



## 2023 Business Self-Haul Recordkeeping Form

City Account #:		
Property is <input type="checkbox"/> Single-Family Home or <input type="checkbox"/> Business	Business Name:	
Street Address:		
Mailing Address (if different):		
City:	State:	Zip Code:
Property Owner/Business Owner Name:		
Email Address:	Phone:	

**Businesses must submit this form by February 1, 2024 to report on all recyclable and/or organic waste materials self-hauled during 2023 when they were approved to self-haul.** Businesses may use the table on page 2 to report the hauled recyclables and/or organic wastes or may attach their own tracking information. Be sure to attach all receipts and/or weight tickets received from any processing facilities, recycling centers, etc.

By signing this form, I attest that all information presented on this hauling report to be true and accurate and that recyclable or organic waste materials generated at this property were hauled to recycling centers and/or organic waste processing facilities.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Return completed forms to [PWWeb@CityofDavis.org](mailto:PWWeb@CityofDavis.org).**

**Completed forms can also be mailed to:**  
 City of Davis Public Works Utilities and Operations Department  
 Attn: Solid Waste Program  
 23 Russell Blvd.  
 Davis, CA 95616

### Self-Haul Permit Requirements:

- Per State law and Davis Municipal Code 32.01.020, customers that wish to self-haul must ensure that recyclables and organic wastes are kept out of the landfill. Customers can either sort the materials onsite and bring them to a recycling center or composting facility OR may bring the mixed materials to a high diversion processing facility, as required under SB 1383.  
*High Diversion Organic Waste Diversion Facility is a facility that is in compliance with the reporting requirements of 14 CCR 18815.5(d) and meets or exceeds an annual average Mixed Waste organic content Recovery rate of 50 percent between January 1, 2022 and December 31, 2024, and 75 percent after January 1, 2025, as calculated pursuant to 14 CCR Section 18815.5 (e) for Organic Waste received from the mixed waste organic collection stream.*
- Businesses that are approved to self-haul must keep a record of the amount of Recyclable Materials and Organic Waste delivered to each recycling center, composting facility, and/or High Diversion Organic Waste Diversion Facility. This record shall be subject to Inspection by the City and must be submitted annually to the City no later than February 1st of each year. The records shall include the following information:
  - Delivery receipts and weight tickets from the entity accepting the waste.
  - The amount of material in cubic yards or tons transported by the Generator to each entity.
  - If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste.
- If the City obtains information at any time that a customer that has been approved to self-haul recyclables and/or organic wastes is not keeping these materials out of the trash, the City shall rescind the Self-Haul Permit and direct Recology Davis to deliver to the customer their own recycling and/or organic waste containers.
- Customers that have been granted self-haul permits must resubmit an application for a new waiver every year

<b>Material Type</b> <i>The type of recyclable or organic waste hauled</i>	<b>Date Hauled</b> <i>When the material was hauled</i>	<b>Amount Hauled</b> <i>Gallons, lbs. or tons of material hauled</i>	<b>Facility Name and Address</b> <i>The recycling center or organics processing facility the material was hauled to</i>	<b>Receipt/Weight Ticket Attached?</b> <i>Yes or No,</i>
<i>Example: recyclable paper</i>	2/23/23	23 gallons	<i>Recology Davis Recycling Center, 2727 2<sup>nd</sup> St., Davis</i>	No
<i>Example: landscape trimming</i>	2/28/23	0.8 tons	<i>Yolo County Central Landfill (Organics Processing Facility), 44090 County Road 28H</i>	Yes