

Annual Action Plan

Second Year

2021 - 2022

Substantial Amendment #1



January 14, 2022

Prepared by the City of Davis

Fiscal Impact

This Substantial Amendment allocates or reallocates \$482,480 in Community Development Block Grant funds to two existing, partially funded projects.

Background

Each year the City receives CDBG funding. Up to 15% of this funding is allowed to be used for public services for low income individuals and households, and 20% is allowed for administration of funding, which includes monitoring of past projects. The remaining 65% is to be used for improvements to public facilities, generally ADA improvements, and for rehabilitation for affordable housing units.

In past years, the City has funded projects that did not need to use their entire allocation or ended up with funds that were not ultimately committed, leaving the City with “leftover” dollars from previous program years. In addition, during the 2020/21 program year, a CDBG loan made years ago to a multi-family affordable housing property was paid off when the property restructured their financing, resulting in “program income” to the City. HUD has rules about which dollars must be spent first and spending down the funds from previous program years and from program income are priorities. Staff was able to reallocate some of these dollars administratively, if they were going to be used for the same purpose (i.e. “old” flatwork dollars replacing more recently allocated flatwork funding), but additional changes need to be reviewed and approved by the City Council.

Per the Cities’ HUD-approved Citizen Participation Plan, public input is required as part of the Consolidated Plan and Action Plan process. A substantial plan amendment is required when significant changes are identified for any new projects or current projects that require a change in budget amount in excess of 10 percent. A HUD-required substantial amendment to the 2021 Annual Action Plan for this funding is required.

The City currently has \$482,480 in past year’s funds or program income that need to be (re)allocated. None of these dollars can be used to fund public services or administration. The City has two public facilities projects where costs and scope exceed the current allocation of funding: the Civic Center Exercise Circuit and the Senior Center Facility Improvements project. Both of these projects have been put on hold due to Covid and costs have changed since the original allocations. Staff is recommending the funding be allocated to these two projects. No other projects have been de-funded in order to make these changes.

Proposed Substantial Amendments

Civic Center Exercise Circuit. This project, originally funded in 2018/19, will install an outdoor workout circuit geared for adaptive recreation and seniors. It will be located just outside the Senior Center and will provide programming for each of these populations. The project has been allocated \$63,000 but requires \$60,000 in additional funds.

Senior Center Facility Improvements. In 2015, the Senior Citizens of Davis, Inc, a local non-profit organization, transferred its funds to the City prior to the non-profit’s dissolution. As part of their dissolution, the SCD Board voted to fund a facility improvement project that includes improvements to the outdoor space and patio on the southside of the Senior Center. These improvements would allow for appropriate ADA access on the patio and for greater programming activities to take place outside. This has become increasingly important during the pandemic.

While planning for the exterior changes, the City identified additional improvements were needed as part of this overall project, including asbestos removal, roof repair, ADA work in the restrooms, etc. The total cost of the project is estimated at \$2 million. Of this, \$1.5 million is funded through a mix of general fund, Quimby fees (park fees), park development impact fees, facility replacement fees and CDBG fees. The project has been allocated \$158,624 in CDBG funds but requires \$422,480 in additional CDBG funds. Staff is recommending adding CDBG funds to close the gap so that the project can go out to bid.

Public Process

The City of Davis is providing a 30 day notice public comment period as part of the HUD public participation process from January 14, 2022 to February 15, 2022 in our local newspaper and the opportunity to view the documents on the City's website. Additionally, one public hearing will be held to provide opportunities for public comment:

- January 24, 2022 - Davis Social Services Commission, Public Hearing for consideration of Substantial Amendment to the 2021-22 Annual Action Plan, 7:00 pm, Virtual Meeting, and
- February 15, 2022 - City Council for the Proposed Adoption of Substantial Amendment to the 2021-22 Annual Action Plan, 6:30pm, Virtual Meeting

Written comments may also be provided by mail to: Kelly Stachowicz, City of Davis, 23 Russell Blvd, Suite 1, Davis, CA, 95616, or via email to cmoweb@cityofdavis.org.

Request

Staff is requesting approval of a First Substantial Amendment to the FY 2021-22 Annual Action Plan as detailed in Exhibit A and requests authorization to submit the amended plan to HUD. An amendment to the 2021 Annual Action Plan was originally approved on April 20, 2021. The One-Year Action Plan first amendment identifies proposed additional funding for two previously approved activities. These activities consistent with City Staff recommendation, City Council and HUD approval will be scheduled to begin implementation as soon as agreements are executed (Exhibit A).

Exhibit A

City of Davis First Amendment to 2021-22 Annual Action Plan

The FY 2021-2022 Annual Action Plan is substantially amended in the following sections to allocate uncommitted CDBG funds to the following eligible activities:

AD-26 Administration of the Annual Action Plan

AAP Title: City of Davis Annual Action Plan Amendment #1

AAP Plan Version: 3

Purpose of the Amendment: Amended on February 15, 2022 to allocate uncommitted CDBG funds to current activities in the FY2021 Annual Action Plan

AP-05 Executive Summary

4. Summary of Citizen Participation Process and consultation process

Add-A Combined Notice of Public Comment Period and Public Hearing for first substantial amendment to the 2021 Annual Action Plan was published on January 14, 2022. Public comment was available for 30 days through February 15, 2022. A Social Services Commission meeting and public hearing was held on January 24, 2022 to receive public comment, review the above and make recommendations to the City Council. The City Council held a meeting on February 15, 2022 and approved (TBD) the above items.

5. Summary of public comments

TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD

AP-12 Citizen Participation Outreach

| Sort | Mode Of Outreach: | Target Of Outreach: |
|------|---|---|
| 7 | <input type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach | <input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities |

| | | |
|--|-----------------------------|--|
| | <input type="radio"/> Other | <input checked="" type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/> |
|--|-----------------------------|--|

Summary of response/attendance: Combined Notice of Public Comment Period and Public Hearing for substantial amendment to the 2021 Annual Action Plan, was published in the Davis Enterprise on 1/14/22. Public comment was available for a 30 day period between January 14, 2022 and February 15, 2022. Notice referred public to City website to review documents and respond via email.

| Sort | Mode Of Outreach: | Target Of Outreach: |
|------|--|---|
| 8 | <input type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text"/> | <input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input checked="" type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/> |

Summary of response/attendance: A public hearing was held at the Social Services Commission Meeting on January 24, 2022 to review and make recommendations to City Council on substantial amendment to the 2021 Annual Action Plan.

| Sort | Mode Of Outreach: | Target Of Outreach: |
|------|---|---|
| 9 | <input checked="" type="radio"/> Public Meeting <input type="radio"/> Public Hearing <input type="radio"/> Newspaper Ad <input type="radio"/> Internet Outreach <input type="radio"/> Other <input type="text"/> | <input type="checkbox"/> Minorities <input type="checkbox"/> Non-English Speaking - Specify other language: <input type="text"/> <input type="checkbox"/> Persons with disabilities <input checked="" type="checkbox"/> Non-targeted/broad community <input type="checkbox"/> Residents of Public and Assisted Housing <input type="checkbox"/> Other <input type="text"/> |

Summary of response/attendance: A public meeting was held at the City Council Meeting on February 15, 2022 to receive oral public comments and approve the first substantial amendment to the 2021 Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|-------------------------|--|------------|----------|-----------------------------------|-----------------|--|---|--|
| 11 Add | Improve Accessibility of City Facilities | 2021 | 2023 | Non-Housing Community Development | | Removal of Architectural Barriers Street and Sidewalk ADA Improvement | CDBG Previously approved: \$221,624; CDBG New Funding: \$482,480 | Public Facility or Infrastructure Activities: 4,000 Persons Assisted |

Goal Descriptions

| | | |
|------------|-------------------------|--|
| 11 | Goal Name | Improve Accessibility of City Facilities |
| Add | Goal Description | Projects carried out to ensure the accessibility of city facilities accessed by the public. Priority projects are repairs for health and safety. |

Projects

AP-35 Projects – 91.220(d)

Introduction

Below is a list of the projects the City intends to carry out immediately upon approval as it relates to funding updates.

Projects

| # | Project Name |
|-------------------------|---|
| 14 Add | City of Davis Public Facilities ADA Improvement and Repair Projects-Senior Center |
| 15 Add | City of Davis Public Facilities ADA Improvement and Repair Projects-Workout Circuit |

AP-38 Project Summary
Project Summary Information

| | | |
|--------------------|--|---|
| 14 Add | Project Name | City of Davis Public Facilities ADA Improvement and Repair Projects-Senior Center |
| | Target Area | |
| | Goals Supported | Improve Accessibility of City Facilities |
| | Needs Addressed | Removal of Architectural Barriers/ Street and Sidewalk ADA Improvements |
| | Funding | CDBG Previously Approved: \$158,624; CDBG New: \$422,480 |
| | Description | The City Public Facilities ADA Improvement & Repair Projects were developed from internal review and discussion and consideration of ADA compliance needs. The Senior Center Project involves replacement of patio covers, sidewalks & patio concrete, roof/windows/doors replacement, ADA compliant restrooms, updated lighting, asbestos removal, any code related work, etc. National objective: Benefit to low- and moderate-income (LMI) persons Matrix Code: 03A & 03L |
| | Target Date | July 1, 2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | CDBG funds will assist 3,000 senior citizens |
| | Location Description | City of Davis Senior Center, 646 A Street, Davis CA 95616 |
| Planned Activities | Needed renovations/rehabilitation of Senior Center for health and safety issues, ADA issues and code issues. | |
| 15 Add | Project Name | City of Davis Public Facilities ADA Improvement and Repair Projects-Workout Circuit |
| | Target Area | |
| | Goals Supported | Improve Accessibility of City Facilities |
| | Needs Addressed | Removal of Architectural Barriers/Street and Sidewalk ADA Improvements |
| | Funding | CDBG Previously Approved: \$63,000; CDBG New: \$60,000 |
| | Description | The City Public Facilities ADA Improvement & Repair Projects were developed from internal review and discussion and consideration of ADA compliance needs. The Workout Circuit project includes flatwork (sidewalk & curbcuts), ADA improvements to park and playground areas (to allow individuals of all abilities access to play structures and park amenities), installation of adaptive workout equipment. National objective: Benefit to low- and moderate- income (LMI) persons Matrix Code: 03F & 03L |
| | Target Date | July 1, 2022 |
| | Estimate the number and type of families that will benefit from the proposed | CDBG funds will assist 1,000 senior citizens |

| | |
|----------------------|---|
| activities | |
| Location Description | Near City of Davis Senior Center, 646 A Street, Davis CA 95616 |
| Planned Activities | Installation of adaptive equipment, ADA walkways, etc for a workout circuit for seniors and the disabled. |