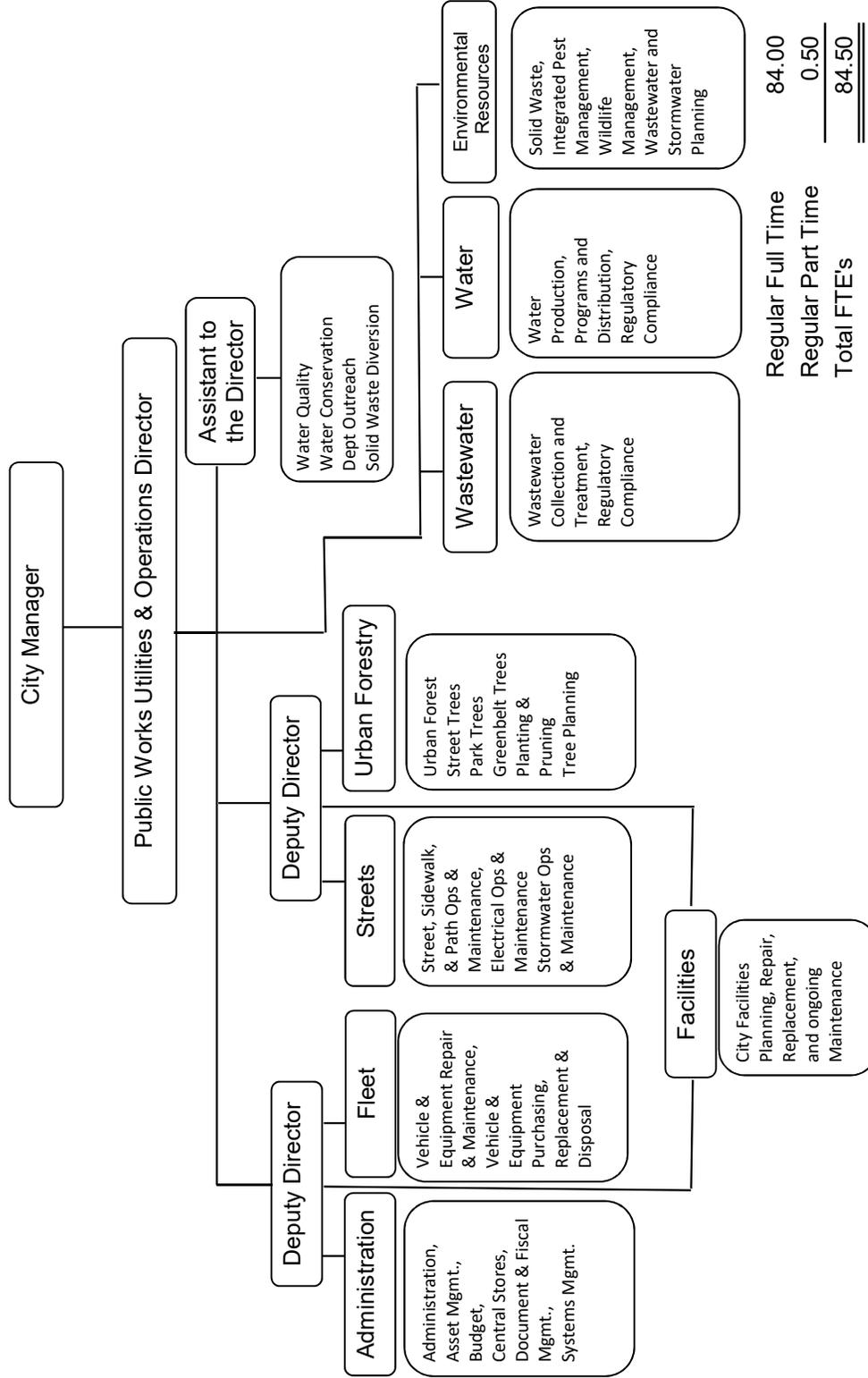
## Utilities and Operations Department Expenditures Summary

		FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Other Funds						
General Capital Projects Fund	012	7,167	60,769	-	-	-
Gas Tax Fund	109	745,457	764,140	899,737	2,195,479	2,276,046
TDA Non-Transit Use Fund	115	56,443	2,410	14,563	-	-
Public Safety Fund	155	-	-	100,000	-	-
Building Admin & Permits Fund	195	-	2,923	-	-	-
Construction Tax Fund	200	162,796	183,504	184,167	392,600	405,600
CDBG	215	-	-	-	-	-
General Operating Grants	216	142,225	29,559	66,300	218,000	-
Parking District #3 Redemption	361	13,340	-	-	-	-
Downtown Area Captial Revitalizatic	476	-	-	-	-	-
Development Impact Fee Funds	48x	430,316	156,110	9,653	-	-
Water Fund	511	18,441,948	25,750,166	19,334,175	20,104,479	20,380,306
Solid Waste Fund	520	12,499,283	12,785,396	12,962,430	13,665,948	14,096,915
Wastewater Fund	531	10,816,066	12,409,381	11,399,620	12,354,131	12,462,469
Storm Drainage Fund	541	1,918,069	1,767,150	2,051,930	1,873,541	1,776,043
Public Transportation Fund	570	57,006	-	-	-	-
General Services Fund	620	303,081	283,453	434,200	255,240	270,755
Fleet Replacement Fund	621	790,637	677,436	1,660,437	2,111,491	1,334,598
Fleet Operations Fund	622	1,677,734	1,538,831	1,796,763	1,594,721	1,631,031
Facility Maintenance Fund	625	1,728,135	1,683,239	1,632,550	2,135,265	2,338,323
Facility Replacement Fund	626	478,880	554,352	1,473,131	203,000	300,000
Equipment Maintenance Fund	628	22,274	7,000	-	-	-
Payroll Liabilities Fund	630	34,367	978	1,410	-	-
Employee Benefits Fund	020	774,064	528,451	511,156	-	-
		51,099,288	59,185,248	54,532,222	57,103,895	57,272,086
		<b>\$ 56,125,116</b>	<b>\$ 62,086,227</b>	<b>\$ 57,798,015</b>	<b>\$ 61,600,857</b>	<b>\$ 61,775,942</b>

### Expenditure Trends



# PUBLIC WORKS UTILITIES & OPERATIONS DEPARTMENT



Note: The Department was allocated \$480,000 in FY 21-22 and 22-23 for Temporary Part-Time positions.

## PARKS AND COMMUNITY SERVICES DEPARTMENT

### DEPARTMENT OVERVIEW

The purpose of the Parks and Community Services Department is to create and enhance the quality of life for Davis residents and its visitors by providing a diverse array of programs, services and recreational facilities. The Department is comprised of three distinct divisions including Aquatics & Pool Maintenance, Recreation & Community Services, and Parks.

#### FY 2019/21 DEPARTMENT ACCOMPLISHMENTS

- Implemented a multi-year capital replacement and renovation schedule for Aquatics and Park facilities
- Implemented the third year of the Revenue and Pricing Policy recommendations to further reduce the department's reliance on General Fund subsidies for programs, services and recreational facilities
- Completed 100% design and construction plans for the Senior Center Legacy Patio Project (Phase IV) at the Davis Senior Center
- Revised the Citywide Facility Fee Waiver Policy and procedure to clarify eligibility criteria and timelines
- Continued to work with Aquatic Co-Sponsored User Groups on the evaluation of Community Pool and other City aquatic programming, and presented the 2017 Aquatic Assessment report to the City Council and the Recreation and Park Commission
- Completed Phase I and Phase II of the downtown trash and recycling bin replacement project
- Completed the construction and re-opening of: Slide Hill, Covell Greenbelt #20, Hacienda, Evergreen Greenbelt, Arroyo, Oak Grove, NorthStar Mini, Cedar, El Macero, Redwood, Southfield, Willowcreek, and Village playgrounds upon completion of various amenity upgrades to each public park
- Completed 100% design and construction plans for the Sport Court Renovation Project, phase 1
- Completed 100% construction plans for the Senior Outdoor exercise project
- Conducted a facilities-needs assessment and economic analysis for a sports complex

#### FY 2021/23 DEPARTMENT GOALS

- Continue implementation and refinement of the multi-year capital replacement and renovation schedule for Aquatic and Park facilities
- Continue the fourth and fifth year of implementation of the Revenue and Pricing Policy to further improve the Department's cost recovery for programs, services and recreational facilities and reduce the reliance on the City's General Fund
- Complete the Senior Center Legacy Patio Project (Phase IV) at the Davis Senior Center
- Continue to work with Aquatic Co-Sponsored User Groups on the evaluation of Community Pool and other City aquatic programming
- Continue to move toward sustainable landscapes that promote the long-term health of grass, trees, shrubs, and flowers, require less maintenance, and improve water conservation efforts
- Continue to leverage grant funds to complete capital replacement and renovation projects, including turf conversions, playground, and sport court replacements.
- Complete Sport Court Renovation Phase 1

- Design and complete Sport Court Renovation Phase 2
- Conduct a Request for expressions of interest (RFEI) for a sports facilities; if directed, conduct a formal solicitation process or enter into a formal agreement with one or more respondents
- Complete the construction of the outdoor senior exercise equipment project
- Begin rehabilitation of Playfields Sports Park synthetic turf field and surrounding area

### **BUDGET HIGHLIGHTS**

- The Parks and Community Services Department FY 20-21 to FY 21-22 appropriation is decreasing by \$2.4 million and then increasing by \$0.6 million to FY 22-23. The decrease in FY 21-22 is due to the move of Urban Forestry to the Public Works – Utility and Operations Department. The increase in FY 22-23 is salary result of existing MOU obligations for salaries and benefit costs.
- The Parks and Community Services Department was allocated \$1.5 million in both Fiscal Year 21-22 and 22-23 for temporary part-time positions. These positions include community service specialists, maintenance workers, and other part-time help which assist with the day-to-day operations of the City Parks and Recreation services.

Other supplementary budget changes included in the proposed budget are:

- \$75,000 - Funding for Rosecreek Park and adjoining greenbelts near Brentwood place. This project will enhance the area with new playground equipment, benches and other improvements. This funding is for FY 21-22
- \$1,258,000 – Funding for sport court rehabilitation and replacement. This will improve or replace the six city run sports courts. These courts will also be updated for ADA compliance and new construction and safety compliance. This funding is for FY 21-22 and FY 22-23
- \$500,000 – Additional funding in order to provide adequate irrigation services to all city-wide parks. This funding is for FY 21-22 and FY 22-23
- \$148,000 – Additional funding for solid waste services which have been rising consistently. This increase is due to an increase in vegetation and refuse that requires additional pick-ups thus increasing overall costs. The type and quantity of produced solid waste is related to human activities, lifestyles, and level of environmental awareness and will assist in offsetting illegal methods of disposing solid wastes which have a negative impact on environment.

## PARKS & GREENBELTS – DIVISION 44

### PARKS & GREENBELTS– DIVISION 44

The Parks & Greenbelts Division provides comprehensive management of City-owned assets, including community and neighborhood parks, greenbelts, streetscapes, public parking lots, athletic fields, community gardens, special-use/dog parks. The division performs a wide range of park planning & development, maintenance, repair, and rehabilitation, to provide the public with safe, clean, functional, and aesthetically pleasing recreational facilities. The City's parks, greenbelts, and recreational facilities serve thousands of residents and visitors each year and play an important role in the physical, mental, social, and environmental health of the City and its residents.

- Capital Improvement Projects
- Community Gardens
- Dog Parks
- Parks, Greenbelts, Streetscapes & Athletic Field Maintenance
- Parks Rehabilitation and Planning
- Volunteer Management



### FY 2020/21 ACCOMPLISHMENTS

- Purchased and installed new playground structures at Slide Hill, Covell Greenbelt #20, Hacienda, Evergreen Greenbelt, Arroyo Oak Grove, NorthStar Mini, Cedar, El Macero, Redwood, Southfield, Willowcreek, and Village Parks
- Replanted the NorthStar Demonstration Garden
- Replaced two (2) automated central irrigation controllers by in-house Irrigation Specialists
- Completed the installation of the newly designed disc golf course at Oxford Circle Park
- Designed and installed landscaping along the new Cannery Bike Path connection loop on F Street and Covell
- Implemented a new management software program that will assist with work orders and collect facility assets
- Completed 100% design and construction plans for the outdoor senior exercise equipment project
- Installed 81 trash/recycle bins in City parks and greenbelts

**FY 2021/23 GOALS & OBJECTIVES**

- Design and install new landscaping at the Veterans Memorial Center
- Complete Sport Court Renovation Phase 1 project for Covell, Slide Hill, West Manor, Chestnut, Redwood, and Westwood Parks
- Complete Sport Court Renovation Phase 2 for Pioneer and Walnut Parks
- Complete playground installations for John Barovetto, Chestnut, La Playa, Mace Ranch, Senda Nueva, Sycamore, Sandy Motley, Playfields, Westwood, Whaleback, West Manor, Willowcreek, Rosecreek, N St Parks and Aspen Greenbelt. In conjunction with UC Davis, continue improvements to Oxford Circle Park
- Begin improvements to City ballfields
- Begin rehabilitation of Playfields synthetic turf field and surrounding area
- Continue enhancements to the City's IPM program and pesticide-reduction techniques through the increased use of mechanical, cultural and biological controls; increase mulching and dedicate an additional three (3) Parks as Organic or "pesticide free"
- Install remaining eight (8) automated central irrigation controllers
- Design and construct new picnic shelter and shade structures at Arroyo Park
- Open the Grande Village Community Gardens
- Design and install a new 18-hole Disc Golf Course along the Covell Greenbelt



### PERFORMANCE MEASURES

- Maintain 399 acres of active, developed park lands
- Coordinate and manage over 300 community volunteers annually.
- Maintain 78 acres of streetscapes and over 55 miles of greenbelts
- Maintain 69 playgrounds, 32 tennis courts, 14 basketball and hard sport courts, 1 disc golf course; 9 dog exercise areas, 4 outdoor fitness areas, 1 skate park, and 3 sand volleyball courts
- Maintain over 25 athletic fields and practice areas
- Maintain 2 community garden sites
- Maintain 21 restroom facilities
- Achieve a monthly average of 32% water consumption savings as a result of ongoing water conservation measures
- Manage and maintain over 100 memorial benches and trees



## AQUATICS & POOL MAINTENANCE – DIVISION 45

The Aquatics & Pool Maintenance Division is responsible for the maintenance of four aquatic complexes, including nine distinct bodies of water and one splash pad, adhering to all State of California Health and Safety Code regulations, and providing recreational swimming programming for Davis residents. The City's Aquatics summer programming includes: learn-to-swim programs, recreational swim opportunities, concessions, pool rentals/parties, and certification programs for lifeguards and swim instructors. In addition, this division also manages the six co-sponsored agreements with aquatic community user groups and meets as the Aquatic Council on a quarterly basis.

- Aquatics Programming
- Aquatic Council/Aquatic Co-Sponsored Groups
- Arroyo Pool Rental & Maintenance
- Civic Pool Rental & Maintenance
- Community Rental & Maintenance
- Manor Pool Rental & Maintenance



### FY 2019/21 ACCOMPLISHMENTS

- Continued implementation of the multi-year (20-year) capital replacement and renovation schedule for City aquatic facilities
- Repaired and replaced the waterslide flumes, stair tower, and support pillars at Arroyo Pool Complex
- Provided complex oversight to aquatic user groups during pandemic
- Began working on the development of a City Pool Use Allocation Policy.
- Replaced the chlorine generator at Community Pool
- Renewed the six Aquatic Co-sponsored agreements

### FY 2021/23 GOALS & OBJECTIVES

- Begin improvements at the Arroyo Pool Complex, including re-plastering of the rec pool, installing a new chlorine generator, shade structures, lighting and a water feature
- Replace pool pumps and pool covers at Community Pool Complex
- Replace electrical panels in the mechanical room at the Community Pool Complex
- Complete the pool allocation policy and implement new pricing process.
- Expand water fitness opportunities with the new addition of water aerobics classes
- Expand availability of public aquatic special events at Community Pool during the summer months of 2022
- Review and evaluate aquatics programming for summer 2022 to determine potential modifications to programming and hours of operation

### PERFORMANCE MEASURES

- All pools and waterslides passed their annual safety inspections by Yolo County Health Department and CAL/OSHA with no documented deficiencies and/or violations
- Provided pool use to six aquatic community organizations during the pandemic months, which provided fitness and outdoor activity to over 1,000 participants
- Provided year-round fitness swimming opportunities for the community

## RECREATION & COMMUNITY SERVICES – DIVISION 47

The Recreation & Community Services division enriches and enhances residents' lives by providing quality recreational, social, and community service programs. The primary goal is to provide and maintain recreation facilities, programs, and services that help make the community healthier, livable, and more enjoyable.

The Recreation & Community Services division provides a wide variety of recreational opportunities for residents of all ages, including alternative recreation for persons with disabilities, community events, gymnastics and dance programs, outdoor education, specialty camps, special interest classes, teen and senior services, youth and adult sports, and the rental management of community facilities, athletic fields, park and picnic areas. Community Services also manages the operation of Davis Community Transit, providing Paratransit services required by the Americans with Disabilities Act.



- Administration & Emergency Operations
- Davis Community Transit
- Facility Use Coordination and Operation
- Outdoor Education
- Performing & Visual Arts
- Reasonable Accommodations for Disabilities
- Recreation & Sports – Adult
- Recreation - Persons with Disabilities
- Recreation & Sports – Youth/Teens
- Registration and Scholarship Services
- Senior Services
- Special Event Planning and Coordination
- Volunteer Management
- Recreation & Park Commission
- Senior Citizens Commission

### FY 2019/21 ACCOMPLISHMENTS

- Completed the Aquatics and Sports Complex Economic Analysis
- Developed a volunteer program for Parks & Urban Forestry and supported other City Departments with volunteer recruitment
- Created a Vehicle Camera Policy and began utilizing security cameras on Davis Community Transit vehicles
- Successfully transitioned the two new Program Coordinators for Gymnastics/Outdoor Education and Adaptive Recreation/Reasonable Accommodations
- Continued to solicit and grow the Senior Services Endowment and Improvement funds
- Completed the construction for the Veterans Memorial Center Rehabilitation project successfully transitioned the new Paratransit Coordinator position

## RECREATION & COMMUNITY SERVICES – DIVISION 47

### FY 2021/23 GOALS & OBJECTIVES

- Complete the construction of the Senior Center Legacy Patio Project and introduce new outdoor classes such as meditation and ping pong
- 
- Finalize and release the Request for Expression of Interest (RFEI) for the Sports Complex
- Begin field improvements to improve gender equity
- 
- Develop and implement a new Inclusion Leader in Training program to assist in helping volunteers become experienced Inclusion Leaders
- Plan and implement a modified Gymnastics & Dance program to expand a variety of uses in the gym space
- Increase participation in Adult Sports Leagues by 10%
- Develop and implement a new field reservation process for Co-sponsored Field User groups
- Update facility rental policy and procedures
- Upgrade Playfields baseball field, pitching mound and home plate areas
- Davis Community Transit continues to meet the highest standards of customer service that are required under the ADA. As service demands continue to increase, DCT strives to meet service demands and changes in our customer needs.





## Parks & Community Services Department Expenditures Summary

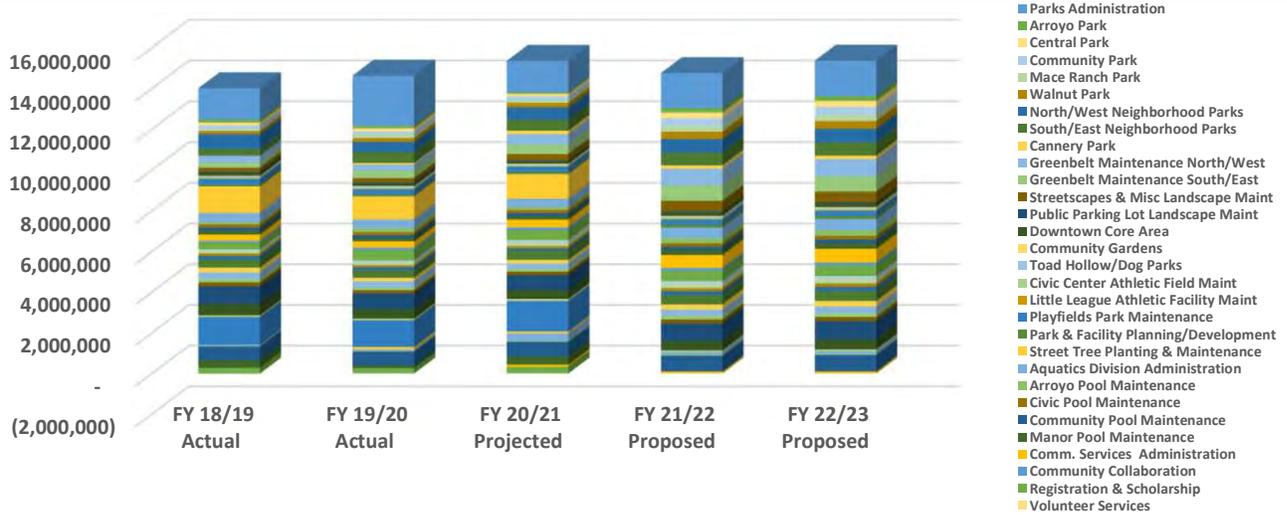
			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 7,303,309	\$ 6,805,921	\$ 6,717,951	\$ 7,332,038	\$ 7,759,811
Contractual Services			338,947	448,049	697,406	470,126	470,126
Other Operating Costs			4,673,775	5,378,133	5,463,348	4,955,460	5,021,760
Cost Allocation			1,374,604	1,885,773	1,875,420	1,999,078	2,109,410
Capital Outlay			320,308	227,812	620,435	-	-
Debt Service			-	-	-	-	-
			<b>\$ 14,010,943</b>	<b>\$ 14,745,688</b>	<b>\$ 15,374,560</b>	<b>\$ 14,756,702</b>	<b>\$ 15,361,107</b>
<b>Expenditures By Program</b>							
General Fund							
Parks Administration	001	4412	\$ 1,536,870	\$ 2,458,568	\$ 1,540,898	\$ 1,715,485	\$ 1,738,166
Arroyo Park	001	4413	146,807	126,521	71,157	220,001	230,245
Central Park	001	4414	135,109	156,885	130,031	285,988	300,198
Community Park	001	4415	184,485	173,276	171,440	365,668	383,066
Mace Ranch Park	001	4416	97,440	139,903	150,107	289,213	304,552
Walnut Park	001	4417	152,535	193,583	209,712	361,585	379,253
North/West Neighborhood Parks	001	4421	711,126	500,201	598,311	661,810	675,146
South/East Neighborhood Parks	001	4422	342,875	537,047	549,651	627,537	648,720
Cannery Park	001	4428	77	74,626	166,747	165,116	165,192
Greenbelt Maintenance North/West	001	4435	339,753	298,504	513,648	820,976	836,870
Greenbelt Maintenance South/East	001	4436	248,905	365,854	469,727	748,144	760,575
Streetscapes & Misc Landscape Ma	001	4437	204,776	225,215	323,724	534,810	541,092
Public Parking Lot Landscape Maint	001	4438	49,615	57,157	53,866	49,248	50,670
Downtown Core Area	001	4444	142,013	108,411	96,304	163,015	168,022
Community Gardens	001	4450	14,419	25,255	31,192	36,560	38,516
Toad Hollow/Dog Parks	001	4451	57,766	55,724	49,374	55,669	57,292
Civic Center Athletic Field Maint	001	4452	48,815	43,161	38,483	50,289	52,844
Little League Athletic Facility Maint	001	4453	28,289	31,004	25,792	32,313	33,073
Playfields Park Maintenance	001	4454	290,042	264,266	249,903	245,357	251,336
Park & Facility Planning/Developme	001	4475	83,039	88,301	110,496	144,946	145,675
Street Tree Planting & Maintenance	001	4486	1,302,357	1,122,643	1,209,403	-	-
Aquatics Division Administration	001	4580	452,964	432,777	391,348	524,414	552,335
Arroyo Pool Maintenance	001	4581	102,351	199,112	160,757	249,447	277,682
Civic Pool Maintenance	001	4582	156,818	141,661	157,204	163,811	187,308
Community Pool Maintenance	001	4583	163,217	157,580	163,475	178,675	184,981
Manor Pool Maintenance	001	4584	182,782	153,958	150,835	237,374	265,400
Comm. Services Administration	001	4701	310,723	309,035	384,534	640,834	672,705
Community Collaboration	001	4702	79,711	126,773	133,017	140,308	148,803
Registration & Scholarship	001	4703	338,568	500,045	492,788	499,786	523,154
Volunteer Services	001	4704	-	-	13,431	12,557	12,753
Nutcracker	001	4710	64,852	85,156	92,340	115,942	121,333
Youth Sports	001	4722	134,352	138,779	179,587	212,937	218,695
Teen Services	001	4724	123,982	112,670	121,226	156,912	171,450
Outdoor Education	001	4725	181,581	149,182	123,999	193,603	202,672
Playground Programs	001	4727	395,611	366,432	438,686	456,420	492,456
Alternative/Inclusive Recreation	001	4729	231,541	171,098	180,732	258,175	271,876
Gymnastics	001	4732	322,840	313,419	265,331	304,525	331,927
Adult Sports	001	4733	169,697	126,311	128,569	178,947	184,428
Classes	001	4736	199,836	154,357	163,258	193,439	200,352
Senior Center	001	4738	862,338	783,569	742,228	852,825	896,470
Veteran's Memorial Center	001	4752	564,680	463,670	442,555	477,715	503,346
Chestnut Roadhouse	001	4753	16,886	16,647	18,649	16,158	22,491
Redwood Park Building	001	4754	16,220	19,829	17,732	11,054	12,132
Facility Use: Non Fee Mgmt	001	4760	50,309	47,217	71,154	57,296	60,962
			11,238,972	12,015,382	11,793,401	13,706,884	14,276,214



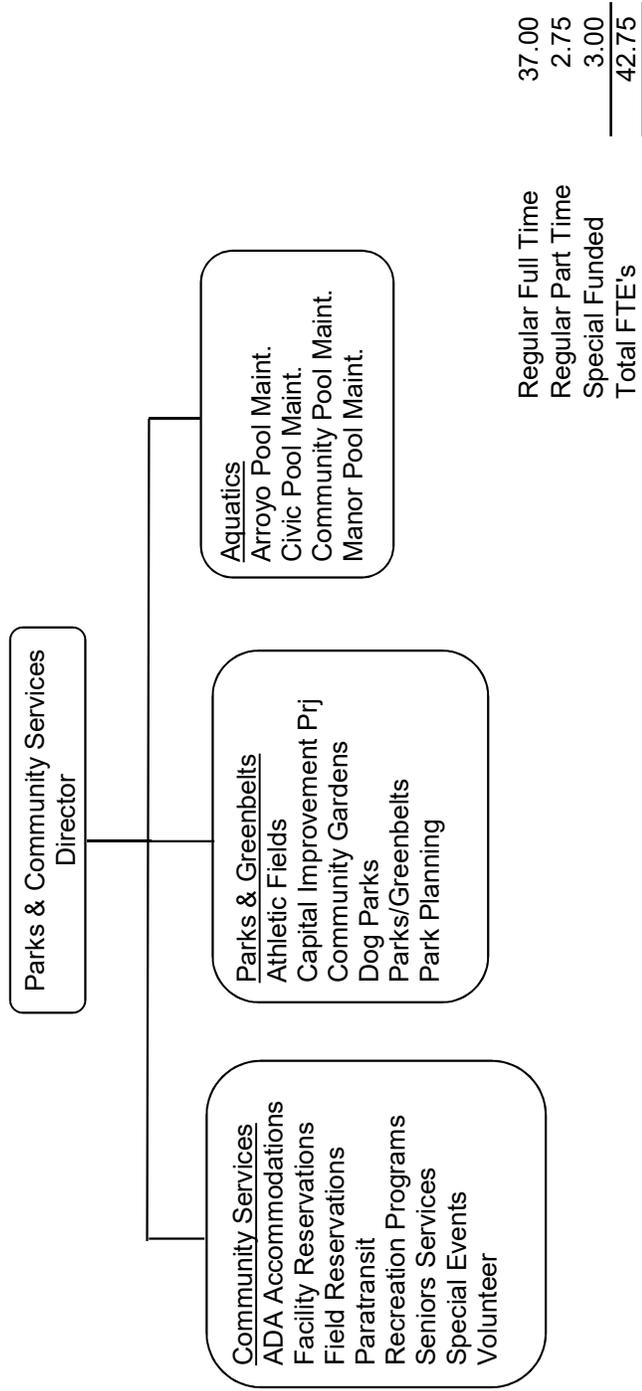
## Parks & Community Services Department Expenditures Summary

		FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Other Funds</b>						
General Capital Projects Fund	012	616	2,744	-	-	-
Open Space Fund	135	4,119	9,764	-	-	-
Park Maintenance Tax Fund	140	1,341,354	1,300,052	1,490,599	-	-
Child Care Fund	170	(216)	-	-	-	-
Subdivision In Lieu Park Payments	205	-	115,048	23,269	-	-
Community Dev. Block Grant Fund	215	-	-	-	-	-
General Operating Grants	216	-	123,029	100,109	-	-
Capital Grants Fund	465	-	-	-	-	-
Development Impact Fees - Parks	483	63,816	94,000	367,177	125,200	125,200
Solid Waste Fund	520	35,582	2,654	47,250	47,250	47,250
Storm Drainage Fund	541	487	9,764	-	-	-
Public Transportation Fund	570	671,716	672,656	702,077	772,239	807,314
Facility Replacement Fund	626	369,959	143,555	416,560	-	-
Equipment Maintenance Fund	628	-	9,194	105,129	105,129	105,129
Payroll Liabilities Fund	630	-	9,764	-	-	-
Employee Benefits Fund	020	284,538	238,082	328,989	-	-
		2,771,971	2,730,306	3,581,159	1,049,818	1,084,893
		<b>\$ 14,010,943</b>	<b>\$ 14,745,688</b>	<b>\$ 15,374,560</b>	<b>\$ 14,756,702</b>	<b>\$ 15,361,107</b>

### Expenditure Trends



# PARKS & COMMUNITY SERVICES DEPARTMENT



Note: The Department was allocated \$1.5 million in FY 21-22 and 22-23 for Temporary Part-Time positions.



## DEPARTMENT OF COMMUNITY DEVELOPMENT & SUSTAINABILITY

### DEPARTMENT OVERVIEW

The Department of Community Development & Sustainability is responsible for a wide range of functions related to land use, community enhancement and preservation. Areas of responsibility include planning and zoning, building inspection, permitting and plan check services. Specific task areas include current and advanced planning, zoning administration, environmental impact studies, management of historic resources, sustainability management, agricultural conservation, open space planning, City property acquisition and management, code compliance, resale inspections, and public information. The Department strives to provide vision and leadership within the context of innovative, high quality, equitable and efficient services which encompass and reflect community values.

### **BUDGET HIGHLIGHTS**

- The Community Development & Sustainability Department FY 20-21 to FY 21-22 budget is increasing by \$0.8 million and then decreasing by \$0.2 million to FY 22-23. The FY 21-22 increase is due to budget requests that are listed below as well as an increase due to MOU obligations and changes to benefit costs. The slight decrease in FY 22-23 is due to the fact that many of these budget requests are one-time additions for FY 21-22.

Notable supplemental budget requests added to the proposed biennial budget are:

- \$10,000 - (one-time allocation), Funding the Environmental document for the 2021-2029 Housing Element
- \$40,000 - (one-time allocation), Funding for First and F Garage Improvements. Proposed work repainting handrails, removing planters, installing security striping in stairwells and pigeon abatement.
- \$16,000 - Staff and Planning Commission training and development related to the annual land-use law update and community outreach
- \$50,000 - Partnering with Cool Davis to further implementation of the City's 2010 Climate Action and Adaptation goals
- \$84,000 - new funding related to City's historic districts and original bike lanes

## ADMINISTRATION – DIVISION 31

### ADMINISTRATION

Develop, implement and monitor departmental policies and procedures to ensure effective, efficient use of City resources. Coordinate and administer activities in current and long-range planning, sustainability, property management, and building programs within the department and with appropriate staff in Public Works and other departments. Coordinate with other City departments and agencies to ensure alignment of Community Development and Sustainability efforts with City goals.

- Budget Management
- Customer Service
- Special Projects/Studies
- City Council Project Coordination
- Interdepartmental /Governmental Projects/Relations
- Department Supervision /Personnel Management
- Web Design
- Rental Resources Program

### FY 2020/21 ACCOMPLISHMENTS

- Continued to update, monitor and implement citywide and department goals, policies and objectives
- Provided professional and technical support to others
- Provided divisions in the department with the tools they need to work from home
- Implemented online building permits
- Restructured web pages to include information about safety protocols as it pertains to building permits, building and resale inspections
- Assisted the Department Head and Planning with completing complex fiscal and economic analysis
- Aid with the cleanout of the basement
- Assisted in providing support and oversight on the Rental Resources program



**FY 2021/23 GOALS**

- Develop department-wide work plan to ensure balance of staffing resources with private project applications and other projects
- Establish a filing and archiving system consistent with the requirements of the City's retention policies and the Public Records Act
- Consider succession planning in recruitments, training and promotions when appropriate.
- Revamp the Rental Resource database
- Work with the building Division to expand the number permits available in the online permitting system
- Assist the Building Division with online plan review software procurement and implementation
- Work with the City Attorney to update the fee recovery agreement language



**PLANNING – DIVISION 32**

**CURRENT AND LONG RANGE PLANNING**

The purpose of the Planning Division is to develop and implement planning and zoning services for the development of a livable and sustainable community.



*1111 H Street, this 4-story facility will provide services, 4 emergency beds, 10 transitional bedrooms, and 18 micro-units to serve the homeless population.*

**FY 2019/21 ACCOMPLISHMENTS**

- Developed the FY 2019 and 2020 annual Housing Element Progress Reports for the State and the CY 2019 and 2020 Residential Development Status Report for City Council
- Proceeded with the Downtown Plan (Core Area) and EIR project. An Existing Conditions Analysis was prepared, various components of community outreach occurred, Advisory Committee meetings and two design charrettes were held.
- Processed and received approval of Omnibus Zoning Ordinance, updated Wireless Facilities Ordinance and Updated Accessory Dwelling Unit Ordinance.
- Processed Davis Innovation and Sustainability Campus, University Mall Redevelopment project, Theta Xi Redevelopment, and Bretton Woods Active Adult projects along with other private development projects

**FY 2021/23 GOALS**

- Complete the Downtown Plan (Core Area plan) specific plan with form-based code and EIR
- Complete the 2021-2029 Housing Element and EIR
- Update the Affordable Housing Ordinance
- Initiate the Citywide General Plan update after a preferred alternative is accepted in the Downtown Plan process. Initial tasks in the General Plan update to include: issuance of a Request for Qualifications (RFQ) and a Request for Proposals (RFP); Council adoption of a resolution to authorize a consulting services contract; Council adoption of basic parameters initiation of background analyses; and first components of community engagement
- Consolidate and create a master list of Citywide surveyed historic properties, including within the Conservation Overlay District; complete historic district designation process as appropriate
- Complete the Nishi 2 project annexation process
- Initiate an RFP for and execute a grant-funded program associated with pre-approved Accessory Dwelling Unit construction drawings that would be available for purchase at the public counter to encourage development of this housing type

## SUSTAINABILITY

The Sustainability program oversees the City's efforts to reduce community greenhouse gas emissions and position Davis to succeed in an era of extreme climate events. Davis continues to lead in the sustainable community's movement and to participate in regional and statewide coordination of climate readiness and resilience issues, solutions and outreach. The program staffs the Natural Resources Commission, manages the Environmental Recognition Awards, is part of the "Greener Davis" team in collaboration with the Environmental Resources Division

## FY 2019/21 ACCOMPLISHMENTS

- Initiated 2020 Climate Action and Adaptation Plan (CAAP) to update the current 2010 CAAP. This work included meeting with management to identify CAAP goals and objectives starting CAAP update process, including webpage development, establishing and meeting with Technical Advisory Committee (TAC); creating an Equity & Inclusion working group; meeting with commission liaisons; initiating community outreach, social media and workshops; competing Vulnerability Assessment; and beginning to identify and prioritize actions toward carbon neutrality, following City Council adoption of the March 2019 Climate Emergency and Mobilization Resolution
- Worked on implementing the city's EV Charging infrastructure as lead agency, following January 2019 notification by SACOG of the successful regional Green Region grant application (\$3 million). This work includes the regional 'Electrify Yolo' team (Yolo County, Valley Clean Energy/Winters, City of Woodland); completion of the SACOG Fund Exchange Agreement and Memoranda of Understanding with partner agencies. Davis' share is close to \$2 million for downtown networked EV chargers, multi-modal hub enhancement and piloting electric shuttle
- Provide support for Chief Building Official Greg Mahoney to complete residential and non-residential reach codes. The residential reach code was the first of its kind and incentivizes all-electric new construction by requiring more project energy efficiency upgrades for mixed fuel developments. This has already been used as a model in other California cities.
- Collaborated with Cool Davis to develop and implement GHG emissions reductions in energy, consumption and transportation sector campaigns. Prepared City Council staff reports for Cool Davis ten-year anniversary report and City funding participation (\$50,000 annually)

## FY 2021/23 GOALS

- Complete update process to the Climate Action and Adaptation Plan (CAAP) in the 2021 calendar year, including community outreach guided by City staff, regular updates to the CAAP webpage; a Vulnerability Assessment to evaluate local climate risks, and completion of technical analysis and prioritization of actions to meet the City goal of climate neutrality by 2040 with interim goals set for 2030. This work will consider legislative requirements and community input to the upcoming General Plan in advance of its development.
- Complete CAAP greenhouse gas (GHG) thresholds of significance, environmental review (California Environmental Quality Act/Environmental Impact Report—CEQA/EIR), and planning for a local GHG offset/mitigation program
- Work with regional agencies and organizations to identify opportunities for collaboration, including Yolo County, West Sacramento, Woodland, Winters, UC Davis, Yolo Climate Compact, Capital Region Climate Readiness Collaborative, Building Decarbonization Collaborative and others
- Formalize participation in and identify work goals for the Yolo Resiliency Collaborative (YRC). This will include a Memorandum of Understanding among partner agencies, and continued work on the mission statement, goals and funding resources.

- Work with Public Works Engineering & Transportation and regional partners to identify Cool Roadways pilot projects and funding opportunities for pavement improvements and heat island reduction opportunities
- Provide support to the Building Division in completion of the graywater ordinance
- Participate in City Parking Lot Shade 2x2 subcommittee, comprised of NRC and Tree Commission members
- Work with Cool Davis and other partners to advance the City's GHG reduction initiatives in behavior shift, energy, consumption, and transportation sectors
- Continue work on illustrating Davis's definition of carbon neutrality through working with UC Davis students and faculty, and with City's Civic Arts Commission to implement a community art project
- Search and apply for grant funding opportunities to support City Council and Sustainability program goals for resiliency and climate action, environmental stewardship and community outreach



*Village Homes, 2021 City of Davis Environmental Legacy Award*



*Episcopal Church of St. Martin, 2021 City of Davis Non-Profit Environmental Recognition Award*



*Peregrine School, 2021 City of Davis Non-Profit Environmental Recognition Award*

### PROPERTY ACQUISITION AND MANAGEMENT

The City's Property Acquisition and Management Program is responsible for managing most of the City's leases with third parties, managing maintenance and capital repairs on certain City-owned properties, and acquiring property necessary to fulfill City goals, such as land for public improvements. This program manages about 25 building/ground leases, 12 cell tower leases, and four agricultural leases, which together generate about \$900,000 a year in revenue.

### FY 2019-/21 ACCOMPLISHMENTS

- Completed final close-out of all former redevelopment properties, including historic City Hall
- Sold a piece of surplus property along Barthel Lane in South Davis for market value
- Executed a short-term lease for the City's gymnastics program while the Civic Center gymnasium underwent a structural renovation
- Finalized the master license agreement for 5G small cell sites
- Completed several cell tower lease amendments to increase rents to market rates
- Purchased the land under the Boy Scout Cabin from the Regents of the University of California
- Completed a lighting improvement project at the City's public parking garage at First and F Streets. New lights were installed both inside and outside the garage
- Completed a letter agreement to ensure the City's golf course survived the pandemic
- Completed a lease amendment to ensure the City's Varsity Theatre survived the pandemic
- Executed several license agreements and contracts to ensure the Cannery Farm is maintained while the property transitions from the Center for Land-b Learning to a new user
- Resolved legal dispute over past utility payments with Amtrak
- Completed chronology of past approvals for all the City's cell tower leases

### FY 2021/23 GOALS

- Complete a Request for Proposals and find a new long-term user for the Cannery Farm
- Remove the unsightly red planters at the City's parking garage at First and F Streets
- Resolve dispute about maintenance responsibilities for the Davis Drain
- Assist with transitioning Pacifico to a new property manager and assist with completing improvements/upgrades to Pacifico's four buildings, pending City Council direction
- Begin revisioning process for the City's Third and B Streets building
- Negotiate lease amendment with Amtrak at the SP Depot to cover the City's utility costs



*Cannery Farms: Transitioning to New User*

## **OPEN SPACE**

The City's Open Space Program was established in 1990 to implement long-standing policies that called for the protection of the farmlands and habitat areas that surround the community. The major goals of the program include: (1) securing long-term protection of open space lands around Davis, (2) providing and improving long-term management and monitoring of open spaces the City owns, (3) promoting and supporting the enjoyment of public open space lands, (4) engaging citizens in planning and caring for open space areas, and (5) nurturing productive partnerships with other organizations.

## **FY 2019/21 ACCOMPLISHMENTS**

- Secured \$701,000 grant from the State of California to purchase an agricultural conservation easement on 124 acres of farmland within a half mile of the City limits; assessment includes future limited public access along an adjacent slough; closing expected in 2021
- Completed complicated agricultural land mitigation plan for Bretton Woods
- Executed agricultural conservation easement on 135 acres of farmland adjacent to the City limits as part of the agricultural land mitigation requirements for Bretton Woods
- Secured encroachment permit from regulatory authorities for public accessibility improvements at South Fork Preserve, including a new boardwalk and creek overlook accessible to people with disabilities; construction scheduled for completion in 2021
- Finalized content and designs for 10 new interpretative panels at South Fork Preserve, including one in collaboration with the Yocha Dehe Wintun Nation; installation scheduled for 2021
- Completed site grading, trail building, initial weed management plan, and initial seeding and plantings at North Davis Uplands Habitat Area (F Street and Anderson Road)
- Completed land management plan for the Wildhorse Agricultural Buffer that includes land management strategies to encourage burrowing owl habitat in the buffer's northeast corner
- Controlled weeds using non-toxic methods, including hauling/spreading hundreds of yards of recycled mulch; encouraged the natural spread of native plant species
- Partnered with Putah Creek Council to start a docent program at South Fork Preserve and maintain new trails on the 10-acre expansion of the preserve west of County Road 104
- Continued to build/expand partnerships with Friends of North Davis Pond, Tree Davis, Putah Creek Council, Yolo Resource Conservation District, and other community members

**FY 2021/23 GOALS**

- Complete habitat restoration project at North Davis Uplands
- Complete public accessibility improvements (trails, overlook structure) at South Fork Preserve
- Complete installation of native hedgerow at Howat cell tower facility
- Complete management plans for South Fork Preserve and Wildhorse Agriculture Buffer
- Hire consultant to design, manufacture and install new open space signage
- Redesign website to coincide with structure of Strategic Plan for the Open Space Program



*Gill Orchard Conservation Easement: Target Completion 2021*



*Schuler-Wantz Conservation Easement: Completed in 2020*

**BUILDING – DIVISION 33**

**BUILDING DIVISION**

Ensure that all new construction and improvements to city or privately owned property conform to requirements of state and City codes, including accessibility requirements and energy and water conservation. Promote preservation and conservation of existing housing stock and energy through the Resale program and the Code Enforcement program. Support Council goal of environmental sustainability through development and enforcement of energy efficiency reach codes.

**FY 2019/21 ACCOMPLISHMENTS**

- Collaborate with Climate Change Compact of Yolo County
- Developed consistent and certain sustainability standards to be required for new, nonresidential development (LEED Gold equivalent)
- Developed non-residential energy-efficient “reach code”
- Developed residential energy-efficient ‘reach codes”
- Approved certificate of occupancy for the Marriot Residence Inn and the Hyatt House, multifamily projects, including the Sterling Apartment and Creekside Apartment complexes commercial projects, Nugget Headquarter Building, and other variouslab spaces for major agricultural tenants research and development, and La Mesa RV service center on Chiles Road
- Implemented online permitting
- Implemented scheduling inspections by texting
- Collaborated with Yolo Realtors subcommittee on process improvements and operational efficiencies in the Resale Inspection program to improve customer service
- Continued to provide plan check, permitting and inspection services in a manner that was safe for employees and the customers we serve throughout the pandemic

**FY 2021/23 GOALS**

- Complete recruitment and hiring of the vacant Chief Building Official position
- Evaluate implementation measures that further climate change reduction goals
- Complete the gray water ordinance for City Council consideration
- Train all staff in the administration and enforcement of the California Building Codes and work with staff on continued education through obtaining necessary certifications.
- Incorporate appropriate technology to enhance efficiency for service delivery inclusive of electronic plan review
- Expand cross-training opportunities within specific job functions to ensure the division is nimble and staff is prepared to step into certain functions of the division as demands requires
- Review inspection request procedure and implement an inspection request program that provides a more efficient process for staff and customers



## Community Development & Sustainability Department Expenditures Summary

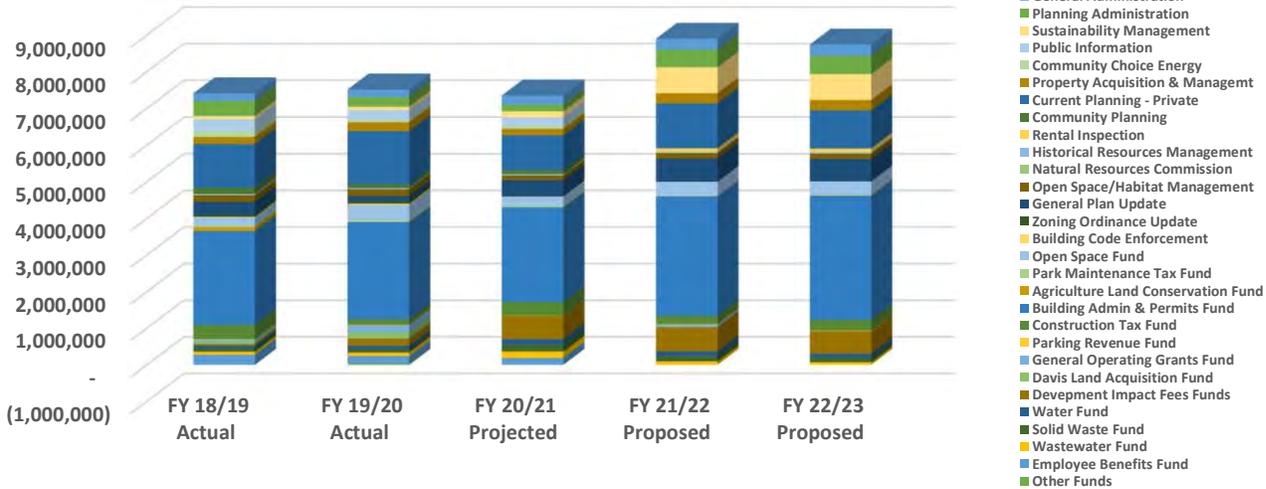
			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 4,306,427	\$ 4,025,143	\$ 4,110,208	\$ 4,902,504	\$ 5,138,832
Contractual Services			1,989,600	1,963,320	2,201,278	2,869,543	2,485,368
Other Operating Costs			416,775	589,219	264,291	471,789	424,390
Cost Allocation			636,263	702,068	772,090	652,553	687,577
Capital Outlay			56,254	229,695	-	-	-
Debt Service			-	-	-	-	-
			<b>\$ 7,405,319</b>	<b>\$ 7,509,445</b>	<b>\$ 7,347,867</b>	<b>\$ 8,896,389</b>	<b>\$ 8,736,167</b>
			-	-	-	-	-
<b>Expenditures By Program</b>							
General Fund							
General Administration	001	3101	\$ 203,347	\$ 203,125	\$ 252,922	\$ 302,717	\$ 306,199
Planning Administration	001	3201	412,185	268,305	177,029	476,362	499,259
Sustainability Management	001	3205	86,737	87,226	164,048	709,393	705,288
Public Information	001	3211	326,173	265,947	234,812	-	-
Community Choice Energy	001	3215	154,905	69,665	76,633	-	-
Property Acquisition & Managemt	001	3216	194,409	242,753	175,104	275,215	284,212
Current Planning - Private	001	3222	1,189,215	1,448,188	952,791	1,223,851	1,037,241
Community Planning	001	3228	172,932	96,422	108,706	-	-
Rental Inspection	001	3231	-	-	-	95,815	101,947
Historical Resources Management	001	3242	36,116	33,699	35,238	34,990	36,759
Natural Resources Commission	001	3250	2,226	(1,806)	1,627	-	-
Open Space/Habitat Management	001	3255	178,266	179,747	128,171	141,462	147,595
General Plan Update	001	3282	354,664	141,090	425,362	640,502	611,215
Zoning Ordinance Update	001	3297	53,596	75,926	19,985	-	-
Building Code Enforcement	001	3360	25,476	28,210	-	-	-
			3,390,247	3,138,497	2,752,428	3,900,307	3,729,715



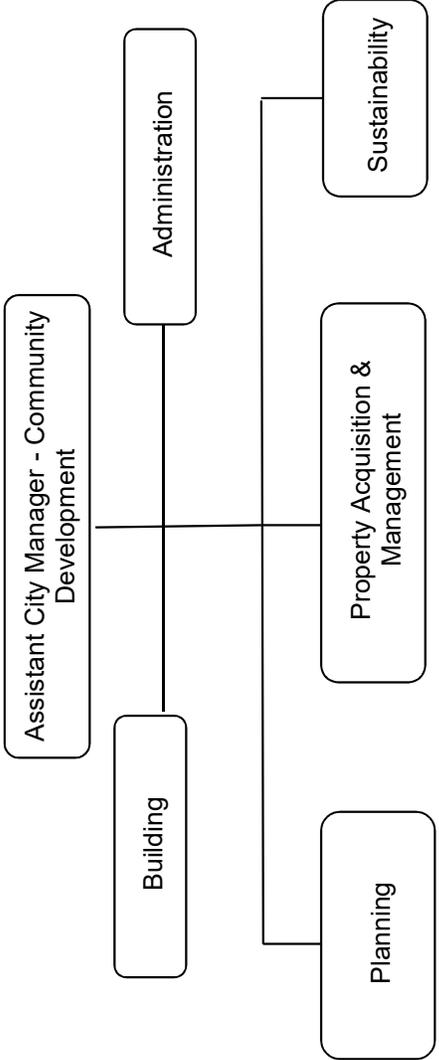
## Community Development & Sustainability Department Expenditures Summary

		FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Other Funds						
Open Space Fund	135	210,091	420,955	244,996	389,379	377,269
Park Maintenance Tax Fund	140	45,531	47,799	50,000	-	-
Agriculture Land Conservation Fund	190	104,046	2,910	97	13,434	13,442
Building Admin & Permits Fund	195	2,564,640	2,655,736	2,587,400	3,255,362	3,387,995
Construction Tax Fund	200	393,761	154,991	373,975	230,600	300,600
Parking Revenue Fund	209	16,271	14,153	10,211	15,938	15,981
General Operating Grants Fund	216	56,922	186,664	-	65,000	-
Davis Land Acquisition Fund	468	56,254	172,592	-	-	-
Development Impact Fees Funds	48x	49,712	191,985	630,939	661,991	606,991
Water Fund	511	78,459	94,953	155,730	137,249	118,207
Solid Waste Fund	520	81,428	96,457	181,293	135,895	116,766
Wastewater Fund	531	82,586	94,336	174,698	91,234	69,201
Employee Benefits Fund	020	275,010	202,749	185,759	-	-
Other Funds		361	34,668	341	-	-
		4,015,072	4,370,948	4,595,439	4,996,082	5,006,452
		<b>\$ 7,405,319</b>	<b>\$ 7,509,445</b>	<b>\$ 7,347,867</b>	<b>\$ 8,896,389</b>	<b>\$ 8,736,167</b>

### Expenditure Trends



# DEPARTMENT OF COMMUNITY DEVELOPMENT & SUSTAINABILITY



Regular Full Time	23.00
Regular Part Time	0.50
<b>Total FTE's</b>	<u><u>23.50</u></u>

Note: The Department was allocated \$420,000 in FY 21-22 and 22-23 for Temporary Part-Time positions.



# CITY COUNCIL

## DEPARTMENT OVERVIEW

Provide policy direction, establish goals, and set priorities for City government. The Davis City Council holds regular meetings beginning at 6:30 p.m. on Tuesdays. The schedule for Council meetings is determined in the summer prior to the start of each legislative year, although the Council may adjust it as necessary over the course of the year. The City Council is elected by district, for four-year terms with five districts covering the city.

City Council Meeting Agendas are available by email and online, and Council meetings may be viewed on cable TV (Comcast channel 16 or AT&T channel 99) or on live-streaming video – sign up or view at [www.cityofdavis.org](http://www.cityofdavis.org). During the COVID-19 pandemic in compliance with the current Shelter in Place Order, and as allowed by the Governor’s Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Brown Act, meetings will be held by electronic methods, and no in person attendance will be allowed.

### POLICY DEVELOPMENT & ADOPTION—DIVISION 01

Establish overall city policies and goals, conduct public hearings, and consider staff, technical and public input before making decisions. Approve resolutions, ordinances and an annual City budget. Appoint and oversee the City Manager and City Attorney. Appoint interested citizens to various advisory boards, commissions, task forces, and steering committees. Attend meetings of other agencies as appropriate to enhance communications and coordination.

- Policy Direction
- Capital Projects
- Intergovernmental Relations
- City Manager & Attorney Oversight
- Citizen Assistance & Input
- Commission Direction & Support
- Priority Setting for City Programs
- Budget Review & Approval

<b>Council Members</b>	<b>Term Ends</b>
Mayor Gloria Partida (District 4)	2022
Vice Mayor Lucas Frerichs (District 3)	2024
Will Arnold (District 2)	2024
Dan Carson (District 1)	2022
Josh Chapman (District 5)	2024

## CITY COMMISSIONS

The City of Davis has eighteen Council-appointed advisory boards and commissions as well as additional ongoing committees. The City Council also appoints specific ad hoc task forces throughout the year to assist with particular issues that may arise. The primary role of all advisory groups is to review and make recommendations to Council on matters within their scope of responsibility and to promote increased public awareness and input as well as citizen participation, in the determination of relevant city policies. Boards and commissions are below.

- *Bicycling, Transportation and Street Safety*
- *Civic Arts*
- *Finance and Budget*
- *Historic Resource Management*
- *Human Relations*
- *Natural Resources*
- *Open Space and Habitat*
- *Planning*
- *Police Accountability*
- *Recreation and Park*
- *Senior Citizens*
- *Social Services*
- *Tree*
- *Personnel Board*
- *Subdivision Committee*
- *Unitrans Advisory Committee*
- *Utilities*

## FY 2019/21 COUNCIL ACCOMPLISHMENTS

- Navigated City organization and community through COVID-19 pandemic, including partnership with UC Davis on the Healthy Davis Together program
- The draft of the Downtown Plan was published and is undergoing planning commission workshops while the EIR is being prepared
- Moved to a District-based municipal election and changed municipal election date to November
- Placed sales tax renewal, Measure J renewal (subsequently R, now D), Davis Innovation and Sustainability Center proposal on ballot for a citywide vote
- Approved Davis Live residential, University Commons mixed use, University Research Park mixed use, and Plaza 2555 residential projects
- Opened Respite Center for Unsheltered Individuals
- Secured grant funding and began work on Pole Line/Olive Dr bicycle connection
- Developed plan for fully funding necessary pavement rehabilitation over the next decade
- Facilitated efforts for commission and Council review of public safety structure and provided direction to restructure homeless outreach services and continue to review code enforcement, mental health response, and parking enforcement activities
- Developed and implemented annual, state-level legislative platforms
- Completed cost of service and rate study for stormwater utility, completed protest process, and initiated ballot process for vote for rate increase
- Secured multi-year contracts with all labor groups
- Created Housing Element Committee and published the draft 2021-2029 Housing Element for public review
- Initiated the Climate Action and Adaptation Plan update process

## FY 2021/23 GOALS

The City Council is developing its 2021-2023 Goals. In the meantime, the City Council currently has the following goals:

- Ensure fiscal resilience
  - Drive a diverse and resilient economy
  - Pursue environmental sustainability
  - Ensure a safe, healthy, equitable community
  - Build and promote a vibrant city
  - Fund, maintain and improve infrastructure
  - Foster excellence in city services
  - Cultivate positive workplace dynamics
-



## City Council Department Expenditures Summary

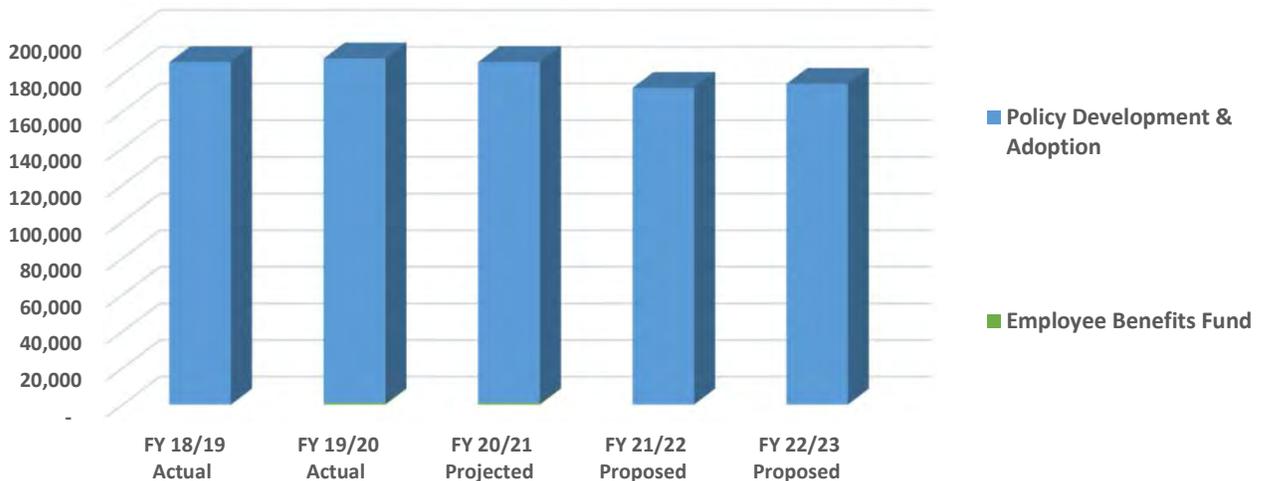
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 142,883	\$ 156,341	\$ 162,097	\$ 164,107	\$ 165,574
Contractual Services	-	-	-	-	-
Other Operating Costs	26,919	12,475	4,254	27,630	27,630
Cost Allocation	17,072	20,054	20,551	(18,881)	(18,175)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<b>\$ 186,874</b>	<b>\$ 188,870</b>	<b>\$ 186,902</b>	<b>\$ 172,856</b>	<b>\$ 175,029</b>

### Expenditures By Program

General Fund						
Policy Development & Adoption	001 0110	\$ 186,874	\$ 187,826	\$ 185,915	\$ 172,856	\$ 175,029
		186,874	187,826	185,915	172,856	175,029
Other Funds						
Employee Benefits Fund	020	-	1,044	987	-	-
		-	1,044	987	-	-
		<b>\$ 186,874</b>	<b>\$ 188,870</b>	<b>\$ 186,902</b>	<b>\$ 172,856</b>	<b>\$ 175,029</b>

## Expenditure Trends





# CITY ATTORNEY

## DEPARTMENT OVERVIEW



The City Attorney provides legal advice and services to the City so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound, professional, legal advice. The City Attorney provides or arranges for appropriate representation for the City in all legal proceedings.

### LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided to the City and the Davis Redevelopment Successor Agency primarily through a contract with a full-service legal firm for all legal assistance. Although the City has a designated City Attorney, the City may also draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed.

The City Council utilizes the legal services of the firm Richards Watson Gershon (RWG) with City Attorney Inder Khalsa as the lead for City Attorney services. Ms. Khalsa is assisted by a team of other attorneys with expertise in various aspects of municipal law, including land use, contracting, personnel, litigation, and environmental issues. Ms. Khalsa has served as the City Attorney since June 2019.

### CONTRACT LEGAL SERVICES

- Provide legal advice to City staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on City ordinances and regulations
- Conduct legal actions to enforce City regulations or enjoin violations of state or City laws or regulations
- Provide legal advice at City Council meetings



## City Attorney Department Expenditures Summary

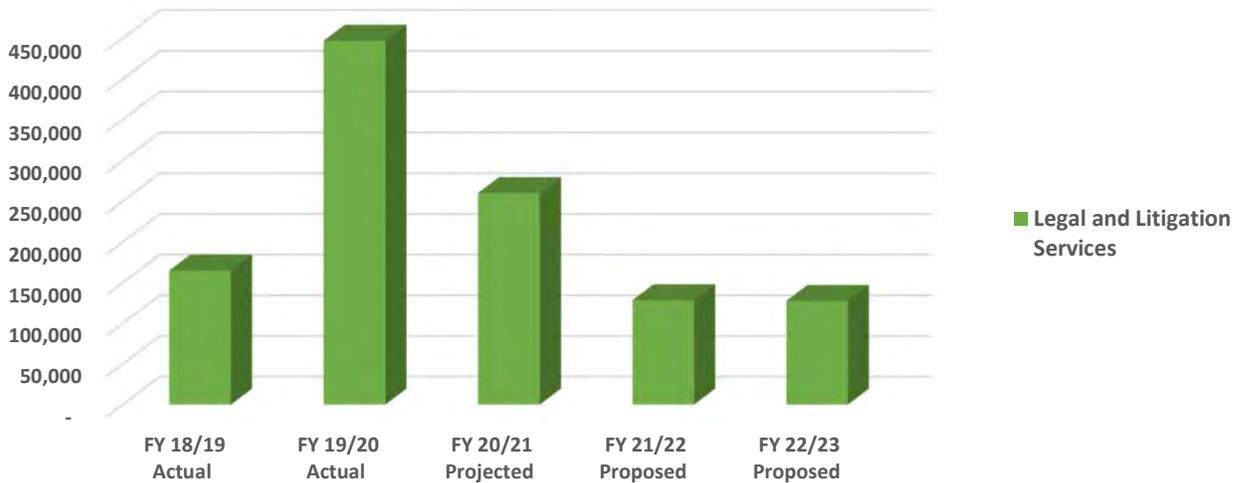
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	164,759	446,722	260,000	170,217	170,217
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	(41,865)	(42,703)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
<b>Total</b>	<b>\$ 164,759</b>	<b>\$ 446,722</b>	<b>\$ 260,000</b>	<b>\$ 128,352</b>	<b>\$ 127,514</b>

### Expenditures By Program

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
General Fund	-	-	-	-	-
Legal and Litigation Services	164,759	446,722	260,000	128,352	127,514
	164,759	446,722	260,000	128,352	127,514
<b>Total</b>	<b>\$ 164,759</b>	<b>\$ 446,722</b>	<b>\$ 260,000</b>	<b>\$ 128,352</b>	<b>\$ 127,514</b>

## Expenditure Trends



**CITY MANAGER'S  
OFFICE****DEPARTMENT OVERVIEW**

Implement the policy direction of the City Council and provide professional expertise in the management of a municipal corporation. Develop, advise, and make recommendations to the City Council on policies, programs, and various City business matters. Oversee the general management of the City. Coordinate the activities of six departments in providing direct services to the community.

The functions of the City Manager's Office are distinguished by the following distinct divisions: General Management, Community Information, Outreach & Engagement, Economic Development, Arts & Cultural Affairs, Media Services, Housing & Social Services, and City Clerk.

**BUDGET HIGHLIGHTS**

- While programming in the City Manager's Office will expand due to reorganization of the homelessness services, the FY 20-21 to FY 21-22 appropriation is decreasing by \$1 million and then increasing by \$0.5 million to FY 22-23. The FY 21-22 increase is due to adjustments made in the cost allocation of citywide services, rather than a change of services. The FY 22-23 increase is due to contractual obligations from existing MOUs and benefit costs.
- The City Manager's Department added two full time employees that were reclassified from the Police Department. These employees will assist in homeless outreach and coordination.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$26,000 – Funding to perform additional and enhanced neighborhood outreach to accommodate the City's move to Council Districts.
- \$50,000 – Funding for a consultant to assist with outreach related to public safety to marginalized communities
- \$5,000 – Funding for continued Zoom licensing fees, to provide online meeting options

## GENERAL MANAGEMENT – DIVISION 11

Provides support to members of the City Council to enable them to concentrate on policy matters. As the City's chief executive officer, the City Manager provides administrative direction to city departments consistent with Council policies. The office serves as the city's primary representative to other government agencies and private organizations. Ensures sound financial management and compliance with applicable ordinances and regulations. Develops personnel practices that result in a highly qualified and professional staff.

### **CITY MANAGEMENT**

- City Council Policy Implementation
- Department Oversight & Direction
- Administrative Procedures & Policies
- Organizational Effectiveness & Efficiency
- Successor Agency Oversight Board Support
- Policy Analysis & Special Studies
- Customer Service
- Budget Review

### **CITY COUNCIL SUPPORT**

- Issue Analysis
- Correspondence on behalf of Council
- Commissions & Task Forces Liaison
- Secretarial & Administrative Support
- Citizen Inquiry & Assistance
- Coordination of Issues & Meetings
- Research Council Issues

### **COMMUNITY INFORMATION & OUTREACH**

Provide framework for robust internal and external engagement reaching staff, community members, business leaders, and visitors.

- Provide valuable information in a timely, efficient, effective, and respectful manner to residents, businesses, and visitors of Davis.
- Actively seek input and feedback from the community using a variety of traditional and interactive communication tools to inform, educate, engage, and interact with residents and businesses
- Partner with Davis Downtown Business Association, Davis Chamber of Commerce, and Visit Yolo to promote Davis locally within the region and beyond
- Assist and encourage media outlets with their coverage of Davis
- Serve as the City's liaison to neighborhoods to engage on topics and support activities of importance to individual neighborhoods and encourage participation in the planning and implementation of City policies and programs

### **COMMUNITY ENGAGEMENT**

Planning and implementation of Citywide events including: the annual 4<sup>th</sup> of July celebration, Holiday Tree Lighting, Youth in Government Day, Davis Neighbors Night Out, City Hall @ Farmers Market and Human Relations Commission events, including the Martin Luther King Celebration and the Cesar Chavez Celebration. Provide co-sponsorship and/or assistance to the Chamber of Commerce, Davis Downtown, UC Davis and other organizations and events, including Celebrate Davis, Halloween Treat Trail, Picnic Day, the UpStander Carnival, Pride Festival, Juneteenth, and others as they are developed.

## ECONOMIC DEVELOPMENT

To support and retain existing businesses, while attracting new business with a particular focus on industries that are compatible with community strengths. Develop effective policies and implement strategies for the growth of a healthy and sustainable economy for the betterment of the overall community.

## INTERNATIONAL RELATIONS (SISTER CITIES)

Foster international relations between Davis and its eight sister cities and provide ambassador role to international guests to the community.

- Communicate with Davis' sister-city groups, both locally and in the home countries.
- Collaborate with the Sister City Ambassador.
- Assist in coordination of international visits/delegations to the city.
- Outreach to the International House and UC Davis Global Affairs.



*Gateway Shovel Sculpture by Christopher Fennell*

## ARTS & CULTURAL AFFAIRS

Arts & Cultural Affairs supports community-based arts programs, cultural opportunities, and education initiatives that foster excellence, diversity, and vitality in the arts. City staff provide analysis, development, and implementation of Civic Arts programs and support the Civic Arts Commission. The Art in Public places program is responsible for the management of the Municipal Art Fund, oversight of new public art commissions, and the maintenance and conservation of the City's public art inventory. Oversight of the 325-seat community Veterans Memorial Theatre is managed through Arts & Cultural Affairs. Staff also support arts initiatives in new, private development projects as well as work with the Chamber of Commerce, Davis Downtown Business Association, and Visit Yolo to support initiatives that drive tourism, community development, and economic vitality.

## FY 2019/21 DEPARTMENT ACCOMPLISHMENTS

### City Management

- Provided direction to seven departments
- Worked to track and implement Council Goals within organization
- Actively participated in the Emergency Operations Center for the COVID-19 State of Emergency
- Managed collaboration with Healthy Davis Together to provide the community with access to COVID-19 testing, support for quarantine and isolation, personal protective equipment, communications campaigns that achieved very high reach and management of the HDT Business Partners program
- Addressed citizen complaints and inquiries
- Worked with other jurisdictions, including the Davis Joint Unified School District, the University of California, Davis, Yolo County, City of Woodland, and others on issues of shared interest for the City and community with a focus on COVID-19
- Continued the Renter Resources Program
- Managed Police Accountability and Human Relations commissions and associated projects

### Community Information, Outreach & Engagement

- Provided important public health information to the community during the COVID-19 public health crisis. Part of the HDT communications team that created messaging distributed on cable television,

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digital platforms, social media, local and national print publications, as well as home mailers and signage.

- Implemented a collaborative process for enhancing public outreach to support City construction projects including parks, greenbelts, and open spaces
- Conducted public outreach for Housing Element Update, Reimagine Russell Blvd., Climate Action Adaptation Plan, Pole Line Olive Drive Overpass project, stormwater ballot measure, and other initiatives
- Coordinated outreach to business community in collaboration with Davis Chamber and Davis Downtown on issues concerning Shelter in Place guidance for businesses and opportunities for support from local, state, and Federal resources
- Continued to utilize and grow communication tools for neighborhoods, including use of Nextdoor.com, and increased use of Instagram
- Upgraded capabilities with acquisition of new tools, such as videotaping equipment and subscriptions to software to create QR codes, create social media graphics, and prepare and edit videos.
- Pivoted to successfully provide virtual versions of beloved community events throughout the year, including the Martin Luther King Celebration, the Cesar Chavez Celebration, and the Holiday Tree Lighting

### Economic Development

- Provided critical support for local businesses during the COVID-19 public health crisis, which included financial support as well as assistance in creating and setting up outdoor spaces in which to provide commerce opportunities
- Served as key conduit of information about Shelter in Place guidelines as well as expert guidance on issues of shifting to safer practices
- Continued focus on completion of the Downtown Davis Plan, including holding multiple commission workshops
- Partnered in regional small business assistance program and business hot line hosted by Sacramento Metro Chamber of Commerce and California Asian Chamber of Commerce offering business assistance in multiple languages
- Updated business contact lists and issued essential business communications on changing business operation regulations, safety protocols, and availability of financial assistance resources
- Partnered in City/Davis Downtown Open Air Davis program expanding business areas with street/parking lot closures, highlighting availability of outdoor business activities and encouraging community members to return downtown to shop and eat in a safe, outdoor setting
- Supported Davis Downtown Gift Card program generating over \$200,000 in increased revenue for over 120 downtown businesses during mandated business closures
- Jointly developed and implemented "no cost," expedited Temporary Use Permit program, enabling use of public space for outdoor business operations to expand customer capacity and comply with social distancing requirements
- Facilitated successful Davis business participation in Yolo County CARES Act Small Business Grant program, with over 80 businesses receiving a combined total of \$269,000
- Executed \$125,519 in Yolo County CARES Act funding grant assisting businesses with winterizing outdoor operations, including installing weatherized tents with heaters, lighting, and tables downtown.
- Executed \$100,000 loan to Inventopia, local business incubator, enabling its expansion and tripling space available to support business startups, including wet-lab space
- Assisted businesses looking to relocate or expand in Davis, including Residence Inn, Hyatt House, BASF, and Nugget headquarters
- Prepared Davis Innovation and Sustainability Campus and Mace Triangle properties project for November 2020 community vote on proposed land-use amendment and annexation
- Conducted virtual business outreach meetings with local technology companies as part of Greater Sacramento Economic Council Business Retention Program

### Arts & Cultural Affairs

- Awarded \$95,000 in Community Arts Grants to 24 local artists and organizations
  - Completed the 2nd of two large street murals funded through an Artists Activating Communities grant from the California Arts Council
-

- 
- Supported growth of Arts Alliance Davis, a grass roots collaborative that has over 290 members, represents over 100 organizations and individual artists, and reaches over 1,000 on social media.
  - Provided technical support to the City's Community Development & Sustainability Department to support local developers with integration of public art in private development
  - Partnered with UC Davis Design Department students in Human-Centered Design and Exhibit and Interactive Design to re-imagine city public spaces in new and innovative ways
  - Routine and specialized maintenance and conservation of public art
  - Commissioned 13 new artworks from local and regional artists applied in vinyl wraps to City-owned utility boxes
  - Completed design and printing of a brand new citywide Public Arts pocket map
  - Expanded the annual Songs in the Key of Davis public piano program

## **FY 2021/23 DEPARTMENT GOALS**

### City Management

- Work with the City Council and City staff to maintain existing budget and prepare for future sustainable budgets
- Reestablish post-COVID City fiscal stability and service delivery
- Continue to seek short and long-term solutions to the City's fiscal issues
- Work with City staff to implement Council policy
- Work with City Council to prioritize Goals and Objectives and with City staff to achieve the Goals and Objectives
- Continue to work with other agencies/jurisdictions to consolidate common services where it is mutually beneficial and where resources can be maximized

### Community Information, Outreach & Engagement

- Maintain the strong partnerships forged during the pandemic within our Citywide communications team, but also with UC Davis Strategic Communications, Yolo County Office of Public Information, and the Public Information Officers from Woodland, Winters, and West Sacramento
- Continue to implement a multi-dimensional Strategic Communications Plan, including roll-out of a refreshed logo and a comprehensive style guide to provide consistency to the City brand
- Further utilize social media and technology to improve communications with residents and the City especially incorporating new tools and skills learned this past year
- Reach more diverse audiences through dissemination through many channels and utilizing trusted sources
- Focus on creating messaging that is inclusive and available to all
- Conduct community engagement to support the Redistricting of City Council districts
- Work with Davis Downtown, Visit Yolo, and the Davis Chamber of Commerce to promote Davis as a destination now that travel is beginning to increase
- Increase assistance, support and development of Neighborhood Associations and work closely with City Council members to support engagement on issues specific to neighborhoods. Produce activities and events to create community in neighborhoods such as Davis Neighbors Night Out as well as other ideas generated by the individual neighborhoods
- Reintroduce multiple community events throughout the upcoming year, including Davis Neighbors Night Out, the Tree Lighting Ceremony, Fourth of July, Martin Luther King Celebration, Cesar Chavez Celebration and others
- Continue to coordinate public outreach for City construction and parks improvement projects as well as key initiatives such as the Housing Element Update, CAAP and Downtown Davis Plan

### Economic Development

- Implement downtown beautification priorities and seek sustainable solutions to downtown challenges through collaborative partnerships
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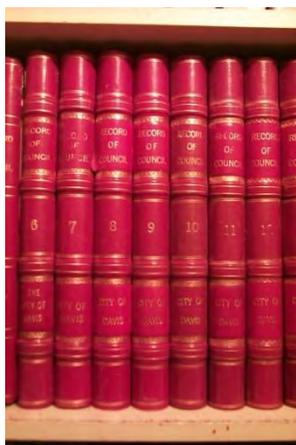
- Work with the Downtown Davis Business Association and other stakeholders in considering how to utilize public spaces to better promote business activity in downtown
- Engage the business community and downtown property owners in the review of the Final Draft Downtown Davis Plan
- Continue to work with entrepreneur and technology business organizations to develop business and workspace facilities in downtown and throughout Davis
- Actively participate in local and regional organizations that support economic development and implementing local and regional initiatives to support business retention and economic recovery
- Pursue opportunities to better notify the wider community of Davis businesses and events that promote commerce, inclusive of bringing an RFP to City Council for consideration of an electronic billboard on City property where some ad space would be proposed to be reserved for local promotions
- Foster a work environment that supports external and internal customer service
- Review and update mobile food regulations to comply with new State law
- Help facilitate technology improvements for greater efficiency in service delivery

#### Arts & Cultural Affairs

- Unveil the Davis Centennial Seal at the Hunt Boyer Mansion
- Launch the WWTP arts initiative public engagement phase
- Site and install multiple pieces of City-owned public art
- Begin commission process for public works at Senior Center, Covell/F, Olive/Pole Line
- Commission large-scale public art with funding from Municipal Art Fund
- Research private development art-funding opportunities
- Develop stronger local partnerships to support Arts in Education initiatives
- Promote a comprehensive system of mapping for all public art, and encourage residents to visit the art by biking and walking

## CITY CLERK'S OFFICE – DIVISION 13

- Coordinate the administrative activities of the City Council and all other legislative efforts
- Serve as the local Elections Official and administer Local Elections
- Prepare City Council and Planning Commission agendas and minutes
- Maintain and amend the Municipal Code
- Maintain Official and Historical Records for City
- Administer the City's records management and retention system
- Coordinate recruitment for and activity of advisory boards and commissions
- Implement Brown Act and Political Reform Act
- Assist citizens with inquiries



### FY 2019/21 ACCOMPLISHMENTS

- Responded to citizen inquiries, Public Records Act requests and subpoenas
- Implemented electronic management of Public Records Act requests and electronic Transparency Portal on the City website
- Facilitated and implemented transition to district election process and general municipal election date change to coincide with statewide general election
- Administered March 2020 Special Municipal Election and November 2020 General Municipal Election
- Administered State Political Reform Act and City Conflict of Interest and Election Code requirements related to Statements of Economic Interests and candidate/committee campaign statements
- Coordinated and implemented COVID-19 response related transition to electronic public meetings
- Produced 88 City Council regular and special meeting agenda packets and 37 Planning Commission agenda packets
- Facilitated records destruction processes according to the Records Retention Schedule
- Coordinated biennial ethics training and Brown Act and Conflict of Interest training for staff and commissions, boards, and committees
- Conducted biennial recruitment for commissions, boards, and committees

### FY 2021-2023 GOALS

- Facilitate and implement transition to electronic document management system
- Continue digitizing official and historical documents
- Serve as the Elections Official and administer the November 2022 general municipal election
- Continue to standardize commission protocols, procedures and policies as well as provide commission specific training

## **CABLE AND MEDIA SERVICES – DIVISION 15**

Responsible for the operation and programming of the City of Davis Government Channel, cable franchise oversight, public education and outreach, and for providing a variety of other audio-visual and media-related services to the City organization.

- Develop and oversee Government Cable Programming
- Work cooperatively with other organizations to provide Public, Education, and Government Access (PEG) services to the Davis community
- Work with City departments to produce training and educational programs for internal City use and public education programs and to train City staff on the use of media and media equipment
- Work with the Communications Team to improve public outreach and communication
- Maintain and work to enlarge and improve the City's digital image library, documenting City programs, services, facilities, special events, and history
- Work with IS Division and other City staff to create, maintain, and improve content on the City's website
- Work with City departments to assist with the acquisition, installation, and maintenance of audio visual equipment.

### **FY 2019/20 ACCOMPLISHMENTS**

- Worked closely with City Clerk's Office to implement virtual public meetings during the COVID Pandemic, including technology implementation and staff training
- Provided advice and support to VCEA and WDCWA for transition to virtual meetings
- Began processing and posting recordings of Commission/Committee Zoom meeting to the City website
- Continued regular communications with PEG partners to ensure maximization of services to the community
- Produced over 225 hours of live, original programming for the Government channel and our media partners (DJUSD and DMA), including meetings (Council, Planning Commission, DJUSD Board of Education, etc.), workshops, community events, and other programs
- Provided web services for the City Manager's Office, supported other departments, and assisted with Citywide web training and implementation

### **FY 2021/23 GOALS**

- Complete renewal of PEG partners agreement with DJUSD and DMA
- Plan for and implement equipment replacements and upgrades
- Continue to work with Communications Team on public outreach and various special projects
- Work with Davis Media Access (DMA) on their plans to enhance their facility for community media center purposes
- Complete implementation of closed caption programming for City Council meetings

## HOUSING, SOCIAL SERVICES AND GRANTS MANAGEMENT– DIVISION 16



*Rosa Parks Townhomes – one of the City's affordable housing sites.*

The Housing, Social Services, and Grants Management division provides support and monitors affordable housing; utilizes grant funding to provide public services through local non-profit groups; improves access for disabled residents to all public facilities; manages a variety of social services related grants; coordinates fair housing and fair employment programs; and assists the city in grant opportunities and oversees grants citywide.

Starting in FY 2022, this division will take a larger role in working with unsheltered members of the community as the Homeless Outreach team will join the division.

### FY 2019/21 ACCOMPLISHMENTS

- Continued implementation of programs to serve unsheltered individuals, including Pathways to Employment, supportive housing program, New Pathways, and Getting to Zero; In addition, managed other grant funds to assist unsheltered individuals
- Developed, opened, and managed the Daytime Respite Center for Unsheltered Individuals, which provides guests basic services and connections to social services
- Worked with the Social Services, Police Accountability, and Human Relations commissions to facilitate the public process that resulted in their reimagining public safety recommendations to the City Council
- Utilized over \$800,000 in Community Development Block Grant – COVID funding to assist the most vulnerable members of the community during COVID. In addition, received and utilized \$500,000 from Yolo County in similar funding that resulted in the purchase of remote-learning equipment for unsheltered youth, operation of the Respite Center, and other services for homeless individuals
- Awarded CDBG public service grants to local agencies for local provision of food, shelter, healthcare, and other essential services to low and very low income Davis residents
- Assisted the community with increased accessibility throughout public right-of-way and intersections through curb cuts and accessible improvements, such as audible signals using Community Development Block Grant (CDBG) funds
- Worked with Mutual Housing California to close escrow on their all-affordable rental property at 2900 Fifth Street and to refinance three affordable properties (Twin Pines, Moore Village, Tremont Green)
- Worked with Creekside partners to open the affordable rental housing development at 2990 Fifth Street
- Staffed the Social Services Commission
- Began to revamp the affordable ownership resale program
- Assisted with the update of the Housing Element
- Released an RFP for property management of Pacifico and worked to determine future uses of the Pacifico property

### FY 2021/23 GOALS

- Following the City Council's direction, determine the best organizational structure to address calls for service related to unsheltered individuals and those with mental health challenges and fully incorporate the homeless outreach team into the division.

- Continue to manage and define the City's affordable housing program both for rental and for ownership; this includes options for more centralized waitlists
- Identify and apply for available grant funding that can support and augment citywide services
- Work with local CDBG and HOME grant recipients to ensure appropriate use of funds and services to very low and low income individuals
- Work with new residential developments to ensure that the affordable housing component is implemented appropriately
- Provide input on the affordable housing components of development proposals
- Finalize and implement plans for the future of Pacifico



# City Manager

## Department Expenditures Summary

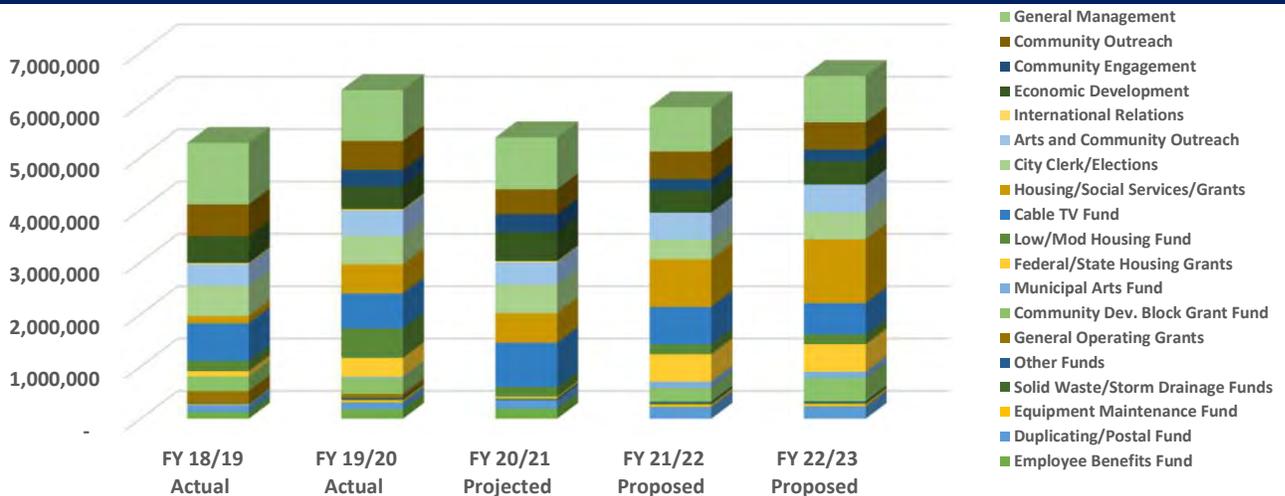
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 2,477,145	\$ 2,712,470	\$ 2,820,218	\$ 3,125,053	\$ 3,452,520
Contractual Services	1,123,144	1,288,402	775,468	2,010,578	2,138,478
Other Operating Costs	1,187,713	1,579,960	1,376,509	1,330,535	1,470,969
Cost Allocation	482,206	412,912	404,011	(517,971)	(515,982)
Capital Outlay	-	285,085	-	-	-
Debt Service	-	-	-	-	-
<b>Total</b>	<b>\$ 5,270,208</b>	<b>\$ 6,278,829</b>	<b>\$ 5,376,206</b>	<b>\$ 5,948,195</b>	<b>\$ 6,545,985</b>

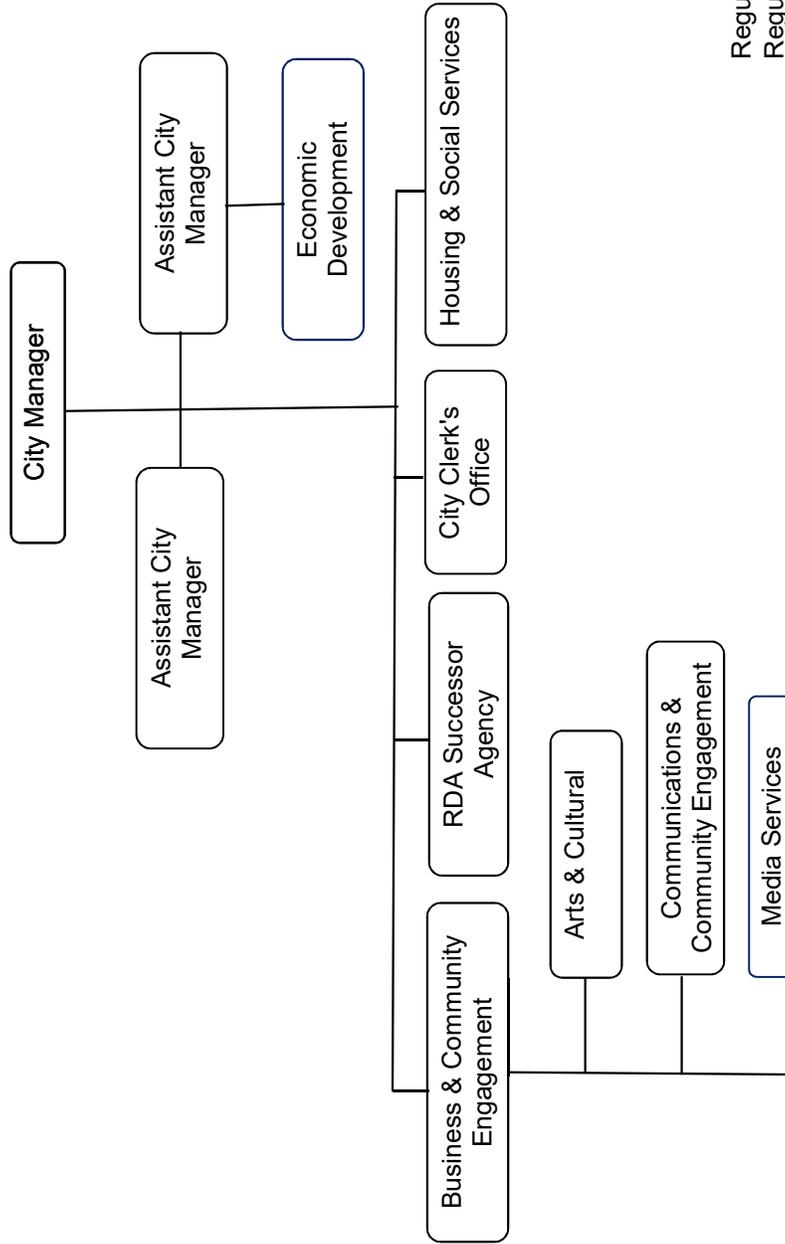
### Expenditures By Program

Fund	Program	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>General Fund</b>						
General Management	001 1110	\$ 1,172,937	\$ 970,286	\$ 989,292	\$ 840,316	\$ 883,171
Community Outreach	001 1115	606,568	554,664	476,414	525,733	519,879
Community Engagement	001 1116	-	313,082	343,868	217,411	225,076
Economic Development	001 1140	512,539	434,963	553,670	423,219	441,282
International Relations	001 1150	23,763	25,727	22,983	-	-
Arts and Community Outreach	001 1170	405,683	482,005	425,229	518,446	533,346
City Clerk/Elections	001 1350	585,573	544,921	547,186	376,312	510,516
Housing/Social Services/Grants	001 16xx	138,657	559,638	565,829	908,339	1,222,257
<b>General Fund Total</b>		<b>3,445,720</b>	<b>3,885,286</b>	<b>3,924,471</b>	<b>3,809,776</b>	<b>4,335,527</b>
<b>Other Funds</b>						
Cable TV Fund	150	716,185	663,848	844,388	718,084	598,397
Low/Mod Housing Fund	160	198,745	566,781	183,630	186,091	187,871
Federal/State Housing Grants	161	99,796	361,357	20,406	525,601	525,601
Municipal Arts Fund	165	143	30,808	143	121,312	121,336
Community Dev. Block Grant Fund	215	280,583	296,476	20,972	261,805	443,504
General Operating Grants	216	227,018	71,652	14,371	-	-
Other Funds	200/209	17,639	24,896	14,305	26,252	26,252
Solid Waste/Storm Drainage Funds	520/541	-	19,000	-	21,000	21,000
Equipment Maintenance Fund	628	21,088	42,873	-	49,126	49,126
Duplicating/Postal Fund	629	139,298	138,286	161,044	229,148	237,371
Employee Benefits Fund	020	123,993	177,566	192,476	-	-
<b>Other Funds Total</b>		<b>1,824,488</b>	<b>2,393,543</b>	<b>1,451,735</b>	<b>2,138,419</b>	<b>2,210,458</b>
<b>Total</b>		<b>\$ 5,270,208</b>	<b>\$ 6,278,829</b>	<b>\$ 5,376,206</b>	<b>\$ 5,948,195</b>	<b>\$ 6,545,985</b>

### Expenditure Trends



# CITY MANAGER'S OFFICE



Regular Full Time	15.00
Regular Part Time	0.50
<b>Total FTE's</b>	<b>15.50</b>

Note: The Department was allocated \$87,000 in FY 21-22 and 22-23 for Temporary Part-Time positions.



**FINANCE DEPARTMENT****BUDGET HIGHLIGHTS**

- The Finance Department FY 20-21 to FY 21-22 appropriation is decreasing by \$2.3 million and then increasing by \$0.1 million to FY 22-23. The FY 21-22 increase is due to adjustments made in the cost allocation of Citywide services. The FY 22-23 increase is due to rising salary and benefit costs.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$90,000 – Funding to perform a financial audit of 11 cannabis businesses throughout the City of Davis. This expenditure is offset by an expectation that this audit will lead to increased city revenues. This funding is for FY 21-22
- \$3,000,000- Funding for a new financial system. This new system would greatly improve efficiency, transparency, and accuracy throughout the department and citywide. This funding is for FY 22-23



# Finance

## Department Expenditures Summary

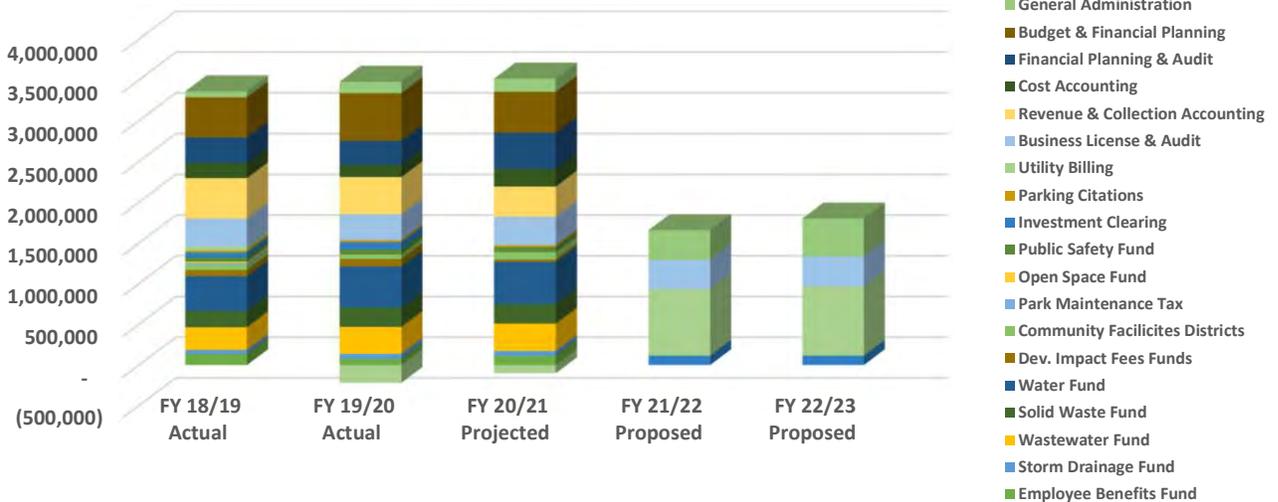
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 2,009,620	\$ 1,844,838	\$ 2,051,611	\$ 2,265,376	\$ 2,400,948
Contractual Services	848,009	969,954	854,559	1,061,846	1,086,846
Other Operating Costs	142,809	62,734	93,494	179,800	187,750
Cost Allocation	360,741	384,493	418,280	(1,848,832)	(1,874,335)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
<b>Total</b>	<b>\$ 3,361,179</b>	<b>\$ 3,262,019</b>	<b>\$ 3,417,944</b>	<b>\$ 1,658,190</b>	<b>\$ 1,801,209</b>

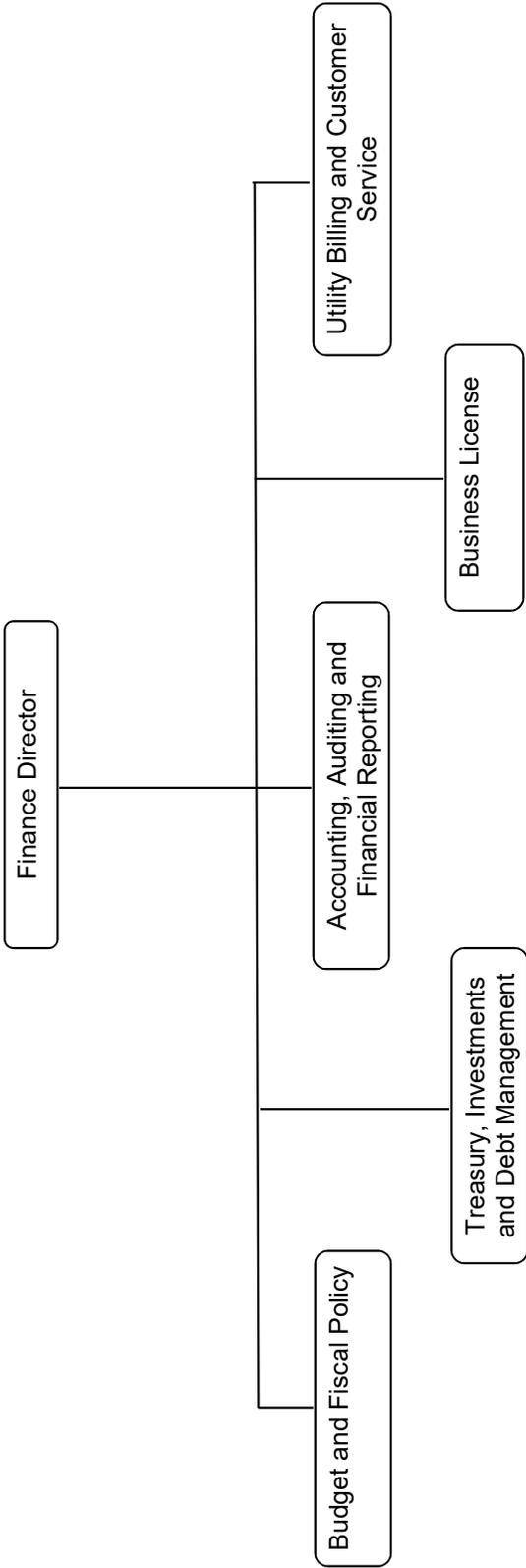
### Expenditures By Program

Fund	Program	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>General Fund</b>						
General Administration	001 2801	\$ 73,006	\$ 140,542	\$ 161,160	\$ 362,480	\$ 465,890
Budget & Financial Planning	001 2710	492,691	583,164	502,994	-	-
Financial Planning & Audit	001 2815	313,318	296,875	443,246	-	-
Cost Accounting	001 2820	184,900	148,161	215,570	-	-
Revenue & Collection Accounting	001 2835	495,191	456,723	372,326	-	-
Business License & Audit	001 2845	343,970	318,374	349,906	360,803	370,093
Utility Billing	001 2850	49,709	(217,124)	(99,200)	820,361	850,730
Parking Citations	001 2865	24,162	23,891	22,487	-	-
<b>General Fund Total</b>		<b>1,976,947</b>	<b>1,750,606</b>	<b>1,968,489</b>	<b>1,543,644</b>	<b>1,686,713</b>
<b>Other Funds</b>						
Investment Clearing	007	64,281	91,207	61	113,946	113,946
Public Safety Fund	155	49,926	59,404	59,995	-	-
Open Space Fund	135	15,832	-	-	-	-
Park Maintenance Tax	140	16,528	816	-	-	-
Community Facilitates Districts	33x	69,682	54,388	91,747	600	550
Dev. Impact Fees Funds	48x	74,220	90,373	29,372	-	-
Water Fund	511	428,879	509,179	517,426	-	-
Solid Waste Fund	520	199,211	237,121	239,978	-	-
Wastewater Fund	531	279,205	331,265	337,440	-	-
Storm Drainage Fund	541	49,926	59,404	59,995	-	-
Employee Benefits Fund	020	136,542	78,256	113,441	-	-
<b>Other Funds Total</b>		<b>1,384,232</b>	<b>1,511,413</b>	<b>1,449,455</b>	<b>114,546</b>	<b>114,496</b>
<b>Total</b>		<b>\$ 3,361,179</b>	<b>\$ 3,262,019</b>	<b>\$ 3,417,944</b>	<b>\$ 1,658,190</b>	<b>\$ 1,801,209</b>

### Expenditure Trends



# FINANCE DEPARTMENT



Regular Full Time	16.00
Regular Part Time	-
<b>Total FTE's</b>	<u><u>16.00</u></u>

## HUMAN RESOURCES DEPARTMENT

The Human Resources Division provides responsive employment and personnel services to the City's managers and employees as well as provides information and assistance to external customers and job applicants. The division is responsible for a full range of comprehensive human resources services and programs to enhance efficiency and effectiveness of the organization. Among the division's responsibilities are recruitment and selection, benefit administration, classification and compensation/payroll, risk management, performance management, labor negotiations, and conflict resolution. The Human Resources division mission includes:



- Enable the City to remain a pre-eminent public employer, and to develop and retain skilled, diverse, and service-oriented workforce
- Maintain, develop and monitor department policies to ensure they are legally compliant and based upon sound Human Resources principles
- Remain the primary contact and resource for all staff members and departments with employment-related questions and other concerns

### FY 2020/21 ACCOMPLISHMENTS

- Pivoted operations to support business operations in compliance with pandemic-related safety requirements, including creation of various policies; virtual recruiting and onboarding; nearly paperless customer service
- Continued to support professional development by graduating a class from the Supervisory Academy under a virtual training model
- Completed negotiations with all bargaining units relative to budget concessions in support of the fiscal crisis resulting from the pandemic

### FY 2021/23 DEPARTMENT GOALS

- Complete comprehensive update of City job descriptions
- Review and update City Personnel Rules to ensure legal compliance
- Update employee handbook and IIPP (Injury Illness Prevention Program)
- Transition records retention system to Laserfiche
- Continue documenting and updated HR procedures manuals
- Issue request for proposal for a Citywide total compensation study, including review of internal relationships and market comparability in preparation for 2023 negotiations

### PERFORMANCE MEASURES

- Reduce costs of Liability and Workers' Compensation premiums through an aggressive return-to-work program to bring as many people back to work on light duty as possible and enhance the safety committee's role to help reduce on the job injuries

**HUMAN RESOURCES DEPARTMENT****BUDGET HIGHLIGHTS**

- The Human Resources Department FY 20-21 to FY 21-22 appropriation is decreasing by \$1.4 million and then increasing by \$2.7 million to FY 22-23. The FY 21-22 decrease is due to the City of Davis' decision to pay only the required portion of the OPEB unfunded liability as a cost saving measure as the City recovers from the Covid-19 pandemic. The City will increase its payments for the OPEB unfunded liability in FY 22-23. Additional costs in FY22-23 are attributed to existing obligations for MOUs.
- The Human Resources Department budget now splits out the payroll liabilities and risk management funds which are fund numbers 630 and 631, respectively. This will allow for greater tracking and transparency for use of the funds.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$60,000 – Funding to perform a citywide compensation study that is previously agreed upon in City employee Memorandums of Understanding. This will allow the department to better understand how to allocate funds to city personnel. This budget request falls under FY 21-22.



## Human Resources Department Expenditures Summary

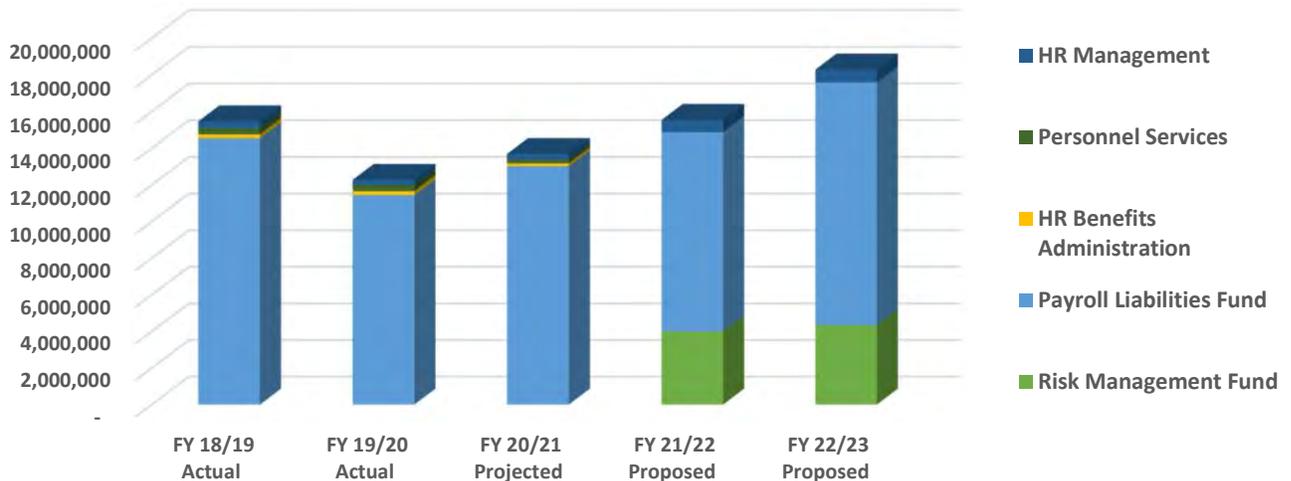
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 944,790	\$ 963,224	\$ 1,107,482	\$ 825,297	\$ 872,116
Contractual Services	228,453	198,256	80,762	405,455	405,455
Other Operating Costs	14,183,538	11,005,899	12,405,874	14,266,335	16,967,254
Cost Allocation	134,349	131,618	134,639	41,493	40,580
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<b>\$ 15,491,130</b>	<b>\$ 12,298,997</b>	<b>\$ 13,728,757</b>	<b>\$ 15,538,580</b>	<b>\$ 18,285,405</b>

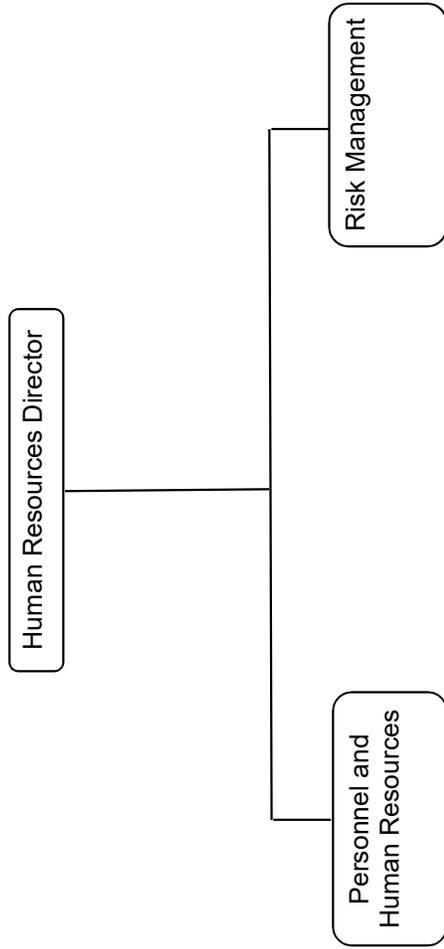
### Expenditures By Program

			FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
General Fund							
HR Management	001	2201	\$ 362,185	\$ 280,439	\$ 303,230	\$ 668,410	\$ 698,647
Personnel Services	001	2215	342,410	334,567	211,723	-	-
HR Benefits Administration	001	2225	209,598	210,044	151,484	-	-
			914,193	825,050	666,437	668,410	698,647
Other Funds							
Payroll Liabilities Fund	630		14,544,717	11,446,095	13,018,184	10,874,551	13,242,551
Risk Management Fund	631		-	-	-	3,995,619	4,344,207
Employee Benefits Fund	020		32,220	27,852	44,136	-	-
			14,576,937	11,473,947	13,062,320	14,870,170	17,586,758
			<b>\$ 15,491,130</b>	<b>\$ 12,298,997</b>	<b>\$ 13,728,757</b>	<b>\$ 15,538,580</b>	<b>\$ 18,285,405</b>

### Expenditure Trends



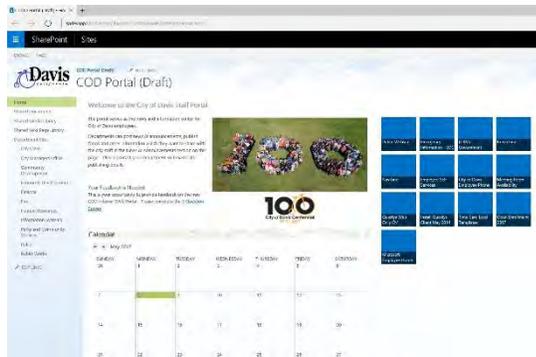
# HUMAN RESOURCES DEPARTMENT



Regular Full Time	5.00
Regular Part Time	-
Total FTE's	<u>5.00</u>

## INFORMATION SYSTEMS DEPARTMENT

The goal of Information Systems & Communications is to provide internal computing resources to streamline the business functions of each City department. The Division also provides technical support, troubleshooting, and training for all 623 City computers and their associated users and applications; maintains the City's website and internal technical systems, including the City's phone systems (572 VoIP and 294 Cell phones); and the public safety radio system.



- Systems Analysis and Design – Internal Consulting
- Computer systems, support, administration, and backup
- Enterprise Resource Planning (ERP) systems support
- Telecommunications Coordination (Phones and Radios)
- Computer Network Administration
- Geographic Information System (GIS)
- Specialized Computer Training
- [www.cityofdavis.org](http://www.cityofdavis.org)

### FY 2020-21 ACCOMPLISHMENTS

- Went live with the Citywide radio system to P25.
- Replaced MDC (Mobile Data Computers) in all fire trucks and command cars.
- Upgraded the City intranet portal
- Continued Citywide in-house software training for staff:
  - SharePoint 2019
  - Cognos Business Intelligence
  - Website
  - Docusign
- Upgraded access control citywide
- Upgraded the City's wireless network
- Continued work on the new Wastewater Treatment Plant systems
- Replaced 15% of the City's desktop/laptop/tablets
- Added 125 laptops/tablets and 100 webcams for Telecommuting due to COVID-19
- Increased internet bandwidth
- Implemented additional PC and Network security to reduce the city's vulnerability footprint
- Installed Laserfiche document retention software for the City Clerk and Human Resources Department
- Installed intersection traffic cameras
- Continued email security training for all City users
- Upgraded mobile radios in all the PD Patrol cars

### FY 2021-22 GOALS

- Continue the process of acquiring single solutions vendor for an enterprise resource planning system:
- Upgrade the City intranet portal
- Continue citywide in-house software training for staff:
  - SharePoint 2019
  - Website
  - Laserfiche

- Replace 25% of the City's desktop/laptop/tablets
- Increase internet bandwidth
- Continue email security training for all City users; continue additional PC and Network security to reduce the City's vulnerability footprint
- Install CBRS Citywide
- Install new fiber network to replace the iNet
- Upgrade City -nternet firewalls
- Upgrade the City's core switching
- Replace the City Hall Core Server platform

**PERFORMANCE MEASURE****UPTIME METRIX**

Network	99.90%
VoIP System	99.99%
Email Servers	99.99%
Files Servers	99.00%
Radio System	99.00%
Financial System	99.99%

Support/Manage/Maintain the following

- 18+ sites with 38+ buildings
- 35+ police/Fire/PW in-car systems
- 14 SANs (Storage Area Networks)
- 150 servers with over an 95% virtual server environment
- 175 switches/routers/wireless access points
- 623 desktop/laptops/tablets
- 107 copiers and scanners
- 106 network printers
- 181 Portable Radios
- 8 gateways
- 813 single/multi line VoIP units/systems locally and remotely and Cell phones/LTE
- 1792 desktop software titles/versions
- 29+ major enterprise software solutions on multiple platforms
- Citywide Internet and Intranet web presence

**INFORMATION SYSTEMS DEPARTMENT****BUDGET HIGHLIGHTS**

- The Information Services Department FY 20-21 to FY 21-22 appropriation is increasing by \$0.9 million and then decreasing by \$0.2 million to FY 22-23. The FY 21-22 increase is due to rising maintenance and replacement costs for technology citywide.

Other supplementary budget adjustments included in the proposed biennial budget are:

- \$50,000 – Funding to replace traffic cameras at key intersections throughout the City of Davis.



# Information Systems Department Expenditures Summary

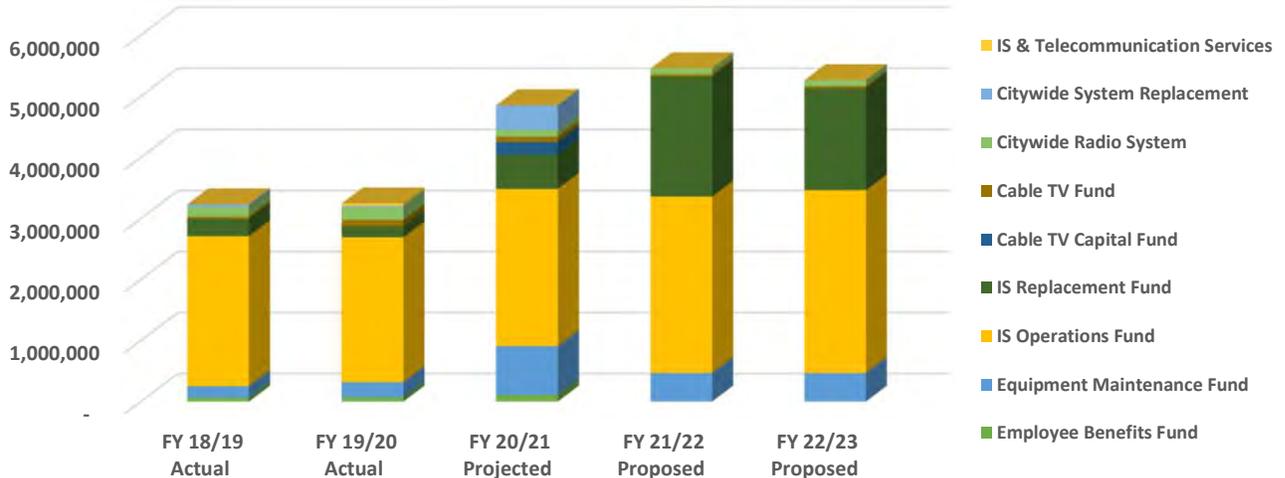
### Expenditures By Category

	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
Salaries & Benefits	\$ 1,539,484	\$ 1,615,842	\$ 1,765,106	\$ 1,682,947	\$ 1,777,985
Contractual Services	510,337	511,301	556,575	553,000	553,000
Other Operating Costs	307,352	375,832	452,673	371,807	371,165
Cost Allocation	321,888	283,387	311,513	416,570	430,129
Capital Outlay	553,748	460,796	1,767,172	2,431,000	2,131,000
Debt Service	-	-	-	-	-
<b>Total</b>	<b>\$ 3,232,809</b>	<b>\$ 3,247,158</b>	<b>\$ 4,853,039</b>	<b>\$ 5,455,324</b>	<b>\$ 5,263,279</b>

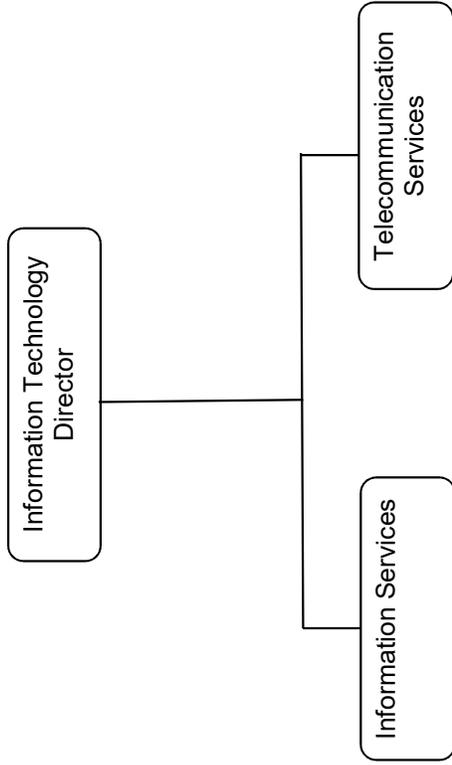
### Expenditures By Program

				FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>General Fund</b>								
IS & Telecommunication Services	001	2610	\$ -	\$ 39,661	\$ -	\$ -	\$ -	\$ -
Citywide System Replacement	001	2624	44,363	21,613	401,895	-	-	-
Citywide Radio System	001	2626	157,336	209,341	112,117	96,917	98,855	98,855
				201,699	270,615	514,012	96,917	98,855
<b>Other Funds</b>								
Cable TV Fund	150		35,463	100,291	89,015	34,291	34,516	34,516
Cable TV Capital Fund	151		-	-	200,000	-	-	-
IS Replacement Fund	623		283,169	182,823	564,427	1,965,000	1,665,000	1,665,000
IS Operations Fund	624		2,459,823	2,376,239	2,577,866	2,891,540	2,996,581	2,996,581
Equipment Maintenance Fund	628		184,897	245,098	800,000	467,576	468,327	468,327
Employee Benefits Fund	020		67,758	72,092	107,719	-	-	-
				3,031,110	2,976,543	4,339,027	5,358,407	5,164,424
<b>Total</b>				<b>\$ 3,232,809</b>	<b>\$ 3,247,158</b>	<b>\$ 4,853,039</b>	<b>\$ 5,455,324</b>	<b>\$ 5,263,279</b>

## Expenditure Trends



# INFORMATION SYSTEMS DEPARTMENT



Regular Full Time	10.00
Regular Part Time	-
Total FTE's	<u>10.00</u>

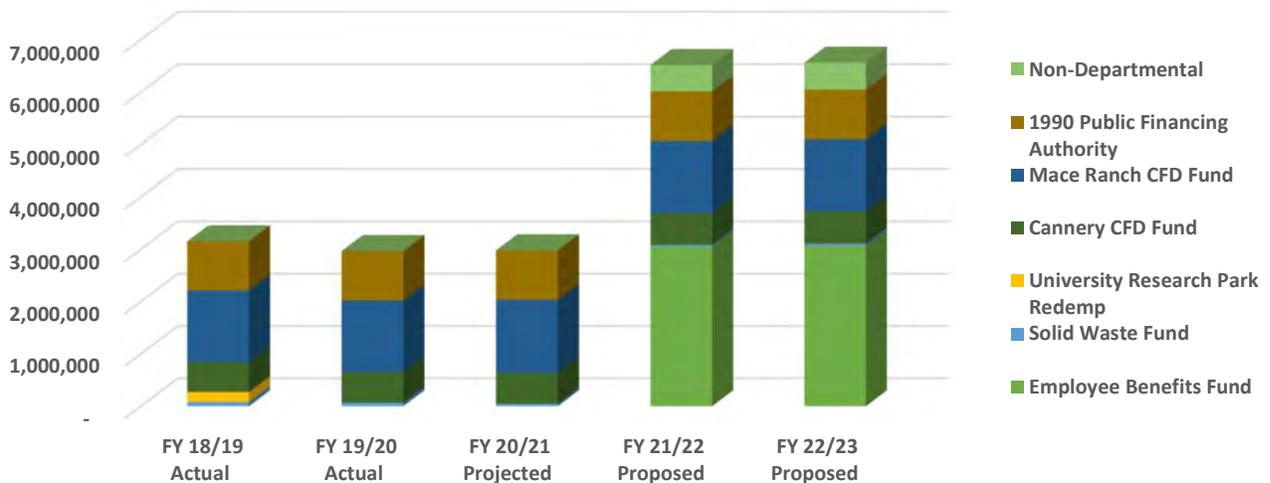
Note: The Department was allocated \$4,000 in FY 21-22 and 22-23 for Temporary Part-Time positions.



## Non-Departmental Department Expenditures Summary

				FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Projected	FY 21/22 Proposed	FY 22/23 Proposed
<b>Expenditures By Category</b>								
Salaries & Benefits				\$ -	\$ -	\$ -	\$ 2,152,935	\$ 2,187,923
Contractual Services				22,725	24,969	25,265	28,000	28,000
Other Operating Costs				-	-	-	400,000	390,000
Cost Allocation				-	1,705	21,202	1,000,000	1,000,000
Capital Outlay				-	-	-	-	-
Debt Service				3,130,845	2,941,734	2,935,950	2,936,967	2,958,316
				<b>\$ 3,153,570</b>	<b>\$ 2,968,408</b>	<b>\$ 2,982,417</b>	<b>\$ 6,517,902</b>	<b>\$ 6,564,239</b>
<b>Expenditures By Program</b>								
General Fund								
Non-Departmental	001	9495		\$ -	\$ -	\$ -	\$ 502,935	\$ 517,923
				-	-	-	502,935	517,923
Other Funds								
1990 Public Financing Authority	337			939,517	944,528	946,031	946,331	945,222
Mace Ranch CFD Fund	338			1,370,273	1,374,842	1,395,803	1,375,498	1,376,656
Cannery CFD Fund	340			571,560	582,738	594,983	605,638	618,838
University Research Park Redemp	358			190,920	-	-	-	-
Solid Waste Fund	520			81,300	66,300	45,600	37,500	45,600
Employee Benefits Fund	020			-	-	-	3,050,000	3,060,000
				3,153,570	2,968,408	2,982,417	6,014,967	6,046,316
				<b>\$ 3,153,570</b>	<b>\$ 2,968,408</b>	<b>\$ 2,982,417</b>	<b>\$ 6,517,902</b>	<b>\$ 6,564,239</b>

## Expenditure Trends



# Capital Improvement Program







**City of Davis**  
**Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	ADA Parking/ Curb Compliance Project					
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O /	<b>Transportation</b>		
<b>CIP Project Number:</b>	UO8126	<b>Transportation Project Manager:</b>	Brian Mickelson			
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager:</b>	Kevin Fong			
<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This project includes installation of ADA compliant flatwork in various locations throughout the City. For many years, the CIP funds were used as part of the flatwork within the CIP 8250 Transportation Infrastructure Rehabilitation. However, staff maintains and prioritizes a list based on volume and complaints and this CIP focuses on curb ramps to cross walks and sections of sidewalks that are not ADA compliant due to cracks and up lift. For FY 21/23, the work will be at various locations in the city based on need.

**Location:**

Locations are selected at the beginning of each fiscal year based on complaints, requests from field staff, and evaluation of well traveled areas.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	ADA Parking/ Curb Compliance Project		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8126	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager:</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$35,000
CDBG/ HUD	215	\$478,446
<b>Total</b>		<b>\$513,446</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$20,000	\$20,000
2	Traffic Control	LS	1	\$5,000	\$6,500
3	ADA Ramp	EA	38	\$7,000	\$266,000
4	4" Concrete	SF	2400	\$28	\$67,200
5	Curb and Gutter	LF	900	\$80	\$72,000
Subtotal					\$431,700
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			2%	\$8,000
	Staff Time to support Planning and Design				\$0
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$2,159
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			3%	\$12,951
	Construction Contingency			10%	\$43,170
	Municipal Arts Fund*			0%	\$0
	Constuction Administration and Inspection			8%	\$34,536
	Staff Construction Support and Project Closeout			1%	\$4,543
Subtotal Other					\$105,359
<b>Grand Total</b>					<b>\$537,059</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget*	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$19,000	\$205,282	\$35,000	\$45,000	\$45,000	\$45,000	\$45,000
CDBG/HUDG (215)	\$830,456	\$350,170	\$478,446	\$450,000	\$450,000	\$450,000	\$450,000
Water Fund (511)	\$56,700	\$1,500					
<b>Total</b>	<b>\$906,156</b>	<b>\$556,952</b>	<b>\$513,446</b>	<b>\$495,000</b>	<b>\$495,000</b>	<b>\$495,000</b>	<b>\$495,000</b>

\* There should be enough remaining from 20/21 to make up the difference of \$23,600 between cost estimate and funding for 21/22.

**Operating Budget Impact:**

Timely completion of the project may reduce operational expenses for addressing trip hazards, and complaints regarding missing ADA ramps



**City of Davis**  
**Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	<u>Sewer Trunk Rehabilitation</u>		
<b>Requested By:</b>	<u>Div 73</u>	<b>Dept/Div</b>	<u>PW U&amp;O Wastewater</u>
<b>CIP Project Number:</b>	<u>UO8166</u>	<b>Wastewater Project Manager</b>	<u>John Alexander</u>
<b>Last Revision Date:</b>	<u>3/12/2021</u>	<b>Engineering Project Manager</b>	<u>Terry Jue</u>

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox" value="XXX"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The main effort for this budget cycle is to update the force main from Lift Station #1 to the north side of the rail road tracks. The planning efforts may include obtaining new right of way to reroute the main around the subdivisions.

**Location: Not identified as of yet.**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sewer Trunk Rehabilitation		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8166	<b>Wastewater Project Manager</b>	John Alexander
<b>Last Revision Date:</b>	3/12/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Sewer Cap Replace	532	\$9,280,000
<b>Total</b>		<b>\$9,280,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction of new FM for Lift 1	LS	1		\$7,000,000
2	Annual Slip lining	LS	1		\$250,000
3					\$0
4					\$0
5					\$0
Subtotal					\$7,250,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			3%	\$217,500
	Engineering & Design			7%	\$507,500
	Staff Time to support Planning and Design			2%	\$145,000
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$36,250
	Pre-Construction Pot-Holing and Permitting			0.50%	\$36,250
	Materials Testing			3%	\$217,500
	Construction Contingency			8%	\$580,000
	Municipal Arts Fund*				\$0
	Construction Administration and Inspection			3%	\$217,500
	Staff Construction Support and Project Closeout			1%	\$72,500
Subtotal Other					\$2,030,000
<b>Grand Total</b>					<b>\$9,280,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
	NA						
Sewer Cap Replace (532):	NA	\$2,009,968	\$2,050,000	\$950,000	\$6,280,000		
<b>Total</b>	<b>\$0</b>	<b>\$2,009,968</b>	<b>\$2,050,000</b>	<b>\$950,000</b>	<b>\$6,280,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Repairing and replacing sewer lines may result in a savings to current O&M cost for several years compared to current cost.



# City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Water Main Replacement		
<b>Requested By:</b>	Div _____	<b>Dept/Div</b>	PW U&O <u>Water</u>
<b>CIP Project Number:</b>	UO8190	<b>Water</b>	<b>Project Manager:</b> Matt Deussenberry
<b>Last Revision Date:</b>	3/12/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin. <input type="checkbox"/>	Transportation <input type="checkbox"/>	Stormwater <input type="checkbox"/>
	Facilities <input type="checkbox"/>	Fleet/Equip <input type="checkbox"/>	Wastewater <input type="checkbox"/>
	Parks/OS <input type="checkbox"/>	I/S <input type="checkbox"/>	Water <input type="checkbox"/> XXX

**Description:**

Replace damaged and deteriorated water mains and saddles throughout the City on an as-needed basis. Work starting in FY 20/21 includes replacing water mains in Acacia Lane and Cornell Drive, Torrey Street and Nandina Place and saddles replacements in Wildhorse and Mace Ranch. The replacements are needed to reduce the frequency of standby crews called out to perform emergency water main or saddle repairs. The FY 20/21 project will be bid out in spring, start by the summer and will be completed into the next FY. This is an ongoing repair program and additional design and construction may occur in FY 22/23.

**Location:**



**LOCATION MAPS**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Water Main Replacement		
<b>Requested By:</b>	Div _____	<b>Dept/Div</b>	<b>PW U&amp;O</b> Water
<b>CIP Project Number:</b>	UO8190	<b>Water</b>	<b>Project Manager:</b> Matt Deussenberry
<b>Last Revision Date:</b>	3/12/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Water Cap Replacement Fund	512	\$1,000,000
<b>Total</b>		<b>\$1,000,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$810,000	\$810,000
2					
3					\$0
4					\$0
5					\$0
Subtotal					\$810,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			3%	\$24,300
	Staff Time to support Planning and Design			2%	\$16,200
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.50%	\$5,000
	Materials Testing			3%	\$23,000
	Construction Contingency			10%	\$81,000
	Municipal Arts Fund*			0%	\$0
	Construction Administration and Inspection			4%	\$32,400
	Staff Construction Support and Project Closeout			1%	\$8,100
	Subtotal Other				\$190,000
<b>Grand Total</b>					<b>\$1,000,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):	NA						
Water Cap Replace (512):	NA	\$1,281,158	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Water M&O (511):		\$8,443					
<b>Total</b>	<b>\$0</b>	<b>\$1,289,601</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>

**Operating Budget Impact:**

Replacement of water mains reduces the operational cost of doing repairs for water main breaks.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Facilities Improvements		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	<b>PW U&amp;O/ Wastewater</b>
<b>CIP Project Number:</b>	UO8219	<b>Wastewater</b>	<b>Project Manager:</b> John Alexandar
<b>Last Revision Date:</b>	4/6/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Project Category:**

CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input checked="" type="checkbox"/> XXX
Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

Upgrade the existing treatment plant to replace aging elements of the facility and to incorporate advance treatment processes necessary to bring the treated wastewater into compliance with new State permit requirements. The total project will include water quality studies, permitting, legal process analysis, design, facility construction and project administration. The majority of the project was to be completed by Dec 2017 and the new levee was constructed in 2018. The final remaining work is to complete the analysis to apply for the letter of map revision for FEMA.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Facilities Improvements		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	<b>PW U&amp;O/ Wastewater</b>
<b>CIP Project Number:</b>	UO8219	<b>Wastewater</b>	<b>Project Manager:</b> John Alexandar
<b>Last Revision Date:</b>	4/6/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
Sewer O&M (531):	531	\$1,388,036
Sewer Cap Replace (532):	532	\$88,841,925
<b>Total</b>		<b>\$90,229,961</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Lump Sum Bid	LS	1	\$69,000,000	\$69,000,000
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$69,000,000
<b>Other Costs</b>					
	Contingency			5%	\$3,896,000
	Municipal Arts Fund			1%	\$690,000
	Planning/Study				\$0
	Engineering & Design				\$10,620,000
	Constuction Adminstration and Inspection				\$6,023,626
Subtotal Other					\$21,229,626
<b>Grand Total</b>					<b>\$90,229,626</b>

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Financing Sources:</b>							
Sewer O&M (531):	\$1,388,036						
Sewer Cap Replace (532):	\$88,724,354	\$53,971	\$63,600				
<b>Total Project Cost:</b>	<b>\$90,112,390</b>	<b>\$53,971</b>	<b>\$63,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**                      There is not impact to operating budgets with this project.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Transportation Infrastructure Rehabilitation					
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	<b>PW U&amp;O /</b>	Transportation		
<b>CIP Project Number:</b>	UO8250	<b>Transportation Project Manager:</b>		Brian Mickelson		
<b>Last Revision Date:</b>	3/1/2021	<b>Engineering Project Manager:</b>		Melissa Marshall		
<b>Project Category:</b>	CIP Admin.	<input type="text"/>	Transportation	<input type="text" value="XXX"/>	Stormwater	<input type="text"/>
	Facilities	<input type="text"/>	Fleet/Equip	<input type="text"/>	Wastewater	<input type="text"/>
	Parks/OS	<input type="text"/>	I/S	<input type="text"/>	Water	<input type="text"/>
		<input type="text"/>		<input type="text"/>		<input type="text"/>

**Description:**

This CIP provides for pavement management design and construction throughout the City. This is a multi million dollar a year project focused on maintaining and repairing streets throughout the City. In previous years, annual allocations of \$3.0M in General fund, \$800k in Roadway Impact Fees and \$130k of construction tax have been dedicated to this project, along with approximately \$1.3M in SB 1 funds in FY 20/21, with an annual inflation increase in subsequent years. Based on pavement subcommittee findings, City Council agreed to increase funding over the next 10 years to meet target PCI goals set by Council in 2013. The street and bike path lists are generated year to year from the surveyed condition of the streets and bike paths, along with safety, maintenance, and use criteria.

**Location:**

**VARIOUS LOCATIONS**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Transportation Infrastructure Rehabilitation		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8250	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/1/2021	<b>Engineering Project Manager:</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund (001)	001	\$2,724,745
General Fund (012):	012	\$28,375,105
SB1 Gas Tax Fund (113)	113	\$10,360,704
TDA Non Transit Use Fund (115)	115	\$3,600,000
Construction Tax (200):	200	\$2,503,002
Development Deferred Improvement/MPFP	475	\$530,750
additional grants and general fund		\$1,500,000
solid waste management (520)	520	\$1,248,000
unallocated community enhancement funds		\$1,880,000
Devel Impact Fees (Roads 485):	485	\$7,239,052
<b>Total</b>		<b>\$59,961,358</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	street paving budget	LS	1	\$34,402,829	\$34,402,829
2	PCC/ramp budget	LS	1	\$6,071,087.50	\$6,071,087
3	path paving budget	LS	1	\$4,497,102	\$4,497,102
4					\$0
5					\$0
Subtotal					\$44,971,019
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			1%	\$449,710
	Engineering & Design			7%	\$3,147,971
	Staff Time to support Planning and Design			5%	\$2,248,551
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$224,855
	Pre-Construction Pot-Holing and Permitting			0.50%	\$224,855
	Materials Testing			4%	\$1,798,841
	Construction Contingency			6%	\$2,698,261
	Municipal Arts Fund*			1%	\$449,710
	Constuction Administration and Inspection			7%	\$3,297,873
	Staff Construction Support and Project Closeout			1%	\$449,710
Subtotal Other					\$14,990,338
<b>Grand Total</b>					<b>\$59,961,357</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (001)	\$2,724,745						
General Fund (012):	\$3,376,784	\$4,838,321	\$3,000,000	\$3,000,000	\$4,589,000	\$4,719,000	\$4,852,000
SB1 Gas Tax Fund (113)	\$2,487,975	\$1,505,729	\$1,435,000	\$1,396,000	\$1,177,000	\$1,179,000	\$1,180,000
TDA Non Transit Use Fund (115)		\$1,100,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Construction Tax (200):	\$539,917	\$503,085	\$130,000	\$130,000	\$400,000	\$400,000	\$400,000
Development Deferred Improvement/MPFP (475)	\$530,750						
additional grants and general fund					\$500,000	\$500,000	\$500,000
solid waste management (520)				\$312,000	\$312,000	\$312,000	\$312,000
unallocated community enhancement funds		\$1,000,000			\$680,000		\$200,000
Devel Impact Fees (Roads 485):	\$711,664	\$2,527,388	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
<b>Total</b>	<b>\$10,371,835</b>	<b>\$11,474,523</b>	<b>\$5,865,000</b>	<b>\$6,138,000</b>	<b>\$8,958,000</b>	<b>\$8,410,000</b>	<b>\$8,744,000</b>

**Operating Budget Impact:**

Timely implementation of programmed street maintenance and rehabilitation will prevent more costly repairs in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

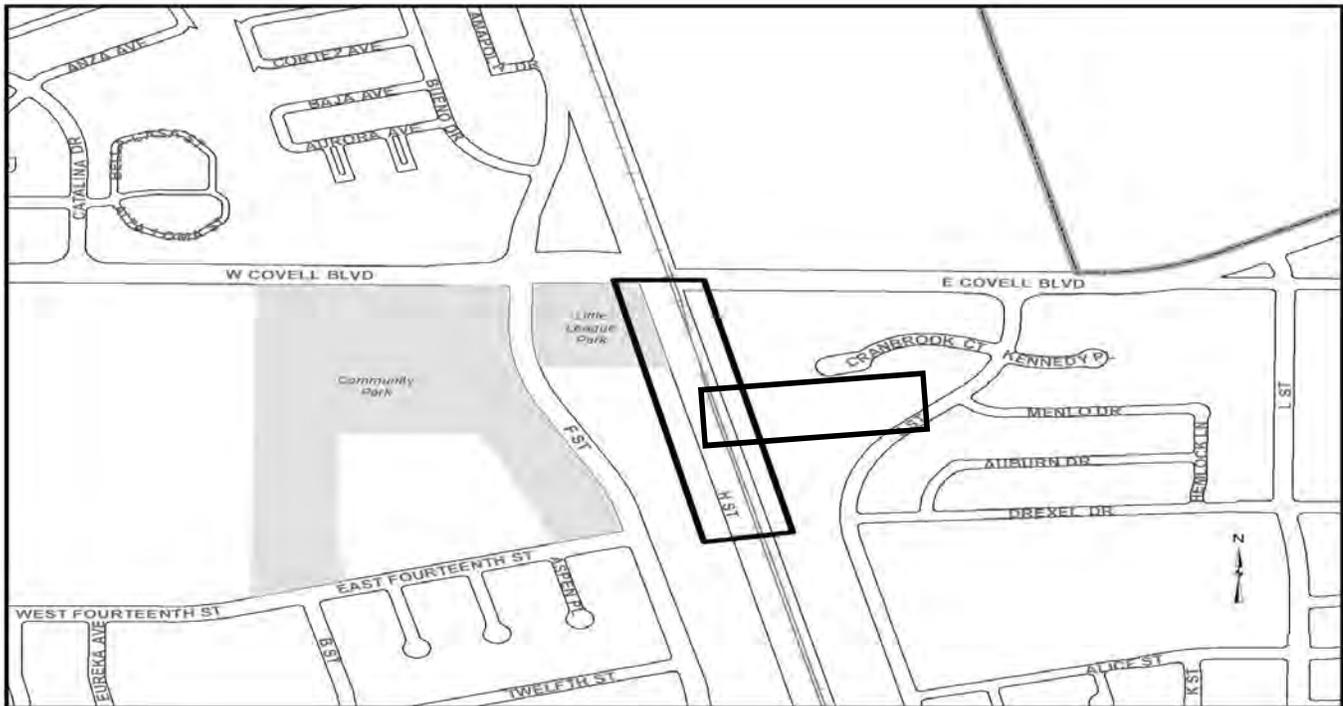
<b>Project Name:</b>	H Street at Davis Little League		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8251	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	4/6/2021	<b>Engineering Project Manager</b>	Melissa Marshall

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/> XXX	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This is a multi-phase project. The first phase included resurfacing of the DLL Parking Lot, addition of ADA compatible access along the Little League fields, addition of pathway and parking lot lighting, and reconstruction of the existing bike/pedestrian pathway between H Street and F Street. The first phase also included construction of a bike/pedestrian pathway on the east side of H Street parking lot from the existing H to F Street pathway to the Covell Undercrossing, with additional safety improvements under Covell Blvd. The second phase was in design in FY 18/19 and 19/20. Construction is expected to start in FY21/22. Phase 2 includes H Street Tunnel entrance improvements; resurfacing of H Street from H Street tunnel to the parking lot; reconstruction of the sidewalk, curb and gutter on the west side of H Street from the tunnel to the parking lot; improved street lighting; improving the east end of the tunnel entrance; improving the tunnel lighting; resurfacing the bike path from the east end of the tunnel to Drexel; and resolving the right of way issue at Drexel. A third phase, paving H Street from Eighth St to the tunnel entrance may be proposed in future years.

**Location:** H Street between Eighth Street and the Covell Blvd Overpass, and the bike tunnel between H Street and J Street





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	H Street at Davis Little League		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8251	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	4/6/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	001	\$1,436,628
Admin General Fund	002	\$97,829
CIP General Fund	012	-\$27,228
Construction Tax	200	\$698,573
Fed/State Grant Fund	210	\$1,823,000
Devel Impact Fees	485	\$85,907
<b>Total</b>		<b>\$4,114,709</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Phase 1	LS	1	\$1,004,911	\$1,004,911
2	Phase 2	LS	1	\$1,800,000	\$1,800,000
3					\$0
4					\$0
5					\$0
Subtotal					\$2,804,911
<b>Other Costs</b>					
	Initiation			0%	\$0
	Options Analysis			0%	\$0
	Planning/Study			0%	\$0
	Engineering & Design				\$300,000
	Staff Time to support Planning and Design			6%	168,295
	Third Party Utility Coordination (PG&E etc.)			1.00%	28,049
	Pre-Construction Pot-Holing and Permitting			1.00%	28,049
	Materials Testing			3%	84,147
	Construction Contingency			15%	420,737
	Municipal Arts Fund*			1%	28,049
	Constuction Administration and Inspection			8%	224,393
	Project Closeout			1%	28,079
Subtotal Other					\$1,309,798
<b>Grand Total</b>					<b>\$4,114,709</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (001)	\$1,436,628						
Admin General Fund (002)	\$97,829						
CIP General Fund (012):	-\$27,228						
Construction Tax (200):	\$95,260	\$34,513	\$568,800				
Fed/State Highway Grant Fund (210)			\$1,823,000				
Devel Impact Fees (Roads 485):	\$85,907						
<b>Total</b>	<b>\$1,688,396</b>	<b>\$34,513</b>	<b>\$2,391,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Timely implementation of programmed street maintenance will prevent more costly repairs in the future. Additional maintenance will be needed for the added bike path section, lights and striping.



City of Davis

Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Mace Boulevard Corridor		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8257	<b>Transportation Project Manager:</b>	Brian Mikelson
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Michael Mitchell/Dianna Jensen

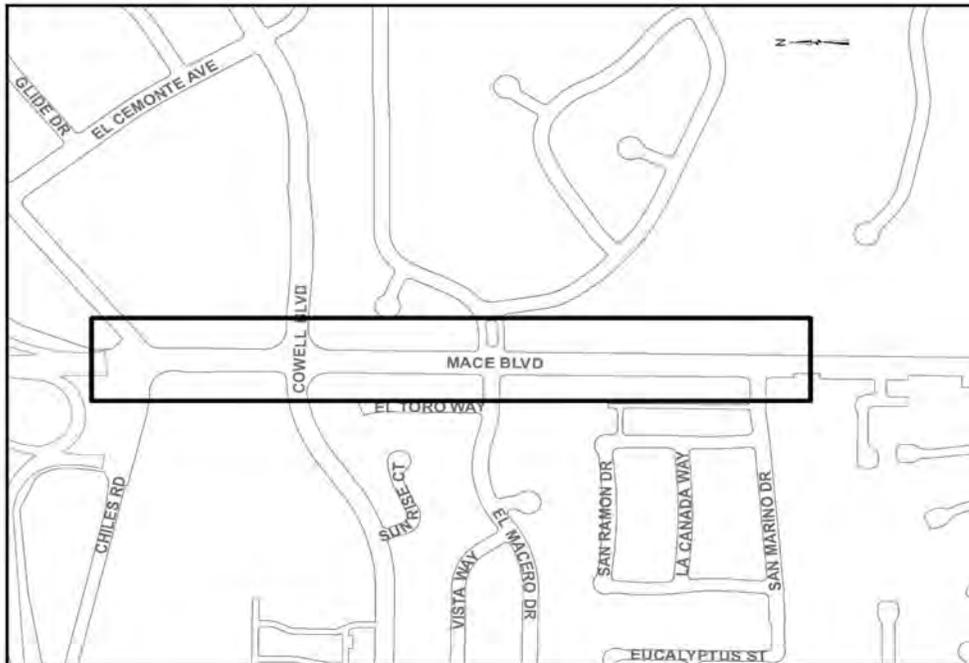
  

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The scope of this project was to 1) resurface Mace Boulevard with a full depth reconstruction (from Redbud Drive to Cowell Boulevard); and 2) increase non-motorized transportation along the corridor and between the neighborhoods east and west of Mace Blvd, particularly increasing levels of bicycling to Pioneer Elementary School. The project scope includes reconstructing and restriping the entire corridor, improving Mace/Cowell intersection for bicycles and pedestrians (e.g. remove free right turns/extend pedestrian refuge islands), installing two-way protected, buffered cycle track on the east side, reconfiguring lanes from four to two (plus turn lanes), installing a buffered bike lane on west side, and installing signal control (HAWK) at San Marino and a new signal at Cowell. Construction was completed in the fall of 2019. Due to public input regarding several elements of the new layout of the corridor, it is being redesigned in for future construction. The construction budget is being deferred to 22/23.

**Location: Mace Boulevard, from San Marino to I-80.**



**Funding Sources:**

Fund Name	Fund #	Amount
CIP General Fund	001	\$74,190
CIP General Fund	012	\$495,950
TDA Non-Transit	115	\$162,842
Federal/State Hwy	210	\$2,445,429
Devel Impact Fees	475	\$18,748
Devel Impact Fees	485	\$1,116,016
<b>Total</b>		<b>\$4,313,175</b>



**City of Davis**

**Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	Mace Boulevard Corridor		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8257	<b>Transportation Project Manager:</b>	Brian Mikelson
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Michael Mitchell/Dianna Jensen

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction - initial	LS	1	\$2,377,360	\$2,377,360
2	Construction - Redesign	LS	1	\$1,500,000	\$1,500,000
3					\$0
4					\$0
5					\$0
Subtotal					\$3,877,360
<b>Other Costs</b>					
	Initiation			1%	\$38,774
	Options Analysis				\$20,000
	Planning/Study				\$144,287
	Engineering & Design				\$565,072
	Staff Time to Support Design				\$15,000
	Materials Testing			3%	\$18,111
	Construction Contingency				\$1,020,000
	Municipal Arts Fund*				\$8,871.00
	Constuction Administration and Inspection				\$90,000
	Project Closeout			1%	\$31,338
Subtotal Other					\$1,951,453
Grand Total					\$5,828,813

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
CIP General Fund (001):	\$74,190						
CIP General Fund (012):	\$321,024	\$174,926					
TDA Non-Transit (115):	\$162,842						
Construction Tax (200):				\$405,000			
Federal/State Hwy (210):	\$2,445,429						
Devel Impact Fees (475):	\$18,748						
Downtown Revitalization Fund (476):	\$18,748		\$1,110,700				
Devel Impact Fees (Roads-485):	\$872,816	\$100,000	\$20,500	\$122,700			
<b>Total :</b>	<b>\$3,913,797</b>	<b>\$274,926</b>	<b>\$1,131,200</b>	<b>\$527,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

No changes to operational maintenance currently identified



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Bicycle and Pedestrian Wayfinding Project		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW E&T/ Transportation
<b>CIP Project Number:</b>	ET8258	<b>Transportation Project Manager:</b>	Brian Abbanat
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager</b>	Luis Hernandez

<b>Project Category:</b>	CIP Admin.	<input type="text"/>	Transportation	<input type="text" value="XXX"/>	Stormwater	<input type="text"/>
	Facilities	<input type="text"/>	Fleet/Equip	<input type="text"/>	Wastewater	<input type="text"/>
	Parks/OS	<input type="text"/>	I/S	<input type="text"/>	Water	<input type="text"/>

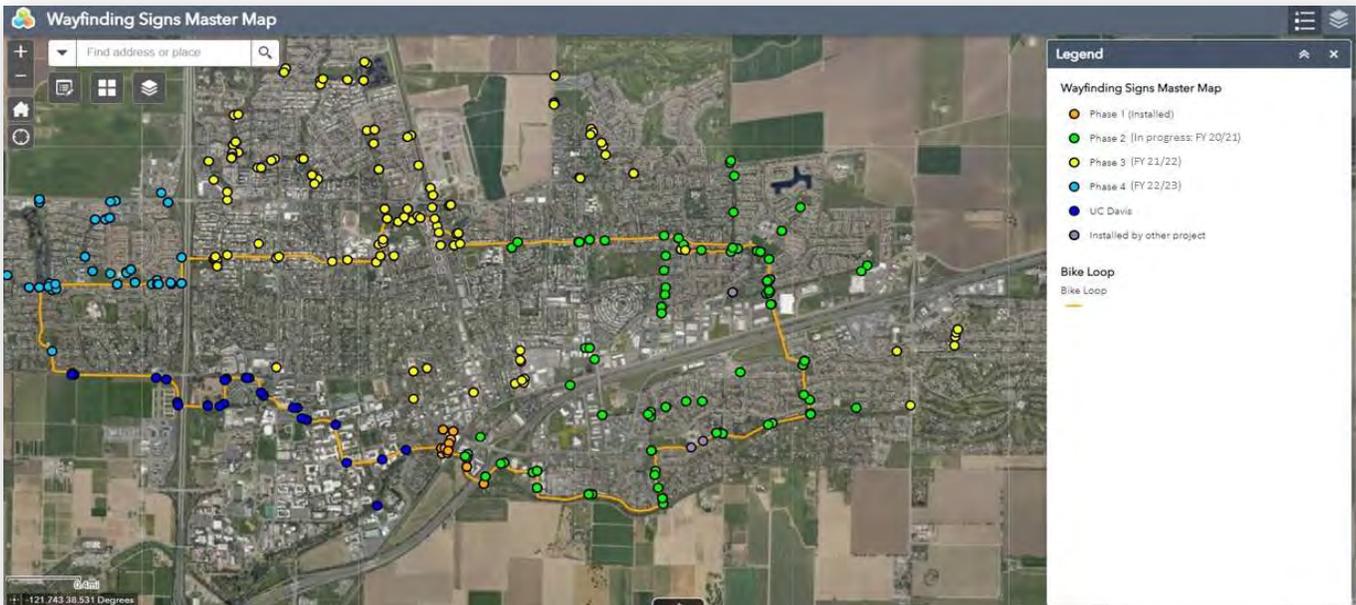
**Description:**

Multi-phase, multi-year project to install approximately 320 wayfinding signs and 181 Bike Loop marker stickers along the City's bicycling network. These signs will benefit the public as they use our bike path network, helping direct them to different streets and facilities.

Phase	Signs	Marker stickers	Location
Phase 1	21	0	Putah Creek Path
Phase 2	169	181	South Davis & East Davis
Phase 3	96	0	Central Davis & North Davis
Phase 4	34	0	West Davis

For more info see: <https://gisportal.cityofdavis.org/portal/apps/webappviewer/index.html?id=9f0f7f11821f46609293aadddd22e277>

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Bicycle and Pedestrian Wayfinding Project		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW E&T/ Transportation
<b>CIP Project Number:</b>	ET8258	<b>Transportation Project Manager:</b>	Brian Abbanat
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager</b>	Luis Hernandez

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$6,021
Sub In Lieu Park Payments (Quimby)	205	\$103
Construction Tax	200	\$178,867
Roadway Impact Fees	485	\$21,181
<b>Total</b>		<b>\$206,172</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Wayfinding and data collection				\$0
2	Const. & Install: Phase 1	LS	1	\$6,908	\$6,908
3	Const. & Install: Phase 2	LS	1	23,017	\$48,017
4	Const. & Install: Phase 3	LS	1	30,000	\$30,000
5	Const. & Install: Phase 4	LS	1	15,000	\$15,000
Subtotal					\$99,925
<b>Other Costs</b>					
	Contingency			20%	\$20,000
	Planning/Study			0%	
	Staff Time:	Phase 1: Putah Creek Path			\$1,328
		Phase 2: South Davis & East Davis			\$20,259
		Phase 3: Central Davis & North Davis			\$24,000
		Phase 4: West Davis			\$12,000
	Engineering & Design	Phase 3: Central Davis & North Davis			\$20,000
		Phase 4: West Davis			\$10,000
Subtotal Other					\$107,587
<b>Grand Total</b>					<b>\$207,512</b>

### FUNDING OVERVIEW AND 5-YEAR PLAN

Financing Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (001):	\$6,021						
Sub In Lieu Park Payments (Quimby) (205)	\$103						
Construction Tax (200):		\$178,867					
Roadway Impact Fees 485:	\$784	\$20,397					
<b>Total</b>	<b>\$6,908</b>	<b>\$199,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:** There will be minimal ongoing operational expenses in maintaining these signs beyond occasional theft and natural useful life.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sewer Lift Station Rehabilitations		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8275	<b>Wastewater</b>	<b>Project Manager:</b> John Alexander
<b>Last Revision Date:</b>	3/12/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities		Fleet/Equip		Wastewater	XXX
	Parks/OS		I/S		Water	

**Description:**

A City-wide assessment of all the sanitary and storm lift stations identified three sewer lift stations that are in need of rehabilitation, modernization and standardization of equipment and safety enhancements, listed in the order of priority: lift stations #4, #1 and #3. Sewer Lift Station #4 was constructed in the mid-seventies and is located in the median at Fifth Street, between L Street and Pole Line Road. The design includes installation of a new lift station at the southeast corner of the Corp Yard and removal of the existing station from the median. Sewer Lift Station #1 was also constructed in the mid-seventies and the site is very small. The new lift station will replace the existing station at the current site. Sewer Lift Station #3 was constructed in the mid-sixties. The design includes replacing the existing station at the current site. The three lift stations have been studied in 15/16 through 17/18 and designed in FY 18/19 and FY 19/20. Construction began on Sewer Lift Station #4 in FY 20/21. Sewer Lift Station #3 is anticipated to be constructed in FY 21/22 and Sewer Lift Station #1 in FY 22/23.

**Location:**



← Sewer Lift Station #4, 1813 5th Street



← Sewer Lift Station #3, 1812 Manzanita Lane



← Sewer Lift Station #1



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sewer Lift Station Rehabilitations		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8275	<b>Wastewater</b>	<b>Project Manager:</b> John Alexander
<b>Last Revision Date:</b>	3/12/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Sewer Cap Replace	532	\$10,028,879
<b>Total</b>		<b>\$10,028,879</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total	LS 4	LS 1	LS 3
1	Lift Station #4 construction	LS	1	\$3,118,676	\$3,118,676	\$3,118,676		
2	Lift Station #1 construction	LS	1	\$2,680,000	\$2,680,000		\$2,680,000	
3	Lift Station #3 construction	LS	1	\$1,990,000	\$1,990,000			\$1,990,000
4					\$0			
5					\$0			
Subtotal					\$7,788,676	\$3,118,676	\$2,680,000	\$1,990,000
<b>Other Costs</b>								
	Initiation							
	Options Analysis							
	Planning/Study				\$70,914	\$28,395	\$24,401	\$18,118
	Engineering & Design				\$580,000	\$232,239	\$199,572	\$148,189
	Staff Time to support Planning and Design				\$20,000	\$8,008	\$6,882	\$5,110
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$38,943	\$15,593	\$13,400	\$9,950
	Pre-Construction Pot-Holing and Permitting			0.50%	\$38,943	\$15,593	\$13,400	\$9,950
	Materials Testing			1.5%	\$116,830	\$46,780	\$40,200	\$29,850
	Construction Contingency			10%	\$778,868	\$311,868	\$268,000	\$199,000
	Municipal Arts Fund*			1%	\$77,887	\$31,187	\$26,800	\$19,900
	Constuction Administration and Inspection			6%	\$440,000	\$176,181	\$151,399	\$112,420
	Staff Construction Support and Project Closeout			1%	\$77,887	\$31,187	\$26,800	\$19,900
	Subtotal Other				\$2,240,272	\$897,031	\$770,854	\$572,388
<b>Grand Total</b>					<b>\$10,028,948</b>	<b>\$4,015,707</b>	<b>\$3,450,854</b>	<b>\$2,562,388</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):							
Sewer Cap Replace (532):	\$720,971	\$9,031,908	\$138,000	\$138,000			
<b>Total</b>	<b>\$720,971</b>	<b>\$9,031,908</b>	<b>\$138,000</b>	<b>\$138,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Ongoing maintenance will continue for all three sites, but costs will be reduced for a significant amount of time after the upgrade.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	City Hall Emergency Generators		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO8277	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.		Transportation	XXX	Stormwater	
	Facilities		Fleet/Equip		Wastewater	
	Parks/OS		I/S		Water	

**Description:**

This project includes replacing two existing emergency generators at City Hall with one larger generator located south of Civic Center Park to minimize historical, and noise impacts to City Hall. This project is largely funded by Facilities funds, and is necessary due to aging infrastructure. Professional services for design were initiated in FY 19/20 and construction is anticipated to start late Spring 2021. Design in FY 20/21 was extended due to additional scope from the Civic Center Gym HVAC project, which required additional design for the switchgear in the basement of City Hall, and increased the task order amount. Construction is anticipated to be completed in FY 21/22.

**Location:**



← City Hall, 23 Russell Boulevard



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	City Hall Emergency Generators		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO8277	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$99,826
Construction Tax	200	\$96,787
Development Deferred Impr - Public	483	\$126,700
Development Deferred Impr - Public	484	\$221,335
Fleet Replacement Fund	621	\$364,581
<b>Total</b>		<b>\$909,229</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$55,000	\$55,000
2	Main Switchboard	EA	1	\$150,000	\$150,000
3	ATS 100A	EA	1	\$5,000	\$5,000
4	ATS 200A	EA	1	\$5,000	\$5,000
5	Panelboards	EA	7	\$2,500	\$17,500
6	Generator	EA	1	\$50,000	\$50,000
7	1" Conduits	LF	2,800	\$8	\$22,400
8	#4/0 Conductors	LF	16	\$785	\$12,560
9	#3 Conductors	LF	2	\$294	\$588
10	#3/0 Conductors	LF	4	\$655	\$2,620
11	#12 and #14 Conductors	LF	40	\$62	\$2,480
12	Hand Holes	EA	4	\$1,000	\$4,000
13	Controls and PLC	LS	1	\$10,000	\$10,000
14	Start-Up	LS	1	\$10,000	\$10,000
15	Misc Materials	LS	1	\$10,000	\$10,000
16	Utility Costs	LS	1	\$10,000	\$10,000
17	Demolition	LS	1	\$50,000	\$50,000
18	restoration costs	LS	1	\$75,000	\$75,000
19	PG&E Transformer Replacement	LS	1	\$80,000	\$80,000
Subtotal					\$572,148
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			9%	42,593
	Engineering & Design				145,399
	Staff Time to support Planning and Design			3%	17,164
	Third Party Utility Coordination (PG&E etc.)			5.00%	28,607
	Pre-Construction Pot-Holing and Permitting			0.50%	2,861
	Materials Testing			1%	5,721
	Construction Contingency			10%	57,215
	Municipal Arts Fund*			0%	0
	Constuction Administration and Inspection			6%	31,798
	Staff Construction Support and Project Closeout			1%	5,721
Subtotal Other					\$337,081
<b>Grand Total</b>					<b>\$909,229</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$81,913	\$17,913					
Construction Tax (200):	\$9,087	\$60,000	\$27,700				
Development Deferred Impr - Parks (483):			\$126,700				
Development Deferred Impr - Public (484):	\$95,233	\$98,102	\$28,000				
Fleet Replacement Fund (621):		\$364,581					
<b>Total</b>	<b>\$186,233</b>	<b>\$540,596</b>	<b>\$182,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Replacement of the existing generators will provide less operational maintenance by reducing the number of generators to maintain to one generator, however the new generators will still need ongoing exercising and maintenance.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Water Well Standby Power Generator				
<b>Requested By:</b>	Water	<b>Dept/Div</b>	PW U&O/ Water		
<b>CIP Project Number:</b>	UO8278	<b>Water</b>	<b>Project Manager</b> Matt Deussenberry		
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>		Kevin Fong	
<b>Project Category:</b>	CIP Admin.	Transportation	XXX	Stormwater	
	Facilities	Fleet/Equip		Wastewater	
	Parks/OS	I/S		Water	

**Description:**  
 The scope of this project is to design and install standby emergency power generators in the event of power loss. Installation of standby power will help keep wells, and pump stations in operation in the event of power failure. The project is broken up into 3 phases. Phase 1 includes a stationary generator at the West Area Tank, Well 31, Well 32, Well 33 and Storm Drain station (SDS) #3 as they are part of critical infrastructure. Phase 2 improvements are associated with non-critical sites including storm water and sewer lift stations. Design for phase 1 started in late 2018, with construction in 20/21. Phase 2 design will take place in FY 21/22, and focus on SDS #1, 2, 4, 6, and 7, and sewer lift stations (SLS) #2, and 6, and well 30 with construction in 22/23. Phase 3 will involve a portable generator for SDS #5, anticipated in FY 23/24.

**Location:**

If the study points to a fixed generator, the location will be determined then. If the study points to a mobile generator, it can be moved to different wells.

Phase 1	Phase 2	Phase 3
West Area Tank	SDS #1	SDS #5
East Area Tank	SDS #2	
Well 31	SDS #4	
Well 32	SDS #6	
Well 33	SDS #7	
Storm Drain Station #3	SLS #2	
	SLS #6	
	Well 30	

**Funding Sources:**

Fund Name	Fund #	Amount
Water Fund - Maintenance & Operati	511	\$60,357
Water Fund - Capital Replacement R	512	\$1,440,204
Sewer Fund - Maintenance & Operat	531	\$221,607
Storm Water/Drain Maint & Operatioi	541	\$9,500
Storm Fund - Capital	542	\$165,200
Sewer Fund - Capital	532	\$168,000
<b>Total</b>		<b>\$2,064,868</b>

**Cost Estimate:**

Phase 1					
Item	Description	Units	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$70,000	\$70,000
2	Concrete Work	LS	1	\$50,000	\$50,000
3	West Area Tank Generator	LS	1	\$115,000	\$115,000
4	Well 31 Generator	LS	1	\$230,000	\$230,000
5	Well 32 Generator	LS	1	\$178,000	\$178,000
6	Well 33 Generator	LS	1	\$230,000	\$230,000
7	SDS#3	LS	1	\$50,000	\$50,000
8	East Area Tank	LS	1	\$15,000	\$15,000
9	Installation	LS	1	\$79,000	\$79,000
Phase 1 Subtotal					\$1,017,000
Phase 2					
Item	Description	Units	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$30,000	\$30,000
2	3 Phase service panels	EA	2	\$20,000	\$40,000
3	Portable Generator Cam Style				
3	Connections	EA	3	\$7,500	\$22,500
4	Replace existing connection with cam style connection	EA	5	\$3,000	\$15,000
5	25 KVA transformer at SLS 2	LS	1	\$5,000	\$5,000
Phase 2 Subtotal					\$112,500
Phase 3					
Item	Description	Units	Quantity	Unit Price	Total
1	Mobilization	LS	1	\$25,000	\$25,000
	600 kW generator for SDS 5	LS	1	\$250,000	\$250,000
Phase 3 Subtotal					\$275,000
<b>Total of All Phases</b>					<b>\$1,404,500</b>



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Water Well Standby Power Generator		
<b>Requested By:</b>	Water	<b>Dept/Div</b>	PW U&O/ Water
<b>CIP Project Number:</b>	UO8278	<b>Water</b>	<b>Project Manager</b> Matt Deussenberry
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

Other Costs		
Initiation	0%	\$0
Options Analysis	3%	\$5,445
Planning/Study		\$65,000
Engineering & Design	20%	\$280,900
Staff Time to support Planning and Design	3%	\$42,135
Third Party Utility Coordination (PG&E etc.)	0.50%	\$7,023
Pre-Construction Pot-Holing and Permitting	0.50%	\$7,023
Materials Testing	2%	\$28,090
Construction Contingency	10%	\$140,450
Municipal Arts Fund*	0%	\$0
Construction Administration and Inspection	5%	\$70,225
Staff Construction Support and Project Closeout	1%	\$14,045
<b>Subtotal Other</b>		<b>\$660,335</b>
<b>Grand Total</b>		<b>\$2,064,835</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Water Fund - Maint & Oper (511):		\$60,357					
Water Fund - Capital Repl (512):	\$146,689	\$1,150,515	\$25,000	\$118,000			
Sewer Fund - Maint & Oper (531):		\$221,607					
Storm Drain Maint & Oper (541):		\$9,500					
Storm Fund - Capital (542):			\$50,000	\$115,200			
Sewer Fund - Capital (532):			\$50,000	\$118,000			
<b>Total</b>	<b>\$146,689</b>	<b>\$1,441,979</b>	<b>\$125,000</b>	<b>\$351,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Operating Budget Impact:

The new generators will need on going exercising and maintenance.



**City of Davis  
Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	City-Wide Signals Upgrade					
<b>Requested By:</b>	Traffic & Transportation	<b>Dept/Div</b>	PW U&O/ Transportation			
<b>CIP Project Number:</b>	UO8279	<b>Transportation Project Manager:</b>	Brian Mickelson			
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager:</b>	Kevin Fong			
<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**  
 This project will perform upgrades and replacements to the 59 signals in the City which are outdated, and need new signal heads, PG&E service pedestals, and pedestrian push buttons. The work will be on an annual basis spread out over ten years. Approximately five signals will be rehabilitated each year. The cost for each signal rehabilitation will be different, depending on the issues for that signal, how old and outdated the technology is, etc. The estimate shown here provides an average annual cost for the replacement of 5 signals per year with These costs are also anticipated to be spread to future years. This project is No. 9 in the Transportation Improvement Plan.

**Location: City Wide**

Locations will be selected at the beginning of each fiscal year.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	City-Wide Signals Upgrade		
<b>Requested By:</b>	Traffic & Transportation	<b>Dept/Div</b>	PW U&O/ Transportation
<b>CIP Project Number:</b>	UO8279	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$958,574
HUD/CDBG	215	\$92,835
TDA Non-Transit	115	\$2,500,000
<b>Total</b>		<b>\$3,551,409</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Average cost of signal rehab	LS	59	\$75,000	\$4,425,000
2	Pedestrian Push Buttons	LS	1	80,578	\$80,578
Subtotal					\$4,505,578
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			2%	\$90,111.56
	Engineering & Design			5%	\$225,278.90
	Staff Time to support Planning and Design			2%	\$90,111.56
	Third Party Utility Coordination (PG&E etc.)			1.00%	\$45,055.78
	Pre-Construction Pot-Holing and Permitting			0.50%	\$22,527.89
	Materials Testing			1%	\$45,055.78
	Construction Contingency			10%	\$450,557.80
	Municipal Arts Fund*			0%	\$0.00
	Construction Administration and Inspection			8%	\$360,446.24
	Staff Construction Support and Project Closeout			1%	\$45,055.78
Subtotal Other					\$1,374,201
<b>Grand Total</b>					<b>\$5,879,779</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):	\$368,574	\$590,000					
HUD/CDBG (215):	\$92,835						
TDA Non-Transit (115):			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total</b>	<b>\$461,409</b>	<b>\$590,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>

**Operating Budget Impact:**

Signals requiring on going maintenance.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Davis Senior Center Facility Improvements		
<b>Requested By:</b>	Community Services	<b>Dept/Div</b>	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8280	<b>Facilities</b>	<b>Project Manager</b> Brian Mickelson
<b>Last Revision Date:</b>	3/2/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Project Category:**

CIP Admin.		Transportation		Stormwater	
Facilities	XXX	Fleet/Equip		Wastewater	
Parks/OS		I/S		Water	

**Description:**

Senior Citizens of Davis, Inc (SCD), a local non-profit organization whose mission was to support the Senior Center voted in March 2015 to dissolve. They notified the City on March 27, 2015 of the motions their Board passed to transfer their monetary funds to the City of Davis per their articles of incorporation. As part of their dissolution, the SCD Board voted to fund a facility improvement project that includes improvements to the outdoor space and patio on the southside of the Senior Center. After completion of the outdoor improvements, any remaining funds may be used for improvements to the multi-purpose room. Planning and design of the project started in FY 17/18 and construction was initially delayed due to the cost estimate exceeding the cost of the budget. The budget shown for FY 20/21 will be used for construction inspection, engineering support; additional funding will added as resources permit.

**Location:**

646 A Street





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Davis Senior Center Facility Improvements		
<b>Requested By:</b>	Community Services	<b>Dept/Div</b>	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8280	<b>Facilities</b>	<b>Project Manager</b> Brian Mickelson
<b>Last Revision Date:</b>	3/2/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	001	\$104,831
CIP General Fund	012	\$302,799
Subdivision In Lieu Park-Quimby (205)	205	\$438,230
CDBG	215	\$158,000
Development Deferred Impr - Parks	483	\$390,971
Facility Replacement	626	\$109,000
<b>Total</b>		<b>\$1,503,831</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Improvements	LS	1	\$1,250,000	\$1,250,000
2	asbestos removal	LS	\$1	\$50,000	\$50,000
3					\$0
4					\$0
5					\$0
Subtotal					\$1,300,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			9%	\$117,000
	Engineering & Design			15%	\$195,000
	Staff Time to support Planning and Design			2%	\$26,000
	Third Party Utility Coordination (PG&E etc.)				\$0
	Pre-Construction Pot-Holing and Permitting			0.50%	\$6,500
	asbestos and lead testing				\$20,000
	Materials Testing			1%	\$13,000
	Construction Contingency			10%	\$130,000
	Municipal Arts Fund*			1%	\$13,000
	Construction Administration and Inspection			10%	\$130,000
	Labor Compliance			3%	\$39,000
	Staff Construction Support and Project Closeout			1%	\$13,000
Subtotal					\$702,500
<b>Grand Total</b>					<b>\$2,002,500</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (001):	\$104,831						
CIP General Fund (012):	\$76,816	\$225,983			\$300,000		
Subdivision In Lieu Park-Quimby (205):		\$438,230					
Development Deferred Impr - Parks (483):	\$3,603	\$387,368			\$263,669		
Facility Replacement (626):		\$109,000					
CDBG (215):		\$158,000					
<b>Total</b>	<b>\$185,250</b>	<b>\$1,318,581</b>	<b>\$0</b>	<b>\$0</b>	<b>\$563,669</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Replacement of the existing patio with a new patio and lighting will require additional O&M. Fixing the roof portion that is leaking will reduce O&M costs.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Fourteenth Street / Villanova Drive Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8282	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

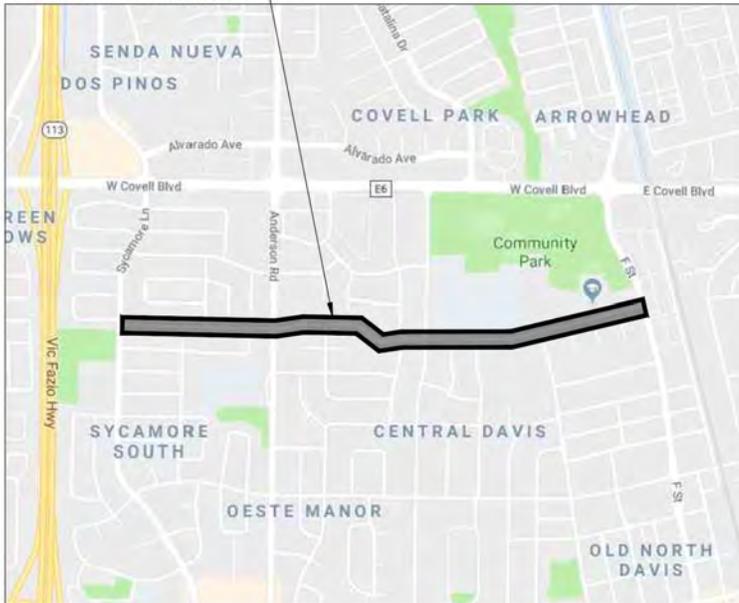
<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/> XXX	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

These improvements have been designated "High Priority" safety improvements for North Davis Elementary School from the Walk Bike Audit Report and the need for resurfacing identified from our pavement management program. Includes a two-way bike track, intersection curb extensions, pedestrian refuge islands, restriping crosswalks, green bike lane striping alongside loading zones. Planning started in FY 18/19 and design was initiated in FY 19/20. A Demonstration Project will be conducted during fall 2021 to gather user data to determine final design during FY 21/22. Construction will occur FY 22/23. Segments #1-#2 include federal funding, Segment #3 is locally funded.

**Location:**

**PROJECT LOCATION**



- Segment #1: Fourteenth Street (F Street to Oak Avenue)**
- Segment #2: Villanova Drive (Anderson Road to Sycamore Lane)**
- Segment #3: Villanova Drive (between Oak Avenue and Anderson Road)**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Fourteenth Street / Villanova Drive Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8282	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Admin Gen Fund	2	\$47,499
Construction Tax	200	\$617,806
Federal/State Hwy	210	\$1,040,293
HUD / CDBG	215	\$42,843
Devel Impact Fees	485	\$785,123
<b>Total</b>		<b>\$2,533,564</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Road Rehabilitation and infrastructure safety improvements	LS	1	\$784,000	\$784,000
2	Road Rehabilitation and infrastructure safety improvements (Segment #3, local)	LS	1	\$306,000	\$306,000
3	Enhancements	LS	1	\$545,000	\$545,000
4					\$0
5					\$0
Subtotal					\$1,635,000
<b>Other Costs</b>					
	Initiation				\$10,000
	Options Analysis				\$0
	Planning/Study				\$0
	Engineering & Design			32%	\$518,825
	Staff Time to support Planning and Design			2%	\$32,700
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$8,175
	Pre-Construction Pot-Holing and Permitting			0.50%	\$8,175
	Materials Testing			2%	\$32,700
	Construction Contingency			10%	\$163,500
	Municipal Arts Fund*			1%	\$16,350
	Constuction Administration and Inspection			7%	\$91,789
	Staff Construction Support and Project Closeout			1%	\$16,350
Subtotal Other					\$898,564
<b>Grand Total</b>					<b>\$2,533,564</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
CIP General Fund (012):							
Admin General Fund (002)	\$47,499						
Construction Tax (200):		\$617,806					
Federal/State Hwy (210):	\$82,491	\$957,802					
HUD / CDBG (215)	\$42,843						
Devel Impact Fees (Roads-485):	\$159,519	\$625,604					
<b>Total</b>	<b>\$332,352</b>	<b>\$2,201,212</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

There is not significant ongoing operating budget changes due to the completion of this project.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	East Covell Bicycle Path - North Side		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	<b>PW U&amp;O / Transportation</b>
<b>CIP Project Number:</b>	UO8289	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/30/2021	<b>Engineering Project Manager</b>	Michael Mitchell

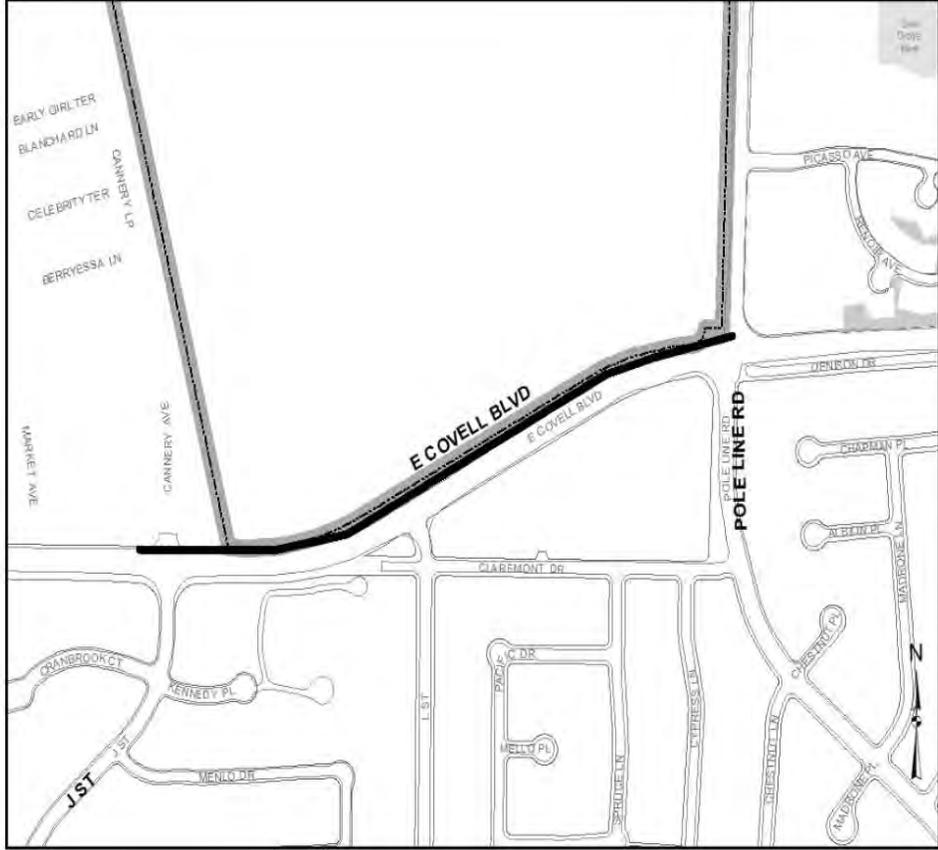
  

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This project includes installation of a bike path on the north side of the boulevard from just west of J Street to Pole Line, roughly half a mile. The project is a result of the findings of the East Covell Corridor Plan (ECCP). Design up to 30% occurred in FY 19/20, with the next step spent pursuing purchase of the right of way. Completion of design was deferred to 22/23 due to budget issues.

**Location: East side of Covell Boulevard, J Street to Pole Line**



**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	001	\$30,990
CIP General Fund	012	\$94,026
Construction Tax	200	\$527,527
Devel Impact Fees	485	\$430,172
<b>Total</b>		<b>\$1,082,715</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	path	LS	1	\$276,000	\$500,500
2	Landscaping	LS	1	35,000	\$35,000
3	TCP	LS	1	10,000	\$10,000
<b>Subtotal</b>					<b>\$545,500</b>

**Other Costs**

Initiation	NA	
Options Analysis	NA	
Planning/Study		\$30,000
Engineering & Design	10%	\$47,200
Staff Time to support Planning and Design	5%	\$27,275
Environmental		\$60,000
Right of Way Effort		\$115,000
Right of Way Acquisition		\$100,000
Third Party Utility Coordination (PG&E etc.)	1%	\$2,728
Pre-Construction Pot-Holing and Permitting	1%	\$2,728
Materials Testing	NA	\$5,000
Construction Contingency	15%	\$81,825
Municipal Arts Fund*	1%	\$5,455
Constuction Administration and Inspection	10%	\$54,550
Staff Construction Support and Project Closeout	1%	\$5,455
<b>Subtotal Other</b>		<b>\$537,215</b>

<b>Grand Total</b>	<b>\$1,082,715</b>
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\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (001)	\$30,990						
CIP General Fund (012):	\$9,836	\$49,090			\$35,100		
Construction Tax (200):		\$50,000			\$477,527		
Devel Impact Fees (Roads 485):	\$9,328	\$107,472		\$163,700	\$149,672		
<b>Total</b>	<b>\$50,154</b>	<b>\$206,562</b>	<b>\$0</b>	<b>\$163,700</b>	<b>\$662,299</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

The new bike path will require periodic resurfacing approximately every 10 years; landscaping will need frequent maintenance.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Replacement of Elevated Eighth Street Water Tank		
<b>Requested By:</b>	Water Division	<b>Dept/Div</b>	PW U&O Water
<b>CIP Project Number:</b>	UO8290	<b>Water</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	XXX

**Description:**

This project will help the City improve pressure control of the City's water supply. The existing elevated water tank at Eighth Street currently regulates and controls the water supply pressure for the City of Davis. As part of the local surface water improvement project, it was identified that the City would like to raise the hydraulic grade line (HGL) in order to change the way the system is currently regulated. The existing tank does not currently have the capability to regulate the City's water system as desired. This project will replace the existing elevated tank with a new elevated tank. Planning was initiated in FY 19/20 and will continue through 2021. Design will occur FY 21-22 and construction in FY 22-23.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Replacement of Elevated Eighth Street Water Tank		
<b>Requested By:</b>	Water Division	<b>Dept/Div</b>	PW U&O Water
<b>CIP Project Number:</b>	UO8290	<b>Water</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	
Water Fund	512	\$4,508,000
<b>Total</b>		<b>\$4,508,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Elevated Tank	LS	1	\$2,500,000	\$2,500,000
2	Installation of tank, controls, pipe, site work	LS	1	\$300,000	\$300,000
3					\$0
4					\$0
5					\$0
Subtotal					\$2,800,000
<b>Other Costs</b>					
	Initiation			1%	\$28,000
	Options Analysis			3%	\$84,000
	Planning/Study			5%	\$140,000
	Engineering & Design			15%	\$420,000
	Staff Time to support Planning and Design			5%	\$140,000
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$14,000
	Pre-Construction Pot-Holing and Permitting			0.50%	\$14,000
	Materials Testing			3%	\$84,000
	Construction Contingency			18%	\$504,000
	Municipal Arts Fund*			1%	\$28,000
	Constuction Adminstration and Inspection			8%	\$224,000
	Staff Construction Support and Project Closeout			1%	\$28,000
Subtotal Other					\$1,708,000
<b>Grand Total</b>					<b>\$4,508,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):							
Water Fund (512):	\$64,878	\$136,339	\$1,064,000	\$3,242,783			
<b>Total</b>	<b>\$64,878</b>	<b>\$136,339</b>	<b>\$1,064,000</b>	<b>\$3,242,783</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

There will be ongoing maintenance of the new water tank once constructed.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Bio Filter Installation		
<b>Requested By:</b>	WWTP Superintendent	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8291	<b>Wastewater Project Manager</b>	John Alexander
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

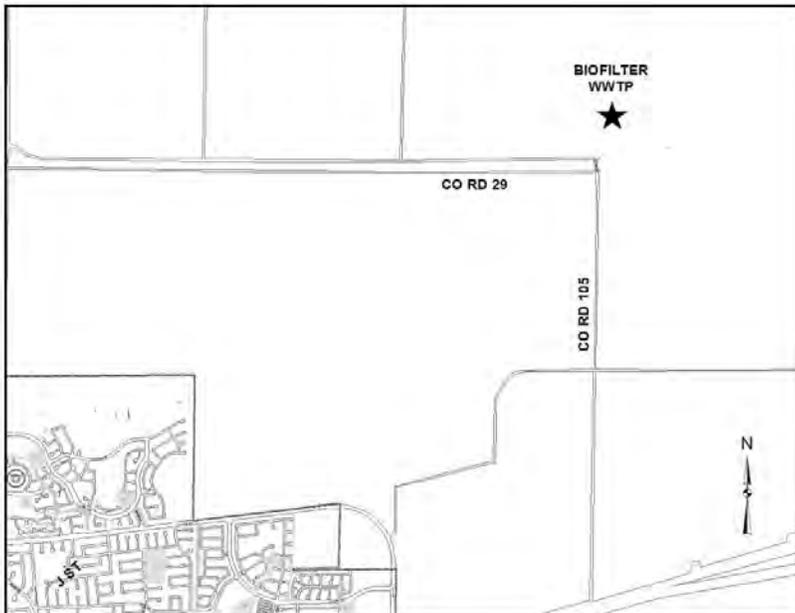
**Project Category:**

CIP Admin.		Transportation		Stormwater	
Facilities		Fleet/Equip		Wastewater	XXX
Parks/OS		I/S		Water	

**Description:**

This project will install a bio filter at the Waste Water Treatment Plant (WWTP) to reduce excess hydrogen sulfide (H2S) and resulting corrosion issues within the structures. Design started in FY 18/19. Construction is anticipated for 22/23.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Bio Filter Installation		
<b>Requested By:</b>	WWTP Superintendent	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8291	<b>Wastewater Project Manager</b>	John Alexander
<b>Last Revision Date:</b>	3/15/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Sewer Cap Replace	532	\$2,386,729
<b>Total</b>		<b>\$2,386,729</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Install Bio Filter Filtration System	LS	1	\$1,700,000	\$1,700,000
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$1,700,000
<b>Other Costs</b>					
	Initiation			0%	\$0
	Options Analysis			0%	\$0
	Planning/Study			0%	\$0
	Engineering & Design			15%	\$193,700
	Staff Time to support Planning and Design			5%	\$85,000
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$8,500
	Pre-Construction Pot-Holing and Permitting			0.50%	\$8,500
	Materials Testing			3%	\$51,000
	Construction Contingency			10%	\$170,000
	Municipal Arts Fund*			1%	\$17,000
	Constuction Administration and Inspection			8%	\$136,000
	Staff Construction Support and Project Closeout			1%	\$17,000
Subtotal Other					\$686,700
<b>Grand Total</b>					<b>\$2,386,700</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Sewer Cap Replace (532):	\$166,546	\$36,783		\$2,183,400			
<b>Total</b>	<b>\$166,546</b>	<b>\$36,783</b>	<b>\$0</b>	<b>\$2,183,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

The construction of this facility will help maintain the integrity of the sewer system and could decrease future maintenance cost.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Russell Boulevard Green Street Demonstration Project					
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks			
<b>CIP Project Number:</b>	PC8294	<b>Parks</b>	<b>Project Manager</b>	Dale Summersille		
<b>Last Revision Date:</b>	4/2/2021	<b>Engineering Project Manager</b>	Kevin Fong			

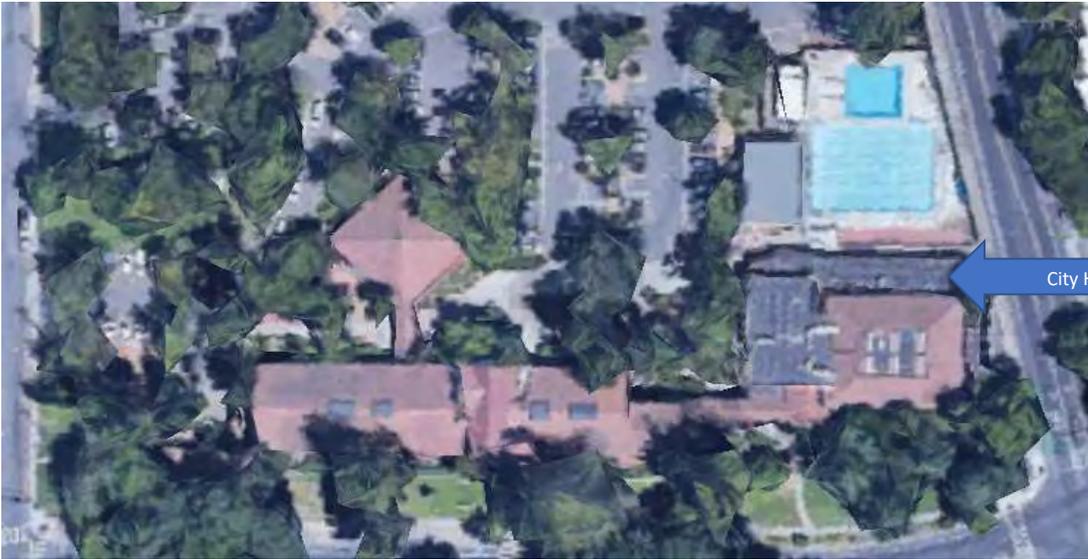
  

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	XXX	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The project incorporates numerous sustainable, low impact development (LID) improvements intended to preserve watershed processes and provide multiple urban watershed benefits and meet by 1) capturing and treating storm water runoff; 2) facilitating groundwater re-charge; 3) increasing water conservation; 4) creating inviting community gathering spaces; and 5) utilizing this project as a demonstration site to promote LID projects for new and existing land uses throughout the City. Full design elements include: rain gardens, water conservation landscaping, green walls/fencing, community spaces and education, pervious paving and pathways, storm water runoff and storm water bio swale. While this is an on the shelf project ready to go out to bid, limited funding means that we may phase the work, completing a phase 2 once funding is allocated.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Russell Boulevard Green Street Demonstration Project		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8294	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/2/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$644,299
Capital Grants Fund	465	\$293,232
Park Impact Fees	483	\$383,401
<b>Total</b>		<b>\$1,320,932</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$1,006,388	\$1,006,388
Subtotal					\$1,006,388
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$39,394
	Engineering & Design				\$85,000
	Staff Time to support Planning and Design				\$9,000
	Third Party Utility Coordination (PG&E etc.)				\$0
	Pre-Construction Pot-Holing and Permitting				\$0
	Materials Testing			2%	\$20,127.76
	Construction Contingency			10%	\$100,638.80
	Municipal Arts Fund*			0%	\$0.00
	Constuction Adminstration and Inspection			5%	\$50,319.40
	Staff Construction Support and Project Closeout			1%	\$10,063.88
Subtotal Other					\$314,544
<b>Grand Total</b>					<b>\$1,320,932</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012)	\$115,395				\$528,904		
Capital Grants Fund (465)	\$7,632		\$285,600				
Park Impact Fees (483)	\$8,401		\$375,000				
<b>Total</b>	<b>\$131,428</b>	<b>\$0</b>	<b>\$660,600</b>	<b>\$0</b>	<b>\$528,904</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Completion of this project will increase the amount of landscape maintenance for Parks.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

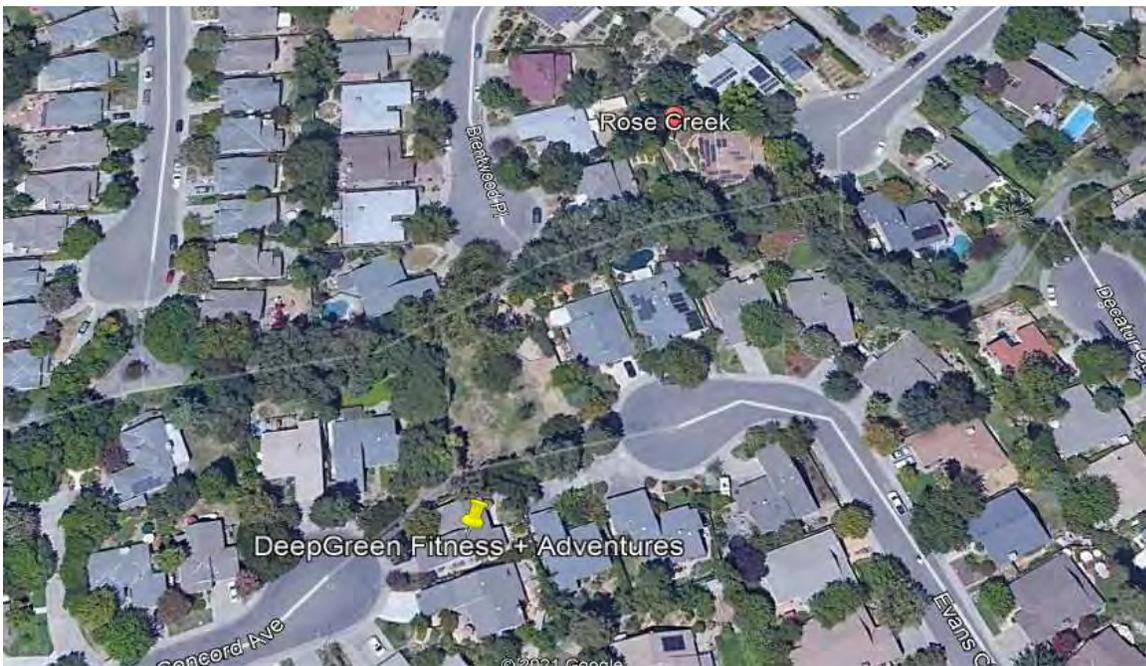
<b>Project Name:</b>	Rosecreek Park/ Greenbelt Enhancements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8295	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input checked="" type="checkbox"/> XXX	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

Rosecreek Park and adjoining greenbelts are near Brentwood Place. The project enhances the Rosecreek Park and adjoining greenbelt with amenities such as new playground equipment, benches and other improvements. The project received funds as part of the Hyatt House Development Agreement, and is proceeding forward and working with the neighborhood for public input process. Planning and design started in 20/21, with construction anticipated in 21/22

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Rosecreek Park/ Greenbelt Enhancements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8295	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
Construction Tax	200	\$150,372
Park Impact Fees	483	\$126,855
Roadway Impact Fees	484	\$3,068
Donation from Developer	001	\$75,000
<b>Total</b>		<b>\$355,295</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Playground structure and improves	LS	1	\$250,000	\$250,000
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$250,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			5%	\$12,500
	Engineering & Design			10%	\$25,000
	Staff Time to support Planning and Design			5%	\$12,500
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$1,250
	Pre-Construction Pot-Holing and Permitting			0.50%	\$1,250
	Materials Testing			3%	\$7,500
	Construction Contingency			10%	\$25,000
	Municipal Arts Fund*			1%	\$2,500
	Constuction Administration and Inspection			6%	\$15,295
	Staff Construction Support and Project Closeout			1%	\$2,500
Subtotal Other					\$105,295
<b>Grand Total</b>					<b>\$355,295</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
Construction Tax (200)	\$1,800	\$148,572					
Park Impact Fees (483)	\$3,429	\$123,426					
Roadway Impact Fees (484):	\$3,068						
Donation from Developer (012)			\$75,000				
<b>Total</b>	<b>\$8,297</b>	<b>\$271,998</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Completion of improvements may reduce maintenance costs, but operating costs will likely remain unchanged.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Anderson Road Improvements		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW U&O/ Transportation
<b>CIP Project Number:</b>	UO8298	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager</b>	Dianna Jensen

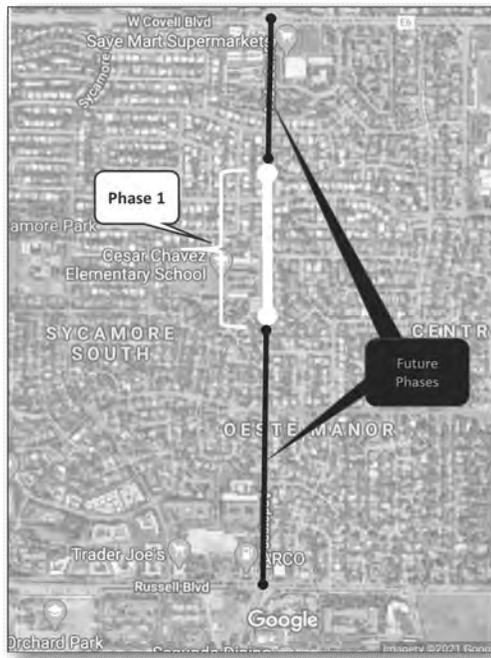
  

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox" value="XXX"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

Phase 0 on Anderson Road was a study that occurred in FY 18/19 and 20/21 and included the entire corridor from Russell to Covell. Phase I is design and construction for the complete streets improvement project on Anderson Road between Villanova Drive and Amherst Drive: separated bicycle facilities, frontage improvements, on-site improvements for loading activity and parking at Cesar Chavez Elementary School, intersection safety improvements at Villanova Drive and Rutgers Road, transit stop improvements, and on street parking construction and landscaping at Redwood Park adjacent to the southern Cesar Chavez Elementary School driveway. Design of Phase II will occur in FY 21/22 and construction is anticipated in FY 22/23. Further phases of this project may occur in the future.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Anderson Road Improvements		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW U&O/ Transportation
<b>CIP Project Number:</b>	UO8298	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/31/2021	<b>Engineering Project Manager</b>	Dianna Jensen

Funding Sources:			
	Fund Name	Fund #	Amount
	CIP General Fund	012	\$161,403
	Devel Impact Fees (Roads):	485	\$844,300
	DJUSD Contrib. (General Fund)	012	\$220,000
	SACOG Regional: Maint. & Mod.	210	\$3,090,000
	Total		\$4,315,703

**Cost Estimate: Planning Study**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction - Phase I Villanova to Amherst	LS	1	\$2,181,450	\$2,181,450
Subtotal					\$2,181,450
<b>Other Costs</b>					
	Initiation				N/A
	Options Analysis				N/A
	<b>Planning/Study (Phase 0):</b>				
	Streetscape Plan				\$89,500
	Grant Assistance (TJKM)				\$19,920
	Traffic Modeling & Visuals (Fehr & Peers)				\$51,983
	<b>Phase I - Design &amp; Construction Villanova to Amherst</b>				
	Engineering & Design				\$467,375
	Staff Time to support Planning and Design		2%		\$43,629
	Third Party Utility Coordination (PG&E etc.)		1.00%		\$21,815
	Pre-Construction Pot-Holing and Permitting		1.00%		\$21,815
	Materials Testing		3%		\$65,444
	Construction Contingency		30%		\$654,435
	Municipal Arts Fund*		1%		\$21,815
	Constuction Engineering				\$467,735
	Constuction Management/Adminstration				\$186,950
	Staff Construction Support and Project Closeout		1%		\$21,815
	Subtotal Other				\$2,134,229
	Grand Total				\$4,315,679

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$89,500	\$71,903					
Devel Impact Fees (Roads 485):			\$53,600	\$790,700			
DJUSD Contrib. (General Fund)	\$0	\$0		\$220,000			
SACOG Regional: Maint. & Mod.	\$0	\$0	\$413,800	\$2,676,200			
Total :	\$89,500	\$71,903	\$467,400	\$3,686,900	\$0	\$0	\$0

**Operating Budget Impact:** There are no implications for ongoing operations budget at this time.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	SCADA Master Plan Implementation		
<b>Requested By:</b>	Utilities	<b>Dept/Div</b>	PW U&O Water / WW
<b>CIP Project Number:</b>	UO8310	<b>Water / WW</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	2/25/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities		Fleet/Equip		Wastewater	XXX
	Parks/OS		I/S		Water	XXX

**Description:**

Following a baseline assessment and gap analysis of the City of Davis Supervisory Control and Data Acquisition (SCADA) system, a master plan was developed to outline improvements needed for the SCADA system. The SCADA system enables operations, maintenance and management staff of the water distribution, water production, wastewater treatment, wastewater collection, and Stormwater collection systems to safely, reliably and efficiently serve the City of Davis. Phase 1 of this project will design and implement the identified network upgrades as a multiphase project at approximately 39 sites throughout the city. This is a multi-year project that started in FY 17/18. Major design efforts occurred in FY 18/19 and FY 19/20. Construction and implementation started in FY 20/21 and will continue into FY 21/22. Phase 2 will be to update the Waste Water Treatment Plant MCC-60 Device net. Design will start in 21/22 and construction will be 22/23.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	SCADA Master Plan Implementation		
<b>Requested By:</b>	Utilities	<b>Dept/Div</b>	PW U&O Water / WW
<b>CIP Project Number:</b>	UO8310	<b>Water / WW</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	2/25/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Water Cap Replace	512	\$2,114,411
Sewer Cap Replace	532	\$3,308,947
Storm Drain Cap Replace	542	\$425,549
<b>Total</b>		<b>\$5,848,907</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Phase 1 - SCADA implementation	LS	1	\$1,017,000	\$1,017,000
2	Phase 2 - Device Net	LS	1	\$1,100,000	\$1,100,000
3					\$0
4					\$0
5					\$0
Subtotal					\$2,117,000
<b>Other Costs</b>					
	SCADA Network Analysis and Detailed Design				\$115,662
	SCADA Design				\$340,000
	Programming, Configuration and Startup Services				\$950,000
	Engineering Services During Construction				\$96,000
	Equipment Purchase by City				\$250,000
	Phase 2 Design for Device Net				\$450,000
	Materials Testing				\$8,180
	Construction Contingency			10%	\$211,700
	Municipal Arts Fund*			1%	\$21,170
	Construction Administration and Inspection				\$444,000
	Staff Construction Support and Project Closeout				\$81,105
	Future SCADA Integration (future work product to be performed internally or by consultant)				\$764,050
Subtotal Other					\$3,731,867
<b>Grand Total</b>					<b>\$5,848,867</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):							
Water Cap Replace (512):	\$510,227	\$1,241,084	\$363,100				
Sewer Cap Replace (532):	\$151,215	\$1,123,632	\$813,100	\$1,221,000			
Storm Dr Cap Replace (542):	\$41,708	\$383,841					
<b>Total</b>	<b>\$703,150</b>	<b>\$2,748,557</b>	<b>\$1,176,200</b>	<b>\$1,221,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Future operating expenses may be lower due to efficiencies of new technology.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

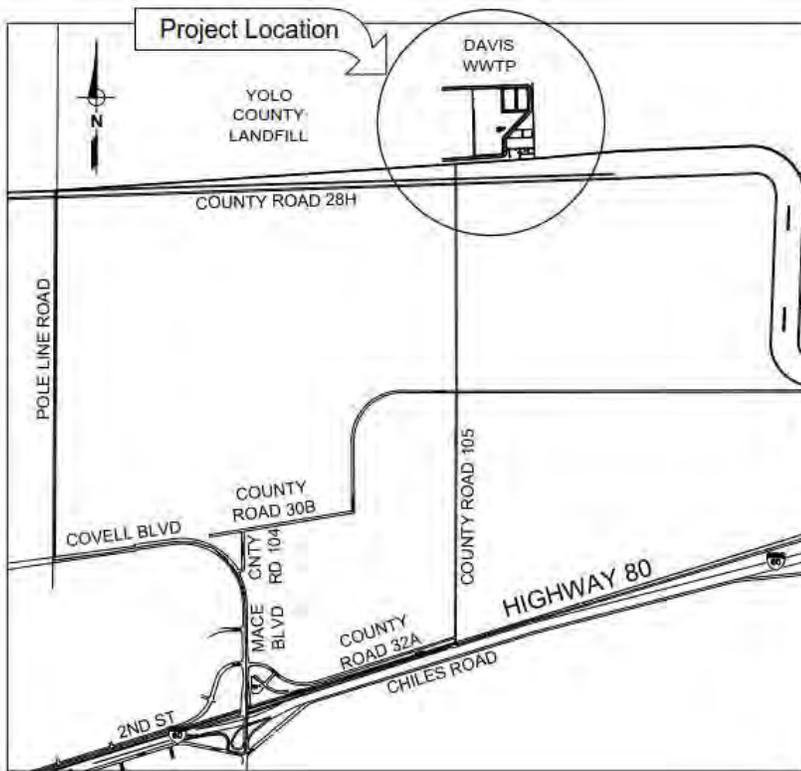
<b>Project Name:</b>	Recycled Water Improvement		
<b>Requested By:</b>	Wastewater	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8312	<b>Wastewater Project Manager</b>	Stan Gryczko
<b>Last Revision Date:</b>	2/25/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	XXX
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The project will construct pump and piping improvements to facilitate movement of treated wastewater effluent (recycled water) for beneficial use from the treatment plant to potential offsite end users. This initial work will install the essential infrastructure to be able to move water to an onsite holding pond, however no infrastructure to deliver water to end users will be constructed at this time since users have yet to be identified. The effort for FY 2018/19 is to continue work on options analysis and preliminary design. Design was initiated FY 18/19 and completed in FY 19/20. Construction is scheduled to occur in 21/22.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Recycled Water Improvement		
<b>Requested By:</b>	Wastewater	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8312	<b>Wastewater Project Manager</b>	Stan Gryczko
<b>Last Revision Date:</b>	2/25/2021	<b>Engineering Project Manager</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	
Sewer Cap Replace	532	\$1,784,299
<b>Total</b>		<b>\$1,784,299</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$1,107,426	\$1,107,426
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$1,107,426
<b>Other Costs</b>					
	Initiation			1%	\$ 11,074.26
	Options Analysis			3%	\$ 33,222.78
	Planning/Study			5%	\$ 55,371.30
	Engineering & Design				\$ 175,000.00
	Staff Time to support Planning and Design			5%	\$ 55,371.30
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$ 5,537.13
	Pre-Construction Pot-Holing and Permitting			0.50%	\$ 5,537.13
	Materials Testing			3%	\$ 33,222.78
	Construction Contingency			18%	\$ 191,793.55
	Municipal Arts Fund*			1%	\$ 11,074.26
	Constuction Administration and Inspection			8%	\$ 88,594.08
	Staff Construction Support and Project Closeout			1%	\$ 11,074.26
Subtotal Other					\$676,873
<b>Grand Total</b>					<b>\$1,784,299</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):							
Sewer Cap Replace (532):	\$281,881	\$1,502,418					
<b>Total</b>	\$281,881	\$1,502,418	\$0	\$0	\$0	\$0	\$0

**Operating Budget Impact:**

There is no operating impact expected upon the completion of the project.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Pole Line Road-Olive Drive Connection/Montgomery WBAR Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8313	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	2/27/2021	<b>Engineering Project Manager</b>	Michael Mitchell

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/> XXX	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This project includes a bike and pedestrian ramp connecting Pole Line Overcrossing and the **US40 bike path at Olive Drive** and also includes updated intersection improvements identified in the Walk Bike Audit Report (WBAR) for Montgomery Elementary School. This project is largely funded by an Active Transportation Program (ATP) grant from Cal Trans. Professional services for design were initiated in FY 17/18 and construction is anticipated to start Spring 2021. This project was initiated mid budget cycle in FY 17/18 and construction should be complete in the Winter of 2021/22. The bike ramp will provide a connection between the Olive Drive and downtown area with south Davis. The improvements for the WBAR for Montgomery include improvements to cross walks and ramps for the intersections near the school. The plans for both components of this project are available on the Improvement Projects page on the City's web site.

**Location:**



Location	Improvement
Danbury Street	Refresh bike lane markings and trim vegetation at driveway.
Erma Lane at Path	Evaluate feasibility of a path connection from Erma Lane
Path behind School	Add striping and signage to path at Danbury St/ Putah Creek Crossing.
Path behind School	Mark conflict points at path.
Danbury Street at Lillard Drive	Relocate stop sign outside bike.
Path behind School	Create 'bicycle slow zone' near school bike parking area
Lillard Drive at Drummond Avenue	Stencil STOP and stripe stop bars at all stop signs.
Lillard Drive at Faragut Circle	Install tactile domes on all three curb ramps.
Lillard Drive at Cowell Boulevard	Install two stage turn boxes.
Path behind School	Install wayfinding .
Walnut Park Parking Lot	Refresh existing white curb in loading zone.
Lillard Drive at Cowell Boulevard	Restripe all crosswalks as high-visibility white, move back to accommodate two-stage turn boxes.
Lillard Drive at Faragut Circle	Replace existing white transverse crosswalks with high-visibility white.
Lillard Drive at Drummond Avenue	Restripe crosswalk as high-visibility white.
Danbury Street at Lillard Drive	Restripe crosswalks as high-visibility yellow.





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Pole Line Road-Olive Drive Connection/Montgomery WBAR Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8313	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	2/27/2021	<b>Engineering Project Manager</b>	Michael Mitchell

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	001	\$82,545
Admin General Fund	002	\$49,531
CIP General Fund	012	\$361,021
Construction Tax	200	\$831,090
Federal/State Hwy	210	\$3,540,000
Devel Impact Fees	485	\$1,888,661
<b>Total</b>		<b>\$6,752,848</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction (PLRODC)	LS	1	\$3,649,045	\$4,250,777
2	Construction (Montgomery WBAR)	LS	\$1	\$350,955	\$463,260
3					\$0
4					\$0
5					\$0
Subtotal					\$4,714,037
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$285,241
	Engineering & Design			7%	\$324,440
	Staff Time to support Planning and Design				\$59,496
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$23,570
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			3%	\$118,613
	Construction Contingency			12%	\$570,397
	Municipal Arts Fund*			1%	\$47,533
	Construction Administration and Inspection				\$449,020
	Staff Construction Support and Project Closeout			1%	\$160,462
	Subtotal Other				\$2,038,772
Grand Total					<b>\$6,752,810</b>

\$38

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (001)	\$82,545						
Admin General Fund (002)	\$49,531						
CIP General Fund (012):	\$312,345	\$48,676					
Construction Tax (200):		\$670,590	\$160,500				
Federal/State Hwy (210):		\$3,540,000					
Devel Impact Fees (Roads 485):	\$140,693	\$1,747,968					
<b>Total</b>	<b>\$585,114</b>	<b>\$6,007,234</b>	<b>\$160,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

The WBAR striping will need periodic refreshing. The Pole Line / Olive Drive Connection will need periodic O&M on the electrical and, less so, the structure.



**City of Davis  
Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	Sport Court Rehabilitation & Replacement					
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks			
<b>CIP Project Number:</b>	PC8315	<b>Parks</b>	<b>Project Manager</b>	Dale Summersille		
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong			

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input checked="" type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**  
 There is a combined total of 6 sport court projects scheduled for major/minor rehabilitation and replacement in FY20/21. The projects include either the replacement, resurfacing and/or re-striping of various basketball and tennis court facilities located in Chestnut Park, La Playa Park, Oak Grove Park, Pioneer Park, Redwood Park and Walnut Park. The courts listed below have exceeded the industry life span for these specific amenities, and need to be replaced for safety and compliance with new construction standards, including ADA compliant access. Design for the courts in Phase 2 are anticipated to be completed in FY 21/22 with construction in Spring 2023.

**Locations:**

- FY20-21:**
- West Manor Park - 2910 Salem Avenue
  - Westwood Park - 901 Barkley Street
  - Covell Park - 300 Del Oro Avenue
  - Chestnut Park - 1020 Chestnut Lane
  - Slide Hill Park - 2850 Temple Drive
  - Redwood Park - 1001 Anderson Road
- FY 21-22**

- Phase 2 Location(s):**
- Hacienda Park - 809 Hacienda Avenue (Bball court \$35,000)
  - La Playa Park - 4400 Alhambra Drive (Bball court - striping only \$2,500)
  - Oak Grove Park - 1900 Donner Avenue (Bball court - striping only \$2,500)
  - Pioneer Park - 5035 Swingle Drive (2 tennis courts \$80,000)
  - Walnut Park - 2700 Lillard Drive (6 tennis courts \$240,000)



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sport Court Rehabilitation & Replacement		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8315	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$198,611
Park Impact Fees	483	\$864,520
Facility Maintenance	626	\$584,063
Quimby Fees	205	\$320,100
Unallocated Community Enhancement		\$500,000
<b>Total</b>		<b>\$2,467,294</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Phase 1	LS	1	\$1,517,127	\$1,517,127
2	Phase 2	LS	1	\$360,000	\$360,000
<b>Subtotal</b>					<b>\$1,877,127</b>
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			0%	\$0
	Engineering & Design				\$80,000
	Staff Time to support Planning and Design				\$10,000
	Third Party Utility Coordination (PG&E etc.)				\$35,000
	Pre-Construction Pot-Holing and Permitting			1%	\$18,771
	Materials Testing			3%	\$50,500
	Construction Contingency			10%	\$187,000
	Municipal Arts Fund*			NA	
	Constuction Administration and Inspection			5%	\$162,265
	Staff Construction Support and Project Closeout			1%	\$46,627
<b>Subtotal Other</b>					<b>\$590,163</b>
<b>Grand Total</b>					<b>\$2,467,290</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):	\$48,087	\$150,524					
Park Impact Fees (483)	\$26,239	\$393,006	\$445,275				
Facility Maintenance (626)		\$584,063					
Quimby Fees(205):		\$320,100					
Unallocated Community Enhancement		\$500,000					
<b>Total</b>	<b>\$74,326</b>	<b>\$1,947,693</b>	<b>\$445,275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Completion of the improvements will result in reduced costs of more extensive pavement repairs



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	<u>Fifth Street Improvements (L Sreet to Pole Line Road)</u>		
<b>Requested By:</b>	<u>Traffic Engineering</u>	<b>Dept/Div</b>	<u>PW U&amp;O/ Transportation</u>
<b>CIP Project Number:</b>	<u>UO8321</u>	<b>Transportation Project Manager:</b>	<u>Brian Mickelson</u>
<b>Last Revision Date:</b>	<u>3/26/2021</u>	<b>Engineering Project Manager</b>	<u>Melissa Marshall</u>
<b>Project Category:</b>	CIP Admin. <input type="checkbox"/>	Transportation <input type="checkbox"/>	Stormwater <input type="checkbox"/>
	Facilities <input type="checkbox"/>	Fleet/Equip <input type="checkbox"/>	Wastewater <input type="checkbox"/>
	Parks/OS <input type="checkbox"/>	I/S <input type="checkbox"/>	Water <input type="checkbox"/>

**Description**  
 Improve the corridor segment to address multi-modal travel needs and safety improvements. This segment of Fifth Street is the only segment without bike lanes and represents a barrier to pedestrians travelling from the N Street Park and Community Gardens to the southside multi-use path. Potential enhancements to the transit stops and the interface with the Pole Line Road intersection will be evaluated along with maintaining safe access to adjacent businesses and on-street parking. The initial effort is the scoping study and options analysis that is being funded by a SACOG Community Design Program grant of \$100,000. The intent of the grant is to allow the City to define the detailed scope of improvements and be prepared to apply for a 2022/23 grant application for construction funds. Funding for preliminary studies comes from 2020 SACOG Community Design Program grant funds.

**Location:**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Fifth Street Improvements (L Sreet to Pole Line Road)		
<b>Requested By:</b>	Traffic Engineering	<b>Dept/Div</b>	PW U&O/ Transportation
<b>CIP Project Number:</b>	UO8321	<b>Transportation Project Manager:</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
Federal/State Highway Grant Funds	210	\$950,000
Dev Def Improvements - Roadway	485	\$350,000
General Fund	12	\$100,000
<b>Total</b>		<b>\$1,400,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1		LS	1	\$845,000	\$845,000
Subtotal					\$845,000
<b>Other Costs</b>					
	Initiation				N/A
	Options Analysis				\$30,000
	Planning/Study				\$150,000
	Engineering & Design				\$170,000
	Staff Time to support Planning and Design				\$20,000
	Third Party Utility Coordination (PG&E etc.)				N/A
	Pre-Construction Pot-Holing and Permitting				N/A
	Materials Testing				N/A
	Construction Contingency				\$85,000
	Municipal Arts Fund*				\$0
	Constuction Administration and Inspection				\$85,000
	Staff Construction Support and Project Closeout				\$15,000
Subtotal Other					\$555,000
<b>Grand Total</b>					<b>\$1,400,000</b>

**FUNDING OVERVIEW AND 5-YEAR PLAN**

<b>Financing Sources:</b>	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):					\$100,000		
Fed/State Hwy Grant Funds			\$100,000		\$850,000		
Devel Impact Fees (Roads-485):			\$100,000	\$100,000	\$150,000		
<b>Total Project Cost:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$100,000</b>	<b>\$1,100,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:** None for the study. Potential additional costs for new striping standards, mid-block crossing enhancement and Pole Line Road intersection modifications, if constructed.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

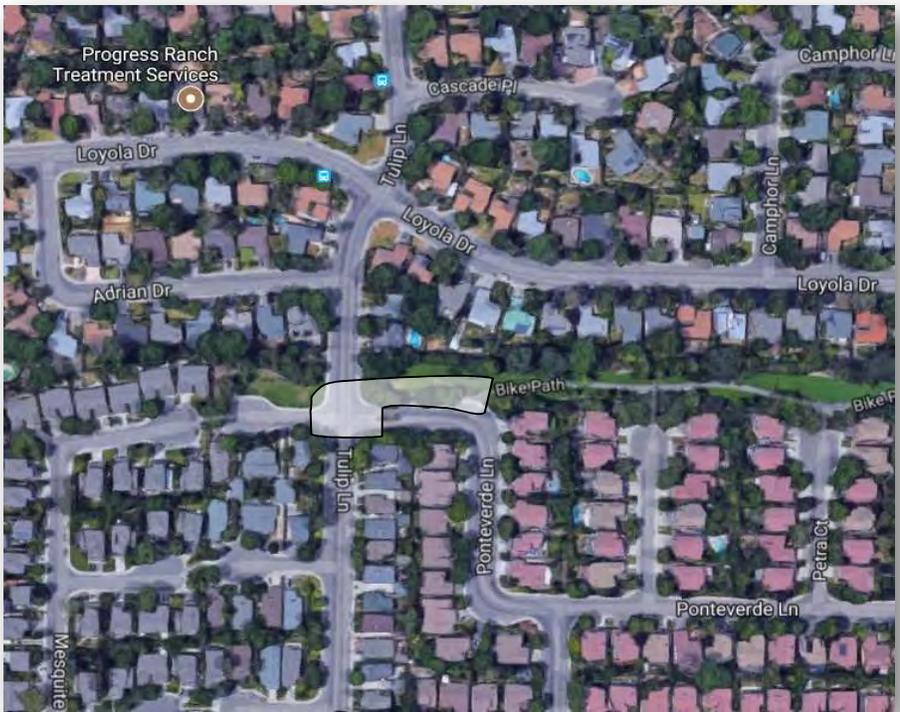
<b>Project Name:</b>	Tulip & Ponteverde Multi-Use Path Extension & Intersection Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8323	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	5/4/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/> XXX	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The Mace Ranch greenbelt paralleling and south of Loyola Drive is an important bike path connecting Mace Ranch Park and Korematsu Elementary School with destinations to the west. The bike path is a designated Safe Route to School, however, the designated route terminates at Salamanca Ct rather than extending to the bike path terminus at Ponteverde Lane due to safety concerns. The Tulip and Ponteverde Multi-Use Path Extension and Intersection Improvements project will install a new, safer, crossing at Tulip. Construction is anticipated to start in fall 2021.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Tulip & Ponteverde Multi-Use Path Extension & Intersection Improvements		
<b>Requested By:</b>	Traffic & Trans	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8323	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	5/4/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	012	\$221,815
Construction Tax	200	\$330,600
<b>Total</b>		<b>\$552,415</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$345,000	\$345,000
2					\$0
5					\$0
Subtotal					\$345,000
<b>Other Costs</b>					
	Initiation			1%	\$3,450
	Options Analysis			0%	\$0
	Planning/Study			1%	\$3,450
	Engineering & Design			20%	\$90,055
	Staff Time to support Planning and Design			8%	\$27,600
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$1,725
	Pre-Construction Pot-Holing and Permitting			0.50%	\$1,725
	Materials Testing			3%	\$10,350
	Construction Contingency			10%	\$34,500
	Municipal Arts Fund*			1%	\$3,450
	Constuction Administration and Inspection			8%	\$27,600
	Staff Construction Support and Project Closeout			1%	\$3,450
Subtotal Other					\$207,355
<b>Grand Total</b>					<b>\$552,355</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$102,047	\$119,768					
Construction Tax (200)			\$330,600				
<b>Total</b>	<b>\$102,047</b>	<b>\$119,768</b>	<b>\$330,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Completion of the improvements will result in reduced frequency of maintenance, however additional maintenance of the multi use path will increase O&M costs since the improvements previously did not exist.



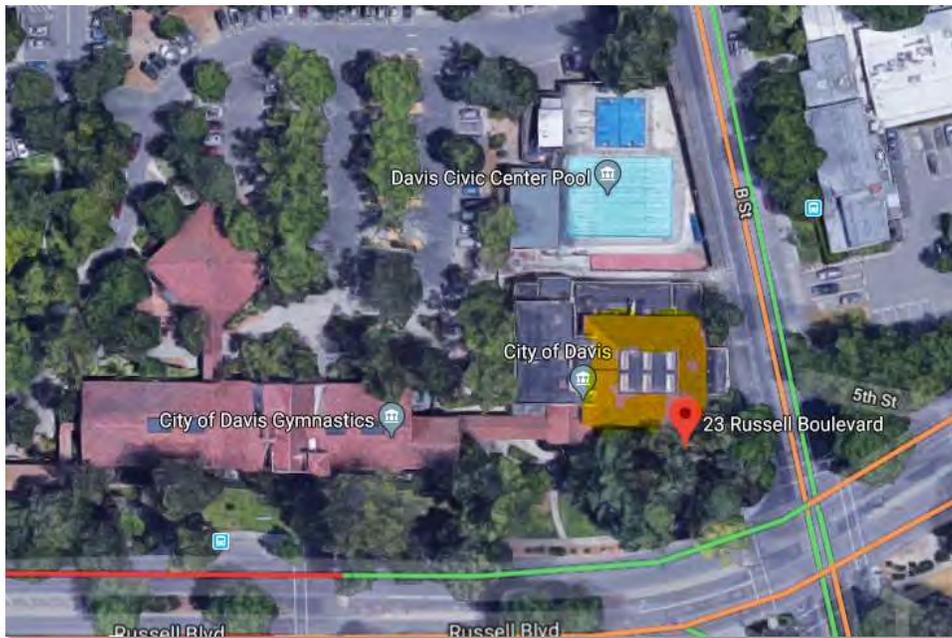
## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Civic Center Gym Roof Replacement/Repair				
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O /	Facilities	
<b>CIP Project Number:</b>	U08326	<b>Facilities</b>	<b>Project Manager</b>	Brian Mickelson	
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Michael Mitchell		
<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater
	Facilities	<input checked="" type="checkbox"/> XXX	Fleet/Equip	<input type="checkbox"/>	Wastewater
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water

**Description:**

Facilities had the replacement of the Civic Center Gym's clay tile and Ethylene Propylene Diene Monomer (EPDM) flat roof sections in their schedule and requested this CIP. The roof replacement will bid this summer including the HVAC as a bid alternative. If the HVAC cost is reasonable, the City Manager may choose to postpone another facilities project and complete this work. If the HVAC cost is too high, the roof will be replaced without it and it can be bid as a different project in a future year.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Civic Center Gym Roof Replacement/Repair			
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O /	Facilities
<b>CIP Project Number:</b>	UO8326	<b>Facilities</b>	<b>Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Michael Mitchell	

**Funding Sources:**

Fund Name	Fund #		Amount
General Fund	012		\$0
Construction Tax	200		\$25,000
Facilities Maintenance Fund	626		\$826,712
Downtown Revitalization	476		\$200,000
unfunded	XXX		\$2,018,946
<b>Total</b>			<b>\$3,070,658</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	General Conditions	LS	1	\$195,500	\$195,500
2	Truss Repair	LS	1	\$368,000	\$368,000
3	Roof Replacement	LS	1	\$600,000	\$600,000
4	HVAC System	LS	1	\$627,550	\$627,550
5					\$0
Subtotal					\$1,791,050
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$285,241
	Engineering & Design			11%	\$197,500
	Staff Time to support Planning and Design				\$20,000
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$8,955
	Building Permit			0.25%	\$4,478
	Materials Testing			3%	\$53,732
	Construction Contingency			12%	\$205,971
	Municipal Arts Fund*			1%	\$17,911
	Constuction Adminstration and Inspection				\$450,000
	Staff Construction Support and Project Closeout			2%	\$35,821
Subtotal Other					\$1,279,608
<b>Grand Total</b>					<b>\$3,070,658</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):							
Construction Tax (200):		\$25,000					
Facility Maintenance Fund (626):	\$7,821	\$818,891					
Downtown Revitalization (476):			\$200,000				
unfunded					\$2,018,946		
<b>Total</b>	<b>\$7,821</b>	<b>\$843,891</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$2,018,946</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

The new roof may need periodic leak detection and repair. The HVAC will need periodic O&M.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	City Facility Roofing & HVAC		
<b>Requested By:</b>	Facilities	Asset Owner	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8327	Facilities	Project Manager: Brian Mickelson
<b>Last Revision Date:</b>	3/29/2021	Engineering Project Manager	Michael Mitchell

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	XXX	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This CIP contains the roofing and HVAC for City facility replacement in FY21/22 and FY22/23. These replacements are needed as the roofs and HVAC units have reached and or exceeded their useful lives. Further wear on these building components can lead to other damage to the facilities and as such need to be replaced at this point in time in order to minimize the City's exposure to further damage and increased costs

For Roofing this includes the following locations with estimated cost: VMT Roof (\$200k) 1717 Building A (\$100k), 1717 Building B (\$290k), Fire Station 32 (\$70k), 3rd & B/BHOF (\$90k), SP Amtrak (\$45k) PD complex (\$380k), Redwood Park Community Building (\$25k)

For HVAC this includes the following locations with estimated cost: City Hall ground floor units (\$200k), Chestnut Roundhouse (\$21k), PD Complex (\$500k)

**Location(s):**

All red numbers are Roofing, all blue numbers are HVAC



Location	Improvement
1 Fire Station #32 1350 Arlington Blvd, Davis, CA 95616	Replace roofing Est \$70,000
2 Redwood Park Community Building 1001 Anderson Rd, Davis, CA 95616	Replace roofing Est \$25,000
3 3rd & B St Bicycle Hall of Fame 303 3rd St, Davis, CA 95616	Replace roofing Est \$90,000
4 Veteran's Memorial Theater 203 E 14th St, Davis, CA 95616	Replace roofing Est \$200,000
5 PWUO Building A 1717 5th St, Davis, CA 95616	Replace roofing Est \$100,000
6 PWUO Building B 1717 5th St, Davis, CA 95616	Replace roofing Est \$290,000
7 Davis Police Department Building 2600 5th St, Davis, CA 95618	Replace roofing Est \$380,000
8 SP Amtrak Train Depot Building 840 2nd St, Davis, CA 95616	Replace roofing Est \$45,000
9 City Hall 23 Russell Blvd, Davis, CA 95616	Replace HVAC Est \$200,000
10 PCS Chestnut Roundhouse 1020 Chestnut Ln, Davis, CA 95616	Replace HVAC Est \$21,000
11 Davis Police Department Building 2600 5th St, Davis, CA 95618	Replace HVAC Est \$500,000



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	City Facility Roofing & HVAC		
<b>Requested By:</b>	Facilities	<b>Asset Owner</b>	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8327	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	3/29/2021	<b>Engineering Project Manager</b>	Michael Mitchell

**Financing Sources:**

Fund Name	Fund #	Amount
Facility Replacement Fund	626	\$2,635,375
<b>Total</b>		<b>\$2,635,375</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Fire Station #32 Roof		1	\$ 70,000	\$ 70,000
2	Redwood Community Building Roof		1	\$ 25,000	\$ 25,000
3	Bicycle Hall of Fame Roof		1	\$ 90,000	\$ 90,000
4	Vet's Mem Theater roof		1	\$ 200,000	\$ 200,000
5	PWUO Building A roof		1	\$ 100,000	\$ 100,000
6	PWUO Building B roof		1	\$ 290,000	\$ 290,000
7	PD building roof		1	\$ 380,000	\$ 380,000
8	Amtrak Train station building roof		1	\$ 45,000	\$ 45,000
9	City Hall Ground floor HVAC		1	\$ 200,000	\$ 200,000
10	Chestnut Roundhouse HVAC		1	\$ 21,000	\$ 21,000
11	PD building HVAC		1	\$ 500,000	\$ 500,000
Subtotal					<b>\$1,921,000</b>
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			N/A	\$0
	Engineering & Design			10%	\$192,100
	Staff Time to support Planning and Design			3%	\$57,630
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$3,605
	Pre-Construction Pot-Holing and Permitting			N/A	
	Materials Testing			3%	\$57,630
	Construction Contingency			12%	\$230,520
	Municipal Arts Fund*			NA	
	Constuction Administration and Inspection			8%	\$153,680
	Staff Construction Support and Project Closeout			1%	\$19,210
	Subtotal Other				<b>\$714,375</b>
<b>Grand Total</b>					<b>\$2,635,375</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Financing Sources:</b>							
Facility Replacement (626):			\$1,644,000	\$495,700	\$495,675		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,644,000</b>	<b>\$495,700</b>	<b>\$495,675</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:** There will not be a significant change to operating expense except for the savings from staff time to do repairs currently.



**City of Davis**  
**Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	Aquifer Storage and Recovery (ASR)		
<b>Requested By:</b>	Water	<b>Dept/Div</b>	PW U&O / Water
<b>CIP Project Number:</b>	UO8329	<b>Water</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Dianna Jensen

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	XXX

**Description:**

Part of long term water planning is the need to ascertain if Davis has the appropriate soils to provide a medium to support aquifer storage and recovery. Aquifer Storage and Recovery (ASR) consists of pumping treated surface water into an aquifer and then pumping it back into the system when demand exceeds existing summer surface water supply. This study will assess the viability for Davis to use this method for long term water supply and may include testing of existing intermediate wells. The initial study is well under way with testing conducted in April 2021. Based on the results of the initial study a more comprehensive test may be recommended in the Fall of 2021. Funding for this follow up testing is included in this CIP.

**Location:**  
 Undetermined at this time



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Aquifer Storage and Recovery (ASR)		
<b>Requested By:</b>	Water	<b>Dept/Div</b>	PW U&O / Water
<b>CIP Project Number:</b>	UO8329	<b>Water</b>	<b>Project Manager</b> Stan Gryczko
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
Water Fund Capital Replacement	512	\$1,660,450
<b>Total</b>		<b>\$1,660,450</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	No Construction Anticipated Yet				\$0
Subtotal					\$0
<b>Other Costs</b>					
	Initiation			1%	N/A
	Options Analysis			0%	N/A
	Planning/Study			0%	\$1,610,000
	Engineering & Design			0%	N/A
	Staff Time to support Planning and Design			2%	\$50,450
	Third Party Utility Coordination (PG&E etc.)			1%	N/A
	Pre-Construction Pot-Holing and Permitting			1%	N/A
	Materials Testing			0%	N/A
	Construction Contingency			0%	N/A
	Municipal Arts Fund*			0%	N/A
	Construction Administration and Inspection			0%	N/A
	Staff Construction Support and Project Closeout			1%	N/A
Subtotal Other					\$1,660,450
<b>Grand Total</b>					<b>\$1,660,450</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

Funding Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Water Cap Replace (512):	\$124,465	\$735,985	\$800,000				
<b>Total:</b>	<b>\$124,465</b>	<b>\$735,985</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Aquatic Facilities - Rehabilitation & Replacement					
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>		PCS/ Parks		
<b>CIP Project Number:</b>	PC8331	<b>Parks</b>		<b>Project Manager</b> Christine Helweg/ Dale Sumersille		
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>		Kevin Fong		

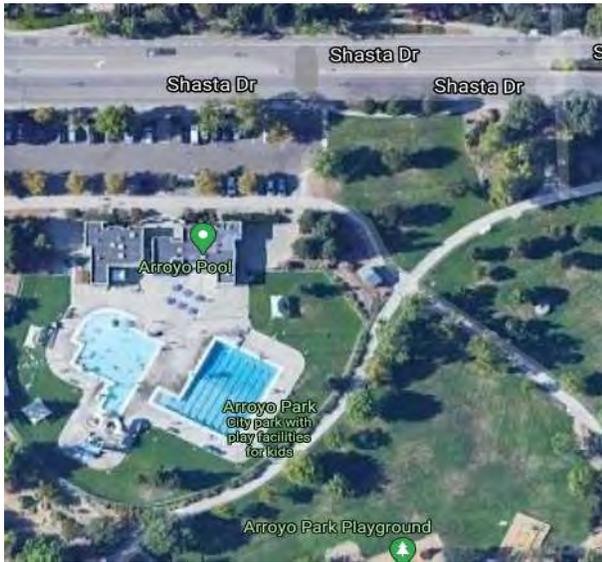
  

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities		Fleet/Equip		Wastewater	
	Parks/OS	XXX	I/S		Water	

**Description:**

This project includes maintenance improvements to replace items which have reached their replacement cycle. For the Arroyo Pool, this project is anticipated to include the replacement of the chlorine generator, shade structures, mushroom water feature, and guard stands. For the Community pool complex, this project is anticipated to include the replacement of both the lap and rec pool pumps. These projects address aging infrastructure and equipment at city aquatic facilities, and are being replaced or repaired to reduce the need for more extensive maintenance in the future.

**Location:**



**FY21-22:**

**Location(s):**

- Arroyo Pool Complex - 2000 Shasta Drive
  - Chlorine Generator - \$200,000
  - Shade Structures - \$11,000
  - Mushroom Water Feature - \$15,000
  - Signage - \$1,000
  - Lighting - \$30,000
  
- Community Pool Complex - 1405 F Street
  - Lap and Rec Pool pumps - \$20,000
  - Rec Pool covers - \$10,000

**FY22-23:**

**Location(s):**

- Arroyo Pool Complex - 2000 Shasta Drive
  - Lap and rec pool filters - \$170,000
  - Replaster rec pool - \$100,000
  - Storage tank - \$5,000
  
- Community Pool Complex - 1405 F Street
  - Lap pool covers - \$8,000



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Aquatic Facilities - Rehabilitation & Replacement		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8331	<b>Parks</b>	<b>Project Manager</b> Christine Helweg/ Dale Sumersille
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
Construction Tax	200	\$100,000
Facility Maintenance	626	\$361,700
Unallocated Community Enhancement		\$250,000
<b>Total</b>		<b>\$711,700</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$530,000	\$530,000
	Subtotal				\$530,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			8%	\$42,400
	Staff Time to support Planning and Design				\$20,000
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.50%	\$2,700
	Materials Testing			0%	\$0
	Construction Contingency			10%	\$53,000
	Municipal Arts Fund*			1%	\$5,300
	Construction Administration and Inspection			10%	\$53,000
	Staff Construction Support and Project Closeout			1%	\$5,300
	Subtotal Other				\$181,700
	<b>Grand Total</b>				<b>\$711,700</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

<b>Funding Sources:</b>	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Construction Tax (200):		\$6,749	\$100,000				
Facility Maintenance (626):	\$303,936	\$503,266	\$361,700				
Unallocated Community Enhancement			\$250,000				
<b>Total</b>	<b>\$303,936</b>	<b>\$510,015</b>	<b>\$711,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Timely implementation of programmed street maintenance will prevent more costly repairs in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Access Road Repair		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8334	<b>Wastewater Project Manager</b>	John Alexander
<b>Last Revision Date:</b>	3/29/2021	<b>Engineering Project Manager</b>	Terry Jue

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	XXX
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The access road to the Waste Water Treatment Plant requires further repair work to alleviate the cracking that occurs due to the levee width and the steep sides slopes. This initial work effort that was to begin in fiscal year 18/19 to investigate and design the road repairs has just gotten started and these efforts will continue in FY 21/22 and FY 22/23.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	WWTP Access Road Repair		
<b>Requested By:</b>	Div 73	<b>Dept/Div</b>	PW U&O Wastewater
<b>CIP Project Number:</b>	UO8334	<b>Wastewater Project Manager:</b>	John Alexander
<b>Last Revision Date:</b>	3/29/2021	<b>Engineering Project Manager:</b>	Terry Jue

**Funding Sources:**

Fund Name	Fund #	Amount
Sewer Cap Replace	532	\$1,921,986
<b>Total</b>		<b>\$1,921,986</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Roadway Excavation	CY	8,550	\$30	\$256,500
2	Subgrad preparation	SF	70,000	\$0.50	\$35,000
3	Aggregate Base (includes levee reconstruction)	TON	21,500	\$35	\$752,500
4	Hot Mix Asphalt	TON	2,025	\$125	\$253,125
5					\$0
Subtotal					\$1,297,125
<b>Other Costs</b>					
	Initiation			1%	
	Options Analysis			3%	
	Planning/Study			5%	64,856
	Engineering & Design				144,884
	Staff Time to support Planning and Design			2%	25,943
	Third Party Utility Coordination (PG&E etc.)			0.50%	6,486
	Pre-Construction Pot-Holing and Permitting			0.50%	6,486
	Materials Testing			3%	38,914
	Construction Contingency			10%	129,713
	Municipal Arts Fund*			1%	NA
	Construction Administration and Inspection			15%	194,569
	Staff Construction Support and Project Closeout			1%	13,012
Subtotal Other					\$624,861
<b>Grand Total</b>					<b>\$1,921,986</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):							
Sewer Cap Replace (532):	\$5,667	\$97,119	\$183,800	\$1,635,400			
<b>Total</b>	<b>\$5,667</b>	<b>\$97,119</b>	<b>\$183,800</b>	<b>\$1,635,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Completion of this project will reduce current maintenance cost.





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	GIS Master Plan		
<b>Requested By:</b>	IS/Public Works Admin	<b>Dept/Div</b>	PW U&O / Admin
<b>CIP Project Number:</b>	UO8336	<b>Admin</b>	<b>Project Manager:</b> Stan Gryscko
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
Devel Deferred Impr Parks	483	\$51,096
Devel Deferred Impr Roads	485	\$38,904
Storm Drain Fund - Capital Replacement	542	\$15,000
Solid Waste Fund	520	\$15,000
Sewer Fund - Capital Replacement	532	\$90,000
Water Fund Capital Replacement	512	\$90,000
<b>Total</b>		<b>\$300,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	No Construction	LS	1		\$0
Subtotal					\$0
<b>Other Costs</b>					
	Initiation				N / A
	Options Analysis				N / A
	Planning/Study				\$295,000
	Engineering & Design				N / A
	Materials Testing				N / A
	Construction Contingency				N / A
	Staff Time to support Planning and Design				\$5,000
	Third Party Utility Coordination (PG&E etc.)				N / A
	Pre-Construction Pot-Holing and Permitting				N / A
	Municipal Arts Fund*				N / A
	Constuction Administration and Inspection				N / A
	Staff Construction Support and Project Closeout				N / A
Subtotal Other					\$300,000
<b>Grand Total</b>					<b>\$300,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Devel Impact Fees (Parks-483):		\$51,096					
Devel Impact Fees (Roads-485):		\$38,904					
Storm Drain (542):		\$15,000					
Solid Waste (520):		\$15,000					
Sewer (532):		\$90,000					
Water (512):		\$90,000					
<b>Total</b>	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0

**Operating Budget Impact:**



**City of Davis**  
**Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	Parks Amenity & Playground Replacments <b>(Minor Projects - \$60,000 or less)</b>		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8338	<b>Parks</b>	<b>Project Manager</b> Dale Summersille/Anne Marquez
<b>Last Revision Date:</b>	3/8/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input checked="" type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**  
 This project includes funding for parks related projects for minor rehabilitation and replacement in FY21/22 and FY 22/23. The projects include either the replacement or rehabilitaton of various amenities located in Barovetto Park, Aspen greenbelt, Senda Nueva greenbelt, and La Playa in FY 21/22 and for shade structures, picnic tables and BBQ pits in various parks in FY 22/23. These amenities have exceeded their life span which is typically 20 years. These amenities need to be replaced for safety and compliance with new safety and ADA compliance standards.

**FY21-22:**  
**Location(s):**  
 John Barovetto Park - 4400 Alhambra Drive - shade sails (\$20,000)  
 Aspen GB - adjacent to 1005 Elk Place (\$60,000)  
 Senda Nueva GB - adjacent to 2138 Saratoga Place (\$55,000)  
 La Playa - 3350 La Playa Drive (\$60,000)

**FY22-23:**  
**Location(s):**  
 Westwood Park - shade structure (\$50,000)  
 Various park locations - picnic tables (\$30,000)  
 Various park locations - barbecue pits (\$5,000)



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Parks Amenity & Playground Replacments <b>(Minor Projects - \$60,000 or less)</b>		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8338	<b>Parks</b>	<b>Project Manager</b> Dale Summersille/Anne Marquez
<b>Last Revision Date:</b>	3/8/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	12	\$108,849
Park Impact Fees	483	\$66,189
Park Replacement Funds (626)	626	\$105,000
Cannnery Enhancement Funds	001	\$0
<b>Total</b>		<b>\$280,038</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Equipment Demo & Replacement	LS	1		\$255,000
2	Material Surcharge/ Tariffs				\$0
3					\$0
4					\$0
5					\$0
<b>Subtotal</b>					<b>\$255,000</b>
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			8%	\$0
	Staff Time to support Planning and Design				\$10,000
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.50%	\$1,275
	Materials Testing			0%	\$0
	Construction Contingency				\$6,463
	Municipal Arts Fund*			0%	
	Constuction Adminstration and Inspection			8%	\$4,712
	Staff Construction Support and Project Closeout			1%	\$2,550
<b>Subtotal Other</b>					<b>\$25,000</b>
<b>Grand Total</b>					<b>\$280,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):	\$42,550	\$83,649	\$25,200				
Park Impact Fees (483):	\$156,767	\$40,889	\$25,300				
Facilities Replacement Fund (626):			\$20,000	\$85,000			
Cannnery Enhancement Funds (001):							
<b>Total</b>	<b>\$199,317</b>	<b>\$124,538</b>	<b>\$70,500</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Timely replacement and rehabilitation of these major park amenities will reduce and/or prevent costly repairs in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Parks Facilities - Rehabilitation & Replacement (Major Projects - in excess of \$60,000)		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8339	<b>Parks</b>	<b>Project Manager</b> Anne Marquez/ Dale Sumersille
<b>Last Revision Date:</b>	4/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.	<input type="text"/>	Transportation	<input type="text"/>	Stormwater	<input type="text"/>
	Facilities	<input type="text"/>	Fleet/Equip	<input type="text"/>	Wastewater	<input type="text"/>
	Parks/OS	XXX	I/S	<input type="text"/>	Water	<input type="text"/>

**Description:**  
 There is a combined total of 7 Parks related projects scheduled for major rehabilitation and replacement in FY21/22. The projects include either the replacement or rehabilitation of various amenities located in Barovetto, West Manor, Whaleback, Willowcreek, Sandy Motley, Sycamore, and Westwood parks. Play structures have exceeded their industry life span of 15 years, and need to be replaced for safety and compliance with new playground safety standards, including ADA compliant/protection surfacing. In FY 22/23, work will focus on Chestnut Park, Mace Ranch Park and Barovetto Park.

**FY21-22:**

**Location(s):**  
 John Barovetto Park - 4400 Alhambra Drive (\$100,000)  
 West Manor Park - 2910 Salem Street (\$70,000)  
 Whaleback Park - 1011 Marina Circle (\$80,000)  
 Willowcreek Park - 3800 Cowell Blvd - Primary Play area (\$85,000)  
 Sandy Motley Park (\$70,000)  
 Sycamore Park (\$135,000)  
 Westwood Park (\$100,000)

**FY22-23:**

**Location(s):**  
 Chestnut Park - 1020 Chestnut Lane (\$100,000)  
 Mace Ranch Park and John Barovetto Park - Outdoor Exercise Equipment (\$75,000)



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Parks Facilities - Rehabilitation & Replacement (Major Projects - in excess of \$60,000)		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC8339	<b>Parks</b>	<b>Project Manager</b> Anne Marquez/ Dale Summersille
<b>Last Revision Date:</b>	4/23/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	12	\$240,347
Park Impact Fees	483	\$173,202
Park Replacement Fund	626	\$401,500
<b>Total</b>		<b>\$815,049</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Equipment Demo & Replacement			varies	\$635,000
2					\$0
3					\$0
4					\$0
5					\$0
<b>Subtotal</b>					<b>\$635,000</b>
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			8%	\$50,800
	Staff Time to support Planning and Design			3%	\$19,050
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.50%	\$3,175
	Materials Testing			0%	
	Construction Contingency			10%	\$63,500
	Municipal Arts Fund*			1%	\$6,350
	Constuction Adminstration and Inspection			5%	\$30,775
	Staff Construction Support and Project Closeout			1%	\$6,350
<b>Subtotal Other</b>					<b>\$180,000</b>
<b>Grand Total</b>					<b>\$815,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
General Fund (012):	\$58,265	\$240,347					
Park Impact Fees (483):	\$238,031	\$117,902	\$55,300				
Facilities Replacement Fund (626):			\$129,800	\$271,700			
<b>Total</b>	<b>\$296,296</b>	<b>\$358,249</b>	<b>\$185,100</b>	<b>\$271,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Timely replacement and rehabilitation of these major park amenities will reduce and/or prevent costly repairs in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	<u>Electrify Yolo project</u>		
<b>Requested By:</b>	<u>Community Development and Sustainability (CDS)</u>	<b>Dept/Div</b>	<u>PW U&amp;O / Transportation</u>
<b>CIP Project Number:</b>	<u>UO8341</u>	<b>Transportation Project Manager</b>	<u>Brian Mickelson</u>
<b>Last Revision Date:</b>	<u>3/26/2021</u>	<b>Engineering Project Manager</b>	<u>Dianna Jensen</u>

<b>Project Category:</b>	CSD	<input type="text"/>	Transportation	<input type="text"/>	Stormwater	<input type="text"/>
	Facilities	XXX	Fleet/Equip	<input type="text"/>	Wastewater	<input type="text"/>
	Parks/OS	<input type="text"/>	I/S	<input type="text"/>	Water	<input type="text"/>

**Description:**  
 The Electrify Yolo Project scope includes professional services to site, design, permit, construct, and install between 15 to 40 Level 2 Chargers and 2 to 5 DC Fast Chargers in downtown areas within ½ to 5 miles of major freeway corridors in Yolo County, Davis, and Woodland locations. The Electrify Yolo Project will also fund purchase of 2 to 10 Mobile Chargers of the type similar to “EV ARC” solar standalone charging stations. Additionally, the Electrify Yolo Project will fund an Electric Shuttle Pilot Project in Davis, with purchase or lease of one or more electric vehicles to transport 8 or more people. This project is being funded by SACOG through the Congestion Mitigation and Air Quality funds (CMAQ) and has completed a fund swap with the City's Richard's I-80 project so that local funds could be used for this effort. The City of Davis has agreed to administer this program. The study to determine what the needs and design will be will occur in 21/22 with project implementation in 22/23

**Location: Yolo County, City of Davis and the City of Woodland**

This table show the funding allocation

City	Award
Davis	\$1,912,000
Yolo County	\$700,000
Woodland	\$150,000
VCE/Winters	\$150,000

This table shows the estimated project components

Component	Type	Quantity
Install 15 to 40 Level 2 Chargers	charger	40
2 to 5 DC Fast Chargers	Fast Charger	5
2 to 5 mobile chargers	Mobile Charger	10
Davis		1



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Electrify Yolo project		
<b>Requested By:</b>	Community Development and Sustainability (CDS)	<b>Dept/Div</b>	PW U&O / Transportation
<b>CIP Project Number:</b>	UO8341	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
unfunded	XXX	\$2,077,000
Construction Tax	200	\$835,000
<b>Total</b>		<b>\$2,912,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Level 2 Chargers, DC Fast Chargers, mobile chargers, and Electric Shuttle Pilot				\$1,217,000
<b>Subtotal</b>					<b>\$1,217,000</b>
<b>Other Costs</b>					
	Direct payments to:	Yolo County		N/A	\$700,000
		Woodland		N/A	\$150,000
		VCE/Winters		N/A	\$150,000
	Engineering & Design				\$190,000
	Staff Time to support Planning and Design				\$18,200
	Third Party Utility Coordination (PG&E etc.)			1.00%	\$12,170
	Pre-Construction Pot-Holing and Permitting			1.00%	\$12,170
	Materials Testing				
	Construction Contingency			25%	\$304,250
	Municipal Arts Fund*			1%	\$12,170
	Construction Administration and Inspection			10%	\$121,700
	Staff Construction Support and Project Closeout			2%	\$24,340
<b>Subtotal Other</b>					<b>\$1,695,000</b>
<b>Grand Total</b>					<b>\$2,912,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

Financing Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
unfunded					\$2,077,000		
Construction Tax (200):		\$665,000	\$85,000	\$85,000			
<b>Total Project Cost:</b>	<b>\$0</b>	<b>\$665,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$2,077,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Russell Boulevard Corridor Study				
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW E&T/ Transportation		
<b>CIP Project Number:</b>	ET8342	<b>Transportation</b>	<b>Project Manager:</b>	Brian Abbanat	
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Bob Clarke		

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox" value="XXX"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	<input type="checkbox"/>	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The Corridor Study is a joint effort between the City and UC Davis. As part of the MOU executed between the agencies that resulted from UC Davis' Long Range Development Plan (LRDP) update in 2018, there is a mutual desire to perform a detailed assessment of the Russell Corridor and evaluate the movement of all modes of travel through and across the corridor. The effort is envisioned to take 12-20 months as travel data, traffic modelling and conceptual improvements will be collected and developed to discuss with the Davis community. A final study will include recommendations for future improvements to improve transportation operations, safety and corridor aesthetics and place-making opportunities.

**Location:**

The Corridor Study will evaluate Russell Boulevard from approximately B Street to the western city limits and also assess A Street from Russell Boulevard to First Street.





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Russell Boulevard Corridor Study		
<b>Requested By:</b>	Transportation	<b>Dept/Div</b>	PW E&T/ Transportation
<b>CIP Project Number:</b>	ET8342	<b>Transportation Project Manager:</b>	Brian Abbanat
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Bob Clarke

Funding Sources:		
Fund Name	Fund #	Amount
CIP General Fund	012	\$500,000
UC Davis Contribution - General Fund	012	\$293,650
<b>Total</b>		<b>\$793,650</b>

**Cost Estimate: Planning Study**

Item	Description	Units	Quantity	Unit Price	Total
1	Consultant Study	LS	1	\$440,677	\$440,677
2	Amendment 1 (Yolo Co.)	LS	1		\$210,000
3	Study Contingency	LS	1	\$50,000	\$50,000
4	Incidentals	LS	1	\$5,000	\$5,000
5					\$0
Subtotal					\$705,677
<b>Other Costs</b>					
	Initiation				N/A
	Options Analysis				N/A
	Planning/Study				N/A
	Engineering & Design				N/A
	Staff Time to support Planning and Design				\$87,973
	Third Party Utility Coordination (PG&E etc.)				N/A
	Pre-Construction Pot-Holing and Permitting				N/A
	Materials Testing				N/A
	Construction Contingency				N/A
	Municipal Arts Fund*				N/A
	Constuction Administration and Inspection				N/A
	Staff Construction Support and Project Closeout				N/A
Subtotal Other					\$87,973
<b>Grand Total</b>					<b>\$793,650</b>

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$0	\$500,000					
UC Davis Contribution (012)	\$0	\$293,650					
<b>Total :</b>	<b>\$793,650</b>	<b>\$793,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	VMC Siding Replacement		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8343	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Michael Mitchell

<b>Project Category:</b>	CIP Admin.		Transportation	
	Facilities	XXX	Fleet/Equip	
	Parks/OS		I/S	
			Stormwater	
			Wastewater	
			Water	

**Description:**  
 This project includes restoration of the exterior of the Veterans Memorial Center. The original redwood panels on the exterior, which are in poor condition, will be removed and replaced with new siding. Flashings, gutters, and downspouts will be replaced where needed. The work includes but is not limited to demolition, general construction, finish carpentry, glue-laminated construction, sheet metal, weather barriers, cleaning, painting and staining. The roof replacement and the siding replacement were originally one project. However, due to complications with the siding, the roof and siding were separated into two separate projects, so that at least the roofing could be completed. In 2019 the roof was completed, however there were further issues with the siding, which resulted in a temporary fix to the siding until the project could be bid and constructed.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	VMC Siding Replacement		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O / Facilities
<b>CIP Project Number:</b>	UO8343	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	2/23/2021	<b>Engineering Project Manager</b>	Michael Mitchell

**Funding Sources:**

Fund Name	Fund #	Amount
Facilities Maintenance Fund	626	\$2,503,000
<b>Total</b>		<b>\$2,503,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Siding	LS	1	\$1,845,000	\$1,845,000
2					\$0
Subtotal					\$1,845,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			9%	\$175,000
	Staff Time to support Planning and Design				\$72,000
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$0
	Building Permit				\$5,000
	Materials Testing				\$18,000
	Construction Contingency			12%	\$270,000
	Municipal Arts Fund*				\$0
	Constuction Administration and Inspection				\$100,000
	Staff Construction Support and Project Closeout			1%	\$18,000
Subtotal Other					\$658,000
<b>Grand Total</b>					<b>\$2,503,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$0						
Facilities Maintenance Fund (626)	\$0	\$2,298,000			\$205,000		
<b>Total</b>	<b>\$0</b>	<b>\$2,298,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$205,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

The new panel exterior siding will need periodic restaining and sealing. It may need leak protection as needed.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Public Works Corporation Yard Facilities - 1717 Fifth Street		
<b>Requested By:</b>	PW E&T / U&O	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO8512	<b>Facilities</b>	<b>Project Manager:</b> Bob Clarke / Stan Gryscko
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	TBD

**Project Category:**

CIP Admin.	XXX	Transportation	
Facilities		Fleet/Equip	
Parks/OS		I/S	
		Stormwater	
		Wastewater	
		Water	

**Description:**

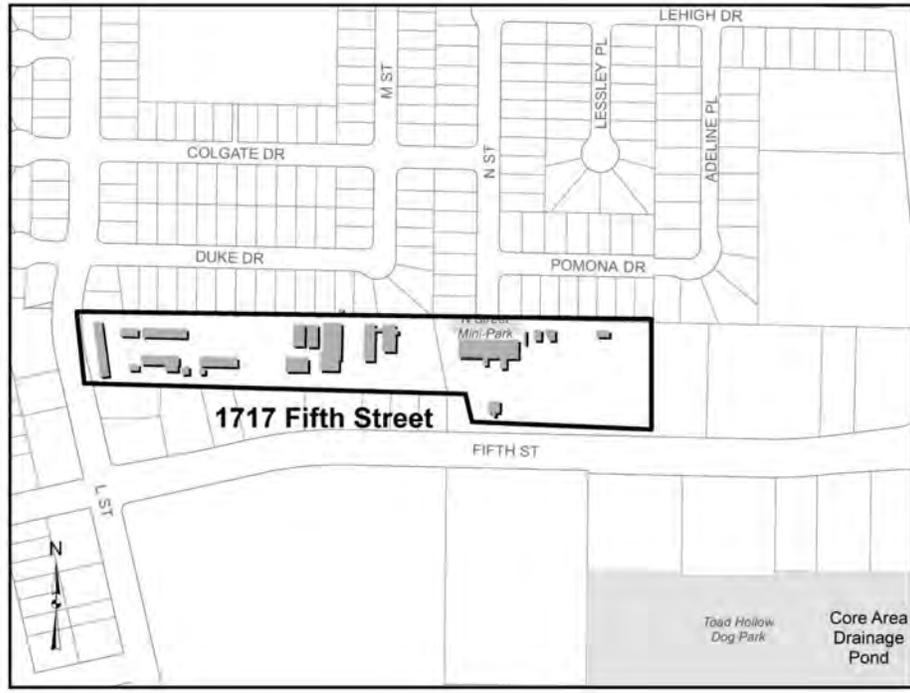
This project is an ongoing project to maintain the Public Works Corporation Yard Site at 1717 Fifth Street. A separate program (7918) exists to provide resources to maintain existing buildings and landscaping via the Facilities Maintenance Division.

With over 7 acres of improved grounds supporting the operations of the PW staff at the Corporation Yard, this Program funding is intended to address on-site utilities (drainage systems and basic power, water, sewer and communications); site paving, signage and striping; site security including lighting, fencing and gates; and miscellaneous accessory facilities such as storage sheds/containers, material storage areas, covered space and other supporting features.

Needs vary year to year as existing assets age and need replacement, or re-organizations and service delivery needs change. Currently anticipated expenditures may focus on site security, repaving portions of failing asphalt and site drainage modifications resulting from the recent replacement of three old portable buildings with new portables and the re-organization of staff and material to accommodate the use of the west end of the Yard for a day-use respite center.

The funding for the project is the Facility Impact Fee.

**Location: 1717 Fifth Street**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Public Works Corporation Yard Facilities - 1717 Fifth Street		
<b>Requested By:</b>	PW E&T / U&O	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO8512	<b>Facilities Project Manager:</b>	Bob Clarke / Stan Grysko
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	TBD

**Funding Sources:**

Fund Name	Fund #	Amount
Impact Fees	475	
Facility Impact Fees	481	\$200,000
<b>Total</b>		<b>\$200,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Annual Site Operational Improvements	LS	1	\$300,000	\$300,000
5					\$0
Subtotal					\$300,000
<b>Other Costs</b>					
	Initiation				N/A
	Options Analysis				N/A
	Planning/Study				N/A
	Engineering & Design			10%	\$30,000
	Staff Time to support Planning and Design				N/A
	Third Party Utility Coordination (PG&E etc.)				N/A
	Pre-Construction Pot-Holing and Permitting				N/A
	Materials Testing				N/A
	Construction Contingency			10%	\$30,000
	Municipal Arts Fund*				N/A
	Construction Administration and Inspection			3%	\$9,000
	Staff Construction Support and Project Closeout			2%	\$6,000
Subtotal Other					\$75,000
<b>Grand Total</b>					<b>\$375,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Financing Sources:</b>							
Impact Fees Transportation (475)	\$96,104						
Facility Impact Fees (481):	\$54,559	\$756,290	\$200,000	\$375,000			
<b>Total Project Cost:</b>	<b>\$150,663</b>	<b>\$756,290</b>	<b>\$200,000</b>	<b>\$375,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	I-80/ Richards Interchange		
<b>Requested By:</b>	Traffic & Transportation	<b>Dept/Div</b>	PW U&O Transportation
<b>CIP Project Number:</b>	UO8730	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/24/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.		Transportation	XXX	Stormwater	
	Facilities		Fleet/Equip		Wastewater	
	Parks/OS		I/S		Water	

**Description:**

This project will improve traffic operations and multimodal safety at the interchange by reconfiguring the ramps and adding a grade separated shared-use path. This project has existed in concept for many years, and has been working in parallel with the Caltrans Managed Lanes Project. It was revitalized in FY 14/15 to address the Nishi Gateway concept. A Project Study Report (PSR) was prepared for the City's and Caltran's use in 15/16 and a Caltrans Cooperative Agreement was initiated. The project design is expected to be complete in Spring 2022, and construction is anticipated to start in the Summer of 2022.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	I-80/ Richards Interchange		
<b>Requested By:</b>	Traffic & Transportation	<b>Dept/Div</b>	PW U&O Transportation
<b>CIP Project Number:</b>	UO8730	<b>Transportation Project Manager</b>	Brian Mickelson
<b>Last Revision Date:</b>	3/24/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
CIP Clearing Fund	002	\$474,963
General Fund - UCD Contribution	012	\$500,000
Construction Tax	200	\$245
Gen Fund Cal Trans Contribution	012	\$800,000
Federal/ State Hwy	210	\$10,412,000
Downtown Area Cap Revital	476	\$3,110,126
Roadway Impact Fees	485	\$3,214,229
<b>Total</b>		<b>\$18,511,563</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$10,500,000	\$10,500,000
2	Additional work from Cal Trans	LS	\$1	\$800,000	\$800,000
3					\$0
4					\$0
5					\$0
Subtotal					\$11,300,000
<b>Other Costs</b>					
	Initiation				\$50,051
	Options Analysis			1%	\$113,000
	Planning/Study			2%	\$226,000
	Engineering & Design			16%	\$1,808,000
	Staff Time to support Planning and Design			2%	\$226,000
	Third Party Utility Coordination (PG&E etc.)			0.88%	\$99,049
	Pre-Construction Pot-Holing and Permitting			0.50%	\$56,500
	Materials Testing			7%	\$791,000
	Construction Contingency			17%	\$1,921,000
	Municipal Arts Fund*			1%	\$113,000
	Constuction Administration and Inspection			15%	\$1,695,000
	Staff Construction Support and Project Closeout			1%	\$113,000
Subtotal Other					\$7,211,600
<b>Grand Total</b>					<b>\$18,511,600</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
CIP Clearing Fund (002):	\$474,963						
General Fund (012) UCD Contribution:			\$500,000				
Construction Tax (200):	\$245						
Cal Trans Contribution			\$800,000				
Federal/State Hwy (210):		\$10,412,000					
Downtown Area Cap Revital (476):	\$237,105	\$2,848,021	\$25,000				
Devel Impact Fees (Roads 485):	\$999,739	\$2,214,490					
<b>Total</b>	<b>\$1,712,052</b>	<b>\$15,474,511</b>	<b>\$1,325,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Interchange improvements will require additional O&M for the new bike loop, and increase O&M costs of hardscape.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

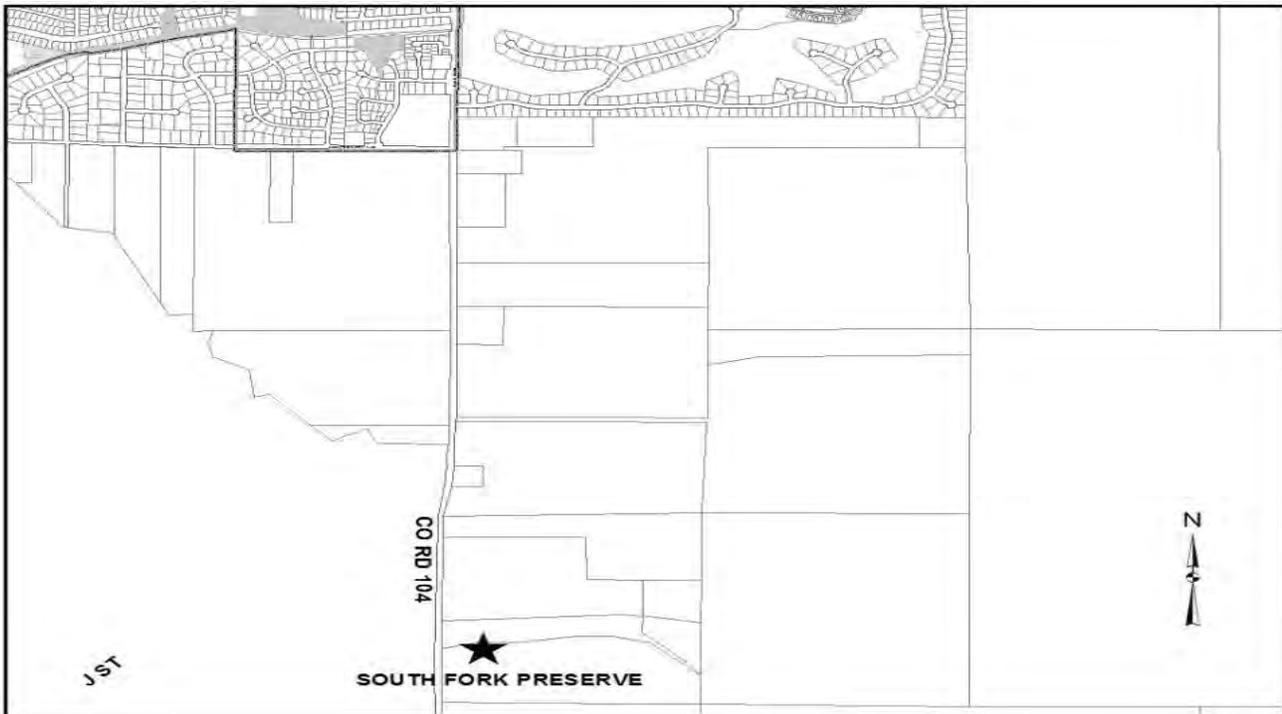
<b>Project Name:</b>	South Fork Preserve		
<b>Requested By:</b>	Open Space	<b>Dept/Div</b>	CDS/ Open Space
<b>CIP Project Number:</b>	CD8747	<b>Open Space Project Manager</b>	Tracie Reynolds
<b>Last Revision Date:</b>	3/2/2021	<b>Engineering Project Manager</b>	Melissa Marshall

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	XXX	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

This is a grant funded project (Habitat Conservation Fund) to help fund accessibility improvements at South Fork Preserve. The project includes: Construction of new trails and a new boardwalk/overlook deck along the South Fork of Putah Creek ; and improvement of existing trails to make them accessible to people with disabilities. Fulfillment of the underlying goals and purposes of the original federal acquisition funds (i.e., Proposition 20 funds) and the original federal restoration funds (Section 1135 funds from the U.S. Army Corps of Engineers). Planning and design began in FY 16/17 and construction is anticipated for FY 20/21 and FY 21/22.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	South Fork Preserve		
<b>Requested By:</b>	Open Space	<b>Dept/Div</b>	CDS/ Open Space
<b>CIP Project Number:</b>	CD8747	<b>Open Space Project Manager</b>	Tracie Reynolds
<b>Last Revision Date:</b>	3/2/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
Open Space Fund	135	\$261,498
Cable TV Fund	150	\$2,624
Development Deferred Improvement/MPFP	475	\$3,326
Devel Deferred Impr - Open Space	482	\$227,872
Capital Grants	465	\$240,000
Development Deferred Impr - Parks	483	\$36,848
<b>Total</b>		<b>\$772,168</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	LS	1	\$220,613	\$220,613
2	SRCC Construction	LS	1	\$60,000	\$60,000
3	City Staff Construction	LS	1	\$25,000	\$25,000
4	interpretive signage	LS	\$1	\$50,000	\$50,000
5					\$0
Subtotal					\$355,613
<b>Other Costs</b>					
	Conceptual Designs			actual	\$12,735
	CEQA			actual	\$7,685
	Planning/Study/permitting/environmental			actual	\$182,954
	Engineering & Design			actual	\$85,720
	Staff Time to support Planning and Design			8%	\$28,449
	Consultant Engineering Support during bid and Construction			estimated	\$15,000
	Materials Testing			3%	\$10,668
	Construction Contingency			15%	\$33,092.01
	Municipal Arts Fund*			1%	\$2,206.13
	Construction Administration and Inspection			8%	\$28,449
	labor compliance				\$2,400
	Staff Construction Support and Project Closeout			2%	\$7,196.00
	Subtotal Other				\$416,555
<b>Grand Total</b>					<b>\$772,168</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Open Space Fund (135)	\$144,676	\$116,822					
Cable TV Fund (150)	\$2,624						
Devel Deferred Improvement/MPFP (475)	\$3,326						
Devel Deferred Impr - Open Space (482)	\$159,802	\$68,070					
Capital Grants (465)		\$240,000					
Development Deferred Impr - Parks (483)	\$36,848						
<b>Total</b>	<b>\$347,276</b>	<b>\$424,892</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

Maintenance will be required to upkeep ADA trail, overlook structure and parking area/gate.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Traffic Calming Program																			
<b>Requested By:</b>	Traffic Engineering	<b>Dept/Div</b>	PW E&T/ Traffic Engineering																	
<b>CIP Project Number:</b>	ET8783	<b>Traffic Enginee Project Manager:</b>	Bob Clarke																	
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Joseph Long																	
<b>Project Category:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">CIP Admin.</td> <td style="width: 25%;"></td> <td style="width: 25%;">Transportation</td> <td style="width: 25%; text-align: center;">XXX</td> </tr> <tr> <td>Facilities</td> <td></td> <td>Fleet/Equip</td> <td></td> </tr> <tr> <td>Parks/OS</td> <td></td> <td>I/S</td> <td></td> </tr> </table>	CIP Admin.		Transportation	XXX	Facilities		Fleet/Equip		Parks/OS		I/S		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Stormwater</td> <td style="width: 25%;"></td> </tr> <tr> <td>Wastewater</td> <td></td> </tr> <tr> <td>Water</td> <td></td> </tr> </table>	Stormwater		Wastewater		Water	
CIP Admin.		Transportation	XXX																	
Facilities		Fleet/Equip																		
Parks/OS		I/S																		
Stormwater																				
Wastewater																				
Water																				

**Description**

The City receives numerous traffic speeding and safety concerns each year. The Traffic Calming Program was created to specifically address those that involve vehicle speeding and pass-through traffic on primarily residential streets.

The Program provides for the installation of various traffic calming measures such as; speed humps and bumps, speed boards, signs, striping and pavement markings, flashing signs, pedestrian actuated signal crossings, curb modifications and other similar low-cost solutions that can typically be installed by City staff within a matter of weeks, or months.

For issues not meeting the program criteria, they are forwarded to Street Maintenance, or proposed as a unique project in the Capital Improvement Program and addressed as funding and citywide priorities allow.

Basic minimum criteria for this Program include:

- 1.The street must not be classified as an arterial, or collector street.
- 2.It must involve speeding, or high numbers of local/regional pass-through traffic.
- 3.A recommended solution must cost less than \$40,000.
- 4.The recommended solution should be able to be implemented either by City staff, or without the need to prepare a formal bid package of plans and specifications.

The annual \$100,000 allocation typically is from the General Fund.

Location: Throughout the City



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Traffic Calming Program		
<b>Requested By:</b>	Traffic Engineering	<b>Dept/Div</b>	PW E&T/ Traffic Engineering
<b>CIP Project Number:</b>	ET8783	<b>Traffic Enginee Project Manager:</b>	Bob Clarke
<b>Last Revision Date:</b>	3/26/2021	<b>Engineering Project Manager</b>	Joseph Long

**Funding Sources:**

Fund Name	Fund #	Amount
CIP General Fund	012	\$500,000
<b>Total</b>		<b>\$500,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Annual Traffic Calming Measures	LS	1	\$70,000	\$70,000
Subtotal					\$70,000
<b>Other Costs</b>					
	Initiation				N/A
	Options Analysis (under Program 6254)				N/A
	Planning/Study (under Program 6254)				N/A
	Engineering & Design			22%	\$15,300
	Staff Time to support Planning and Design (under Program 6254)				N/A
	Third Party Utility Coordination (PG&E etc.)				N/A
	Pre-Construction Pot-Holing and Permitting				N/A
	Materials Testing				N/A
	Construction Contingency			10%	\$7,000
	Municipal Arts Fund*			1%	\$700
	Constuction Administration and Inspection				\$0
	Staff Construction Support and Project Closeout			10%	\$7,000
Subtotal Other					\$30,000
<b>Grand Total</b>					<b>\$100,000</b>

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Financing Sources:	Prior yrs. Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	N/A	\$100,000		\$100,000	\$100,000	\$100,000	\$100,000
<b>Total Project Cost:</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

**Operating Budget Impact:**

Traffic calming improvements typically involve new striping, signing, pavement, or curb enhancements that will generally increase long term annual operating costs 2 - 10% of the annual investment (~\$2,000 - \$7,000 per year).



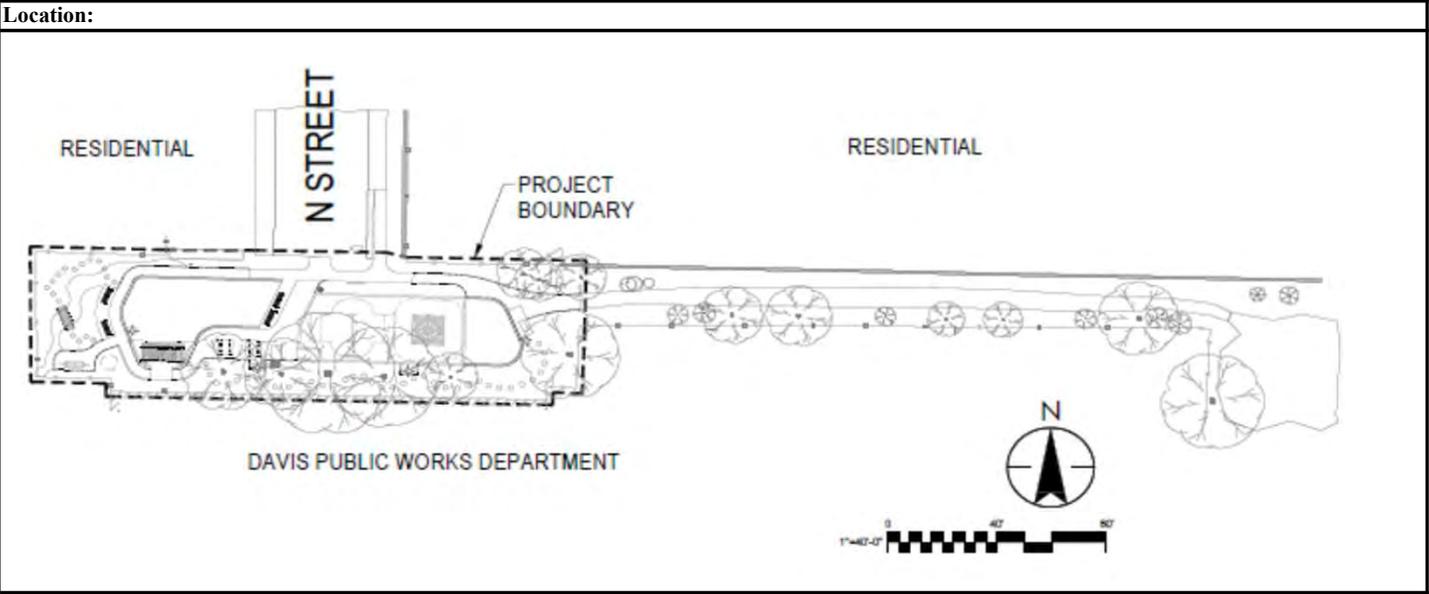
## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	N Street Park Improvements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0001	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/20/2021	<b>Engineering Project Manager</b>	Melissa Marshall

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities		Fleet/Equip		Wastewater	
	Parks/OS	XXX	I/S		Water	

**Description:**  
 The City has partnered with the Davis Manor Neighborhood Council to fund a larger neighborhood vision to improved green space, recreation features, stormwater management, as well as bicycle/pedestrian access and connectivity between Fifth Street and Eighth Street through the Davis Maonr Neighborhood. This first phase will make improvements to the N Street Park including demolition of existing equipment, installation of new equipment with engineered wood fiber, excavation and installation of play curb, bridge as a play feature, stumps steps, a prefabricated steel structure without roof, removal of trees, new landscaping and colored concrete paving. A new electrical pedestal will be provided for service as well as water meter relocation and the addition of a drinking fountain. An add. alternate bid will include path lighting.





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	N Street Park Improvements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0001	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/20/2021	<b>Engineering Project Manager</b>	Melissa Marshall

**Funding Sources:**

Fund Name	Fund #	Amount
Park Impact Fees	483	\$100,000
HUD/CDBG	215	\$25,300
Unallocated Community Enhancement		\$509,500
Municipal Arts Fund	165	\$65,000
Prop 68 Per Capita		\$178,000
<b>Total</b>		<b>\$877,800</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction of N St Park	LS	1	\$457,889	\$457,889
2	Added lights to path	LS	1	\$85,738	\$85,738
3	New electrical pedestal	LS	1	\$51,774	\$51,774
4	Stage and entry arch	LS	1	\$65,000	\$65,000
5	ADA access	LS	1	\$25,337	\$25,337
Subtotal					\$685,738
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study			N/A	\$0
	Engineering & Design			5%	\$34,287
	Staff Time to support Planning and Design			5%	\$34,287
	Third Party Utility Coordination (PG&E etc.)			0.50%	\$3,429
	Pre-Construction Pot-Holing and Permitting			0.50%	\$3,429
	Materials Testing			0%	\$0
	Construction Contingency			10%	\$68,574
	Municipal Arts Fund*			1%	\$6,857
	Constuction Administration and Inspection			5%	\$34,287
	Staff Construction Support and Project Closeout			1%	\$6,857
Subtotal Other					\$192,007
<b>Grand Total</b>					<b>\$877,745</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
Park Impact Fees (483)			\$100,000				
HUD/CDBG(215)			\$25,300				
Unallocated Community Enhancement			\$509,500				
Municipal Arts Fund (165)			\$65,000				
Prop 68 Per Capita			\$178,000				
<b>Total</b>	\$0		\$877,800	\$0	\$0	\$0	\$0

Cannery Community Fund Acct# 001-0000-237-8300 & 001-0000-239-3001; Paso Fino Acct # 001-0000-239-1002

**Operating Budget Impact:**

Park improvements and new amenities, there will be some operations and maintenance costs incurred in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sports Field Improvements		
<b>Requested By:</b>	PCS	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0002	<b>Parks</b>	<b>Project Manager</b> Christine Helweg/Dale Sumersille
<b>Last Revision Date:</b>	4/5/2021	<b>Engineering Project Manager</b>	Dianna Jensen

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities		Fleet/Equip		Wastewater	
	Parks/OS	XXX	I/S		Water	

**Description:**

The City aims to improve amenities at and near sports fields, particularly where youth play. These amenities include drinking fountains, improved spectator seating, new or improved lighting of fields, and shaded dugouts. Amenity improvements will prioritize and promote equity.

**FY21-22:**

**Location(s):**

Civic Field - 599 B Street (\$40,000)  
 Community Park - 1405 F Street (\$40,000)  
 Mace Ranch Park - 3030 Loyola Drive (\$25,000)  
 Playfields Sports Park - 2500 Research Drive (\$75,000)

**FY22-23:**

**Location(s):**

Civic Field - 599 B Street (\$65,000)  
 Community Park - 1405 F Street (\$65,000)  
 Mace Ranch Park - 3030 Loyola Drive (\$25,000)  
 Playfields Sports Park - 2500 Research Drive (\$25,000)

**FY23-24:**

**Location(s):**

Neighborhood Parks - misc. field improvements & water fountain replacements (\$50,000)



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Sports Field Improvements		
<b>Requested By:</b>	PCS	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0002	<b>Parks</b>	<b>Project Manager</b> Christine Helweg/Dale Summersille
<b>Last Revision Date:</b>	4/5/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
Parks Replacement Fund	626	\$100,000
Development Deferred Impr - Parks	483	\$100,000
<b>Total</b>		<b>\$200,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Equipment Demo & Replacement	LS	1		\$180,000
2					\$0
Subtotal					\$180,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			1%	\$1,800
	Staff Time to support Planning and Design			3%	\$5,400
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			0%	\$0
	Construction Contingency			4%	\$7,200
	Municipal Arts Fund*			0%	\$0
	Constuction Adminstration and Inspection			2%	\$3,600
	Staff Construction Support and Project Closeout			1%	\$1,800
Subtotal Other					\$19,800
<b>Grand Total</b>					<b>\$199,800</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):	\$0	\$0					
Facilities Replacement Fund (626)	\$0		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Development Deferred Impr - Parks (483)			\$100,000	\$100,000	\$20,000	\$20,000	\$20,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>

**Operating Budget Impact:**

Timely replacement and rehabilitation of these park amenities will reduce and/or prevent costly repairs in the future.



**City of Davis  
Capital Improvement Project Planning Sheet 21/22 & 22/23**

<b>Project Name:</b>	Playfields Sports Park - Synthetic Turf Renovation & Park Improvements		
<b>Requested By:</b>	PCS	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0003	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/5/2021	<b>Engineering Project Manager</b>	Dianna Jensen
<b>Project Category:</b>	CIP Admin. <input type="checkbox"/> Facilities <input type="checkbox"/> Parks/OS <input checked="" type="checkbox"/>	Transportation <input type="checkbox"/> Fleet/Equip <input type="checkbox"/> I/S <input type="checkbox"/>	Stormwater <input type="checkbox"/> Wastewater <input type="checkbox"/> Water <input type="checkbox"/>

**Description:**  
 The synthetic turf at Playfields Park will be beyond its useful life and will need to be replaced. In addition, Playfields is currently due for other park improvements. The FY 22/23 budget contains partial funding for the project, with additional funding slated for a future budget year.

**FY21-22:**

**Location(s):**  
 Playfields Sports Park - 2500 Research Drive (\$2.5 million)



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Playfields Sports Park - Synthetic Turf Renovation & Park Improvements		
<b>Requested By:</b>	PCS	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0003	<b>Parks</b>	<b>Project Manager:</b> Dale Sumersille
<b>Last Revision Date:</b>	4/5/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
Park Replacement Fund	626	\$2,508,000
<b>Total</b>		<b>\$2,508,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Equipment Demo & Replacement	EA	3	varies	\$2,000,000
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$2,000,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			8%	\$160,000
	Staff Time to support Planning and Design				\$28,000
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			0%	\$0
	Construction Contingency			10%	\$200,000
	Municipal Arts Fund*			0%	\$0
	Constuction Adminstration and Inspection			5%	\$100,000
	Staff Construction Support and Project Closeout			1%	\$20,000
Subtotal Other					\$508,000
<b>Grand Total</b>					<b>\$2,508,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

### FUNDING OVERVIEW AND 5-YEAR PLAN

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Facilities Replacement Fund (626)				\$1,000,000	\$1,508,000		
<b>Total</b>	\$0	\$0	\$0	\$1,000,000	\$1,508,000	\$0	\$0

**Operating Budget Impact:**

Timely replacement and rehabilitation of these major park amenities will reduce and/or prevent costly repairs in the future.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Central Park Revitalization Project		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0004	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/19/2021	<b>Engineering Project Manager</b>	

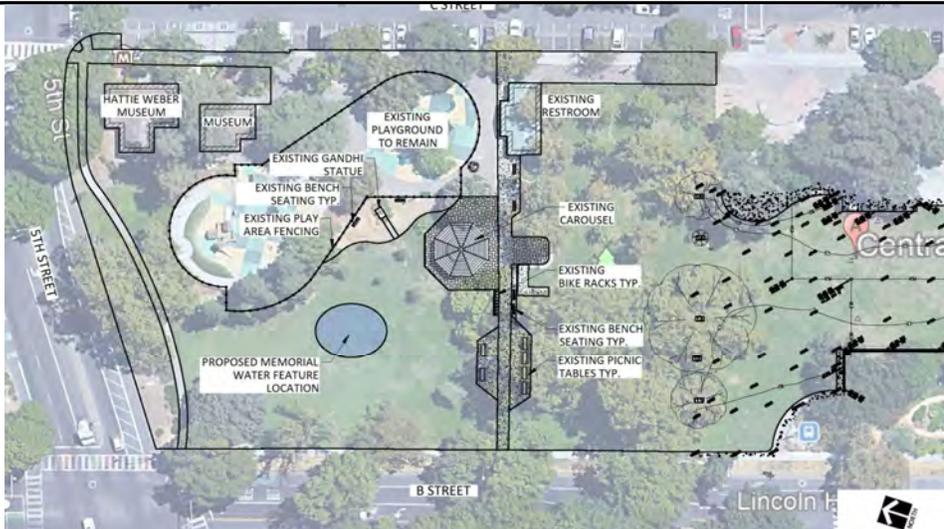
  

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	XXX	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**

The Central Park Revitalization Project will add a new, free interactive water feature and gathering space for all ages in an underutilized area of Central Park in the City of Davis, as well as renovate the park's Great Lawn with a new water-efficient irrigation system and turf. The project will include shade structures, play features with a combination of ground level and raised water spray jets, bench seating and seat walls, public art, and pollinator gardens. The project also will include a solar-powered ultraviolet disinfection system to treat water without chemical use, biofiltration basins to capture stormwater and increase groundwater recharge, and a water-efficient irrigation system to recycle water to irrigate lawn and plants throughout the park. The project will further feature an interactive educational display about the project's innovative systems to increase sustainability, as well as use of drought-tolerant, native landscaping.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Central Park Revitalization Project		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0004	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/19/2021	<b>Engineering Project Manager</b>	

**Funding Sources:**

Fund Name	Fund #	Amount
Park Impact Fees	483	\$374,900
Prop 68 - SPP Cycle 4 grant or RRT	TBD	\$2,784,500
<b>Total</b>		<b>\$3,159,400</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	General - mobilization, demo, rough grading and general conditions				\$195,000
2	Site work				\$266,200
3	Site amenities				\$370,500
4	Splashpad amenities				\$885,000
5	Planting & Irrigation and Irrigation reuse				\$541,850
Subtotal					\$2,258,550
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Construction Management and Inspection			10%	\$225,855
	Health Permit				\$20,000
	Engineering & Design			10%	\$225,855
	Staff Time to support Planning and Design			4%	\$90,342
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			N/A	\$0
	Materials Testing			3%	\$67,757
	Construction Contingency			10%	\$225,855
	Municipal Arts Fund*			1%	\$22,586
	Staff Construction Support and Project Closeout			1%	\$22,586
Subtotal Other					\$900,835
<b>Grand Total</b>					<b>\$3,159,385</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Park Impact Fees (483):				\$274,900	\$100,000		
Prop 68 Revitalization or RRT Grant				\$984,500	\$1,800,000		
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,259,400</b>	<b>\$1,900,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

New amenity, will increase O & M. \*\* Note that this project will only be completed if the City is successful in receiving either the Prop 68 SPP or Prop 68 RRT grant.



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Arroyo Park Improvements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0005	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/19/2021	<b>Engineering Project Manager</b>	Dianna Jensen

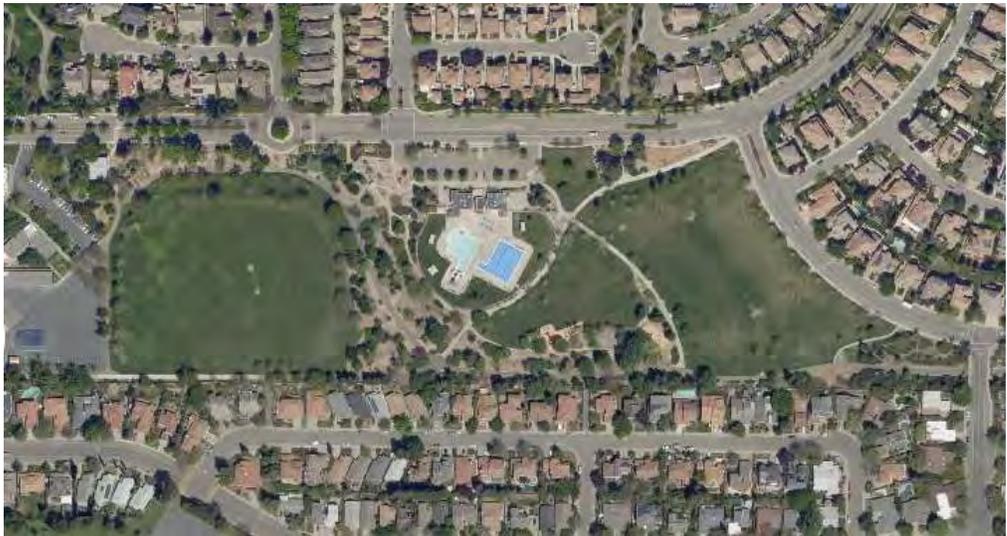
  

<b>Project Category:</b>	CIP Admin.	<input type="text"/>	Transportation	<input type="text"/>	Stormwater	<input type="text"/>
	Facilities	<input type="text"/>	Fleet/Equip	<input type="text"/>	Wastewater	<input type="text"/>
	Parks/OS	XXX	I/S	<input type="text"/>	Water	<input type="text"/>

**Description:**

Improvements and new added amenities at Arroyo Park primarily using Proposition 68 Recreational Infrastructure Revenue Enhancement (RIRE) grant funds, Park Impact Fees and/or Cannery Enhancement Funds. Addition of new picnic shelter and pathway at Arroyo Park outside of the aquatics center 2. Addition of shade structures inside the aquatics center (by concession stand and in grass area) 3. Active play equipment modifications.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Arroyo Park Improvements		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PCS0005	<b>Parks Project Manager</b>	Dale Summersille
<b>Last Revision Date:</b>	4/19/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
General Fund	12	\$0
Park Impact Fees **	483	\$150,000
Prop 68 RIRE Grant	TBD	\$250,000
<b>Total</b>		<b>\$400,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Construction	EA	1	\$336,500	\$336,500
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$336,500
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			2%	\$6,730
	Staff Time to support Planning and Design				\$0
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			0%	\$0
	Construction Contingency			10%	\$33,650
	Municipal Arts Fund*			1%	\$3,100
	Construction Administration and Inspection			5%	\$16,825
	Staff Construction Support and Project Closeout			1%	\$3,100
Subtotal Other					\$63,405
<b>Grand Total</b>					<b>\$399,905</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
General Fund (012):							
** Park Impact Fees (483):			\$150,000				
Prop 68 RIRE Grant			\$250,000				
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impact:**

New amenities, will increase O & M slightly. \*\* Park Impact Fees and/or Cannery Enhancement Funds



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Oxford Circle Park		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0006	<b>Parks</b>	<b>Project Manager</b> Dale Summersille
<b>Last Revision Date:</b>	4/27/2021	<b>Engineering Project Manager</b>	Dianna Jensen

<b>Project Category:</b>	CIP Admin.	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Stormwater	<input type="checkbox"/>
	Facilities	<input type="checkbox"/>	Fleet/Equip	<input type="checkbox"/>	Wastewater	<input type="checkbox"/>
	Parks/OS	XXX	I/S	<input type="checkbox"/>	Water	<input type="checkbox"/>

**Description:**  
 Safety improvements and enhancements to Oxford Circle Park which include, but not limited to: landscaping, tree work, new and improved lighting in various areas, equipment surfacing, repair work on exercise and playing areas, repair of BBQ area and retaining walls.

**Location:** 505 Oxford Circle, Davis CA 95616





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Oxford Circle Park		
<b>Requested By:</b>	Parks	<b>Dept/Div</b>	PCS/ Parks
<b>CIP Project Number:</b>	PC0006	<b>Parks Project Manager</b>	Dale Summersille
<b>Last Revision Date:</b>	4/27/2021	<b>Engineering Project Manager</b>	Dianna Jensen

**Funding Sources:**

Fund Name	Fund #	Amount
UCD Donation	012	\$250,000
<b>Total</b>		<b>\$250,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Safety Improvements	LS	1	\$215,000	\$215,000
2					\$0
3					\$0
4					\$0
5					\$0
Subtotal					\$215,000
<b>Other Costs</b>					
	Initiation			N/A	\$0
	Options Analysis			N/A	\$0
	Planning/Study				\$0
	Engineering & Design			3%	\$6,450
	Staff Time to support Planning and Design				\$0
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			0%	\$0
	Construction Contingency			8%	\$17,800
	Municipal Arts Fund*			NA	
	Constuction Adminstration and Inspection			4%	\$8,600
	Staff Construction Support and Project Closeout			1%	\$2,150
Subtotal Other					\$35,000
<b>Grand Total</b>					<b>\$250,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

Funding Sources:	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
UCD Donation (012):			\$250,000				
<b>Total</b>	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0

**Operating Budget Impact:**

There is no operating impact expected upon the completion of the project



## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

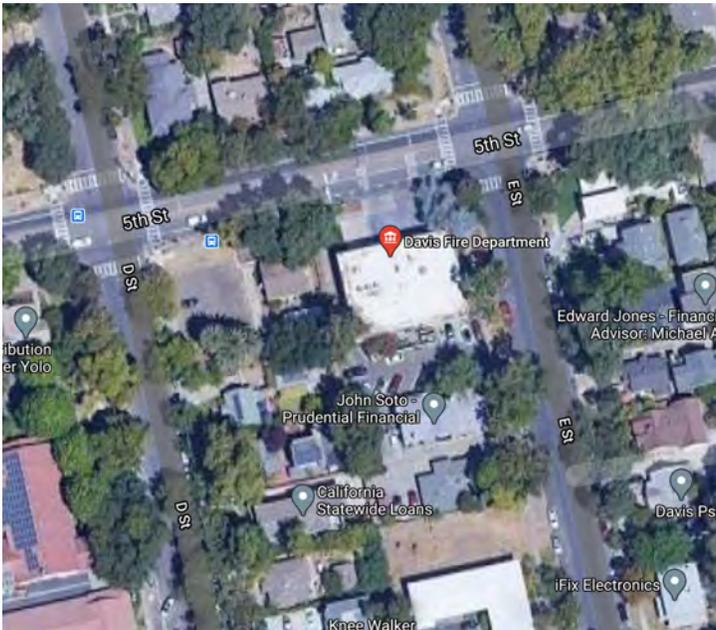
<b>Project Name:</b>	Fire Station 31 Improvements for Ladder Truck		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO0001	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	4/7/2021	<b>Engineering Project Manager</b>	Kevin Fong

<b>Project Category:</b>	CIP Admin.		Transportation		Stormwater	
	Facilities	XXX	Fleet/Equip		Wastewater	
	Parks/OS		I/S		Water	

**Description:**

This project includes re-widening the inside engine bay that used to be a pull through bay to accommodate the new ladder truck that was approved by Council in 2021. Work will include removing an existing stairwell, and installing a new exterior stairwell with two new exterior doors.

**Location:**





## City of Davis Capital Improvement Project Planning Sheet 21/22 & 22/23

<b>Project Name:</b>	Fire Station 31 Improvements for Ladder Truck		
<b>Requested By:</b>	Facilities	<b>Dept/Div</b>	PW U&O/ Facilities
<b>CIP Project Number:</b>	UO0001	<b>Facilities</b>	<b>Project Manager:</b> Brian Mickelson
<b>Last Revision Date:</b>	4/7/2021	<b>Engineering Project Manager</b>	Kevin Fong

**Funding Sources:**

Fund Name	Fund #	Amount
Development Impact Fee Public Safety	484	\$600,000
<b>Total</b>		<b>\$600,000</b>

**Cost Estimate:**

Item	Description	Units	Quantity	Unit Price	Total
1	Improvements	LS	1	\$470,000	\$470,000
Subtotal					\$470,000
<b>Other Costs</b>					
	Initiation			0%	\$470
	Options Analysis			1%	\$2,350
	Planning/Study				\$0.00
	Engineering & Design			10%	\$47,000
	Staff Time to support Planning and Design			2%	\$9,400
	Third Party Utility Coordination (PG&E etc.)			0.00%	\$0
	Pre-Construction Pot-Holing and Permitting			0.00%	\$0
	Materials Testing			0%	\$0
	Construction Contingency			10%	\$47,000
	Municipal Arts Fund*			0%	\$0
	Constuction Administration and Inspection				\$19,080
	Staff Construction Support and Project Closeout			1%	\$4,700
Subtotal Other					\$130,000
<b>Grand Total</b>					<b>\$600,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only

**FUNDING OVERVIEW AND 5-YEAR PLAN**

	Prior Years Actual	FY 20/21 Amended Budget	FY 21/22 Budget	FY 22/23 Budget	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Funding Sources:</b>							
Development Impact Fee Public Safety (484):			\$600,000				
<b>Total</b>	\$0	\$0	\$600,000	\$0	\$0	\$0	\$0

**Operating Budget Impact:**

Project completion should not have any impact on operating budget.



# Capital Improving Program New Funding Requests by Project FY 2021/22

CIP No.	Project Name	FY 21/22 Budget Total	General Fund 012	RMRA (SB1) 113	TDA non-Transit 115	Municipal Arts 165	Construction Tax 200	Federal/State Highway Grants 210	CDBG 215	Capital Grants 465	Downtown Revitalization 476
0	7908 General Facility Improvements	\$ 400,000					\$ 237,000				
1	8126 ADA Parking and Facility Compliance	\$ 513,446	\$ 35,000						\$ 478,446		
2	8166 Sanitary Sewer Line Rehabilitation	\$ 2,050,000									
3	8190 Water Main Rehabilitation	\$ 1,000,000									
4	8219 WWTP Facilities Improvement	\$ 63,000									
5	8250 Transportation Infrastructure Rehabilitation	\$ 5,865,000	\$ 3,000,000	\$ 1,435,000	\$ 500,000		\$ 130,000				
6	8251 H Street at Davis Little League	\$ 2,391,800					\$ 568,800	\$ 1,823,000			
7	8252 Downtown Parking Improvements (Parking Guidance)	\$ -									\$ 1,110,700
8	8257 Mace Boulevard Corridor	\$ 1,131,200									
9	8258 Bike/Ped Wayfinding & Data Collection Program	\$ -									
10	8275 Sewage Lift Stations Rehabilitation	\$ 138,000									
11	8277 City Hall Emergency Generators	\$ 182,400					\$ 27,700				
12	8278 Water Well Standby Power Generator	\$ 125,000									
13	8279 City-Wide Signals Upgrade	\$ 500,000			\$ 500,000						
14	8280 Davis Senior Center Facility Improvements	\$ -									
15	8282 Fourteenth Street / Villanova Drive Improvements	\$ -									
16	8289 East Covell Bicycle Path - North Side	\$ -									
17	8290 Replacement of Elevated Eighth Street Water Tank	\$ 1,064,000									
18	8291 WWTP Biofilter Installation	\$ -									
19	8294 Russell Blvd. Green Street Demonstration Project - A	\$ 660,600								\$ 285,600	
20	8295 Rosecreek Park/Greenbelt Enhancements	\$ 75,000	\$ 75,000					\$ 413,800			
21	8298 Anderson Road Improvements	\$ 487,400									
22	8310 SCADA Master Plan Implementation	\$ 1,176,200									
23	8311 Bike Pump Track	\$ -									
24	8312 Recycled Water Improvement	\$ -									
25	8313 Pole Line Road / Olive Drive Connection	\$ 160,500					\$ 160,500				
26	8315 Parks Sports Court Surface Rehabilitation & Replacement	\$ 445,275									
27	8321 Fifth Street Improvements (L to Pole Line) Tulip & Pontevrde Multi-Use Path Extension & Int Improvements	\$ 200,000						\$ 100,000			
28	8323 Civic Center Gym Roof Replacement	\$ 330,600					\$ 330,600			\$ 200,000	
29	8326 City Facility Roofing & HVAC	\$ 200,000									
30	8327 Aquifer Storage and Recovery (ASR)	\$ 1,644,000									
31	8329 Aquatic Facilities - Capital Repair and Replacement	\$ 800,000									
32	8331 WWTP Access Road Repair	\$ 711,700					\$ 100,000				
33	8334 GIS Master Plan	\$ 183,800									
34	8336 Parks Amenity & Playground Replace (Minor)	\$ -									
35	8338 Parks Amenity & Playground Replace (Major)	\$ 70,500	\$ 25,200								
36	8339 Electrify Yolo Project	\$ 185,100					\$ 85,000				
37	8341 VMC Sliding	\$ 85,000									
38	8342 Public Works Facilities	\$ -									
39	8343 i80/Richards Interchange	\$ 200,000									
40	8512 South Fork Preserve Public Access Improvements	\$ 1,325,000									\$ 25,000
41	8730 Traffic Calming	\$ -									
42	8747 N Street Park Improvements	\$ -									
43	8783 Sports Field Improvements	\$ -									
44	PC0001 Playfields Sports Park - Synthetic Turf Renovation & Park Improvements	\$ 877,800				\$ 65,000			\$ 25,300	\$ 178,000	
45	PC0002 Central Park Revitalization	\$ 200,000									
46	PC0003 Arroyo Park Improvements	\$ -									
47	PC0004 Oxford Circle Park	\$ 400,000								\$ 250,000	
48	PC0005 Fire Station 31 Ladder Truck Improvements	\$ 250,000									
49	PC0006	\$ 250,000									
50	UO0001	\$ 600,000									
<b>Totals</b>		<b>\$ 26,672,921</b>	<b>\$ 3,135,200</b>	<b>\$ 1,435,000</b>	<b>\$ 1,000,000</b>	<b>\$ 65,000</b>	<b>\$ 1,639,600</b>	<b>\$ 2,336,800</b>	<b>\$ 503,746</b>	<b>\$ 713,600</b>	<b>\$ 1,335,700</b>



## Capital Improvement Program New Funding Requests by Project FY 2021/22

CIP No.	Project Name	DIF - Facility 481	DIF - Parks 483	DIF - Public Safety 484	DIF - Roadway 485	Water (Capital) 512	Wastewater (Capital) 532	Storm Drainage (Capital) 542	Facility Replacement 626
0	7908 General Facility Improvements								\$ 163,000
1	8126 ADA Parking and Facility Compliance								
2	8166 Sanitary Sewer Line Rehabilitation						\$ 2,050,000		
3	8190 Water Main Rehabilitation					\$ 1,000,000			
4	8219 WWTP Facilities Improvement						\$ 63,600		
5	8250 Transportation Infrastructure Rehabilitation				\$ 800,000				
6	8251 H Street at Davis Little League								
7	8252 Downtown Parking Improvements (Parking Guidance)								
8	8257 Mace Boulevard Corridor				\$ 20,500				
9	8258 Bike/Ped Wayfinding & Data Collection Program								
10	8275 Sewage Lift Stations Rehabilitation						\$ 138,000		
11	8277 City Hall Emergency Generators			\$ 28,000					
12	8278 Water Well Standby Power Generator		\$ 126,700			\$ 25,000	\$ 50,000	\$ 50,000	
13	8279 City-Wide Signals Upgrade								
14	8280 Davis Senior Center Facility Improvements								
15	8282 Fourteenth Street / Villanova Drive Improvements								
16	8289 East Covell Bicycle Path - North Side								
17	8290 Replacement of Elevated Eighth Street Water Tank					\$ 1,064,000			
18	8291 WWTP Biofilter Installation								
19	8294 Russell Blvd. Green Street Demonstration Project - A		\$ 375,000						
20	8295 Rosecreek Park/Greenbelt Enhancements								
21	8298 Anderson Road Improvements				\$ 53,600	\$ 363,100	\$ 813,100		
22	8310 SCADA Master Plan Implementation								
23	8311 Bike Pump Track								
24	8312 Recycled Water Improvement								
25	8313 Pole Line Road / Olive Drive Connection								
26	8315 Parks Sports Court Surface Rehabilitation & Replacement		\$ 445,275						
27	8321 Fifth Street Improvements (L to Pole Line) Tulip & Pontevrde Multi-Use Path Extension & Int Improvements				\$ 100,000				
28	8323 Civic Center Gym Roof Replacement								\$ 1,644,000
29	8326 City Facility Roofing & HVAC								
30	8327 Aquifer Storage and Recovery (ASR)					\$ 800,000			\$ 361,700
31	8329 Aquatic Facilities - Capital Repair and Replacement						\$ 183,800		
32	8331 GIS Master Plan								
33	8334 Parks Amenity & Playground Replace (Minor)		\$ 25,300						\$ 20,000
34	8336 Parks Amenity & Playground Replace (Major)		\$ 55,300						\$ 129,800
35	8338 Electrify Yolo Project								
36	8339 Russell Blvd Corridor Study								
37	8341 VMC Sliding								
38	8342 Public Works Facilities	\$ 200,000							
39	8343 i80/Richards Interchange								
40	8512 South Fork Preserve Public Access Improvements								
41	8730 Traffic Calming								
42	8747 N Street Park Improvements			\$ 100,000					
43	8783 Sports Field Improvements		\$ 100,000	\$ 100,000					\$ 100,000
44	PC0001 Playfields Sports Park - Synthetic Turf Renovation & Park Improvements								
45	PC0002 Central Park Revitalization								
46	PC0003 Arroyo Park Improvements		\$ 150,000						
47	PC0004 Oxford Circle Park								
48	PC0005 Fire Station 31 Ladder Truck Improvements			\$ 600,000					
49	PC0006								
50	UO0001								
<b>Totals</b>		\$ 200,000	\$ 1,377,575	\$ 628,000	\$ 974,100	\$ 3,252,100	\$ 3,298,500	\$ 50,000	\$ 2,418,500



**Capital Improvement Program**  
**New Funding Requests by Project**  
**FY 2021/22**

CIP No.	Project Name	UCD Contribution	Cal Trans Contribution	Unallocated Community Enhancement 001
0	7908 General Facility Improvements			
1	8126 ADA Parking and Facility Compliance			
2	8166 Sanitary Sewer Line Rehabilitation			
3	8190 Water Main Rehabilitation			
4	8219 WWTP Facilities Improvement			
5	8250 Transportation Infrastructure Rehabilitation			
6	8251 H Street at Davis Little League			
7	8252 Downtown Parking Improvements (Parking Guidance)			
8	8257 Mace Boulevard Corridor			
9	8258 Bike/Ped Wayfinding & Data Collection Program			
10	8275 Sewage Lift Stations Rehabilitation			
11	8277 City Hall Emergency Generators			
12	8278 Water Well Standby Power Generator			
13	8279 City-Wide Signals Upgrade			
14	8280 Davis Senior Center Facility Improvements			
15	8282 Fourteenth Street / Villanova Drive Improvements			
16	8289 East Covell Bicycle Path - North Side			
17	8290 Replacement of Elevated Eighth Street Water Tank			
18	8291 WWTP Biofilter Installation			
19	8294 Russell Blvd. Green Street Demonstration Project - A			
20	8295 Rosecreek Park/Greenbelt Enhancements			
21	8298 Anderson Road Improvements			
22	8310 SCADA Master Plan Implementation			
23	8311 Bike Pump Track			
24	8312 Recycled Water Improvement			
25	8313 Pole Line Road / Olive Drive Connection			
26	8315 Parks Sports Court Surface Rehabilitation & Replacement			
27	8321 Fifth Street Improvements (L to Pole Line) Tulip & Pontevrde Multi-Use Path Extension & Int Improvements			
28	8323 Civic Center Gym Roof Replacement			
29	8326 City Facility Roofing & HVAC			
30	8327 Aquifer Storage and Recovery (ASR)			
31	8329 Aquatic Facilities - Capital Repair and Replacement			
32	8331 WWTP Access Road Repair			
33	8334 GIS Master Plan			
34	8336 Parks Amenity & Playground Replace (Minor)			
35	8338 Parks Amenity & Playground Replace (Major)			
36	8339 Electrify Yolo Project			
37	8341 Russell Blvd Corridor Study			
38	8342 VMC Sliding			
39	8343 Public Works Facilities			
40	8512 I80/Richards Interchange			
41	8730 South Fork Preserve Public Access Improvements			
42	8747 Traffic Calming			
43	8783 N Street Park Improvements			
44	PC0001 Sports Field Improvements			
45	PC0002 Playfields Sports Park - Synthetic Turf Renovation & Park Improvements			
46	PC0003 Central Park Revitalization			
47	PC0004 Arroyo Park Improvements			
48	PC0005 Oxford Circle Park			
49	PC0006 Fire Station 31 Ladder Truck Improvements			
50	UO0001			
	<b>Totals</b>	<b>\$ 750,000</b>	<b>\$ 800,000</b>	<b>\$ 759,500</b>



# Capital Improvement Program

## New Funding Requests by Project

FY 2022/23

CIP No.	Project Name	FY 22/23 Budget Total	General Fund 012	RMRA (SB1) 113	TDA non-Transit 115	Construction Tax 200	Federal/State Highway Grants 210	CDBG 215	Capital Grants 465	DIF - Facility 481	DIF - Parks 483
0	7908 General Facility Improvements	\$ 550,000				\$ 250,000					
1	8126 ADA Parking and Facility Compliance	\$ 495,000	\$ 45,000					\$ 450,000			
2	8166 Sanitary Sewer Line Rehabilitation	\$ 950,000									
3	8190 Water Main Rehabilitation	\$ 1,000,000									
4	8219 WWTP Facilities Improvement	\$ -									
5	8250 Transportation Infrastructure Rehabilitation	\$ 6,138,000	\$ 3,000,000	\$ 1,396,000	\$ 500,000	\$ 130,000					
6	8251 H Street at Davis Little League	\$ -									
7	8252 Downtown Parking Improvements (Parking Guidance)	\$ -									
8	8257 Mace Boulevard Corridor	\$ 527,700				\$ 405,000					
9	8258 Bike/Ped Wayfinding & Data Collection Program	\$ -									
10	8275 Sewage Lift Stations Rehabilitation	\$ 138,000									
11	8277 City Hall Emergency Generators	\$ -									
12	8278 Water Well Standby Power Generator	\$ 351,200									
13	8279 City-Wide Signals Upgrade	\$ 500,000			\$ 500,000						
14	8280 Davis Senior Center Facility Improvements	\$ -									
15	8282 Fourteenth Street / Villanova Drive Improvements	\$ 163,700									
16	8289 East Covell Bicycle Path - North Side	\$ 3,242,783									
17	8290 Replacement of Elevated Eighth Street Water Tank	\$ 2,183,400									
18	8291 WWTP Blotifier Installation	\$ -									
19	8294 Russell Blvd. Green Street Demonstration Project - A	\$ -									
20	8295 Rosecreek Park/Greenbelt Enhancements	\$ 3,686,900					\$ 2,676,200				
21	8298 Anderson Road Improvements	\$ 1,221,000									
22	8310 SCADA Master Plan Implementation	\$ -									
23	8311 Bike Pump Track	\$ -									
24	8312 Recycled Water Improvement	\$ -									
25	8313 Pole Line Road / Olive Drive Connection	\$ -									
26	8315 Parks Sports Court Surface Rehabilitation & Replacement	\$ -									
27	8321 Fifth Street Improvements (L to Pole Line) Tulip & Pontevorde Multi-Use Path Extension & Intersection Improvements	\$ 100,000									
28	8323	\$ -									
29	8326 Civic Center Gym Roof Replacement	\$ -									
30	8327 City Facility Roofing & HVAC	\$ 495,700									
31	8329 Aquifer Storage and Recovery (ASR)	\$ -									
32	8331 Aquatic Facilities - Capital Repair and Replacement	\$ -									
33	8334 WWTP Access Road Repair	\$ 1,635,400									
34	8336 GIS Master Plan	\$ -									
35	8338 Parks Amenity & Playground Replace (Minor)	\$ 85,000									
36	8339 Parks Amenity & Playground Replace (Major)	\$ 271,700									
37	8341 Electrify Yolo Project	\$ 85,000				\$ 85,000					
38	8342 Russell Blvd Corridor Study	\$ -									
39	8343 VMC Siding	\$ -									
40	8512 Public Works Facilities	\$ 375,000							\$ 375,000		
41	8730 I80/Richards Interchange	\$ -									
42	8747 South Fork Preserve Public Access Improvements	\$ -									
43	8783 Traffic Calming	\$ 100,000	\$ 100,000								
44	PC0001 N Street Park Improvements	\$ -									
45	PC0002 Sports Field Improvements	\$ 200,000									\$ 100,000
46	PC0003 Playfields Sports Park - Synthetic Turf Renovation & Park Improvements	\$ 1,000,000							\$ 984,500		\$ 274,900
47	PC0004 Central Park Revitalization	\$ 1,259,400									
48	PC0005 Arroyo Park Improvements	\$ -									
49	PC0006 Oxford Circle Park	\$ -									
50	UO0001 Fire Station 31 Ladder Truck Improvements	\$ -									
<b>Totals</b>		\$ 26,754,883	\$ 3,145,000	\$ 1,396,000	\$ 1,000,000	\$ 870,000	\$ 2,676,200	\$ 450,000	\$ 984,500	\$ 375,000	\$ 374,900



**Capital Improvement Program**  
**New Funding Requests by Project**  
**FY 2022/23**

CIP No.	Project Name	DIF - Roadway 485	Water (Capital) 512	Solid Waste 520	Wastewater (Capital) 532	Storm Drainage (Capital) 542	Facilities Replacement 626	DJUSD Contribution
0	7908 General Facility Improvements						\$ 300,000	
1	8126 ADA Parking and Facility Compliance							
2	8166 Sanitary Sewer Line Rehabilitation				\$ 950,000			
3	8190 Water Main Rehabilitation		\$ 1,000,000					
4	8219 WWTP Facilities Improvement							
5	8250 Transportation Infrastructure Rehabilitation	\$ 800,000		\$ 312,000				
6	8251 H Street at Davis Little League							
7	8252 Downtown Parking Improvements (Parking Guidance)							
8	8257 Mace Boulevard Corridor	\$ 122,700						
9	8258 Bike/Ped Wayfinding & Data Collection Program							
10	8275 Sewage Lift Stations Rehabilitation				\$ 138,000			
11	8277 City Hall Emergency Generators							
12	8278 Water Well Standby Power Generator		\$ 118,000		\$ 118,000	\$ 115,200		
13	8279 City-Wide Signals Upgrade							
14	8280 Davis Senior Center Facility Improvements							
15	8282 Fourteenth Street / Villanova Drive Improvements							
16	8289 East Covell Bicycle Path - North Side	\$ 163,700						
17	8290 Replacement of Elevated Eighth Street Water Tank		\$ 3,242,783					
18	8291 WWTP Biofilter Installation				\$ 2,183,400			
19	8294 Russell Blvd. Green Street Demonstration Project - A							
20	8295 Rosecreek Park/Greenbelt Enhancements							\$ 220,000
21	8298 Anderson Road Improvements	\$ 790,700						
22	8310 SCADA Master Plan Implementation				\$ 1,221,000			
23	8311 Bike Pump Track							
24	8312 Recycled Water Improvement							
25	8313 Pole Line Road / Olive Drive Connection							
26	8315 Parks Sports Court Surface Rehabilitation & Replacement							
27	8321 Fifth Street Improvements (L to Pole Line) Tulip & Pontevorde Multi-Use Path Extension & Intersection Improvements	\$ 100,000						
28	8323							
29	8326 Civic Center Gym Roof Replacement						\$ 495,700	
30	8327 City Facility Roofing & HVAC							
31	8329 Aquifer Storage and Recovery (ASR)							
32	8331 Aquatic Facilities - Capital Repair and Replacement							
33	8334 WWTP Access Road Repair				\$ 1,635,400			
34	8336 GIS Master Plan							
35	8338 Parks Amenity & Playground Replace (Minor)						\$ 85,000	
36	8339 Parks Amenity & Playground Replace (Major)						\$ 271,700	
37	8341 Electrify Yolo Project							
38	8342 Russell Blvd Corridor Study							
39	8343 VMC Siding							
40	8512 Public Works Facilities							
41	8730 I80/Richards Interchange							
42	8747 South Fork Preserve Public Access Improvements							
43	8783 Traffic Calming							
44	PC0001 N Street Park Improvements							
45	PC0002 Sports Field Improvements						\$ 100,000	
46	PC0003 Playfields Sports Park - Synthetic Turf Renovation & Park Improvements						\$ 1,000,000	
47	PC0004 Central Park Revitalization							
48	PC0005 Arroyo Park Improvements							
49	PC0006 Oxford Circle Park							
50	UO0001 Fire Station 31 Ladder Truck Improvements							
<b>Totals</b>		<b>\$ 1,977,100</b>	<b>\$ 4,360,783</b>	<b>\$ 312,000</b>	<b>\$ 6,245,800</b>	<b>\$ 115,200</b>	<b>\$ 2,252,400</b>	<b>\$ 220,000</b>



# Debt Obligations





# DEBT SERVICE

From time-to-time, the City borrows money to provide up-front financing for facilities that are needed prior to when actual cash would otherwise be available. Typically, such borrowing is used for major capital facility acquisition or construction where an identifiable future revenue stream can be reasonably anticipated to be used for repayment. No current debt is backed by the City's General Fund.

In general, the City has employed six types of debt mechanisms for securing revenue for major expenditures. Each is briefly described below, followed by the Debt Service Summary Table which provides additional information about each specific debt.

## **Mello-Roos**

The Mello-Roos Community Facilities Act enables local agencies to create special financing districts to help pay for certain types of public facilities. Sitting as the Public Facilities Financing Authority, the city has created and oversees eight community facilities districts, which collectively provide the means for financing major citywide infrastructure improvements. Debt issued under this mechanism is secured and repaid by special taxes levied on private property within each district. The full faith and credit of the City does not back such debt, rather, failure to pay such debt can result in foreclosure proceedings and sale of property to recover tax obligations.

## **Certificates of Participation**

Certificates of Participation (COPs) provide a financing technique that relies on a local government's authority to acquire and dispose of property. COPs are essentially long-term lease-to-buy arrangements that afford local governments the opportunity to finance capital improvements including land, buildings and other equipment from existing revenue sources. Davis retired its last COPS (ABAG 34) during the 2012/13 fiscal year.

## **Redevelopment Tax Allocation Bonds**

Redevelopment agencies (RDA) were created to be in debt. RDA's pledged future property tax increment growth for debt repayment that was issued to finance projects aimed at the elimination of blight within the Redevelopment project area. However, the adopted State Budget for FY 2011/12 included a trailer bill (AB1X 26) which dissolves all redevelopment agencies in existence and designates successor agencies and oversight boards to satisfy enforceable obligations and administer dissolution of the former redevelopment agencies.

## **Assessment Districts**

The City has employed assessment districts in the past to pay for specific area improvements such as infrastructure for the University Research Park. Bonds are issued to provide cash up front and are repaid with special assessments imposed on properties receiving specific benefit from such improvements.

## **Loans**

Simply an alternative way to borrow money, the City has benefited from a number of low-interest loans made available by the state for specified infrastructure improvements for water and sewer facilities. Such loans afford the City access to money at much lower interest rates than would be possible through conventional techniques such as revenue bonds. Such savings are passed along to residents in the form of lower utility rates.

## **Revenue Bonds**

Revenue bonds are municipal bonds that finance income-producing projects and are secured by a specified revenue source. Revenue bonds can be issued by any government or fund that is run in the manner of a business – those entities having both operating revenues and expenses.



# City of Davis

## Budgeted Debt Obligations

### A. City Long-Term Debt

The City generally incurs long-term debt to finance projects or purchase assets, which will have useful lives equal to or greater than the related debt.

The City's long-term debt activities for the year ended June 30, 2020 is as follows:

	Balance at June 30, 2019	Retirements	Balance at June 30, 2020	Current Portion	
<b>Governmental Activity Long-Term Debt:</b>					
<b>Direct Borrowings:</b>					
State Revolving Fund Loan #5 - Energy Conservation 1.0%, due 6/2/32	\$ 2,414,324	\$ 190,288	\$ 2,224,036	\$ 192,259	
<b>Total Governmental Activity Long-Term Debt</b>	<b>\$ 2,414,324</b>	<b>\$ 190,288</b>	<b>\$ 2,224,036</b>	<b>\$ 192,259</b>	
	Balance at June 30, 2019	Additions	Retirements	Balance at June 30, 2020	Current Portion
<b>Business Activities Long-Term Debt:</b>					
<b>Direct Borrowings:</b>					
State Revolving Fund Loan #3 1.5%, due 10/01/48	\$ 50,116,921	\$ 184,984	\$ 1,340,002	\$ 48,961,903	\$ 1,360,102
State Revolving Fund Loan #4 1.6%, due 12/31/48	24,192,821	188,428	639,565	23,741,684	649,798
East Area Water Storage Tank Loan 4.0%, due 8/01/38	8,001,975		8,001,975		
U.S. Bank Water Revenue Refunding Bonds Due 10/01/36	19,653,162		854,048	18,799,114	881,510
<b>Total Business-type Activity Long-Term Debt</b>	<b>\$ 101,964,879</b>	<b>\$ 373,412</b>	<b>\$ 10,835,590</b>	<b>\$ 91,502,701</b>	<b>\$ 2,891,410</b>

### B. Debt Service Requirements

Future principal and interest payments on long-term debt are as follows at June 30, 2020:

Fiscal Year Ending June 30,	Governmental-Type Activities - Direct Borrowings			Business-Type Activities - Direct Borrowings:		
	Principal	Interest	Total	Principal	Interest	Total
2021	\$ 192,259	\$ 21,763	\$ 214,022	\$ 2,891,410	\$ 1,707,013	\$ 4,598,423
2022	194,186	19,835	214,021	2,950,552	1,647,870	4,598,422
2023	196,132	17,888	214,020	3,011,079	1,587,343	4,598,422
2024	198,057	15,965	214,022	3,073,026	1,525,397	4,598,423
2025	200,085	13,937	214,022	3,136,431	1,461,992	4,598,423
2026-2030	1,030,894	39,211	1,070,105	16,687,023	6,305,089	22,992,112
2031-2035	212,423	1,596	214,019	18,514,456	4,477,656	22,992,112
2036-240			-	15,160,248	2,672,069	17,832,317
2041-2045			-	14,046,307	1,574,669	15,620,976
2046-2049			-	12,032,169	464,615	12,496,784
<b>Total</b>	<b>\$ 2,224,036</b>	<b>\$ 130,195</b>	<b>\$ 2,354,231</b>	<b>\$ 91,502,701</b>	<b>\$ 23,423,713</b>	<b>\$ 114,926,414</b>

**C. Description of the City's Long-Term Debt Issues**

**State Revolving Fund Loan #5** – On July 10, 2015, the City entered into a contract to borrow funds from the State of California Energy Commission. The funds are being used for an energy savings project, including bike path and pedestrian path lights with LED fixtures. The maximum loan amount is \$3,000,000, of which the City had drawn \$2,774,876. The loan bears interest at 1.0 percent per year for a term of thirty years. As of June 30, 2020, the City owed \$2,224,036 on the loan.

**State Revolving Fund Loan #3** – The City entered into a contract in December 2014 to borrow funds from the State Water Resources Control Board. The funds are being used for a Davis Wastewater Treatment Plant Secondary and Tertiary Improvements project to meet the City's future wastewater treatment needs. The maximum loan amount is \$81,057,000, of which the City had drawn \$50,116,921. The loan bears interest at 1.5 percent per year for a term of thirty years. As of June 30, 2020, the City owed \$48,961,903 on the loan.

**State Revolving Fund Loan #4** – The City entered into a contract in July 2015 to borrow funds from the State Water Resources Control Board. The funds are being used for a Clean Water Revolving Fund project to distribute a new source of drinking water to the City of Davis residents. The maximum loan amount is \$35,500,000, of which the City had drawn \$24,192,821. The loan bears interest at 1.6 percent per year for a term of thirty years. As of June 30, 2020, the City owed \$23,741,684 on the loan.

**East Area Water Storage Tank Loan** – In July 2009, City Council executed an enterprise fund installment sale agreement with the California Infrastructure and Economic Development Bank. The funds are to provide financing for the East Area Tank and other components of the Davis Wells Capacity EIR project. The maturity date for the loan is August 1, 2038, in the amount not to exceed \$10,000,000. As of June 30, 2020, the City had fully paid the loan.

**U.S. Bank Water Revenue Refunding Bonds** – In October 2018, the City of Davis entered into a private agreement in the amount of \$20,121,050 to refinance the outstanding balance of the City of Davis Public Facilities Financing Authority, Wells Fargo 2013 Water Revenue Bond. The maturity date for the bond is October 1, 2036. The note bears an interest rate of 3.19 percent per annum. The outstanding principal balance on the bonds as of June 30, 2020 is \$18,799,114.



# City of Davis

## Budgeted Debt Obligations

### D. Special Assessment Debt Without City's Commitment

Special Assessment Districts in various parts of the City have issued debt to finance infrastructure improvements and facilities within their boundaries. The City is the collecting and paying agent for the debt issued by these Districts, but has no direct or contingent liability or moral obligation for the payment of this debt. Therefore, this debt is not included as long-term debt of the City. The outstanding balance of each of these issues as of June 30, 2020, is as follows:

Description	Issue Year	Maturity Year	Outstanding June 30, 2020
Public Facilities Financing Authority \$9,570,000 original principal	2009	2030	\$ 7,375,000
Community Facilities District No. 2015-01 \$9,665,000 original principal	2015	2045	9,400,000
2016 Special Tax Refunding Bonds (Community Facilities District No. 2007-2) \$4,342,128 original principal	2017	2037	3,881,639
Community Facilities District (2017) 1991-2 \$8,663,131 original principal	2017	2025	<u>5,832,041</u>
Total			<u>\$ 26,488,680</u>



**City of Davis  
Davis Redevelopment Successor Agency  
City of Davis Public Facilities Financing Authority**

**DEBT MANAGEMENT POLICY**

**May 14, 2019**

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# **City of Davis Debt Management Policy**

## **I. Introduction**

The purpose of the City of Davis Debt Management Policy (the “Policy”) is to promote sound and uniform practices for issuing and managing bonds and other forms of indebtedness, to provide information and guidance to decision makers regarding the appropriate types and uses of debt and other repayment obligations of the City of Davis (the “City”) and its related agencies, including the Davis Redevelopment Successor Agency and the City of Davis Public Facilities Financing Authority, and to comply with Government Code section 8855(i), which became effective January 1, 2017.

While an effort has been made to define terms when used, municipal debt uses a specialized vocabulary. A Glossary of Municipal Securities Terms can be found on the website of the regulatory agency the Municipal Securities Rulemaking Board, at <http://www.msrb.org/Glossary>.

Unless the context otherwise requires, references in this Policy to the City shall include its related agencies, and references to the City Council shall include the governing body of any such related agency. Additionally, these policies apply to debt issued by the City on behalf of any assessment district, community facilities district, or other financing district formed by the City, and conduit-type financings for multifamily housing, industrial development or other projects.

## **II. Policy Objectives**

The Policy objectives are as follows:

- To help maintain the financial stability of the City by encouraging sound decision-making so that its long-term financing commitments are affordable and do not create undue risk or burden.
- To protect the City’s credit rating and minimize the City’s borrowing costs.
- To meet the requirements of state and federal law and regulation, including federal requirements regarding disclosure and administration of tax-exempt indebtedness.
- To incorporate best practices into the City’s issuance and administration of its indebtedness.
- To ensure that the City’s debt is consistent with the City’s planning goals and objectives and capital improvement program or budget, as applicable.

### III. Types of Indebtedness

This Policy governs the issuance and management of all debt and lease financing activity by the City. The following are the types of debt that the City may issue or incur.

- **Voter-approved indebtedness:** The City can issue general obligation bonds with approval of 2/3 of those voting at an election. Such bonds would be repaid out of a supplemental property tax, levied based on the value of property. The amount of general obligation bonds the City can issue is limited by State law. The City currently has no general obligation debt. General obligation bonds would be an appropriate method of financing capital improvements of City-wide benefit. The City could also seek 2/3 approval of a parcel or other special taxes (levied on a basis other than assessed valuation) structured to secure bonds. Most commonly, community facilities districts are formed and bonds secured by the levy of special taxes within such districts, which are issued under the Mello-Roos Community Facilities Act, discussed below.
- **General Fund lease obligations:** Long-term obligations secured by lease payments from a city's general fund do not require voter-approval under California law (the State Constitutional Debt Limit). Lease obligations can take the form of publicly offered lease revenue bonds issued by the Authority or certificates of participation, or may take the form of financing leases that are privately placed with a bank. There is no legal limitation on the amount of such obligations a city can occur, although there are practical budget limitations of debt affordability. In addition, the structure of the obligation is subject to various conditions articulated in the case law that established this exception to voter approval. The City does not currently have any such lease obligations outstanding. In addition, a city can incur other long-term obligations payable from general revenues that do not involve leases, including judgment obligation and pension obligation bonds.
- **Cashflow borrowings:** The City can issue tax and revenue anticipation notes that are repaid out of current year revenues to smooth any temporary cash shortages. The City has not utilized this form of financing in the recent past. Similarly, the City could issue bond anticipation notes to be refunded by enterprise revenue bonds.
- **Enterprise revenue debt:** The City's various enterprises, such as its water, sewer and sanitation operations, can incur revenue debt secured by these special revenues in the form of revenue bonds, installment sale certificates of participation, or State loans. Revenue debt typically requires that the city pledge to maintain its fees at a level sufficient to generate funds for operations and maintenance, debt service and additional funds for capital improvements and other uses, providing "coverage" for debt service. The City has incurred indebtedness for capital improvements for both its water and sewer operations.
- **Assessment and Mello-Roos special tax bonds:** The City can form assessment districts with majority property-owner approval of the levy of assessments within such districts, to finance projects that provide special benefit to the properties within such districts. Similarly, property-owners of undeveloped land can approve Mello-Roos special taxes to finance public improvements; if there are at least 12 registered voters within the boundary of a Mello-Roos community facilities district, the vote is by the registered voters. Mello-Roos community facilities districts can be formed on property that has more than 12 registered voters based on a registered voter election. Both techniques are generally

referred to as land-secured debt. The City has adopted a separate “Statement of Goals and Policies Regarding the Establishment of Community Facilities Districts,” originally adopted May 15, 2007.

- **Tax allocation bonds:** The City’s former redevelopment agency had the power to issue bonds secured by the property tax-increment generated by its project areas, as well as enter into other debt-like obligations. With the dissolution of redevelopment, no such new obligations can be incurred except in accordance with the dissolution law. The City, acting as the redevelopment agency’s successor agency, can refund outstanding debt for savings. While new statutes have created other forms of tax increment financing, such as Enhanced Infrastructure Financing Districts (EIFD’s), they only leverage the share of the general property tax of the sponsoring agency or agencies and any consenting agencies. As of the date of this Policy, there have been very few new tax-increment financing districts formed in the State.
- **State or Federal Debt Financing:** The City currently is a member of the California Statewide Communities Development Authority to make use of the financing tool of the Statewide Community Infrastructure Plan (SCIP). SCIP is a financing program that enables developers to pay most impact fees and finance public improvements through an acquisition agreement that qualify under the State assessment law (excluding school fees) with tax-exempt bond issuance proceeds. A similar program is available from the California Municipal Financing Authority through the Bond Opportunities for Land Development (BOLD) program, which provides for similar financings using the Mello-Roos Act.

The City can also borrow money from the from the U.S. Department of Housing and Urban Development under its Section 108 loan program. Any such loan would be secured by future Community Development Block Grant receipts. The United States Department of Agriculture - Rural Development and certain other federal agencies also sponsor various long-term debt financing programs that may be available to the City for such purposes as water, wastewater and transportation.

- **Conduit debt:** The City may also issue tax-exempt bonds to lend the proceeds to certain non-profit corporations and other activities. The City has not issued such debt in the past and there are various statewide authorities to facilitate such projects for borrowers that cannot or choose not to directly issue their own tax-exempt debt.

#### IV. Debt Management Responsibility

The Finance Director/Treasurer is appointed as the City official responsible for the following:

- Debt issuance and management, recognizing that assigned staff may be charged with the day-to-day responsibilities.
- Working with the City Manager and other staff deemed appropriate in formulating the City’s debt management plans, seeking City Council approval to execute such plans, and ensuring the appropriate debt management.

- Keeping the City Council informed of City’s debt-related activities through informational reports, briefings, or workshops.

## V. Uses and Limits on Indebtedness

Debt provides a tool for financing capital projects that are too large to accommodate as part of the annual budget, to share the cost of major improvements between current and future taxpayers or ratepayers and/or to accelerate the delivery of a project when compared to funding on a pay-as-you-go-basis. On the other hand, debt service represents a fixed cost that will compete with other expenditures in the City’s budget and cannot be deferred in any given year. In order to achieve the proper balance in its use of debt, the City will follow the following policy goals:

Except to alleviate cash-flow timing issues within a fiscal year, the City will not use debt to finance operating expenses. The City may consider use of debt in the event of an extraordinary expense, such as the financing of a major judgment.

The City will plan for capital improvements and maintenance as part of its budgeting process, seeking to set funds aside in advance of need so that most capital projects can be financed on a “pay-as-you-go” basis. Debt financing will be reserved for extraordinary capital expenditures.

The City believes that prudent amounts of debt can be an equitable and cost-effective means of financing major infrastructure and capital project needs. The City will evaluate the benefit and risks of each proposed issue of new debt on a case by case basis, considering such factors as the City’s overall fiscal health, the potential impact of increased debt service on then current service levels and other long-term considerations such as funding requirements for pensions and other post-employment retirement benefits. In general, debt may be considered to finance such projects if it meets one or more of the following minimum criteria:

- It meets the City’s goal of distributing the payments for the asset over its useful life so that benefits more closely match costs for both current and future residents.
- The need for the project is compelling in terms of on-going cost savings or the need for public safety or services, and the size of the project makes funding out of existing resources or near-term revenues impractical.

At such time that lease revenue bonds or other obligations that will be repaid from the General Fund are considered, the City should evaluate the affordability of the debt, specifically considering the amount of annual debt service as a percentage of General Fund appropriations and consider adopting limits on the amount of such debt. This policy defers the setting of affordability targets until the practical need arises, rather than recommending establishing such limits in a vacuum.

Debt that is backed by the General Fund (but expected to be paid out of other revenues) may be deducted from this calculation, provided that the City expects that the available revenues will be at least sufficient to cover debt service for the remaining life of the obligations.

In considering debt secured by enterprise revenues, the City will evaluate the impact of the debt on the City's utility rates. Debt will be considered for major capital improvements when its use will moderate the need to increase such rates and will result in reduced volatility in rates.

In considering debt secured by special taxes, the City will evaluate the overlapping taxes to be paid by property owners in the special tax district, and other affordability criteria set forth in its Statement of Goals and Policies as in effect at the time.

## **VI. Method of Sale**

Bonds and other obligations can be sold at a public offering through either a competitive or negotiated sale.

Under a competitive sale, the terms of the bonds are determined by the City, with the assistance of its municipal advisor and bond counsel, and the sale is awarded to the underwriter judged to have submitted the lowest true interest cost, which takes into account interest rates and any discounts or premiums, including the underwriters' spread (their compensation). Under a negotiated sale, the City selects its underwriter in advance, based on proposals received or by other means. The City, its bond counsel and municipal advisor works with the underwriter in structuring, marketing and finally offering an issue to investors. While most municipal bonds in California are now issued through the negotiated method, both methods have their advantages. The best method of sale depends on the type of security, credit factors, and market conditions.

An alternative method of obtaining financing is through a private placement with a bank or other private lender. The City will consider privately placing its debt for small and/or short-term borrowings or in instances where difficult credit or disclosure considerations or other special circumstances so warrant or where a private placement presents better terms than a public bond sale.

In addition, the City can sometimes obtain loans from State or federal agencies for specific purposes such as water, sewer and energy conservation purposes, often at lower interest rates than can be obtained through either the public bond market or from private lenders. When considering such loans, the City will consider the all-in cost of the loan, the other terms of the loan, and the compatibility of the loan with any outstanding City debt obligations.

## **VII. Interfund Loans**

In lieu of issuing bonds or otherwise borrowing from third-parties, there may be situations where the most appropriate means for the City to borrow money will be through a loan from a well-capitalized City fund. Such Interfund Loans can be seen as an alternative investment of temporarily surplus City funds, which normally would be invested at a short-term rate as part of the City's pooled investment program.

In approving any new Interfund Loan, the City Council will adopt a resolution that sets forth the terms of the loan, which will include the following:

- The interest rate that the loan will bear until repayment. Appropriate interest rates may be the rate that the investment pool is earning at the time the loan is approved, the rate that the investment pool earns over the term of the loan, the rate of an US Treasury security of an equivalent term of the loan, or a rate that reflects the additional risk or illiquidity of the loan to fully compensate the fund that provides the loan.
- The terms under which the loan will be repaid such as frequency of payment (monthly, semiannually, annually), interest calculation method (360/365, monthly, annually), date of repayment (first of the month, last day of the month, etc.), prepayment penalty, prepayment/early repayment/accelerated payment options and other payment terms.
- Periodic payment amount.
- The maturity date of the loan.
- If there is a possibility that the loan will be repaid from the proceeds of tax-exempt bonds, a statement of such expectations so as to satisfy the federal tax law requirements for reimbursement bonds.

## **VIII. Financing Professionals**

The Finance Director/Treasurer will be responsible for recommending the various professionals required for a financing, based on prior experience, recommendations or a request for proposal process, as he or she deems appropriate.

### **A. Bond and Disclosure Counsel**

Bond counsel prepares the various legal documents for a transaction and renders a variety of opinions, including opinion regarding the tax-exemption of bonds. For all public sales of debt, the City will retain the services of disclosure counsel to prepare the official statement. The Finance Director/Treasurer will also determine whether to select another law firm to provide the services of disclosure counsel or to assign such duties to bond counsel.

### **B. Municipal Advisor**

A municipal financial advisor assists in evaluating financing options, structuring of debt offerings, making recommendations as to the method of sale, conducting competitive bond sales, and assisting with bringing negotiated bond sales to market, including making recommendations to the City on proposed interest rates, prices and yields in light of market conditions and the characteristics of the bonds. The City will utilize a registered municipal advisor for its public debt offerings (i.e., bond sales).

### **C. Underwriter**

If the City elects to sell its debt through a competitive sale, the underwriter will be selected based on the best bid. When the City issues its debt through a negotiated sale, it will select one or more underwriters. The City may establish a pool of underwriters upon which it may draw, and make assignments from that pool as the Finance Director/Treasurer believes is appropriate.

#### **D. Trustee and Fiscal Agent**

The trustee or fiscal agent is a division of a commercial bank that services bonds and other financial instruments. The Finance Director/Treasurer shall have the discretion to select a commercial banking firm as trustee or fiscal agent, either through a request for qualifications process or by relying on existing banking relationships if deemed to be advantageous.

#### **E. Other**

Other financial professionals or firms may be required and/or advantageous depending on the particular bond issue. For example, a verification agent is typically necessary for refundings, while Mello-Roos financings commonly make use of special tax consultants, market absorption consultants and appraisers. The Finance Director/Treasurer will be responsible for selecting such firms as he or she deems appropriate, and based on the advice of the other financial professionals assigned to the transaction.

### **IX. Structuring Debt Financing**

#### **A. Term and Structure**

Long-term debt financing of capital projects will be amortized over a period no longer than the useful life of the assets being financed, and should generally not exceed thirty years from the date of issuance.

Debt service will generally be structured to be level over the length of the bonds. Alternate debt structures may be used to wrap new debt around existing debt to create overall level debt service or to achieve other financial planning goals appropriate to the specific project.

The dates for which debt service is scheduled (typically semi-annually) will take into account the cashflows of the revenues that will service such debt.

#### **B. Debt Service Reserve Fund**

To the extent required by the market, e.g., for assessment bonds or community facilities special tax bonds, or otherwise beneficial in lowering the City's net cost of funds, the City may fund a debt service reserve fund out of bond proceeds no greater than the amount allowed under federal tax law.

#### **C. Capitalized Interest**

Funding interest payments out of bond proceeds during construction is required for a lease revenue obligation where the leased asset is the project being financed. The City will consider leasing an existing municipal asset (an "asset transfer") in order to reduce or eliminate the need to capitalize interest. In other occasions, the City will consider capitalizing interest when it is appropriate to begin the payment of debt service after project completion or otherwise align net debt service payments with the source of funds paying the debt.

#### **D. Variable Rate Debt**

To maintain a predictable debt service burden, the City will give preference to debt that carries a fixed interest rate. It may be appropriate to issue variable rate debt to diversify the City's debt portfolio, provide greater prepayment flexibility or improve the match of variable-rate assets (investments in the City's treasury) to liabilities. The City's cost for administering variable rate debt, including the renewal or replacement of bank facilities, should be considered when comparing fixed and variable rate debt. Prior to issuing variable rate bonds, the City may amend or supplement this policy to further address variable rate considerations. Any staff report recommending variable rate debt will clearly lay out the basis for this particular recommendation.

#### **E. Disclosure**

For all public sales of debt, the City will retain the services of disclosure counsel (who may also serve as bond counsel) to prepare the Official Statement to be used in connection with the offering and sale of debt. The Finance Director/Treasurer and other appropriate staff will be asked to review this document to ensure that it is accurate and does not fail to include information that such staff and officials think might be material to an investor. The City will make every effort to ensure the fullest disclosure possible in the City's disclosure documents, including, as appropriate, seeking staff training in disclosure matters. A Preliminary Official Statement will be released to the market only after the completion of the "due diligence" meetings with appropriate staff and approval in form by the City Council. Use of disclosure counsel may also be appropriate in private placements in some circumstances.

#### **F. Credit Ratings**

The Finance Director/Treasurer, in consultation with the Municipal Advisor and other members of the financing team, will evaluate and make recommendations regarding the number of credit ratings to seek on any given bond issue. The City will work to maintain its current credit ratings and to increase ratings when the opportunity to do so exists; the Finance Director/Treasurer will periodically communicate with the agencies rating the City's debt so that they will remain well-informed.

#### **G. Credit Enhancement**

The City will consider the use of credit enhancements such as bond insurance on a case-by-case basis. The cost-benefit of insurance will be evaluated through the final maturity and through the first optional call date, recognizing that municipal bonds are commonly refunded prior to maturity. The City will consider the use of a surety policy in lieu of a cash funded reserve, but in doing so will consider estimated earnings on a cash funded reserve and the cost of replacing that surety at the time of a potential refunding, if applicable.

#### **H. Derivatives**

The City may use derivative-like investment products to invest bond funds, but only upon staff's analysis of the investment as part of the staff report transmitting the financing and specific approval as part of the City Council action.

## **X. Refunding Bonds**

In order to provide for the potential for refunding its bonds in the future, and absent compelling reasons to the contrary, the City will structure its bond issues with an optional call no longer than 10 years from the date of issuance. Such compelling reasons to deviate from this policy would be a taxable bond issue, where the additional interest cost required for an optional call may outweigh the likely benefits or a bond issue that would mature only a few years after the optional call date, making a refunding impractical. When structuring its bond issues, the City will take into account the coupon structure of its debt (i.e., discount bonds or premium bonds that mature after the call date) and its impact on its option to execute a refunding for savings in the future.

The City will periodically review its outstanding debt portfolio to identify opportunities to achieve net economic benefits from refunding its bonds. Recognizing that the City's ability to refund its debt is limited because of the market practice of making most fixed-rate bond issues non-callable for their first eight to ten years, and the elimination of the ability to refund federally tax-exempt bonds on a federally tax-exempt basis substantially before the call date (an "advance refunding," which was eliminated by the 2017 tax act), the City will seek to deploy its refunding options prudently. At a minimum, the City will seek to achieve net present value ("NPV") savings equal to at least three percent (3%) of the par amount of the bonds that are refunded. A higher threshold may be warranted if the City doesn't receive 100% of the savings benefit (such as when refunding tax allocation bonds) and/or if it must incur significant non-contingent costs relative to the potential savings.

When it is practical to consider a partial refunding, the analysis will be performed on a maturity-by-maturity basis. Other factors that may be considered are the length of the period before the call date (the longer the period the higher the savings target should be), the length of time after the call date (savings are more difficult to realize for a short maturity, and thus the target could be lower), and any other factors that assist in considering the value of a call option.

The City may also consider a refunding for a non-economic purpose, including the retirement of an indenture for more desirable covenants, a change in tax status, or to change the type of debt instrument.

## **XI. Debt Administration**

The Finance Director/Treasurer and his or her staff shall be responsible for ensuring that the City's debt is administered in accordance with its terms, federal and State law and regulations, and best industry practices.

### **A. Tax-Exemption**

Tax-exempt bond issues are subject to various IRS rules and regulations regarding the use of bond proceeds. The City will make sure that the use of facilities financed with tax-exempt bonds are not used for ineligible private activities, and will consult with bond counsel whenever it identifies a change in use, enters into a long-term contract involving the project, or otherwise undertakes an action that could change the tax-exempt status of its bonds.

The City shall periodically review and will comply with the specific post issuance compliance procedures identified in the tax documents for its tax-exempt financings. The City will retain an arbitrage rebate consultant to assist in calculating any earnings on bond proceeds in excess of the rate on its bonds, and to calculate whether arbitrage should be rebated to the Federal Government.

**B. Continuing Disclosure**

Under federal law, the City must commit to provide continuing disclosure to investors in any of its debt that is sold to underwriters to be offered to the public. All existing and future City debt should be compliant with the requirements of the Continuing Disclosure Certificates executed at the time of issuance, including the annual filing with the MSRB's Electronic Municipal Market Access ("EMMA") website of the City's Comprehensive Annual Financial Report and any other required operating and financial data; and the filing of notices of any enumerated events set out in the Continuing Disclosure Certificates. All such filings will be made within the time requirements set forth in the Continuing Disclosure Certificates.

The City may retain a consultant to assist in preparing and filing required reports and notices.

**C. Investment of Bond Proceeds**

Investments of bond proceeds shall generally be consistent with the City's Investment Policy as modified from time to time, and with the requirements contained in the governing bond documents.

**D. State Reporting Requirements**

The Finance Director/Treasurer will file any reports required by State law, including the Annual Debt Transparency Report to the California Debt and Investment Advisory Commission required of all debt issued after January 1, 2017, pursuant to Government Code section 8855(k) and Mello-Roos special tax bonds reporting required by Government Code section 53359.5(b).

**XII. Relationship of Debt to Capital Improvement Program and Budget**

The City is committed to long-term capital planning and devotes a significant amount of resources towards capital improvement projects. The City may issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the City's capital improvement program. The City shall integrate its debt issuances with the goals of its capital improvement program by considering when projects are needed in furtherance of the City's public purposes in determining the timing of debt issuance.

The City shall seek to avoid the use of debt to fund recurring infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to reduce annual budgetary expenditures.

### **XIII. Internal Control Procedures**

The Finance Director/Treasurer or designee will monitor the expenditure of bond proceeds to ensure they were used for the purpose and authority for which the bonds were issued.

When reasonable, proceeds of debt will be held by a third-party trustee or fiscal agent and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the Finance Director/Treasurer. In those cases where the proceeds of debt are not held by a third-party trustee or fiscal agent, the Finance Director/Treasurer shall be responsible for approving expenditures in the same manner as the approval for the expenditures for City revenues.

### **XIV. Conclusion**

This Policy is intended to guide and regulate the City's issuance of debt. This Policy should be reviewed and updated periodically to reflect changes in the market, the identification of other best practices, and to incorporate the City's own experience or changing circumstances.

While adherence to this Policy is generally required, it is recognized that changes in the capital markets, the City's needs and other unforeseen circumstances may from time to time produce situations that are not covered by the Policy or will require modifications or exceptions to best achieve policy goals. Any deviations from this Policy that is recommended by staff should be highlighted in the staff report transmitting the resolution for approval of the financing and such resolution, as approved by the City Council, shall supersede anything in this Policy to the contrary.





# City of Davis

## Computation of Legal Bonded Debt Margin

Assessed Valuation:

Secured property assessed value, net of exempt property	\$ 8,979,890,464	
Bonded Debt Limit (15% Of Assessed Value)		1,346,983,570

Amount of Debt Subject to Limit:

Total Bonded Debt	93,726,737	
Less:		
Revenue Bonds	18,799,114	
Amount of debt subject to limit:		74,927,623
Legal Bonded Debt Margin		\$ 1,272,055,947

Fiscal Year	Debt Limit	Total Debt Applicable to Limit	Legal Debt Margin	Total Net Debt applicable to the limit as a percentage of Debt Limit
2011	928,881,012	21,926,053	906,954,959	2.36%
2012	929,270,947	25,117,396	904,153,551	2.70%
2013	948,396,819	29,544,463	918,852,356	3.12%
2014	1,002,314,911	12,989,126	989,325,785	1.30%
2015	1,046,835,855	12,462,128	1,034,373,727	1.19%
2016	1,092,531,889	38,258,173	1,054,273,716	3.50%
2017	1,153,870,471	66,993,031	1,086,877,440	5.81%
2018	1,212,440,932	80,600,640	1,131,840,292	6.65%
2019	1,278,596,066	82,311,717	1,196,284,349	6.44%
2020	1,346,983,570	74,927,622	1,272,055,948	5.56%



# Appendix





# BUDGET REFERENCE GUIDE

## City Overview

The City of Davis is a general law city and employs the Council-Manager form of government. The City Council is comprised of five council members. In the fall of 2019, the City Council approved a district election system for the election of the City Council members, to begin with the November 2020 municipal election. One of Council members serves as the Mayor and another as the Vice Mayor. Council members are elected to overlapping four-year terms. The City Council votes to select Mayor and Vice Mayor to serve a two-year term. The City Council acts as the legislative and policy-making body. Council appoints the City Manager and awards the contract for City Attorney services. The City Manager is the chief administrator and is responsible for implementing the policies and priorities of the City Council. In addition to the City Council and the City Attorney, the City organization includes ten (10) departments:

1. City Manager's Office
2. Finance
3. Human Resources
4. Information Services
5. Community Development & Sustainability
6. Parks & Community Services
7. Fire
8. Police
9. Public Works – Engineering and Transportation
10. Public Works – Utilities and Operations

## Budget Document

The budget represents the City's work plan in support of City Council goals and policies. It is the City's fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City's financial strategies and provides the documentation needed for other financial matters, such as audits, loans, and grants.

A sustainable budget allocates limited available resources to the provision of programs, services or projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances city resources with community priorities and requirements. A budget serves the following purposes:

- Public communication device;
- Policy document, including annual goals and objectives to meet community priorities;
- Resource allocation tool;
- Spending plan;
- Accountability document;
- Management tool; and
- Grants authority to city staff.

The City's fiscal year is July 1<sup>st</sup> to June 30<sup>th</sup>.

## Document Organization

The following section briefly describes the components that comprise the budget document.

### Introduction to the City

This section contains the City Manager's transmittal letter, City profile and the City Council budget resolutions.

#### Manager's Transmittal Letter

In the transmittal letter to the City Council and Davis citizens, the City Manager summarizes the budget for Fiscal Year (FY). It outlines strategies and objectives for the coming fiscal years and highlights the most critical issues facing the City.

### **City Profile**

The profile contains information about the City, its people and its businesses - population, housing, employment, transportation, city services and quality of life. The City and community are placed into context of the region and its history.

### **Organization**

This section includes a citywide organization chart, listing of authorized full-time and permanent part-time positions, including changes in position over time.

### **Citywide Budget**

This section of the budget presents summary schedules of revenues and expenditures for all funds. Local government budgets are organized or separated into various funds in order to account for revenues, which are restricted by law as to how they may be spent. Each fund functions like a separate bank account targeted to a specific purpose or purposes and the City's budget is financed by these different funds. The information is shown for the 2021/22 and 2022/23 budget years, the projected amounts for FY 2020/21, and actual audited figures for FY 2018/19 and FY 2019/20, to assist with comparisons and transparency. Also contained here are citywide revenues by source, citywide expenditures by department and by category. In addition, a summary of all funds is provided to give an at-a-glance look of the revenue/transfers in and expenditures/transfers out for the two budget years.

### **Financial Forecast**

This section provides a 20-year outlook of the General Fund financial condition, which is generated by the long-range forecasting model. It has been used since its development to look at the General Fund effects of potential decisions and to assist with development of the budget. The advantage of this forecasting model is that the City can plan for a range of potential outcomes, and use the model to help develop budget strategies and to show their impact on long-term budget sustainability. The long-range forecast generated by the model serves as an important fiscal strategic planning tool.

### **Fund Budgets**

This section provides information for the 2021/22 and 2022/23 budget years, the projected amounts for FY 2020/21, and actual audited figures for FY 2018/19 and FY 2019/20 at the individual fund level to assist with comparisons and transparency.

### **Department Budgets**

Here you will find information about each department, including department and division/program descriptions, FY 2020/21 accomplishments, FY 2021/22 and 2022/23 goals or objectives, and a financial summary showing sources of revenue and projected expenditures.

### **Capital Improvement Program**

This section provides information for individual capital improvement projects that have new funding allocated in 2021/22 and 2022/23 budget years. Each project planning sheet has project information, description, list of funding sources and cost estimates. In addition, funding overview and a 5-year plan as well as impact on the operating budget upon completion of the project are included.

### **Debt Service**

Governments often set aside monies to meet current and future debt service obligations on general government debt. Debt Service funds are used to account for the accumulation of these set aside monies and the subsequent payment of the City's general long-term debt principal and interest. This section identifies all forms of city long-term debt obligations.

### **Appendix**

This is the current section and it contains basic information about budget and basis of accounting. It provides a brief summary of the budget process and a budget calendar. City's investment and budget policies that provide guidance to city staff are identified. In addition, this section includes trend data and City's appropriation control. A glossary of budget terminology is also included to aid the reader.

## STRUCTURE OF THE CITY'S FINANCES

### Similarities to Personal Financial Planning

One way to view city finances is from the perspective of personal financial planning. It is good financial advice to take time each year to do some financial planning regardless of your personal circumstances (employed, retired, looking for work, student, etc.). A portion of existing resources is used to pay for necessities (utilities, mortgage). Some of your projected income is used for maintenance needs on assets (car repair, plumbing problems). Yet another part of your income is set-aside for future use or anticipated costs (investment for retirement, buying a new car, insurance premiums, roof replacement, etc.).

A city is required to complete essentially the same type of financial planning. Davis keeps track of its activities in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds are designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Some funds are established to track activities required by law (e.g. gas tax fund), some fulfill revenue requirements (Community Development Block Grant), and still others demonstrate prudent administrative practices (such as self-insurance funds for dental, workers' compensation and liability).

Budget years run in fiscal year cycles beginning July 1 and ending June 30. The City budget is approved and balanced by fund. The vast majority of these fund balance dollars are held for future expenditures for several reasons. Special taxes, such as the gas tax, are restricted to specific services and must be carried forward for that purpose (in this case, street improvements). Other balances may result from legal requirements, such as payment of long-term debts for bonds.

The City maintains budgetary controls that ensure compliance with the budget approved by the City Council. All activities of the City are included in the annual appropriated budget. The legal level of budgetary control (that is, the level at which actual expenditures may not legally exceed the appropriated amount) is at the fund level, as authorized in the Annual Appropriations Ordinance.

### Basis of Accounting and Budgeting

Expenditures are controlled at the fund level for all budgeted departments within the City. This is the level at which expenditures may not legally exceed appropriations. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP) in accordance with standards established by the Governmental Accounting Standards Board (GASB), California Society of Municipal Finance Officers (CSMFO) and Government Finance Officers Association (GFOA).

The accounting policies of the City conform to generally accepted accounting principles. The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Fund accounting segregates funds according to their purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

All governmental funds (i.e. General, Special Revenue, Capital Projects and Funds) are accounted for on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period when the liability is incurred.

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Encumbrances outstanding at year-end do not constitute GAAP basis expenditures or liabilities because the commitments will be honored during the subsequent year.

Proprietary funds (i.e. Enterprise and Internal Service Funds) are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized when the liability is incurred.

The budget is adopted consistent with generally accepted accounting principles. With the implementation of GASB 33, revenues are recognized on the modified accrual basis (i.e., when they are earned), consistent with the Davis Comprehensive Annual Financial Report. Expenditures are recorded when the related fund liability is incurred.

### **Baseline Budgeting**

**Base Budget:** Each department is initially provided an annual appropriation sufficient to fund current service levels and any other costs the department is responsible for managing. This year's base budget involved taking the FY 2020/21 Adopted Budget, reducing it for any one-time expenditures, adjusting for contract obligations per labor Memoranda of Understanding and cost increases for other contractual obligations (such as postal rate increases, vendor service contract rate increases, etc.).

**Internal Rates or Charges:** All programs funded through charges back to user operations (i.e., internal service funds such as self-insurance programs, the vehicle or computer equipment replacement funds, building maintenance programs, etc.) are required to establish rates which provide for adequate resources to pay for the operations and capital requirements for the next year.

### **Long-Range Financial Planning**

The City has developed a twenty-year forecasting model for operating revenues and expenditures for the General Fund. The City also produces a five-year capital improvements plan, which includes debt service.

### **Long-Term Capital Debt**

The City of Davis uses long-term debt financing only for one-time capital improvement projects and infrequent equipment purchases. Long-term capital debt complies with applicable Federal and State regulations and is repaid over the legal life of the related asset. Financing is generally conducted on a competitive basis and the City seeks to maintain its current bond rating.

### **Investments and Cash Management**

The City follows the practice of pooling and investing cash of all funds under its control to maximize the return in a safe and prudent manner while at the same time ensuring that the portfolio is sufficiently liquid to meet day-to-day cash needs. There is diversity in the types and maturity dates of investments, which are made in accordance with the California Government Code. The remaining final maturity on investments is limited to five years. A Treasurer's Report is submitted to the City Council quarterly, which shows investment activity and the performance of the investment portfolio. The investment policy is reviewed and readopted annually by the City Council, as required by State law. The City's investment policy is attached as an appendix to this budget.

## **BUDGET PROCESS**

This is the second biennial budget for the City of Davis. This biennial budget will include an approved operating and capital budgets for FY 2021/22 and 2022/23. Beginning July 1<sup>st</sup>, the budget process allows the City of Davis to make resource allocation decisions, including choices about staffing, technology, and equipment, as well as determining which program priorities will be addressed in the coming fiscal year. Although the City Council deliberates the proposed budget between May and June, the budget process occurs throughout the year. Staff begins in earnest each December based on projections of city revenues, costs associated with contractual obligations, assessment of city needs, and review of the City's overall financial position.

Quarterly Budget updates are also presented to the City Council, and separate budget workshops over the course of the year to review budget assumptions, projections as well as establish policies that informed staff's development of the Proposed Budget.

### **Budget Process**

City staff developed a Budget Calendar in the Fall of 2020. This calendar identifies critical due dates in the budget development process, including estimating expenditures for the ending fiscal year and funding requests for the preliminary budget, for human resources and other resources. It also includes a period of budget review with the City Manager and then the City Council, with final adoption as the last deadline.

In the fall, the Finance Department initializes the baseline budget for the upcoming fiscal year. This exercise includes updating projections for citywide revenues (including departmental fee revenues), establishing personnel salary and benefit costs consistent with applicable labor contracts, reviewing budget policies for non-personnel costs and updates to the City's debt service schedule. Following the development of the baseline budget, the five-year forecast is updated to reflect long-term sustainability of current staffing and service levels.

In December, the City Manager establishes budget development guidelines for departments, informed by the results of development of the baseline budget and updated five-year forecast. These guidelines set the parameters under which departments develop their budget requests. Such parameters may place restrictions or limitations on funding increases, or they may include budget reduction goals.

From December through February, departments review their functional responsibilities and services and their current year budget objectives in light of any modifications in Council priorities or other direction to staff. These are considered in conjunction with projections of revenues and expenditures as the departments prepare their proposed budget requests. Departments develop budgets which reflect departmental goals and City Council priorities within budgetary constraints.

The City Manager reviews department budget requests in March-April. From these reviews, the budget parameters may be modified and changes made to the proposed budget for presentation to Council. During April and early May, the Finance Department compiles all department requests and the City's financial data to produce a preliminary document.

The presentation of the City Manager's Proposed Budget in mid-May is intended to provide the City Council and the public additional time to review the budget. Included in the City Manager's presentation are an update of the City's financial position and long-range plan, review of the national, state and local economies, and discussion of financial policies and department activities.

Following presentation of the Proposed Budget, public discussions are scheduled to highlight and discuss discreet elements of the proposed budget. After the Council reviews the proposed budget and receives public comment, they may revise the proposed budget. Then, on or before June 30, the City Council votes to adopt the budget, including any amendments to the proposed budget that may occur, by an affirmative vote of the majority of the five-member City Council. At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by a majority vote of the Council.

Upon final adoption by city ordinance, the budget becomes the legal authorization for the various departments to expend revenues, subject to any controls established by the City Manager, City Council and internal audit requirements. The City Council has adopted several financial and budgetary policies which address debt, reserves, and spending authorizations. These help guide long-term planning and are found in the Appendix of this document.

### **Citizen Participation**

Davis residents are encouraged to participate in the budget planning process through a variety of avenues, such as participating in Council-appointed boards and commissions or by attending budget sessions or public hearings at City Council meetings. Citizens may also view and comment on the budget document or sign up to receive e-notifications about city issues through the City's web page at [www.cityofdavis.org](http://www.cityofdavis.org).

## BUDGET GUIDE

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Public hearings on the budget occur in June. Citizens have the opportunity to speak about budget issues at these hearings and at virtually any City Council meeting during the year. In the past, Council meetings were generally held on Tuesday evenings beginning at 6:30 p.m. in the Community Chambers at City Hall, located at 23 Russell Boulevard, Davis. Due to the Covid-19 pandemic, council meetings will continue to be held remotely until further notice. All council meetings are televised on the local cable access channel 16 and are available on streaming video at [www.cityofdavis.org](http://www.cityofdavis.org).

**RESOLUTION NO. 16-060, SERIES 2016**

**RESOLUTION UPDATING THE GENERAL FUND RESERVE POLICY  
AND REPLACING RESOLUTION NO. 06-112**

WHEREAS, the City Council of the City of Davis wishes to update its formal General Fund reserve policy to establish appropriate levels of reserves as well as guidelines for uses of funds in excess of said reserve levels; and

WHEREAS, a General Fund Reserve Policy was adopted by the City Council in June 2006 via Resolution No. 06-112; and

WHEREAS, it is the City Council's desire to update the General Fund Reserve Policy; and

WHEREAS, the Finance and Budget Commission reviewed the draft policy in April 2016 and provided recommendations to the City Council; and

WHEREAS, the General Fund Reserve Policy was presented to the City Council on May 17, 2016, in conjunction with the presentation of the FY2016/17 Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby adopt the General Fund Reserve Policy attached hereto.

PASSED AND ADOPTED by the City Council of the City of Davis this 17th day of May, 2016, by the following vote:

AYES: Davis, Frerichs, Lee, Swanson, Wolk

NOES: None



Daniel M. Wolk  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk

## General Fund Reserve Policy

### Purpose

The City of Davis establishes its General Fund Reserve policy as additional insurance against disasters, emergencies and unforeseen expenditures.

### Reserve Level

The City Council hereby establishes the following minimum General Fund reserve targets:

- The City shall strive to maintain a General Fund reserve equal to 15% of General Fund expenditures, with up to 5% allocated to special capital projects for roads/paths, facilities and parks. The unallocated reserve funds are set-aside to address potential needs in the following areas:
  - A Reserve for Economic Uncertainty - funds designated to mitigate periodic revenue shortfalls due to downturn in economic cycles, thereby avoiding the need for service-level reductions within the fiscal year.
  - An Emergency Reserve - funds designated to mitigate costs of unforeseeable emergencies and natural disasters.
- The appropriate level of General Fund reserves shall be reviewed annually.

### Use of Reserve Funds

Reserve for Economic Uncertainty – General Fund reserve intended to offset quantifiable revenue uncertainty in the multi-year forecast. The long-term funding level for this reserve is determined by measuring the level of financial risk associated with the following areas of uncertainty:

- Revenue risks: Revenues falling short of budget projections may cause shortfalls. Transitional funding is also necessary to respond to reductions in major revenues due to local, regional and national economic downturns, as well as reductions in revenues caused by actions by State/Federal governments.
- Uncontrollable costs: There may be cost increases that are beyond the City's control (e.g. various fuel and utility charges). In addition, the City requires a source of supplemental funding for further increases in CalPERS retirement rates that result from CalPERS investment performance that falls short of actuarial assumptions.

Any reserve funds expended within this category that result in year-end reserves below the established policy level shall be restored in no more than three budget cycles. However, if the reserve level falls to below 5%, the Council may restore funds over a multi-year period.

Emergency Reserve - Funds reserved under this category shall be used to mitigate costs associated with unforeseen emergencies, including natural disasters. Should unforeseen and unavoidable events occur that require expenditure of City resources beyond those provided for in the annual budget, the City Manager shall have the authority to approve appropriation of Emergency Reserve Funds. The City Manager shall then present to the City Council – no later than its first regularly scheduled meeting - a resolution confirming the nature of the emergency and formally authorizing the appropriation of reserve funds.

### **Excess Fund Balance**

At the end of each fiscal year, the Finance Department will report on the audited year-end budgetary fiscal results. Should actual General Fund revenues exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any year-end operating surplus which results in the General Fund balance exceeding the level required by the reserve policy shall be deemed available for allocation for the following, subject to Council approval:

- Transfer to other funds, as appropriate, to offset year-end deficits within those funds,
- Transfer to the Capital Program Fund (Fund TBD) for appropriation within the Capital Improvement Program Budget and/or Deferred Maintenance for non-recurring needs,
- Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs.

It is the intent of the City Council to limit use of fund balances in the General Fund to address unanticipated one-time needs. Fund Balances shall not be applied to recurring annual operating expenditures.

### **Other Funds**

In conjunction with approving the General Fund Reserve Policy, the City Council expresses its intent to evaluate other Special Revenue, Enterprise and Internal Service funds to establish appropriateness of developing formal fund-specific reserve policies.



**RESOLUTION NO. 20-008, SERIES 2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS ADOPTING A  
POLICY CONCERNING ENTERPRISE FUND RESERVES**

WHEREAS, the City of Davis maintains prudent financial practices to assure the ongoing financial health of the City and its operations; and

WHEREAS, the City Council has determined that it would be proper in the management of its financial affairs to establish policies of the City with respect to setting and managing fund reserves for the City's four enterprise fund utilities (Water, Wastewater, Stormwater and Solid Waste); and

WHEREAS, in 2017, the City Council directed staff, the Utilities Commission and the Finance and Budget Commission to develop policies for the City's enterprise funds for recommendation; and

WHEREAS, through multiple discussions with each Commission, and within the City's Finance and Public Works Utilities and Operations Departments, such a policy has been prepared, attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby adopt the City of Davis Water, Wastewater, Solid Waste and Stormwater Fund Reserve Policy, a copy of which is on file at the offices of the City and is available for inspection by the public.

PASSED AND ADOPTED by the City Council of the City of Davis on this 28th day of January, 2020, by the following vote:

AYES: Arnold, Carson, Frerichs, Partida, Lee

NOES: None



Brett Lee  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk

**CITY OF DAVIS**  
**WATER, WASTEWATER, SOLID WASTE, AND STORMWATER FUND RESERVE**  
**POLICY**

**1. PURPOSE**

The purpose of this policy is to establish targeted levels of Water, Wastewater, Solid Waste and Stormwater Utility fund reserves, a crucial component in the financial resilience of public owned utilities. Strong and transparent financial policies, including maintaining adequate reserves for emergencies, rate stability, and working capital, are consistent with best practices in the utility industry, as they help to:

- 1) Ensure cash for daily financial needs to counter revenue volatility and unanticipated expenses is readily available
- 2) Fund equipment and infrastructure purchases to mitigate damages related to a catastrophic event such as a natural disaster
- 3) Protect constituents from rate increases due to unexpected variances from forecasted results that arise from non-recurring events or factors

**2. BACKGROUND**

The City of Davis Public Works Utilities and Operations Department provides water, wastewater, stormwater and solid waste services for citizens, businesses, and organizations. Public owned utilities are expected to provide uninterrupted service 24 hours a day, 7 days a week while relying largely on service-based revenue. As highlighted by the American Water Works Association, cash reserve balances are a critical component to the utility's financial resiliency and sustainability.

**3. DEFINITIONS**

**Operating Reserve:** liquid, unrestricted assets that an organization can utilize to support its operations in the event of an unanticipated loss of revenue, working capital deficiencies, or an increase in expenses.

**Emergency Capital Reserve:** Funds reserved in this category shall be used to mitigate costs associated with capital purchases due to unforeseen emergencies, including natural disasters. Should unforeseen and unavoidable events occur that require expenditure of City resources beyond those provided in the annual budget, the City Manager shall have authority to approve appropriation of Emergency Reserve funds. The City Manager shall then present to the City Council – as soon as possible– a resolution confirming the nature of the emergency and formally authorizing the appropriation of Emergency Reserve funds.

**Rate Stabilization Reserve:** Rate stabilization reserves are established to cover wide fluctuations in projected revenue from season to season or year to year. A rate stabilization reserve allows a utility to draw on the fund balance during revenue shortfalls that result from lower than expected

revenue. When use of the fund is deemed necessary, the City Manager shall present to the City Council a resolution confirming the nature of the need and authorizing the appropriation of Rate Stabilization Reserve funds.

**4. POLICY**

The policy illustrated below is the framework established for the Water, Sewer and Stormwater fund. The Public Works Utilities and Operations Director in conjunction with the City Treasurer shall review the Utility reserve balances annually and provide any updates as necessary to the Finance and Budget Commission, Utilities Commission and the City Council.

Reserve Type	Key Considerations	Policy	Methods to Achieve Funding Levels
<b>Operating</b>	<ul style="list-style-type: none"> <li>• Revenue fluctuations</li> <li>• Working capital</li> <li>• Potential risks</li> <li>• Risk management</li> <li>• Daily financial needs</li> <li>• Operating expenditures</li> </ul>	The City will maintain a target 3-month reserve balance for each utility.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the operating funds.
<b>Emergency Capital</b>	<ul style="list-style-type: none"> <li>• Cost of critical assets</li> <li>• Critical facilities</li> <li>• Catastrophic events such as natural disasters</li> <li>• Availability of other funds</li> <li>• Address unanticipated, nonrecurring needs.</li> </ul>	Target reserve for each utility shall be the average of the planned expenditures in the 5-year Capital Improve Program as provided in each Utility Cost of Service Study (not including any debt-financed projects).	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the capital funds.
<b>Rate Stabilization</b>	<ul style="list-style-type: none"> <li>• Impacts of revenue shortfalls</li> <li>• Drought restrictions</li> <li>• Revenue volatility</li> <li>• Weather</li> <li>• Regional economic conditions</li> <li>• Rate variability</li> <li>• Sharp demand reduction</li> </ul>	Target reserve shall be 5% of annual operating revenue for Stormwater and Wastewater, and 10% of operating revenue for Water.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the rate stabilization funds.

**Solid Waste Reserve Fund Policy:** The City of Davis Solid Waste Division is responsible for recycling, garbage, organics collections, street sweeping, and landfill tipping. Eighty-six percent of the total cost in the fund is a franchise agreement with the waste hauler and the other fourteen percent accounts for state mandated programs, city administrative costs related to operations, and debt service requirements. The solid waste utility does not have assets or large capital expenditures similar to the other City utilities. Due to this difference, and to ensure the fiscal

sustainability of the fund, the target reserve is **12** months of ***non-contractual*** operating expenditures. Non-contractual expenditures are defined as expenditures relating to obligations not expressed in a contract. This allows a reserve for changes in contracted service, emergency services, and revenue fluctuations.

*Solid Waste Reserve Policy*

Reserve Type	Key Considerations	Policy	Methods to Achieve Funding Levels
<b>Operating</b>	<ul style="list-style-type: none"> <li>• Revenue fluctuations</li> <li>• Working capital</li> <li>• Potential risks</li> <li>• Risk management</li> </ul>	Target reserve is 12 months of non-contractual operating expenditures.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the operating funds.

# CITY OF DAVIS INVESTMENT POLICY

## **1. Purpose**

The purpose of this Investment Policy (the “Policy”) is to establish strategies, practices, and procedures to be used in administering the City of Davis (the “City”) portfolio. The goal is to establish guidelines to manage City funds to maximize security and liquidity while also complying with this Investment Policy and California Government Code Sections 53600 through 53686, which governs investments for municipal governments and while meeting the daily cash flow demands of the City.

## **2. Investment Objectives**

The City’s primary investment objective is to achieve a reasonable rate of return on public funds while minimizing the potential for capital losses arising from market changes or issuer default. Although pursuit of interest earnings on investment is an appropriate City goal, the primary consideration is preservation of capital resources. Thus, the City’s yield objective is to achieve a reasonable rate of return rather than the maximum generation of income that might expose the City to unacceptable levels of risk.

In determining individual investment placements, the following factors shall be considered in priority order: safety, liquidity, and yield.

### **A. Safety**

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk as summarized below.

*Credit Risk* – This is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- Limiting investment to high quality securities;
- Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City will do business;
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

*Interest Rate Risk* – This is the risk that the market value of securities in the portfolio will fall due to changes in the general interest rates. Interest rate risk may be mitigated by:

- Structuring the investment portfolio such that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

### **B. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with the cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money

market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

### C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk of constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Sales of securities prior to maturity may occur under any of the following circumstances:

- A declining credit security, which could be sold early to minimize loss of principal;
- A security swap, which is expected to improve the quality, yield, return, or target duration of the portfolio;
- Liquidity needs of the portfolio that require the security be sold;
- A capital gain that would be realized to better position the overall portfolio to achieve Investment Policy goals.

## **3. Standards of Care**

A. Prudence. The City shall operate its pooled idle cash investments under the “Prudent Investor Standard,” as defined in California Government Code Section 53600.3, which states that “when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.”

Investment officers acting in accordance with written procedures and this Investment Policy and excising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this Policy to control adverse developments.

Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism worthy of the public trust.

B. Government Code. Government Code Sections 53601, 53635, and 53646 of the State of California regulate the investment policies of jurisdictions within the State. The City of Davis will adhere to these provisions in developing and implementing the City’s investment policies and practices.

C. Ethics and Conflict of Interest. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or could impair their ability to make impartial investment decisions. City employees involved in the investment process shall disclose to the City Manager any material financial interest in financial institutions that conduct business within the jurisdiction. They shall further disclose any large personal financial/investment positions that could be related to the performance of the investment portfolio. Officers shall refrain from undertaking any large personal investment transactions with the same individual with whom business is conducted on behalf of the City.

The City Treasurer or other designated City employees are required to file with the City Clerk applicable financial disclosures, as required by the Fair Political Practices Commission.

D. Delegation of Authority. Authority to manage the investment program is granted to the City Treasurer. Under the oversight or absence of the City Treasurer, responsibility of the operation of the investment program may be delegated to the Financial Services Manager or other staff, who shall act in accordance with established written procedures and internal controls consistent with the Investment Policy.

The City Treasurer may also delegate day-to-day investment decision making and execution authority to an external investment advisor. Eligible investment advisors must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisors Act of 1940. The advisor will follow the Investment Policy and such other written instructions as are provided by the City.

E. Internal Control. The City Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall encourage review of investment policies and procedures. In addition, the auditors may perform cash and investment testing as part of the audit of the City's financial statements.

#### **4. Scope**

This Investment Policy shall apply to all funds and investment activities of the City of Davis as accounted for in the Comprehensive Annual Financial Report, including, but not limited to:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Debt Service Funds
- Enterprise Funds
- Internal Service Funds
- Trust and Agency Funds, including Davis Redevelopment Successor Agency and Public Facilities Financing Authority
- Any new fund created by the City Council unless specifically exempted.

This Investment Policy does not apply to the following financial assets:

- The City's Deferred Compensation Plans, which are controlled by federal law, specific provisions of the City's adopted Plans, and individual plan participants' decisions.
- The City Employee Retirement Plan, which is subject to regulation by federal and state laws.
- Other Post-Employment Benefits (OPEB) Trust, which is invested pursuant to California Code and the Trust's separate long-term investment policy under the Trust Agreement.
- Proceeds of debt issuance, which are invested in accordance with permitted investment provisions of their specific bond indentures.

## **5. Safekeeping and Custody**

All trades, where applicable, will be executed by delivery vs. payment to ensure that securities are deposited prior to the release of funds. To protect against potential losses by collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a third-party bank trust department acting as agent for the City under terms of a custody agreement executed between the bank and the City.

## **6. Authorized Financial Dealers and Institutions**

Unless the City has an external investment advisor, the City Treasurer will maintain a file of broker/dealers with which the City is currently doing business, which will include (at minimum) the firm name, contact person, telephone number, fax number, e-mail address, and annual audited financial statements. A review of the financial institutions and brokers/dealers on the City's list will be conducted at least annually.

All financial institutions and broker/dealers, who desire to become qualified for investment transactions, must supply the following as appropriate:

- Audited financial statement (annually);
- Proof of registration from a federally regulated securities exchange;
- Proof of state registration;
- Completed broker/dealer questionnaire;
- Certification of having read and understood and agreeing to comply with the City's Investment Policy.

These documents shall be provided annually as appropriate. In selecting financial institutions, the authorized investment officers shall consider the credit-worthiness of the institution.

If the City has an investment advisor, the investment advisor may use its own list of authorized broker/dealers to conduct transactions on behalf of the City. The advisor will perform all due diligence for the brokers/dealers on its approved list. The advisor will annually provide the City their approved broker/dealer list so that the City Treasurer may conduct its own review.

## **7. Collateralization**

Collateral is required for investments in non-negotiable certificates of deposit and repurchase agreements. In order to reduce market risk, the collateral level shall be at least 110% of market value for Certificates of Deposits and 102% for repurchase agreements of market value of principal and interest and marked to market weekly. Securities acceptable as collateral shall be the direct obligations of, or are fully guaranteed as to principal and interest, by the United States or any agency of the United States. Collateral will always be held by an independent third party with whom the financial institution has a current custodial agreement.

## **8. Authorized Investments**

Investment of City funds is governed by the California Government Code Sections 53600 et seq. Further, no more than 5 percent of the City's portfolio may be invested in any one non-governmental issuer regardless of sector. This limitation does not apply to the following types of securities: U.S. Treasury securities, U.S. Government Agency/GSE securities, obligations of the International Bank for Reconstruction and Development, the International Finance Corporation, and the Inter-American Development Bank, money market funds, and government investment pools. Where this section specifies a percentage limitation for a particular security type, that percentage is applicable only on the date of purchase. Credit criteria listed in this section refers to the credit rating at the time the security is purchased. Within the context of these limitations, the following investments are authorized:

*United States Treasury Bills, Bonds, and Notes* or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category.

*Federal Agency Obligations* – Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There is no percentage limitation of the portfolio which can be invested in this category.

*Municipal Obligations* - Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue-producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency.

Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.

Securities in this section must have a short-term rating of “A-1” or the equivalent or better by a Nationally Recognized Statistical Rating Organization (NRSRO) or a long-term rating in the rating category of “A” or the equivalent or better by an NRSRO. No more than 5% of the total value of the City’s portfolio shall be invested in any one municipal issuer, and the aggregate investment in municipal bonds shall not exceed 30% of the total value of the City’s portfolio.

*Bankers’ Acceptances* – These are bills of exchange or time drafts drawn on and accepted by commercial banks. Purchase of banker’s acceptances may not exceed 180 days maturity and 40% of the total value of the portfolio. No more than \$5 million may be invested in the banker’s acceptances of any one commercial bank.

*Commercial Paper* – Commercial paper must be rated “P-1”/”A-1” or the equivalent better by an NRSRO, issued by domestic corporations having assets in excess of \$500,000,000 and having an “A” category or the equivalent or better rating on its long-term debentures, if any, as provided by an NRSRO. Purchases of eligible commercial paper may not exceed 270 days maturity and may not exceed 25% of the total value of the City’s portfolio.

*Negotiable Certificates of Deposit* – These are issued by nationally or state-chartered banks, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branches of foreign banks. Purchases of negotiable certificates of deposit may not exceed 30% of the total value of the City’s portfolio. Negotiable Certificates of Deposit must be rated “A-1” or the equivalent or better for short-term obligations or a rating category of “A” or the equivalent or better for longer-term obligations by an NRSRO.

*Local Agency Investment Fund (LAIF)* – As authorized in Government Code Section 16429.1, local agencies may invest in the Local Agency Investment Fund, a money market fund, which allows local agencies to pool their investment resources. Current policies of LAIF set minimum and maximum amounts of monies that may be invested as well as maximum numbers of transactions that are allowed per month.

*California Asset Management Program (CAMP)* – As authorized in Government Code Section 6509.7, public agencies are authorized to invest any funds not required for its immediate use in a joint powers authority, such as California Asset Management Program.

*Certificate of Deposit (CD)* - Purchased through a bank or savings and loan association for a specified period of time at a specified rate of interest. Currently the first \$250,000 of a certificate of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC). CDs with a face value in excess of the FDIC limit will be collateralized by U.S. Treasury securities, which must be at least 110% of the face value of the CD. No other collateralization will be accepted. Certificate of Deposit Account Registry Service (CDARS) CDs do not have to be collateralized as long as FDIC insurance covers the entire amount. Investments in these types of Certificates of Deposit, collectively, may not exceed 30% of the total value of the City's portfolio.

*Medium-Term Corporate Notes* - Defined as all corporate and depository institution debt securities with a maximum maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated in a rating category of "A" or the equivalent or better by an NRSRO. Purchase of medium-term notes may not exceed 30% of the total value of the City's portfolio.

*Money Market Mutual Funds* - Mutual funds invested in U.S. Government securities are permitted under this Policy. In order to be eligible for investment under this section, the money market mutual funds must be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.). Further, the funds must meet the following criteria:

- 1) are "no-load" (no commission or fee shall be charged on purchases or sales of shares);
- 2) have a constant daily net asset value per share of \$1.00;
- 3) have a rating of "AAA" or the equivalent by at least two NRSROs OR have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

No more than 10% of the City's total portfolio shall be invested in any one issuer and the aggregate investment in money market funds shall not exceed 20% of the total value of City's total portfolio.

*Asset-Backed Securities* - This category includes mortgage passthrough securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable passthrough certificates, or consumer receivable-backed bonds. Securities eligible for investment shall be rated in a rating category of "AA" or its equivalent or better by at least one NRSRO and have a maximum remaining maturity of five years or less. Purchases of asset-backed securities may not exceed 20% of the total value of the City's portfolio.

*Supranational Obligations* - Defined as United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and shall not exceed 30% of the total value of the City's portfolio.

*Repurchase Agreements (REPOs)* - The market value of the securities used as collateral for the repurchase agreement shall be monitored and not allowed to fall below 102% of the value of the repurchase agreement. A Master Repurchase agreement is required between the City and the financial institution for all repurchase agreements transacted. Maximum maturity is sixty days.

*Ineligible Investments* - Ineligible investments are those that are not described herein, including but not limited to, common stocks, reverse repurchase agreements, inverse floaters, range notes, mortgage derived interest only strips, derivatives securities, or any security that could result in zero interest accrual.

## **9. Due Diligence: Investment Pools/Money Market Mutual Funds**

A thorough investigation of the pool/fund is required prior to investing and on a regular basis. Information should be obtained from the pool/fund regarding the following items:

- Authorized Investments
- Interest Calculations/Distributions
- Fee Schedule/Who May Invest
- Frequency of Statements
- Safeguarding of Investments
- Deposit/Withdrawal Limitations
- Investment Policy and Objectives
- Investment Limitations
- Eligibility for holding Bond Proceeds
- Treatment of Gains and Losses
- Settlement Process
- Utilization of Reserves by Fund

## **10. Investment Parameters**

### **A. Diversification**

Investments shall be diversified by:

- Limiting investments to avoid concentration in securities from a specific issuer or business center (excluding Local Agency Investment Fund and U.S. Treasury and federal agency/GSE securities);
- Limiting investment in securities that have higher credit risks;
- Investing in securities with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LAIF), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

### **B. Maximum Maturities**

In order to minimize the impact of market risk, all investment purchases will be made with the intention of holding the investments to maturity. However, investments may be sold prior to maturity to meet cash flow needs, to improve the quality, yield, return, or target duration of the portfolio, or to limit losses.

The City and its investment advisor shall perform a cash flow analysis, based on the City's historic spending patterns, in order to determine the appropriate amount of liquidity necessary to meet the City's cash flow needs. The portfolio will then be structured in order to ensure adequate liquidity. The Treasurer and investment advisor will periodically review the structure of the portfolio to ensure adequate liquidity based upon anticipated changes in future cash needs.

To the extent possible, the City shall attempt to match its investments to anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than 5 years from the date of purchase or in accordance with state and local statutes and ordinances. The City shall adopt weighted average maturity target consistent with cash flow and investment objectives.

### **C. Security Transactions**

The City may take advantage of security transaction opportunities to improve the overall quality, yield, or target duration of the portfolio. A transaction which improves the portfolio yield may be selected even if the transactions result in an accounting loss. Documentation for such transactions will be included in the City's permanent investment file documents.

#### D. Security Downgrades

If securities owned by the City are downgraded to a level below the quality required by this Investment Policy, it shall be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.

### **11. Social Responsibility**

Investments are to be made that will bear in mind the responsibility of city government to its citizens. Investments that support community well-being, promote equality of rights, and that promote community economic development will be given full consideration.

Further, no investment is to be made in a company that receives more than 51% of gross revenues from the production or manufacture of fossil fuels, weapons manufacturing, cigarettes, alcohol, or gambling products.

### **12. Reporting**

#### A. Methods

The City Treasurer shall prepare, at least quarterly, investment reports to the City Manager and City Council, which shall include the:

- par amount of the investment,
- classification of the investment,
- percentage of the total portfolio, which each type of investment represents, name of the institution or entity,
- rate of interest (coupon and effective interest rate),
- maturity date,
- current market value,
- source of the market value, and
- weighted average maturity of the portfolio.

The management report should include comments on the fixed income markets and economic conditions, discussions regarding restrictions on percentage of investment by categories, possible changes in the portfolio structure going forward and thoughts on investment strategies.

Reports shall also include a statement that the projected cash flow is adequate to meet expected obligations over the next six months, and that the portfolio is in compliance with this Investment Policy. The report shall be due within 30 days of the end of the quarter. Reports may be rendered more frequently at the discretion of the City Manager or City Treasurer.

Annually there shall be provided to the City Manager and the City Council a report on the performance of the investment program. The report shall include a narrative discussion of the performance of the investment portfolio and shall include comparisons with appropriate benchmarks to facilitate this evaluation.

#### B. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio should obtain a market average rate of return throughout budgetary and economic cycles. The City's basic investment strategy is to actively manage its investment portfolio. An appropriate total return benchmark, one with an average maturity/duration in line with the City's portfolio, will be used by the City Treasurer to determine whether the portfolio market return is acceptable and in line with market returns.

C. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly with the investment report.

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 31, "Accounting and Financial Reporting for Certain Investments", as of June 30th of each Fiscal Year the City will report all investments in excess of one year at market value in the general ledger. Any change in the value of the investments will be recognized on an annual basis, as a part of interest income.

D. Investment Policy Adoption

The City of Davis Investment Policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Treasurer and any modifications made thereto must be approved by the City Council.



## **PROPOSITION 4, GANN APPROPRIATION LIMIT**

Article XIII B of the California State Constitution, was approved by California voters in November 1979, and modified by Proposition 111 in 1990. This article more commonly referred to as the Gann Initiative or Gann Limit, placed limits on the amount of proceeds of taxes that state and local governmental agencies can receive and spend each year.

The appropriations limit is different for each agency and the limit changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79 in each agency, and modified for changes in inflation and population in each subsequent year.

Each year the City Council must adopt, by resolution, an appropriations limit for the following year. Using cost of living data provided by the State of California, and population and per capita personal income data provided by the State Department of Finance, the City's Appropriation Limit for 2021-22 has been computed to be \$90,058,286. Appropriations subject to the limitation in the 2021-22 budget total \$56,662,420.

Additional appropriations to the budget funded by non-tax sources, such as charges for service, restricted revenues, grants or beginning fund balances, would not be affected by the Appropriations Limit.

**City of Davis**  
**Appropriations Limit Calculation**  
**Fiscal Year 2021/22**

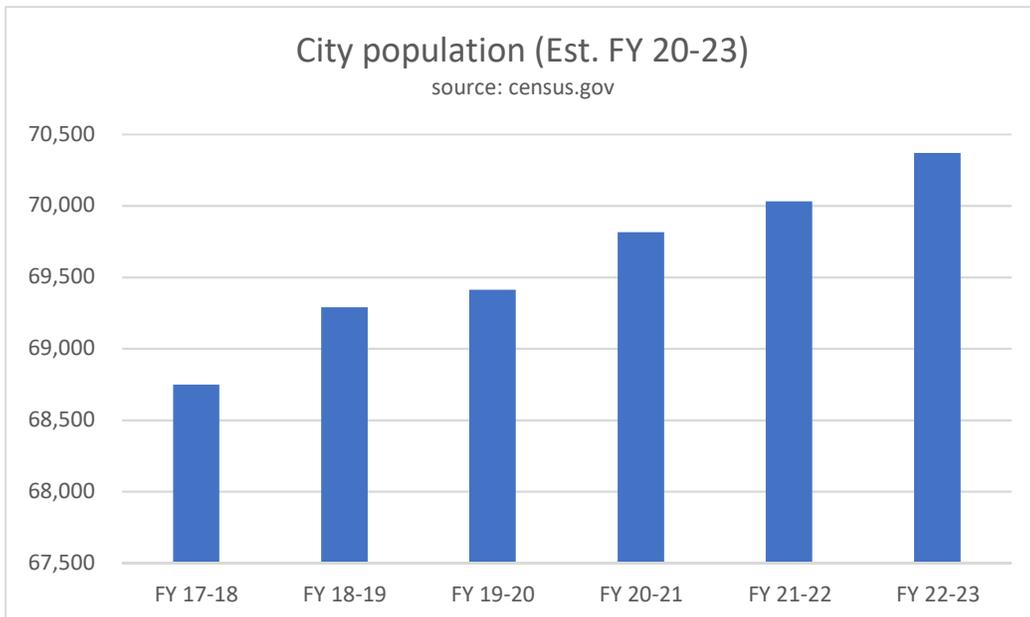
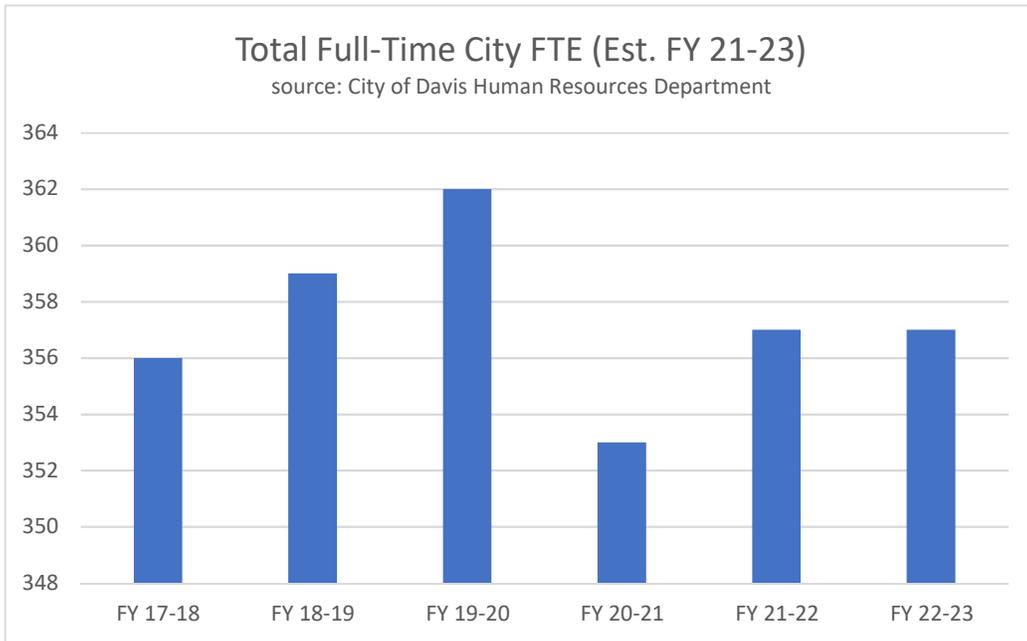
**Calculation of Appropriations Limit:**

Fiscal Year 2020/21 Appropriations Limit		\$84,712,902
Adjustment Factors		
a. Population Change (Change in City Population)	1.00550	
b. Cost of Living (Per Capita Cost of Living Change)	1.05730	
Change Factor (a x b)	1.0631	1.0631
Annual Adjustment		5,345,384
<b>Fiscal Year 2021/22 Appropriations Limit</b>		<b>\$90,058,286</b>

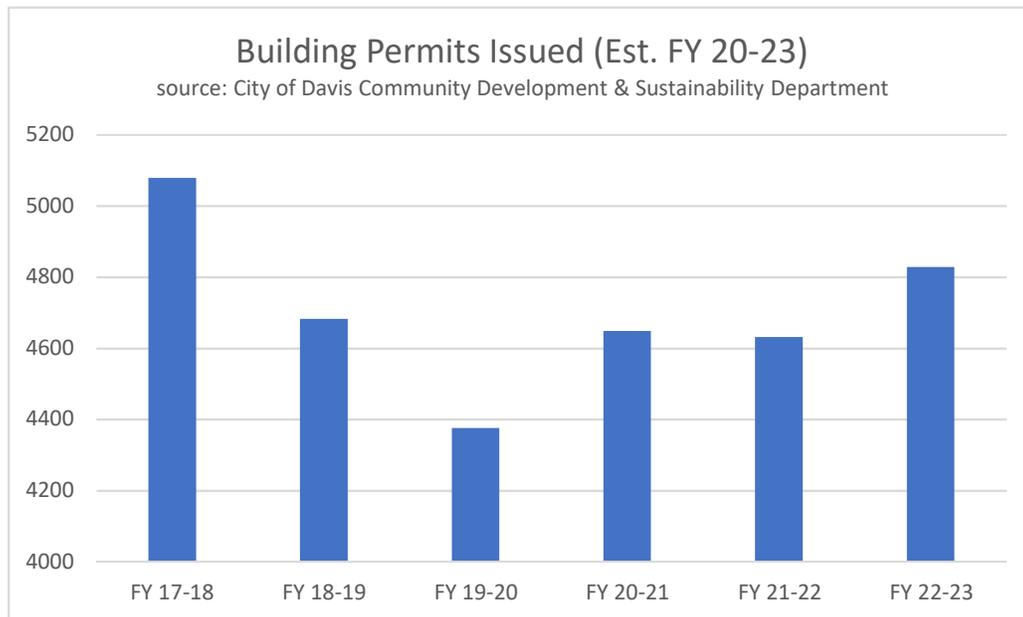
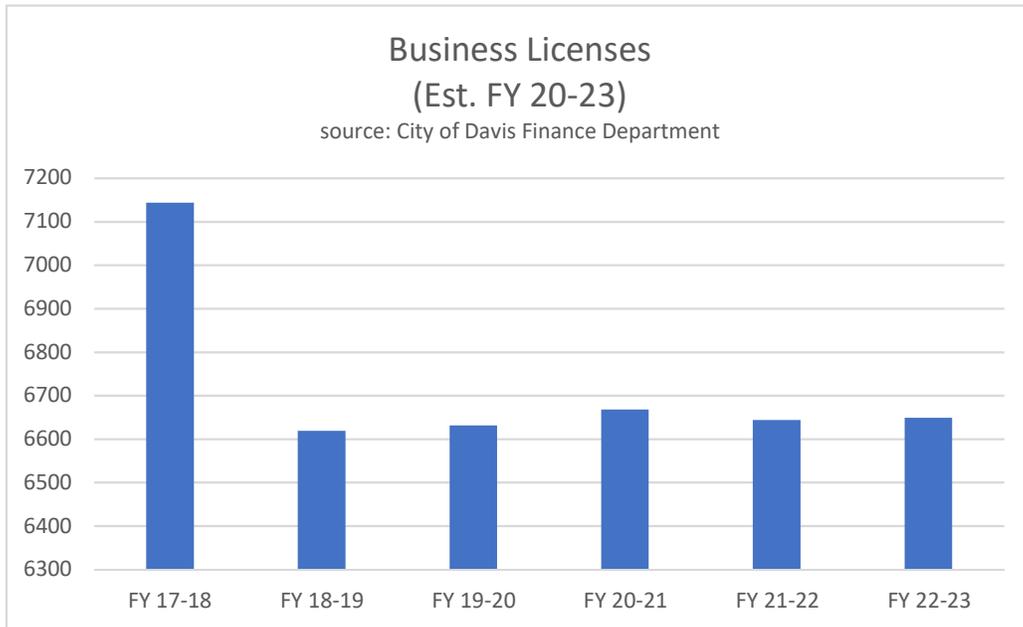
**Calculation of Appropriations Subject to the Appropriations Limit:**

Estimated Proceeds of Taxes		\$58,302,020
Less Exclusions:		
Qualified Capital Outlay (CIP Construction Tax Appropriations)		(1,639,600)
Total Exclusions		(1,639,600)
<b>Total FY 2021/22 Appropriations Subject to the Appropriations Limit</b>		<b>\$56,662,420</b>
<b>Percentage of Appropriations Limit Used</b>		<b>62.92%</b>

# SIGNIFICANT TRENDS



# SIGNIFICANT TRENDS



## APPENDIX A

### Glossary

**Accrued Interest:** Coupon interest accumulated on a bond or note since the last interest payment or, for a new issue, from the dated date to the date of delivery.

**Agencies:** Federal agency securities and/or Government-sponsored enterprises. These include securities of government agencies such as, but not limited to: Federal National Mortgage Association (FNMA); Federal Home Loan Bank (FHLB); Government National Mortgage Association (GNMA); Community Development Corporation (CDC), Small Business Association (SBA), Tennessee Valley Authority (TVA), Federal Farm Credit Bank (FFCB) and Federal Home Loan Mortgage Corporation (FHLMC).

**Arbitrage:** Transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a yield difference in the two markets. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

**Asked:** The price at which securities are offered.

**Asset-Backed Securities (ABS):** Securities that are supported by pools of assets, such as installment loans or leases, or by pools of revolving lines of credits. Asset-backed securities are structured as trusts in order to perfect a security interest in the underlying assets.

**Bank Deposits:** To deposit collateral in the form of currency that may be in the form of demand accounts (checking) or investments in accounts that have a fixed term and negotiated rate of interest.

**Bank Notes:** A senior, unsecured, direct obligation of a bank or U.S. branch of a foreign bank.

**Bankers' Acceptance (BA):** These are bills of exchange or time drafts drawn on, and accepted by, commercial banks in the top 100 of the world, which are eligible for purchase by the Federal Reserve System. Acceptance of the draft obligates the bank to pay the bearer the face amount of the draft at maturity. In addition to the guarantee by the accepting bank, the transaction is secured with a specific commodity. The sale of the underlying goods will generate the funds necessary to liquidate the indebtedness. BAs are usually created to finance the import and export of goods, the shipment of goods within the United States and the storage of readily marketable staple commodities. BAs are sold at a discount from par and the amount and maturity date are fixed.

**Basis Point:** Refers to the yield on bonds. Each percentage point of yield in bonds equals 100 basis points (1/100% or 0.01%). If a bond yield changes from 7.25% to 7.39% that is an increase of 14 basis points.

**Benchmark:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**Bid:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

**Bond Proceeds:** The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued and to pay certain costs of issuance as may be provided in the bond contract.

**Bonds:** A debt obligation of a firm or public entity. A bond represents the agreement to repay the debt in principal and, typically, in interest on the principal.

**Book Entry:** The system maintained by the Federal Reserve, by which most money market securities are delivered to an investor's custodial bank. The Federal Reserve maintains a computerized record of the ownership of these securities and records any changes in ownership corresponding to payments made over the Federal Reserve wire (delivery versus payment).

**Book Value:** The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of any premium or discount.

**Broker:** A broker assists in the buying and selling of investments together for a commission.

**California Asset Management Program (CAMP):** CAMP is a money market portfolio rated AAAM by Standard and Poor's and created for California Public Agencies. Similar to LAIF, CAMP provides daily liquidity, money market returns and unlimited number of deposits and withdrawals. CAMP may hold a broader range of securities that would not be eligible under the City investment criteria. Since CAMP is subject to different statutory investment provisions, any such variances in their holdings are acceptable under this policy

**Call Price:** The price at which an issuer may redeem a bond before maturity

**Callable Bond:** A bond issue in which all or a part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions

**CALTRUST:** A Joint Powers Authority created by public agencies to provide a convenient method for public agencies to pool their assets for investment purposes. CalTRUST is governed by a Board of Trustees made up of experienced local agency treasurers and investment officers. The Board sets overall policies for the program and oversees the activities of the investment manager and other agents.

**CD Placement Service:** A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS (Certificate of Deposit Account Registry System) is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

**Certificate of Deposit (CD):** See "Non-Negotiable" and "Negotiable" Certificate of Deposit. Large-denomination CDs are typically negotiable.

**Collateral:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**Commercial Paper:** Unsecured promissory notes issued to finance short term credit needs, with maturities ranging from 2 to 270 days. Unsecured promissory notes are issued to finance short term credit needs. The paper must be of "prime" quality of the highest ranking, or of the highest letter and numerical rating as provided by Moody's or Standard & Poor's. Eligible paper is further limited to issuing corporations that are organized and operate within the United States, have total assets in excess of \$500 million, and have an 'A1-P1' rating for its debt from Moody's or Standard & Poor's.

**Comprehensive Annual Financial Report (CAFR):** The official annual report for the City. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

**Corporate Notes and Bonds:** Debt instruments, typically unsecured, issued by corporations, with original maturities in most cases greater than one year and less than ten years. Medium term notes (MTN) are unsecured, corporate and depository institution debt obligations. Allowable medium-term notes must be issued by corporations organized and operating within the United States (U.S.) or by depository institutions licensed by the U.S. or any state and operating within the U.S. MTNs must be rated “A” or its equivalent or higher by Moody’s or Standard and Poor’s.

**County Pooled Investment Funds:** The aggregate of all funds from public agencies placed in the custody of the county treasurer for investment and reinvestment.

**Coupon:** (a) The annual rate of interest that a bond’s issuer promises to pay the bondholder on the bond’s face value and (b) a certificate attached to a bond evidencing interest due on a payment date.

**Credit Rating:** Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor’s and Fitch Ratings use the same system, starting with their highest rating, of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody’s Investors Service uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use pluses (+), minuses (-), or numerical modifiers to indicate steps within each category. The top four letter categories are considered investment grade ratings.

**Credit Risk:** The chance that an issuer will be unable to make scheduled payments of interest and principal on an outstanding obligation. Another concern for investors is that the market’s perception of a corporation’s credit will cause the market value of a security to fall, even if default is not expected.

**CUSIP Number:** The Committee on Uniform Security Information Procedures (CUSIP) Number refers to a security’s identification number assigned to each publicly traded security by the CUSIP Service Bureau operated by Standard & Poor’s for the American Bankers Association. The CUSIP Number is a nine-character identifier unique to the issuer, the specific issue and the maturity, if applicable (the first six characters identifying the issuer, the next two identifying the security and the last digit provides a check digit to validate the accuracy of the preceding CUSIP number).

**Custodian:** A bank or other financial institution that keeps custody of stock certificates and other assets.

**Dealer:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**Debenture:** A bond secured only by the general credit of the issuer.

**Defeased Bond Issues:** Issues that have sufficient money to retire outstanding debt when due so that the agency is released from the contracts and covenants in the bond document.

**Delivery versus Payment:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**Derivatives:** Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or financial contracts based upon amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

**Discount:** The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price after sale is considered sold at a discount.

**Diversification:** Dividing investment funds among a variety of securities offering independent returns

**Discount Securities:** Non-interest-bearing money market instruments that are issued a discount and redeemed at maturity for full face value, *e.g.*, U.S. Treasury Bills.

**Duration:** A measure of the sensitivity of the price (the value of principal) of a fixed-income investment to a change in interest rates. Duration is expressed as a number of years. Rising interest rates mean falling bond prices, while declining interest rates mean rising bond prices.

**Effective Duration:** A measure of the price sensitivity of fixed-income investments, especially for those with embedded option features such as call options. As yields rise, the effective duration of a callable investment rises to reflect the fact that it has become less likely to be called. The more rates rise, the longer the effective duration will become, approaching the duration to maturity. The converse is true in a declining interest rate environment (that is, the more rates fall, the shorter the effective duration will become, approaching the duration to call). For securities without an embedded option, the duration to call, maturity, and effective duration are all the same. The calculation for effective duration involves averaging the duration under a simulation of many possible interest rate scenarios in the future.

**Extendable Notes:** Securities with maturity dates that can be extended by mutual agreement between the issuer and investor. When investing in these types of securities, the maturity date plus the stated extendable option must not exceed the time frames that are allowed in California Government Code or the investment policy for the investment type.

**Federal Credit Agencies:** Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, *e.g.*, banks, small business firms, students, farmers, farm cooperatives, and exporters.

**Federal Deposit Insurance Corporation (FDIC):** A federal agency that insures bank deposits, up to \$250,000 per deposit.

**Federal Funds Rate:** The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

**Federal Home Loan Banks (FHLB):** Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

**Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac):** A United States government sponsored corporation.

**Federal National Mortgage Association (FNMA):** FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation and its purchases include a variety of mortgages and second loans. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**Federal Open Market Committee (FOMC):** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**Federal Reserve System:** The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

**Fiduciary:** A person who holds something in trust for another and bears liability for its safekeeping.

**Financial Industry Regulatory Authority (FINRA):** A self-regulatory organization (SRO) of brokers and dealers in the over the counter securities business. Its regulatory mandate includes authority over business dealings conducted between dealers, brokers and all public investors.

**First Tier Securities:** Securities that have received short-term debt ratings in the highest category from the requisite NRSROs, or are comparable unrated securities, or are issued by money market funds, or government securities. [See sec Rules: Paragraph (a)(12) of rule 2a-7]

**Government Accounting Standards Board (GASB):** A standard-setting body, which prescribes standard accounting practices for governmental units.

**Government National Mortgage Association (GNMA or Ginnie Mae):** Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

**Guaranteed Investment Contracts (GICS):** An agreement acknowledging receipt of funds for deposit, specifying terms for withdrawal, and guaranteeing a rate of interest.

**Interest:** The amount a borrower pays to a lender for the use of his or her money.

**Interest Rate Risk:** The potential for a decline in bond prices and the market value of bonds in the portfolio, due to rising market interest rates. In general, bond prices vary inversely with interest rates. The change in a bond's price depends on several factors, including its maturity date. In general, bonds with longer maturities are more sensitive to changes in interest rates than bonds with shorter maturities. Similarly, bond funds with longer average portfolio maturities, such as the CalTRUST Medium-Term and Long-Term Accounts, will be more sensitive to interest rate changes than those with shorter average portfolio maturities, such as the CalTRUST Short-Term account.

**Investment Agreements:** Investment agreements are contracts with respect to funds deposited by an investor. Investment agreements are often separated into those offered by banks and those offered by insurance companies. In the former case, they are sometimes referred to as “bank investment contracts.”

**Liquidity:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**Liquidity Risk:** The chance that a security, sold prior to maturity, will be sold at a loss of value. For a local agency, the liquidity risk of an individual investment may not be as critical as how the overall liquidity of the portfolio allows the agency to meet its cash needs.

**Local Agency Investment Fund (LAIF):** The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment. LAIF was created in the California State Treasury by Section 16429 GC. LAIF holds local government funds in trust in a state investment pool in order to provide safety, liquidity and the benefits of the investment pool yield for local government entities invested in LAIF. LAIF may hold a broader range of securities that would not be eligible under the City investment criteria. Since LAIF is subject to different statutory investment provisions, any such variances in the LAIF pool holdings are appropriate exceptions for City purposes.

**Market Risk:** The chance that the value of a security will decline as interest rates rise. In general, as interest rates fall, prices of fixed income securities rise. Similarly, as interest rates rise, prices fall. Market risk also is referred to as systematic risk that affects all securities within an asset class similarly.

**Market Value:** The price at which a security is trading and could presumably be purchased or sold on a specific date.

**Master Repurchase Agreement:** A written contract covering all future transactions between the parties to repurchase and reverse repurchase agreements that establish each party’s rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

**Maturity:** The date upon which the principal or stated value of an investment becomes payable.

**Money Market:** The market in which short-term debt instruments (bills, commercial paper, bankers’ acceptances, etc.) are issued and traded. Rule 2a-7 of the Investment Company Act applies to Money Market Funds, which mandates these funds to maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to maintain a constant net asset value of \$1.00.

**Mortgage-Backed Securities (MBS):** Mortgage-backed securities (MBS) are created when a mortgagee or a purchaser of residential real estate mortgages creates a pool of mortgages and markets undivided interests or participations in the pool. MBS owners receive a prorata share of the interest and principal cash flows (net of fees) that are “passed through” from the pool of mortgages. MBS are complex securities whose cash flows are determined by the characteristics of the mortgages that are pooled together. Investors in MBS face prepayment risk associated with the option of the underlying mortgagors to pre-pay or payoff their mortgage. Most MBS are issued and/or guaranteed by federal agencies and instrumentalities (e.g., Government National Mortgage Association (GNMA), Federal National Mortgage Association (FNMA), and Federal Home Loan Mortgage Corporation (FHLMC)).

**Mortgage Pass-Through Obligations:** Securities that are created when residential mortgages (or other mortgages) are pooled together and undivided interests or participations in the stream of revenues associated with the mortgages are sold.

**Mutual Funds:** An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments.

**Nationally Recognized Statistical Rating Organizations (NRSROs):** Credit rating agencies whose ratings are permitted to be used for regulatory purposes such as Securities and Exchange Commission.

**Negotiable Certificate of Deposit (NCD):** A large denomination certificate of deposit which can be sold in the open market prior to maturity. Generally, it is a short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months, while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). These instruments are supported only by the strength of the institution issuing them.

**Net Asset Value (NAV):** A term used in the mutual fund industry to determine the average price per share of a pool or mutual fund. How this measure varies over time provides information on whether the pool is stable or variable. NAV is the market value of all securities in a mutual fund, less the value of the fund's liabilities, divided by the number of shares in the fund outstanding. Shares of mutual funds are purchased at the funds' offered NAV.

**Net Present Value:** An amount that equates future cash flows with their value in the present terms.

**Non-Negotiable Certificates of Deposit:** Funds deposited in nationally or state-chartered banks or state or federal associations for a specified period of time at a specified rate of interest. The first \$250,000 is guaranteed by the Federal Deposit Insurance Corporation (FDIC) for banks, the Federal Savings and Loan Insurance Corporation (FSLIC) for savings and loan associations and the National Credit Union Share Insurance Fund (NCUSIF) for credit unions. CDs with a face value in excess of \$250,000 must be collateralized at 110% of market value with pledged securities of the banking institution.

**Note:** A written promise to pay a specified amount to a certain entity on demand or on a specified date. Usually bearing a short-term maturity of a year or less (though longer maturities are issued—see “Medium-Term Note”).

**Offer:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

**Open Market Operations:** Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

**Options:** A contract that gives the buyer the right to buy or sell an obligation at a specified price for a specified time. Exchange Traded Options are standardized option contracts that are actively traded on the Chicago Board of Exchange on a daily basis, whereas over the counter options are traded directly between the buyer and seller at agreed upon prices and conditions (the former type of option is therefore more liquid than the latter).

**Par Amount or Par Value:** The principal amount of a note or bond which must be paid at maturity. Par, also referred to as the “face amount” of a security, is the principal value stated on the face of the security. A par bond is one sold at a price of 100 percent of its principal amount.

**Portfolio:** Collection of securities held by an investor.

**Premium:** The amount by which the price paid for a security exceeds the security’s par value. Investors pay a premium to purchase a security when the return to the investor (yield) is lower than the stated coupon (interest rate) on the investment.

**Price:** Price is the amount of monetary consideration required by a willing seller and a willing buyer to sell an investment on a particular date.

**Primary Dealer:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include the Securities and Exchange Commission (SEC), registered securities broker-dealers and banks.

**Principal:** The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Prospectus:** A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC that typically includes information on the issuer, the issuer’s business, the proposed use of proceeds, the experience of the issuer’s management, and certain certified financial statements (also known as an “official statement”).

**Prudent Person Rule:** An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state, the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking an income and preservation of capital.

**Qualified Public Depositories:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**Rate of Return:** The yield on a security based on its purchase price or its current market price. This may be the amortized yield to maturity, on a bond it is the current income return.

**Repurchase Agreement (RP OR REPO):** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. One exception is when the Federal Reserve is said to be doing RP, it is lending money that is increasing bank reserves.

**Reverse Repurchase Agreements:** An agreement of one party (for example, a financial institution) to purchase securities at a specified price from a second party (such as a public agency) and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

**Risk:** The uncertainty of maintaining the principal or interest associated with an investment due to a variety of factors.

**Rule G-37 of the Municipal Securities Rulemaking Board:** Federal regulations to sever any connection between the making of political contributions and the awarding of municipal securities.

**Safety:** In the context of investing public funds, safety relates to preserving the principal of an investment in an investment portfolio; local agencies address the concerns of safety by controlling exposure to risks.

**Safekeeping:** A service to customers rendered by banks for a fee, whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**Secondary Market:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**Securities & Exchange Commission:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**SEC Rule 15C3-1:** See Uniform Net Capital Rule.

**Settlement Date:** The date when a trade is cleared by delivery of securities against funds

**Structured Notes:** Notes issued by Government Sponsored Enterprises (FHLB, FNMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, and derivative based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

**Supranationals:** International financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe.

**Swap:** A swap is any financial transaction that involves the simultaneous purchase of a security and the sale of another for the purpose of enhancing an investor's portfolio. Swap transactions of interest to California public investors include portfolio swaps and interest rate swaps.

**Tax and Revenue Anticipation Notes (TRANS):** Notes issued in anticipation of receiving tax proceeds or other revenues at a future date.

**Time Deposits:** Issued by depository institutions against funds deposited for a specified length of time. Time deposits include instruments such as deposit notes. They are distinct from certificates of deposit (CDs) in that interest payments on time deposits are calculated in a manner similar to that of corporate bonds, whereas interest payments on CDs are calculated similar to that of money market instruments.

**Treasury Bills:** A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months to one year.

**Treasury Bonds:** Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

**Treasury Notes:** Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

**Trustee:** A financial institution with powers to act in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

**Underwriter:** A dealer that purchases a new issue of municipal securities for resale.

**Uniform Net Capital Rule:** Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**U.S. Treasury Obligations:** These are debt obligations of the U.S. Government sold by the Treasury Department in the forms of bills, notes, and bonds, for which the full faith and credit of the United States are pledged for the payment of principal and interest. Bills are short-term obligations that mature in one year or less and are sold at a discount. Notes are obligations that mature between one year and ten years. Bonds are long-term obligations that generally mature in ten years or more.

**Weighted Average Maturity (WAM):** The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

**Yield (Yield to Maturity, Yield to Call or Yield to Worst):** The rate of annual income return on an investment, expressed as a percentage. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield or yield to maturity or call is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity or call.

**Yield Curve:** A graphical representation of the yield on bonds, notes or bills of the same type and credit risk at a specific date for maturities up to thirty years.

**Zero Coupon Security:** A security that is issued at a discount and makes no periodic interest payments. The rate of return consists of an accretion of the principal and is payable at par upon maturity.