

Art by José & Emi Arenas



**ADOPTED BUDGET  
FY 2023 - 2025  
City of Davis, CA**





**CITY OF DAVIS**

**2023-25 ADOPTED BUDGET**

**MEMBERS OF THE CITY COUNCIL**

**Will Arnold, Mayor, District 2**

**Josh Chapman, Vice Mayor, District 5**

**Donna Neville, Councilmember, District 3**

**Gloria Partida, Councilmember, District 4**

**Bapu Vaitla, Councilmember, District 1**

**Mike Webb, City Manager**

Budget Prepared by:

Elena Adair, Finance Director

Lewis Clarke-Wardle, Financial Analyst

Padee Vang, Accountant

Executive Team

Kelly Stachowicz, Assistant City Manager

Elena Adair, Finance Director

Dana Bailey, Social Services and Housing Director

Christopher Bensch, Human Resources Director

Jason Best, Information Services Director

Stan Gryczko, Public Works Utilities and Operations Director

Dianna Jensen, Public Works Engineering and Transportation Director

Deanne Machado, Parks and Community Services Director

Sherri Metzker, Community Development Director

Darren Pytel, Police Chief

Jenny Tan, Director of Community Engagement

Joseph Tenney, Fire Chief





# City of Davis Biennial Budget FY 2023/2025

## Table of Contents

Introduction to the City	City Manager's Transmittal Letter	<u>i</u>
	City Profile	<u>A-1</u>
	City Budget Resolution	<u>A-13</u>
	Davis Successor Agency Resolution	<u>A-17</u>
Organization	City Organization Chart	<u>B-1</u>
	Authorized Full-Time Positions	<u>B-3</u>
Citywide Budget	Budget Summary	<u>C-1</u>
	Revenues by Fund Type	<u>C-3</u>
	Expenditures by Fund Type	<u>C-4</u>
	Revenues by Source	<u>C-5</u>
	Expenditures by Department	<u>C-6</u>
	Expenditures by Category	<u>C-7</u>
	All Funds Summary	<u>C-9</u>
	Transfers	<u>C-12</u>
Financial Forecast	General Fund Long-Range Financial Forecast	<u>D-1</u>
Fund Budgets	Fund Listing	<u>E-1</u>
	General Fund	
	Budget Summary	<u>E-5</u>
	Revenues	<u>E-6</u>
	Expenditures	<u>E-7</u>
	Special Revenue Funds	
	109 Gas Tax Fund	<u>E-8</u>
	113 Road Maintenance & Rehabilitation (SB1)	<u>E-9</u>
	115 TDA Non-Transit Use Funds	<u>E-10</u>
	135 Open Space Fund	<u>E-11</u>
	140 Park Maintenance Fund	<u>E-12</u>
	150 Cable TV Fund	<u>E-13</u>
	151 Cable TV Capital Fund	<u>E-14</u>
	155 Public Safety Fund	<u>E-15</u>
	160 Low/Mod Housing Fund	<u>E-16</u>
	161 Federal Housing Grants Fund	<u>E-17</u>
	162 State Housing Grants Fund	<u>E-18</u>
	165 Municipal Arts Fund	<u>E-19</u>
	190 Agriculture Land Conservation	<u>E-20</u>



# City of Davis Biennial Budget FY 2023/2025

## Table of Contents

Special Revenue Funds (Cont.)		
195	Building Admin & Permits Fund	<a href="#">E-21</a>
200	Construction Tax Fund	<a href="#">E-22</a>
205	Subdivision In-Lieu Park Paymts	<a href="#">E-23</a>
208	In-Lieu Of Parking Payments	<a href="#">E-24</a>
209	Parking Revenue Fund	<a href="#">E-25</a>
210	Federal/State Highway Grants	<a href="#">E-26</a>
215	Community Development Block Grant	<a href="#">E-27</a>
216	General Operating Grants	<a href="#">E-28</a>
217	Economic Stimulus Grant	<a href="#">E-29</a>
Debt Service Funds		
337	1990 Public Financing Authority	<a href="#">E-30</a>
338	Mace Ranch CFD Fund	<a href="#">E-31</a>
340	Cannery CFD Fund	<a href="#">E-32</a>
353	Oxford Circle Assessmt. District	<a href="#">E-33</a>
358	University Research Park Redemp	<a href="#">E-34</a>
359	University Research Park Reserve	<a href="#">E-35</a>
361	Parking District #3 Redemption	<a href="#">E-36</a>
362	Parking District #3 Reserve	<a href="#">E-37</a>
Capital Projects Funds		
002	CIP Clearing Fund	<a href="#">E-38</a>
012	General Capital Projects Fund	<a href="#">E-39</a>
456	Davis Research Park Improvement Fund	<a href="#">E-40</a>
460	Arlington Blvd. Benefit Area Fund	<a href="#">E-41</a>
465	Capital Grants Fund	<a href="#">E-42</a>
468	Davis Land Acquisition Fund	<a href="#">E-43</a>
470	Mello-Roos Mace Ranch Cfd Fund	<a href="#">E-44</a>
476	Downtown Area Capital Revitaliz.	<a href="#">E-45</a>
480	Development Impact Fees	<a href="#">E-46</a>
481	Dev. Impact Fees - General Facilities	<a href="#">E-47</a>
482	Dev. Impact Fees - Open Space	<a href="#">E-48</a>
483	Dev. Impact Fees - Parks	<a href="#">E-49</a>
484	Dev. Impact Fees - Public Safety	<a href="#">E-50</a>
485	Dev. Impact Fees - Roadways	<a href="#">E-51</a>
Enterprise Funds		
511	Water Fund	<a href="#">E-52</a>
520	Solid Waste Fund	<a href="#">E-53</a>
531	Wastewater Fund	<a href="#">E-54</a>
541	Storm Drainage Fund	<a href="#">E-55</a>
570	Public Transportation Fund	<a href="#">E-56</a>
Internal Service Funds		
620	General Services Fund	<a href="#">E-57</a>
621	Fleet Replacement Fund	<a href="#">E-58</a>
622	Fleet Operations Fund	<a href="#">E-59</a>
623	IS Replacement Fund	<a href="#">E-60</a>



# City of Davis Biennial Budget FY 2023/2025

## Table of Contents

	624 IS Operations Fund	<a href="#"><u>E-61</u></a>
	625 Facility Maintenance Fund	<a href="#"><u>E-62</u></a>
	626 Facility Replacement Fund	<a href="#"><u>E-63</u></a>
	628 Equipment Replacement Fund	<a href="#"><u>E-64</u></a>
	629 Duplicating/Postal Services Fund	<a href="#"><u>E-65</u></a>
	630 Self-Insurance/Payroll Liabilities	<a href="#"><u>E-66</u></a>
	631 Risk Management Fund	<a href="#"><u>E-67</u></a>
	020 Employee Benefits Fund	<a href="#"><u>E-68</u></a>
	Custodial Funds	
	715 Historical Fund	<a href="#"><u>E-69</u></a>
	716 Davisville Book Fund	<a href="#"><u>E-70</u></a>
	717 Brinley/Hattie Weber Fund	<a href="#"><u>E-71</u></a>
	980 Woodland-Davis Clean Water Authority	<a href="#"><u>E-72</u></a>
	Private-Purpose Trust Fund	
	Davis Successor Agency	<a href="#"><u>E-73</u></a>
Department Budgets	Police	<a href="#"><u>F-1</u></a>
	Fire	<a href="#"><u>F-5</u></a>
	Public Works Engineering & Transportation	<a href="#"><u>F-11</u></a>
	Public Works Utilities & Operations	<a href="#"><u>F-21</u></a>
	Parks & Community Services	<a href="#"><u>F-33</u></a>
	Community Development Department	<a href="#"><u>F-39</u></a>
	Social Services and Housing	<a href="#"><u>F-47</u></a>
	City Manager's Office	<a href="#"><u>F-51</u></a>
	City Attorney	<a href="#"><u>F-63</u></a>
	City Council	<a href="#"><u>F-64</u></a>
	Finance	<a href="#"><u>F-65</u></a>
	Human Resources	<a href="#"><u>F-69</u></a>
	Information Systems	<a href="#"><u>F-73</u></a>
	Non-Departmental	<a href="#"><u>F-77</u></a>
Capital Improvement Program	Capital Projects Listing	<a href="#"><u>G-1</u></a>
	Project Description Worksheets	<a href="#"><u>G-3</u></a>
	Projects Budget Summary	<a href="#"><u>G-141</u></a>
Debt Obligations	Debt Service Introduction	<a href="#"><u>H-1</u></a>
	Budgeted Debt Obligations	<a href="#"><u>H-3</u></a>
	Debt Management Policy	<a href="#"><u>H-7</u></a>
	Legal Bonded Debt Margin	<a href="#"><u>H-20</u></a>
Appendix	Budget Reference Guide	<a href="#"><u>I-1</u></a>
	General Fund Reserve Policy	<a href="#"><u>I-7</u></a>
	Enterprise Fund Reserve Policy	<a href="#"><u>I-11</u></a>
	Investment Policy	<a href="#"><u>I-17</u></a>
	GANN limit	<a href="#"><u>I-37</u></a>
	Trends	<a href="#"><u>I-41</u></a>
	Glossary	<a href="#"><u>I-47</u></a>







June 23, 2023

Honorable Mayor and Members of the City Council:

### *Introduction*

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After three years, the pandemic is officially over, employment is up and the local economy is more reminiscent of a pre-pandemic world. The City of Davis has largely recovered from the fiscal challenges of the pandemic.

While most revenue streams have generated higher collections, others are normalizing from social and economic swings. Now, the City faces other challenges of rising interest rates, inflation and the dollar not going as far as it once did. Supply chain issues, rising supply and materials costs, increasing labor and benefits costs and slower revenue growth than previously anticipated is the economic reality we face. After significant reductions in the City budget during the economic downturn in 2008, including a 25% reduction in the City workforce, there is no more left to trim. Yet, community expectations for the range and quality of services, programs, infrastructure and amenities remains high, and appropriately so.

We continue to pursue every avenue of cost reduction, revenue enhancement and leveraging of our funds, including significant successes with grants. We strive to recruit and retain a workforce of quality people, who step up each and every day to serve the community and to meet expectations. However, continuing to deliver the services with the quality and vigor that is expected will require more. It will require continued fiscal prudence in budgeting. It will require positioning ourselves as an employer who can be competitive in the market to recruit and retain the staff to deliver those services. It will require nurturing an environment that embraces reinvestment in properties and that is attractive to businesses. It will require continued pursuit of economic diversification and resilience. It will require revenue enhancements. Without a new source of revenue, the City will need to make significant changes to service level delivery for services funded by the General Fund. The City will work with the City Council and the Davis community to address these challenges head-on. In that light, I present for your consideration, discussion and approval the City's proposed two-year budget for fiscal years 2023/24 and 2024/25, which reflects these themes.

The budget is the primary policy document for the organization; it establishes the financial and human resources necessary to accomplish City Council and community objectives, sets citywide service levels and implements capital projects. The allocation of this budget builds upon the goals and priorities identified by the Council by focusing on infrastructure investments, fine-tuning of the City organization to make the best possible use of existing staff and resources and balancing prudent spending to address

community needs while providing a high level of service. The budget document is a framework and the numbers and facts within it represent the best available information at a point in time. The budget is a stepping-off point for the next two years and the budgetary process is designed to provide for flexibility and adaptation as needs may evolve during the course of the budget cycle. Therefore, the budget should be viewed as a living, not static, document. As policy needs and revenues and expenditures evolve over the course of the budget cycle, amendments will be made along the way.

The proposed budget was developed with an understanding that demands on the City's resources continue to grow. The City continues to grapple with maintaining current levels of service. Certain cost increases, such as liability, pension or other post-employment benefit increases, are largely outside of the City's direct control. We must thoughtfully and carefully allocate our available resources to meet the demands and continue to deliver high levels of service to the community.

Working through the budget process, certain themes became clear in reviewing the budget requests from City departments:

- Inflation is increasing the costs of materials and services, reducing the availability of funds for other items
- Supply chain disruptions are causing delays in parts, equipment and vehicle acquisitions affecting operations throughout the organization
- Increasing regulations for compliance are adding costs and complexity to operations
- Aging infrastructure for which replacement costs were not funded or underfunded needs attention
- A competitive labor market and an expanded ability to work remotely have pushed some staff to take jobs with other organizations, while pandemic fatigue accelerated retirement plans for others
- Recruitment challenges have become a frequent discussion subject due to the competition in the labor market for staff. Attracting technical and specialty positions is difficult, creating a burden on existing staff and delaying the ability to focus on and deliver new and existing priorities
- Hiring, training and retaining staff to deliver the key City services with innovation, efficiencies and professionalism takes both time and money

Fortunately, the City continues to have a solid budgetary foundation. We have a fiscally responsible City Council, a dedicated staff, engaged City commissions, a stable property value/assessment base, one voter-approved one-percent sales tax measure and two parcel tax measures, a successful record in competing for state and federal grants and a long-term forecast model to help in decision making. We must continue to make prudent fiscal decisions, all while fulfilling legal and regulatory requirements and aiming to provide high levels of service expected by the community.

## *2022/23 Accomplishments*

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The focus of FY 2022/23 has been maintaining essential services and addressing community needs in a post-pandemic environment. That said, the City accomplished much over the past twelve months. A few highlights from this past year are outlined below:

- Established the Department of Social Services and Housing
- Allocated \$19.7 million in one-time funds from the American Rescue Plan Act of 2021 to assist with City and community needs, including expending \$3.2 million on addressing homelessness and housing and providing assistance to non-profit organizations
- Ordered an aerial ladder truck and hired three additional firefighters to staff it so we are positioned for increased infill development and expanded life-saving capability
- Developed the Urban Forestry Management Plan that sets the framework for the City's urban forest over the next 40 years
- Completed the 2020-2040 Climate Action and Adaptation Plan
- Adopted the Downtown Davis Specific Plan and Form Based Code
- Implemented the new stormwater utility rates
- Finished a comprehensive classification study and Citywide compensation survey for all positions, which provides the foundation for future labor contracts and contract negotiations

## *Cost Containment and New Revenue Options*

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The current budget includes funding for essential services such as public safety, infrastructure maintenance and repair, and parks and recreation and enterprise-funded services of water, waste collections and storm water. Despite the challenges posed by the high inflation rate, we have also included funding for various capital improvement projects that are critical to the City's long-term success and meet the City Council priorities. Staff recognizes the importance of these projects to the City's future and remains committed to investing in them while being mindful of the City's financial sustainability. New budget requests recommended as part of this budget were critically evaluated and were only included if they were deemed necessary for the effective operations of the City and/or other activities required by law, if they involved public health and life safety issues, or to deliver programs and services safely and efficiently.

The primary tax revenues have largely recovered from the recession caused by pandemic. However, while the budget includes revenue growth, it is less than earlier anticipated. As a result, the City remains focused on pursuing new revenue opportunities and exploring additional options.

**Grants.** The City's grants strategy continues to be successful. The City has been awarded over \$14 million in grants over the past two years and has plans for additional grant applications pursuant to the comprehensive funding plan. Securing grant funding allows the City to pursue priority projects and leverage additional dollars to make our local funds go farther.

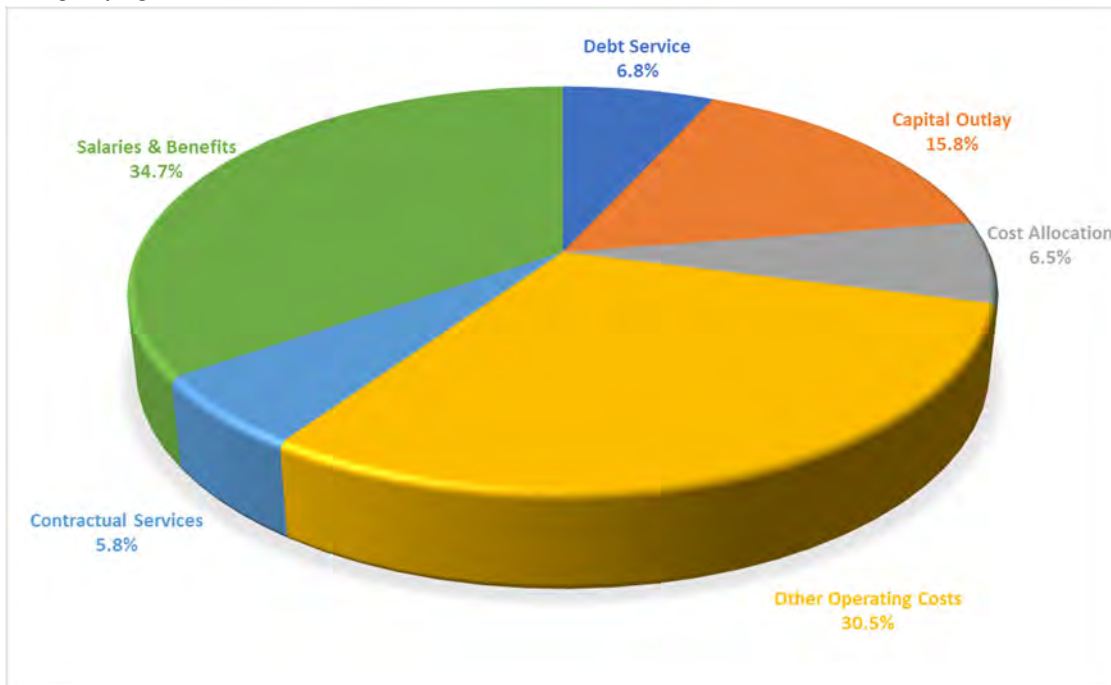
**Fees and charges.** The departments periodically evaluate the fees and charges structure and assess to what extent the City should be recovering the costs of certain services and activities. The recent example of a newly enacted charge is a Trench Cut Fee established by the Public Works Engineering and Transportation Department. In the upcoming budget period, staff expects to do a deeper dive to review other fees and charges to ensure consistency with Council goals and objectives for cost recovery.

**New Tax Opportunities.** In order to maintain a prudent General Fund reserve level of approximately 15% while providing the services and programs residents expect, the City is going to need to identify new revenue sources beyond options presented above. The City Council has already signaled its intent to place a revenue measure on the November 2024 ballot, which is the next general municipal election (and, thus, the only election where the City can place a general tax measure). The City Council established a subcommittee that is evaluating the possible new tax revenue options to help diversify City’s revenue base and look for additional funding sources to pay for the City’s operations and to address capital needs communitywide. The City expects to engage the community in the decision-making process throughout FY 2023/24 before placing a measure on the November 2024 ballot. Without a new source of revenue, the City will need to make significant changes to service level delivery for services funded by the General Fund.

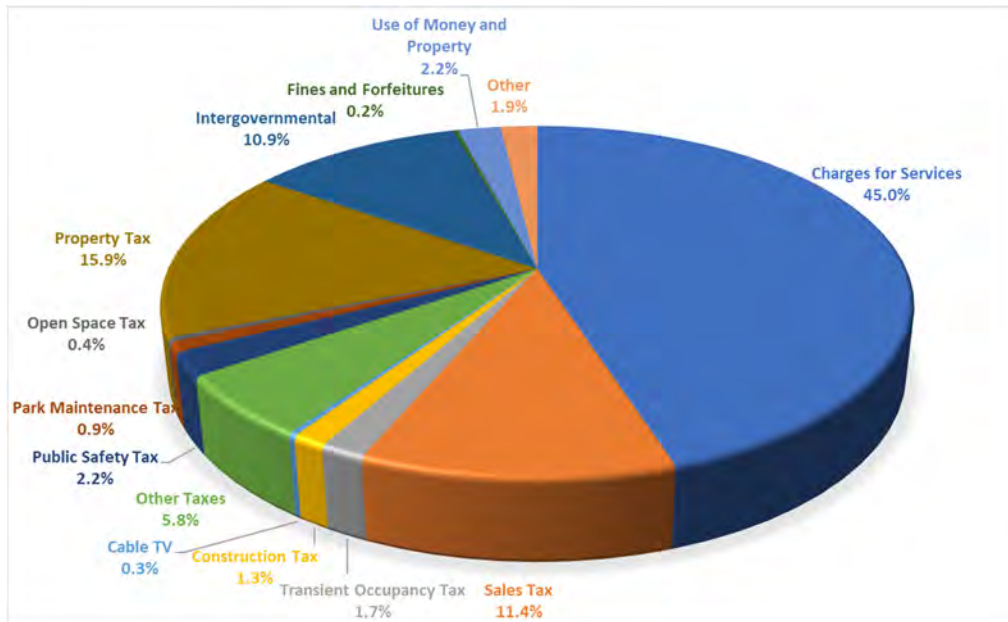
*FY 2023/24 and FY 2024/25 Budget Summary*

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In summary, the FY 2023/24 and FY 2024/25 expenditure budget for all City funds, including Enterprise Funds and Capital budget, totals \$250.6 million and \$251.5 million, respectively. The General Fund budget is \$83.9 million for FY 2023/24 and \$84.3 million for FY 2024/25.



The City's tax revenues are projected to grow, albeit not at the levels of the past two years, except for cannabis tax revenue that has seen a decline and is projected to remain lower in the next two years as this new entry into the market stabilizes. Program-based revenues, such as recreation programs fees, have increased and returned to pre-COVID levels. They are expected to grow slightly as more people return to pre-pandemic level of activities. Generally, program revenues are expected to grow as most programming is available and the City resumed various enforcement activities such as parking and traffic violations. Enterprise funds revenues are projected to remain stable.



The City's General Fund available fund balance is projected to decline as increases in expenditures is outpacing growth in revenues. It is projected that the City will maintain an available fund balance in its General Fund for FY 2023/24 of approximately \$13.8 million or 16.5% and for FY 2024/25 of \$7.5 million or 8.9% of General Fund expenditures.

### *FY 2023/24 and FY 2024/25 Budget Summary- Revenues*

Total all funds revenue for FY 2023/24 and FY 2024/25 are budgeted at \$238.6 million with General Fund revenues totaling \$78.3 million in year one and \$240.2 million with General Fund being \$77.9 million in year two. Citywide revenues continue to increase at a modest level from prior year. Below are the highlights of the major revenue sources of the City.

- **General Fund:**
  - Property taxes (secured): The increase in property tax revenue is expected mainly from an increase in assessed values of secured properties; however, some planned new developments will add to the property tax base. The proposed budget for FY 2023/24 and FY 2024/25 Property Tax revenue is \$27.1 million and \$27.7 million, respectively.

- Sales taxes (Local tax and District Tax (Measure O)): Sales taxes are expected to have slight decline in FY 2023/24. This revenue is projected to grow slow at about 2%. The proposed budget for FY 2023/24 Sales Tax revenue is \$19.9 million, with an increase to \$20.3 million projected for FY 2024/25.
- Transient Occupancy Taxes (TOT): TOT revenues are projected to remain flat at \$2.9 million in both fiscal years.
- Cannabis Revenues: Receipts from cannabis sales, as previously mentioned, have been down. The City is projected to receive a total of \$2.0 million for FY 2022/23, which is \$0.8 million lower than its height for these revenues in FY 2021/22. The recommended budget is set at \$2.3 million and \$2.4 million for years one and two.
- **Gas Tax Funds, including SBI**: The City share of the gasoline taxes are projected to increase by approximately \$0.4 million in Fiscal Year 2023/24 and remain flat in FY 2024/25. However, these number will likely be revised down.
- **Transportation Development Act revenues**: The Local Transportation Funds are projected at \$4.3 million for Fiscal Year 2023/24, with projected allocation to non-transit use of \$0.5 million.

#### *FY 2023/24 and 2024/25 Budget Summary - Expenditures*

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Total all funds expenditures for the City in FY 2023/24 and FY 2024/25 are budgeted at \$250.6 million with General Fund expenditures totaling \$83.9 million for year one and \$251.5 million with General Fund expenditures of \$84.3 million for year two.

#### **Labor Costs**

The City is primarily a service-based agency, which requires people as its backbone. The Citywide salaries and benefits expenditures in the recommended budget are \$78.4 million and \$81.6 million for FY 2023/24 and FY 2024/25, respectively. The total salaries and benefits expenditures in the recommended budget for General Fund for FY 2023/24 and FY 2024/25 are \$57.4 million and \$59.8 million, respectively. This expenditure category accounts for 70% of the total General Fund Budget.

Contracts of the City's eight bargaining groups will all expire at the end of June 2023. The City is currently in negotiations with all bargaining groups. Labor cost increases resulting from negotiations are not known at this time; however, the Citywide compensation study indicates that many positions throughout the organization are below the market median, and in many cases significantly so. In the absence of approved new labor agreements, the preliminary budget includes certain assumptions that may be significantly different from those that will be agreed to and approved as a result of current negotiations. As the City has done in past years, staffing costs have been determined using a 2% cost of living increase for each budget year. The salaries and benefits budget is based on the Authorized Positions Listing presented for approval as part of the biennial budget. The budget includes all the components of the currently negotiated labor agreements with the assumption those will continue until new agreements are in place. City Council and executive management staff are committed

to reaching a mutually beneficial agreement with the City employees. Staff understands that this process will require a collaborative effort to ensure the long-term success of the City.

### **Pension Costs**

California Public Employees' Retirement System (CalPERS) sets the employer contribution rates, which have increased significantly as a result of lowered expectations for future investment returns (discount rate). In July 2022, CalPERS announced a preliminary -6.1% net return on investments for the 12-month period ending June 30, 2022. After private equity losses were finalized in September 2022, the overall investment loss increased to -7.5%. The City worked with its actuary to estimate and include the investment loss in the City's long-range forecast. If CalPERS' future investment returns do not achieve 6.8% investment return, the City's payments toward the unfunded liability will further increase. As of June 30, 2021, valuation, the City of Davis unfunded accrued liability for all pension plans is \$121.6 million, or 73% funded. For FY 2023/24 and FY 2023/25, pension costs have been budgeted at \$17.8 million and \$19.4 million, respectively. Staff anticipates these costs will continue to grow for the next two decades before they are likely to subside.

### **Retiree Health Cost**

The other post-employment benefits (OPEB) liability for FY 2020/21 is \$82.5 million, while the value of the plan assets is projected at \$42.0 million, a net of \$40.5 million in unfunded liability (50.9% funded). Prior to the pandemic, the City had been making OPEB contributions above the actual annual costs (also known as pay-go costs). In the upcoming budget, the staff included funding for the unfunded OPEB liability at 50% of actuarially determined contribution amount. This action is proposed as one of the strategies to keep the General Fund available fund balance (reserve) at a prudent level. Retiree medical costs are estimated at approximately \$5 million per fiscal year in the next two years.

### **Vacant Positions Savings**

During the year, positions become vacant for a variety of reasons. Departments attempt to fill vacated positions as soon as possible, but the recruitment process takes time, typically two to four months and in some cases even longer. These positions are budgeted, but during the time the position is not filled, it creates savings. It is common to include vacancy savings in the budget. General Fund budget for FY 2023/24 assumes \$2.5 million of such savings and FY 2024/25 budget includes \$2.0 million of savings, which is 3%-3.5% vacancy rate.

### **General Liability and Workers' Compensation**

Liability costs continue to rise with higher settlements and jury awards throughout the industry. Public entities have seen a significant increase in large liability claims. This has resulted in the excess liability insurance market for public entities tightening nationwide. Insurers are leaving the marketplace and further restricting capacity leading to increases in insurance premiums. Additionally, workers' compensation insurance

costs have been increasing due to an increase in medical costs inflation, aging of workforce and changes in State law.

The City is a member of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA). Due to insurance pool industry increasing costs and changes described, both general liability insurance costs and workers' compensation insurance costs grew from the current budget year by \$700,000 and are expected to further rise by an additional \$1.5 million in FY 2024/25. In the coming year, staff will be working with YCPARMIA to identify options to mitigate large annual increases for agency members.

### **New Positions**

In the two-year budget, I am recommending to add a total of 1.65 net new General Fund supported positions, and 7.35 net new Enterprise Funds (utilities) positions to address operations efficiency and legislative requirements for a total of nine positions. Seven positions will be added in the first year and two in the second year. All positions are in the Public Works Utilities and Operations Department (PWUO). Seven positions are fully enterprise-funded and added to maintain the City's investment in Water, Wastewater and Storm Drain resiliency, support infrastructure and address new regulatory requirements. The enterprise fund rates have been structured and planned to include these positions to support the work required by the various utilities.

For the remaining two positions, one will support internal City fleet operations, allowing for some savings in contracting vehicles out for repair and providing a more efficient overall structure to that division with enhanced safety. This position is 65% General Fund supported and 35% Non-General Funds supported through internal service fund cost allocation. The other position will add to the urban forestry program, identified as a staffing need in the Urban Forestry Management Plan.

Additionally, a 0.25 special funded full-time equivalent position of Community Services Program Coordinator (Theater Manager) in the City Manager's Office is added to support implementation of an arts grant program. However, this addition is contingent on City being awarded the grant, for which an announcement is expected this July. If awarded, the cost of this 0.25 position will be covered. The City will be eligible to expend funds effective July 1, 2023 and will return to City Council at a later date to amend the budget.

Finally, although not reflected in the current budget proposal, staff is reviewing the PWUO structure with plans to reorganize in FY 2023/24 to achieve greater efficiencies and equity across the management of the department. Staff is working to make this change cost neutral. Once the details are finalized, staff will return to the City Council with the full proposal to include any changes that require Council approval.

### **Budget Highlights – Supplemental Requests**

Including the additional staffing adjustment above, I am recommending new funding by the General Fund in limited areas, based on Citywide needs. These are deemed necessary for the effective operations of the City and/or other activities required by law or involve public health/life safety issues. Additions include the following:



- Funding for a second Clinician professional services through Yolo County (\$135,000 over a two-year period)
- Replace elevator at 1<sup>st</sup> and F street garage (\$35,000 towards total cost of \$160,000)
- Communications and operational equipment for Fire Department (\$372,300)
- Evidence Room Improvements for Police Department (\$28,000)
- Patrol car and investigations car (\$105,000)
- Increase in Crossing Guard contract (net \$125,812)
- Funding to eliminate sidewalk trip hazards (\$100,000)
- Fire Facilities Improvements and training equipment (\$190,000)
- Emergency Medical Dispatch program (\$200,000 offset by County reimbursement of \$150,000 in year one and \$25,000 for year two)

Funding requests for non-General Fund costs underwent the same review process as General Fund requests. Proposed additions were limited to costs deemed necessary for the effective operations of the City and/or other activities required by law or that involve public health/life safety issues. These costs are supported by various funds based on the activity. Major additions include the following:

- \$1,265,000 for the Gill Orchard #2 and \$1,000,000 for El Mino farm conservation easement acquisitions funded by Open Space Impact fees and the Open Space Tax
- \$950,000 for Unitrans provided bus services as previously allocated CARES Act funding will no longer be available
- \$110,000 for acquisition of a van to support Wastewater Fund lower lateral maintenance program
- \$200,000 for purchase of a new valve exercising/hydro excavation combination unit for water system maintenance needs
- \$150,000 allocation for management of Recycled Water Program initiation and implementation
- \$100,000 for increased fuel costs

### **Budget Highlights - Capital Projects**

Due to the unknown outcome of the labor negotiations and striving to maintain General Fund balance at the City Council fund balance policy of keeping reserve at 10%-15% of expenditures, the staff included limited capital projects obligations requiring funding. In FY 2023/24 contribution is at \$3.4 million and FY 2024/25 contribution is at \$4.6 million. Of those amounts in each year, \$3 million assigned to the transportation maintenance efforts to maintain the City's streets. It should be noted that although General Fund was not able to fulfill the previously expected level of contribution towards this project, staff identified other funding sources that maintained the overall full-funding contribution. Staff has taken great efforts to allocate other funds, as appropriate to ensure that capital projects are able to proceed to the maximum extent possible. In addition to the pavement maintenance funding, a few of the key projects are highlighted below:

- South Davis Library City Contribution (one-time funds of \$400,000 American Rescue Plan revenue replacement and \$1,100,000 Park Impact Fees)
- Mace Boulevard Corridor (\$300,000 Construction Tax and \$130,000 Gas Tax)
- Traffic Calming (\$100,000)
- Sports Court Surface Rehabilitation and Resurfacing (\$511,012 Facility Replacement Fund)
- Civic Center Roof Replacement (\$772,000 Facility Replacement Fund)
- General City Facilities (\$495,695 Facility Replacement Fund)

A full list of projects funded in this biennial budget can be found in the Capital Improvement Program section of the Budget document.

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### ***General Fund Reserve***

The City Council has set the General Fund reserve policy between 10%-15%, with funds between the 10%-15% available for consideration of allocation to capital projects or other one-time expenditures. The proposed budget anticipates a reserve of \$13.8 million (16.5%) at the end of FY 2023/24 and \$7.5 million of expenditures (8.9%), at the end of the FY 2024/25. The goal is to maintain General Fund reserve in the range of 10% to 15%. However, the need to identify new revenue sources is crucial in order for the City to provide the services and programs the community expects. As mentioned earlier, the City Council has already signaled its intent to place a revenue measure on the November 2024 ballot.

### **Unfunded/Ongoing Needs - Infrastructure/Roads/Bike Paths**

For the last few years, the City has gone to significant lengths to assess the condition of our infrastructure for everything from parks, City buildings, water and sewer and storm water pipelines, roads and bike paths. All of these require funding for maintenance and to keep them both safe and functional. Some of the infrastructure needs are met with enterprise funds paid for by service charges (water, sewer, storm water) while other infrastructure requires other fund sources such as General Fund, state dollars, such as SB 1, and grants. For the last few years, the City Council has committed to investing in this infrastructure and has doubled down on investments in our roads and bike paths. In 2020, the City Council formed a subcommittee to work with staff and the Finance and Budget Commission Chair to fine tune our pavement management model and to develop a series of recommendations that provide for funding of our pavement rehabilitation needs over the next ten years. This was a significant accomplishment and will result in better and safer roads and pathways for all to enjoy. However, more funding resources will be needed moving forward if we are to catch up with and ultimately maintain these critical assets at acceptable levels.

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### ***Financial Forecasting***

The City of Davis has a history of financial forecasting, which is a best practice of the Government Finance Officers Association (GFOA). This is the seventh consecutive year the City has incorporated a Financial Forecast generated by the long-range forecasting model developed for the City by Baker Tilly (formerly Management Partners Group).

This model is fiscally progressive and fairly unique to cities our size and has been made possible by the leadership of a fiscally progressive City Council, a strong commitment to best practices from our executive management and the Finance Department staff and encouraged by an active Finance and Budget Commission.

It has been used since its development to look at the General Fund effects of potential decisions and to assist with development of the budget. The advantage of this forecasting model is that the City can plan for a range of potential outcomes and use the model to help develop budget strategies, and show their impact on long-term budget sustainability. This model can readily reflect a wide range of assumptions and forecast scenarios, and displays an extensive dashboard of charts that update automatically as variables are changed. The 20-year time frame captures the long-term impact of pension cost changes and infrastructure studies.

The long-range forecast generated by the model serves as an important fiscal strategic planning tool. It provides a “big picture” view of General Fund revenues and expenditures to assist in evaluating the impact of policy choices made today on the long-term fiscal health of the City. By identifying developing trends and potential issues that may arise in the future, it will help ensure long-term stability for the organization by giving policymakers improved information with which to craft prudent and timely budget solutions.

The current baseline forecast achieves the following key outcomes:

- The minimum \$3 million maintenance of effort for General Fund transportation infrastructure spending is met in every year of the forecast
- Infrastructure funding attains an overall funding level of 57% of identified needs over the 20-year forecast, assuming that all amounts in excess of the 15% reserve goal are devoted to infrastructure
- The City stays current with all of its pension obligations and funds OPEB obligations at the 50% if actuarially determined contribution (ADC) level starting in FY 2024, achieving a projected 62% reduction in total unfunded liability between FY 2023 and FY 2042. These pension obligations are met even after assuming lower CalPERS investment returns and phasing in to a 6% discount rate over the next 20 years
- The City’s 15% reserve goal is met in 11 out of 20 fiscal years with an average reserve level of 12.4% even after weathering the pandemic; three more recessions assumed to occur during the next 20 years and the more conservative pension assumptions

This is no small accomplishment and a testament to the careful budget and policy planning conducted by the staff and City Council.

The City will continue to update the budget model as new information is received, and include the long-term forecast in the annual budget document to further its goal of maintaining a successful and sustainable financial outlook.

The full detailed forecast is provided in the Financial Forecast chapter.

### *Conclusion*

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Although the State has concluded the emergency measures related to the pandemic, the longer-term economic impacts continue to be felt and are likely to last through this budget cycle. The City continues to be mindful of both short and long-term spending to ensure that we are able to continue to deliver the level of services the community expects while also safeguarding the fiscal sustainability of the organization. The challenge of meeting these expectations is reaching a tipping point as the growth of costs outstrips the pace of revenue growth. However, the City Council, our staff team, and the Davis community are up to these challenges and will take them head-on.

Davis will continue to be a great place to live, work and visit. Our efforts to enhance the budget presentation are also an important way in which we can share information with the community.

The budget each year is a team effort with employees in every department working with our Finance staff to compile numbers, projects, achievements and goals. The efforts that go in to creating this document should not be overlooked. Finally, I would like to thank my Executive Team and City staff for their dedication to service and their continued efforts towards innovations and efficiencies to implement council goals and vision.

Respectfully submitted,



Michael Webb  
City Manager

# Introduction to the City





## CITY PROFILE



The Davis Arch, 1916 - 1924



Bainer Hall, undated



### HISTORY

The City of Davis was founded in 1868. It was originally named Davisville for Jerome C. Davis, a prominent local farmer. The Davisville post office shortened the town name to Davis in 1907, and the change was official when the city incorporated in March 1917. Davis celebrated its Centennial year in 2017.

The City of Davis is a university-oriented city with an estimated population in 2021 of 69,295. It is internationally known for its commitment to environmental awareness and implementing progressive and socially innovative programs. The city's quality of life and progressive community is reflected in its small-town style and many well-known hallmarks: energy conservation, environmental programs, green belts, parks, tree preservation, bicycle paths, the first Platinum level Bicycle Friendly community in the U.S. and the quality of its educational institutions.

Closely tied to the community's history is the University of California at Davis. Total fall 2022 enrollment was approximately 40,700. UC Davis was established in 1908 as the University Farm School. From its beginnings as an agricultural community, UC Davis is now a top tier public university, with programs ranked among the best in the country. Davis is now recognized internationally for its contributions to life sciences, agriculture, veterinary medicine, biotechnology, medical technology and engineering.

### LOCATION & TOPOGRAPHY

Located in Yolo County and in the Central Valley of northern California, Davis is situated 11 miles west of Sacramento, 385 miles north of Los Angeles and 72 miles northeast of San Francisco.

One major advantage of the Davis region as a place to live, work and play is its proximity to major locations. Virtually the entire state of California is within a one-day driving distance. The Sacramento and American Rivers lie to the east along with historic Gold Country, Lake Tahoe and the Sierra Nevada Mountain range. To the west, lies the San Francisco Bay Area and Silicon Valley, the great coastal redwood forests and the open beaches and rugged shores of the dramatic Northern Pacific Coastline. The Sacramento-San Joaquin Delta region lies to the south as the home of the largest freshwater tidal estuary on the west coast. Unparalleled scenic beauty and many recreational opportunities await within a few hours' drive from Davis. Davis also sits in the eastern portion of the Putah Creek Plain, a major feature of the southwestern Sacramento River Valley. The land slopes at generally less than one percent. The official elevation level of the city is 51 feet.

Elevations range from 60 feet in western parts of the City to 25 feet in some eastern parts. The City limits cover 10.5 square miles.

Davis flood hazards generally consist of shallow sheet flooding from surface water runoff in large rainstorms. The Public Works Department mitigates this impact by maintaining seven detention basins, over 15 miles of stormwater channel and 127 miles of storm drain pipe that provide for drainage and storm water detention. No earthquake faults run through the city. The State’s Office of Planning and Research has placed the Davis area in Seismic Activity Intensity Zone II.

The City’s water supply, maintained by the Public Works Department, is drawn both from the Sacramento River and from aquifers ranging from 300 to 1,700 feet below ground surface. Davis draws ground water from 9 water wells located throughout the city, three storage tanks with an 8.2 million-gallon capacity. The quantity of water available has been estimated as adequate to meet the city’s projected demand and service commitments to the adjacent unincorporated County areas north of Davis.



Sunset in Davis

## WEATHER

The Central Valley has a Mediterranean climate. This temperate climate means enjoyment of the outdoors all year long. During the hot, dry summers, temperatures can exceed 100 degrees Fahrenheit on some days; however, summer temperatures are usually in the low 90s. The Sacramento River Delta breeze usually cools overnight temperatures into the 60s. Spring and fall has some of the most pleasant weather in the state. Winters in Davis are usually mild and temperatures drop below freezing on only a few days. The rainy season typically runs from late fall through early spring and fog season lasts from November through March.

## INFRASTRUCTURE PROFILE

A major advantage of the Davis region is that it is situated at the hub of several highways, a nearby deep-water port, a major airport and transcontinental rail lines. The area enjoys considerable location advantages.

### Highways

Interstate 80 and State Highway 113 run through Davis with the junction of these two major roadways located just outside the city at UC Davis. Interstate 5 is 11 miles to the north and 13 miles to the east. The Interstate 505 junction is 14 miles west.

### Public Transit

Three transit systems serve the City of Davis. Unitrans provides bus service within the City. Yolobus connects to other cities in Yolo County. Davis Community Transit is the complimentary Paratransit provider for Unitrans and Yolobus in Davis. It is a shared ride, origin-to-destination paratransit service for qualified customers.

## TRANSPORTATION AND SHIPPING

### Airport Access

Sacramento International Airport .....	19 miles
Davis University Airport .....	1 mile
Yolo County Airport .....	5 miles

### Interstate Freeways

Interstate 80 .....	>1 mile
Interstate 5 .....	11 miles

### Highways

U.S. Highway 50 .....	7 miles
U.S. Highway 99 .....	17 miles
Highway 113 .....	>1 mile

### Water Access

Sacramento/Yolo Deep-water Port .....	11 miles
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### Rail Access

Amtrak  
Southern Pacific Railroad

### Public Transportation

Davis Community Transit  
Unitrans  
Yolobus





Amtrak train station in Davis



Paul's Place in Davis

Yolo County Airport, five miles northwest of Davis, has a 8,600-foot runway that can accommodate medium-sized corporate jets or private planes. The UC Davis Airport is open to the public and offers general utility services for light aircraft.

## POPULATION & HOUSING

Davis is one of four incorporated municipalities located in Yolo County. Davis has been characterized by planned growth as an attractive location for innovators desiring proximity to a major research institution and as a desirable community in which to live, work, visit and play.

Davis' greatest economic and social resource is its residents. Outstanding professional and technical skills, a high education level and innovative thinking make the population a resource envied in surrounding communities and throughout the State.

Housing prices in Davis are generally higher than the rest of the greater Sacramento Area, and the housing market is heavily impacted by the UC Davis student population. A historical desire for slow growth in the community has contributed to higher home prices. In addition, Davis' excellent quality of life, the low crime rate and a premier local school system create high demand to move into this community.

## LABOR AND EMPLOYMENT

The work force is engaged in a broad spectrum of employment with primary representation in professional, technical, and governmental (managerial and administrative) occupations. This distribution is due mainly to the city's close relationship with the University of California campus and the professional and technical environment the university creates.

## *Bicycles*

Davis has a strong history of bicycle use and planning, including being the first community in the United States to integrate bicycle lanes in the street network and to utilize bicycle signal heads at intersections. Davis leads cities with a population of 60,000 and over for people who bike to work at almost 20%, based on the 2013-2017 American Community Survey. The City has integrated 102 miles of bicycle lanes and 63 miles of bike pathways on city streets and through community greenbelts and provided parking spaces for over 4,300 bikes throughout the City.

## *Train*

Davis sits at the junction of the north/south, east/west lines for both the Southern Pacific Railroad and Amtrak. Capital corridor trains stop in Davis daily for service between Sacramento and the Bay Area. Amtrak stops at the historic Southern Pacific Depot adjacent to the downtown. The city renovated the circa-1910 depot building and expanded parking at this facility, pictured at left.

## *Airports*

Situated 19 miles to the northeast is the Sacramento International Airport (SMF). SMF offers more than 155 daily nonstop flights on 12 domestic and international carriers to 36 destinations. The regional economic impact of the Sacramento County airport system is more than \$4 billion annually. Yolobus, rideshare services and a private airport shuttle provide service between Davis and the airport. The

<b>COMMUNITY LABOR FORCE AVAILABILITY</b>				
Source: California Employment Development Department, as of February 2023				
	Labor Force	Employed	Unemployed	
			Number	Rate
City of Davis	35,900	34,800	1,100	3.1%
Yolo County	110,200	104,600	5,500	5%

<b>DAVIS POPULATION AND HOUSING ESTIMATED UNITS</b>			
Source: California Department of Finance, as of January 2022			
Total Population	Total Housing Units	Occupied Housing Units	Percent of Vacant Units
64,869	27,596	26,198	5.1%

**GOVERNMENT**



Davis City Hall

Cities are “local” governments, voluntarily formed by and for their citizens, to provide for local self-determination of community issues. The City of Davis is a municipal corporation operating under the general laws of the State of California. It endeavors to create a livable community with a high quality of life through land-use policies that balance the need for housing, jobs, open space, and essential services. The City is a legally separate and fiscally independent agency. It can issue debt, set and modify budgets, charge fees, and sue or be sued.

Davis operates under the Council-Manager form of government with a five-member council elected by district by city residents. The City Manager serves as the

administrative head of City government overseeing the departments of City Manager’s Office, Community Development, Social Services and Housing, Finance, Human Resources, Information Systems, Parks and Community Services, Fire, Police, Public Works Engineering and Transportation and Public Works Utilities and Operations.



2023 Mayor  
Will Arnold  
District 2



2023 Vice Mayor  
Josh Chapman  
District 5



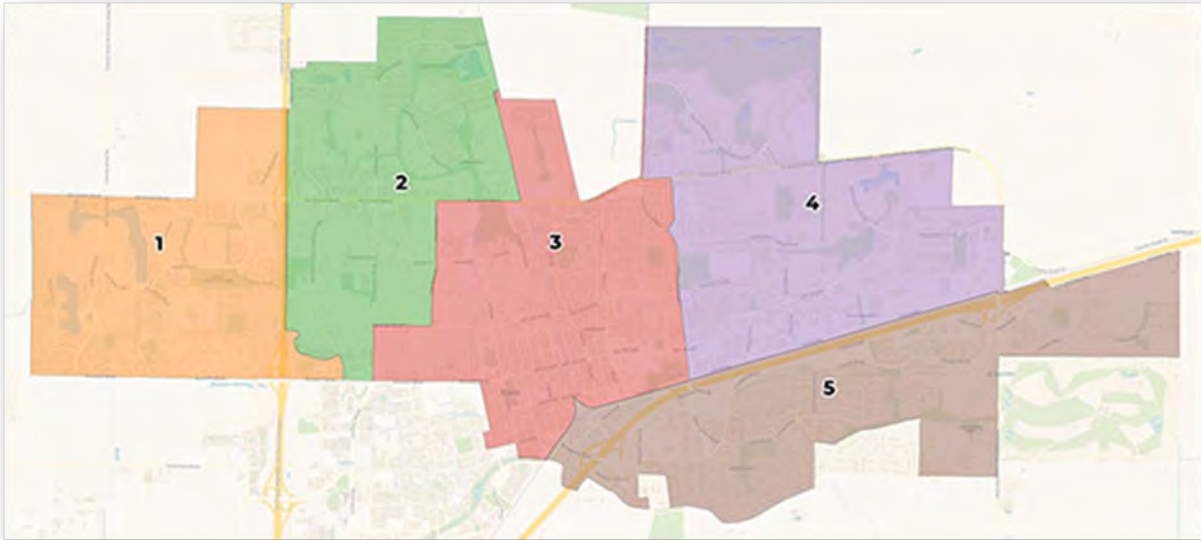
Councilmember  
Babu Vaitla  
District 1  
A-4



Councilmember  
Donna Neville  
District 3



Councilmember  
Gloria Partida  
District 4



The adopted map of the districts

The primary government of the City of Davis includes the activities of the City as well as the Public Facilities Financing Authority, which is controlled by and dependent on the City.

The Public Facilities Financing Authority was established solely to assist in the issuance of certain bonds for a series of Community Facilities Districts for the construction of infrastructure and improvements under the State Mello-Roos Act. The authority is controlled by and financially dependent on the City. Its financial activities are included in the capital projects and fiduciary funds.

Dedicated to citizen participation, the City has 14 council-appointed commissions devoted to various aspects of community life including elements such as planning, recreation, finance, natural resources and utilities. The Council appoints other time-limited, citizen groups to look at specific aspects of community life.

As a “general-purpose” City, Davis provides essential frontline municipal services, described below. The City funds these activities through a variety of locally enacted revenues (parcel taxes, user and license fees, etc.) and with state shared revenues (property tax, sales tax, motor vehicle license fees).

### *Police*

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Provides law enforcement services that utilize departmental, civic and community resources to protect lives and property of its citizens.



Davis firefighters during a training drill

### *Fire*

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In addition to responding to fires, environmental accidents and natural disasters, the Davis Fire Department also offers comprehensive fire safety programs and is the “first responder” in providing emergency medical services.

### *Parks and Community Services*

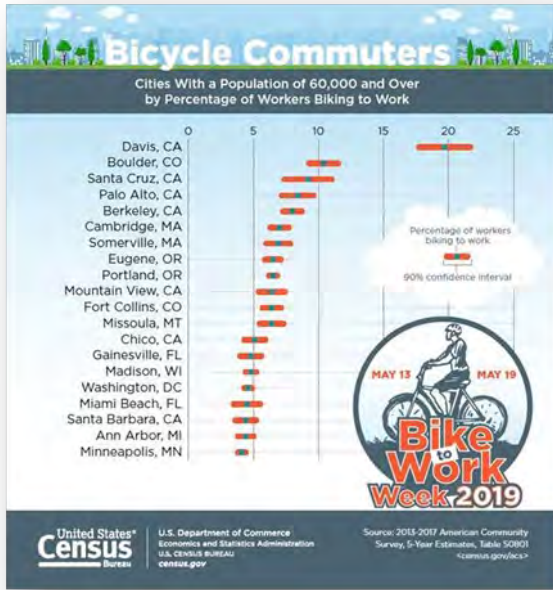
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This City department creates and enhances the quality of life for Davis residents and its visitors by providing a diverse array of programs, services and recreational facilities that help enrich people’s lives.

A variety of recreational opportunities are provided for residents of all ages, including aquatics, alternative recreation for persons with disabilities, gymnastics and dance, outdoor education, specialty camps, special interest classes, teen services, senior services, youth and adult



Recently renovated N Street Mini Park



Logo for the new Climate Plan

sports, paratransit services and rentals of community facilities, athletic fields, parks and picnic areas.

The department is also responsible for the comprehensive management and maintenance of City-owned assets, such as athletic fields, parks, aquatic facilities, community gardens and streetscapes.

***Public Transit, Transportation and Streets***

The City maintains and improves a coordinated local transportation system including Paratransit service and funding assistance for local (UNITRANS) and regional (Yolobus) transit service.

It also plans for the safe and convenient movement of pedestrians and vehicles on city streets and pathways, maintains and repairs 165 miles of city streets, 275 miles of sidewalks, 102 miles of bike lanes, 63 miles of bike pathways, 67 traffic signals, over 20,000 signs and over 4,500 street and path lights.

***Community Development***

Community Development oversees a wide range of functions related to community change evolution, enhancement and preservation. In addition to helping to guide the physical and economic growth of the community, it oversees planning, zoning, code compliance, property management, building inspections and permitting and open space management.

***Sustainability***

Sustainability staff guide and implement City and community actions related to GHG mitigation and climate adaptation. Leading City efforts on establishing a Community Choice Energy (CCE) program, community reduction of GHG emissions, autonomous vehicles and coordinating with regional partners on development of climate adaptation strategies.

***Public Utilities***

The City's Public Works Department provides the clean water used by citizens every time they turn on a faucet, wash clothes or jump into a pool or hot tub. It also provides stormwater, wastewater, sewer and drainage services. Garbage removal, recycling and organic waste collection is provided by Recology Davis under contract with the City of Davis.

## Significant City Capital Improvement Program projects planned during FY 2023/24 and 2024/25

### *Capital Improvements*

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- Street and Path Pavement Rehabilitation – The City continues its major investment in maintaining the street and pathway network with a two-year \$17 million commitment in the budget.
- H Street Path and Tunnel Improvement – This is the second phase of the safety enhancement project and focuses on improving the west entrance to the existing tunnel under the RR tracks and connecting the path up to the Little League field area (Phase 1 improvements). This project received a \$1.8 million grant and is expected to begin construction in 2024.
- Richards Blvd/I-80 Interchange Improvements – This project removes the existing westbound I-80 ramps and replaces them with diagonal ramps at a new signalized intersection along with a new bike/pedestrian tunnel under the on-ramp. Over \$10 million in State and Federal grants have been secured to fund this improvement and this project will begin construction in spring 2024 and continue in stages through the end of 2025.
- Mace Boulevard – After a robust community process, Mace Blvd south of I-80 will be adjusted to improve traffic flow while continuing to provide safe multi-modal options
- Senior Center Improvements – This project includes upgrades to the multi-purpose room and a new outdoor patio with seed funding provided by private donations. Work will begin in 2024.
- Civic Center Gym Roof Replacement – This project will finalize repairs on the failing roof system at the Civic Center, which will begin in fiscal year 2023/24.
- Upgrades to Sewer Lift Stations – This project will replace and upgrade the three aging lift stations. The first phase is complete and addressed a lift station on Fifth Street. Improvements to the lift stations at Covell/Monarch and in El Macero are anticipated to begin in the fall/winter of 2023 and will be completed in 2024.
- Electrify Yolo Improvements – This project involves installing electric vehicle charging infrastructure at key locations in the City and initiating a pilot electric shuttle project. The project has identified locations for the charging stations and is working on the design for the charging stations. The project received a \$2.7 million grant and construction is expected to begin in fall 2023.
- Central Park Revitalization – This project includes the addition of an interactive water feature and gathering space for all ages in an underutilized area of Central Park in the City of Davis, as well as renovation of the park's Great Lawn with a new water-efficient irrigation system and turf. This project is to be named "Natalie's Corner" in honor of Natalie Corona. This project received a \$2.78 million grant and construction is expected to begin in 2024.
- South Davis Library – The City is contributing land and \$1.5 million to the County-led project to construct a South Davis Library. This project is expected to be in design in 2024 and under construction in 2025.

### *Anticipated Development Projects for 2023/24*

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- Bretton Woods (Covell and Risling) – The development consists of 332 single family units, 228 multi-family units and 31,000 square feet of recreational/office/commercial space. Improvements will involve on-site infrastructure for streets and utilities, plus paving and modifications to Covell Blvd along its frontage easterly to SR-113. The first phase of this multi-phased development began in FY 2021/22 with major site improvements to be underway in FY 2023/24, followed by development of the community building and the single family neighborhoods.
- 3808 Faraday Manufacturing – The development consists of a new 107,612 square-foot, one-story building for biotech and advanced manufacturing. Site improvements include delivery and outdoor yard areas, circulation, parking, landscaping and drainage, lighting, outdoor amenities and gathering areas, frontage improvements, a future outdoor water testing tank and other related improvements. Site grading and construction are expected to begin in FY 2023/24.
- Plaza 2555 (Anton Davis) Apartments – The development consists of a 200-unit multi-family apartment project located at Research Park Drive and Cowell Boulevard across from Playfields Park. The development will have five residential apartment buildings with one, two and three-bedroom units and a small on-site commercial space. The project includes frontage improvements with pedestrian, bicycle and transit facilities. Site grading and construction are expected to begin in FY 2023/24.

- Cannery Market Place – The west phase of the development includes 72 apartment units and 40,000 square feet of office and commercial space. Public improvements will involve utility connections and pedestrian and vehicular access from the adjacent Cannery streets. Site grading and construction related to the apartments began in FY 2021/22 with continued development of the site and commercial buildings expected to be underway in FY 2023/24.
- D Street Gardens Apartments – This project consists of an eight unit apartment complex on a vacant parcel between Seventh and Eighth Streets and will begin site work and public utility connections in FY 2023/24.
- The Davis Collection (University Mall Redevelopment) – This project redevelops an existing retail center with 101,246 square feet of new retail space and new site improvements, circulation, parking, landscaping and plaza areas. It retains the existing Trader Joe’s. Construction work will occur in phases to allow continued operation of Trader Joe’s. Demolition and initial site work are expected to begin in FY 2022/23 with construction in FY 2024/25.
- Yolo Crisis Nursery – The development consists of a new 8,600 square foot building for Yolo Crisis Nursery on a one-acre site adjacent to the Plaza 2555 development. The facility predominately serves low and extremely low-income families and will provide voluntary and free, nurturing childcare for children ages birth through five years. Construction is expected to begin in FY 2024/25.

## COMMUNITY

Davis is noted for its desirable quality of life, its small town atmosphere, its engaged citizenry, and extensive parks and open space network. Davis’ park amenities range from picnic facilities, athletic fields, swimming pools to wildlife habitat. Serving as a crossroads for the community, Central Park includes the Davis Farmers Market. The Farmers Market is a regional draw that allows locals and visitors to buy fresh, local produce (often organic) directly from growers.



Youth at a recreation program

Davis is also known for its pioneering efforts in addressing environmental and social issues. A good example of the City’s commitment to sustainable community design is its unmatched bicycle and pedestrian network. Over 60 miles of bicycle paths utilizing 29 grade-separating bridges and tunnels to connect neighborhoods, schools, parks, shopping centers, the University and the downtown; this has led to the highest per-capita bicycle ownership rate in the nation.



Kumi-daiko performance at the Cherry Blossom Festival in Davis. Photo by Diane Neilson

The Davis community combines the right blend of safe neighborhoods, convenient retail and service establishments, and cultural amenities for a variety of tastes and plentiful recreational activities. There are 42 neighborhood and community parks, 19 reservable picnic areas, nine pools and many other amenities spanning a variety of sports and leisurely activities. The Parks division also maintains 485 acres of landscape throughout the community.

The area offers a myriad of cultural and entertainment attractions, including public art, lively music and a vibrant downtown. Davis is known for great food, unique art and its walkable and bikeable downtown core.

As a university town, Davis has the advantages of a small town coupled with the numerous intellectual, recreational and cultural activities serving a wide variety of interests, including the almost 100-acre UC Davis Aboretum that showcases more than 4,000 different trees, plants and shrubs and has great spots for photos, picnics and rest.

## ARTS AND CULTURAL AFFAIRS



Mural by  
Jose & Emi Arenas



Mural by  
Gregory Shilling

Arts & Cultural Affairs supports community-based arts programs, cultural opportunities and education initiatives that foster excellence, diversity and vitality in the arts. The program is the clearinghouse for all creative activity in the City of Davis government, and serves the entire Davis community. The Art in Public places program is responsible for the management of the Municipal Art Fund, oversight of new public art commissions and conservation of the City's public art inventory.

The community's 325-seat Veterans Memorial Theatre is also managed through Arts & Cultural Affairs. The Theatre provides a venue for local groups to perform, as well as showcases outdoor cultural events.

The program also orchestrates numerous UC Davis partnerships with faculty and students through the departments of Art, Design, Music, Dance and Theatre, Community Development, Landscape Architecture and Environmental Design, Human Ecology, Art History and the Humanities Institute.

## TECHNOLOGY AND INNOVATION



The DMG Mori facility in Davis. Photo by DMG Mori.

moving to Davis due to the significant research and development cluster, the community has actively engaged in identifying appropriate areas within the City for the development of an innovation center for high tech corporate campuses, manufacturing facilities, and startups.

Davis has a strong and growing technology sector. The community has seen significant increase in the number of technology businesses located in and around the City over the past few decades, with the primary sectors being made up of agricultural technology, medical technology and sustainable manufacturing. Davis continues to be an ideal location along a major transportation corridor near significant academic and research facilities and in relatively close proximity to the San Francisco Bay Area, which lends to its value proposition as a place to develop and grow high tech businesses.

To support the growth of existing local companies, startups from the University and companies that are interested in

## ELEMENTARY AND SECONDARY EDUCATION



The marker in front of Davis Senior High School

The Davis Joint Unified School District (DJUSD) is a premier California school district that provides for primary and secondary (K-12) public education in Davis. DJUSD uses these six competencies as important outcomes for students to be successful in college, career and beyond: critical thinking and problem solving, creativity and innovation, civic and cultural awareness, adaptability and resilience, collaboration and communication.

The District contains over 16 school sites and campuses and approximately 8,500 students. Each year, an average of 700 students graduate from district high schools. DJUSD English learners speak more than 40 different languages and about 19% of students qualify for free or reduced-price



The mascot, Gunrock, in front of a UC Davis sign

meals. There are also about 1,000 employees, including an approximate 500 teachers. Davis is in the top 5% for overall school district rank, based on [Public School Review](#).

## THE UNIVERSITY

Founded in 1908, Davis is the home to the University of California, Davis and is one of the state's few remaining "college towns." UC Davis is a top-tier public university that is ranked first in the nation in agriculture and forestry, veterinary medicine, campus sustainability and diversity, inclusiveness and internationalization. The highly ranked University of California, Davis has over 40,000 students and more than 100 academic majors. Though most students live in Davis and contribute to a low housing vacancy rate, an increasing number of students commute from the surrounding communities.

Of the 10 University of California campuses, UC Davis has the largest physical campus, with 5,200 acres. The University also has six professional programs: the Graduate School of Management, the School of Nursing, the School of Education, the School of Law, the School of Medicine, and the School of Veterinary Medicine, the latter being the only such school in California. UC Davis received over \$1 billion in research funding in 2021-22 and has more than 950 active patents, in addition to assisting 130 startups in the last 10 years. UC Davis also includes UC Davis Health, which has the region's only academic health center. UC Davis' academic health system is home to a nationally ranked medical center, School of Medicine and School of Nursing.

UC Davis--home of the Aggies--offers a variety of intercollegiate athletic programs, club sports and recreation for everyone from the dedicated competitor to the casual enthusiast. UC Davis has a wide range of diverse offerings in music, drama, dance, the visual arts and design throughout the year.

## MISCELLANEOUS STATISTICS

Unless otherwise marked with an asterisk (\*) or noted at the start of a section, statistics are from July 1, 2021 – March 31, 2023

### General

Date of Incorporation	March 28, 1917
Form of Government	Council / Manager
Area	10.5 square miles

### City Manager's Office

Number of Council Commissions, Committees and Task Forces	23	Hours of Live, Original Programming Produced for PEG Channels	144*
City Council Commission New Applicants	83	Total Televised City Council and Planning Commission Meetings	28*
Formal Public Records Act Requests	434		

\*From July 2022 to April 2023

### Arts & Cultural Affairs

All stats listed in this section are from July 1, 2022 – March 31, 2023

Artists and Organizations Supported Through Arts & Cultural Affairs Fund	22	Sponsored Public Performances/Events	35
Funds Awarded through Arts & Cultural Affairs Fund	\$134,000	Sponsored Cultural Celebrations	4
Percent of Arts & Cultural Affairs Fund Supporting BIPOC, LGBTQIA or Disability-Inclusive Programming	40%	Sponsored Public Festivals	6
		At the Veterans Memorial Theater:	
		Total Audience Members	+4,000
		Groups Hosted	+35
		Programs Presented	65



COVID Relief Grants Awarded \$550,000

**Finance and Information Systems**

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Utility Accounts	17,177	Annual City Payroll:	\$38,721,817*
Annual Business Licenses	6,387**	Direct Deposit/Payroll Checks	12,536*
Businesses in DBID (Davis Business Improvement District)	562	Total Data Managed	949 Terabytes
VoIP Call Volume		Total Website hits	13,295,512
Inbound Calls Processed	311,697	Public CRM requests logged	4,921
Outbound Calls Processed	220,274	US Mailings Processed	134,067***
Internal Calls Processed	58,749		

\*By 2022 calendar year  
 \*\*As of December, 2022  
 \*\*\*July 12, 2021 – April 14, 2023

**Parks and Community Services**

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**Seniors**

Monthly Scene Subscribers	1,074	Home-Delivered Meals	116,558
Davis Community Transit Trips	20,514		

**Recreation, Facilities and Parks**

Enrollees in Recreation Programs	74,287	Special Event Permits Issued	154
Athletic Fields Maintained	25	Total Acres of Landscape Maintained	485
Restroom Facilities Maintained	21	Total Acres of Streetscapes Maintained	78
Pools Maintained	9	Reservable Picnic Areas	19
Facility Rental Hours	31,466	Hours Provided for Reasonable Accommodation	4,857
Field Rental Hours	39,932	Hours for Adaptive Recreation Programs	610
Park & Picnic Rental Hours	8,156	Community Gardens	3
Neighborhood & Community Parks	42	Community Garden Plots (at 3 Gardens)	182
Dog Parks	9	Outdoor Fitness Areas	4
Aquatic Lap Swim Participants	17,763	Pickleball Courts	12
Aquatic Swim Lesson Participants	1,912	Skate Parks	1
Basketball and Hard Courts	16	Tennis Courts	15
Bocce Ball Courts	3	Volleyball Courts (Sand)	3
Disc Golf Course	1		

**Community Development Department**

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New Planning Applications	86	Building Permits Issued	4,763**
Number of Resale Permits**	556	Code Enforcement Cases Processed	623**
Managed City Leases	35*	Building Inspections Performed	12,942**

\*As of May 1, 2023  
 \*\*For calendar year 2022

**Fire Protection**

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Fire Population Served	68,740	Fire Calls (2021)	221*
Stations	3	Fire Calls (2022)	222*
Firefighters and Officers (authorized)	42	Medical Calls (2021)	3,695*
Chief Officers	5	Medical Calls (2022)	4,016*
Fire Insurance Protection Rating	Class 2	Other Emergencies (2021)	1,388*
Fire Inspections Conducted (2020)	191	Other Emergencies (2022)	1,434*
Fire Area Served	133 sq. miles	Good Intent Calls/False Alarms (2021)	1,035*
Total Calls for Service (2021)*	6,339	Good Intent Calls/False Alarms (2022)	1,042*

Total Calls for Service (2022)\* 6,714

*\*By calendar year*

**Police Protection**

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All stats in this section are from the 2022 calendar year

Stations	1	Calls for Service	51,455
Sworn Personnel	60	Driving Under the Influence Arrests	77
Total Arrests	592	Moving Violations	1,287
Felony Arrests	212	Motor Vehicle Theft	126
Misdemeanor Arrests	380	Vehicle Burglaries	234
Shoplifting	21	Residential Burglaries	112
Vandalism	512	Commercial Burglaries	69

**Public Works: Engineering and Transportation**

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Encroachment Permits	1,086	Active Capital Improvement Projects	72
Estimated Encroachment Permit Value	\$1.35M	Development Projects	10 to 20
Capital Improvements Revenue	\$67.7M	Development Revenue	\$500K

**Public Works: Utilities and Operations**

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**Streets**

Miles of Streets	179	Street & Pathway Lights	4,533
Miles of On-Street Bike Lanes	56	Traffic Signalized Intersections	67
Miles of Off-Street Bike Paths	54		

**Wastewater**

Miles of Sewer Mains	164	Gallons of Wastewater Treated:	1.45 billion*
Sewer Lift Stations	6	<i>*By calendar year 2022</i>	

**Storm Drainage**

Miles of Storm Drainage Line	127	Stormwater Detention Basins & Ponds	7
Drainage Pump Stations	9	Miles of Stormwater Channels & Access Roads	15
Bike Tunnel Stormwater Pumps	10		

**Water**

Water Service Connections	17,273	Miles of Water Mains	195.9
Gallons of Surface Water Pumped	2.5M gal	Gallons of Ground Water Pumped	798.6M
Water Wells	9	Water Meters Read Every Month	17,273
Storage Tank Capacity	8.2M gal	Fire Hydrants	1,755

**Solid waste (for Calendar Year 2022)**

Solid Waste Collected	45,069 tons	Recycled Material	7,020 tons
Organic Waste Collected	10,819 tons	Tons of Organic Waste Collected	11,327

**Fleet**

Fleet Vehicles & Equipment Maintained	275	Fleet & Equipment Asset Value	\$13.6M
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**Facilities**

City Buildings Maintained	64	Square Footage City Buildings	325,504
Park Restroom & Misc. Structures	23	Sq. ft. Restroom & Misc. Structures	26,979

**Central Stores**

Items Purchased	13,063	Value of Items Purchased	\$331,049.67
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**RESOLUTION NO. 23-092, SERIES 2023**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS  
ADOPTING THE FISCAL YEARS 2023/24 AND 2024/25  
OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET**

WHEREAS, a balanced annual budget for the City of Davis has been prepared for fiscal years 2023/24 and 2024/25 presented to the City Council and reviewed at public meetings on May 16, 2023 and June 6, 2023; and

WHEREAS, the expenditures provided in the said budget are within the expenditure limitation imposed by Article XIII of the California Constitution; and

WHEREAS, the proposed budget includes:

- estimated revenues and transfers in and appropriations and transfers out for All Funds of the City of Davis for the fiscal years 2023/24 and 2024/25, attached hereto as Exhibit A; and
- the Capital Improvement Budget of the City of Davis for the fiscal years 2023/24 and 2024/25, attached hereto as Exhibit B; and
- the Schedule of Authorized Positions of the City of Davis for fiscal years 2023/24 and 2024/25, attached hereto as Exhibit C; and

WHEREAS, the City Council has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances; and

WHEREAS, the City Manager or his designee shall have the ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54; and

WHEREAS, this budget ensures that the City of Davis, including all funds, entities and component units, has exercised prudent judgment in its fiduciary responsibility as guardians of the public tax dollars.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby approve and adopt the operating and capital budget for the City of Davis for Fiscal Years (FY) 2023/24 and 2024/25, and that the expenditures by each fund, department and program are hereby approved and authorized as the total appropriations for the FY ending June 30, 2024 and June 30, 2025 with the following provisions and authorities:

Section 1. The 2023/24 and 2024/25 Biennial Budget as submitted by the City Manager as set forth in Exhibits A and B.

Section 2. The number of full-time positions authorized by the Budget as set forth in Exhibit C. The City Manager, or his designee, is authorized to retain interim, part-time or seasonal personnel within the amounts appropriated for such purposes. In addition, the City Manager is authorized to respond to staffing vacancies by either underfilling them or

using current staff that are at other similar pay level positions as long as there is sufficient money in the current budget.

Section 3. All appropriations for the fiscal year 2023/24 and fiscal year 2024/25 shall lapse at the end of the respective fiscal year and any remaining amounts shall be added back to the respective fund balances, except for:

- a. All encumbrances for valid purchase orders and contracts in effect as of June 30, 2023 and June 30, 2024 will remain in effect in the following fiscal years 2023/24 and 2024/25, respectively. The City Manager, or his designee, is authorized to increase the 2023/24 and 2024/25 budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as of June 30, 2023 and June 30, 2024, respectively; and
- b. The City Manager, or his designee, is authorized to carryover into the following fiscal year the remaining appropriations for uncompleted capital projects and grant-funded projects.

For these exceptions, such carryovers may be made without further City Council action.

Section 4. Appropriations are hereby made at the individual fund level for operating funds budget. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual operating fund, so long as total appropriations for such fund remain unchanged. Except as specified in Section 6 (a), changes to total fund level appropriations require further Council action.

Section 5. For the Capital Improvement Program Budget, appropriations are controlled at the individual fund and project level. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual capital fund, so long as total appropriations for such fund for a given project remain unchanged. Except as specified in Section 6 (b), changes to total fund level appropriations or project level appropriation require further Council action.

Section 6. Notwithstanding the limitations in Section 4 and Section 5 above:

- a. Appropriations for any operating fund may be increased by an amount not to exceed \$50,000 for each appropriation action in a given quarter upon approval by the City Manager and Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.
- b. Appropriations for any project in a Capital Improvement Program may be increased by a maximum or cumulative amount of \$200,000 upon approval by the City Manager and the Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.

Section 7. The City Manager, or his designee, is authorized to accept grants, donations and reimbursements received during the year, establish appropriations for and expend those accepted grant funding, donations and reimbursements received during the year where these special funds do not exceed \$200,000. Amounts greater than \$200,000 must be accepted and appropriated by the City Council.

Section 8. The City Manager and Finance Director/Treasurer are authorized to approve temporary interfund borrowing within the fiscal year, and at the end of the fiscal year ending June 30, 2024 and June 30, 2025, to finance the collection period for tax, grant and other accounts receivable. Any new interfund loans extending beyond these terms must be approved by the City Council. The City Manager and Finance Director/Treasurer are authorized to repay interfund loans when funding becomes available.

Section 9. The City Manager, or his designee, shall have ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54.

Section 10. The City Manager and Finance Director/Treasurer are each hereby authorized to implement this resolution, including issuing the 2023/24 and 2024/25 Budget and making any non-substantive administrative or technical corrections to the 2023/24 and 2024/25 Budget.

PASSED AND ADOPTED by the City Council of the City of Davis on this 27th day of June, 2023, by the following vote:

AYES: Chapman, Neville, Partida, Vaitla, Arnold

NOES: None

  
Will Arnold  
Mayor

ATTEST:  
  
Zoe S. Mirabile, CMC  
City Clerk



**RESOLUTION NO. 1279**

**RESOLUTION OF THE DAVIS REDEVELOPMENT SUCCESSOR AGENCY  
APPROVING AND ADOPTING THE BUDGET FOR  
FISCAL YEARS 2023/24 AND 2024/25**

WHEREAS, the Redevelopment Agency of the City of Davis (the "Former Agency") was duly created pursuant to the California Community Redevelopment Law (Part 1 [commencing with Section 33000] of Division 24 of the California Health and Safety Code ("HSC")); and

WHEREAS, Assembly Bill x1 26 was signed by the Governor of California on June 28, 2011, and was held by the California Supreme Court to be largely constitutional on December 29, 2012; and

WHEREAS, as a result of the Supreme Court's decision, on February 1, 2012, all California redevelopment agencies, including the Former Agency, were dissolved, and the Davis Redevelopment Successor Agency (the "Successor Agency") was established as successor entity to the Former Agency pursuant to HSC section 34173(a); and

WHEREAS, the Successor Agency is tasked with continuing to make payment due for enforceable obligations and otherwise winding down the affairs of the Former Agency; and

WHEREAS, pursuant to HSC Section 34191.6, the Successor Agency submitted a Amended Last and Final Recognized Obligation Payment Schedule (the "LFROPS") to the Yolo County County-wide Successor Agency Oversight Board (the "Oversight Board") and the California State Department of Finance (the "DOF") for approval; and

WHEREAS, on January 26, 2021, the Oversight Board adopted its Resolution No. 2021-01 approving the Amended LFROPS; and

WHEREAS, per the DOF's letter, dated April 15, 2021, the DOF has also approved the LFROPS-Amendment #1; and

WHEREAS, pursuant to HSC Section 34191.6(c)(1), the LFROPS establishes the maximum amount of moneys from the Successor Agency's Redevelopment Property Tax Trust Fund that will be distributed to the Successor Agency for each remaining fiscal year until all of the Successor Agency's obligations have been fully paid, and

WHEREAS, further, pursuant to HSC Section 34191.6(c)(4), the Successor Agency shall not expend more than the amount approved for each enforceable obligation listed and approved on the LFROPS; and

WHEREAS, there has been submitted to and filed with the Board of the Successor Agency at this meeting, a budget representing the financial plan for conducting the affairs

of the Successor Agency for the Fiscal Year beginning July 1, 2023 and ending June 30, 2023 and Fiscal Year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, the Board of the Successor Agency has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances, as well as the respective amounts set forth in the Amended LFROPS; and

NOW, THEREFORE, BE IT RESOLVED by the Davis Redevelopment Successor Agency that said budget as submitted at this meeting is hereby approved and adopted as the budget for the Successor Agency for Fiscal Year (FY) 2023/24 and FY 2024/25, and that the expenditures are hereby approved and authorized as the total appropriations for the FY ending June 30, 2024 and FY ending June 30, 2025 as follows:

1. The proposed FY 2023-2025 Budget as submitted by the Executive Director to the Successor Agency, as set forth below:

Fund Name	FY 2023/24 Budget Appropriations	FY 2024/25 Budget Appropriations
RDA Retirement Obligation – Debt Service	\$1,944,151	\$1,886,556

2. The Executive Director to the Successor Agency or his/her designee is authorized and directed to take such actions as are necessary and appropriate to comply with HSC Sections 34177 and 34191.6 and carry out the intent of this Resolution.

PASSED AND ADOPTED by the Board of the Davis Redevelopment Successor Agency on this 27th day of June, 2023, by the following vote:


AYES: Chapman, Neville, Partida, Vaitla, Arnold

NOES: None



Will Arnold  
Chair

ATTEST:



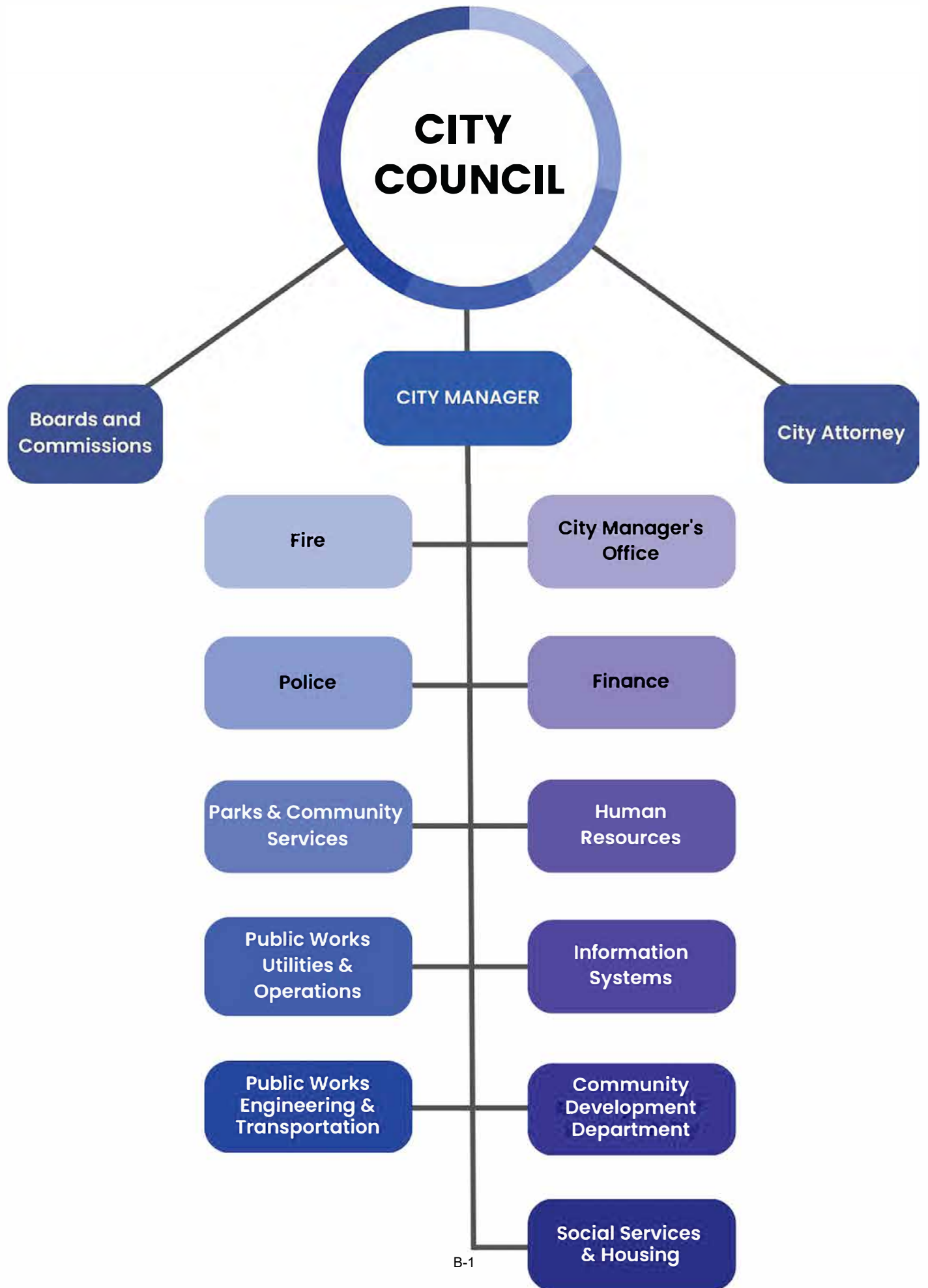
Zoe S. Mirabile, CMC  
Secretary



# The City Organization





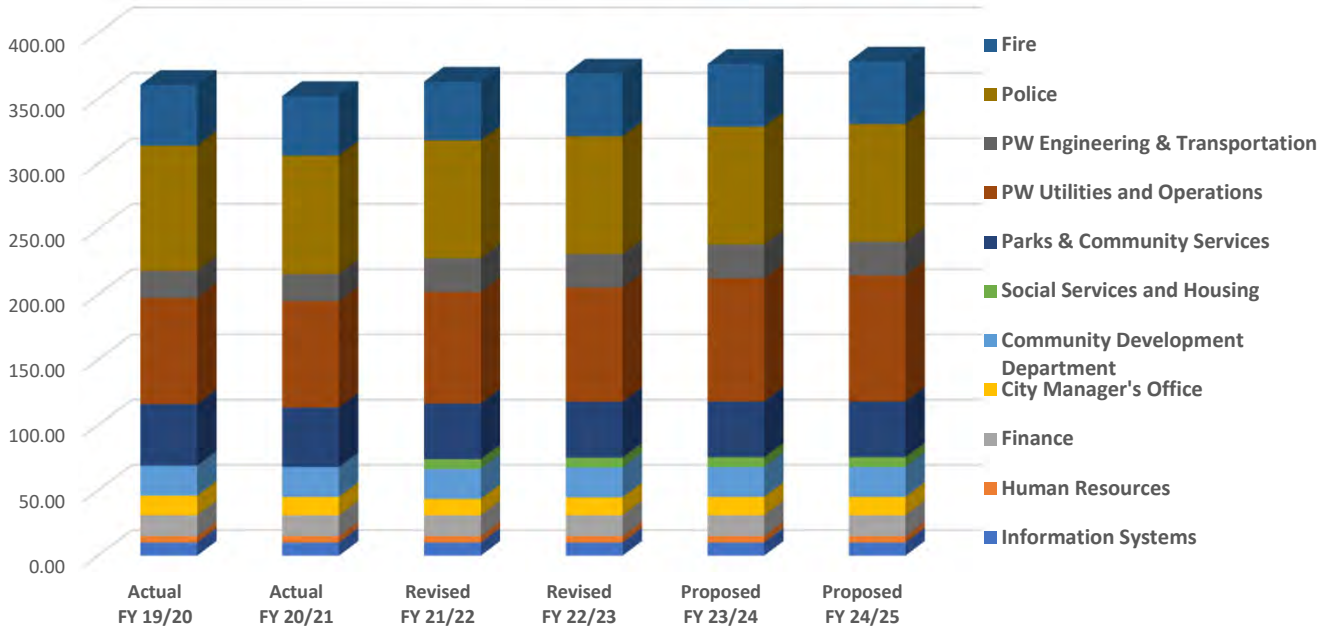






# Authorized Full-Time Positions By Classification Within Department

## FTE Trends



### Police

	19/20 FTE's	20/21 FTE's	21/22 Revised FTE's	22/23 Revised FTE's	Change	23/24 Proposed FTE	Change	24/25 Proposed FTE
Accounting & Fiscal Analyst I	0.60	0.60	0.00	0.00	-	0.00	-	0.00
Administrative Coordinator	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Crime Analyst	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Deputy Director Police Services	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Executive Assistant - Confidential	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Police Chief	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Police Corporal	6.00	5.00	6.00	6.00	-	6.00	-	6.00
Police Lieutenant	4.00	4.00	4.00	4.00	-	4.00	-	4.00
Police Officer	40.00	38.00	39.00	39.00	-	39.00	-	39.00
Police Records Specialist II	4.00	4.00	3.00	3.00	-	3.00	-	3.00
Police Sergeant	9.00	9.00	9.00	9.00	-	9.00	-	9.00
Public Safety Specialist	11.00	10.00	8.00	8.00	-	8.00	-	8.00
Police Service Specialist Supervisor	2.00	2.00	1.00	1.00	-	1.00	-	1.00
Public Safety Dispatch Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Safety Dispatcher I	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Public Safety Dispatcher II	9.00	8.00	9.00	9.00	-	9.00	-	9.00
Records & Communications Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Records Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Support Services Manager	1.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Full-Time Positions</b>	<b>95.60</b>	<b>90.60</b>	<b>90.00</b>	<b>90.00</b>	<b>-</b>	<b>90.00</b>	<b>-</b>	<b>90.00</b>
<b>Total Police</b>	<b>95.60</b>	<b>90.60</b>	<b>90.00</b>	<b>90.00</b>	<b>-</b>	<b>90.00</b>	<b>-</b>	<b>90.00</b>



## Authorized Full-Time Positions By Classification Within Department

	19/20	20/21	21/22	22/23		23/24		24/25
	FTE's	FTE's	Revised FTE's	Revised FTE's	Change	Proposed FTE	Change	Proposed FTE
<b>Fire</b>								
Accounting & Fiscal Analyst I	0.40	0.40	0.00	0.00	-	0.00	-	0.00
Administrative Specialist *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Fire Captain	9.00	9.00	9.00	12.00	-	12.00	-	12.00
Fire Chief	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Fire Battalion Chief	4.00	4.00	4.00	4.00	-	4.00	-	4.00
Fire Inspection Specialist	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Firefighter I	11.00	8.00	8.00	11.00	-	11.00	-	11.00
Firefighter II	19.00	22.00	22.00	19.00	-	19.00	-	19.00
<b>Total Regular Full-Time Positions</b>	<b>46.40</b>	<b>45.40</b>	<b>45.00</b>	<b>48.00</b>	<b>0.00</b>	<b>48.00</b>	<b>0.00</b>	<b>48.00</b>
<b>Total Fire</b>	<b>46.40</b>	<b>45.40</b>	<b>45.00</b>	<b>48.00</b>	<b>0.00</b>	<b>48.00</b>	<b>0.00</b>	<b>48.00</b>
<b>Public Works Engineering &amp; Transportation</b>								
Assistant Public Works Director/Transportation	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Associate Civil Engineer (a)	3.00	3.00	3.00	3.00	1.00	4.00	-	4.00
Active Transportation Coordinator *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
City Engineer	1.00	1.00	1.00	1.00	(1.00)	0.00	-	0.00
Construction Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Management Analyst I	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II (a)	1.00	1.00	2.00	2.00	-	2.00	-	2.00
Principal Civil Engineer	1.00	1.00	1.00	2.00	-	2.00	-	2.00
Public Works Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Works Inspector I	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Works Inspector II (a)	2.00	2.00	4.00	3.00	-	3.00	-	3.00
Senior Public Works Inspector	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Senior Civil Engineer	2.00	2.00	3.00	2.00	-	2.00	-	2.00
Senior Engineering Assistant	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Senior Office Assistant	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Transportation Planner	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Transportation Planner	0.00	0.00	0.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>20.00</b>	<b>20.00</b>	<b>25.00</b>	<b>25.00</b>	<b>-</b>	<b>25.00</b>	<b>-</b>	<b>25.00</b>
Community Services Program Coordinator - 75%	0.75	0.75	0.75	0.75	-	0.75	-	0.75
<b>Total Regular Part-Time Positions</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>	<b>-</b>	<b>0.75</b>
<b>Total Public Works E&amp;T</b>	<b>20.75</b>	<b>20.75</b>	<b>25.75</b>	<b>25.75</b>	<b>-</b>	<b>25.75</b>	<b>-</b>	<b>25.75</b>
<b>Public Works Utilities and Operations</b>								
Administrative Coordinator	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Administrative Specialist *	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Assistant City Engineer Traffic	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Assistant Public Works Director	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Collections System Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Collections System Worker	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Collections Systems Technician	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Conservation Coordinator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Electrician	5.00	5.00	5.00	5.00	-	5.00	-	5.00
Environmental Compliance Specialist *	3.00	4.00	4.00	4.00	-	4.00	-	4.00
Environmental Resources Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00	1.00	3.00	-	3.00



## Authorized Full-Time Positions By Classification Within Department

	19/20	20/21	21/22	22/23		23/24		24/25
	FTE's	FTE's	Revised	Revised	Change	Proposed	Change	Proposed
	FTE's	FTE's	FTE's	FTE's		FTE		FTE
<b>Public Works Utilities and Operations (Continued)</b>								
Facilities Manager	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Facilities Maintenance Worker Lead	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Facilities Maintenance Worker I	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Facilities Maintenance Worker II	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Fleet Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
IPM Specialist	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Laboratory Analyst	2.00	2.00	2.00	3.00	-	3.00	-	3.00
Laboratory Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Management Analyst II	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Management Analyst I	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
MIS Senior Systems Analyst	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	2.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Public Works Administration Manager	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Public Works Assistant to the Director	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Works Director	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Works Deputy Director	0.00	2.00	2.00	2.00	-	2.00	-	2.00
Public Works Maintenance Worker I	3.00	2.00	2.00	2.00	1.00	3.00	1.00	4.00
Public Works Maintenance Worker II	4.00	5.00	5.00	5.00	(1.00)	4.00	-	4.00
Public Works Maintenance Worker Lead	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Public Works Supervisor	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Senior Electrician	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Office Assistant	1.00	3.00	3.00	3.00	-	3.00	-	3.00
Senior Public Works Supervisor	1.00	2.00	2.00	2.00	-	2.00	-	2.00
Senior Public Works Collections Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Storekeeper	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Urban Forestry Program Manager	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Urban Forestry Supervisor	0.00	0.00	1.00	1.00	1.00	2.00	-	2.00
Urban Forestry Technician	0.00	0.00	1.00	2.00	-	2.00	-	2.00
Utility/Scada Control Systems Technician	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Wastewater Division Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Distribution Crew Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Distribution Operator I	4.00	3.00	3.00	3.00	-	3.00	-	3.00
Water Distribution Operator II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Water Distribution Program Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Division Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Production System Operator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Water Production System Operator Lead	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Water System Operator Lead	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Water Distribution Operator Lead	0.00	0.00	0.00	0.00	-	0.00	1.00	1.00
Water Production System Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Water Quality Compliance Specialist	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Water System Maintenance Worker	2.00	3.00	3.00	3.00	-	3.00	-	3.00
Wildlife Reservation Specialist	1.00	1.00	1.00	1.00	-	1.00	-	1.00
WWTP Maintenance Supervisor *	2.00	2.00	2.00	2.00	-	2.00	-	2.00
WWTP Maintenance Technician I	1.00	0.00	0.00	0.00	-	0.00	-	0.00
WWTP Maintenance Technician II	2.00	3.00	3.00	3.00	-	3.00	-	3.00
WWTP Operations Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
WWTP Operator III	4.00	4.00	4.00	4.00	1.00	5.00	-	5.00
<b>Total Regular Full-Time Positions</b>	<b>81.00</b>	<b>81.00</b>	<b>85.00</b>	<b>87.00</b>	<b>7.00</b>	<b>94.00</b>	<b>2.00</b>	<b>96.00</b>



## Authorized Full-Time Positions By Classification Within Department

	19/20 FTE's	20/21 FTE's	21/22 Revised FTE's	22/23 Revised FTE's	Change	23/24 Proposed FTE	Change	24/25 Proposed FTE
<b>Public Works Utilities and Operations (Continued)</b>								
Stock Clerk	0.50	0.50	0.50	0.50	-	0.50	-	0.50
<b>Total Regular Part-Time Positions</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>
<b>Total Public Works U&amp;O</b>	<b>81.50</b>	<b>81.50</b>	<b>85.50</b>	<b>87.50</b>	<b>7.00</b>	<b>94.50</b>	<b>2.00</b>	<b>96.50</b>
<b>Parks &amp; Community Services</b>								
Administrative Specialist *	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Aquatic Facilities Supervisor *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Aquatic Maintenance Technician *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Assistant Director Parks & Comm Services	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Comm Services Program Coordinator	4.00	5.00	5.00	6.00	-	6.00	-	6.00
Community Services Manager	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Community Services Supervisor	4.00	4.00	4.00	4.00	-	4.00	-	4.00
Custodian II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Irrigation Specialist	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Office Assistant II	3.00	3.00	3.00	3.00	-	3.00	-	3.00
Park Maintenance Crew Supervisor	1.00	1.00	1.00	1.00	1.00	2.00	-	2.00
Park Maintenance Worker II	8.00	8.00	8.00	8.00	(1.00)	7.00	-	7.00
Parks & Community Services Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Parks Manager	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Parks Superintendent	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Parks Supervisor	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Senior Community Services Supervisor	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Senior Parks Supervisor	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Urban Forest Manager	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Urban Forest Supervisor	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Urban Forest Technician	1.00	1.00	0.00	0.00	-	0.00	-	0.00
Volunteer Coordinator	0.00	1.00	1.00	0.00	-	0.00	-	0.00
<b>Total Regular Full-Time Positions</b>	<b>39.00</b>	<b>39.00</b>	<b>36.00</b>	<b>36.00</b>	<b>-</b>	<b>36.00</b>	<b>-</b>	<b>36.00</b>
Community Services Program Coordinator - 75%	3.00	1.50	1.50	1.50	-	1.50	-	1.50
Custodian II	0.75	0.75	0.75	0.75	-	0.75	-	0.75
Irrigation Specialist 75%	0.75	0.75	0.75	0.75	-	0.75	-	0.75
Office Assistant II	0.75	0.75	0.75	0.75	-	0.75	-	0.75
<b>Total Regular Part-Time Positions</b>	<b>5.25</b>	<b>3.75</b>	<b>3.75</b>	<b>3.75</b>	<b>-</b>	<b>3.75</b>	<b>-</b>	<b>3.75</b>
Paratransit Coordinator	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Paratransit Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
<b>Total Special Funded Reg Full-Time Positions</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>
<b>Total Parks and Community Services</b>	<b>47.25</b>	<b>45.75</b>	<b>42.75</b>	<b>42.75</b>	<b>-</b>	<b>42.75</b>	<b>-</b>	<b>42.75</b>
<b>Social Services and Housing Department</b>								
Affordable Housing Manager	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Director of Social Services and Housing	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Management Analyst I	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Management Analyst II	0.00	0.00	1.00	1.00	-	1.00	-	1.00
Public Safety Specialist	0.00	0.00	2.00	2.00	-	2.00	-	2.00
Police Services Specialist Supervisor	0.00	0.00	1.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>





## Authorized Full-Time Positions By Classification Within Department

	19/20 FTE's	20/21 FTE's	21/22 Revised FTE's	22/23 Revised FTE's	Change	23/24 Proposed FTE	Change	24/25 Proposed FTE
<b>Social Services and Housing Department (Continued)</b>								
Administrative Specialist *	0.00	0.00	0.50	0.50	-	0.50	-	0.50
<b>Total Regular Part-Time Positions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>	<b>-</b>	<b>0.50</b>
<b>Total Social Services and Housing</b>	<b>0.00</b>	<b>0.00</b>	<b>7.50</b>	<b>7.50</b>	<b>-</b>	<b>7.50</b>	<b>-</b>	<b>7.50</b>
<b>Community Development Department</b>								
Assistant Chief Building Official	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Assistant Community Development Director	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Assistant Director Community Development & Sustaina	0.00	1.00	1.00	0.00	-	0.00	-	0.00
Assistant Planner	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Assistant City Manager	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Building Inspector I	2.00	3.00	3.00	3.00	-	3.00	-	3.00
Building Inspector II	3.00	3.00	3.00	2.00	-	2.00	-	2.00
Development Services Technician II	3.00	2.00	2.00	3.00	-	3.00	-	3.00
Chief Building Official	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Community Development Administrator	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Community Development Director	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Conservation Coordinator	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Management Analyst II	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Open Space Lands Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Associate Planner	3.00	2.00	2.00	2.00	-	2.00	-	2.00
Principal Planner	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Property Management Coordinator	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Planner	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Sustainability Program Coordinator	1.00	1.00	1.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>
<b>Total Comm. Dev. Department</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>	<b>-</b>	<b>23.00</b>
<b>City Manager's Office</b>								
Administrative Specialist - Confidential *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
City Clerk	1.00	1.00	1.00	1.00	-	1.00	-	1.00
City Manager	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Community Engagement Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Community Services Program Coordinator (b)	0.00	0.00	0.00	0.75	0.25	1.00	-	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Deputy Innovation Officer	1.00	1.00	1.00	0.00	-	0.00	-	0.00
Economic Development Director	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Management Analyst II **	3.00	3.00	2.00	2.00	(2.00)	0.00	-	0.00
Arts & Cultural Affairs Program Manager **	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Community Relations Program Manager **	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Media Services Specialist	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Office Assistant II	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Parks & Community Services Director	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Public Information Officer *	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Public Relations Manager II	1.00	0.00	0.00	0.00	-	0.00	-	0.00
<b>Total Regular Full-Time Positions</b>	<b>14.00</b>	<b>13.00</b>	<b>12.00</b>	<b>13.75</b>	<b>0.25</b>	<b>14.00</b>	<b>-</b>	<b>14.00</b>



## Authorized Full-Time Positions By Classification Within Department

	19/20 FTE's	20/21 FTE's	21/22 Revised FTE's	22/23 Revised FTE's	Change	23/24 Proposed FTE	Change	24/25 Proposed FTE
<b>City Manager's Office (Continued)</b>								
Administrative Specialist *	0.50	0.50	0.00	0.00	-	0.00	-	0.00
Office Assistant II	0.50	0.50	0.50	0.00	-	0.00	-	0.00
<b>Total Regular Part-Time Positions</b>	<b>1.00</b>	<b>1.00</b>	<b>0.50</b>	<b>0.00</b>	-	<b>0.00</b>	-	<b>0.00</b>
<b>Total City Manager's Office</b>	<b>15.00</b>	<b>14.00</b>	<b>12.50</b>	<b>13.75</b>	<b>0.25</b>	<b>14.00</b>	-	<b>14.00</b>
<b>Finance</b>								
Accountant I	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Accountant II	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Accounting & Fiscal Analyst II	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Finance Assistant I	6.00	6.00	3.00	3.00	(1.00)	2.00	-	2.00
Finance Assistant II	2.00	2.00	5.00	4.00	-	4.00	-	4.00
Finance Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Financial Analyst II	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Financial Services Manager	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Finance Manager	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Financial Supervisor	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Finance Technician	0.00	0.00	0.00	1.00	-	1.00	-	1.00
Senior Finance Assistant	0.00	0.00	0.00	0.00	1.00	1.00	-	1.00
Payroll Technician I	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Payroll Technician II	0.00	1.00	1.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	-	<b>16.00</b>	-	<b>16.00</b>
<b>Total Finance</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	-	<b>16.00</b>	-	<b>16.00</b>
<b>Human Resources</b>								
Human Resources Analyst I	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Human Resources Analyst II	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Human Resources Director	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Human Resources Technician II - Confidential	3.00	3.00	3.00	3.00	-	3.00	-	3.00
<b>Total Regular Full-Time Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>	-	<b>5.00</b>
<b>Total Human Resources</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>	-	<b>5.00</b>
<b>Information Systems</b>								
Administrative Specialist *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
GIS Systems Analyst	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Information Systems Analyst *	2.00	1.00	1.00	1.00	-	1.00	-	1.00
Information Systems Technician II *	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Information Technology Administrator	1.00	0.00	0.00	0.00	-	0.00	-	0.00
Information Technology Director	0.00	1.00	1.00	1.00	-	1.00	-	1.00
Senior Information Systems Analyst *	1.00	1.00	1.00	1.00	-	1.00	-	1.00
Technical Services Manager	2.00	2.00	2.00	2.00	-	2.00	-	2.00
Web System Analyst	0.00	1.00	1.00	1.00	-	1.00	-	1.00
<b>Total Regular Full-Time Positions</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	-	<b>10.00</b>	-	<b>10.00</b>
<b>Total Information Systems</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	-	<b>10.00</b>	-	<b>10.00</b>



## Authorized Full-Time Positions By Classification Within Department

	<b>19/20</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>		<b>23/24</b>		<b>24/25</b>
	<b>FTE's</b>	<b>FTE's</b>	<b>Revised</b>	<b>Revised</b>	<b>Change</b>	<b>Proposed</b>	<b>Change</b>	<b>Proposed</b>
			<b>FTE's</b>	<b>FTE's</b>		<b>FTE</b>		<b>FTE</b>
<b>CITYWIDE TOTALS</b>								
Total Regular Full-Time Positions	350.00	343.00	354.00	360.75	7.25	368.00	2.00	370.00
Total Regular Part-Time Positions	7.50	6.00	6.00	5.50	0.00	5.50	0.00	5.50
Total Special Funded Reg Full-Time Positions	3.00	3.00	3.00	3.00	-	3.00	-	3.00
<b>Total Citywide Positions</b>	<b>360.50</b>	<b>352.00</b>	<b>363.00</b>	<b>369.25</b>	<b>7.25</b>	<b>376.50</b>	<b>2.00</b>	<b>378.50</b>

Notes:

- (a) 1 Office Assistant II, 2 Public Works Inspector II and 1 Associate Civil Engineer are limited term appointments subject to two-year term from hiring date.
- (b) 0.25 Community Services Program Coordinator position added contingent upon receipt of an arts grant award.

\* Classification title was updated to reflect title based on classification study  
 \*\* Position reclassification based on classification study



# Citywide Budget





# BUDGET SUMMARY

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## OVERVIEW AND FUNDS

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The accounts of the City are organized on the basis of fund accounting. Fund accounting is central to governmental budgeting with each fund representing a self-balancing set of revenue, expenditure and transfer accounts. Certain funds have varying levels of restrictions, imposed either by legal requirements or policy choices, and as such, it can be helpful to see a broad overview of the City's finances showing summaries of different funds.

The attached schedule shows major categories of revenues, expenditures and transfers within each fund group. The following section of this document includes another view of this information by showing starting fund balance estimates, gross revenue, budgeted expenditures, transfers and estimated year-end fund balances for each fund.

The fund groups shown include seven basic types:

- General
- Special Revenue
- Debt Service
- Capital Projects
- Enterprise
- Internal Service
- Custodial
- Davis Successor Agency

The first three fund types listed above comprise the majority of the day-to-day operating activities of the City. The remaining fund types are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services. Brief descriptions of each fund type follow.

### ***General Fund***

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The General Fund is the primary revenue source and operating fund for most services cities typically offer. These include public safety (police and fire), street maintenance, parks and recreation, neighborhood and community services, etc. In addition, the City Council, City Manager's Office, and City Attorney budgets are predominantly funded by the General Fund. These activities are financed through general tax dollars from sales and property taxes, motor vehicle-in-lieu fees, the municipal service tax and by revenues generated from permits, fees and investment earnings.

### ***Special Revenue Funds***

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Special revenue funds account for activities funded by special purpose revenues, that is, revenues that are legally restricted to expenditures for a specific purpose. Many of these funds have grant-based revenues, which may only be spent under specific guidelines. Most of the federal, state and county grants the City administers are included in this category. The City maintains 22 special revenue funds.

### ***Debt Service Funds***

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Funds for debt-service track revenues and expenditures related to repayment of principal and interest costs associated with borrowing money for long-term obligations. The reader can find a separate debt-service schedule in Debt Obligations section of this budget that provides detail on outstanding debt owed by the City.

### ***Capital Improvement Project Funds***

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These are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds), such as the development of a new neighborhood park or a police station. The City maintains 14 Capital Improvement Project Funds.

## Budget Summary

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### *Enterprise Funds*

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These funds account for City activities, which operate as public enterprises. Revenues come from fees charged to programs, customers or other department users. Enterprise funds fees and charges are generally established at a level that will recover the costs to provide that service for the current fiscal year.

The City maintains five Enterprise Funds, which represent separate business activities of the City:

#### **Water**

The City provides water services to its citizens and commercial entities.

#### **Solid Waste**

The City provides solid waste services to its citizens and commercial entities.

#### **Wastewater Services**

The City's sewers protect public health and preserve water quality through the collection, treatment and disposal of the community's wastewater and wastewater solids.

#### **Storm Drainage**

The City provides storm sewer and drainage services to its citizens and commercial entities.

#### **Public Transit**

The City provides public transportation services to its citizens.

### *Internal Service Funds*

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The Internal Service funds, which fund programs that provide services to other city departments, such as, information technology (computers) or building maintenance. Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. The City maintains 12 Internal Service Funds.

### *Custodial Funds*

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Custodial Funds are used to account for assets held by the City as an agent or trustee for individuals, private organizations, other governments and/or other funds. Custodial funds do not involve measurement of results of operations. The City maintains four Custodial Funds.

### *Davis Successor Agency Funds*

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This fund category formerly accounted for the activities of the Davis Redevelopment Agency. Funding for redevelopment was derived from incremental property tax revenue and was used for redevelopment and revitalization of designated areas of the City of Davis like the downtown core area and Auto Mall. As of February 1, 2012, all redevelopment agencies in the State of California were dissolved following the California Supreme Court's ruling upholding AB 26 and stating AB 27 was unconstitutional.

## REVENUE & EXPENDITURES

The following section of the budget presents summary schedules of revenues and expenditures for all funds. The information is shown for the 2023/24 and 2024/25 budget years, projected amounts for fiscal year 2022/23 and actual unaudited balances for fiscal years 2020/21 and 2021/22.

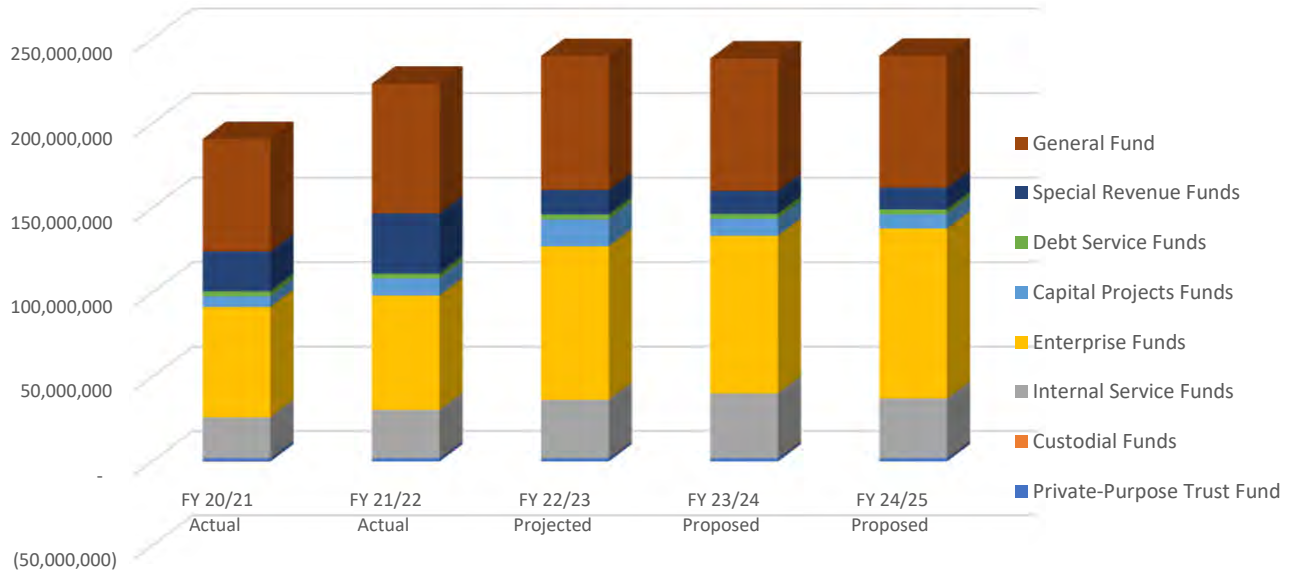
The summary tables are helpful in providing a quick glance at five-year trends within each fund. However, significant variations from year to year are not necessarily unexpected, particularly in capital project funds where revenues may accumulate for several years, then be spent in a single year. Likewise, revenue and expenditures in funds that may include grant activities can see substantial annual variation.





# Citywide Budget Revenue Summary by Fund Type

## Revenue Trends



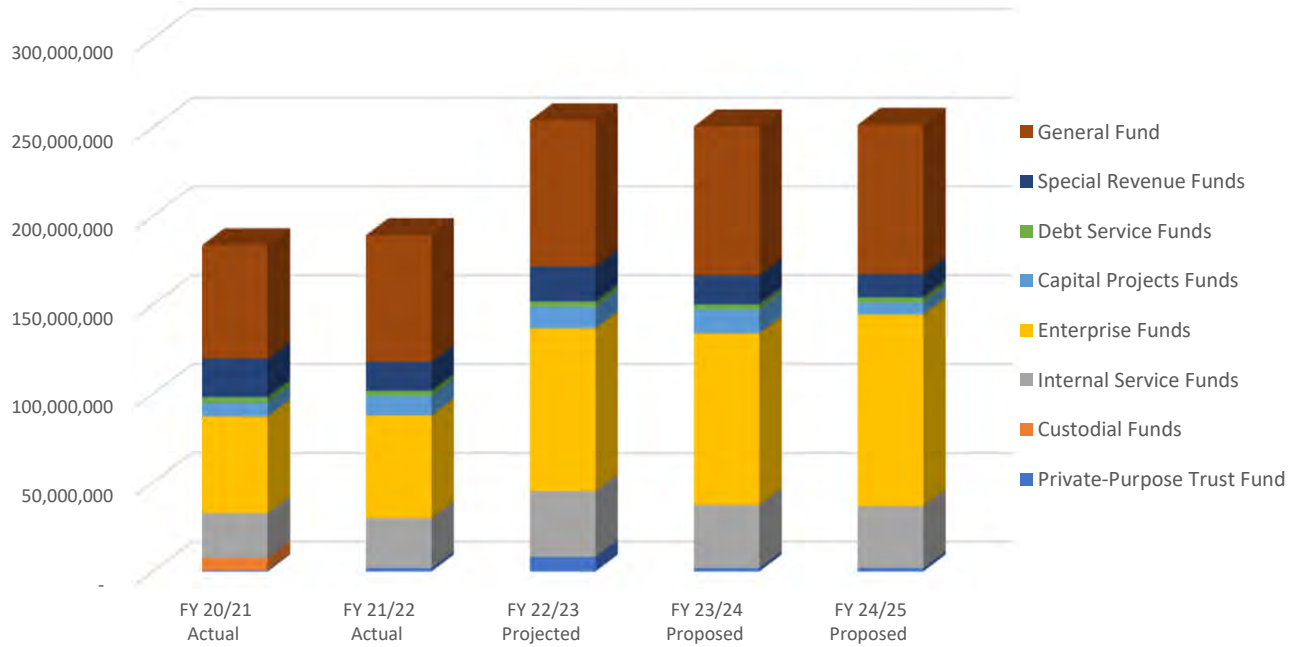
<b>Fund Type</b>	<b>FY 20/21 Actual</b>	<b>FY 21/22 Actual</b>	<b>FY 22/23 Projected</b>	<b>FY 23/24 Proposed</b>	<b>FY 24/25 Proposed</b>
General Fund	\$ 66,390,511	\$ 76,579,688	\$ 79,239,339	\$ 78,315,389	\$ 77,940,510
Special Revenue Funds	23,532,605	35,568,875	14,423,128	13,462,021	12,807,814
Debt Service Funds	3,072,215	2,988,521	2,993,092	2,966,500	2,966,500
Capital Projects Funds	6,254,988	10,012,632	15,833,208	10,095,953	8,424,816
Enterprise Funds	65,425,229	67,908,556	90,886,345	93,417,878	100,652,286
Internal Service Funds	24,297,835	28,641,363	34,678,631	38,380,458	35,467,358
Custodial Funds	(45,669)	101	60	60	60
Private-Purpose Trust Fund	1,953,057	1,956,941	1,990,580	1,970,580	1,930,580
	<b>\$ 190,880,771</b>	<b>\$ 223,656,677</b>	<b>\$ 240,044,383</b>	<b>\$ 238,608,839</b>	<b>\$ 240,189,924</b>



# Citywide Budget

## Expenditure Summary by Fund Type

### Expenditure Trends

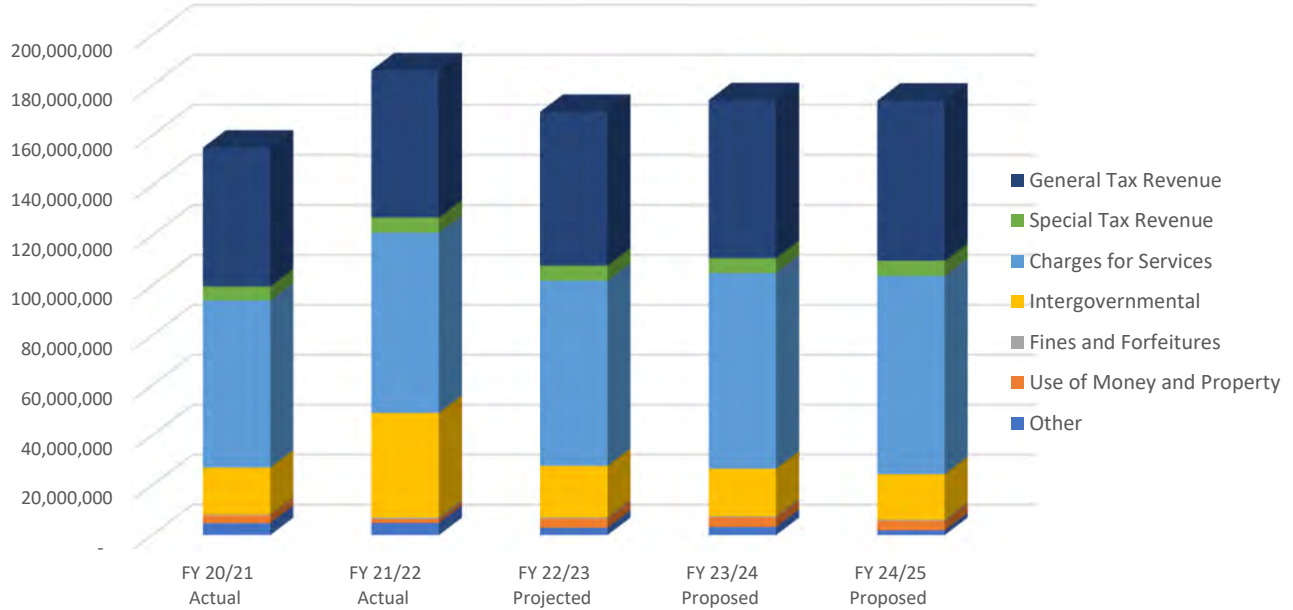


<b>Fund Type</b>	<b>FY 20/21 Actual</b>	<b>FY 21/22 Actual</b>	<b>FY 22/23 Projected</b>	<b>FY 23/24 Proposed</b>	<b>FY 24/25 Proposed</b>
General Fund	\$ 63,866,932	\$ 71,382,758	\$ 82,190,548	\$ 83,890,510	\$ 84,278,176
Special Revenue Funds	21,700,588	16,197,186	19,836,741	16,325,198	12,903,689
Debt Service Funds	3,240,722	2,917,600	2,967,409	2,970,184	2,868,850
Capital Projects Funds	7,579,055	10,931,129	12,065,059	13,348,525	6,753,515
Enterprise Funds	54,521,857	57,835,959	91,550,953	96,560,277	107,881,977
Internal Service Funds	25,030,817	28,159,121	37,136,140	35,515,003	34,904,448
Custodial Funds	7,003,736	-	-	-	-
Private-Purpose Trust Fund	708,696	1,880,005	8,174,285	1,944,151	1,886,556
	<b>\$183,652,403</b>	<b>\$189,303,758</b>	<b>\$253,921,135</b>	<b>\$250,553,848</b>	<b>\$251,477,211</b>



# Citywide Budget Revenue Summary by Source

## Revenue Trends

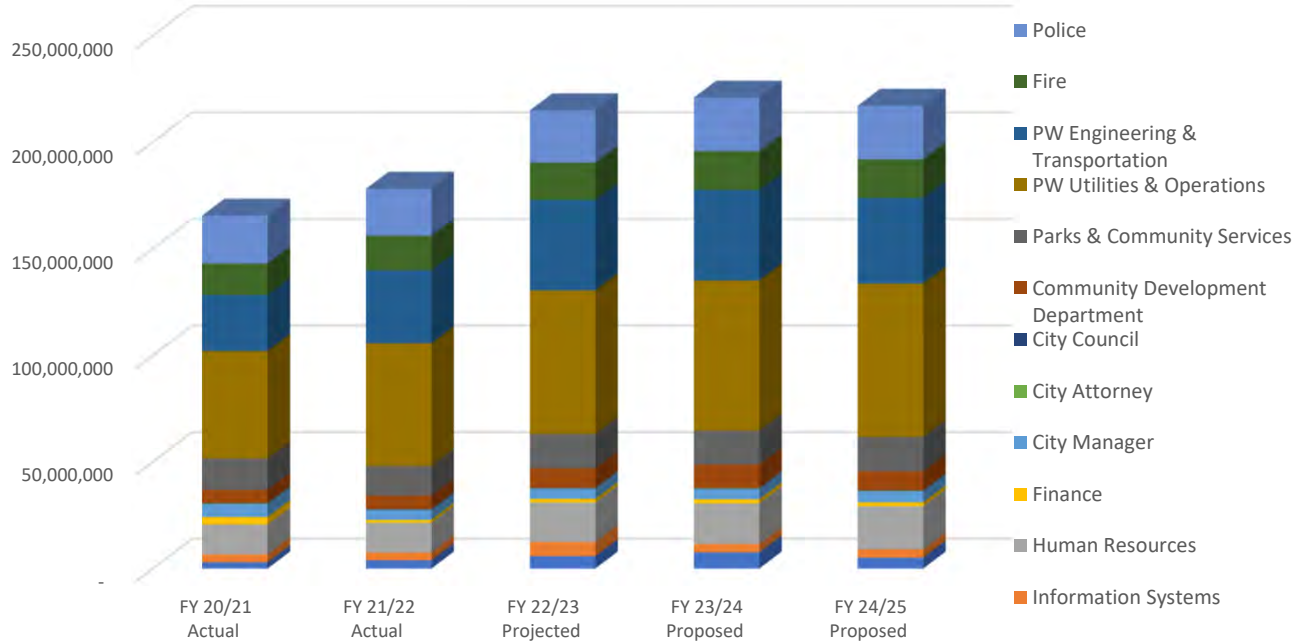


	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Total Revenue by Source</b>					
General Tax Revenue					
Property Tax	\$ 24,779,099	\$ 25,200,460	\$ 27,206,159	\$ 27,622,000	\$ 28,101,000
Sales Tax	17,463,194	20,131,720	20,000,000	19,900,000	20,250,000
Transient Occupancy Tax	1,580,278	2,857,832	2,900,000	2,900,000	2,900,000
Construction Tax	1,262,963	417,699	923,938	2,194,195	2,194,195
Cable TV	468,319	468,099	464,000	464,000	464,000
Other Taxes	9,931,132	9,843,808	9,980,000	10,070,000	10,170,000
Subtotal General Tax Revenue	<u>55,484,985</u>	<u>58,919,618</u>	<u>61,474,097</u>	<u>63,150,195</u>	<u>64,079,195</u>
Special Tax Revenue					
Public Safety Tax	3,525,510	3,789,337	3,788,000	3,788,000	3,788,000
Park Maintenance Tax	1,468,377	1,522,908	1,550,000	1,550,000	1,550,000
Open Space Tax	674,675	681,602	675,000	675,000	675,000
Subtotal Special Tax Revenue	<u>5,668,562</u>	<u>5,993,847</u>	<u>6,013,000</u>	<u>6,013,000</u>	<u>6,013,000</u>
Charges for Services	66,895,660	72,228,708	74,263,054	78,384,340	79,473,023
Intergovernmental	18,783,030	41,902,258	20,678,166	19,018,387	18,221,969
Fines and Forfeitures	258,932	605,960	406,200	421,500	421,500
Use of Money and Property	3,198,576	1,528,244	3,646,629	3,876,389	3,786,819
Other	4,818,083	4,894,090	2,972,743	3,269,894	1,946,022
Subtotal	<u>155,107,828</u>	<u>186,072,725</u>	<u>169,453,889</u>	<u>174,133,705</u>	<u>173,941,528</u>
Davis Successor Agency	1,894,326	1,899,319	1,890,580	1,890,580	1,890,580
Woodland-Davis Clean Water Authority	(80,096)	-	-	-	-
Internal Service Funds Charges	26,670,223	28,283,792	34,137,031	37,839,265	34,923,323
Transfers In	7,288,490	7,400,841	34,562,883	24,745,289	29,434,493
Total Revenue	<u>\$ 190,880,771</u>	<u>\$ 223,656,677</u>	<u>\$ 240,044,383</u>	<u>\$ 238,608,839</u>	<u>\$ 240,189,924</u>



# Citywide Budget Expenditure Summary by Department

## Expenditure Trends

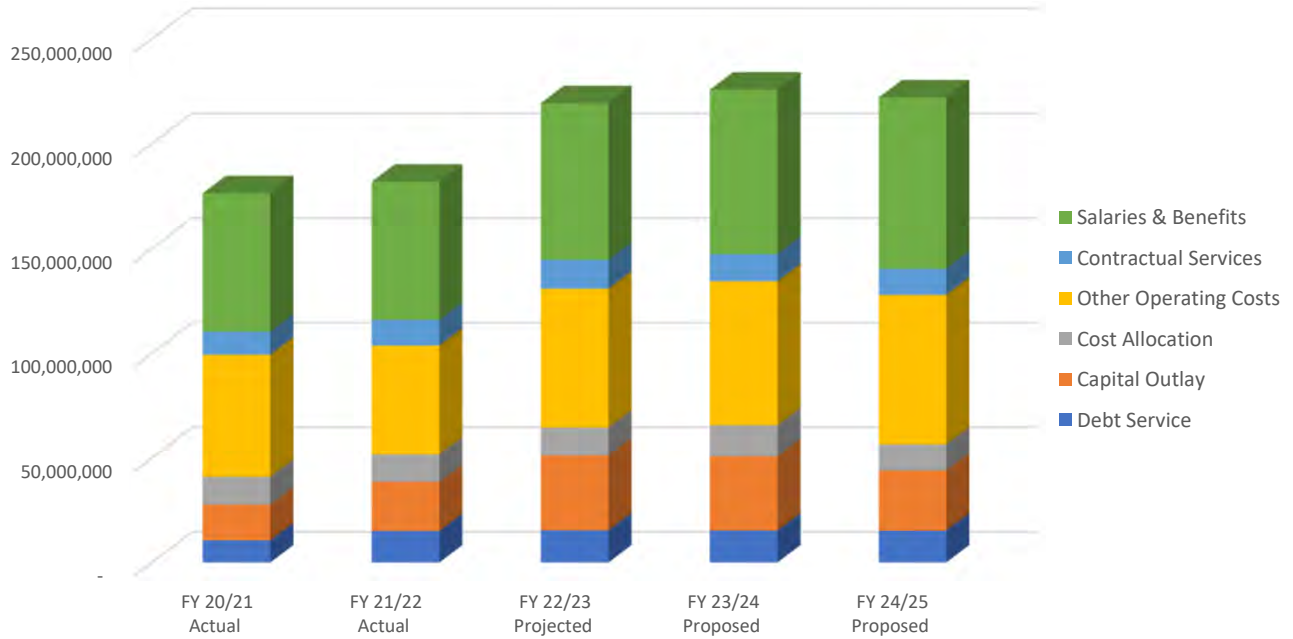


	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Total Expenditures by Department</b>					
Police	\$ 22,484,072	\$ 22,004,004	\$ 24,589,410	\$ 25,112,456	\$ 25,163,668
Fire	14,766,917	16,173,624	17,376,832	18,215,193	18,104,884
PW Engineering & Transportation	26,251,637	34,367,575	42,518,246	42,485,045	40,255,459
PW Utilities & Operations	50,404,152	57,509,687	67,355,581	70,410,214	71,906,391
Parks & Community Services	14,676,435	13,794,235	16,133,193	15,980,460	16,004,970
Community Development Department	6,231,580	6,354,257	9,130,570	10,939,303	9,011,361
Social Services and Housing	3,139,657	1,905,890	2,552,520	3,008,493	3,065,626
City Council	209,011	259,869	182,203	197,490	196,564
City Attorney	256,963	149,511	112,297	125,379	123,137
City Manager	6,062,412	4,664,659	4,879,093	5,012,401	5,273,151
Finance	3,569,955	1,389,027	1,674,442	1,880,747	1,853,309
Human Resources	13,941,951	13,930,717	18,570,957	19,068,780	20,196,309
Information Systems	3,697,338	3,602,806	6,574,763	3,935,041	3,931,046
Non-Departmental	2,963,626	3,917,051	5,817,565	7,548,406	5,070,287
Subtotal	168,655,706	180,022,912	217,467,672	223,919,408	220,156,162
Davis Successor Agency	704,471	1,880,005	1,890,580	1,889,151	1,886,556
Woodland-Davis Clean Water Authority	7,003,736	-	-	-	-
Transfers Out	7,288,490	7,400,841	34,562,883	24,745,289	29,434,493
<b>Total</b>	<b>\$ 183,652,403</b>	<b>\$ 189,303,758</b>	<b>\$ 253,921,135</b>	<b>\$ 250,553,848</b>	<b>\$ 251,477,211</b>



# Citywide Budget Expenditure Summary by Category

## Expenditure Trends



### Total Expenditures by Category

	<u>FY 20/21 Actual</u>	<u>FY 21/22 Actual</u>	<u>FY 22/23 Projected</u>	<u>FY 23/24 Proposed</u>	<u>FY 24/25 Proposed</u>
Salaries & Benefits	\$ 66,095,944	\$ 65,959,160	\$ 74,719,232	\$ 78,416,196	\$ 81,632,008
Contractual Services	10,987,237	12,281,896	13,829,714	13,028,569	12,502,490
Other Operating Costs	58,324,246	51,949,574	66,280,988	68,764,548	71,489,848
Cost Allocation	13,307,253	13,172,517	13,302,143	14,747,083	12,408,610
Capital Outlay	17,042,459	23,485,383	35,856,766	35,578,940	28,787,363
Debt Service	10,606,774	15,054,387	15,369,409	15,273,223	15,222,399
Subtotal before Transfers Out	<u>176,363,913</u>	<u>181,902,917</u>	<u>219,358,252</u>	<u>225,808,559</u>	<u>222,042,718</u>
Transfers Out	7,288,490	7,400,841	34,562,883	24,745,289	29,434,493
Total	<u>\$ 183,652,403</u>	<u>\$ 189,303,758</u>	<u>\$ 253,921,135</u>	<u>\$ 250,553,848</u>	<u>\$ 251,477,211</u>





# Citywide Budget All Funds Summary

	Available Fund Balance FY 22/23	Revenues/ Transfers In FY 23/24	Expenses/ Transfers Out FY 23/24	Changes in Commitments/ Reserves FY 23/24	Available Fund Balance FY 23/24	Revised Revenues/ Transfers In FY 24/25	Revised Expenses/ Transfers Out FY 24/25	Changes in Commitments/ Reserves FY 24/25	Available Fund Balance FY 24/25
<b>General Fund</b>									
001 GENERAL FUND	\$ 19,416,222	\$ 78,315,389	\$ 83,890,510	\$ -	\$ 13,841,101	\$ 77,940,510	\$ 84,278,176	\$ -	\$ 7,503,435
<b>Special Revenue Funds</b>									
109 GAS TAX FUND	1,665,479	1,785,581	2,547,991	-	903,069	1,785,581	2,421,184	-	267,466
113 ROAD MAINTENANCE & REHAB (SB1)	72,487	1,597,878	1,670,000	-	365	1,602,878	1,600,000	-	3,243
115 TDA NON-TRANSIT USE FUNDS	2,075,386	533,000	2,130,000	-	478,386	533,000	980,000	-	31,386
135 OPEN SPACE FUND	6,985,035	705,000	900,927	-	6,789,108	705,000	591,021	-	6,903,087
140 PARK MAINTENANCE FUND	-	-	-	-	-	-	-	-	-
150 CABLE TV FUND	-	-	-	-	-	-	-	-	-
151 CABLE TV CAPITAL FUND	538,714	116,000	300,995	-	353,719	116,000	301,240	-	168,479
155 PUBLIC SAFETY FUND	224,744	141,000	175,000	-	190,744	141,000	140,000	-	191,744
160 LOW/MOD HOUSING FUND	1,716,609	559,000	172,481	-	2,103,128	559,000	175,936	-	2,486,192
161 FEDERAL HOUSING GRANTS FUND	53,042	414,225	414,225	-	53,042	414,225	414,225	-	53,042
162 STATE HOUSING GRANTS FUND	908,124	7,000	-	-	915,124	7,000	-	-	922,124
165 MUNICIPAL ARTS FUND	1,176,747	110,000	122,734	-	1,164,013	110,000	123,339	-	1,150,674
170 CHILD CARE FUND	-	-	-	-	-	-	-	-	-
190 AGRICULTURE LAND CONSERVATION	351,493	2,000	13,624	-	339,869	2,000	13,706	-	328,163
195 BUILDING ADMIN & PERMITS FUND	(716,479)	4,230,091	3,277,628	-	235,984	3,570,884	3,359,922	-	446,946
200 CONSTRUCTION TAX FUND	(325,627)	2,205,195	2,188,400	-	(308,832)	2,205,195	1,788,600	-	107,763
205 SUBDIVISION IN-LIEU PARK PAYMTS	-	-	-	-	-	-	-	-	-
208 IN-LIEU OF PARKING PAYMENTS	518,652	5,000	-	-	523,652	5,000	-	-	528,652
209 PARKING REVENUE FUND	91,125	56,000	142,836	-	4,289	56,000	43,131	-	17,158
210 FEDERAL/STATE HIGHWAY GRANTS	2,355,824	-	-	-	2,355,824	-	-	-	2,355,824
215 COMMUNITY DEV. BLOCK GRANT	324,748	778,051	941,385	-	161,414	778,051	641,385	-	298,080
216 GENERAL OPERATING GRANTS	876,355	217,000	265,000	-	828,355	217,000	265,000	-	780,355
217 ECONOMIC STIMULUS GRANTS	2,011,425	-	1,061,972	1,061,972	2,011,425	-	45,000	45,000	2,011,425
<b>Special Revenue Funds Total</b>	<b>20,903,883</b>	<b>13,462,021</b>	<b>16,325,198</b>	<b>1,061,972</b>	<b>19,102,678</b>	<b>12,807,814</b>	<b>12,903,689</b>	<b>45,000</b>	<b>19,051,803</b>
<b>Debt Service Funds</b>									
337 1990 PUBLIC FINANCING AUTHORITY	10,951	956,000	942,813	-	24,138	956,000	942,831	-	37,307
338 MACE RANCH CFD FUND	261,815	1,387,000	1,375,333	-	273,482	1,387,000	1,287,781	-	372,701
340 CANNERY CFD FUND	82,395	622,000	627,038	-	77,357	622,000	638,238	-	61,119
353 OXFORD CIRCLE ASSESSMT. DISTRICT	-	-	-	-	-	-	-	-	-
358 UNIVERSITY RESEARCH PARK REDEMP	-	-	-	-	-	-	-	-	-
359 UNIVERSITY RESEARCH PARK RESERVE	60,679	1,500	-	-	62,179	1,500	-	-	63,679
361 PARKING DISTRICT #3 REDEMPTION	25,000	-	25,000	-	-	-	-	-	-
362 PARKING DISTRICT #3 RESERVE	-	-	-	-	-	-	-	-	-
<b>Debt Service Funds Total</b>	<b>440,840</b>	<b>2,966,500</b>	<b>2,970,184</b>	<b>-</b>	<b>437,156</b>	<b>2,966,500</b>	<b>2,868,850</b>	<b>-</b>	<b>534,806</b>



# Citywide Budget All Funds Summary

## Capital Projects Funds

	Available Fund Balance FY 22/23	Revenues/ Transfers In FY 23/24	Expenses/ Transfers Out FY 23/24	Changes in Commitments/ Reserves FY 23/24	Available Fund Balance FY 23/24	Revenues/ Transfers In FY 24/25	Expenses/ Transfers Out FY 24/25	Changes in Commitments/ Reserves FY 24/25	Available Fund Balance FY 24/25
012 GENERAL CAPITAL PROJECTS FUND	-	4,518,137	4,518,137	-	-	4,603,000	4,603,000	-	-
456 DAVIS RESEARCH PARK IMPRV. FUND	857,794	9,000	-	-	866,794	9,000	-	-	875,794
460 ARLINGTON BLVD. BENEFIT AREA FUND	406,863	1,000	407,863	-	-	-	-	-	-
465 CAPITAL GRANTS FUND	897	1,700,000	1,700,000	-	897	-	-	-	897
468 DAVIS LAND ACQUISITION FUND	1,457,575	25,000	-	-	1,482,575	25,000	-	-	1,507,575
470 MELLO-ROOS MACE RANCH CFD FUND	237,845	3,000	-	-	240,845	3,000	-	-	243,845
476 DOWNTOWN AREA CAPITAL REVITALIZ.	(55,000)	55,000	-	-	-	-	-	-	-
480 DEVELOPMENT IMPACT FEES	1,079,400	20,000	198,315	-	901,085	20,000	198,315	-	722,770
481 DEV. IMPACT FEES - GEN. FACILITIES	733,475	557,102	309,896	-	980,681	557,102	967,000	-	570,783
482 DEV. IMPACT FEES - OPEN SPACE	1,864,010	197,430	1,965,000	-	96,440	197,430	50,000	-	243,870
483 DEV. IMPACT FEES - PARKS	5,158,188	1,202,179	2,699,314	-	3,661,053	1,202,179	135,200	-	4,728,032
484 DEV. IMPACT FEES - PUBLIC SAFETY	705,488	321,950	750,000	-	277,438	321,950	-	-	599,388
485 DEV. IMPACT FEES - ROADWAYS	(1,372,157)	1,486,155	800,000	-	(686,002)	1,486,155	800,000	-	153
<b>Capital Projects Funds Total</b>	<b>11,074,378</b>	<b>10,095,953</b>	<b>13,348,525</b>	<b>-</b>	<b>7,821,806</b>	<b>8,424,816</b>	<b>6,753,515</b>	<b>-</b>	<b>9,493,107</b>

## Enterprise Funds

511 WATER FUND	48,409,486	37,716,055	39,021,835	-	47,103,706	44,918,409	53,076,537	-	38,945,578
520 SOLID WASTE FUND	5,363,392	16,905,434	15,446,828	-	6,821,998	17,413,704	16,266,584	-	7,969,118
531 WASTEWATER FUND	3,924,866	21,849,867	26,025,441	250,708	-	21,834,129	24,342,654	2,508,525	-
541 STORM DRAINAGE FUND	4,770,881	6,612,425	5,954,725	-	5,428,581	5,275,947	3,114,140	-	7,590,388
570 PUBLIC TRANSPORTATION FUND	52,520	10,334,097	10,111,448	-	275,169	11,210,097	11,082,062	-	403,204
<b>Enterprise Funds Total</b>	<b>62,521,145</b>	<b>93,417,878</b>	<b>96,560,277</b>	<b>250,708</b>	<b>59,629,454</b>	<b>100,662,286</b>	<b>107,881,977</b>	<b>2,508,525</b>	<b>54,908,288</b>

## Internal Service Funds

620 GENERAL SERVICES FUND	116,094	283,400	319,943	-	79,551	297,700	331,309	-	45,942
621 FLEET REPLACEMENT FUND	-	3,861,448	1,930,813	(1,930,635)	-	1,065,972	1,960,000	894,028	-
622 FLEET OPERATIONS FUND	1,220,010	1,977,100	2,154,003	-	1,043,107	1,982,000	2,189,727	-	835,380
623 IS REPLACEMENT FUND	-	845,450	665,000	(180,450)	-	845,450	665,000	(180,450)	-
624 IS OPERATIONS FUND	772,767	3,114,675	3,270,041	-	617,401	3,094,331	3,266,046	(421,740)	445,686
625 FACILITY MAINTENANCE FUND	(701,582)	3,234,004	2,944,936	412,535	21	3,284,007	2,853,096	(421,740)	9,192
626 FACILITY REPLACEMENT FUND	-	2,465,218	1,779,525	(596,262)	89,431	678,435	-	(191,490)	576,376
628 EQUIPMENT MAINTENANCE FUND	-	644,163	175,500	(468,663)	-	644,163	236,700	(407,463)	-
629 DUPLICATING/POSTAL SERVICES FND	671,372	3,000	164,197	-	510,175	3,000	171,785	-	341,390
630 SELF-INSURANCE/PAYROLL LIABILITIES	523,563	12,924,000	13,391,151	-	56,412	13,030,000	12,997,151	-	89,261
631 RISK MANAGEMENT FUND	3,983	5,028,000	5,019,894	-	12,089	6,542,300	6,533,634	-	20,755
020 EMPLOYEE BENEFITS FUND	(6,700,809)	4,000,000	3,700,000	-	(6,400,809)	4,000,000	3,700,000	-	(6,100,809)
<b>Internal Service Funds Total</b>	<b>(4,094,602)</b>	<b>38,380,458</b>	<b>35,515,003</b>	<b>(2,763,475)</b>	<b>(3,992,622)</b>	<b>35,467,358</b>	<b>34,904,448</b>	<b>(307,115)</b>	<b>(3,736,827)</b>





# Citywide Budget All Funds Summary

	Available Fund Balance FY 22/23	Revenues/ Transfers In FY 23/24	Expenses/ Transfers Out FY 23/24	Changes in Commitments/ Reserves FY 23/24	Available Fund Balance FY 23/24	Revised Revenues/ Transfers In FY 24/25	Revised Expenses/ Transfers Out FY 24/25	Changes in Commitments/ Reserves FY 24/25	Available Fund Balance FY 24/25
<b>Custodial Funds</b>									
715 HISTORICAL FUND	11	-	-	-	11	-	-	-	11
716 DAVISVILLE BOOK FUND	2,342	20	-	-	2,362	20	-	-	2,382
717 BRINLEY/HATTIE WEBER FUND	4,441	40	-	-	4,481	40	-	-	4,521
980 WOODLAN-DAVIS CLEAN WATER AGENCY									
<b>Custodial Funds Total</b>	<b>6,794</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>6,854</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>6,914</b>
<b>Private-Purpose Trust Fund</b>									
891 DAVIS SUCCESSOR AGENCY	140,557	1,970,580	1,944,151	55,000	221,986	1,930,580	1,886,556	-	266,010
<b>Grand Total</b>	<b>\$ 110,409,217</b>	<b>\$ 238,608,839</b>	<b>\$ 250,553,848</b>	<b>\$ (1,395,795)</b>	<b>\$ 97,068,413</b>	<b>\$ 240,189,924</b>	<b>\$ 251,477,211</b>	<b>\$ 2,246,410</b>	<b>\$ 88,027,536</b>



# Citywide Budget Transfers

Transferred From (Sender)		Transferred To (Receiver)		FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Fund Name	Fund No.	Fund Name	Fund No.	Actual	Actual	Projected	Projected	Proposed
General Fund	001	General Capital Projects Fund	012	\$ 5,471,202	\$ 4,997,756	\$ 5,625,003	\$ 3,416,000	\$ 4,603,000
Gas Tax Fund	110	Gas Tax Fund	109	604,185	-	-	-	-
Gas Tax Fund	111	Gas Tax Fund	109	1,128,230	-	-	-	-
Gas Tax Fund	112	Gas Tax Fund	109	22,670	-	-	-	-
Economic Stimulus Grants	217	General Fund	001	-	2,403,085	4,215,103	1,061,972	45,000
Oxford Circle Assessment District	353	General Fund	001	37,605	-	-	-	-
University Research Park Reserve	359	University Research Park Redemption	358	61,361	-	-	-	-
Parking District #3 Reserve Fund	362	Parking District #3 Redemption	361	100,766	-	-	-	-
Water Fund	511	Water Capital Fund	512	-	-	25,592	-	-
Wastewater Fund	531	Wastewater Capital Fund	532	-	-	12,005,364	11,659,287	18,612,392
Storm Drainage	541	Storm Drainage Capital Fund	542	-	-	6,168,608	6,753,030	5,874,101
Facility Replacement Fund	626	Facility Maintenance Fund	625	-	-	239,508	1,800,000	300,000
RDA Retirement Obligation Fund	895	Downtown Area Capital Revitalization Fund	476	(137,529)	-	-	-	-
				<b>\$7,288,490</b>	<b>\$7,400,841</b>	<b>\$34,562,883</b>	<b>\$24,745,289</b>	<b>\$29,434,493</b>

# Financial Forecast





# FINANCIAL FORECAST

## Introduction

*"There are two kinds of forecasters: those who don't know, and those who don't know they don't know."*  
— John Kenneth Galbraith

The pandemic is officially over, employment levels are up, and people are buying goods online more than ever. Inflation has been high over the past two years, and the Federal Reserve has increased its benchmark federal-funds rate by 4.75 to 5 percentage points since the beginning of 2022. The one-time federal relief is behind us, and local agencies are under pressure to boost compensation given the recent higher prices. Economists are uncertain over when, or if, a recession will occur in the next 12 months. So, with new assumptions comes a new forecast.

## The Advantages of Forecasting

The City of Davis has a history of forecasting, which is a best practice of the Government Finance Officers Association (GFOA). This is the seventh consecutive year the City has incorporated a Financial Forecast into its budget document. The forecast is generated by the long-range fiscal model developed for the City by Management Partners, now Baker Tilly. This model can readily reflect a wide range of assumptions and forecast scenarios, and displays an extensive dashboard of charts that update automatically as variables are changed. The 20-year time frame captures the long-term impact of pension cost changes and infrastructure studies.

The long-range forecast generated by the model serves as an important fiscal strategic planning tool. It provides a "big picture" view of General Fund revenues and expenditures to assist in evaluating the impact of policy choices made today on the long-term fiscal health of the City. By identifying developing trends and potential issues that may arise in the future, it will help ensure long-term stability for the organization by giving policymakers improved information with which to craft prudent and timely budget solutions.

Forecasting is all about assumptions. Revenues are largely dictated by economic cycles, and the City has no control over that, although it does approve a General Plan and new development through the planning process. While expenses are largely affected by inflation, the City is responsible for compensation costs established through the labor negotiation process, and the staffing and service levels set through the budget process. All these factors cannot be known with certainty in advance, but one can understand recent trends, and make reasonable assumptions about the future, and this is the key to a good forecast: the rest is just arithmetic.

This forecast is a snapshot in time, but the budget model is constantly being updated with new information and can be adjusted as circumstances and trends begin to change. By being transparent about the assumptions that go into the forecast, and what is funded versus not funded, the City will promote better understanding of its financial condition and improve the credibility of its forecasting efforts.

## What Distinguishes the Davis Budget from Other Cities?

There are three areas in which the City of Davis's long-range forecast distinguishes itself from typical city budgeting practices.

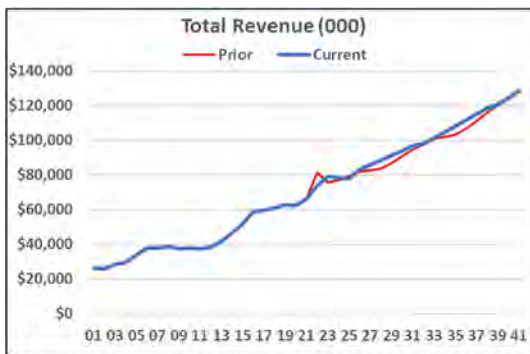
- There is a strong commitment to forecasting from City leadership, starting with executive management and the Finance Department staff, and encouraged by an active Finance and Budget Commission and a supportive City Council.
- The process is policy-driven to achieve three over-arching objectives:
  - To maintain funding for operations at a level consistent with the needs of future population and workload growth.

## FINANCIAL FORECAST

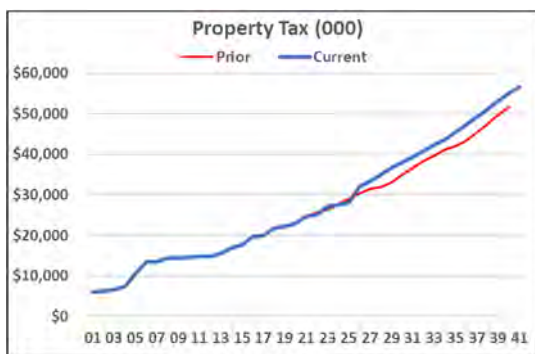
- To identify and fund infrastructure maintenance needs to maintain the city’s investment in its streets, parks and other facilities.
- To maintain an adequate reserve to ensure long-term fiscal stability.
- The model itself is very comprehensive and empirical in its approach to forecasting to ensure a realistic outcome and higher level of credibility. Key features include the following:
  - Pension costs are prepared by GovInvest, which assume a 6.2% average investment return, with a decline in the CalPERS investment discount rate to 6% over the next 20 years. This is a more conservative forecast than used by CalPERS, and thus better manages expectations of future cost pressures.
  - Recessions are built into the forecast to provide a realistic “stress test” of city finances. A slowdown is expected in 2024-2025, with moderate recessions occurring every seven years starting in 2032.
  - Property taxes estimates are built upon the growth elements of Prop 13 inflator, ownership transfers, and new construction based on the City’s development forecast, using County data and projections from HdL.
  - Sales tax estimates are based on the multi-year projection by business sector, prepared by HdL.
  - Personnel costs incorporate inflation-based wage increases over time, along with the aggregate impact of merit increases and savings from projected employee turnover and vacancies.
  - City-initiated infrastructure studies provide the basis for measuring progress in meeting the major maintenance needs of street and bike path resurfacing, traffic maintenance, facilities and parks. It should be noted that most cities have not undertaken such studies. The City of Davis has committed itself to identifying and funding these needs over the next 20 years.

### Comparison to Revenues in Last Year’s Forecast

The following charts compare the current forecast to the one in last year’s budget document (FY2022-2023), to show the historical and forecasted General Fund revenues.

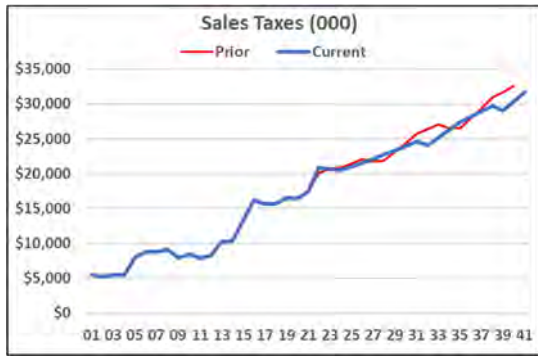


**Total Revenues** are somewhat higher than the prior forecast, and the assumed future recession impacts are lower. The impact from the Great Recession is clear in that revenues were flat for six years, followed by a strong recovery, a short-term impact from the pandemic, and another strong recovery that included one-time federal assistance. FY23 uses staff estimates, and FY24 and FY25 use budget amounts. The following charts compare forecasts for major revenue groupings.

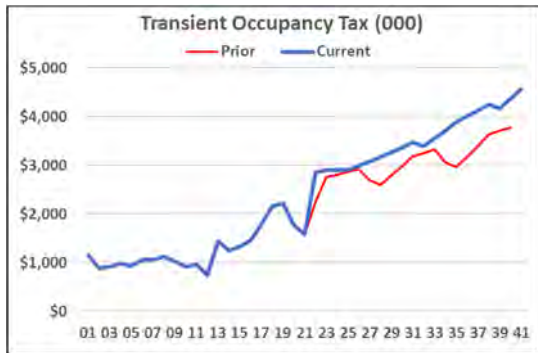


**Property Tax** growth assumes a 2% inflator applied to 95% of existing properties that are not transferred. When there is a change in ownership the full market value is applied; the forecast assumes 5% of parcels are transferred and increase in value an average of 40%. New construction value is added to base values given active and proposed new development. Staff estimates for FY24 and FY25 are conservative. The forecast assumes continued growth which is picked up starting in FY26. If Assessor values reported in July confirm this growth trend, then the two-year budget estimated can be adjusted later in the coming fiscal year.

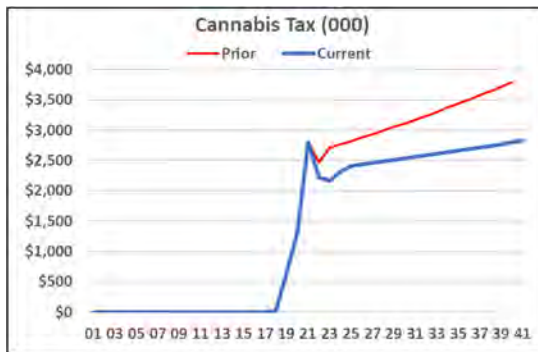
# FINANCIAL FORECAST



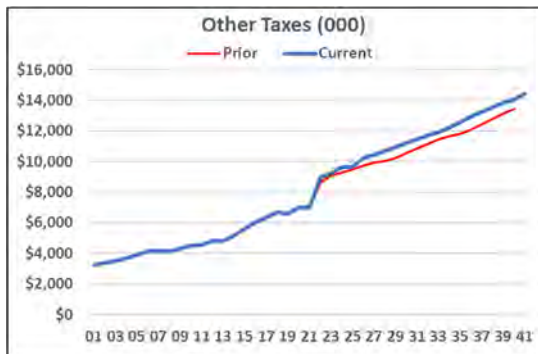
**Sales Tax** revenues are based on the 4Q22 forecast by HdL, the City’s sales tax auditor. Revenues include the City’s 1% sales and use tax (uniform statewide) and the 1% voter-approved sales tax rate under Measure Q. The current forecast reflects a change in timing for future recessions, with the next recession assumed to start within the next 12 months (instead of in FY27 as in the prior forecast). The difference in tax base – the City 1% sales and use tax is situs- based (location of sale) versus the 1% Measure Q which is a transactions and use tax (location of buyer) – means that although both taxes have the same rate, Measure Q actually raises more revenue (\$11.4 million in FY23 versus \$9.3 million for the City 1% rate) because it reflects the significant increase in online sales, and includes vehicle purchases by residents at out-of-town dealers.



**Transient Occupancy Tax** revenues suffered significant revenue losses in FY20 and FY21 due to the pandemic, which caused major reductions in travel and UCD in-person student levels and events to be curtailed. Recovery occurred rapidly with the lifting of restrictions. The current TOT forecast also includes the new Marriott Residence Inn and Hyatt House hotels. The current forecast assumes more traditional future recession impacts, versus the larger pandemic style impact that was included in the prior forecast.

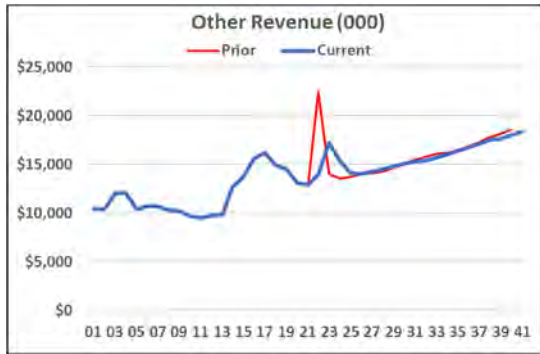


**Cannabis Tax** revenue grew rapidly from its start in FY19, but peaked in FY21, and has since declined, consistent with trends statewide. A long-term growth rate of 1% is assumed, but this is a revenue that may need to be reevaluated over time. High tax levels in California, a declining level of legal cultivation, and limited retailers relative to population are putting pressure on the legal market, which is much smaller than the illicit market where the product costs much less.



**Other Taxes** includes the property transfer tax, business license tax, municipal services tax, park maintenance tax, and franchise payments. The park tax moved to the General Fund in FY22, which accounts for much of the growth in that year. These sources tend to be relatively stable, and the current forecast primarily reflects the difference in timing of the future recessions and higher revenue based on recent experience.

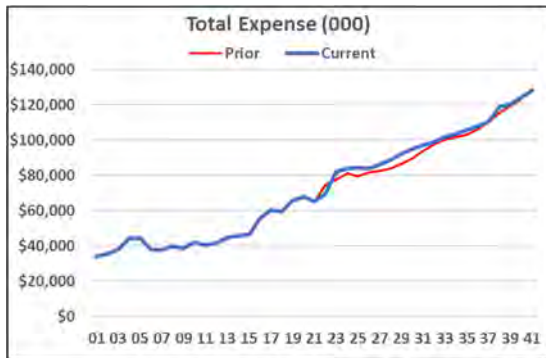
# FINANCIAL FORECAST



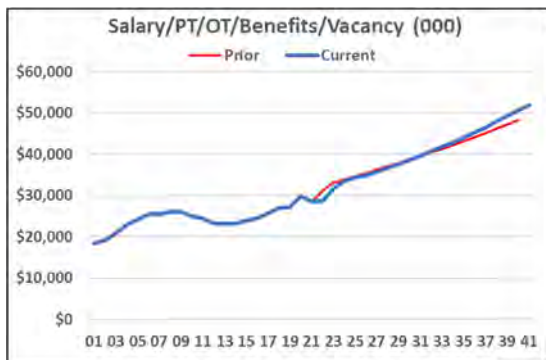
**Other Revenues** include fees, charges, intergovernmental revenue, fines, rents, transfers in, and other revenue. This is a volatile class of revenue given large year-to-year changes in some of the individual sources. Public safety fees moved to the General Fund in FY22. The anticipated FY22 spike in the prior forecast was one-time ARPA and Community Enhancement revenue, but revised accounting for and timing of these revenues is reflected in the current forecast.

## Comparison to Expenses in Last Year's Forecast

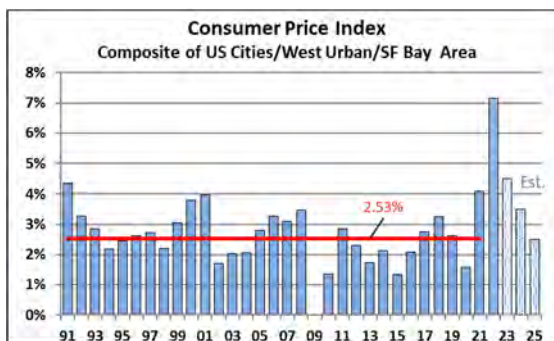
The following charts compare the current forecast to the one in last year's budget document (FY2022-2023), to show the historical and forecasted General Fund expenses.



**Total Expense** dropped in response to the Great Recession but has grown steadily since. Spending for FY23 is based on staff estimates. Given the year-to-date trends, these estimates may prove conservative, especially for personnel costs, which would result in lower expense for that year. FY24 and FY25 use the proposed budget amounts. Overall, the current forecast projects higher costs over time than the prior forecast, a breakdown of which is shown in the following charts.



**Salary-Related costs** are based on wage increases and staffing levels, the latter from either service level increases, or cutbacks necessitated by lower revenues during economic downturns. In the wake of the Great Recession these costs were impacted for several years and dipped again briefly during the pandemic. Starting in FY26 the forecast assumes no FTE growth, 2.5% COLAs (up from 2% in the prior forecast), a 4% vacancy savings rate (based on the recent trend of higher vacancies), and updated personnel costs and new positions in the FY24 budget. Personnel costs incorporate the projected impact of step increases and the savings when positions turn over in the future and are refilled at a lower step. Given these assumptions, the long-term trend is higher in the current forecast. However, the forecast does not include any equity pay adjustments, so if wage growth turns out to be higher, this may significantly increase these salary-related costs. The following chart shows the historical and projected inflation rate as measured by the Consumer Price Index (CPI) for a composite of National, Western Cities, and the San Francisco Bay Area indices. Average inflation over the past 30 years has been 2.53%, and the recent high inflation is expected to taper off over the next three years.





# FINANCIAL FORECAST



**Retirement** rates are set annually by CalPERS. Normal costs to pay for current accrued liability are recovered through a percent of payroll. Unfunded actuarial liability (UAL) is recovered through a fixed-dollar payment. These are allocated proportionately by the City to the funds to which employees are charged. Pension costs are a major consideration in the budget planning for all government agencies. UAL costs are significantly affected by CalPERS investment returns and the discount rate (the assumed rate of return needed over time to fund long-term benefits). Any income not made through investments must be made up by employers. Costs have risen significantly since FY01, primarily due to higher UAL costs caused by investment returns which were

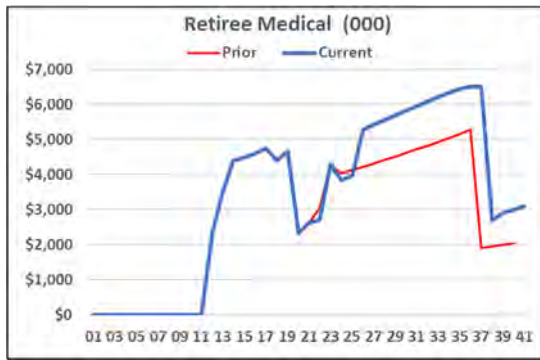
lower than the discount rate (which has declined from 8.75% in FY93 to 6.8% today). The GovInvest actuarial model forecast uses the 2021 CalPERS actuarial valuation, the -6.1% investment return in FY22, an estimated 5% return in FY23, and an average 6.2% annual return thereafter, with the discount rate slowly declining to 6% over 20 years. The change in forecast is primarily due to the recent lower CalPERS investment return, and the higher salary levels long-term. Nonetheless, the rapid historical growth in these costs will begin to abate as (1) more positions shift from “Classic” level of pension benefits to the lower benefits for employees hired after 2013 under the PEPRA law, and (2) the various UAL amortization bases (the annual net actuarial gains or losses) are paid off. This will ultimately provide significant budget relief, but not before the early 2030’s.

The following chart shows the volatile nature of pension investment returns, and the rationale for the 6.2% ongoing average return assumption, which is more conservative than the CalPERS actuarial assumption of a 6.8% discount rate and 6.8% average returns. Reducing the discount rate below the current level would result in significant cost increases to employers in the near-term, but would increase the funded status of the system.



**Health** costs are based on staffing and vacancy levels, and growth in health premiums. Costs have been lower than projected the last several years, so the budgeted amounts for FY24 and FY25 may be high, based on past experience; these can be subsequently adjusted after FY23 results are available. The forecast assumes a continuation of the historical trend, with 3% growth thereafter. This projection is parallel to, but lower than the prior forecast.

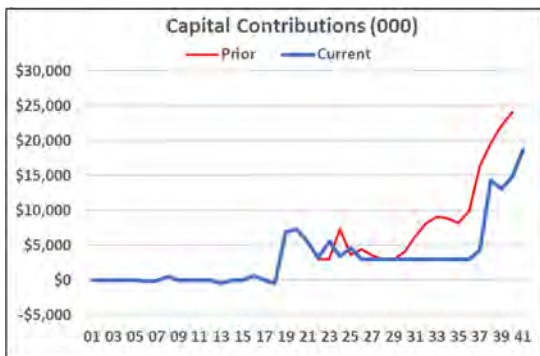
# FINANCIAL FORECAST



**Retiree Medical** costs are based on an actuarial valuation of contributions required to meet future health benefit liabilities for retirees. The current forecast assumes the General Fund pays its share of the full actuarially determined contribution (ADC) projected by GovInvest starting in FY26. Contributions include UAL costs through FY38, and in based on normal costs only thereafter. The ADC is updated every three years based on projected liabilities and past contributions. Lower contributions in previous years must be compensated for in future years.



**Other Operating** costs vary from year-to-year. These include non-personnel costs such as services and supplies, maintenance and repair, contract services, internal services (fleet, technology, insurance), and a small amount of debt service. The current forecast uses the FY25 budget as a base and grows at 2%. The current forecast reflects higher maintenance and internal service costs than the prior forecast.



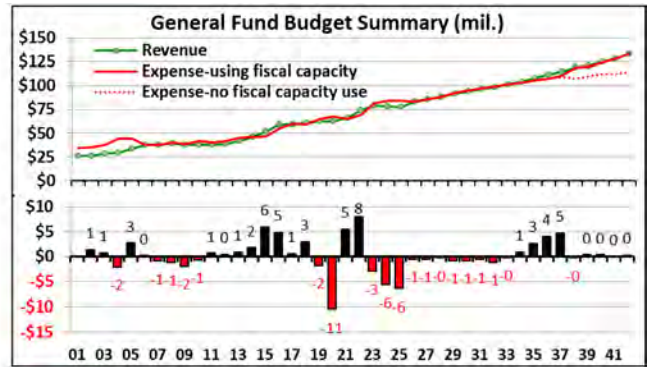
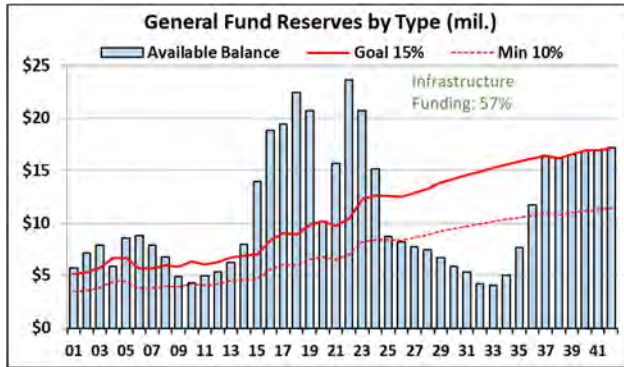
**Capital** costs are primarily for the General Fund’s contribution to street and bike path resurfacing projects. State law requires a minimum City contribution (maintenance of effort) toward transportation projects, with is around \$2.2 million. City policy is to contribute a minimum of \$3 million annually. The forecast assumes contributions will also include any amounts over a reserve goal of 16.7% of total expense, which accounts for the higher contributions in future years when lower pension costs will create the fiscal capacity to meet unfunded infrastructure needs not only for transportation, but also for traffic, park, and building maintenance and repair. The current forecasted level of capital contributions is somewhat lower than in the prior forecast.

## General Fund Balance

The essence of a budget forecast is the fund balance. Budgets cannot run fund balance deficits, so the financial assumptions selected must result in a sustainable balance over time. The City’s General Fund reserve policy calls for a “reserve equal to 15% of General Fund expenditures.” This is close to the recommendation of the GFOA that a minimum of two month’s operating revenues or expenditures (16.67%) be maintained. Such a reserve will (1) cover the normal ebb and flow of cash balances throughout the year, and (2) help buy time for implementation of budget recovery plans required in the event an economic downturn is greater than projected, or the needs of an emergency or other unanticipated expenditure exceed the current budget.

# FINANCIAL FORECAST

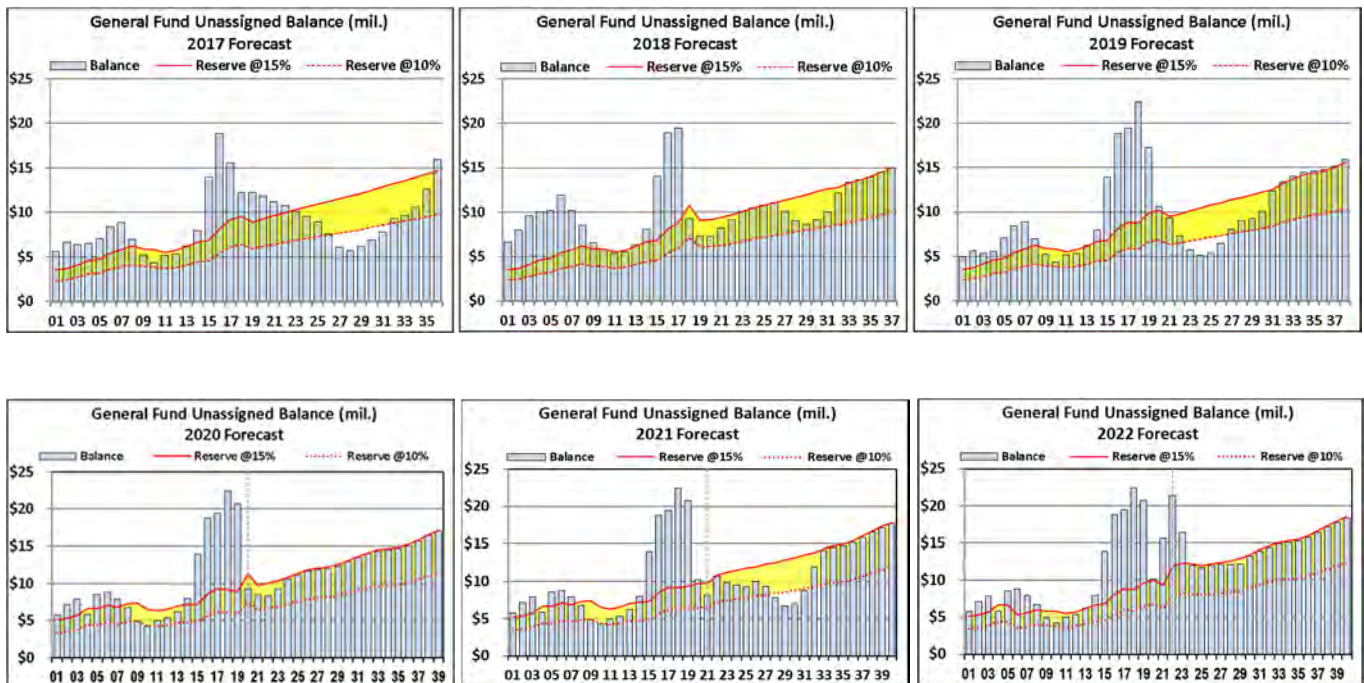
The following charts show the forecast for unassigned balance. On the left is the ending balance over time. On the right is the total revenue and expense (and expense if no fiscal capacity is used), and the annual change in balance. Note that the balance declined in the wake of the Great Recession, but that corrective budget actions arrested the decline and maintained a minimum 10% reserve. Then as the economy improved, the balance grew, and this was aided by delays in capital projects for which funds had been accumulated.



Using current assumptions, fund balance is projected to remain above the 15% reserve goal for FY24, and then drop to a low of 4% of total expense by FY33, before recovering in the mid-to-later 2030s. By then pension costs are projected to level off and then decline in the 2040's, and this creates the fiscal capacity that will allow the balance levels to be restored (assuming expenditure growth remains as forecasted), where it would remain at 15% with any excess of reserves dedicated to infrastructure maintenance. However, this is before new labor agreements, and does not reflect the impact of any potential new revenue measure.

## Historical Context

This forecast shows a more pronounced decline in balance due to higher staffing and position costs than in prior forecasts. This trend needs to be carefully watched and corrective actions undertaken before the balance drops below 10% of total expense. The following charts show projected fund balances from the forecasts done in 2017 through 2022.



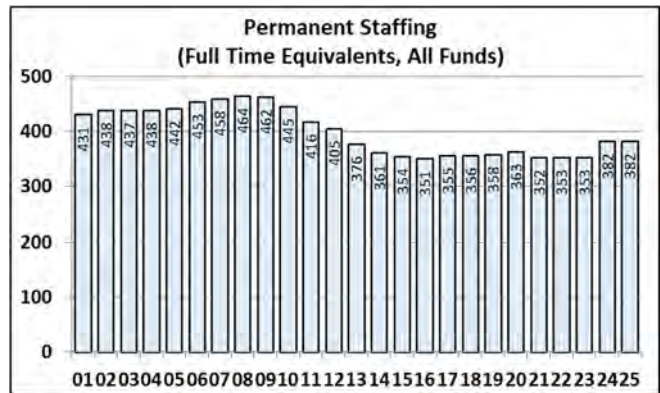
# FINANCIAL FORECAST

In the first three forecasts (2017-2019), the fund balance remained positive, despite three assumed moderate recessions and higher pension costs. In the 2020 forecast, the economic situation appeared dire in April 2020 due to the pandemic, and the projected revenue losses were significant. Various budget strategies were adopted that reduced spending to produce the projections shown above. The 2021 forecast showed some decline in balance, but no further cuts were required. The robust recovery that followed the pandemic produced the strong 2022 forecast.

## Forecast Risks

There are risks inherent in any forecast. Revenues can be over-estimated if economic downturns are more pronounced, and expenses can be under-estimated if staffing and wage growth are higher. A happier outcome is having more robust revenue growth than projected, which increases the City’s fiscal capacity to improve service levels or better meet infrastructure needs. The following is a brief discussion of the major forecast risks.

**Staffing.** The forecast assumes no growth in the budgeted staffing level for FY24. The reality is that not all future workload needs can be met through increased productivity alone. There will be pressure to increase staffing to serve future population growth and other new service requirements, which the City Council can approve at any time, since this is within the full budget discretion of the City. Positions are costly, and usually not temporary in nature, so these are costs that will compound into future years. This chart shows the citywide staffing level of permanent positions for all funds. The peak was prior to the Great Recession and despite the recent FTE growth, staffing is still well below that peak.



**Wage Growth.** To comply with existing labor agreements, the City has recently completed compensation surveys to assess the level of city wages relative to comparable agencies. Wage levels need to be responsive to recruiting and retention needs of the City, and are set through the meet and confer process of labor negotiation. Thus, they are subject to change over time, and the resulting growth may not match the 2.5% COLAs assumed in the forecast over the long-term. This forecast does not incorporate any equity adjustments, and the budgets for FY24 and FY25 include 2% COLAs. If higher wage growth is approved, this will result in lower fund balances and infrastructure funding than projected in this forecast.

**Vacancies.** The primary reason for lower expenditure levels is that more positions are vacant, and for longer periods, than anticipated. The City budgets the gross cost of authorized positions, but includes a vacancy credit to reflect this anticipated dollar savings. When turnover is greater or the recruiting process is prolonged, savings can quickly accumulate, although this can be offset by higher overtime costs where mandated staffing levels exist or if unexpected workload demands develop.

**Pension Rates.** These are set by CalPERS, and are not within the City’s control. The forecast does take a more conservative forecast of pension rates than the actuarial assumptions used by CalPERS, and thus may produce a more realistic outlook of City finances. Rates are updated annually, and the forecast can be updated to reflect recent changes. Also, the City uses GovInvest to produce a forecast using various alternate pension cost scenarios that can be used to test forecast sensitivity to changes in this key cost area.

**Recessions.** Economic cycles will continue to occur, and the assumptions in the forecast are reasonable. However, no one knows for sure what the timing, magnitude and duration of future recessions will be. The forecast model allows a range of these factors to be assumed to test sensitivity of the forecast to varying revenue levels.

# FINANCIAL FORECAST

**City Priorities.** The following are the City’s Goals and Objectives for 2021-2023:

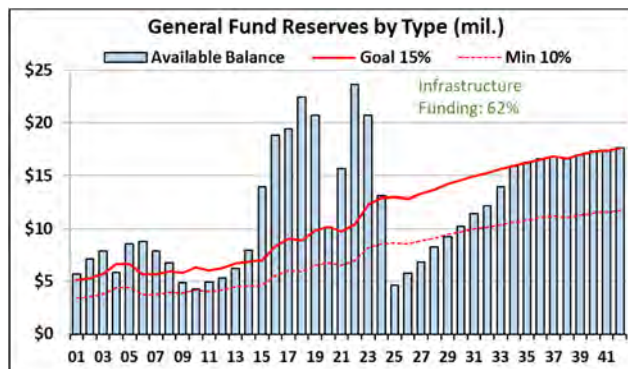
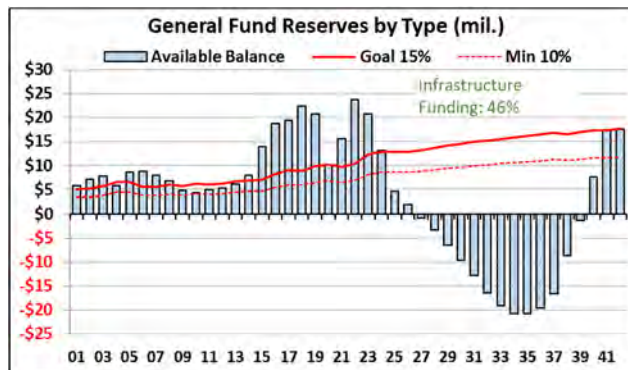
1. Ensure a Safe, Healthy, Equitable Community
2. Ensure Fiscal and Economic Stability
3. Pursue Environmental Sustainability
4. Fund, Maintain and Improve Infrastructure
5. Enhance a Vibrant Downtown and Thriving Neighborhoods
6. Foster Excellence in City Services

All except #2 arguably would benefit from increased spending to further those goals, while #2 supports the fiscal discipline needed to spend within the City’s means over time and to maintain reserves. To the extent that furthering these goals requires new spending in addition to the baseline expense in the current forecast, it would not be possible to maintain the projected fund balance without new offsetting revenue sources. Neither new revenues nor increased spending for these goals are incorporated into this forecast. Once lower pension costs create fiscal capacity in excess of reserve goals, the City has the option to either devote that fiscal capacity to infrastructure (which has been envisioned in this and prior forecasts), or to improved services and policy initiatives, or some combination of the two.

## Alternative Financial Outcomes

The forecast is sensitive to changes in expenses that are ongoing in nature. If wages are increased more than projected, or additional spending initiatives are adopted, this will increase expense and, absent compensating revenue increases, drive down fund balance. This chart shows the impact of a hypothetical \$2 million increase in spending, which is 2.4% of total expense, and is also equivalent to adding another 8% increase in base wages beyond that projected in the forecast. Such an increase in expense would drive the fund balance into a deficit.

An increase in revenue would be required to eliminate this deficit, and return reserves to a prudent level. This chart shows the impact of either a \$125 parcel tax with a 2% annual inflator (requires a 2/3rds voter approval) or a 2.5% utility user tax on gas, electric, cable and telephone services (requires a majority voter approval); both are equivalent in the annual revenue raised (approximately \$4 million). A UUT approved on the Nov 2024 ballot could take effect April 2025 and a parcel tax approved on that ballot would appear on the tax bills for FY26.



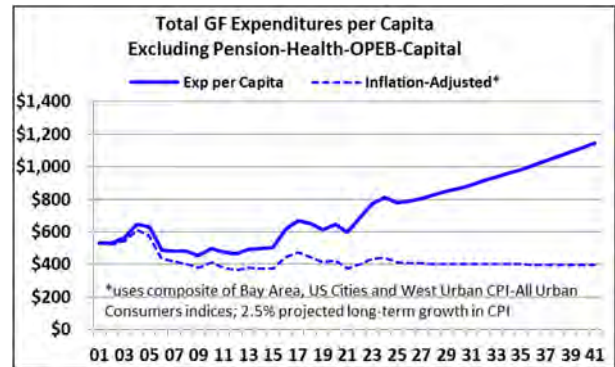
## Operating Costs and Future Community Growth

The City seeks to maintain a level of operating expenditures over time that allows it to respond to population and workload increases. When the City reviews major proposed developments, an assessment is made of the revenues anticipated to be generated by the project, compared to the potential expenditures that might be incurred to service the new development. The revenue side of this process is the more straight-forward projection, while the expenditure side is more conjectural in nature.

## FINANCIAL FORECAST

Another approach is to look at the overall operating expenditure level per capita over time. However, if operating expenditures are rising just because of fast-growing costs like pension, health and OPEB, which are beyond the City's control, then that is not necessarily an indication of higher or improved service levels. Therefore, for purposes of this comparison, these fast-growing costs are omitted, and only the remaining operating expenditures per capita are counted. The goal is to have the fiscal capacity to allow for long-term growth in these expenditures per capita, and ideally to also have inflation-adjusted expenditures be at least flat or with some growth over time (to maintain purchasing power despite inflation).

The chart shows that the City achieves the first objective, and inflation adjusted expense per capita is flat, so at least the City does not lose purchasing power over time. During recessions, the resulting reduction in revenues unavoidably forces lower expenditures, which can adversely impact service levels during those periods. However, the forecast does not assume an increase in staffing levels, so it will be up to the City to prioritize its expenditures to best support service levels.



## Infrastructure Funding

The City has long emphasized the need for adequate infrastructure funding. The City has a major investment in its non-utility infrastructure – streets, bike paths, parks, public buildings and improvements – which for governmental activities is valued on the city's books at \$427.9 million (excluding vehicles and equipment) as of June 30, 2020. Although these public investments are depreciated for accounting purposes, the reality is that most of this infrastructure will never be replaced outright at the end of its theoretical "useful life", but rather will be continuously maintained, so that it will be around long after that useful life of 25 to 75 years, depending on the asset.

Since 2015, the City has focused on identifying its unmet infrastructure needs and developing a comprehensive plan for funding them, as follows:

- **Streets:** The latest NCE study of January 2023 projected average annual street resurfacing needs at \$5.1 million per year, with a backlog of \$89.1 million in resurfacing projects. The key measure is the Pavement Condition Index (PCI), a widespread tool for assessing street condition. The PCI for streets was 57 in 2022 (compared to 59 in 2020), on a scale of 100, The statewide average in 2022 was 66 (a score of 50-70 is considered "at risk"). The forecast takes NCE's initial backlog and next nine years of rehab costs and amortizes that total over 20 years, and adds to it the average annual preventative maintenance cost, to produce a "smoothed" target of \$7.5 million, which grows at 3.2% inflation over time. This provides the City with a realistic goal for slowly increasing funding to improve the overall quality of City's streets.
- **Bike Paths:** The 2023 NCE study projects average annual bike path resurfacing needs at \$1.4 million per year, with a backlog of \$10.9 million. The NCE report put the bike path PCI at 50 (compared to 53 in 2020). The forecast takes NCE's initial backlog and next nine years of rehab and preventative maintenance costs and amortizes that over 20 years, to produce a "smoothed" target of \$1.2 million, which grows at 3.2% inflation over time.
- **Facilities:** Kitchell CEM prepared a maintenance plan for City-owned buildings in 2016. Smoothing these costs over 20 years results in an annual need of around \$1.2 million.

## FINANCIAL FORECAST

- **Parks:** Kitchell also prepared a parks maintenance plan in 2016, which was updated by City staff in December 2017 to identify the following needs totaling an average of \$3.58 million annually:
  - Maintenance under current park tax \$1.400 million
  - Unmet maintenance needs \$0.950 million
  - Urban Forestry program \$0.570 million
  - Integrated Pest Management program \$0.410 million
  - Special park projects/grant match \$0.250 million
  
- **Traffic Maintenance:** A 2019 analysis prepared by the Public Works Department identified the following needs totaling an average of \$3.93 million annually:
  - Curb, gutter, sidewalks \$2.500 million
  - Striping \$0.390 million
  - Traffic signals \$0.550 million
  - ADA sidewalk ramps \$0.225 million
  - Street/path lights \$0.265 million
  
- **Parking Lots:** Public Works identified resurfacing costs averaging \$176,000 annually; this would not expand parking, but rather just maintains what is there now.

The City has various revenues that are earmarked for infrastructure maintenance and improvements, such as the park tax, the construction tax, and the state gas tax (including SB 1). Development fees for streets, parks, and buildings are dedicated to infrastructure improvements needed to mitigate the effects of *new* development, but these can't be used to maintain *pre-existing* infrastructure. These sources are inadequate to meet total annual infrastructure maintenance needs, so the General Fund contributes to infrastructure maintenance as well.

Starting in FY16 the General Fund has contributed a minimum of \$3 million annually to capital projects, with a focus on street and bike path resurfacing. The forecast assumes that this \$3 million annual contribution continues, and that to the extent future resources exceed the 15% reserve goal level, then those resources will be used to augment the minimum contribution. As shown in this chart, capital funding increases in the mid-to-late 2030's as pension costs begin to fall with the pay down of unfunded liabilities, thus freeing up fiscal capacity in the General Fund to make higher contributions to infrastructure while still maintaining the 15% reserve level.

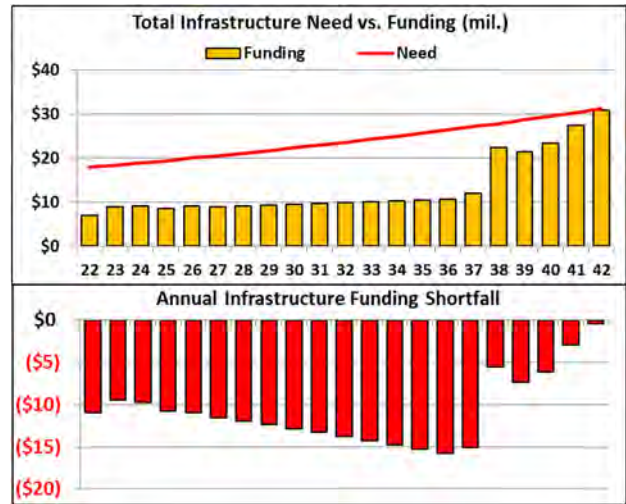
Even with the projected General Fund contributions, a significant funding gap remains. This is shown in the following table which summarizes the funding plan for infrastructure over the 20-year forecast period. The following table summarizes the identified need, contributions from the General Fund and other revenue sources, and the net unfunded amount at the end of the forecast period, along with percent funded. The allocation in this table by infrastructure category is illustrative only: the ultimate allocation among categories will vary based on annual recommendations from affected Commissions and the Council's budget priorities. Assuming that all resources in excess of the 15% reserve goal are dedicated to infrastructure, the overall funding level is 57% of the identified need.

INFRASTRUCTURE FUNDING SUMMARY: FY22 - FY42 (\$ in Mil.)							
Category	Share Allocated		Identified Needs	Contributions		Amount Unfunded	Percent Funded
	\$3M MOE	Excess		Gen Fund	Other		
Streets	85%	35%	\$217.76	\$77.73	\$98.17	\$41.85	81%
Bike Paths	15%	9%	23.85	15.67	-	19.27	66%
Building Maint	0%	15%	38.67	10.36	-	29.78	24%
Park Maint	0%	15%	98.42	10.36	39.95	48.90	50%
Traffic Maint	0%	25%	106.90	17.27	8.92	80.71	27%
Parking Lots	0%	1%	5.38	0.69	-	4.69	27%
<b>Totals</b>	<b>100%</b>	<b>100%</b>	<b>490.98</b>	<b>132.08</b>	<b>147.04</b>	<b>225.21</b>	<b>57%</b>

# FINANCIAL FORECAST

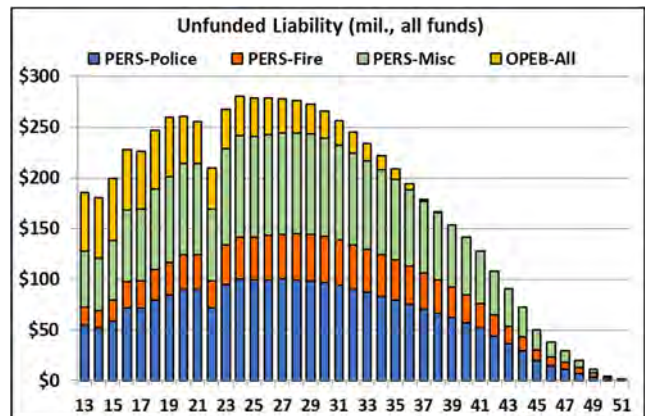
The average annual shortfall for transportation (street, bike paths and traffic maintenance) is \$2.9 million, and for all categories is \$10.7 million. These charts show that the shortfall is highest in the first 15 years of the forecast, and shrinks in the last five years, based on the extra funding available from the General Fund during that period.

As the cost of needs is adjusted, and available resources varies over time, these numbers will change accordingly. However, this provides a useful benchmark for the progress being made in funding infrastructure needs. It should also be noted that few cities have attempted such a comprehensive evaluation of their needs and developed a funding plan for it. Voter approval was sought in 2018 for a \$99 parcel tax dedicated to street, bike path and traffic maintenance projects. Although Measure I failed, a parcel tax remains the best approach for securing a new, stable funding source to help close the remaining infrastructure funding gap. Absent additional funds, there will always be a trade-off between operating budget needs and infrastructure needs, and the City Council will set its funding priorities in the ongoing budget process.



## Unfunded Liabilities

The City has pension and retiree medical obligations. In both cases there is a normal cost component (to pay for currently accruing benefits) and an unfunded liability (due to inadequate past funding required of the City to pay for prior accrued benefits). However, as the various fixed-term amortization bases are paid off, this will cause the cumulative liability to fall, as shown in this chart. The City always has the option to prepay certain portions of these obligations, should it choose to dedicate resources to this purpose, instead of, for example, infrastructure maintenance. Such prepayment would reduce the amount ultimately paid, although the savings would be spread over 20 years or more. This would come at an opportunity cost to making improvements today which may significantly cut maintenance and repair costs in the future. Whether or not such a pre-payment is both financially cost-effective and a good policy trade-off would have to be considered on a case-by-case basis. The long-term forecast assumes payments are made in accordance with projected CalPERS rates.





## Summary

The revised baseline forecast achieves the following key outcomes:

- The minimum \$3 million maintenance of effort for General Fund transportation infrastructure spending is met in every year of the forecast.
- Infrastructure funding attains an overall funding level of 57% of identified needs over the 20-year forecast, assuming that all amounts in excess of the 15% reserve goal are devoted to infrastructure.
- The City stays current with all of its pension obligations, and funds OPEB obligations at 50% of the ADC level in FY24 and FY25 and resumes full funding starting in FY26, achieving a projected 62% reduction in total unfunded liability between FY23 and FY42. These pension obligations are met even after assuming lower CalPERS investment returns and phasing in to a 6% discount rate over the next 20 years.
- The City's 15% reserve goal is met in 11 out of 20 fiscal years, with an average reserve level of 12.4%, even after weathering the pandemic, three more recessions assumed to occur during the next 20 years, and the more conservative pension assumptions.

This is no small accomplishment, and a testament to the careful budget and policy planning conducted by the staff and City Council.

The City will continue to update the budget model as new information is received and include the long-term forecast in the annual budget document, to further its goal of maintaining a successful and sustainable financial outlook.

The following pages provide a summary of the 2023 baseline forecast.

# FINANCIAL FORECAST

## First Ten Years of Financial Forecast

(\$ in Thousands)	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
Property Tax	\$27,098	\$27,522	\$28,001	\$31,995	\$33,424	\$34,930	\$36,569	\$37,957	\$39,398	\$40,896
Sales Tax-Regular (1%)	9,280	9,280	9,430	9,695	9,955	10,223	10,497	10,779	11,069	10,814
Sales Tax-Measure Q (1%)	11,400	11,300	11,500	11,823	12,156	12,498	12,849	13,210	13,581	13,284
Transient Occupancy Tax	2,900	2,900	2,900	2,987	3,077	3,169	3,264	3,362	3,463	3,393
Cannabis Tax	2,170	2,310	2,410	2,434	2,458	2,483	2,508	2,533	2,558	2,584
Municipal Services Tax	3,500	3,500	3,500	3,911	4,028	4,149	4,274	4,402	4,534	4,670
Business License Tax	2,300	2,250	2,250	2,273	2,295	2,318	2,341	2,365	2,388	2,412
Other Taxes/Franchises	3,410	3,874	3,874	4,034	4,132	4,234	4,338	4,445	4,555	4,654
Permits & Fees	9,855	10,813	10,780	10,983	11,189	11,399	11,614	11,832	12,055	12,125
Interest	400	400	400	128	120	114	108	96	85	74
Interfund Charges/Overhead	0	0	0	0	0	0	0	0	0	0
Other Revenue	6,925	4,166	2,896	2,935	2,975	3,016	3,057	3,099	3,143	3,187
<b>Total Revenues</b>	<b>79,238</b>	<b>78,315</b>	<b>77,941</b>	<b>83,197</b>	<b>85,810</b>	<b>88,532</b>	<b>91,419</b>	<b>94,081</b>	<b>96,830</b>	<b>98,091</b>
Salaries/Wages	24,943	29,259	29,838	30,646	31,476	32,328	33,203	34,102	35,026	35,975
Part Time (total)	1,972	1,914	1,914	1,952	1,991	2,031	2,071	2,113	2,155	2,198
Overtime	2,429	2,308	2,354	2,413	2,473	2,535	2,599	2,664	2,730	2,798
Retirement	13,295	14,105	15,256	15,137	16,042	16,764	18,434	19,261	19,914	19,795
Health/Cafeteria Plan	5,525	6,052	6,253	5,362	5,523	5,689	5,860	6,035	6,216	6,403
Retiree Medical	4,274	3,855	3,969	5,289	5,421	5,554	5,688	5,820	5,951	6,077
Workers Compensation	1,712	1,850	1,660	1,702	1,749	1,797	1,846	1,897	1,949	2,003
Other Benefits	586	594	604	621	638	656	674	692	711	731
Expense Credits	-	-	-	-	-	-	-	-	-	-
Vacancy Savings	-	(2,500)	(2,000)	(2,525)	(2,613)	(2,694)	(2,815)	(2,903)	(2,986)	(3,039)
<b>Subtotal Personnel</b>	<b>54,735</b>	<b>57,436</b>	<b>59,849</b>	<b>60,598</b>	<b>62,701</b>	<b>64,659</b>	<b>67,560</b>	<b>69,682</b>	<b>71,666</b>	<b>72,941</b>
Internal Services	12,160	13,025	10,474	10,736	11,004	11,279	11,561	11,850	12,146	12,450
Maintenance/Contract Services	13,300	13,471	13,245	13,576	13,915	14,263	14,620	14,985	15,360	15,744
Other O&M Expenses	5,048	5,578	5,493	5,330	5,464	5,601	5,742	5,886	6,034	6,186
Debt Service	214	214	214	214	214	214	214	214	214	214
Cost Plan/Credits	(8,841)	(9,200)	(9,550)	(9,741)	(9,984)	(10,234)	(10,490)	(10,752)	(11,021)	(11,296)
Transfers Out	5,557	3,416	4,603	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Budget Additions	-	-	-	-	-	-	-	-	-	-
Budget Cuts	-	-	-	-	-	-	-	-	-	-
<b>Exp Before Transfers</b>	<b>82,172</b>	<b>83,941</b>	<b>84,328</b>	<b>83,712</b>	<b>86,314</b>	<b>88,783</b>	<b>92,207</b>	<b>94,865</b>	<b>97,400</b>	<b>99,238</b>
Net Annual	(2,934)	(5,625)	(6,388)	(515)	(504)	(251)	(788)	(785)	(570)	(1,147)
Use of Reserves/Adjustments	0	0	0	0	0	0	0	0	0	0
Beginning Available Balance	23,684	20,750	15,125	8,737	8,223	7,719	7,468	6,680	5,895	5,325
Ending Available Balance	20,750	15,125	8,737	8,223	7,719	7,468	6,680	5,895	5,325	4,178
Bal as % of Exp Before Tfrs	25.3%	18.0%	10.4%	9.8%	8.9%	8.4%	7.2%	6.2%	5.5%	4.2%
FTE (full/part, excl utilities)	353	382	382	382	382	382	382	382	382	382

# FINANCIAL FORECAST

## Second Ten Years of Financial Forecast

(\$ in Thousands)	FY2033	FY2034	FY2035	FY2036	FY2037	FY2038	FY2039	FY2040	FY2041	FY2042
Property Tax	\$42,451	\$43,642	\$45,446	\$47,326	\$49,284	\$51,164	\$53,116	\$55,144	\$56,698	\$59,046
Sales Tax-Regular (1%)	11,281	11,769	12,278	12,609	12,949	13,297	12,991	13,553	14,139	14,751
Sales Tax-Measure Q (1%)	13,873	14,489	15,132	15,556	15,992	16,440	16,078	16,790	17,534	18,310
Transient Occupancy Tax	3,551	3,715	3,887	4,004	4,124	4,248	4,163	4,356	4,558	4,769
Cannabis Tax	2,610	2,636	2,662	2,689	2,716	2,743	2,770	2,798	2,826	2,854
Municipal Services Tax	4,810	4,954	5,103	5,256	5,414	5,576	5,743	5,916	6,093	6,276
Business License Tax	2,316	2,377	2,439	2,504	2,529	2,554	2,579	2,476	2,542	2,608
Other Taxes/Franchises	4,774	4,897	5,023	5,148	5,277	5,408	5,528	5,672	5,819	5,970
Permits & Fees	12,404	12,689	12,981	13,226	13,475	13,729	13,811	14,129	14,453	14,786
Interest	62	65	88	134	205	300	293	307	330	347
Interfund Charges/Overhead	0	0	0	0	0	0	0	0	0	0
Other Revenue	3,231	3,277	3,324	3,371	3,419	3,468	3,519	3,570	3,622	3,675
<b>Total Revenues</b>	<b>101,362</b>	<b>104,510</b>	<b>108,364</b>	<b>111,823</b>	<b>115,383</b>	<b>118,928</b>	<b>120,592</b>	<b>124,710</b>	<b>128,614</b>	<b>133,393</b>
Salaries/Wages	36,949	37,950	38,978	40,035	41,120	42,234	43,379	44,555	45,763	47,003
Part Time (total)	2,242	2,287	2,333	2,379	2,427	2,476	2,525	2,576	2,627	2,680
Overtime	2,868	2,940	3,014	3,089	3,166	3,245	3,326	3,410	3,495	3,582
Retirement	20,083	20,053	20,151	20,075	19,661	19,595	19,486	19,508	17,345	16,314
Health/Cafeteria Plan	6,595	6,793	6,997	7,206	7,423	7,645	7,875	8,111	8,354	8,605
Retiree Medical	6,205	6,327	6,434	6,511	6,497	2,676	2,893	2,988	3,094	3,207
Workers Compensation	2,058	2,114	2,173	2,232	2,294	2,357	2,422	2,488	2,557	2,627
Other Benefits	751	772	793	815	837	860	884	908	933	959
Expense Credits	-	-	-	-	-	-	-	-	-	-
Vacancy Savings	(3,110)	(3,169)	(3,235)	(3,294)	(3,337)	(3,244)	(3,312)	(3,382)	(3,367)	(3,399)
<b>Subtotal Personnel</b>	<b>74,641</b>	<b>76,067</b>	<b>77,637</b>	<b>79,048</b>	<b>80,086</b>	<b>77,845</b>	<b>79,478</b>	<b>81,161</b>	<b>80,801</b>	<b>81,577</b>
Internal Services	12,761	13,080	13,407	13,743	14,086	14,438	14,799	15,169	15,548	15,937
Maintenance/Contract Services	16,137	16,541	16,954	17,378	17,813	18,258	18,714	19,182	19,662	20,153
Other O&M Expenses	6,342	6,501	6,665	6,832	7,004	7,180	7,361	7,546	7,736	7,930
Debt Service	214	214	214	214	214	214	214	214	214	214
Cost Plan/Credits	(11,579)	(11,868)	(12,165)	(12,469)	(12,781)	(13,100)	(13,428)	(13,763)	(14,108)	(14,460)
Transfers Out	3,000	3,000	3,000	3,000	4,274	14,331	13,108	14,845	18,709	21,816
Budget Additions	-	-	-	-	-	-	-	-	-	-
Budget Cuts	-	-	-	-	-	-	-	-	-	-
<b>Exp Before Transfers</b>	<b>101,517</b>	<b>103,535</b>	<b>105,712</b>	<b>107,746</b>	<b>110,697</b>	<b>119,166</b>	<b>120,247</b>	<b>124,354</b>	<b>128,562</b>	<b>133,168</b>
Net Annual	(155)	975	2,652	4,077	4,686	(238)	346	356	52	225
Use of Reserves/Adjustments	0	0	0	0	0	0	0	0	0	0
Beginning Available Balance	4,178	4,023	4,998	7,650	11,727	16,413	16,175	16,521	16,876	16,928
Ending Available Balance	4,023	4,998	7,650	11,727	16,413	16,175	16,521	16,876	16,928	17,153
Bal as % of Exp Before Tfrs	4.0%	4.8%	7.2%	10.9%	14.8%	13.6%	13.7%	13.6%	13.2%	12.9%
FTE (full/part, excl utilities)	382	382	382	382	382	382	382	382	382	382

# FINANCIAL FORECAST

## First Ten Years of Infrastructure Funding

(\$ in Thousands)	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
<b>Street Needs (1)</b>	7,670	7,915	8,168	8,430	8,699	8,978	9,265	9,561	9,867	10,183
Gas Tax/SB1/Other Funding	4,061	4,296	3,722	4,032	3,952	4,082	4,206	4,338	4,477	4,601
General Fund	2,550	2,550	2,550	2,550	2,550	2,550	2,550	2,550	2,550	2,550
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,059)	(1,069)	(1,896)	(1,848)	(2,197)	(2,346)	(2,509)	(2,674)	(2,840)	(3,033)
<b>Bike Path Needs (1)</b>	1,231	1,270	1,311	1,353	1,396	1,441	1,487	1,534	1,583	1,634
General Fund	450	450	450	450	450	450	450	450	450	450
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(781)	(820)	(861)	(903)	(946)	(991)	(1,037)	(1,084)	(1,133)	(1,184)
<b>Facilities Needs (2)</b>	1,514	1,552	1,590	1,630	1,671	1,713	1,755	1,799	1,844	1,890
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,514)	(1,552)	(1,590)	(1,630)	(1,671)	(1,713)	(1,755)	(1,799)	(1,844)	(1,890)
<b>Park Needs (3)</b>	3,785	3,840	3,898	4,055	4,148	4,243	4,341	4,440	4,543	4,647
Parks Tax	1,550	1,550	1,550	1,648	1,681	1,715	1,749	1,784	1,820	1,856
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(2,235)	(2,290)	(2,348)	(2,406)	(2,466)	(2,528)	(2,591)	(2,656)	(2,723)	(2,791)
<b>Traffic Needs (4)</b>	4,031	4,132	4,235	4,341	4,449	4,560	4,674	4,791	4,911	5,034
Other Funding	336	345	353	362	371	380	390	400	410	420
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(3,695)	(3,787)	(3,882)	(3,979)	(4,078)	(4,180)	(4,285)	(4,392)	(4,501)	(4,614)
<b>Parking Lot Needs (5)</b>	203	208	213	219	224	230	235	241	247	253
General Fund	-	-	-	-	-	-	-	-	-	-
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(203)	(208)	(213)	(219)	(224)	(230)	(235)	(241)	(247)	(253)
<b>Total Surplus(Shortfall)</b>	(9,485)	(9,726)	(10,790)	(10,984)	(11,583)	(11,987)	(12,412)	(12,846)	(13,289)	(13,765)
Cum. Infrastructure Shortfall	(20,469)	(30,195)	(40,985)	(51,969)	(63,551)	(75,538)	(87,950)	(100,796)	(114,085)	(127,850)
Avg Total Cum. Gap	(10,235)	(10,065)	(10,246)	(10,394)	(10,592)	(10,791)	(10,994)	(11,200)	(11,409)	(11,623)
<b>Street/Bike Surplus(Shortfall)</b>	(1,839)	(1,889)	(2,757)	(2,750)	(3,143)	(3,336)	(3,545)	(3,758)	(3,973)	(4,216)
Cum. Street/Bike Shortfall	(5,364)	(7,253)	(10,010)	(12,760)	(15,903)	(19,240)	(22,785)	(26,543)	(30,516)	(34,733)
Avg Street/Bike Cum. Gap	(2,682)	(2,418)	(2,503)	(2,552)	(2,651)	(2,749)	(2,848)	(2,949)	(3,052)	(3,158)

(1) Street and bike path needs as identified in 2023 NCE report. Funding is from General Fund as selected in budget model plus \$130K/year Construction Tax, \$800K/year Developer Fees, \$500K/year TDA funds, \$331K/year Solid Waste fund, and \$1.4M/year in Gas Tax/RMRA funds, and any other grant funding as identified in the budget model.

(2) Facility maintenance needs as identified in 2016 Kitchell report (see Table 3). Does not include replacement costs. Funding is General Fund contribution only as selected in budget model for Measure I funding.

(3) Park maintenance needs as identified by Parks staff (Dec 2015 staff report and updated Kitchell numbers). Funding is current parks tax (\$1.4M/year plus any General Fund contribution).

(4) Traffic maintenance needs updated in 2018 to include curb/gutter/sidewalk costs. Funding is existing General Fund support plus amount selected in budget model.

(5) Maintenance needs of existing lots only, not for additional parking spaces.

# FINANCIAL FORECAST

## Second Ten Years of Infrastructure Funding

(\$ in Thousands)	FY2033	FY2034	FY2035	FY2036	FY2037	FY2038	FY2039	FY2040	FY2041	FY2042
<b>Street Needs (1)</b>	10,509	10,845	11,192	11,551	11,920	12,302	12,695	13,102	13,521	13,953
Gas Tax/SB1/Other Funding	4,730	4,866	5,009	5,159	5,316	5,481	5,655	5,837	6,028	6,229
General Fund	2,550	2,550	2,550	2,550	2,996	6,516	6,088	6,696	8,048	9,136
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(3,229)	(3,429)	(3,634)	(3,842)	(3,608)	(305)	(953)	(569)	555	1,411
<b>Bike Path Needs (1)</b>	1,686	1,740	1,796	1,853	1,913	1,974	2,037	2,102	2,169	2,239
General Fund	450	450	450	450	565	1,470	1,360	1,516	1,864	2,143
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,236)	(1,290)	(1,346)	(1,403)	(1,348)	(504)	(677)	(586)	(306)	(95)
<b>Facilities Needs (2)</b>	1,938	1,986	2,036	2,087	2,139	2,192	2,247	2,303	2,361	2,420
General Fund	-	-	-	-	191	1,700	1,516	1,777	2,356	2,822
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(1,938)	(1,986)	(2,036)	(2,087)	(1,948)	(493)	(731)	(527)	(4)	403
<b>Park Needs (3)</b>	4,754	4,863	4,975	5,090	5,207	5,327	5,450	5,575	5,704	5,835
Parks Tax	1,894	1,931	1,970	2,009	2,050	2,091	2,132	2,175	2,219	2,263
General Fund	-	-	-	-	191	1,700	1,516	1,777	2,356	2,822
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(2,860)	(2,932)	(3,005)	(3,080)	(2,966)	(1,537)	(1,801)	(1,623)	(1,129)	(750)
<b>Traffic Needs (4)</b>	5,160	5,289	5,421	5,556	5,695	5,838	5,984	6,133	6,287	6,444
Other Funding	430	441	452	463	475	487	499	512	524	537
General Fund	-	-	-	-	319	2,833	2,527	2,961	3,927	4,704
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(4,729)	(4,848)	(4,969)	(5,093)	(4,902)	(2,518)	(2,958)	(2,660)	(1,835)	(1,202)
<b>Parking Lot Needs (5)</b>	260	266	273	280	287	294	301	309	317	324
General Fund	-	-	-	-	13	113	101	118	157	188
Infra Parcel Tax	-	-	-	-	-	-	-	-	-	-
Surplus(Shortfall)	(260)	(266)	(273)	(280)	(274)	(181)	(200)	(190)	(159)	(136)
<b>Total Surplus(Shortfall)</b>	(14,252)	(14,751)	(15,262)	(15,785)	(15,046)	(5,536)	(7,320)	(6,156)	(2,878)	(370)
Cum. Infrastructure Shortfall	(142,103)	(156,854)	(172,116)	(187,901)	(202,947)	(208,484)	(215,803)	(221,959)	(224,837)	(225,207)
Avg Total Cum. Gap	(11,842)	(12,066)	(12,294)	(12,527)	(12,684)	(12,264)	(11,989)	(11,682)	(11,242)	(10,724)
<b>Street/Bike Surplus(Shortfall)</b>	(4,465)	(4,720)	(4,980)	(5,245)	(4,956)	(809)	(1,630)	(1,155)	250	1,315
Cum. Street/Bike Shortfall	(39,198)	(43,917)	(48,897)	(54,142)	(59,099)	(59,907)	(61,538)	(62,693)	(62,443)	(61,128)
Avg Street/Bike Cum. Gap	(3,266)	(3,378)	(3,493)	(3,609)	(3,694)	(3,524)	(3,419)	(3,300)	(3,122)	(2,911)

(1) Street and bike path needs as identified in 2023 NCE report. Funding is from General Fund as selected in budget model plus \$130K/year Construction Tax, \$800K/year Developer Fees, \$500K/year TDA funds, \$331K/year Solid Waste fund, and \$1.4M/year in Gas Tax/RMRA funds, and any other grant funding as identified in the budget model.

(2) Facility maintenance needs as identified in 2016 Kitchell report (see Table 3). Does not include replacement costs. Funding is General Fund contribution only as selected in budget model for Measure I funding.

(3) Park maintenance needs as identified by Parks staff (Dec 2015 staff report and updated Kitchell numbers). Funding is current parks tax (\$1.4M/year plus any General Fund contribution).

(4) Traffic maintenance needs updated in 2018 to include curb/gutter/sidewalk costs. Funding is existing General Fund support plus amount selected in budget model.

(5) Maintenance needs of existing lots only, not for additional parking spaces.



# Fund Budgets









# FY 2023-2025 Biennial Budget Fund Listing

## General Fund

The General Fund accounts for all general revenues of the City, not specifically levied or collected by other City funds, and related expenditures.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Responsible Department</u>
001	General Fund	Various

## Special Revenue Funds

These funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Responsible Department</u>
109	Gas Tax Fund	PW Utilities and Operations
113	Road Maintenance & Rehab (SB1)	PW Engineering and Transportation
115	TDA Non-Transit Use Fund	PW Engineering and Transportation
135	Open Space Fund	Community Development Department
140	Park Maintenance Tax Fund	Parks and Community Services
150	Cable TV Fund	City Manager's Office
151	Cable TV Capital Fund	City Manager's Office
155	Public Safety Fund	Police
160	Low/Mod Housing Fund	Social Services and Housing
161	Federal Housing Grants Fund	Social Services and Housing
162	State Housing Grants Fund	Social Services and Housing
165	Municipal Arts Fund	City Manager's Office
190	Agricultural Land Conservation	Community Development Department
195	Building Admin and Permits	Community Development Department
200	Construction Tax Fund	PW Engineering and Transportation
205	Subdivision In-Lieu Park Payments (Quimby)	Parks and Community Services
208	In-Lieu of Parking Payments	Police
209	Parking Revenue Fund	Police
210	Federal/State Highway Grants	PW Engineering and Transportation
215	Community Development Block Grant	Social Services and Housing
216	General Operating Grants	Various
217	Economic Stimulus Grant	Finance



# FY 2023-2025 Biennial Budget Fund Listing

## Debt Service Funds

These funds are used to account for money that will be used to pay the interest and principal of long-term debts. Bonds used by a government to finance major construction projects, to be paid by tax levies over a period of years, require a debt service fund to account for their repayment. The debts of special assessment and proprietary funds are serviced within those funds, rather than by a separate debt service fund.

Fund Number	Fund Name	Responsible Department
337	1990 Public Financing Authority Bond	Finance
338	Mace Ranch CFD Fund	Finance
340	Cannery CFD Fund	Finance
353	Oxford Circle Assessment District	Finance
358	University Research Park Redemption	Finance
359	University Research Park Reserve	Finance
361	Parking District #3 Redeption	Finance
362	Parking District #3 Reserve	Finance

## Capital Projects Funds

These funds are used to account for the construction or acquisition of fixed assets, such as buildings, equipment and roads. Depending on its use, a fixed asset may instead be financed by a special revenue fund or a proprietary fund. A capital project fund exists only until completion of the project.

Fund Number	Fund Name	Responsible Department
012	General Capital Projects Fund	PW Engineering and Transportation
456	Davis Research Park Improv. Fund	PW Engineering and Transportation
460	Arlington Blvd. Benefit Area Fund	PW Engineering and Transportation
465	Capital Grants Fund	Various
468	Davis Land Acquisition Fund	City Manager's Office
470	Mello-Roos Mace Ranch CFD Fund	PW Engineering and Transportation
476	Downtown Area Capital Revitalization	PW Engineering and Transportation
480	Development Impact Fees	PW Engineering and Transportation
481	Dev. Impact Fees - Gen. Facilities	PW Engineering and Transportation
482	Dev. Impact Fees - Open Space	PW Engineering and Transportation
483	Dev. Impact Fees - Parks	PW Engineering and Transportation
484	Dev. Impact Fees - Public Safety	PW Engineering and Transportation
485	Dev. Impact Fees - Roadways	PW Engineering and Transportation



# FY 2023-2025 Biennial Budget Fund Listing

## Enterprise Funds

These funds are used for services provided to the public on an user charge basis, similar to the operation of a commercial enterprise.

Fund Number	Fund Name	Responsible Department
511	Water Fund	PW Utilities and Operations
520	Solid Waste Fund	PW Utilities and Operations
531	Wastewater Fund	PW Utilities and Operations
541	Storm Drainage Fund	PW Utilities and Operations
570	Public Transportation Fund	PW Engineering and Transportation

## Internal Service Funds

These funds are used for operations serving other funds or departments within a government on a cost-reimbursement basis.

Fund Number	Fund Name	Responsible Department
620	General Services Fund	PW Utilities and Operations
621	Fleet Replacement Fund	PW Utilities and Operations
622	Fleet Operations Fund	PW Utilities and Operations
623	IS Replacement Fund	Information Systems
624	IS Operations Fund	Information Systems
625	Facility Maintenance Fund	PW Utilities and Operations
626	Facility Replacement Fund	PW Utilities and Operations
628	Equipment Replacement Fund	Finance
629	Duplicating/Postal Services Fund	City Manager's Office
630	Self-Insurance/Payroll Liabilities	Human Resources
631	Risk Management Fund	Human Resources
020	Employee Benefits Fund	Finance

## Custodial and Private-Purpose Trust Funds

These funds are used to account for assets held in trust by the City for the benefit of individuals or other entities. Financial Statements may further distinguish fiduciary funds as either trust or agency funds; a trust fund generally exists for a longer period of time than an agency fund.

Fund Number	Fund Name	Responsible Department
715	Historical Fund	Community Development Department
716	Davisville Book Fund	Parks and Community Services
717	Brinley/Hattie Weber Fund	Community Development Department
980	Woodland-Davis Clean Water Authority	Finance
895	Davis Successor Agency	Finance





# General Fund Budget Summary - Fund 001

## Fund Description / Budget Highlights

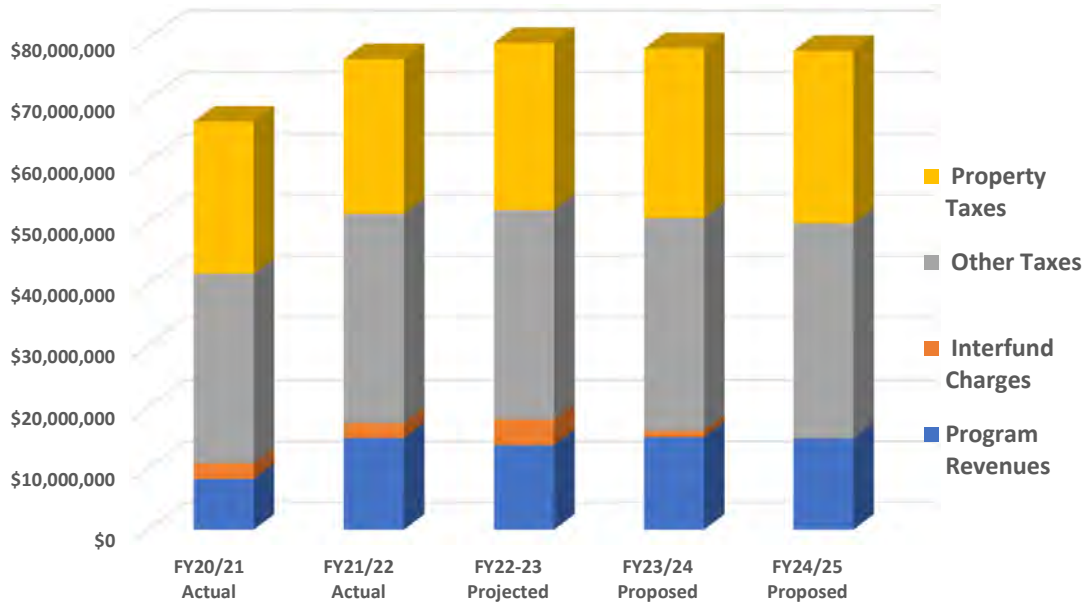
The General Fund is the primary revenue source and operating fund for most services the City offers. These include public safety (police and fire), street maintenance, parks and recreation, community services, etc. This fund accounts for all financial resources except those to be accounted for in another fund.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>		\$ 13,544,830	\$ 17,667,431	\$ 19,416,222	\$ 13,841,101
<b>Revenues</b>					
Property Tax/RPTTF/MVLF	\$ 24,779,099	25,200,460	27,206,159	27,622,000	28,101,000
Sales Tax/TUT	17,463,194	20,131,720	20,000,000	19,900,000	20,250,000
Municipal Services Tax	3,338,275	3,474,852	3,500,000	3,500,000	3,500,000
Transient Occupancy Tax	1,580,278	2,857,832	2,900,000	2,900,000	2,900,000
Business License	1,995,154	2,217,744	2,300,000	2,250,000	2,250,000
Cannabis Tax	2,805,172	2,217,310	2,170,000	2,310,000	2,410,000
Franchise Fee	1,339,166	1,414,139	1,590,000	2,054,000	2,054,000
Real Property Transfer Tax	302,155	361,107	270,000	270,000	270,000
Investment and Other Revenues	1,968,735	1,354,571	1,340,500	1,342,256	1,280,741
American Rescue Plan (ARP) Act Program Revenues	8,229,765	14,946,868	13,747,577	15,105,161	14,879,769
	63,800,993	74,176,603	75,024,236	77,253,417	77,895,510
Cost Allocation Reimbursements	2,551,913	-	-	-	-
Transfers In	37,605	2,403,085	4,215,103	1,061,972	45,000
	66,390,511	76,579,688	79,239,339	78,315,389	77,940,510
<b>Expenditures</b>					
City Council	208,303	252,942	175,277	197,490	196,564
City Attorney	256,963	149,511	112,297	125,379	123,137
City Manager's Office	3,703,261	2,444,009	3,637,719	4,318,223	4,563,834
Finance	2,184,800	1,241,640	1,545,487	1,864,197	1,852,760
Human Resources	711,651	448,681	698,929	657,735	665,524
Information Services	32,155	149,254	98,855	-	-
Community Development Department	2,438,862	2,251,260	3,142,911	3,669,110	3,654,770
Social Services & Housing	168,893	650,511	1,326,458	1,930,402	1,984,079
Parks & Community Services	11,575,248	12,574,176	14,776,646	15,158,676	15,148,073
Fire	12,191,531	14,445,773	15,467,518	17,970,446	17,880,313
Police	19,698,581	20,773,347	23,373,306	24,912,455	24,948,669
Public Works - Engineering/Transp	2,171,449	4,358,886	4,610,206	4,401,164	4,441,566
Public Works - Utilities & Ops	3,054,033	5,645,012	4,768,686	5,502,956	5,751,400
Non-Departmental	-	1,000,000	2,831,250	(233,723)	(1,535,513)
	58,395,730	66,385,002	76,565,545	80,474,510	79,675,176
Transfers Out - Capital Projects	5,471,202	4,997,756	5,625,003	3,416,000	4,603,000
	63,866,932	71,382,758	82,190,548	83,890,510	84,278,176
Changes in restricted reserves	-	(1,074,329)	4,700,000	-	-
<b>Net Annual Activity</b>	2,523,579	4,122,601	1,748,791	(5,575,121)	(6,337,666)
<b>Fund Balance</b>					
Ending Available Fund Balance	13,544,830	\$ 17,667,431	\$ 19,416,222	\$ 13,841,101	\$ 7,503,435
Nonspendable	153,154	24.8%	23.6%	16.5%	8.9%
Restricted	-				
Committed	758,468				
Assigned	4,700,000				
Total	\$ 19,156,452				



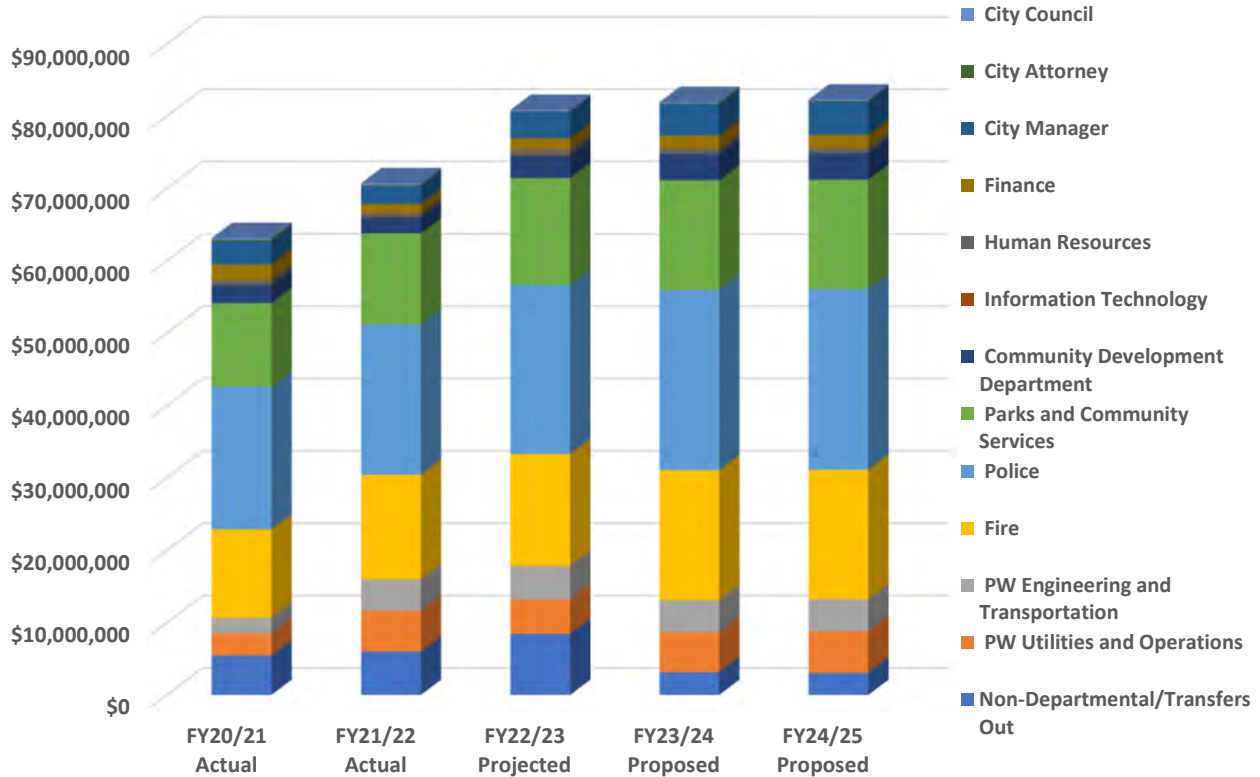
# General Fund Revenue Summary



	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Actual	FY 23/24 Projected	FY 24/25 Revised
<b>Property Taxes</b>					
Secured/Unsecured	\$ 15,083,130	\$ 15,597,515	\$ 16,718,159	\$ 16,984,000	\$ 17,263,000
Residual Tax Increment	2,229,280	1,898,207	2,356,000	2,238,000	2,238,000
In Lieu MVLFF	7,466,689	7,704,738	8,132,000	8,400,000	8,600,000
	<u>24,779,099</u>	<u>25,200,460</u>	<u>27,206,159</u>	<u>27,622,000</u>	<u>28,101,000</u>
<b>Other Taxes</b>					
Sales Tax	7,504,624	8,585,256	8,600,000	8,600,000	8,750,000
Transactions and Use Tax	9,958,570	11,546,464	11,400,000	11,300,000	11,500,000
Business License	1,995,154	2,217,744	2,300,000	2,250,000	2,250,000
Cannabis	2,805,172	2,217,310	2,170,000	2,310,000	2,410,000
Transient Occupancy Tax	1,580,278	2,857,832	2,900,000	2,900,000	2,900,000
Municipal Service Tax	3,338,275	3,474,852	3,500,000	3,500,000	3,500,000
Real Property Transfer Tax	302,155	361,107	270,000	270,000	270,000
Franchise	1,339,166	1,414,139	1,590,000	2,054,000	2,054,000
Investment Income	86,891	113,877	402,000	410,000	410,000
Misc	1,881,844	1,240,694	938,500	932,256	870,741
	<u>30,792,129</u>	<u>34,029,275</u>	<u>34,070,500</u>	<u>34,526,256</u>	<u>34,914,741</u>
<b>Interfund Charges</b>					
Cost Allocation	2,551,913	-	-	-	-
Revenue Replacement (ARPA)	-	2,403,085	4,215,103	1,061,972	45,000
Transfers In	37,605	-	-	-	-
	<u>2,589,518</u>	<u>2,403,085</u>	<u>4,215,103</u>	<u>1,061,972</u>	<u>45,000</u>
<b>Program Revenues</b>					
Police	521,318	2,775,381	2,353,700	2,561,000	2,411,000
Fire	2,262,783	4,122,439	3,562,739	3,780,400	3,780,400
PW Engineering & Transportation	1,198,261	1,134,408	960,538	1,733,248	1,755,839
PW Utilities & Operations	121,714	230,940	419,500	181,000	181,000
Parks & Community Services Community	1,128,218	3,813,997	4,026,350	4,098,947	4,102,254
Development Department	1,416,011	1,251,564	928,206	1,329,183	1,221,893
Administration	1,581,460	1,618,139	1,496,544	1,421,383	1,427,383
	<u>8,229,765</u>	<u>14,946,868</u>	<u>13,747,577</u>	<u>15,105,161</u>	<u>14,879,769</u>
<b>Total</b>	<u>\$ 66,390,511</u>	<u>\$ 76,579,688</u>	<u>\$ 79,239,339</u>	<u>\$ 78,315,389</u>	<u>\$ 77,940,510</u>
<b>Administration Detail</b>					
City Manager	\$ 1,170,332	\$ 906,955	\$ 958,544	\$ 883,383	\$ 889,383
Finance	411,128	711,125	538,000	538,000	538,000
Human Resources	-	59	-	-	-
	<u>\$ 1,581,460</u>	<u>\$ 1,618,139</u>	<u>\$ 1,496,544</u>	<u>\$ 1,421,383</u>	<u>\$ 1,427,383</u>



# General Fund Expenditure Summary



	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures by Category</b>					
Salaries & Benefits	\$ 46,755,348	\$ 47,533,398	\$ 54,734,600	\$ 57,436,292	\$ 59,848,996
Contractual Services	3,688,611	4,413,649	7,429,571	7,125,882	6,922,803
Other Operating Costs	8,117,240	8,762,137	10,185,927	11,371,439	11,376,008
Cost Allocation	(390,612)	5,240,310	3,269,014	3,773,776	873,048
Capital Outlay	11,122	221,487	732,412	553,100	440,300
Debt Service	214,021	214,021	214,021	214,021	214,021
Transfers Out	5,471,202	4,997,756	5,625,003	3,416,000	4,603,000
<b>Total Expenditures</b>	<b>\$ 63,866,932</b>	<b>\$ 71,382,758</b>	<b>\$ 82,190,548</b>	<b>\$ 83,890,510</b>	<b>\$ 84,278,176</b>
<b>Expenditures by Department</b>					
City Council	\$ 208,303	\$ 252,942	\$ 175,277	\$ 197,490	\$ 196,564
City Attorney	256,963	149,511	112,297	125,379	123,137
City Manager	3,148,342	2,444,009	3,637,719	4,318,223	4,563,834
Finance	2,184,800	1,241,640	1,545,487	1,864,197	1,852,760
Human Resources	711,651	448,681	698,929	657,735	665,524
Information Technology	32,155	149,254	98,855	-	-
Community Development Department	2,438,862	2,251,260	3,142,911	3,669,110	3,654,770
Social Services & Housing	723,812	650,511	1,326,458	1,930,402	1,984,079
Parks and Community Services	11,575,248	12,574,176	14,776,646	15,158,676	15,148,073
Police	19,698,581	20,773,347	23,373,306	24,912,455	24,948,669
Fire	12,191,531	14,445,773	15,467,518	17,970,446	17,880,313
PW Engineering and Transportation	2,171,449	4,358,886	4,610,206	4,401,164	4,441,566
PW Utilities and Operations	3,054,033	5,645,012	4,768,686	5,502,956	5,751,400
Non-Departmental/Transfers Out	5,471,202	5,997,756	8,456,253	3,182,277	3,067,487
<b>Total Expenditures</b>	<b>\$ 63,866,932</b>	<b>\$ 71,382,758</b>	<b>\$ 82,190,548</b>	<b>\$ 83,890,510</b>	<b>\$ 84,278,176</b>



# Gas Tax Fund

## Budget Summary - Fund 109

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds apportioned to the City under the State Streets and Highways Code Sections 2105, 2106, 2017, and 2017.5.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,512,433	\$ 1,665,479	\$ 903,069
<b>Revenues</b>					
Gas Tax Revenues	\$ 1,514,687	\$ 1,758,283	1,615,755	1,770,581	1,770,581
Investment Income/(Loss)	5,192	(5,841)	15,000	15,000	15,000
Other Revenue	-	-	-	-	-
	<u>1,519,879</u>	<u>1,752,442</u>	<u>1,630,755</u>	<u>1,785,581</u>	<u>1,785,581</u>
Transfers In	<u>1,755,086</u>	-	-	-	-
	<u>3,274,965</u>	<u>1,752,442</u>	<u>1,630,755</u>	<u>1,785,581</u>	<u>1,785,581</u>
<b>Expenditures</b>					
Salaries & Benefits	187,544	5,781	3,500	-	-
Contractual Services	49,363	112,402	181,760	121,160	121,160
Other Operating Costs	129	-	46,000	46,000	46,000
Cost Allocation	897,018	442,517	2,246,449	2,250,831	2,254,024
Capital Outlay	42,394	-	-	130,000	-
Debt Service	-	-	-	-	-
	<u>1,176,448</u>	<u>560,700</u>	<u>2,477,709</u>	<u>2,547,991</u>	<u>2,421,184</u>
Transfers Out-Capital Projects	<u>1,755,085</u>	-	-	-	-
	<u>2,931,533</u>	<u>560,700</u>	<u>2,477,709</u>	<u>2,547,991</u>	<u>2,421,184</u>
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	<b><u>\$ 343,432</u></b>	1,191,742	(846,954)	(762,410)	(635,603)
<b>Fund Balance</b>					
Ending Available Fund Balance		2,512,433	<b><u>\$ 1,665,479</u></b>	<b><u>\$ 903,069</u></b>	<b><u>\$ 267,466</u></b>
Capital Project Commitments		533,210			
Total		<b><u>\$ 3,045,643</u></b>			
<b>Memo:</b>					
Pavement Management		<u>\$ 533,210</u>			
		<b><u>\$ 533,210</u></b>			





# Road Maintenance & Rehab (SB1)

## Budget Summary - Fund 113

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds apportioned to the City under the Road Repair and Accountability Act of 2017 (SB1).

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 53,809	\$ 72,487	\$ 365
<b>Revenues</b>					
Gas Tax (SB1) Revenue	\$ 1,271,369	\$ 1,379,341	1,413,678	1,596,878	1,601,878
Investment Income/(Loss)	10,151	(3,227)	1,000	1,000	1,000
Other Revenue	-	-	-	-	-
	<u>1,281,520</u>	<u>1,376,114</u>	<u>1,414,678</u>	<u>1,597,878</u>	<u>1,602,878</u>
Transfers In	-	-	-	-	-
	<u>1,281,520</u>	<u>1,376,114</u>	<u>1,414,678</u>	<u>1,597,878</u>	<u>1,602,878</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	11,546	-	-	-	-
Capital Outlay	1,505,729	780,285	1,396,000	1,670,000	1,600,000
Debt Service	-	-	-	-	-
	<u>1,517,275</u>	<u>780,285</u>	<u>1,396,000</u>	<u>1,670,000</u>	<u>1,600,000</u>
Transfers Out	-	-	-	-	-
	<u>1,517,275</u>	<u>780,285</u>	<u>1,396,000</u>	<u>1,670,000</u>	<u>1,600,000</u>
Changes in restricted reserves	-	-		-	-
<b>Net Annual Activity</b>	<u><b>\$ (235,755)</b></u>	595,829	18,678	(72,122)	2,878
<b>Fund Balance</b>					
Ending Available Fund Balance		53,809	<u><b>\$ 72,487</b></u>	<u><b>\$ 365</b></u>	<u><b>\$ 3,243</b></u>
Capital Project Commitments		654,715			
Total		<u><b>\$ 708,524</b></u>			
<b>Memo:</b>					
Pavement Management		<u>\$ 654,715</u>			
		<u><u>\$ 654,715</u></u>			



# TDA Non-Transit Use Fund

## Budget Summary - Fund 115

### Fund Description / Budget Highlights

Accounts for funds received by the City under the State Transportation Development Act that are used for the maintenance and construction of streets, roads, and bicycle or pedestrian facilities.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,994,386	\$ 2,075,386	\$ 478,386
<b>Revenues</b>					
Local Transportation Fund (LTF)	\$ 526,476	\$ 3,164,000	1,078,000	530,000	530,000
Investment Income/(Loss)	2,111	(2,045)	3,000	3,000	3,000
Other Revenue	-	-	-	-	-
	528,587	3,161,955	1,081,000	533,000	533,000
Transfers In	-	-	-	-	-
	528,587	3,161,955	1,081,000	533,000	533,000
<b>Expenditures</b>					
Salaries & Benefits	-	9,623	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	14,563	-	-	-	-
Capital Outlay	-	1,241,657	1,000,000	2,130,000	980,000
Debt Service	-	-	-	-	-
	14,563	1,251,280	1,000,000	2,130,000	980,000
Transfers Out	-	-	-	-	-
	14,563	1,251,280	1,000,000	2,130,000	980,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 514,024</b>	1,910,675	81,000	(1,597,000)	(447,000)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,994,386	<b>\$ 2,075,386</b>	<b>\$ 478,386</b>	<b>\$ 31,386</b>
Capital Project Commitments		848,720			
Total		<b>\$ 2,843,106</b>			
<b>Memo:</b>					
Pavement Management		\$ 500,000			
Citywide Signals Rehabilitation		348,720			
		<b>\$ 848,720</b>			



# Open Space Fund

## Budget Summary - Fund 135

### Fund Description / Budget Highlights

Accounts for revenue from the Open Space Preservation Tax. Such tax revenues are restricted to fund open space preservation and acquisition.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 6,683,705	\$ 6,985,035	\$ 6,789,108
<b>Revenues</b>					
Open Space Protection Tax	\$ 674,675	\$ 681,602	675,000	675,000	675,000
Investment Income/(Loss)	15,451	(24,719)	30,000	30,000	30,000
Other Revenue	-	-	-	-	-
	<u>690,126</u>	<u>656,883</u>	<u>705,000</u>	<u>705,000</u>	<u>705,000</u>
Transfers In	-	-	-	-	-
	<u>690,126</u>	<u>656,883</u>	<u>705,000</u>	<u>705,000</u>	<u>705,000</u>
<b>Expenditures</b>					
Salaries & Benefits	187,133	189,951	214,091	213,543	219,606
Contractual Services	7,571	2,034	4,500	4,500	4,500
Other Operating Costs	69,966	45,713	280,926	290,152	320,152
Cost Allocation	9,175	23,514	24,343	42,732	46,763
Capital Outlay	64,436	160,774	-	350,000	-
Debt Service	-	-	-	-	-
	<u>338,281</u>	<u>421,986</u>	<u>523,860</u>	<u>900,927</u>	<u>591,021</u>
Transfers Out	-	-	-	-	-
	<u>338,281</u>	<u>421,986</u>	<u>523,860</u>	<u>900,927</u>	<u>591,021</u>
Changes in restricted reserves			120,190		
<b>Net Annual Activity</b>	<b><u>\$ 351,845</u></b>	234,897	301,330	(195,927)	113,979
<b>Fund Balance</b>					
Ending Available Fund Balance		6,683,705	<b><u>\$ 6,985,035</u></b>	<b><u>\$ 6,789,108</u></b>	<b><u>\$ 6,903,087</u></b>
Capital Project Commitments		120,190			
Total		<b><u>\$ 6,803,895</u></b>			
<b>Memo:</b>					
S Fork Pres Public Access		<u>\$ 120,190</u>			
		<b><u>\$ 120,190</u></b>			



# Park Maintenance Tax Fund

## Budget Summary - Fund 140

### Fund Description / Budget Highlights

Accounts for the receipts of the City's Parks Maintenance Tax, which provides the funding for the maintenance of community parks, greenbelts, open space, swimming pools, and related public facilities. Fund is closed and its activities are being accounted for in the General Fund starting in FY 2021/22.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Park Maintenance Tax	\$ 1,468,377	\$ -	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
	1,468,377	-	-	-	-
Transfers In	-	-	-	-	-
	1,468,377	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	20,749	-	-	-	-
Cost Allocation	1,519,527	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	1,540,276	-	-	-	-
Transfers Out	-	-	-	-	-
	1,540,276	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (71,899)</b>	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments					
Total		\$ -			



# Cable TV Fund

## Budget Summary - Fund 150

### Fund Description / Budget Highlights

Accounts for receipts from cable franchise fees and for expenditures related to media services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (35,952)	\$ -	\$ -
<b>Revenues</b>					
Cable TV Franchise	\$ 468,319	\$ 468,099	464,000	-	-
Investment Income/(Loss)	(2,806)	(994)	14,000	-	-
Other Revenue	-	75	-	-	-
	<u>465,513</u>	<u>467,180</u>	<u>478,000</u>	<u>-</u>	<u>-</u>
Transfers In	-	-	-	-	-
	<u>465,513</u>	<u>467,180</u>	<u>478,000</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>					
Salaries & Benefits	205,496	174,819	161,177	-	-
Contractual Services	88,290	38,597	58,065	-	-
Other Operating Costs	536,201	314,338	165,125	-	-
Cost Allocation	63,032	55,930	57,681	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>893,019</u>	<u>583,684</u>	<u>442,048</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>893,019</u>	<u>583,684</u>	<u>442,048</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ (427,506)</u></b>	(116,504)	35,952	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		(35,952)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Project Commitments		-			
Total		<b><u>\$ (35,952)</u></b>			



# Cable TV Capital Fund Budget Summary - Fund 151

## Fund Description / Budget Highlights

Accounts for expenditures of the City's cable franchise activities funded by the PEG Capital Fund Grant.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 684,627	\$ 538,714	\$ 353,719
<b>Revenues</b>					
PEG Revenue	\$ 100,468	\$ 78,604	100,000	100,000	100,000
Investment Income/(Loss)	1,476	(2,442)	16,000	16,000	16,000
Other Revenue	-	-	-	-	-
	101,944	76,162	116,000	116,000	116,000
Transfers In	-	-	-	-	-
	101,944	76,162	116,000	116,000	116,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	50,000	50,000	50,000
Other Operating Costs	40,814	41,479	194,050	194,050	194,050
Cost Allocation	22,121	17,249	17,863	56,945	57,190
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	62,935	58,728	261,913	300,995	301,240
Transfers Out	-	-	-	-	-
	62,935	58,728	261,913	300,995	301,240
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 39,009</b>	17,434	(145,913)	(184,995)	(185,240)
<b>Fund Balance</b>					
Ending Available Fund Balance		684,627	\$ 538,714	\$ 353,719	\$ 168,479
Capital Project Commitments		-			
Total		\$ 684,627			



# Public Safety Fund

## Budget Summary - Fund 155

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds produced by the Public Safety (PS) fee charged to each parcel within the City. The fee may be expended only for Public Safety purposes. The PS Charges and Prop 172 related revenues/expenditures were moved to General Fund in FY 21/22. Fund also accounts for receipts/expenditures from the State Local Law Enforcement Fund.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 178,972	\$ 224,744	\$ 190,744
<b>Revenues</b>					
Public Safety Charges/Prop 172	\$ 3,525,510	\$ -	-	-	-
SLESF Allocation	174,990	184,840	140,000	140,000	140,000
Investment Income/(Loss)	(8,106)	(483)	1,000	1,000	1,000
Other Revenue	5,157	-	-	-	-
	3,697,551	184,357	141,000	141,000	141,000
Transfers In	-	-	-	-	-
	3,697,551	184,357	141,000	141,000	141,000
<b>Expenditures</b>					
Salaries & Benefits	217	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	155,271	91,897	55,228	55,228	55,228
Cost Allocation	3,639,305	-	-	-	-
Capital Outlay	-	-	40,000	119,772	84,772
Debt Service	-	-	-	-	-
	3,794,793	91,897	95,228	175,000	140,000
Transfers Out	-	-	-	-	-
	3,794,793	91,897	95,228	175,000	140,000
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ (97,242)</b>	92,460	45,772	(34,000)	1,000
<b>Fund Balance</b>					
Ending Available Fund Balance		178,972	<b>\$ 224,744</b>	<b>\$ 190,744</b>	<b>\$ 191,744</b>
Capital Project Commitments		-			
Total		<b>\$ 178,972</b>			



# Low/Mod Housing Fund

## Budget Summary - Fund 160

### Fund Description / Budget Highlights

Used to develop, rehabilitate, and preserve affordable housing that serves households from extremely low to moderate incomes and is used to account for housing assets of the former City Redevelopment Agency upon acceptance of the Housing Successor role by the City.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,345,835	\$ 1,716,609	\$ 2,103,128
<b>Revenues</b>					
Housing In-Lieu Fee	\$ -	\$ -	300,000	300,000	300,000
Investment Income/(Loss)	20,415	134,349	10,000	10,000	10,000
Other Revenue	1,113,221	249,918	249,000	249,000	249,000
	<u>1,133,636</u>	<u>384,267</u>	<u>559,000</u>	<u>559,000</u>	<u>559,000</u>
Transfers In	-	-	-	-	-
	<u>1,133,636</u>	<u>384,267</u>	<u>559,000</u>	<u>559,000</u>	<u>559,000</u>
<b>Expenditures</b>					
Salaries & Benefits	69,374	22,494	25,486	-	-
Contractual Services	320,334	296,461	92,307	92,307	92,307
Other Operating Costs	5,845	8,357	9,649	9,649	9,649
Cost Allocation	70,298	60,371	60,784	70,525	73,980
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>465,851</u>	<u>387,683</u>	<u>188,226</u>	<u>172,481</u>	<u>175,936</u>
Transfers Out	-	-	-	-	-
	<u>465,851</u>	<u>387,683</u>	<u>188,226</u>	<u>172,481</u>	<u>175,936</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 667,785</b></u>	(3,416)	370,774	386,519	383,064
<b>Fund Balance</b>					
Ending Available Fund Balance		1,345,835	<u><b>\$ 1,716,609</b></u>	<u><b>\$ 2,103,128</b></u>	<u><b>\$ 2,486,192</b></u>
Long-Term Loans Receivable		23,564,578			
Total		<u><b>\$ 24,910,413</b></u>			





# Federal Housing Grants Fund

## Budget Summary - Fund 161

### Fund Description / Budget Highlights

Accounts for Federal supportive housing grants used to develop, rehabilitate, and preserve affordable housing in the City.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 199,902	\$ 53,042	\$ 53,042
<b>Revenues</b>					
HOME Federal Grant	\$ 62,417	\$ 1,092	378,741	414,225	414,225
Other Grants	134,428	96,759	-	-	-
Investment Income/(Loss)	939	(3,486)	-	-	-
Other Revenue	-	4,000	-	-	-
	<u>197,784</u>	<u>98,365</u>	<u>378,741</u>	<u>414,225</u>	<u>414,225</u>
Transfers In	-	-	-	-	-
	<u>197,784</u>	<u>98,365</u>	<u>378,741</u>	<u>414,225</u>	<u>414,225</u>
<b>Expenditures</b>					
Salaries & Benefits	14,034	2,005	-	-	-
Contractual Services	874,309	244,114	525,148	372,803	372,803
Other Operating Costs	9,890	13	453	41,422	41,422
Cost Allocation	5,377	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>903,610</u>	<u>246,132</u>	<u>525,601</u>	<u>414,225</u>	<u>414,225</u>
Transfers Out	-	-	-	-	-
	<u>903,610</u>	<u>246,132</u>	<u>525,601</u>	<u>414,225</u>	<u>414,225</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (705,826)</b></u>	<u>(147,767)</u>	<u>(146,860)</u>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		199,902	<u><b>\$ 53,042</b></u>	<u><b>\$ 53,042</b></u>	<u><b>\$ 53,042</b></u>
Long-Term Loans Receivable		7,067,819			
Total		<u><b>\$ 7,267,721</b></u>			



# State Housing Grants Fund

## Budget Summary - Fund 162

### Fund Description / Budget Highlights

Accounts for funding by State supportive housing grants used to develop, rehabilitate, and preserve affordable housing in the City.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 901,124	\$ 908,124	\$ 915,124
<b>Revenues</b>					
State Housing Grants	\$ -	\$ -	-	-	-
Investment Income/(Loss)	3,218	(2,993)	7,000	7,000	7,000
Other Revenue	160,812	-	-	-	-
	<u>164,030</u>	<u>(2,993)</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
Transfers In	-	-	-	-	-
	<u>164,030</u>	<u>(2,993)</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 164,030</b></u>	<u>(2,993)</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		901,124	<u><b>\$ 908,124</b></u>	<u><b>\$ 915,124</b></u>	<u><b>\$ 922,124</b></u>
Long-Term Loans Receivable		125,000			
Total		<u><b>\$ 1,026,124</b></u>			



# Municipal Arts Fund

## Budget Summary - Fund 165

### Fund Description / Budget Highlights

Accounts for funds set aside per City ordinance requiring a contribution for works of art equal to at least one percent of the cost from each City construction project. A contribution is not required where source funds restrictions will not permit it as legitimate project expenditure. Collections must be used for art acquisition.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,188,083	\$ 1,176,747	\$ 1,164,013
<b>Revenues</b>					
Municipal Arts Allocation	\$ 302,362	\$ 64,412	100,000	100,000	100,000
Investment Income/(Loss)	1,410	(3,213)	10,000	10,000	10,000
Other Revenue	20,015	-	-	-	-
	<u>323,787</u>	<u>61,199</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
Transfers In	-	-	-	-	-
	<u>323,787</u>	<u>61,199</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
<b>Expenditures</b>					
Salaries & Benefits	143	140	140	-	-
Contractual Services	4,136	6,745	120,000	120,000	120,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	1,172	1,196	2,734	3,339
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>4,279</u>	<u>8,057</u>	<u>121,336</u>	<u>122,734</u>	<u>123,339</u>
Transfers Out	-	-	-	-	-
	<u>4,279</u>	<u>8,057</u>	<u>121,336</u>	<u>122,734</u>	<u>123,339</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 319,508</b></u>	53,142	(11,336)	(12,734)	(13,339)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,188,083	<u><b>\$ 1,176,747</b></u>	<u><b>\$ 1,164,013</b></u>	<u><b>\$ 1,150,674</b></u>
Capital Project Commitments		-			
Total		<u><b>\$ 1,188,083</b></u>			



# Agriculture Land Conservation

## Budget Summary - Fund 190

### Fund Description / Budget Highlights

Accounts for the receipts of in lieu fees for agricultural mitigation.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 362,935	\$ 351,493	\$ 339,869
<b>Revenues</b>					
Investment Income/(Loss)	\$ 517	\$ (1,083)	2,000	2,000	2,000
Other Revenue	\$ -	\$ 137,389	-	-	-
	517	136,306	2,000	2,000	2,000
Transfers In	\$ -	\$ -	-	-	-
	517	136,306	2,000	2,000	2,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	8,780	40,021	13,000	13,000	13,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	97	434	442	624	706
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	8,877	40,455	13,442	13,624	13,706
Transfers Out	-	-	-	-	-
	8,877	40,455	13,442	13,624	13,706
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (8,360)</b>	95,851	(11,442)	(11,624)	(11,706)
<b>Fund Balance</b>					
Ending Available Fund Balance		362,935	<b>\$ 351,493</b>	<b>\$ 339,869</b>	<b>\$ 328,163</b>
Capital Project Commitments		-			
Total		<b>\$ 362,935</b>			



# Building Admin and Permits

## Budget Summary - Fund 195

### Fund Description / Budget Highlights

Accounts for the activities and services of the Building Division. Revenues are derived from permits, licenses, and fees collected in conjunction with the permitting and enforcement activities of the department in accordance with state law, requiring fees not to exceed the cost of providing services. Expenditures support the administration of the division, the provision and enhancement of services, and the enforcement of municipal codes.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 73,899	\$ (716,479)	\$ 235,984
<b>Revenues</b>					
Permit Fees	\$ 2,002,390	\$ 2,186,942	2,522,052	4,019,837	3,360,630
Investment Income/(Loss)	(2,930)	(4,117)	5,000	5,000	5,000
Other Revenue	240,757	234,788	177,703	205,254	205,254
	2,240,217	2,417,613	2,704,755	4,230,091	3,570,884
Transfers In	-	-	-	-	-
	2,240,217	2,417,613	2,704,755	4,230,091	3,570,884
<b>Expenditures</b>					
Salaries & Benefits	1,847,861	1,779,398	2,567,606	2,248,005	2,308,366
Contractual Services	425,398	592,938	333,343	333,343	333,343
Other Operating Costs	35,070	35,835	52,280	49,572	49,572
Cost Allocation	442,821	519,745	541,904	646,708	668,641
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	2,751,150	2,927,916	3,495,133	3,277,628	3,359,922
Transfers Out	-	-	-	-	-
	2,751,150	2,927,916	3,495,133	3,277,628	3,359,922
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (510,933)</b>	(510,303)	(790,378)	952,463	210,962
<b>Fund Balance</b>					
Ending Available Fund Balance		73,899	<b>\$ (716,479)</b>	<b>\$ 235,984</b>	<b>\$ 446,946</b>
Capital Project Commitments		-			
Total		<b>\$ 73,899</b>			



# Construction Tax Fund

## Budget Summary - Fund 200

### Fund Description / Budget Highlights

Accounts for charges collected on new construction of real property. The amount of the tax is set by City ordinance. Funds may be expended for any public purpose provided that the expenditure is authorized by City Council.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 65,635	\$ (325,627)	\$ (308,832)
<b>Revenues</b>					
Construction Improvement Tax	\$ 1,262,963	\$ 417,699	923,938	2,194,195	2,194,195
Investment Income/(Loss)	12,194	(13,898)	11,000	11,000	11,000
Other Revenue	-	-	-	-	-
	<u>1,275,157</u>	<u>403,801</u>	<u>934,938</u>	<u>2,205,195</u>	<u>2,205,195</u>
Transfers In	-	-	-	-	-
	<u>1,275,157</u>	<u>403,801</u>	<u>934,938</u>	<u>2,205,195</u>	<u>2,205,195</u>
<b>Expenditures</b>					
Salaries & Benefits	108,263	107,575	600	-	-
Contractual Services	78,653	59,094	550,000	550,000	550,000
Other Operating Costs	474	-	-	-	-
Cost Allocation	306,477	155,600	155,600	163,400	171,600
Capital Outlay	798,139	1,101,920	620,000	1,475,000	1,067,000
Debt Service	-	-	-	-	-
	<u>1,292,006</u>	<u>1,424,189</u>	<u>1,326,200</u>	<u>2,188,400</u>	<u>1,788,600</u>
Transfers Out	-	-	-	-	-
	<u>1,292,006</u>	<u>1,424,189</u>	<u>1,326,200</u>	<u>2,188,400</u>	<u>1,788,600</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (16,849)</b></u>	<u>(1,020,388)</u>	<u>(391,262)</u>	<u>16,795</u>	<u>416,595</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		65,635	<u><b>\$ (325,627)</b></u>	<u><b>\$ (308,832)</b></u>	<u><b>\$ 107,763</b></u>
Capital Project Commitments		2,476,672			
Total		<u><b>\$ 2,542,307</b></u>			
<b>Memo:</b>					
Rosecreek Park/Greenbelt		\$ 110,825			
14th St./Villanova Improvements		617,806			
City Hall Emergency Generators		98,493			
Bike/Ped Wayfinding		88,114			
Pavement Management		127,981			
H Street at Davis Little League		528,985			
Tulip/Ponteverde Path Expansion		320,785			
Electrify Yolo		323,829			
Aquatics Facility Capital Repair		104,751			
Traffic Safety Measure		100,000			
Other		55,103			
		<u><u><b>\$ 2,476,672</b></u></u>			



## Subdivision In-Lieu Park Payments (Quimby) Budget Summary - Fund 205

### Fund Description / Budget Highlights

Accounts for receipts and expenditures of funds from the City's In-Lieu Park Fee charged against property at subdivision. Collections may be expended only for the purpose of providing land for park or recreational facilities.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (184,010)	\$ -	\$ -
<b>Revenues</b>					
In-Lieu Park Fees	\$ 56,304	\$ 28,152	56,941	-	-
Investment Income/(Loss)	614	(4,576)	2,069	-	-
Other Revenue	-	-	-	-	-
	<u>56,918</u>	<u>23,576</u>	<u>59,010</u>	<u>-</u>	<u>-</u>
Transfers In	-	-	-	-	-
	<u>56,918</u>	<u>23,576</u>	<u>59,010</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>					
Salaries & Benefits	11,949	-	-	-	-
Contractual Services	-	320,100	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	6,744	-	-	-	-
Capital Outlay	133,419	-	(125,000)	-	-
Debt Service	-	-	-	-	-
	<u>152,112</u>	<u>320,100</u>	<u>(125,000)</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>152,112</u>	<u>320,100</u>	<u>(125,000)</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (95,194)</b></u>	(296,524)	184,010	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		(184,010)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Project Commitments		437,916			
Total		<u><b>\$ 253,906</b></u>			
<b>Memo:</b>					
Davis Senior Center Improvements		<u>\$ 437,916</u>			



# In-Lieu of Parking Payments

## Budget Summary - Fund 208

### Fund Description / Budget Highlights

Accounts for payments received from developers in lieu of the on-site parking required for projects in certain zoning areas in the City. Receipts must be expended to acquire and/or develop off-street parking and related facilities.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 513,652	\$ 518,652	\$ 523,652
<b>Revenues</b>					
In-Lieu of Parking Payments	\$ 18,768	\$ -	-	-	-
Investment Income/(Loss)	970	(1,957)	5,000	5,000	5,000
Other Revenue	-	-	-	-	-
	<u>19,738</u>	<u>(1,957)</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Transfers In	-	-	-	-	-
	<u>19,738</u>	<u>(1,957)</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 19,738</b></u>	<u>(1,957)</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		513,652	<u><b>\$ 518,652</b></u>	<u><b>\$ 523,652</b></u>	<u><b>\$ 528,652</b></u>
Capital Project Commitments		-			
Total		<u><b>\$ 513,652</b></u>			





# Parking Revenue Fund Budget Summary - Fund 209

## Fund Description / Budget Highlights

Accounts for revenues and expenditures related to maintenance and operation of a paid parking lot for which the fund balance has been committed to acquire and/or develop off-street parking and related facilities.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 80,363	\$ 91,125	\$ 4,289
<b>Revenues</b>					
Parking Lot Fees	\$ 8,675	\$ 61,372	55,000	55,000	55,000
Investment Income/(Loss)	(827)	(136)	1,000	1,000	1,000
Other Revenue	-	29	-	-	-
	7,848	61,265	56,000	56,000	56,000
Transfers In	-	-	-	-	-
	7,848	61,265	56,000	56,000	56,000
<b>Expenditures</b>					
Salaries & Benefits	13,681	-	-	-	-
Contractual Services	-	-	26,252	26,252	26,252
Other Operating Costs	3,439	3,312	13,800	13,800	13,800
Cost Allocation	5,198	5,084	5,186	2,784	3,079
Capital Outlay	4,689	-	-	100,000	-
Debt Service	-	-	-	-	-
	27,007	8,396	45,238	142,836	43,131
Transfers Out	-	-	-	-	-
	27,007	8,396	45,238	142,836	43,131
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (19,159)</b>	52,869	10,762	(86,836)	12,869
<b>Fund Balance</b>					
Ending Available Fund Balance		80,363	\$ 91,125	\$ 4,289	\$ 17,158
Capital Project Commitments		-			
Total		\$ 80,363			



# Federal/State Highway Grants

## Budget Summary - Fund 210

### Fund Description / Budget Highlights

Accounts for receipts and expenditures related to grants received for highway construction projects.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,355,824	\$ 2,355,824	\$ 2,355,824
<b>Revenues</b>					
Grant Revenue	\$ 3,350,206	\$ 2,670,508	2,676,200	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
	3,350,206	2,670,508	2,676,200	-	-
Transfers In	-	-	-	-	-
	3,350,206	2,670,508	2,676,200	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	26,908	-	-	-
Contractual Services	1,983,234	1,574,057	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	(514,922)	595,612	2,676,200	-	-
Debt Service	-	-	-	-	-
	1,468,312	2,196,577	2,676,200	-	-
Transfers Out	-	-	-	-	-
	1,468,312	2,196,577	2,676,200	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 1,881,894</b>	473,931	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		2,355,824	<b>\$ 2,355,824</b>	<b>\$ 2,355,824</b>	<b>\$ 2,355,824</b>
Pending Grant Reimbursements		(1,385,522)			
Capital Project Commitments		-			
Total		<b>\$ 970,302</b>			



# Community Development Block Grant Budget Summary - Fund 215

## Fund Description / Budget Highlights

Accounts for financial activity under the Federal Department of Housing and Urban Development Block Grant Program.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 71,201	\$ 324,748	\$ 161,414
<b>Revenues</b>					
CDBG Grant	\$ 825,523	\$ 399,675	1,144,051	775,051	775,051
Investment Income/(Loss)	(962)	(487)	3,000	3,000	3,000
Other Revenue	8,169	-	-	-	-
	<u>832,730</u>	<u>399,188</u>	<u>1,147,051</u>	<u>778,051</u>	<u>778,051</u>
Transfers In	-	-	-	-	-
	<u>832,730</u>	<u>399,188</u>	<u>1,147,051</u>	<u>778,051</u>	<u>778,051</u>
<b>Expenditures</b>					
Salaries & Benefits	14,973	1,106	-	-	-
Contractual Services	500,312	102,143	131,710	131,710	131,710
Other Operating Costs	179,955	118,031	309,762	309,675	309,675
Cost Allocation	4,786	1,974	2,032	-	-
Capital Outlay	200,012	344,130	450,000	500,000	200,000
Debt Service	-	-	-	-	-
	<u>900,038</u>	<u>567,384</u>	<u>893,504</u>	<u>941,385</u>	<u>641,385</u>
Transfers Out	-	-	-	-	-
	<u>900,038</u>	<u>567,384</u>	<u>893,504</u>	<u>941,385</u>	<u>641,385</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ (67,308)</u></b>	(168,196)	253,547	(163,334)	136,666
<b>Fund Balance</b>					
Ending Available Fund Balance		71,201	<b><u>\$ 324,748</u></b>	<b><u>\$ 161,414</u></b>	<b><u>\$ 298,080</u></b>
Long-Term Loans Receivable		1,651,833			
Total		<b><u>\$ 1,723,034</u></b>			
<b>Memo:</b>					
ADA Parking & Facility Compliance		\$ 290,780			
Citywide Signals Rehabilitation		2,625			
Davis Senior Center Improvements		158,000			
N Street Park Improvements		25,300			
		<b><u>\$ 476,705</u></b>			



# General Operating Grants

## Budget Summary - Fund 216

### Fund Description / Budget Highlights

Accounts for the receipt of various grants from State and Federal sources restricted to expenditure for specific programs or services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 924,355	\$ 876,355	\$ 828,355
<b>Revenues</b>					
Grant Revenue	\$ 532,109	\$ 1,032,137	215,000	215,000	215,000
Investment Income/(Loss)	9,027	(3,456)	2,000	2,000	2,000
Other Revenue	1,880,318	483,363	-	-	-
	<u>2,421,454</u>	<u>1,512,044</u>	<u>217,000</u>	<u>217,000</u>	<u>217,000</u>
Transfers In	-	-	-	-	-
	<u>2,421,454</u>	<u>1,512,044</u>	<u>217,000</u>	<u>217,000</u>	<u>217,000</u>
<b>Expenditures</b>					
Salaries & Benefits	49,875	64,808	-	-	-
Contractual Services	541,959	574,389	215,000	215,000	215,000
Other Operating Costs	2,035,037	111,324	50,000	50,000	50,000
Cost Allocation	7,800	-	-	-	-
Capital Outlay	-	97,933	-	-	-
Debt Service	-	-	-	-	-
	<u>2,634,671</u>	<u>848,454</u>	<u>265,000</u>	<u>265,000</u>	<u>265,000</u>
Transfers Out	-	-	-	-	-
	<u>2,634,671</u>	<u>848,454</u>	<u>265,000</u>	<u>265,000</u>	<u>265,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><u>\$ (213,217)</u></u>	663,590	(48,000)	(48,000)	(48,000)
<b>Fund Balance</b>					
Ending Available Fund Balance		924,355	<u><u>\$ 876,355</u></u>	<u><u>\$ 828,355</u></u>	<u><u>\$ 780,355</u></u>
Capital Project Commitments		-			
Total		<u><u>\$ 924,355</u></u>			



# Economic Stimulus Grant Fund

## Budget Summary - Fund 217

### Fund Description / Budget Highlights

Accounts for moneys received under the American Rescue Plan Act (ARPA) approved by the federal government to deal with the COVID-19 public health emergency and its consequences. Most of the funding received is used under the revenue replacement category as established by the federal legislation.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,011,425	\$ 2,011,425	\$ 2,011,425
<b>Revenues</b>					
American Rescue Plan Act Allocation	\$ -	\$ 19,730,600	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
	-	19,730,600	-	-	-
Transfers In	-	-	-	-	-
	-	19,730,600	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	1,049,630	-	-	-
Other Operating Costs	-	20,568	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	1,070,198	-	-	-
Transfers Out	-	2,403,085	4,215,103	1,061,972	45,000
	-	3,473,283	4,215,103	1,061,972	45,000
Changes in restricted reserves			4,215,103	1,061,972	45,000
<b>Net Annual Activity</b>	<b>\$ -</b>	<b>16,257,317</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		2,011,425	\$ 2,011,425	\$ 2,011,425	\$ 2,011,425
Grant Commitments		14,245,893			
Total		<b>\$ 16,257,318</b>			



# 1990 Public Financing Authority Bond Budget Summary - Fund 337

## Fund Description / Budget Highlights

Accounts for assessments collected from property owners for a series of Community Facilities Districts under the State Mello-Roos Act and the repayment of certain debt issued through the financing authority for the construction of infrastructure and improvements.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 723	\$ 10,951	\$ 24,138
<b>Revenues</b>					
Special Assessment	\$ 907,745	\$ 995,206	946,000	946,000	946,000
Investment Income/(Loss)	9,991	(15,368)	10,000	10,000	10,000
Other Revenue	-	-	-	-	-
	917,736	979,838	956,000	956,000	956,000
Transfers In	-	-	-	-	-
	917,736	979,838	956,000	956,000	956,000
<b>Expenditures</b>					
Salaries & Benefits	1,740	-	-	-	-
Contractual Services	4,912	5,662	12,000	12,000	12,000
Other Operating Costs	4,734	4,745	550	550	550
Cost Allocation	57,938	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	934,031	934,331	933,222	930,263	930,281
	1,003,355	944,738	945,772	942,813	942,831
Transfers Out	-	-	-	-	-
	1,003,355	944,738	945,772	942,813	942,831
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (85,619)</b>	35,100	10,228	13,187	13,169
<b>Fund Balance</b>					
Ending Available Fund Balance		723	<b>\$ 10,951</b>	<b>\$ 24,138</b>	<b>\$ 37,307</b>
Cash with Fiscal Agent		1,259,225			
Debt Service Reserve		775,566			
Capital Project Reserve		3,245,000			
Total		<b>\$ 5,280,514</b>			



# Mace Ranch CFD Fund

## Budget Summary - Fund 338

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Mello Roos Community Facilities District and the repayment of underlying debt issued by this district.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 251,471	\$ 261,815	\$ 273,482
<b>Revenues</b>					
Special Assessment	\$ 1,359,191	\$ 1,412,477	1,377,000	1,377,000	1,377,000
Investment Income/(Loss)	1,462	(2,929)	10,000	10,000	10,000
Other Revenue	50,000	-	-	-	-
	<u>1,410,653</u>	<u>1,409,548</u>	<u>1,387,000</u>	<u>1,387,000</u>	<u>1,387,000</u>
Transfers In	-	-	-	-	-
	<u>1,410,653</u>	<u>1,409,548</u>	<u>1,387,000</u>	<u>1,387,000</u>	<u>1,387,000</u>
<b>Expenditures</b>					
Salaries & Benefits	97	-	-	-	-
Contractual Services	6,320	6,640	11,000	11,000	11,000
Other Operating Costs	1,369	1,368	-	-	-
Cost Allocation	42,349	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	1,366,052	1,364,497	1,365,656	1,364,333	1,276,781
	<u>1,416,187</u>	<u>1,372,505</u>	<u>1,376,656</u>	<u>1,375,333</u>	<u>1,287,781</u>
Transfers Out	-	-	-	-	-
	<u>1,416,187</u>	<u>1,372,505</u>	<u>1,376,656</u>	<u>1,375,333</u>	<u>1,287,781</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (5,534)</b>	37,043	10,344	11,667	99,219
<b>Fund Balance</b>					
Ending Available Fund Balance		251,471	<b>\$ 261,815</b>	<b>\$ 273,482</b>	<b>\$ 372,701</b>
Debt Service Reserve		1,249,651			
Cash with Fiscal Agent		76,416			
Total		<b>\$ 1,577,538</b>			



# Cannery CFD Fund

## Budget Summary - Fund 340

### Fund Description / Budget Highlights

Accounts for the expenditures of the bond proceeds and to account for assessments collected from property owners living in the district to pay the debt service associated with those bonds.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 79,233	\$ 82,395	\$ 77,357
<b>Revenues</b>					
Special Assessment	\$ 581,868	\$ 600,244	611,000	611,000	611,000
Investment Income/(Loss)	1,655	(834)	11,000	11,000	11,000
Other Revenue	-	-	-	-	-
	<u>583,523</u>	<u>599,410</u>	<u>622,000</u>	<u>622,000</u>	<u>622,000</u>
Transfers In	-	-	-	-	-
	<u>583,523</u>	<u>599,410</u>	<u>622,000</u>	<u>622,000</u>	<u>622,000</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	4,970	2,600	5,000	5,000	5,000
Other Operating Costs	520	519	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	587,963	597,238	613,838	622,038	633,238
	<u>593,453</u>	<u>600,357</u>	<u>618,838</u>	<u>627,038</u>	<u>638,238</u>
Transfers Out	-	-	-	-	-
	<u>593,453</u>	<u>600,357</u>	<u>618,838</u>	<u>627,038</u>	<u>638,238</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (9,930)</b></u>	<u>(947)</u>	<u>3,162</u>	<u>(5,038)</u>	<u>(16,238)</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		79,233	<u><b>\$ 82,395</b></u>	<u><b>\$ 77,357</b></u>	<u><b>\$ 61,119</b></u>
Debt Service Reserve		372,644			
Cash with Fiscal Agent		671,579			
Total		<u><b>\$ 1,123,456</b></u>			





# Oxford Circle Assessment District

## Budget Summary - Fund 353

### Fund Description / Budget Highlights

The City is the custodian of funds received from the issuance of bonds for Oxford Circle Park and Parking Lot special assessment district. These funds are restricted for the construction or acquisition of improvements benefiting the District.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	70	-	-	-	-
Other Revenue	-	-	-	-	-
	70	-	-	-	-
Transfers In	-	-	-	-	-
	70	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	304	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	304	-	-	-	-
Transfers Out	37,605	-	-	-	-
	37,909	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (37,839)</b>	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments					
Total		\$ -			



# University Research Park Redemption Budget Summary - Fund 358

## Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the University Research Park Improvement District and the repayment of underlying debt issued by this district.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	788	-	-	-	-
Other Revenue	-	-	-	-	-
	788	-	-	-	-
Transfers In	61,361	-	-	-	-
	62,149	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	\$ 62,149	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Capital Project Commitments					
Total		\$ -			



# University Research Park Reserve

## Budget Summary - Fund 359

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the University Research Park Improvement District and the funds reserved for repayment of underlying debt issued by this district.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 59,179	\$ 60,679	\$ 62,179
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	(1,383)	(234)	1,500	1,500	1,500
Other Revenue	-	-	-	-	-
	<u>(1,383)</u>	<u>(234)</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Transfers In	-	-	-	-	-
	<u>(1,383)</u>	<u>(234)</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	61,361	-	-	-	-
	<u>61,361</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ (62,744)</u></b>	<b>(234)</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		59,179	<b><u>\$ 60,679</u></b>	<b><u>\$ 62,179</u></b>	<b><u>\$ 63,679</u></b>
Capital Project Commitments		-			
Total		<b><u>\$ 59,179</u></b>			



# Parking District #3 Redemption Budget Summary - Fund 361

## Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Special Assessment Parking District #3 and expenditures related to maintenance of improvements.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (41)	\$ 25,000	\$ -
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	137	(41)	-	-	-
Other Revenue	-	-	-	-	-
	137	(41)	-	-	-
Transfers In	100,766	-	25,592	-	-
	100,903	(41)	25,592	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	526	-	-	-	-
Capital Outlay	27,165	-	551	25,000	-
Debt Service	-	-	-	-	-
	27,691	-	551	25,000	-
Transfers Out	-	-	-	-	-
	27,691	-	551	25,000	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 73,212</b>	(41)	25,041	(25,000)	-
<b>Fund Balance</b>					
Ending Available Fund Balance		(41)	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Project Commitments					
Total		<b>\$ (41)</b>			



# Parking District #3 Reserve Fund

## Budget Summary - Fund 362

### Fund Description / Budget Highlights

Accounts for assessments collected from property owners in the Special Assessment Parking District #3 and the funds reserved for maintenance of improvements for the district.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 24,592	\$ -	\$ -
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	(1,436)	-	1,000	-	-
Other Revenue	-	-	-	-	-
	<u>(1,436)</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>-</u>
Transfers In	-	-	-	-	-
	<u>(1,436)</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	100,766	-	25,592	-	-
	<u>100,766</u>	<u>-</u>	<u>25,592</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (102,202)</b></u>	<u>-</u>	<u>(24,592)</u>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		24,592	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Project Commitments					
Total		<u><b>\$ 24,592</b></u>			



# CIP Clearing Fund

## Budget Summary - Fund 002

### Fund Description / Budget Highlights

Accounts for funds expended for the administration of major capital improvement projects not accounted for in one of the other City's funds as well as public works development activities. Fund is closed and its activities are being accounted for in the General Fund starting in FY 2021/22.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Construction Improvement Tax	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
Transfers In	-	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	617,325	-	-	-	-
Contractual Services	35,889	-	-	-	-
Other Operating Costs	20,128	-	-	-	-
Cost Allocation	(673,342)	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Project Commitments					
Total		<b>\$ -</b>			



# General Capital Projects Fund

## Budget Summary - Fund 012

### Fund Description / Budget Highlights

Accounts for funds expended for the development of major capital improvement projects not accounted for in one of the other City's funds as well as public works development activities.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Donations and Contributions	\$ -	\$ -	-	30,000	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	200,526	1,001,621	220,000	1,072,137	-
	<u>200,526</u>	<u>1,001,621</u>	<u>220,000</u>	<u>1,102,137</u>	<u>-</u>
Transfers In - General Fund	5,471,202	4,997,756	5,625,003	3,416,000	4,603,000
	<u>5,671,728</u>	<u>5,999,377</u>	<u>5,845,003</u>	<u>4,518,137</u>	<u>4,603,000</u>
<b>Expenditures</b>					
Salaries & Benefits	209,612	283,156	-	-	-
Contractual Services	282	41,855	-	-	-
Other Operating Costs	11,314	4,733	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	3,704,722	6,353,539	5,845,003	4,518,137	4,603,000
Debt Service	-	-	-	-	-
	<u>3,925,930</u>	<u>6,683,283</u>	<u>5,845,003</u>	<u>4,518,137</u>	<u>4,603,000</u>
Transfers Out	-	-	-	-	-
	<u>3,925,930</u>	<u>6,683,283</u>	<u>5,845,003</u>	<u>4,518,137</u>	<u>4,603,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ 1,745,798</u></b>	(683,906)	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Project Commitments		6,541,752			
Total		<b><u>\$ 6,541,752</u></b>			

**Memo:**

Pavement Management	\$ 1,713,694
Bike Pump Track	600,000
Electrify Yolo	533,210
Playfields Sports Park	959,142
Oxford Circle Park	230,086
City Hall Portables	350,000
N Street Park Improvements	467,761
Davis Senior Center Improvements	207,592
Rosecreek Park	286,299
Acquatics Facility Capital Repair & Replacement	250,000
Parks/Playgrounds Projects	161,345
Other	782,623
	<u>\$ 6,541,752</u>



# Davis Research Park Imprv. Fund

## Budget Summary - Fund 456

### Fund Description / Budget Highlights

The City is the custodian of funds received from the issuance of bonds for the Davis Research Park special assessment district. These funds are restricted for the construction or acquisition of improvements benefiting the District.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 848,794	\$ 857,794	\$ 866,794
<b>Revenues</b>					
Special Assessments	\$ -	\$ -	-	-	-
Investment Income/(Loss)	1,628	(3,346)	9,000	9,000	9,000
Other Revenue	-	-	-	-	-
	1,628	(3,346)	9,000	9,000	9,000
Transfers In	-	-	-	-	-
	1,628	(3,346)	9,000	9,000	9,000
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 1,628</b>	<b>(3,346)</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		848,794	<b>\$ 857,794</b>	<b>\$ 866,794</b>	<b>\$ 875,794</b>
Capital Project Commitments		-			
Total		<b>\$ 848,794</b>			





# Arlington Blvd. Benefit Area Fund

## Budget Summary - Fund 460

### Fund Description / Budget Highlights

Accounts for collections of fees from the property developed in and adjacent to the Arlington Boulevard Area of Benefit and the expenditures made for development of this major street.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 405,863	\$ 406,863	\$ -
<b>Revenues</b>					
Charges and Fees	\$ -	\$ -	-	-	-
Investment Income/(Loss)	779	-	1,000	1,000	-
Other Revenue	-	-	-	-	-
	<u>779</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
Transfers In	-	-	-	-	-
	<u>779</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	407,863	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>407,863</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>407,863</u>	<u>-</u>
Changes in restricted reserves					
	<u>-</u>	<u>-</u>	<u>-</u>	<u>407,863</u>	<u>-</u>
<b>Net Annual Activity</b>	<u><b>\$ 779</b></u>	<u>-</u>	<u>1,000</u>	<u>(406,863)</u>	<u>-</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		405,863	<u><b>\$ 406,863</b></u>	<u><b>\$ -</b></u>	<u><b>\$ -</b></u>
Capital Project Commitments		-			
Total		<u><b>\$ 405,863</b></u>			



# Capital Grants Fund

## Budget Summary - Fund 465

### Fund Description / Budget Highlights

Accounts for intergovernmental grants received for specific capital projects.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 897	\$ 897	\$ 897
<b>Revenues</b>					
Grant Revenues	\$ -	\$ 262,256	984,500	1,700,000	-
Investment Income/(Loss)	897	-	-	-	-
Other Revenue	-	-	-	-	-
	897	262,256	984,500	1,700,000	-
Transfers In	-	-	-	-	-
	897	262,256	984,500	1,700,000	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	25,174	237,081	984,500	1,700,000	-
Debt Service	-	-	-	-	-
	25,174	237,081	984,500	1,700,000	-
Transfers Out	-	-	-	-	-
	25,174	237,081	984,500	1,700,000	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (24,277)</b>	25,175	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		897	<b>\$ 897</b>	<b>\$ 897</b>	<b>\$ 897</b>
Capital Project Commitments		463,596			
Total		<b>\$ 464,493</b>			
<b>Memo:</b>					
Russell Blvd Green Street Demo		\$ 285,600			
S Fork Preserve Public Access		12,151			
Arroyo Park Improvements		250,000			
N Street Park Improvements		144,920			
		<b>\$ 692,671</b>			



# Davis Land Acquisition Fund

## Budget Summary - Fund 468

### Fund Description / Budget Highlights

Accounts for moneys assigned for the acquisition of land by the City of Davis.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,432,575	\$ 1,457,575	\$ 1,482,575
<b>Revenues</b>					
Developer Contributions	\$ -	\$ -	-	-	-
Investment Income/(Loss)	2,205	(5,648)	25,000	25,000	25,000
Other Revenue	-	-	-	-	-
	<u>2,205</u>	<u>(5,648)</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Transfers In	-	-	-	-	-
	<u>2,205</u>	<u>(5,648)</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 2,205</b></u>	<u>(5,648)</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		1,432,575	<u><b>\$ 1,457,575</b></u>	<u><b>\$ 1,482,575</b></u>	<u><b>\$ 1,507,575</b></u>
Capital Project Commitments		-			
Total		<u><b>\$ 1,432,575</b></u>			



# Mello-Roos Mace Ranch CFD Fund

## Budget Summary - Fund 470

### Fund Description / Budget Highlights

Accounts for the financing of construction and acquisition of public improvements at Mace Ranch. The expenditures are to cover administrative costs related to the district.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 234,845	\$ 237,845	\$ 240,845
<b>Revenues</b>					
Special Assessment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	451	(926)	3,000	3,000	3,000
Other Revenue	-	-	-	-	-
	<u>451</u>	<u>(926)</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
Transfers In	-	-	-	-	-
	<u>451</u>	<u>(926)</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u>\$ 451</u>	<u>(926)</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		234,845	<u>\$ 237,845</u>	<u>\$ 240,845</u>	<u>\$ 243,845</u>
Capital Project Commitments		-			
Total		<u>\$ 234,845</u>			



# Downtown Area Capital Revitalization Budget Summary - Fund 476

## Fund Description / Budget Highlights

Accounts for use of the remaining proceeds of 2011 Tax Allocation Refunding Bond (TARB) for capital projects in the City's Downtown area.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (6,338,705)	\$ (55,000)	\$ -
<b>Revenues</b>					
Property Tax Increment	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	37	-	-	-
Other Revenue	-	-	-	-	-
	-	37	-	-	-
Transfers In	-	-	6,283,705	55,000	-
	-	37	6,283,705	55,000	-
<b>Expenditures</b>					
Salaries & Benefits	-	29,697	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	68,822	-	-	-
Debt Service	-	-	-	-	-
	-	98,519	-	-	-
Transfers Out	-	-	-	-	-
	-	98,519	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	<b>(98,482)</b>	<b>6,283,705</b>	<b>55,000</b>	<b>-</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		(6,338,705)	<b>\$ (55,000)</b>	<b>\$ -</b>	<b>\$ -</b>
Capital Project Commitments		6,240,223			
Total		<b>\$ (98,482)</b>			
<b>Memo:</b>					
Mace Boulevard Improvements		\$ 1,043,598			
Civic Center Gym Roof Replacement		163,825			
Electrify Yolo		2,162,000			
Richards Blvd/I-80 Improvements		2,870,800			
		<b>\$ 6,240,223</b>			



# Development Impact Fees

## Budget Summary - Fund 480

### Fund Description / Budget Highlights

Accounts for restricted revenues from fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,059,400	\$ 1,079,400	\$ 901,085
<b>Revenues</b>					
Development Impact Fees	\$ -	\$ -	-	-	-
Investment Income/(Loss)	6,079	(5,209)	20,000	20,000	20,000
Other Revenue	1,015	107	-	-	-
	<u>7,094</u>	<u>(5,102)</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Transfers In	-	-	-	-	-
	<u>7,094</u>	<u>(5,102)</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
<b>Expenditures</b>					
Salaries & Benefits	26,088	737	-	-	-
Contractual Services	39,651	22,713	198,315	198,315	198,315
Other Operating Costs	-	-	-	-	-
Cost Allocation	10,757	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>76,496</u>	<u>23,450</u>	<u>198,315</u>	<u>198,315</u>	<u>198,315</u>
Transfers Out	-	-	-	-	-
	<u>76,496</u>	<u>23,450</u>	<u>198,315</u>	<u>198,315</u>	<u>198,315</u>
Changes in restricted reserves			198,315		
<b>Net Annual Activity</b>	<u><b>\$ (69,402)</b></u>	<u>(28,552)</u>	<u>20,000</u>	<u>(178,315)</u>	<u>(178,315)</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		1,059,400	<u><b>\$ 1,079,400</b></u>	<u><b>\$ 901,085</b></u>	<u><b>\$ 722,770</b></u>
Capital Project Commitments		198,315			
Total		<u><b>\$ 1,257,715</b></u>			
<b>Memo:</b>					
General Plan Update		<u>\$ 198,315</u>			
		<u><u>\$ 198,315</u></u>			



# Development Impact Fee - Gen. Facilities Budget Summary - Fund 481

## Fund Description / Budget Highlights

Accounts for restricted revenues used for general facilities funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,089,475	\$ 733,475	\$ 980,681
<b>Revenues</b>					
Development Impact Fees	\$ 65,178	\$ 494,665	304,000	542,102	542,102
Investment Income/(Loss)	8,549	(6,061)	15,000	15,000	15,000
Other Revenue	-	-	-	-	-
	<u>73,727</u>	<u>488,604</u>	<u>319,000</u>	<u>557,102</u>	<u>557,102</u>
Transfers In	-	-	-	-	-
	<u>73,727</u>	<u>488,604</u>	<u>319,000</u>	<u>557,102</u>	<u>557,102</u>
<b>Expenditures</b>					
Salaries & Benefits	949	1,193	-	-	-
Contractual Services	-	2,530	300,000	300,000	300,000
Other Operating Costs	-	-	-	-	-
Cost Allocation	32,722	-	-	-	-
Capital Outlay	72,614	114,925	375,000	9,896	667,000
Debt Service	-	-	-	-	-
	<u>106,285</u>	<u>118,648</u>	<u>675,000</u>	<u>309,896</u>	<u>967,000</u>
Transfers Out	-	-	-	-	-
	<u>106,285</u>	<u>118,648</u>	<u>675,000</u>	<u>309,896</u>	<u>967,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (32,558)</b></u>	369,956	(356,000)	247,206	(409,898)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,089,475	<u><b>\$ 733,475</b></u>	<u><b>\$ 980,681</b></u>	<u><b>\$ 570,783</b></u>
Capital Project Commitments		767,183			
Total		<u><b>\$ 1,856,658</b></u>			
<b>Memo:</b>					
Public Works Facilities		<u>\$ 767,183</u>			
		<u><u>\$ 767,183</u></u>			



# Development Impact Fee - Open Space Budget Summary - Fund 482

## Fund Description / Budget Highlights

Accounts for restricted revenues used for City open space funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,762,010	\$ 1,864,010	\$ 96,440
<b>Revenues</b>					
Development Impact Fees	\$ 20,012	\$ 280,401	132,000	187,430	187,430
Investment Income/(Loss)	8,202	(6,886)	10,000	10,000	10,000
Other Revenue	-	-	-	-	-
	28,214	273,515	142,000	197,430	197,430
Transfers In	-	-	-	-	-
	28,214	273,515	142,000	197,430	197,430
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	39,475	26,321	40,000	50,000	50,000
Cost Allocation	380	-	-	-	-
Capital Outlay	-	213,545	-	1,915,000	-
Debt Service	-	-	-	-	-
	39,855	239,866	40,000	1,965,000	50,000
Transfers Out	-	-	-	-	-
	39,855	239,866	40,000	1,965,000	50,000
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (11,641)</b>	33,649	102,000	(1,767,570)	147,430
<b>Fund Balance</b>					
Ending Available Fund Balance		1,762,010	<b>\$ 1,864,010</b>	<b>\$ 96,440</b>	<b>\$ 243,870</b>
Capital Project Commitments		-			
Total		<b>\$ 1,762,010</b>			





# Development Impact Fee - Parks

## Budget Summary - Fund 483

### Fund Description / Budget Highlights

Accounts for restricted revenues used for parks funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 4,904,288	\$ 5,158,188	\$ 3,661,053
<b>Revenues</b>					
Development Impact Fees	\$ 121,247	\$ 1,566,606	1,148,000	1,117,179	1,117,179
Investment Income/(Loss)	27,483	(22,380)	85,000	85,000	85,000
Other Revenue	-	-	-	-	-
	<u>148,730</u>	<u>1,544,226</u>	<u>1,233,000</u>	<u>1,202,179</u>	<u>1,202,179</u>
Transfers In	-	-	-	-	-
	<u>148,730</u>	<u>1,544,226</u>	<u>1,233,000</u>	<u>1,202,179</u>	<u>1,202,179</u>
<b>Expenditures</b>					
Salaries & Benefits	40,646	18,584	-	-	-
Contractual Services	35,200	-	35,200	35,200	35,200
Other Operating Costs	-	309	140,000	-	-
Cost Allocation	36,028	-	-	-	-
Capital Outlay	129,665	559,945	803,900	2,664,114	100,000
Debt Service	-	-	-	-	-
	<u>241,539</u>	<u>578,838</u>	<u>979,100</u>	<u>2,699,314</u>	<u>135,200</u>
Transfers Out	-	-	-	-	-
	<u>241,539</u>	<u>578,838</u>	<u>979,100</u>	<u>2,699,314</u>	<u>135,200</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ (92,809)</b></u>	965,388	253,900	(1,497,135)	1,066,979
<b>Fund Balance</b>					
Ending Available Fund Balance		4,904,288	<u><b>\$ 5,158,188</b></u>	<u><b>\$ 3,661,053</b></u>	<u><b>\$ 4,728,032</b></u>
Capital Project Commitments		1,708,019			
Total		<u><b>\$ 6,612,307</b></u>			
<b>Memo:</b>					
Sr. Center Facility Improvement		\$ 387,368			
Russell Blvd. Green Street		363,632			
Rosecreek Park/Greenbelt		120,622			
GIS Master Plan		48,979			
City Hall Emergency Generators		123,606			
Sports Court Replacement		140,085			
Parks/Playgrounds Projects		49,266			
Sport Fields Improvements		64,309			
Playfields Sports Park		180,000			
Arroyo Park Improvements		150,000			
N Street Park Improvements		80,152			
		<u><b>\$ 1,708,019</b></u>			



# Development Impact Fee - Public Safety Budget Summary - Fund 484

## Fund Description / Budget Highlights

Accounts for restricted revenues used for public safety funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,679,828	\$ 705,488	\$ 277,438
<b>Revenues</b>					
Development Impact Fees	\$ 34,715	\$ 230,080	110,000	266,950	266,950
Investment Income/(Loss)	14,276	(12,929)	55,000	55,000	55,000
Other Revenue	-	-	-	-	-
	48,991	217,151	165,000	321,950	321,950
Transfers In	-	-	-	-	-
	48,991	217,151	165,000	321,950	321,950
<b>Expenditures</b>					
Salaries & Benefits	-	2,432	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	916	-	-	-	-
Capital Outlay	199,061	824,186	1,139,340	750,000	-
Debt Service	-	-	-	-	-
	199,977	826,618	1,139,340	750,000	-
Transfers Out	-	-	-	-	-
	199,977	826,618	1,139,340	750,000	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (150,986)</b>	(609,467)	(974,340)	(428,050)	321,950
<b>Fund Balance</b>					
Ending Available Fund Balance		1,679,828	<b>\$ 705,488</b>	<b>\$ 277,438</b>	<b>\$ 599,388</b>
Capital Project Commitments		838,177			
Total		<b>\$ 2,518,005</b>			
<b>Memo:</b>					
City Hall Emergency Generators		\$ 123,679			
Fire Station 31 Ladder Truck Improvements		599,990			
Fire Station Alert System		114,508			
		<b>\$ 838,177</b>			



# Development Impact Fee - Roadway Budget Summary - Fund 485

## Fund Description / Budget Highlights

Accounts for restricted revenues used for roadways funded by fees collected from property developers at the time of subdivision for specific major offsite public improvements that impose a burden cost on the newly developed areas and those to be constructed at a later date.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 28,644	\$ (1,372,157)	\$ (686,002)
<b>Revenues</b>					
Development Impact Fees	\$ 242,231	\$ 1,271,229	708,000	1,391,155	1,391,155
Investment Income/(Loss)	28,313	(28,741)	95,000	95,000	95,000
Other Revenue	-	-	-	-	-
	<u>270,544</u>	<u>1,242,488</u>	<u>803,000</u>	<u>1,486,155</u>	<u>1,486,155</u>
Transfers In	-	-	-	-	-
	<u>270,544</u>	<u>1,242,488</u>	<u>803,000</u>	<u>1,486,155</u>	<u>1,486,155</u>
<b>Expenditures</b>					
Salaries & Benefits	300,287	44,761	-	-	-
Contractual Services	-	166,701	279,201	-	-
Other Operating Costs	65,963	-	-	-	-
Cost Allocation	146,725	-	-	-	-
Capital Outlay	2,450,824	1,913,364	1,924,600	800,000	800,000
Debt Service	-	-	-	-	-
	<u>2,963,799</u>	<u>2,124,826</u>	<u>2,203,801</u>	<u>800,000</u>	<u>800,000</u>
Transfers Out	-	-	-	-	-
	<u>2,963,799</u>	<u>2,124,826</u>	<u>2,203,801</u>	<u>800,000</u>	<u>800,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ (2,693,255)</u></b>	(882,338)	(1,400,801)	686,155	686,155
<b>Fund Balance</b>					
Ending Available Fund Balance		28,644	<b><u>\$ (1,372,157)</u></b>	<b><u>\$ (686,002)</u></b>	<b><u>\$ 153</u></b>
Capital Project Commitments		4,287,185			
Total		<b><u>\$ 4,315,829</u></b>			
<b>Memo:</b>					
Pavement Management		\$ 620,374			
14th St./Villanova Improvements		471,880			
Pole Ln./Olive Dr. Montgomery WBAR		796,720			
Richards Blvd./I-80 Improvements		1,945,878			
Mace Blvd. Improvements		12,044			
Bike/Pedestrian Wayfinding		19,589			
Anderson Road Improvements		43,005			
5th Street Improvements		99,950			
Tulip/Ponteverde Path Expansion		138,841			
GIS Master Plan		38,904			
Traffic Safety Measures		100,000			
		<b><u>\$ 4,287,185</u></b>			



# Water Fund

## Budget Summary - Fund 511

### Fund Description / Budget Highlights

Accounts for the provision of water services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 50,520,066	\$ 48,409,486	\$ 47,103,706
<b>Revenues</b>					
Water Service Fees	\$ 26,321,289	\$ 23,791,987	24,975,000	24,999,900	25,249,149
Contributed Capital	493,838	951,503	35,000	-	-
Investment Income/(Loss)	208,316	(167,584)	230,000	460,000	460,000
Other Revenue	674,554	708,899	665,268	596,868	596,868
	<u>27,697,997</u>	<u>25,284,805</u>	<u>25,905,268</u>	<u>26,056,768</u>	<u>26,306,017</u>
Transfers In	-	-	12,005,364	11,659,287	18,612,392
	<u>27,697,997</u>	<u>25,284,805</u>	<u>37,910,632</u>	<u>37,716,055</u>	<u>44,918,409</u>
<b>Expenditures</b>					
Salaries & Benefits	2,903,908	2,866,917	3,295,769	3,537,901	3,802,921
Contractual Services	657,523	323,879	1,015,911	1,015,911	1,015,911
Other Operating Costs	5,128,607	5,190,608	8,181,772	8,228,800	8,203,800
Cost Allocation	2,351,143	1,934,280	1,988,381	2,179,781	2,313,453
Capital Outlay	1,712,220	1,210,171	5,362,783	4,327,200	11,027,000
Debt Service	5,685,154	7,997,635	8,171,232	8,072,955	8,101,060
	<u>18,438,555</u>	<u>19,523,490</u>	<u>28,015,848</u>	<u>27,362,548</u>	<u>34,464,145</u>
Transfers Out	-	-	12,005,364	11,659,287	18,612,392
	<u>18,438,555</u>	<u>19,523,490</u>	<u>40,021,212</u>	<u>39,021,835</u>	<u>53,076,537</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 9,259,442</b></u>	5,761,315	(2,110,580)	(1,305,780)	(8,158,128)
<b>Fund Balance</b>					
Ending Available Fund Balance		50,520,066	<u><b>\$ 48,409,486</b></u>	<u><b>\$ 47,103,706</b></u>	<u><b>\$ 38,945,578</b></u>
Operating Reserve		3,576,800			
Capital Reserve		2,500,000			
Capital Project Commitments		4,847,950			
Total		<u><b>\$ 61,444,816</b></u>			
<b>Memo:</b>					
Water Main Rehabilitation		\$ 1,144,308			
Utility Standby Generator		1,035,563			
Elevated Tank Replacement		1,131,936			
SCADA Water Plan		468,743			
Acquifer Storage and Recovery		1,067,400			
		<u><b>\$ 4,847,950</b></u>			



# Solid Waste Fund

## Budget Summary - Fund 520

### Fund Description / Budget Highlights

Accounts for the activities associated with the various agreements entered into by the City relating to sanitation/solid waste operations.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 3,363,478	\$ 5,363,392	\$ 6,821,998
<b>Revenues</b>					
Solid Waste Service Fees	\$ 13,541,727	\$ 15,952,546	16,825,000	16,841,800	17,349,667
Investment Income/(Loss)	3,538	(9,158)	40,000	40,000	40,000
Other Revenue	44,887	19,114	43,200	23,634	24,037
	<u>13,590,152</u>	<u>15,962,502</u>	<u>16,908,200</u>	<u>16,905,434</u>	<u>17,413,704</u>
Transfers In	-	-	-	-	-
	<u>13,590,152</u>	<u>15,962,502</u>	<u>16,908,200</u>	<u>16,905,434</u>	<u>17,413,704</u>
<b>Expenditures</b>					
Salaries & Benefits	623,010	533,903	636,646	632,338	652,420
Contractual Services	94,613	116,681	265,151	174,551	174,551
Other Operating Costs	11,952,121	11,583,211	13,153,059	13,836,822	14,611,992
Cost Allocation	416,521	479,600	495,830	453,617	478,121
Capital Outlay	-	-	312,000	312,000	312,000
Debt Service	32,100	-	45,600	37,500	37,500
	<u>13,118,365</u>	<u>12,713,395</u>	<u>14,908,286</u>	<u>15,446,828</u>	<u>16,266,584</u>
Transfers Out	-	-	-	-	-
	<u>13,118,365</u>	<u>12,713,395</u>	<u>14,908,286</u>	<u>15,446,828</u>	<u>16,266,584</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 471,787</b></u>	3,249,107	1,999,914	1,458,606	1,147,120
<b>Fund Balance</b>					
Ending Available Fund Balance		3,363,478	<u><b>\$ 5,363,392</b></u>	<u><b>\$ 6,821,998</b></u>	<u><b>\$ 7,969,118</b></u>
Operating Reserve *		1,713,195			
Total		<u><b>\$ 5,076,673</b></u>			

\* Recommended reserve target per policy is one year of operating costs excluding waste hauler contract.



# Wastewater Fund

## Budget Summary - Fund 531

### Fund Description / Budget Highlights

Accounts for the provision of sewer services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 6,851,405	\$ 3,924,866	\$ -
<b>Revenues</b>					
Sewer Service Fees	\$ 13,951,518	\$ 14,101,620	13,966,100	14,247,229	15,108,945
Contributed Capital	217,450	997,107	200,000	200,000	200,000
Investment Income/(Loss)	65,177	(109,363)	264,000	264,000	264,000
Other Revenue	401,244	274,379	381,700	385,608	387,083
	<u>14,635,389</u>	<u>15,263,743</u>	<u>14,811,800</u>	<u>15,096,837</u>	<u>15,960,028</u>
Transfers In	-	-	6,168,608	6,753,030	5,874,101
	<u>14,635,389</u>	<u>15,263,743</u>	<u>20,980,408</u>	<u>21,849,867</u>	<u>21,834,129</u>
<b>Expenditures</b>					
Salaries & Benefits	4,263,878	3,980,349	4,726,104	5,446,134	5,605,887
Contractual Services	715,876	1,507,904	1,085,255	1,075,255	925,255
Other Operating Costs	2,612,639	2,775,310	3,041,705	3,157,777	3,127,777
Cost Allocation	2,377,797	2,188,203	2,328,015	2,771,795	3,000,513
Capital Outlay	3,955,598	3,512,672	4,470,432	4,726,920	3,714,591
Debt Service	1,078,591	2,079,099	2,086,828	2,094,530	2,094,530
	<u>15,004,379</u>	<u>16,043,537</u>	<u>17,738,339</u>	<u>19,272,411</u>	<u>18,468,553</u>
Transfers Out	-	-	6,168,608	6,753,030	5,874,101
	<u>15,004,379</u>	<u>16,043,537</u>	<u>23,906,947</u>	<u>26,025,441</u>	<u>24,342,654</u>
Changes in restricted reserves				250,708	2,508,525
<b>Net Annual Activity</b>	<u><u>\$ (368,990)</u></u>	<u>(779,794)</u>	<u>(2,926,539)</u>	<u>(3,924,866)</u>	<u>-</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		6,851,405	<u><u>\$ 3,924,866</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Operating Reserve		2,429,900			
Capital Reserve		3,800,000			
Capital Project Commitments		11,733,311			
Total		<u><u>\$ 24,814,616</u></u>			

**Memo:**

Sanitary Sewer Rehabilitation	\$ 2,522,426
WWTP Facility Improvement	79,454
Sewer Lift Station Rehabilitation	5,363,784
Utility Standby Generator	193,624
WWTP Biofilter Replacement	1,681,945
SCADA Water Plan	562,243
Recycled Water Improvement	1,063,983
WWTP Access Road Improvement	239,337
Other	26,515
	<u><u>\$ 11,733,311</u></u>



# Storm Drainage Fund

## Budget Summary - Fund 541

### Fund Description / Budget Highlights

Accounts for the provision of storm drain services to residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, capital improvements and maintenance.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,512,083	\$ 4,770,881	\$ 5,428,581
<b>Revenues</b>					
Storm Drainage Fees	\$ 1,823,620	\$ 1,882,840	4,539,100	4,660,117	4,822,164
Contributed Capital	6,405	39,092	-	-	-
Investment Income/(Loss)	9,481	(19,598)	75,000	75,000	75,000
Other Revenue	70,776	59,411	73,400	77,308	78,783
	<u>1,910,282</u>	<u>1,961,745</u>	<u>4,687,500</u>	<u>4,812,425</u>	<u>4,975,947</u>
Transfers In	-	-	239,508	1,800,000	300,000
	<u>1,910,282</u>	<u>1,961,745</u>	<u>4,927,008</u>	<u>6,612,425</u>	<u>5,275,947</u>
<b>Expenditures</b>					
Salaries & Benefits	936,009	770,932	732,605	908,542	1,062,678
Contractual Services	118,572	150,049	350,603	211,858	211,858
Other Operating Costs	254,671	220,286	682,389	711,411	696,411
Cost Allocation	444,350	429,678	442,473	413,882	437,761
Capital Outlay	107,329	141,039	160,200	1,848,600	345,000
Debt Service	22,666	-	60,432	60,432	60,432
	<u>1,883,597</u>	<u>1,711,984</u>	<u>2,428,702</u>	<u>4,154,725</u>	<u>2,814,140</u>
Transfers Out	-	-	239,508	1,800,000	300,000
	<u>1,883,597</u>	<u>1,711,984</u>	<u>2,668,210</u>	<u>5,954,725</u>	<u>3,114,140</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 26,685</b></u>	249,761	2,258,798	657,700	2,161,807
<b>Fund Balance</b>					
Ending Available Fund Balance		2,512,083	<u><b>\$ 4,770,881</b></u>	<u><b>\$ 5,428,581</b></u>	<u><b>\$ 7,590,388</b></u>
Operating Reserve		245,100			
Capital Reserve		-			
Capital Project Commitments		353,190			
Total		<u><b>\$ 3,110,373</b></u>			
<b>Memo:</b>					
Utility Standby Generator		\$ 59,500			
SCADA Water Plan		203,690			
GIS Master Plan		90,000			
		<u><b>\$ 353,190</b></u>			



# Public Transportation Fund

## Budget Summary - Fund 570

### Fund Description / Budget Highlights

Accounts for special transportation funds derived from the City's share of motor fuel revenue to pay contracted transportation services. This fund includes legally restricted items approved in the City's Transportation Development Act claim.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (61,279)	\$ 52,520	\$ 275,169
<b>Revenues</b>					
Federal/State Grants	\$ 7,589,831	\$ 9,409,907	10,123,097	10,297,097	11,173,097
Investment Income/(Loss)	(10,076)	2,086	2,000	2,000	2,000
Other Revenue	11,654	23,768	35,000	35,000	35,000
	<u>7,591,409</u>	<u>9,435,761</u>	<u>10,160,097</u>	<u>10,334,097</u>	<u>11,210,097</u>
Transfers In	-	-	-	-	-
	<u>7,591,409</u>	<u>9,435,761</u>	<u>10,160,097</u>	<u>10,334,097</u>	<u>11,210,097</u>
<b>Expenditures</b>					
Salaries & Benefits	530,195	563,428	571,718	569,642	583,719
Contractual Services	4,180	-	25,232	25,232	25,232
Other Operating Costs	5,318,479	7,067,312	9,221,233	9,335,346	10,285,346
Cost Allocation	164,890	212,813	228,115	181,228	187,765
Capital Outlay	59,217	-	-	-	-
Debt Service	-	-	-	-	-
	<u>6,076,961</u>	<u>7,843,553</u>	<u>10,046,298</u>	<u>10,111,448</u>	<u>11,082,062</u>
Transfers Out	-	-	-	-	-
	<u>6,076,961</u>	<u>7,843,553</u>	<u>10,046,298</u>	<u>10,111,448</u>	<u>11,082,062</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 1,514,448</b>	1,592,208	113,799	222,649	128,035
<b>Fund Balance</b>					
Ending Available Fund Balance		(61,279)	\$ 52,520	\$ 275,169	\$ 403,204
Operating Reserve		-			
Capital Reserve		-			
Capital Project Commitments		-			
Total		<u>\$ (61,279)</u>			





# General Services Fund

## Budget Summary - Fund 620

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's central stores inventory services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 126,775	\$ 116,094	\$ 79,551
<b>Revenues</b>					
Charges to Other Departments	\$ 352,195	\$ 270,019	281,930	282,400	296,700
Investment Income/(Loss)	(700)	208	-	-	-
Other Revenue	506	492	1,000	1,000	1,000
	352,001	270,719	282,930	283,400	297,700
Transfers In	-	-	-	-	-
	352,001	270,719	282,930	283,400	297,700
<b>Expenditures</b>					
Salaries & Benefits	202,489	176,037	201,785	201,641	210,115
Contractual Services	-	-	-	-	-
Other Operating Costs	3,583	3,527	33,700	46,600	46,600
Cost Allocation	228,042	55,676	58,126	71,702	74,594
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	434,114	235,240	293,611	319,943	331,309
Transfers Out	-	-	-	-	-
	434,114	235,240	293,611	319,943	331,309
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ (82,113)</b>	35,479	(10,681)	(36,543)	(33,609)
<b>Fund Balance</b>					
Ending Available Fund Balance		126,775	<b>\$ 116,094</b>	<b>\$ 79,551</b>	<b>\$ 45,942</b>
Operating Reserve		58,810			
Total		<b>\$ 185,585</b>			



# Fleet Replacement Fund

## Budget Summary - Fund 621

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's vehicle replacement activities.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Charges to Other Departments	\$ 1,183,763	\$ 1,302,400	1,443,635	3,710,248	914,772
Investment Income/(Loss)	29,126	(40,731)	51,200	51,200	51,200
Other Revenue	160,408	213,331	100,000	100,000	100,000
	<u>1,373,297</u>	<u>1,475,000</u>	<u>1,594,835</u>	<u>3,861,448</u>	<u>1,065,972</u>
Transfers In	-	-	-	-	-
	<u>1,373,297</u>	<u>1,475,000</u>	<u>1,594,835</u>	<u>3,861,448</u>	<u>1,065,972</u>
<b>Expenditures</b>					
Salaries & Benefits	15	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	55,391	56,498	-	-
Capital Outlay	903,132	1,133,123	1,565,935	1,930,813	1,960,000
Debt Service	-	-	-	-	-
	<u>903,147</u>	<u>1,188,514</u>	<u>1,622,433</u>	<u>1,930,813</u>	<u>1,960,000</u>
Transfers Out	-	-	-	-	-
	<u>903,147</u>	<u>1,188,514</u>	<u>1,622,433</u>	<u>1,930,813</u>	<u>1,960,000</u>
Changes in restricted reserves			27,598	(1,930,635)	894,028
<b>Net Annual Activity</b>	<b><u>\$ 470,150</u></b>	286,486	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fleet Replacement Reserve		10,456,834			
Advances to Other Funds		94,965			
Total		<b><u>\$ 10,551,799</u></b>			



# Fleet Operations Fund

## Budget Summary - Fund 622

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's central garage and vehicle maintenance services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,270,601	\$ 1,220,010	\$ 1,043,107
<b>Revenues</b>					
Charges to Other Departments	\$ 1,733,402	\$ 1,772,800	1,825,984	1,967,100	1,972,000
Investment Income/(Loss)	4,298	(5,448)	10,000	10,000	10,000
Other Revenue	-	-	-	-	-
	<u>1,737,700</u>	<u>1,767,352</u>	<u>1,835,984</u>	<u>1,977,100</u>	<u>1,982,000</u>
Transfers In	-	-	-	-	-
	<u>1,737,700</u>	<u>1,767,352</u>	<u>1,835,984</u>	<u>1,977,100</u>	<u>1,982,000</u>
<b>Expenditures</b>					
Salaries & Benefits	500,489	454,471	498,870	632,659	653,688
Contractual Services	3,871	4,312	200	200	200
Other Operating Costs	731,760	836,194	1,137,809	1,160,356	1,155,356
Cost Allocation	337,697	241,354	249,696	360,788	380,483
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>1,573,817</u>	<u>1,536,331</u>	<u>1,886,575</u>	<u>2,154,003</u>	<u>2,189,727</u>
Transfers Out	-	-	-	-	-
	<u>1,573,817</u>	<u>1,536,331</u>	<u>1,886,575</u>	<u>2,154,003</u>	<u>2,189,727</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 163,883</b>	231,021	(50,591)	(176,903)	(207,727)
<b>Fund Balance</b>					
Ending Available Fund Balance		1,270,601	<u>\$ 1,220,010</u>	<u>\$ 1,043,107</u>	<u>\$ 835,380</u>
Operating Reserve		384,083			
Total		<u>\$ 1,654,684</u>			



# IS Replacement Fund Budget Summary - Fund 623

## Fund Description / Budget Highlights

Accounts for the financial activities of the City's data processing and telecommunications replacements.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Charges to Other Departments	\$ 630,600	\$ 1,660,362	2,648,060	815,450	815,450
Investment Income/(Loss)	11,361	(13,506)	30,000	30,000	30,000
Other Revenue	-	-	-	-	-
	641,961	1,646,856	2,678,060	845,450	845,450
Transfers In	-	-	-	-	-
	641,961	1,646,856	2,678,060	845,450	845,450
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	35,450	-	-	-	-
Capital Outlay	144,672	577,397	2,665,000	665,000	665,000
Debt Service	-	-	-	-	-
	180,122	577,397	2,665,000	665,000	665,000
Transfers Out	-	-	-	-	-
	180,122	577,397	2,665,000	665,000	665,000
Changes in restricted reserves			(13,060)	(180,450)	(180,450)
<b>Net Annual Activity</b>	<b>\$ 461,839</b>	1,069,459	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	\$ -	\$ -	\$ -
Equipment Replacement Reserve		4,765,914			
Total		<b>\$ 4,765,914</b>			
<b>Memo:</b>					
Network Hardware		\$ 724,921			
Computers		1,500,800			
Software		384,551			
ERP (financial system)		1,296,326			
Telephone System		700,905			
Other IS Equipment		158,411			
		<b>\$ 4,765,914</b>			



# IS Operations Fund

## Budget Summary - Fund 624

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's Information Systems Department operations.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 662,047	\$ 772,767	\$ 617,401
<b>Revenues</b>					
Charges to Other Departments	\$ 2,529,002	\$ 2,865,472	2,983,783	3,104,675	3,084,331
Investment Income/(Loss)	5,060	(5,902)	3,000	10,000	10,000
Other Revenue	1,558	-	-	-	-
	<u>2,535,620</u>	<u>2,859,570</u>	<u>2,986,783</u>	<u>3,114,675</u>	<u>3,094,331</u>
Transfers In	-	-	-	-	-
	<u>2,535,620</u>	<u>2,859,570</u>	<u>2,986,783</u>	<u>3,114,675</u>	<u>3,094,331</u>
<b>Expenditures</b>					
Salaries & Benefits	1,631,547	1,616,167	1,744,332	1,748,176	1,805,722
Contractual Services	495,423	394,815	455,000	553,000	530,000
Other Operating Costs	194,545	327,219	375,300	572,965	507,965
Cost Allocation	143,503	270,786	281,431	359,900	386,359
Capital Outlay	36,743	21,215	20,000	36,000	36,000
Debt Service	-	-	-	-	-
	<u>2,501,761</u>	<u>2,630,202</u>	<u>2,876,063</u>	<u>3,270,041</u>	<u>3,266,046</u>
Transfers Out	-	-	-	-	-
	<u>2,501,761</u>	<u>2,630,202</u>	<u>2,876,063</u>	<u>3,270,041</u>	<u>3,266,046</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 33,859</b>	229,368	110,720	(155,366)	(171,715)
<b>Fund Balance</b>					
Ending Available Fund Balance		662,047	<b>\$ 772,767</b>	<b>\$ 617,401</b>	<b>\$ 445,686</b>
Operating Reserve		657,551			
Total		<b>\$ 1,319,597</b>			



# Facility Maintenance Fund

## Budget Summary - Fund 625

### Fund Description / Budget Highlights

Accounts for the City's facility maintenance and electrical maintenance services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (418,861)	\$ (701,582)	\$ 21
<b>Revenues</b>					
Charges to Other Departments	\$ 1,830,538	\$ 2,004,700	2,298,600	3,223,004	3,273,007
Investment Income/(Loss)	1,566	(3,195)	10,000	10,000	10,000
Other Revenue	-	-	1,000	1,000	1,000
	<u>1,832,104</u>	<u>2,001,505</u>	<u>2,309,600</u>	<u>3,234,004</u>	<u>3,284,007</u>
Transfers In	(137,529)	-	-	-	-
	<u>1,694,575</u>	<u>2,001,505</u>	<u>2,309,600</u>	<u>3,234,004</u>	<u>3,284,007</u>
<b>Expenditures</b>					
Salaries & Benefits	405,831	523,332	577,901	715,129	738,171
Contractual Services	68,142	2,536	8,990	158,990	8,990
Other Operating Costs	1,018,712	1,334,590	1,399,179	1,301,348	1,296,348
Cost Allocation	435,794	599,542	606,251	769,469	809,587
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>1,928,479</u>	<u>2,460,000</u>	<u>2,592,321</u>	<u>2,944,936</u>	<u>2,853,096</u>
Transfers Out	-	-	-	-	-
	<u>1,928,479</u>	<u>2,460,000</u>	<u>2,592,321</u>	<u>2,944,936</u>	<u>2,853,096</u>
Changes in restricted reserves				412,535	(421,740)
<b>Net Annual Activity</b>	<b>\$ (233,904)</b>	(458,495)	(282,721)	701,603	9,171
<b>Fund Balance</b>					
Ending Available Fund Balance		(418,861)	\$ (701,582)	\$ 21	\$ 9,192
Operating Reserve		615,000			
Total		<u>\$ 196,139</u>			



# Facility Replacement Fund

## Budget Summary - Fund 626

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's facility replacement services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 1,622,810	\$ -	\$ 89,431
<b>Revenues</b>					
Charges to Other Departments	\$ 500,037	\$ 680,700	680,700	2,165,225	375,600
Investment Income/(Loss)	16,720	(33,640)	5,000	5,000	5,000
Other Revenue	116,513	174,697	285,400	294,993	297,835
	<u>633,270</u>	<u>821,757</u>	<u>971,100</u>	<u>2,465,218</u>	<u>678,435</u>
Transfers In	-	-	-	-	-
	<u>633,270</u>	<u>821,757</u>	<u>971,100</u>	<u>2,465,218</u>	<u>678,435</u>
<b>Expenditures</b>					
Salaries & Benefits	43,892	44,924	-	-	-
Contractual Services	97,187	70,755	-	-	-
Other Operating Costs	49,016	984	-	-	-
Cost Allocation	54,462	-	-	-	-
Capital Outlay	694,301	1,891,086	2,593,910	1,779,525	-
Debt Service	-	-	-	-	-
	<u>938,858</u>	<u>2,007,749</u>	<u>2,593,910</u>	<u>1,779,525</u>	<u>-</u>
Transfers Out	(137,529)	-	-	-	-
	<u>801,329</u>	<u>2,007,749</u>	<u>2,593,910</u>	<u>1,779,525</u>	<u>-</u>
Changes in restricted reserves				(596,262)	(191,490)
<b>Net Annual Activity</b>	<u><b>\$ (168,059)</b></u>	<u>(1,185,992)</u>	<u>(1,622,810)</u>	<u>89,431</u>	<u>486,945</u>
<b>Fund Balance</b>					
Ending Available Fund Balance		1,622,810	<u>\$ -</u>	<u>\$ 89,431</u>	<u>\$ 576,376</u>
Capital Project Commitments		5,478,904			
Total		<u><b>\$ 7,101,714</b></u>			
<b>Memo:</b>					
Davis Senior Center Improvements		\$ 109,000			
Civic Center Gym Roof Replacement		250,536			
City Facility Roof and HVAC		1,626,696			
Aquatics Capital Repairs		639,963			
Parks and Playground Replacement		129,800			
Varsity Theater Roof		52,576			
VMC Siding Replacement		2,273,421			
Sports Field Improvements		100,000			
Varsity Theater Capital Reserve		125,375			
Golf Course Capital Reserve		171,537			
		<u><b>\$ 5,478,904</b></u>			



# Equipment Replacement Fund

## Budget Summary - Fund 628

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's non-vehicular equipment maintenance and replacement services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Charges to Other Departments	\$ 245,373	\$ 252,734	951,663	587,963	587,963
Investment Income/(Loss)	2,649	(11,425)	35,000	15,000	15,000
Other Revenue	13,577	46,214	-	41,200	41,200
	<u>261,599</u>	<u>287,523</u>	<u>986,663</u>	<u>644,163</u>	<u>644,163</u>
Transfers In	-	-	-	-	-
	<u>261,599</u>	<u>287,523</u>	<u>986,663</u>	<u>644,163</u>	<u>644,163</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	35,767	16,953	154,255	40,500	51,000
Cost Allocation	-	37,576	38,327	-	-
Capital Outlay	571,268	163,110	844,000	135,000	185,700
Debt Service	-	-	-	-	-
	<u>607,035</u>	<u>217,639</u>	<u>1,036,582</u>	<u>175,500</u>	<u>236,700</u>
Transfers Out	-	-	-	-	-
	<u>607,035</u>	<u>217,639</u>	<u>1,036,582</u>	<u>175,500</u>	<u>236,700</u>
Changes in restricted reserves			49,919	(468,663)	(407,463)
<b>Net Annual Activity</b>	<u><b>\$ (345,436)</b></u>	69,884	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Equipment Commitments		2,873,082			
Total		<u><b>\$ 2,873,082</b></u>			





# Duplicating/Postal Services Fund

## Budget Summary - Fund 629

### Fund Description / Budget Highlights

Accounts for the financial activities of the City's centralized duplicating and postal operations.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 548,326	\$ 671,372	\$ 510,175
<b>Revenues</b>					
Charges to Other Departments	\$ 220,217	\$ 234,951	245,469	-	-
Investment Income/(Loss)	1,841	(1,693)	3,000	3,000	3,000
Other Revenue	-	-	-	-	-
	222,058	233,258	248,469	3,000	3,000
Transfers In	-	-	-	-	-
	222,058	233,258	248,469	3,000	3,000
<b>Expenditures</b>					
Salaries & Benefits	63,134	43,951	15,096	34,993	35,499
Contractual Services	-	-	-	-	-
Other Operating Costs	49,171	64,191	91,837	91,750	91,750
Cost Allocation	13,110	18,365	18,490	37,454	44,536
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	125,415	126,507	125,423	164,197	171,785
Transfers Out	-	-	-	-	-
	125,415	126,507	125,423	164,197	171,785
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ 96,643</b>	106,751	123,046	(161,197)	(168,785)
<b>Fund Balance</b>					
Ending Available Fund Balance		548,326	<b>\$ 671,372</b>	<b>\$ 510,175</b>	<b>\$ 341,390</b>
Operating Reserve		31,627			
Total		<b>\$ 579,953</b>			



# City Self-Insurance/Payroll Liab. Fund Budget Summary - Fund 630

## Fund Description / Budget Highlights

Accounts for accumulates costs of the City's insurance and risk management programs to permit a cost recovery insurance fee to be charged against City operating programs and as a clearing fund for payroll taxes and liabilities. In FY 21/22, activities related to Risk Management program have been moved to Risk Management Fund (631).

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 837,563	\$ 523,563	\$ 56,412
<b>Revenues</b>					
Charges to Other Departments	\$ 11,962,520	\$ 10,294,382	13,130,000	12,919,000	13,025,000
Investment Income/(Loss)	(17,165)	4,288	5,000	5,000	5,000
Other Revenue	93,422	-	-	-	-
	<u>12,038,777</u>	<u>10,298,670</u>	<u>13,135,000</u>	<u>12,924,000</u>	<u>13,030,000</u>
Transfers In	-	-	-	-	-
	<u>12,038,777</u>	<u>10,298,670</u>	<u>13,135,000</u>	<u>12,924,000</u>	<u>13,030,000</u>
<b>Expenditures</b>					
Salaries & Benefits	552,582	12,151	-	-	-
Contractual Services	27,903	29,818	30,000	30,000	30,000
Other Operating Costs	12,604,866	9,732,779	13,419,000	13,361,151	12,967,151
Cost Allocation	13,915	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>13,199,266</u>	<u>9,774,748</u>	<u>13,449,000</u>	<u>13,391,151</u>	<u>12,997,151</u>
Transfers Out	-	-	-	-	-
	<u>13,199,266</u>	<u>9,774,748</u>	<u>13,449,000</u>	<u>13,391,151</u>	<u>12,997,151</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b><u>\$ (1,160,489)</u></b>	523,922	(314,000)	(467,151)	32,849
<b>Fund Balance</b>					
Ending Available Fund Balance		837,563	<b><u>\$ 523,563</u></b>	<b><u>\$ 56,412</u></b>	<b><u>\$ 89,261</u></b>
Operating Reserve		-			
Total		<b><u>\$ 837,563</u></b>			



# Risk Management

## Budget Summary - Fund 631

### Fund Description / Budget Highlights

Accounts for revenues and expenses related to the City's Workers' Compensation (WC) and General Liability (GL) Programs, including WC claims liability and claims incurred but not reported and deductible and uninsured portion of general liability claims. These programs provide required insurance benefits for the employees and volunteers of the City; procuring and administering real and personal property insurance and all specialty insurance products as required by the City; managing the third party administrator on claims; and related contractual services.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 308	\$ 3,983	\$ 12,089
<b>Revenues</b>					
Charges to Other Departments	\$ -	\$ 3,599,058	4,342,207	5,023,000	6,537,300
Investment Income/(Loss)	-	-	2,000	5,000	5,000
Other Revenue	-	47,375	-	-	-
	-	3,646,433	4,344,207	5,028,000	6,542,300
Transfers In	-	-	-	-	-
	-	3,646,433	4,344,207	5,028,000	6,542,300
<b>Expenditures</b>					
Salaries & Benefits	-	315,360	356,516	391,202	404,218
Contractual Services	-	-	10,000	54,100	54,100
Other Operating Costs	-	3,205,413	3,846,000	4,438,184	5,932,247
Cost Allocation	-	125,353	128,016	136,408	143,069
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	3,646,126	4,340,532	5,019,894	6,533,634
Transfers Out-Capital Projects	-	-	-	-	-
	-	3,646,126	4,340,532	5,019,894	6,533,634
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	<b>307</b>	<b>3,675</b>	<b>8,106</b>	<b>8,666</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		308	<b>\$ 3,983</b>	<b>\$ 12,089</b>	<b>\$ 20,755</b>
Operating Reserve		-			
Total		<b>\$ 308</b>			



# Employee Benefits Fund

## Budget Summary - Fund 020

### Fund Description / Budget Highlights

Account for accrued leave benefits such as vacation and compensatory time.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ (6,351,119)	\$ (6,700,809)	\$ (6,400,809)
<b>Revenues</b>					
Charges to Other Departments	\$ 2,917,085	\$ 3,300,000	3,305,000	4,000,000	4,000,000
Investment Income/(Loss)	(110,108)	32,720	-	-	-
Other Revenue	-	-	-	-	-
	<u>2,806,977</u>	<u>3,332,720</u>	<u>3,305,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
Transfers In	-	-	-	-	-
	<u>2,806,977</u>	<u>3,332,720</u>	<u>3,305,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
<b>Expenditures</b>					
Salaries & Benefits	2,776,332	3,758,668	3,654,690	3,700,000	3,700,000
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<u>2,776,332</u>	<u>3,758,668</u>	<u>3,654,690</u>	<u>3,700,000</u>	<u>3,700,000</u>
Transfers Out	-	-	-	-	-
	<u>2,776,332</u>	<u>3,758,668</u>	<u>3,654,690</u>	<u>3,700,000</u>	<u>3,700,000</u>
Changes in restricted reserves					
<b>Net Annual Activity</b>	<u><b>\$ 30,645</b></u>	(425,948)	(349,690)	300,000	300,000
<b>Fund Balance</b>					
Ending Available Fund Balance		(6,351,119)	<u><b>\$ (6,700,809)</b></u>	<u><b>\$ (6,400,809)</b></u>	<u><b>\$ (6,100,809)</b></u>
Long-Term Liabilities		4,985,675			
Total		<u><b>\$ (1,365,444)</b></u>			



# Historical Fund Budget Summary - Fund 715

## Fund Description / Budget Highlights

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 11	\$ 11	\$ 11
<b>Revenues</b>					
Donations/Contributions	\$ -	\$ -	-	-	-
Investment Income/(Loss)	-	-	-	-	-
Other Revenue	-	-	-	-	-
Transfers In	-	-	-	-	-
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers Out	-	-	-	-	-
Changes in restricted reserves					
<b>Net Annual Activity</b>	<b>\$ -</b>	-	-	-	-
<b>Fund Balance</b>					
Ending Available Fund Balance		11	<b>\$ 11</b>	<b>\$ 11</b>	<b>\$ 11</b>
Capital Project Commitments		-			
Total		<b>\$ 11</b>			



# Davisville Book Fund

## Budget Summary - Fund 716

### Fund Description / Budget Highlights

Accounts for funds received from the sale of Davisville '68, the History and Heritage of the City of Davis.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 2,322	\$ 2,342	\$ 2,362
<b>Revenues</b>					
Donations/Contributions	\$ -	\$ 127	-	-	-
Investment Income/(Loss)	4	(9)	20	20	20
Other Revenue	-	-	-	-	-
	4	118	20	20	20
Transfers In	-	-	-	-	-
	4	118	20	20	20
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 4</b>	118	20	20	20
<b>Fund Balance</b>					
Ending Available Fund Balance		2,322	\$ 2,342	\$ 2,362	\$ 2,382
Capital Project Commitments		-			
Total		<b>\$ 2,322</b>			



# Brinley/Hattie Weber Fund

## Budget Summary - Fund 717

### Fund Description / Budget Highlights

Accounts for donations to be used for the Hattie Weber Museum and related expenditures.

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 4,401	\$ 4,441	\$ 4,481
<b>Revenues</b>					
Donations/Contributions	\$ 78	\$ -	-	-	-
Investment Income/(Loss)	9	(17)	40	40	40
Other Revenue	-	-	-	-	-
	87	(17)	40	40	40
Transfers In	-	-	-	-	-
	87	(17)	40	40	40
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	-	-	-	-	-
Transfers Out	-	-	-	-	-
	-	-	-	-	-
Changes in restricted reserves					
	-	-	-	-	-
	-	-	-	-	-
<b>Net Annual Activity</b>	<b>\$ 87</b>	<b>(17)</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Fund Balance</b>					
Ending Available Fund Balance		4,401	<b>\$ 4,441</b>	<b>\$ 4,481</b>	<b>\$ 4,521</b>
Capital Project Commitments		-			
Total		<b>\$ 4,401</b>			



# Woodland-Davis Clean Water Authority

## Budget Summary - Fund 980

### Fund Description / Budget Highlights

### Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ -	\$ -	\$ -
<b>Revenues</b>					
Contributions from Participating Agencies	\$ -	\$ -	-	-	-
Investment Income/(Loss)	(45,760)	-	-	-	-
Other Revenue	-	-	-	-	-
	<u>(45,760)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers In	-	-	-	-	-
	<u>(45,760)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	-	-	-	-	-
Other Operating Costs	7,000,000	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	3,736	-	-	-	-
Debt Service	-	-	-	-	-
	<u>7,003,736</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers Out	-	-	-	-	-
	<u>7,003,736</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in restricted reserves	-	-	-	-	-
<b>Net Annual Activity</b>	<b><u>\$ (7,049,496)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Fund Balance</b>					
Ending Available Fund Balance		-	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Capital Project Commitments		-			
Total		<u>\$ -</u>			





# Davis Successor Agency Budget Summary - Fund 895

## Fund Description / Budget Highlights

The Redevelopment Obligation Retirement Private-Purpose Trust Fund accounts for the successor agency activities of the former City redevelopment agency. On February 1, 2012, all redevelopment agencies in the State of California were dissolved and ceased to operate as legal entities. All assets and liabilities of the City's former redevelopment agency were transferred to the Redevelopment (RDA) Obligation Retirement Private-Purpose Trust Fund effective February 1, 2012.

## Fund Activity

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Beginning Available Fund Balance</b>			\$ 128,558	\$ 140,557	\$ 221,986
<b>Revenues</b>					
RPTTF	\$ 1,894,326	\$ 1,899,319	1,890,580	1,890,580	1,890,580
Investment Income/(Loss)	58,731	1,336	100,000	80,000	40,000
Bond Proceeds	-	56,286	-	-	-
	1,953,057	1,956,941	1,990,580	1,970,580	1,930,580
Transfers In	-	-	-	-	-
	1,953,057	1,956,941	1,990,580	1,970,580	1,930,580
<b>Expenditures</b>					
Salaries & Benefits	-	-	-	-	-
Contractual Services	5,775	6,075	12,000	12,000	12,000
Other Operating Costs	16,725	-	-	-	-
Cost Allocation	-	-	-	-	-
Capital Outlay	-	6,364	-	-	-
Debt Service	686,196	1,867,566	1,878,580	1,877,151	1,874,556
	708,696	1,880,005	1,890,580	1,889,151	1,886,556
Transfers Out	-	-	6,283,705	55,000	-
	708,696	1,880,005	8,174,285	1,944,151	1,886,556
Changes in restricted reserves	-	-	6,195,704	55,000	-
<b>Net Annual Activity</b>	<b>\$ 1,244,361</b>	76,936	11,999	81,429	44,024
<b>Fund Balance</b>					
Ending Available Fund Balance		128,558	<b>\$ 140,557</b>	<b>\$ 221,986</b>	<b>\$ 266,010</b>
Cash with Fiscal Agent		6,194,275			
Debt Service Reserve		1,878,580			
Total		<b>\$ 8,201,413</b>			



# Department Budgets





POLICE DEPARTMENT

ORG CHART



## DEPARTMENT OVERVIEW

Serve with Pride - Enforce the Law - Guard Individual Human Rights

The Davis Police Department models and pursues excellence by: partnering with our community, investing in our employees to maintain the highest level of professionalism, being a leader in procedural justice, enacting restorative practices and embracing our role as guardians of the community.

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Maintained positive community relations and created partnerships with the community to develop resolutions to crime problems
- Created an Honor Guard
- Replaced the Department Uninterrupted Power Supply, that ensures continuous service delivery in case of a power outage
- Installed a replacement Voice Logger Server (records radio and telephone)
- Completed one-year successful NIBRS/CIBRS submissions (crime incident reporting); became CIBRS certified
- Replaced the investigations interview room cameras
- Installed new WestNet fire alerting systems in Dispatch
- Submitted 2022 RIPA data successfully

### *FY 2023/25 Goals*

- Continue collaboration with Yolo County to formally adopt Crisis Now model for mental health-related calls
- Continue work on a new transparency portal for RIPA and other data with the RIMS software company
- Re-establish a functioning traffic unit with two motor officers to address citizen concerns
- Develop an engaging social media presence
- Replace Body Worn and In-Car Camera equipment
- Explore options for Emergency Medical Dispatching Services

## OPERATIONS – DIVISION 56

### *Administration*

The Police Administration team provides overall management, planning, coordination and evaluation of Department functions. This includes formulation and consistent updates of policies and professional standards, recruitment, hiring, employee training and development and compliance with State and federal standards. The team is also responsible for budget preparation and management, purchasing, grant evaluation and application and general research and development. This team also oversees the Police Chief's Community Advisory Board and the investigation and resolution of personnel complaints and internal investigations and audits.

### *Patrol*



The Patrol division and Traffic unit provide first-line emergency response to crimes in progress, accidents and tactical situations. Primarily responsible for the initial investigation and case reporting of most crimes and collisions that occur in the City, the division enforces all federal, State and local laws/ordinances. In addition, traffic and bicycle laws and regulations are also enforced. The Honor Guard, Peer Support, Crisis Negotiations, Evidence Response and Explosive Ordinance Disposal teams are also administered through this division, as well as services within the Department and in conjunction with other agencies.

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***Support Services – Code Enforcement, Crime Analysis and Volunteers***

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In addition to noise, party and music complaints, the Code Enforcement unit manages a variety of issues, such as graffiti abatement, encampments, uncontrolled grass or weeds and garbage/trash on properties.

The Crime Analysis and Crime Prevention units work closely together, analyzing data, identifying patterns and trends in crime and distributing that information out to the community to assist in the deterrence of crime. Crime Prevention also offers businesses and residents property inspections that evaluate both landscaping and facility design with the intent to reduce the opportunity for crime to occur.

Police Volunteers play an important support service role by managing the removal of abandoned vehicles and bicycles, providing valuable service in the Records division and conducting traffic control for many City events.

**INVESTIGATIONS – DIVISION 57**

The Investigations division handles major criminal investigations of all types involving both adult and juvenile offenders, as well as missing persons cases of all ages.

The Community Policing/ILP team provides the Department with the ability to quickly address emerging crime trends and problem areas and allows the Department to direct trained officers to address a specific problem.

The overriding philosophy is that crime can be deterred through highly proactive and directed intelligence-led enforcement using creative problem-oriented policing and investigative strategies.

**RECORDS AND COMMUNICATIONS – DIVISION 58**

The Records and Communications divisions receive all 911 emergency and non-emergency phone calls and ensure that appropriate police, fire or other City resources are dispatched timely.

The Communications division also manages the Tactical Dispatch team, which responds to critical incidents for on-site records keeping and resource management.

The Records division maintains all Department case records, arrest warrants and other records in accordance with federal, State and local laws. Other responsibilities include the issuance of various permits, public counter/general information and live-scan fingerprinting.

Property and Evidence is responsible for tracking and processing a large volume of evidence collected by officers or the Evidence Response Team. Any lost or found property is also stored in this division.

**PARKING ENFORCEMENT – DIVISION 59**

This division provides parking enforcement in regulated areas within the City.

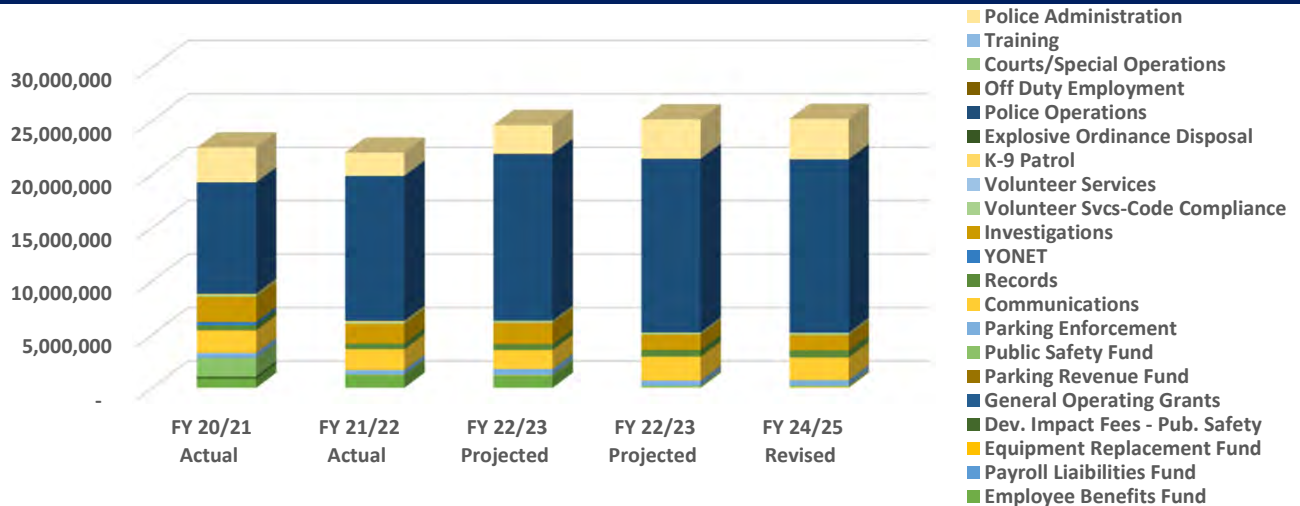


# Police

## Department Expenditures Summary

				FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
				Actual	Actual	Projected	Proposed	Proposed
<b>Expenditures By Category</b>								
Salaries & Benefits				\$ 19,074,686	\$ 18,628,947	\$ 20,095,789	\$ 19,841,769	\$ 20,480,169
Contractual Services				272,515	422,053	408,640	650,389	446,448
Other Operating Costs				973,650	967,838	1,310,124	1,412,112	1,424,941
Cost Allocation				1,888,986	1,948,040	2,584,857	2,833,413	2,492,339
Capital Outlay				274,236	37,127	190,000	374,772	319,772
Debt Service				-	-	-	-	-
				<b>\$ 22,484,073</b>	<b>\$ 22,004,005</b>	<b>\$ 24,589,410</b>	<b>\$ 25,112,455</b>	<b>\$ 25,163,669</b>
<b>Expenditures By Program</b>								
<b>General Fund</b>								
Police Administration	001	5610		\$ 3,253,361	\$ 2,167,229	\$ 2,692,783	\$ 3,669,623	\$ 3,774,835
Training	001	5503		1,356	-	-	-	-
Courts/Special Operations	001	5629		735	-	-	-	-
Off Duty Employment	001	5619		956	5,983	11,400	11,628	11,861
Police Operations	001	5622		10,392,523	13,549,485	15,588,065	16,239,269	16,216,715
Explosive Ordinance Disposal	001	5636		39,795	15,419	11,623	4,000	4,000
K-9 Patrol	001	5649		102,592	126,558	23,870	23,940	24,389
Volunteer Services	001	5663		8,191	12,264	13,119	11,000	11,000
Volunteer Svcs-Code Compliance	001	5667		164,417	151,183	173,940	177,537	183,385
Investigations	001	5755		2,354,872	1,820,752	1,979,535	1,423,045	1,429,130
YONET	001	5756		302,059	9,134	298	-	-
Records	001	5815		480,604	520,591	558,941	637,599	659,459
Communications	001	5817		2,112,392	1,947,160	1,772,169	2,227,745	2,129,531
Parking Enforcement	001	5928		484,729	447,590	547,563	487,069	504,364
				19,698,582	20,773,348	23,373,306	24,912,455	24,948,669
<b>Other Funds</b>								
Public Safety Fund	155			1,729,576	91,897	95,228	175,000	140,000
Parking Revenue Fund	209			2,860	2,946	3,005	-	-
General Operating Grants	216			3,911	816	-	-	-
Dev. Impact Fees - Pub. Safety	484			199,061	13,527	-	-	-
Equipment Replacement Fund	628			-	23,600	20,000	25,000	75,000
Payroll Liabilities Fund	630			556	-	-	-	-
Employee Benefits Fund	020			849,526	1,097,871	1,097,871	-	-
				2,785,490	1,230,657	1,216,104	200,000	215,000
				<b>\$ 22,484,072</b>	<b>\$ 22,004,005</b>	<b>\$ 24,589,410</b>	<b>\$ 25,112,455</b>	<b>\$ 25,163,669</b>

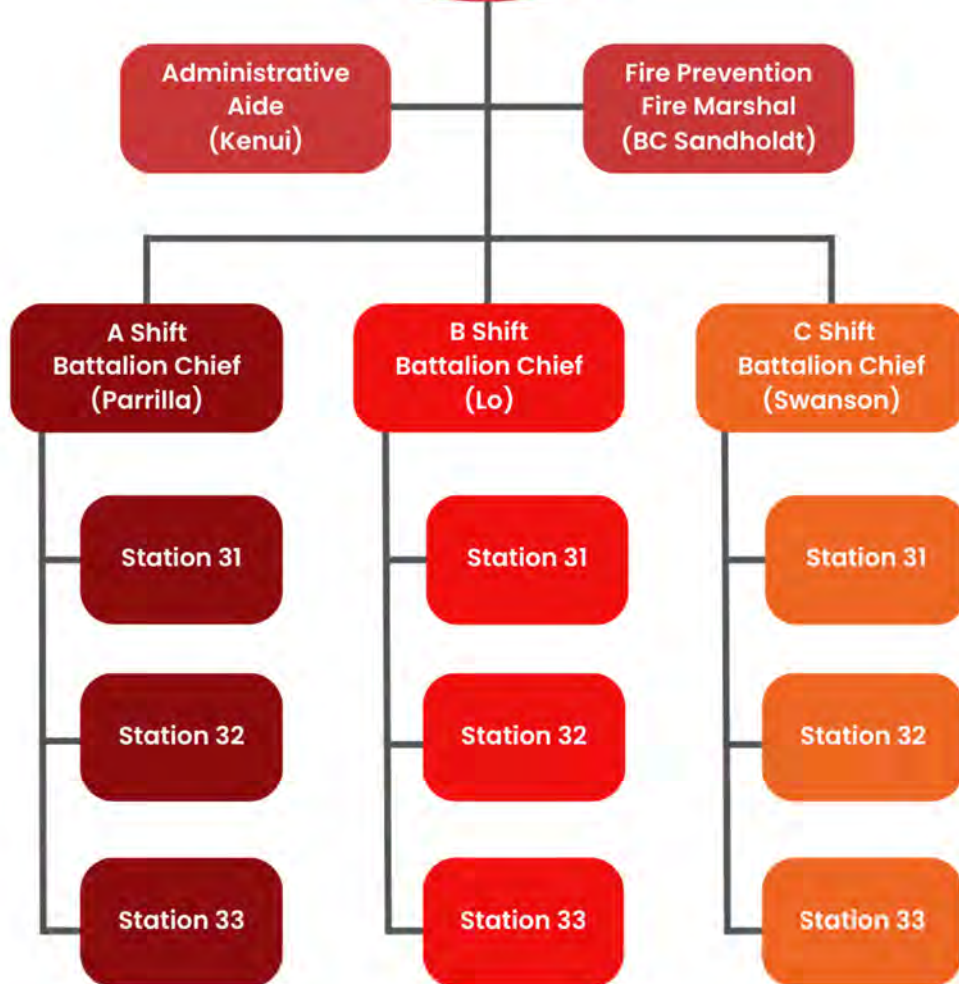
### Expenditure Trends





FIRE DEPARTMENT

ORG CHART



## DEPARTMENT OVERVIEW

The City of Davis Fire Department (DFD) provides all-risk emergency response, fire prevention/code enforcement and community preparedness services to the community.

DFD responds to: structural, vehicle and vegetation fires, BLS medical response, hazardous materials, special operations (confined space, trench, low angle and water rescue), public assistance requests and other emergencies.

DFD fire prevention services include: fire/life safety inspections, plan check and review services, fire safety public education and awareness.

DFD's Training Division prepares firefighter trainees for on-shift assignments. Training also provides in-service professional development for tenured firefighters. The Training Division directly supports all emergency response and includes state mandated training.

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*



Davis Fire Department staff at an event

- Hired three additional firefighters and promoted three captains
- Replaced an antiquated emergency station alerting system at all three City fire stations
- Ordered an aerial ladder truck to enhance the growing needs of the City; delivery expected in 2024
- Began infrastructure improvements with a kitchen remodel for Station 32 and roof replacements for Stations 32 and 33
- Purchased and received a new Type I fire engine for Fire Station 31 from HiTech Fire Apparatus
- Ordered a replacement Type I fire engine for Fire Station 32, also from HiTech Fire Apparatus
- Continued to provide local, county and state mutual aid response to large incidents
- Continued to evaluate and research solutions for department-wide technology integration

### *FY 2023/25 Goals*



Davis Fire Department Training at the former Hibbert Lumber site

- Receive the new ladder truck and place into service
- Train personnel for ladder truck operations
- Enhance training of new personnel and newly promoted company officers
- Improve Department training infrastructure
- Standardize emergency communications by updating radios
- Continue to fill vacant positions through promotional and entry-level firefighter testing and diversity recruitment
- Improve injury-prevention programs and resources for behavioral health and workers compensation
- Continue to improve work efficiency by implementing a new records management system
- Provide ongoing analysis of Fire Department staffing to ensure right-sizing for the community served

## OFFICE OF THE FIRE CHIEF/ADMINISTRATIVE SERVICES – DIVISION 51

The Office of the Fire Chief/Administrative Services provides organizational leadership, management and support for the overall operations and business functions of the Department. The Office of the Fire Chief is responsible for administration, budget, emergency operations, strategic planning, business services, contracts, community outreach and allied agency relationships. In addition, the Department's Administrative Aide provides:

- Service delivery statistical analysis
- Records management and requests
- All programmatic support
- Financial/budget support
- Training and prevention support

## OPERATIONS – DIVISION 52



A large vegetation fire in No Man's Land



A Davis firefighter at the Oak Grass Fire

The Operations Division is responsible for all emergency responses and is where the majority of personnel are assigned: three Battalion Chiefs, 12 Company Officers and 30 Firefighter I/II positions.

Emergency operations responded to 6,339 incidents in 2021 and 6,714 incidents in 2022. Operations are run by the Fire Chief and Battalion Chiefs. Each shift Battalion Chief is responsible for day-to-day service delivery and operational effectiveness, including fire/EMS responses, community preparedness, training and development and fire/life safety.

The Shift Battalion Chiefs share responsibilities that include:

- Command and control of emergency incidents
- Personnel development and oversight
- Liaison with Human Resources Division
- Apparatus and equipment maintenance/repair oversight
- Equipment and apparatus procurement
- Policy and procedure development and enforcement
- OES coordination
- Operational guidelines
- Grants management
- Special events coordination
- Department safety

## FIRE PREVENTION – DIVISION 53

The Fire Prevention Division is led by a Battalion Chief who is designated as the Fire Marshal. The primary duties and responsibilities of this position include managing fire/life safety and the following:

- Fire/Life Safety inspections
- Plan check and review
- Administering fire permits
- Code enforcement/adoption
- Safety records
- Weed abatement program
- Public education and public awareness programs
- Fire and Life

## TRAINING – DIVISION 54

The Training Division is currently run by one of the on-shift Battalion Chiefs. Department training is for all-risk emergency responses and includes state mandated training, seasonal wildland fire training and training for structural fires, EMS, Hazmat, technical rescue, vehicle accidents and public service incidents.

The Training Division also develops and provides firefighter indoctrination training for newly hired firefighters as well as certification, education and training for all levels of the department: Fire Chief, Battalion Chief, Firefighter II, Firefighter I and Probationary Firefighter.



Davis Fire Department gear

Additional training Division responsibilities include the following items:

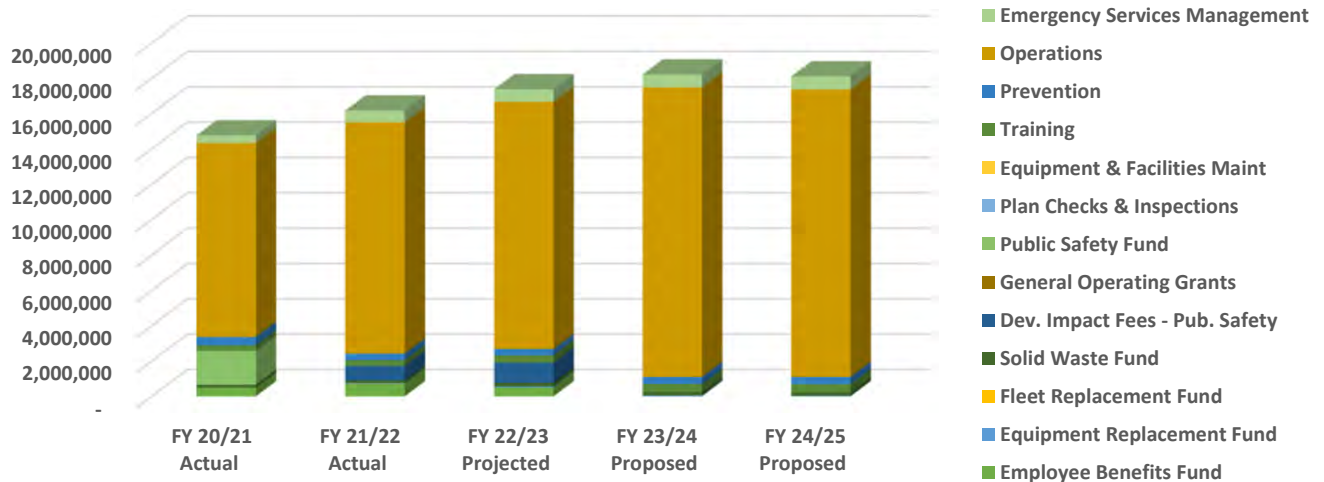
- Target Solutions Software that delivers and tracks online training
- Joint Apprenticeship Committee (JAC) Statewide Labor/Management
- Office of the State Fire Marshal (OSFM)
- State Fire Training (SFT)
- California Fire Service Training and Education System (CFSTES)
- Fire Service Training and Education Program (FSTEP) certification
- California Incident Command Certification System (CICCS) - State
- National Wildland Coordinating Group (NWCG) - Federal



# Fire Department Expenditures Summary

				FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>								
Salaries & Benefits				\$ 12,594,941	\$ 12,874,078	\$ 13,582,834	\$ 14,721,575	\$ 15,218,694
Contractual Services				24,889	65,610	64,700	64,700	64,700
Other Operating Costs				592,472	523,421	556,202	1,015,703	921,830
Cost Allocation				1,554,614	1,804,559	1,989,756	2,368,214	1,879,660
Capital Outlay				-	905,957	1,183,340	45,000	20,000
Debt Service				-	-	-	-	-
				<b>\$ 14,766,916</b>	<b>\$ 16,173,625</b>	<b>\$ 17,376,832</b>	<b>\$ 18,215,192</b>	<b>\$ 18,104,884</b>
<b>Expenditures By Program</b>								
<b>General Fund</b>								
Emergency Services Management	001	5101	\$ 429,907	\$ 662,634	\$ 704,059	\$ 718,201	\$ 736,603	
Operations	001	5201	10,970,052	13,093,259	13,995,324	16,393,773	16,267,048	
Prevention	001	5301	467,981	369,415	353,936	404,380	416,248	
Training	001	5401	321,699	320,465	414,200	454,092	460,414	
Equipment & Facilities Maint	001	5226	1,601	-	-	-	-	
Plan Checks & Inspections	001	5305	289	-	-	-	-	
				12,191,529	14,445,773	15,467,519	17,970,446	17,880,313
<b>Other Funds</b>								
Public Safety Fund	155		1,924,975	-	-	-	-	
General Operating Grants	216		-	-	-	-	-	
Dev. Impact Fees - Pub. Safety	484		-	810,660	1,139,340	-	-	
Solid Waste Fund	520		155,828	162,325	214,959	199,746	204,571	
Fleet Replacement Fund	621		-	-	-	-	-	
Equipment Replacement Fund	628		-	26,210	44,000	45,000	20,000	
Employee Benefits Fund	020		494,583	728,656	511,015	-	-	
				2,575,386	1,727,851	1,909,314	244,746	224,571
				-	-	-	-	-
				<b>\$ 14,766,915</b>	<b>\$ 16,173,624</b>	<b>\$ 17,376,833</b>	<b>\$ 18,215,192</b>	<b>\$ 18,104,884</b>

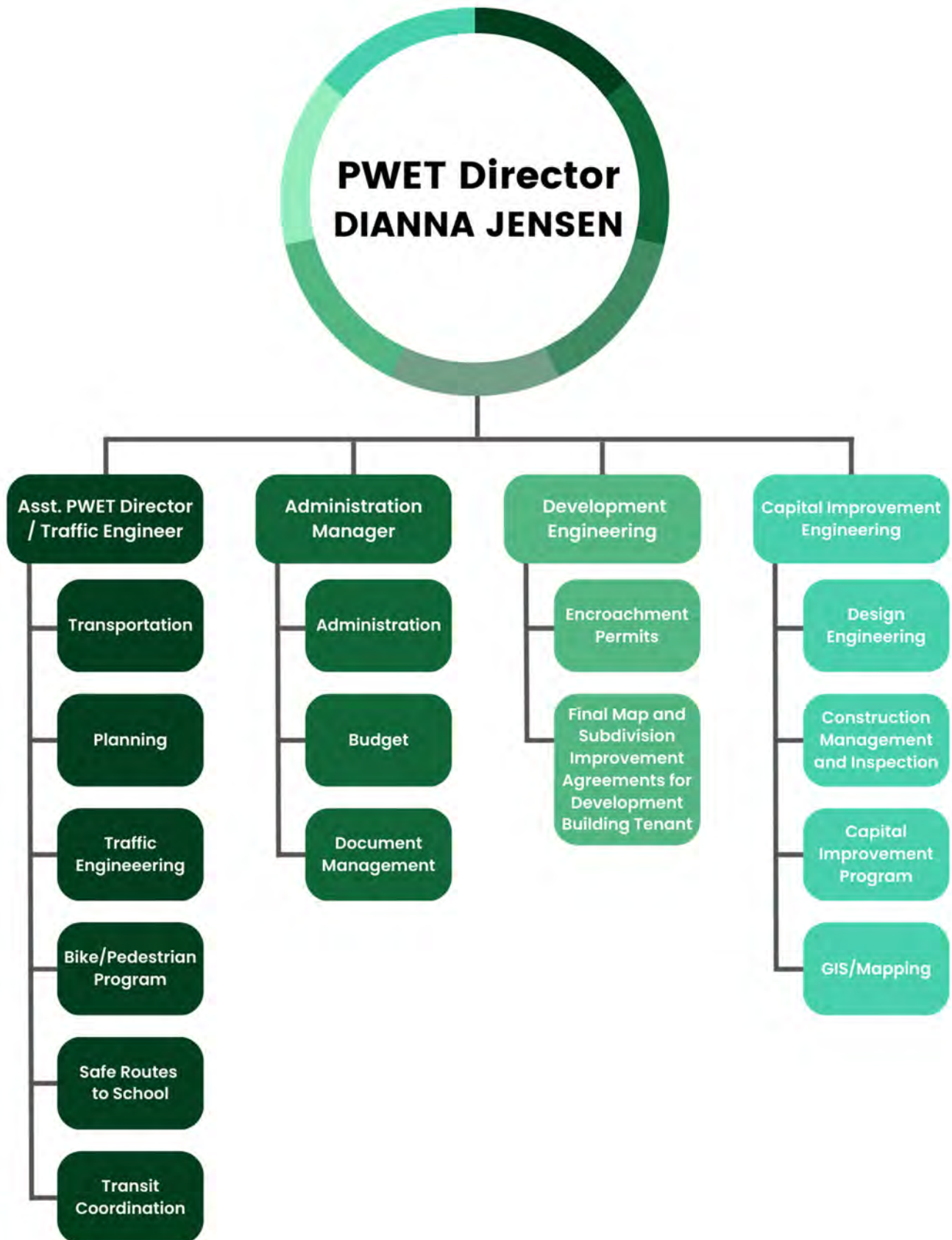
## Expenditure Trends





PUBLIC WORKS ENGINEERING AND TRANSPORTATION DEPARTMENT

ORG CHART



## DEPARTMENT OVERVIEW

The Public Works Engineering and Transportation Department (PWET) provides technical support to the City's infrastructure operating divisions by leading studies, preparing construction documents and working with private developers by reviewing construction requests and issuing permits. PWET also supports other internal Departments and Divisions by providing a range of technical support services in transportation and general municipal engineering. The Department manages the City's Capital Improvement Program, traffic engineering responsibilities, long term transportation planning, bicycle/pedestrian and Streetsmarts/Safe Routes to School programs and acts as the City's liaison to local and regional transportation agencies, including Unitrans and Yolobus.

Activities include:

- Provide engineering design and construction inspection services for public improvements in private subdivisions and for city capital improvement projects
- Contract administration for intra-city/inter-city public transit
- Provide staff support to related commissions

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Organized long-term record storage, consolidated files and ensured public documents are safe and appropriately stored
- Further implemented Geographic Information System (GIS) maps and data bases to better serve staff in carrying out their duties and used to provide visually helpful information to the public
- Completed 14 Capital Improvement Projects (CIPs) in 2022 and 11 CIPs as of April 2023
- Completed the Local Road Safety Plan

### *FY 2023/25 Goals*

- Combine the previously separated Safe Routes to School, Streetsmarts and Bicycle/Pedestrian Program resources into one comprehensive program
- Continue to evolve the public outreach for CIP and Transportation Program activities to timely inform the community of planned activities
- Successfully recruit new staff to fill vacancies
- Continue pursuit of expanding field personnel access to utility information and providing field crews the ability to conduct field inspection of assets using mobile devices to save time, energy and resources

## ADMINISTRATION – DIVISION 61

The Administration Division provides policy administration and management of the overall operation of the Department. The Administration Division provides department leadership, support, information and expertise in the following areas:

- Departmental financial and budget management
- Public communication, response and engagement
- Human Resources coordination
- Contract, grant and document management
- Executive and management team support



*FY 2022/23 Accomplishments*

PWET focused on efficient and timely responses to citizens on topics such as transportation, road conditions and street safety, among others. The Department organized historic files and cataloged the archives storage boxes for easy future access. PWET also dedicated training time for staff when the executive leadership changed with the addition of the Assistant Director/Traffic Engineer and the transition of the Director to a combined Director/City Engineer. Accomplishments addressing the department's areas of responsibility include:

- Processed grant reimbursements and grant revenue from Caltrans of more than \$3M
- Supported recruitments for full-time and temporary staff positions in PWET, including an Assistant Public Works Director to lead the Transportation Division, a Management Analyst I to oversee the Administration Division and two Principal Civil Engineers, one to lead Development Engineering and one to lead Capital Improvement Engineering
- Provided fiscal support on approximately 450 purchase orders related to Engineering and Transportation activity
- Addressed the budgetary, personnel and organizational changes resulting from the COVID-19 pandemic, which required City Staff to work remotely for their safety

*FY 2023/25 Goals*

- Improve community communication efforts of department activity
- Backfill open positions in the Department

*Performance Measures*

- Track frequency and types of Public Works general emails and response times
- Distribution of public inquiries and outreach memorandum in a timely manner
- Number of Standard Operating Procedures created or updated
- Purchase orders created and invoices processed
- Number of policies/ordinances reviewed and updated

**TRANSPORTATION – DIVISION 62**

A student grabs an orange for  
"Orange You Glad You Biked Today"

PWET's Transportation Division plans for improvements to the City's transportation infrastructure for the safe and efficient use by pedestrians, bicyclists, motorists and public transit users.

The division consists of three programs comprised of 4.75 full-time staff members, including Traffic Engineering, Transportation Planning and the Bike/Pedestrian Program. Members of the Transportation Division also staff the Bicycling, Transportation, and Street Safety Commission (BTSSC) and the Unitrans Advisory Committee and are liaisons to the Yolo County Transportation District, Yolo Commute, SACOG and staff the Safe Routes to School and Street Smarts initiatives. This division also manages the citywide crossing guard program.

The division responsibilities include:

- Traffic engineering studies
- Transportation corridor planning
- Bicycle education, safety and promotion
- Safe Routes to Schools and Street Smarts initiatives
- Bike rack/locker plan check, installation and maintenance
- Interagency coordination with UC Davis Transportation and Parking Services, Yolo County Transportation District, Yolo Transportation Management Association, Sacramento Area Council of Governments, Caltrans, Unitrans and non-governmental organizations
- Administer Unitrans and Yolobus contracts and pass-through grants
- Traffic-calming program
- Transportation design review of new development
- Downtown and neighborhood parking policy
- Grant writing and coordination
- GIS data for the bicycle map and safe routes to school maps
- Local Road Safety Plan
- Host bicycle tours of Davis for other agencies
- Bicycle and pedestrian wayfinding signs

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### *FY 2022/23 Accomplishments*

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#### **Transportation Planning Program**

- Held 24 Bicycling, Transportation, and Street Safety Commission (BTSSC) meetings
- Supported the design and construction efforts for capital projects
- Outlined new Moving Transportation Forward Plan to prioritize transportation projects
- Developed design concepts and conducted community outreach in coordination with DJUSD for the Anderson Road / Chavez Improvements project
- Submitted one SACOG Maintenance and Modernization grant application for Cowell Boulevard worth over \$5.7 million
- Began implementation of the Reimagine Russell Blvd transportation plan
- Transformed G Street into a car-free street between Second and Third Streets
- Completed the Tulip and Ponteverde Multi-Use Path Extension Project
- Developed design options and conducted community engagement for Fifth Street improvements and 14th Street/Villanova improvements
- Chaired Yolo Commute transportation management association
- Coordinated bi-monthly meetings with DJUSD on traffic issues near schools
- Completed Reimagine Russell Corridor Study
- Created a new policy for Traffic Calming that was approved by Council

#### **Active Transportation Program (Bike/Pedestrian and Safe Routes to School)**

- Registered 1,710 bicycle in the national bike registration system, Bike Index, to deter and assist with bicycle theft retrieval
- Organized events that promoted walking and bicycling to school including Polar Pedal, Loopalooza and May is Bike Month
- Collected monthly bike rack counts at all DJUSD schools
- Joined UC Davis to select a shared micromobility operator for the community

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### *FY 2023/25 Goals*

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#### **Transportation Planning Program**

- Complete Moving Transportation Forward Plan

- Develop crosswalk policy
- Implement shared micromobility
- Update the [www.gettingarounddavis.org](http://www.gettingarounddavis.org) website
- Collect traffic count data, including counts of people driving, biking and walking
- Update the Transportation Element of the General Plan
- Develop a new Active Transportation Mobility Plan includes pedestrians, bicyclists, scooters, e-micromobility devices.
- Develop Short Range Transit Plan
- Complete community engagement plan for transportation projects
- Undertake gap analysis for bikeways and sidewalks
- Develop a policy for shared use paths with considerations for e-bikes and e-devices.
- Update design standards
- Update Davis Municipal Code



Staff at an outreach event in Davis

### Active Transportation Program (Bike/Pedestrian and Safe Routes to School)

- Fill vacant Active Transportation Coordinator position
- Complete citywide wayfinding project
- Update the bike map and safe routes to school maps
- Develop a Safe Routes to School bike education partnering plan to provide bike education in the classroom for K-12 schools
- Update the bicycle parking ordinance

### Performance Measures

- Complete evaluation of 10-20 traffic calming requests, depending on budget availability
- Complete traffic volume counts and speed surveys on 20% of the required streets to support a five-year cycle to maintain current data on traffic
- Provide at least one transportation educational event at every school in the DJUSD

## ENGINEERING – DIVISION 66

The Engineering Division strives to enhance the quality of life for residents by planning, designing and constructing reliable and cost-effective public works facilities and systems in a manner that emphasizes longevity and good stewardship of environmental and fiscal resources. This includes managing construction of new infrastructure by developers to ensure the same goals are accomplished. The mission is achieved through the efficient use of resources, technology, innovation, teamwork and coordination with other service providers in the City.

### *FY 2022/23 Accomplishments*

#### Capital Improvement Program Projects

The following major CIP completed projects for FY 2022/23 include:

- Annual Slurry Seal Pavement project
- Sewer Service Lateral CIPP Liner and Connection Seal project
- Chiles Road Water Main Replacement project
- Annual Signal Improvement project



The grand opening of the Olive Drive Bike/Pedestrian Crossing in 2022

- Tulip Lane and Ponteverde Lane Multi-use Path Extension Improvements project
- 2022 Speed Hump and Table Installation Project
- 2nd Street Improvement project
- N Street Mini Park Improvement project
- 2022 Sidewalk Maintenance project
- Wastewater Treatment Plant Sedimentation Basin #2 Concrete Resurfacing project
- 1818 Corpyard Gate project, Wake Forest/Oxford Drive Paving project
- Pole Line Road/Olive Drive Connection project
- Veterans Memorial Center Siding Replacement Project

Improving communication and engagement with the community is a priority, and the Department has enhanced the information available on projects on the City website, particularly timing and construction impacts for residents. This included a new version of the GIS map showing project locations and daily updates. Staff is working with the City Manager's Office and have developed a standard approach for keeping the community informed via social media and other electronic communications.

### Development and Permitting

The only form available online right now for PWET is the encroachment permit application. The division is close to finalizing other forms including Right of Way (ROW) vacation, lot-line adjustment standardized language for grant deeds. The division has also updated its Standards and Specifications, which should be online by July 2023.

The division implemented its Street Cut Moratorium and now has an ordinance in the City's municipal code that prohibits utilities from cutting into a street for trench or other work without providing full restoration of the street. There is also a new Trench Cut Fee for cutting into roadways due to the impact on the roads pavement condition index (PCI), and lowering the expected life for the roadway despite the trench repair. The fee will be assessed on the FY 2023/24 fee schedule for any encroachment permit which requires trenching in the roadway.

The division issued 431 permits during the calendar year 2022 and issued 116 permits from January 2023 to late April 2023. The division also provided a great deal of review time to the Bretton Small Lot Final Map, the grading plans including upgrading the City's existing pump station and the improvement plans for the first three phases of the small lot final maps. Other major projects completed this year include the Paul's Place, Davis Live and various tenant improvements.

### *FY 2023/25 Goals*

### Capital Improvement Program Projects

The Department is scheduled to deliver on time and within budget the major planned CIP activity for FY 2023//25, including:

- I-80/Richards Blvd Interchange modifications
- Bike Pump Track at Community Park
- H Street and Tunnel Improvement project – Phase 2
- Civic Center Gym Roof Replacement project
- Mace Blvd Corridor Redesign project
- Electrify Yolo project to install electric charging stations throughout downtown Davis

- Annual parks and public works infrastructure improvement projects

The Department is continuing to enhance and improve communication and engagement with the community. PWET now has information available on the City website about projects, particularly timing and construction impacts for residents. The Department continues to refine processes in keeping communications about projects up to date.

### **Development and Permitting**

Goals for the budget cycle continue to focus on standardization and optimizing department processes. Standard Operating Procedures continue to be developed for various activities to streamline processes to minimize approval times. Templates are being created to provide a more consistent workflow with input from various departments during development review and plan check processes. For permitting and development, the goal is to continue to add more online forms and electronically processes for the public, including a checklist of items required for each application or permit. A new enterprise system is anticipated in the coming years and should help streamline permit application processing and tracking.

Improvements are planned for inspection processes to increase efficiency in completing the daily and weekly reporting documents. The goal is to create a template combining multiple forms into one linked file and make it user friendly to eliminate/reduce unnecessary or redundant work.

The Division is also working on using Geographic Information System (GIS) Mapping Technology in a more prominent fashion. Some goals are to use GIS to track new developments and recorded documents, track pavement conditions and any moratorium on recently repaired streets. Developing an application to help staff report and track sidewalk damage that needs to be repaired or replaced to meet ADA standards will also help select concrete replacement locations for the annual concrete replacement project.

### ***Performance Measures***

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- Percent Change Orders: For CIP projects, track the percentage of the project that results in change orders
- Contract Bid vs Engineer's Estimate: Track degree of accuracy of engineers' estimates
- CIP Jobs Bid on Time: Quantity of jobs awarded per the master schedule for projects approved during the budget process
- CIP Jobs Completed on Time: Determine if CIPs were completed within the given working days per each contract
- Record Documentation: Set a schedule for updating maps and permanent databases as new construction is completed and adhere to this schedule
- Track timeliness of new development applications being processed (TM, FM, Construction)
- Track number of and resources expended on encroachment permits
- Track amount of time spent responding to public information requests
- Compare anticipated revenue with actual revenue collected and with actual staff costs to determine if fees are set appropriately



# Engineering and Transportation Department Expenditures Summary

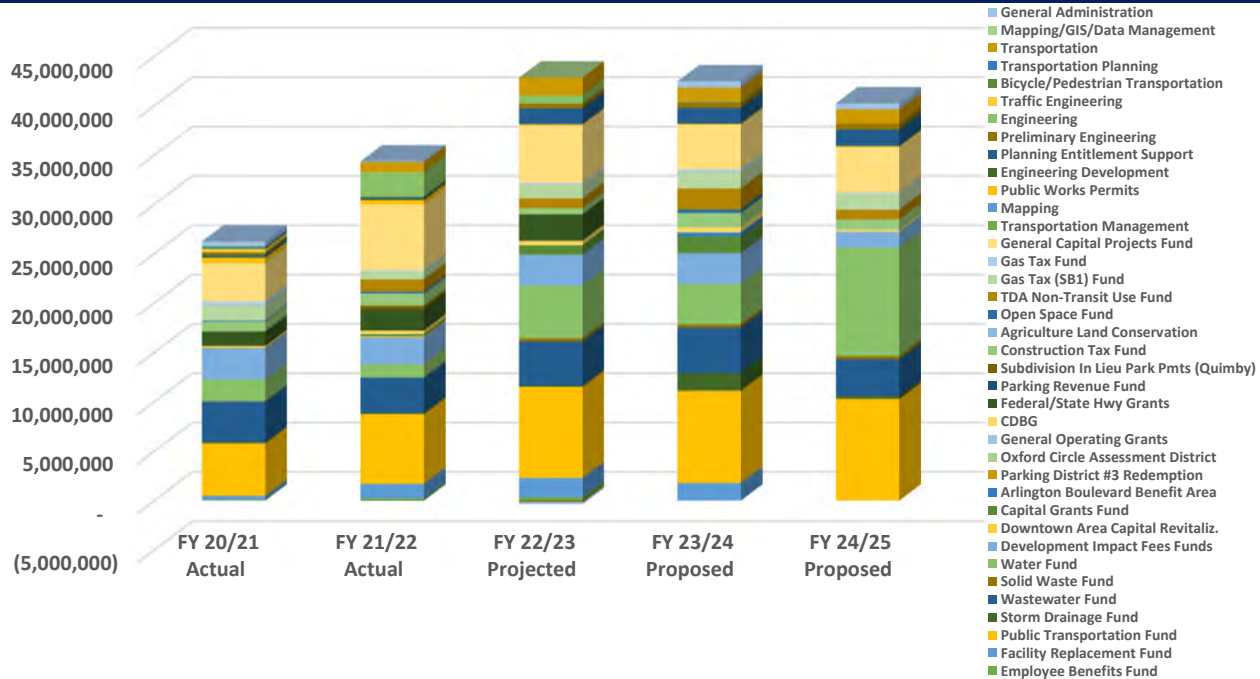
			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category							
Salaries & Benefits			\$ 3,786,888	\$ 3,627,869	\$ 5,160,237	\$ 4,887,269	\$ 5,030,350
Contractual Services			2,498,402	2,985,851	1,027,109	955,558	966,520
Other Operating Costs			5,508,187	7,194,126	9,358,789	9,457,438	10,407,438
Cost Allocation			322,944	1,234,290	(1,189,458)	(1,639,475)	(1,751,641)
Capital Outlay			14,135,211	19,325,436	28,161,569	28,824,255	25,602,791
Debt Service			-	-	-	-	-
			<b>\$ 26,251,632</b>	<b>\$ 34,367,572</b>	<b>\$ 42,518,246</b>	<b>\$ 42,485,045</b>	<b>\$ 40,255,458</b>
			-	-	-	-	-
Expenditures By Program							
General Fund							
General Administration	001	6101	\$ 378,096	\$ 70,329	\$ (220,103)	\$ 616,340	\$ 615,787
Mapping/GIS/Data Management	001	6160	105,815	-	-	-	-
Transportation	001	6201	-	1,005,415	1,818,326	1,411,442	1,450,395
Transportation Planning	001	6234	176,242	(876)	-	-	-
Bicycle/Pedestrian Transportation	001	6251	91,758	707	-	-	-
Traffic Engineering	001	6254	325,146	16,031	-	-	-
Public Transportation	001	6263	-	-	-	-	-
Engineering	001	6601	37,268	2,486,210	824,381	110,839	12,514
Preliminary Engineering	001	6602	263,973	65,109	465,235	547,080	570,607
Planning Entitlement Support	001	6605	172,037	170,725	1,614,796	1,607,222	1,682,906
Engineering Development	001	6642	101,800	106,837	13,537	14,977	15,672
Public Works Permits	001	6643	500,019	438,300	94,034	93,264	93,684
Mapping	001	6660	9,891	71	-	-	-
Transportation Management	001	7901	9,397	27	-	-	-
			<b>2,171,442</b>	<b>4,358,885</b>	<b>4,610,206</b>	<b>4,401,164</b>	<b>4,441,565</b>



# Engineering and Transportation Department Expenditures Summary

		FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
		Actual	Actual	Projected	Proposed	Proposed
Other Funds		-	-	-	-	-
General Capital Projects Fund	012	3,925,930	6,683,002	5,845,003	4,518,137	4,603,000
Gas Tax Fund	109	399,136	131,842	171,363	273,461	144,937
Gas Tax (SB1) Fund	113	1,517,275	780,285	1,396,000	1,670,000	1,600,000
TDA Non-Transit Use Fund	115	-	1,251,280	1,000,000	2,130,000	980,000
Open Space Fund	135	86,668	185,167	-	350,000	-
Cable TV Fund	150	-	-	-	-	-
Municipal Arts Fund	165	-	-	-	-	-
Agriculture Land Conservation	190	8,780	39,596	-	-	-
Construction Tax Fund	200	1,008,302	1,209,262	620,000	1,475,000	1,067,000
Subdivision In Lieu Park Pmts (Quin	205	7,058	320,100	(125,000)	-	-
Parking Revenue Fund	209	4,689	-	-	-	-
Federal/State Hwy Grants	210	1,468,312	2,196,577	2,676,200	-	-
CDBG	215	200,012	344,855	450,000	500,000	200,000
General Operating Grants	216	-	5,075	-	-	-
Oxford Circle Assessment District	353	304	-	-	-	-
Parking District #3 Redemption	361	27,691	-	551	-	-
Arlington Boulevard Benefit Area	460	-	-	-	407,863	-
Capital Grants Fund	465	25,174	237,081	984,500	1,700,000	-
Downtown Area Capital Revitaliz.	476	-	98,519	-	-	-
Development Impact Fees Funds	48x	3,146,756	2,710,278	3,103,500	3,124,010	1,567,000
Water Fund	51x	2,187,441	1,359,354	5,360,783	4,100,000	11,025,000
Solid Waste Fund	520	21,183	-	312,000	312,000	312,000
Wastewater Fund	531	4,118,535	3,578,949	4,470,432	4,593,520	3,714,591
Storm Drainage Fund	54x	124,205	108,311	115,200	1,800,000	300,000
Public Transportation Fund	570	5,325,997	7,062,014	9,240,240	9,350,365	10,300,365
Facility Replacement Fund	626	393,295	1,447,893	1,952,400	1,779,525	-
Employee Benefits Fund	020	83,447	259,247	334,868	-	-
		24,080,190	30,008,687	37,908,040	38,083,881	35,813,893
		<b>\$ 26,251,632</b>	<b>\$ 34,367,572</b>	<b>\$ 42,518,246</b>	<b>\$ 42,485,045</b>	<b>\$ 40,255,458</b>

## Expenditure Trends

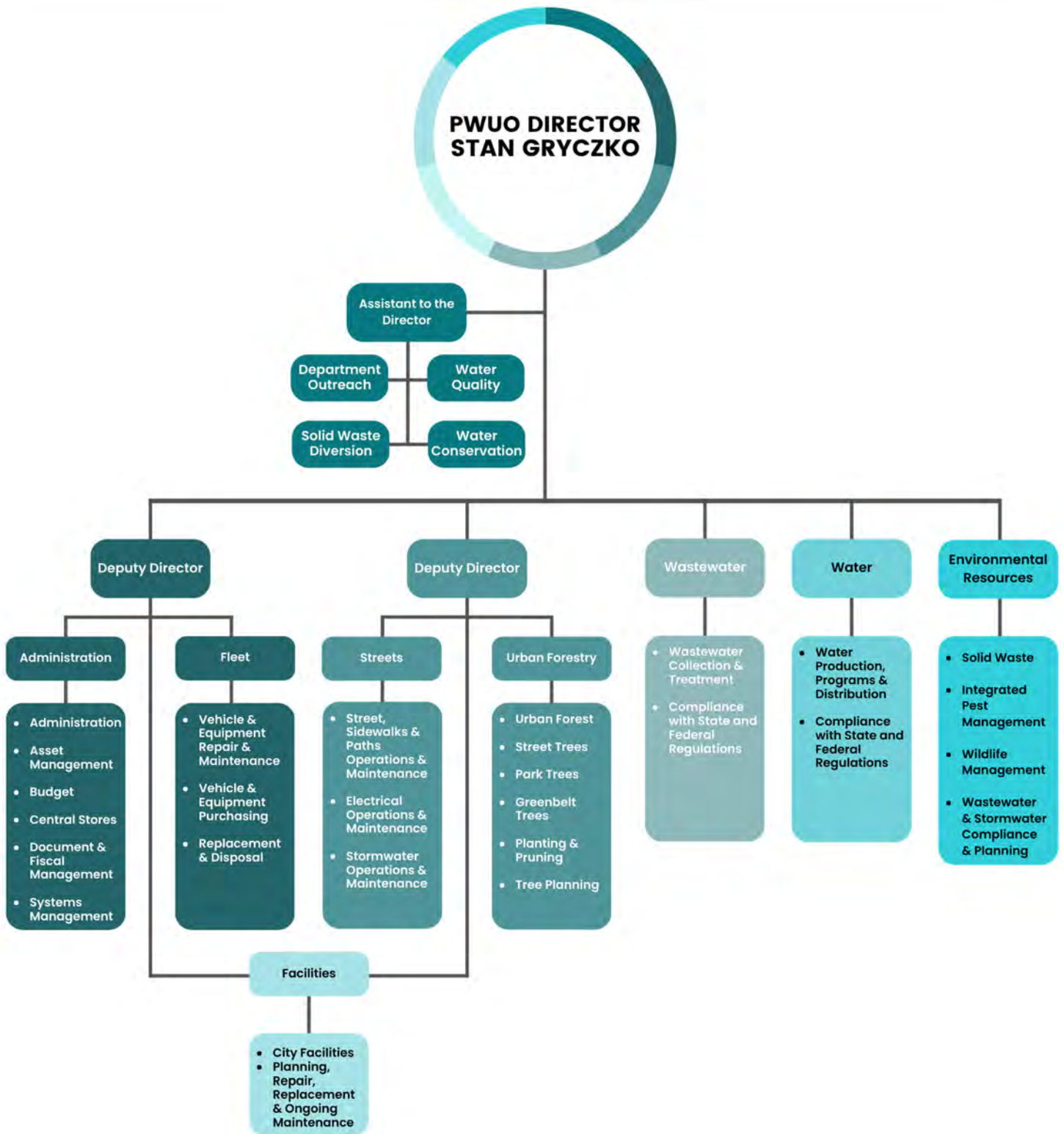






PUBLIC WORKS UTILITIES AND OPERATIONS DEPARTMENT

ORG CHART



**DEPARTMENT OVERVIEW**

The mission of Public Works Utilities & Operations (PWUO) Department is to support the community’s quality of life by protecting public health and the environment through sound practices, technology and teamwork to provide dependable, responsive services and maintain critical infrastructure.



2023 National Public Works Week poster

Responsibilities include:

- Operations, maintenance and repair of City’s streets and roads, water production/distribution system, urban forest management, wastewater collections/treatment system and stormwater collection/disposal, street lights and traffic signal systems
- Contract administration for garbage, yard refuse, recycling and street-sweeping services
- Provide centralized purchasing and receiving to meet the needs of City departments and storage of inventoried materials and supplies used by all departments
- Provide planning, inspection and public outreach for environmental regulatory compliance programs
- Manage and maintain the City’s centralized vehicle and equipment fleet and the fuel facility
- Maintain all City building and facilities
- Provide staff support to related commissions

**ACCOMPLISHMENTS AND GOALS**

*FY 2022/23 Accomplishments*

- Completed the Urban Forestry Management Plan (UFMP) that sets the framework for City efforts related to the care and planting of the City’s urban forest over the next 40 years. The online format of the plan is dynamic and adjustable as needed to meet the goals of the City Council and the community
- Applied for local disaster assistance from FEMA for the January 2023 storms
- Initiated updates to the City’s Integrated Water Resources Plan and Water System Optimization Plan to minimize (as much as possible) faults and preventable water losses within the City’s potable water distribution system as well as continuing to assess the resiliency of the City’s system with longer periods of dry weather

*FY 2023/25 Goals*

- Deploy the Lucity Mobile app for staff in the field to provide real-time information regarding City assets
- Seek green technologies in upgrading the City’s fleet vehicles as they are replaced
- Continuously improve upon local disaster response and recovery, documenting procedures and learning from past events

**ADMINISTRATION – DIVISION 71**



Front office staff providing customer

The Public Works Utilities & Operations Administration Division provides policy administration and management of the overall operation of the department. The Administration Division provides department leadership, support, information and expertise in the following areas:

- Departmental financial and budget management
- Public communication, response and engagement
- Human Resources coordination
- Public Works Information Systems Management

- Purchasing of consumable materials and disposal of surplus materials
- Executive and management team support

***FY 2022/23 Accomplishments***

- Moved Urban Forest assets into the Lucity Asset Management system
- Created 9,227 work orders for PWUO crew response
- Opened 1,174 GO (service) requests, a 60% increase over the prior year, due to the addition of Urban Forestry in PWUO

***FY 2023/25 Goals***

- Procure and distribute the mobile application for the Lucity asset management system to create field-based entry for work orders
- Utilize DocuSign to streamline contractual obligations via electronic signatures
- Review contracts of programs plans for safety training and establish safety training consistency and continuity
- Comply with City Clerk’s record retention schedule and destroy eligible paper financial documents on site

***Performance Measures***

- Customer inquiry volume and response via phone, email, GO Requests and Work Orders processed by Front Office staff
- Number of invoices, Calcard statements and Purchase Orders processed for all PWUO divisions
- Number of City Council items and contracts approved for PWUO

**STREETS AND URBAN FORESTRY – DIVISION 72**



Damaged freeway screen on Mace Blvd.

**Streets**

The City’s Streets Division maintains and operates the City’s road infrastructure for the safe and efficient use by pedestrians, bicyclists, motorists and public transit users. Davis’ infrastructure consists of 165 miles of streets, 275 miles of sidewalks, 54 miles of on-street bike lanes, 55 miles of separate mixed-use paths, 29 grade-separated, bicycle/pedestrian crossings, 67 traffic signals, over 4,500 street and path lights, over 200 lane miles of striping and pavement markings and over 20,000 signs.

This division is comprised of two units: the Streets Crew, which consists of eight, full-time employees, and the Electrician Crew, which has five, full-time employees. The division responsibilities include:

- Electrical maintenance of all City facilities, street and path lights, and traffic signals
- Maintenance of all roads, sidewalks, paths, parking lots and traffic signs

***FY 2022/23 Accomplishments***

- Completed 140 sidewalk work orders eliminating 172 trip hazards
- Completed emergency repairs to the Russell and Anderson traffic signal on Picnic Day

***FY 2023/25 Goals***

- Initiate a preventative maintenance program to ensure traffic signals meet all regulatory standards
- Start a sidewalk program that will identify safety hazards and address them to help prevent trip and falls

**Performance Measures**

- Respond to all work requests within 72 hours of notification
- Track number of road and sidewalk hazards addressed



New tree planted in La Playa Park during Arbor Week in 2022

**Urban Forestry**

The Urban Forestry Program provides management of urban trees. The program performs a wide range of maintenance, planting, pruning and planning related to the City’s trees. The City’s trees are an important asset to the City and its residents.

**FY 2022/23 Accomplishments**

- Scheduled street-tree pruning to maintain the City’s proactive pruning cycle for Block 1 is on track for completion
- City Council adopted the 40-year Urban Forest Management Plan (Proposition 68 Cal Fire grant)
- Final planting of the 1,000+ trees in partnership with Tree Davis as part of the Proposition 68 Cal Fire grant

**FY 2023/25 Goals**

- Complete block pruning efforts for Blocks 2 (FY 2023/2024) and Blocks 3 (FY 2024/25)
- Develop a two to 5-year prioritization and implementation plan for the “next steps” of the Urban Forest Management Plan
- Develop and/or update policies, procedures and Tree Ordinance, as defined by the prioritization of “next step” efforts from the Urban Forest Management

**Performance Measures**

- Backlog – the assessment of all assessments for tree inspection requests pre- FY 2023/24
- Creation and following of Service Level Agreement (SLA) that related to the timeliness of tree assessments and work (i.e., time between request and inspection, time between inspection and work complete – different levels/services will have different SLAs)
- Completion and public release of “Climate Ready Tree Species List” that includes a metrics-based methodology of adding and removing species based off multiple, data and research-driven variables
- Release a metrics-driven “State of the Urban Forest” report that includes Urban Forest Management Plan updates
- Research/Apply/Assist in the application for grants to help fund urban forestry efforts in the City of Davis

**WASTEWATER – DIVISION 73**



The City of Davis Wastewater Treatment

The mission of the Wastewater Division is to operate and maintain the City’s sanitary sewer system in accordance with federal, state and local regulations to protect public health and ensure the safe, efficient, reliable, economical and environmentally sound collection, treatment and disposal of the City’s wastewater in order to support the residential, commercial and industrial activities of the community. This includes the operation and maintenance of the collection system, treatment plant, restoration wetlands and the collection and treatment of the wastewater generated in the service areas of El Macero, North Davis Meadows, Davis Creek Mobile Home Park and the Teichert Construction Complex.

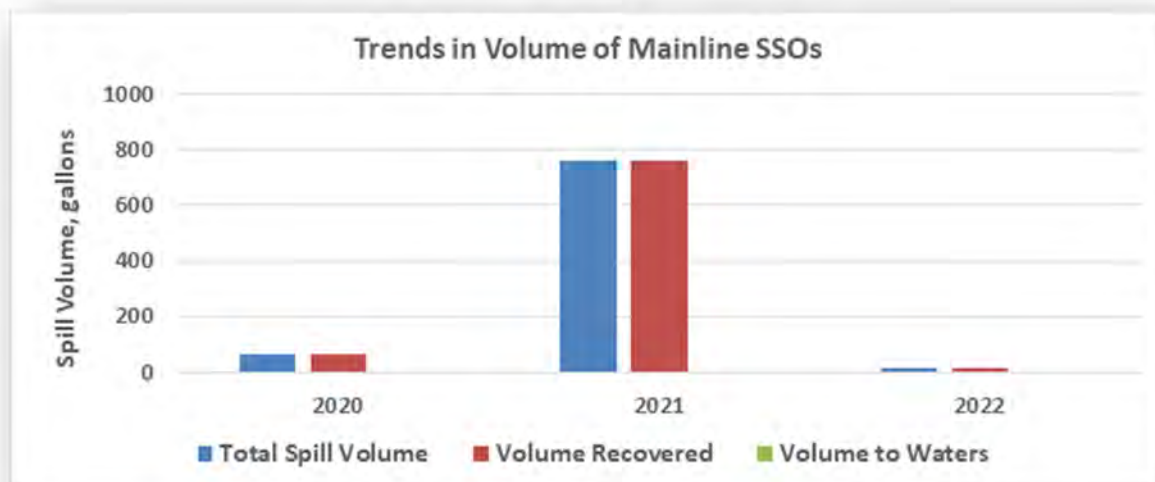
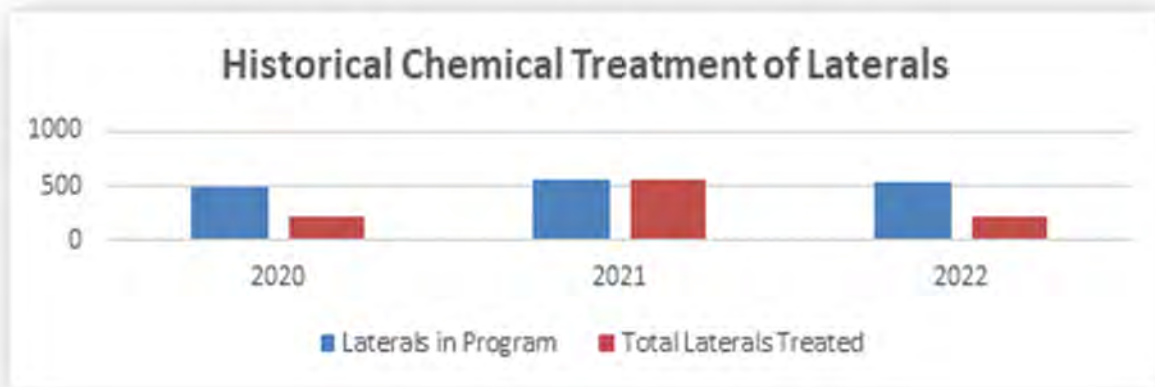
*FY 2022/23 Accomplishments*

- Successfully enrolled under the Statewide General Water Reclamation Requirements for Recycled Water Use as a permittee under the general order
- Achieved 99.9% compliance at the Wastewater Treatment Plant with the NPDES permit requirements with one effluent limitation exceedance
- Completed the construction of the first of three sewer lift stations that are due for rehabilitation

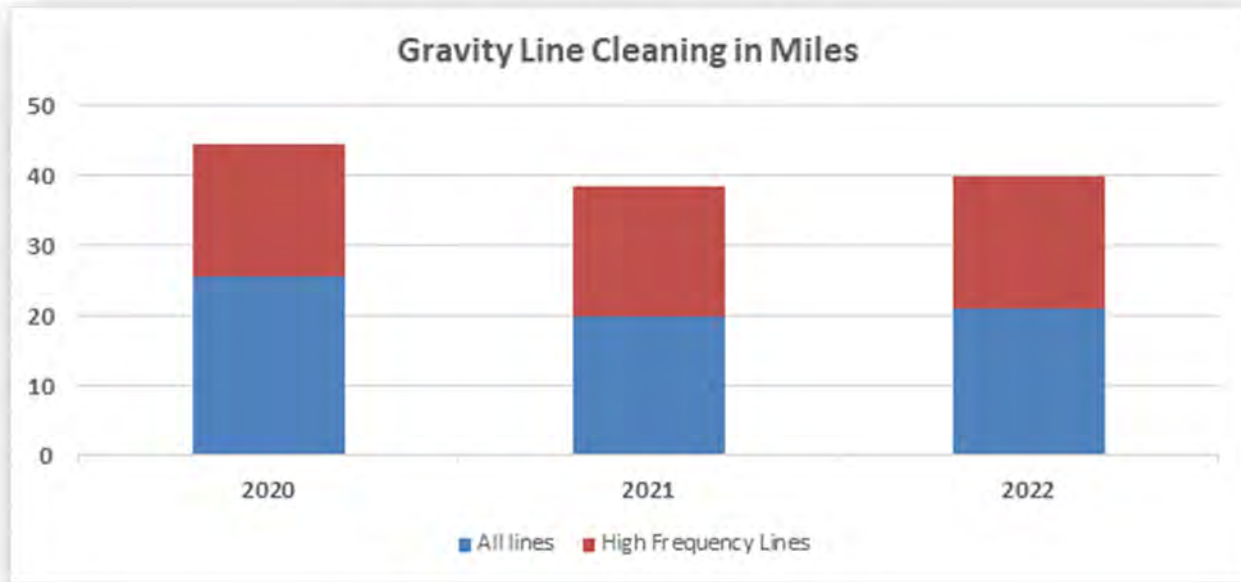
*FY 2023/25 Goals*

- Complete the construction of the Wastewater Treatment Plant biofilter to protect the sewer trunk line and maintenance holes from hydrogen sulfide damage
- Begin a service lateral maintenance program to reduce the number of sanitary sewer overflows per state general order requirements
- Begin design of the recycle water pipeline to convey recycle water to Howat Ranch for agricultural irrigation

*Performance Measures*



\*SSO's are Sanitary Service Overflows



This chart shows the standard cleaning the City does every year (in blue) and the additional cleaning done for high traffic areas in red.

**STORMWATER – DIVISION 74**

Stormwater operates nine stormwater pumping stations and 10 bike tunnel flood prevention pumps, including the El Macero Maintenance District Stormwater Pump Station. Maintains 127 miles of pipe, 3,100 drain inlet, 16 miles of channels, and seven detention basins. Follows federal, state and local regulations to ensure stormwater quality and protect wildlife.

*FY 2022/23 Accomplishments*

- Rebuilt primary pump motor at SDS #4 on Second Street
- Replaced five drain inlets that were damaged by vehicles
- Facilitated installation of an emergency generator at SDS #3 on H Street



Stormwater drainage station on Richards Blvd during a major storm in 2023

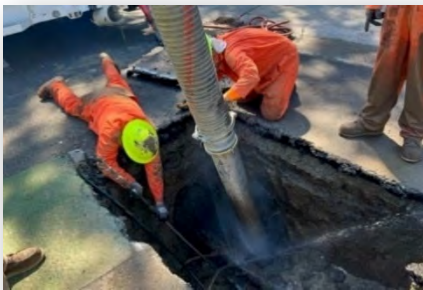
*FY 2023/25 Goals*

- Start a 10-year process to evaluate/repair/replace all 10 bike tunnel pump stations
- Complete design to replace SDS #3 and SDS #6

*Performance Measures*

- Clean five miles of stormwater channels to restore flow capacity
- Regrade five miles of gravel maintenance access roads
- Track mile of stormwater mains cleaned and monitored via CCTV

**WATER – DIVISION 75**



Repairing a service line leak

The mission of the Water Division is to operate and maintain the water production, transmission and distribution infrastructure in order to deliver clean, reliable, potable water for use and non-potable water for irrigation purposes. This division is responsible for operating the City’s nine wells and coordinating deliveries of surface water from the Regional Water Plant in Woodland, maintaining 194 miles of distribution and transmission mains, operating three water storage tanks totaling 8.2 million gallons, performing water meter reads and maintenance and operating and maintaining the irrigation well for The Cannery development.

***FY 2022/23 Accomplishments***

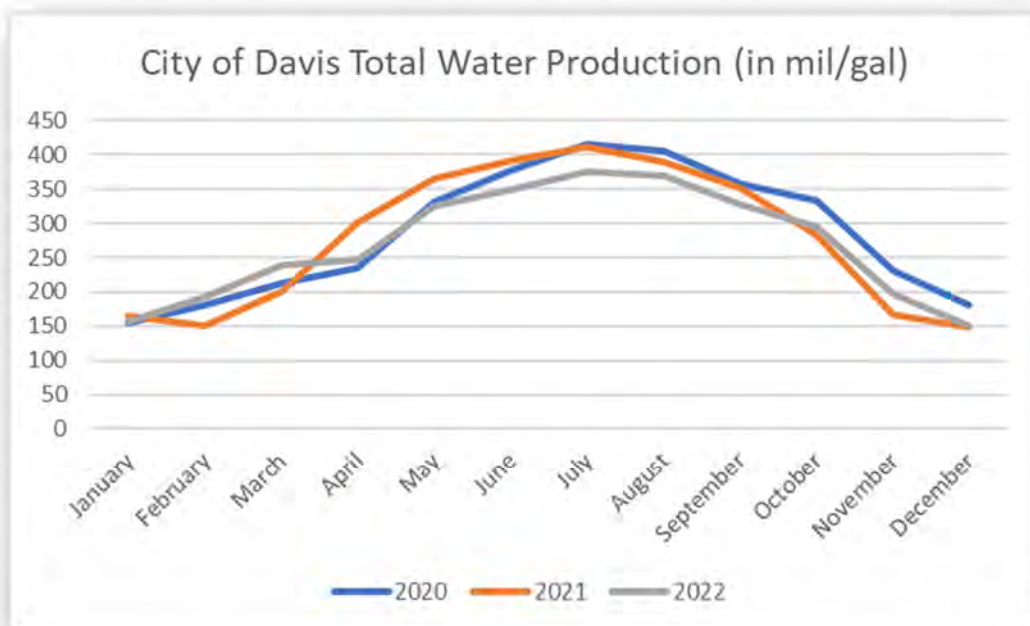
- Completed the generators project for well sites 31, 32, and 33 and west area tank
- Upgraded from AMI (Automated metering infrastructure) software to AclaraOne, which allows for more efficient operation of the system
- Inclusion of ZoneScan leak detection system (used with AclaraOne infrastructure) to proactively seek out water main leaks before significant infrastructure damage takes place

***FY 2023/25 Goals***

- Complete the installation of the ZoneScan leak detection system
- Train water system maintenance workers as cross connections controls specialists in a 40-hour course and receive an American Water Works Association (AWWA) certification
- Support the goal of division succession planning for water division staff via additional training and conferences

***Performance Measures***

- Monthly Water production in millions of gallons



## ENVIRONMENTAL RESOURCES – DIVISION 77



Staff at the 2023 Earth Day event at the Yolo County Central Landfill

The division's mission is to serve as stewards for the responsible use of environmental resources by promoting conservation and pollution prevention, while ensuring regulatory compliance through fiscally stable planning and program implementation in the following areas:

- Long range resource planning
- Regional and statewide issues and regulations
- Water conservation and quality
- Wastewater and storm water quality
- Wildlife and habitat conservation, planning, and management
- Solid waste and recycling
- Environmental resource outreach
- Conservation and pollution prevention promotion
- Integrated Pest Management

### *FY 2022/23 Accomplishments*

- Delivered Conceptual Site Modeling of soil vapor investigation to the State Water Resources Control board for the Davis Center Project
- Worked with consultant to provide integrated pest management guidance document for two weed management areas for the City
- After a brief hiatus, resumed the restaurant inspection program for fats, oil and grease (FOG program)

### *FY 2023/25 Goals*

- Ensure SB1383 compliance by increasing outreach, inspection and enforcement
- Finalize the stormwater enforcement response plan
- Complete the fats, oil and grease (FOG) program for all restaurants in Davis

### *Performance Measures*

- Track customer calls for water conservation and water quality along with the percent reduction in water usage compared to state baseline years as well as the number of customers registered in the online customer water use portal (AquaHawk)
- Catalog the number of yard material/green waste tags issued and water waste complaints responded to and also catalog the number of industrial pretreatment and fats, oils and grease (FOG) inspections
- Track the changes in trash, recycling and organics collection over the course of the year, the number of stormwater best management practice inspections and track changes in the populations of urban wildlife species

## FLEET SERVICES – DIVISION 78

Fleet Services manages and maintains the City's centralized vehicle and equipment fleet, which is comprised of 275 diverse units and the City's fuel facility, which provides 24/7 refueling capabilities. Fleet Services' primary purpose is to provide efficient and cost-effective services to all City departments and to maximize the fleet's availability in support of crucial City functions.

- Fleet vehicle and equipment inspection, maintenance and repair
- Fleet specification development, bid evaluation and acquisitions
- Surplus vehicle and equipment disposition
- Vehicle and equipment lifecycle costing
- City vehicle policy management
- Fuel facility management
- Fleet/fuel related environmental regulation and compliance management





The Fleet Services Division team

*FY 2022/23 Accomplishments*

- Purchased and acquired a first-of-its-kind, tractor-drawn, aerial ladder truck with a 100-foot aerial ladder for the Fire Department in FY 2022/23
- Completed a fuel facility replacement or removal study with several viable options for the City
- Over the two-year budget period, purchased two Para-Transit Buses with wheelchair lifts for Davis Community Transit in Community Services. Federal Transit Administration grants provided 76.5 percent (\$195,093) of the funds needed for the purchase of these needed and valuable City assets

*FY 2023/25 Goals*

- Complete and implement a strategic plan for the City’s aging fuel facility infrastructure after the recently completed Citywide fuel facility assessment needed in order for the City to determine the future of the Underground Storage Tanks (UST)
- Continue purchasing US EPA-Certified Low Emission Vehicles, (LEV), and when possible, Electric Vehicles, (EV) when replacing City-owned fleet vehicles during the FY 2023/24 and FY 2024/25 purchasing period
- Provide ongoing mechanic training on Fire emergency vehicles and/or equipment leading to eventual Automotive Service Excellence (ASE) certification

*Performance Measures*

- Utilize best management practices (BMPs) to increase and document mechanic productive-labor hours (billable hours on specific job orders)
- Review and implement BMPs to improve fleet utilization and eliminate underutilized vehicles and equipment
- Enhance data entry and report generation through Fleet Maintenance module in AS400 to provide performance-based data

**FACILITIES MANAGEMENT – DIVISION 79**



The Fleet Services Division team

The Facilities Management Division performs a wide range of maintenance, repair and rehabilitation of City-owned building assets to provide City staff and the public with safe, clean and functional facilities. Facilities Management maintains a comprehensive preventive maintenance, repair, and replacement program for building assets with 84 buildings totaling 354,140 square feet, responds to and executes service requests received from City departments and community groups, and participates in the programming of building renovations and rehabilitations.

*FY 2022/23 Accomplishments*

- Reduced open work orders from 170 to approximately 50 by reviewing and prioritizing work
- Performed a refresh on the 512 5th Street building to prepare for use as a winter shelter
- Completed the Facilities Management Certification program through APWA by the Facilities Supervisor

*FY 2023/25 Goals*

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- Execute building repair and replacement projects based on approved funding
- Perform energy audits on five, City-owned buildings and implement key measures
- Establish preventative maintenance working windows in collaboration with PCS for increased ability to perform preventative maintenance at locations, such as Civic Pool locker rooms

*Performance Measures*

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- Preventative maintenance schedule compliance
- Preventative maintenance backlog completion
- Complete work orders listed on backlog
- Track percentage of funded projects completed



# Utilities and Operations

## Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category							
Salaries & Benefits			\$ 12,092,404	\$ 12,659,360	\$ 14,733,833	\$ 15,897,683	\$ 16,671,548
Contractual Services			1,910,930	2,344,067	3,984,518	3,795,297	3,485,297
Other Operating Costs			22,464,404	23,728,936	29,078,505	30,111,499	30,786,669
Cost Allocation			5,407,927	6,450,667	6,726,766	7,765,981	8,404,833
Capital Outlay			1,528,058	2,035,903	2,299,445	2,397,813	2,088,000
Debt Service			7,000,433	10,290,755	10,532,513	10,441,939	10,470,043
			<b>\$ 50,404,156</b>	<b>\$ 57,509,688</b>	<b>\$ 67,355,580</b>	<b>\$ 70,410,212</b>	<b>\$ 71,906,390</b>
Expenditures By Program							
General Fund							
General Administration	001	7101	\$ 284,073	\$ 109,909	\$ 323,165	\$ 339,238	\$ 345,419
PW Information Management	001	7160	91,868	7,356	368	-	-
Corporation Yard Facility	001	7244	7,285	192,633	158,936	160,119	161,287
Building Electrical Maintenance	001	7245	11	269	-	-	-
Pathway Lighting Maintenance	001	7246	163,560	159,286	182,333	189,594	195,871
Pathway Maintenance	001	7247	589	-	-	-	-
Surface Parking Lot Maintenance	001	7248	3,035	71	-	-	-
Street Maintenance & Repair	001	7252	1,347,191	1,799,715	1,241,580	1,662,471	1,661,595
Sign Maintenance	001	7255	2,916	-	-	-	-
Striping & Pavement Markings	001	7256	5,603	3,559	4,630	1,020	1,040
Street Lighting	001	7257	141,950	399,954	3,362	(34,300)	(25,379)
Traffic Signals	001	7258	63,518	375,391	2,382	122,783	172,719
Sidewalk/Curb/Gutter Maintenance	001	7259	(12,704)	-	-	-	-
Urban Forestry	001	7286	3,684	1,596,676	1,772,444	2,482,129	2,662,747
Traffic Engineering	001	7654	-	-	-	-	-
Solid Waste	001	7701	-	-	-	-	-
Intergrated Pest Management	001	7715	162,165	97,290	151,671	160,865	154,794
Habitat Management	001	7720	127,284	126,142	143,919	154,399	156,443
Fleet Purchase & Disposal	001	7811	-	49,015	25,601	-	-
Facilities Maint. Administration	001	7901	239,296	173,625	204,173	50,616	50,842
Facilities Maint. Capital Improvmt	001	7908	173,137	340,100	340,100	-	-
City Hall Maintenance	001	7911	21,337	-	-	-	-
Hattie Waber Museum Maintenance	001	7946	275	-	-	-	-
Facilities Vandalism Repair	001	7950	417	-	-	-	-
510 Fifth Street Building Maint.	001	7960	1,005	-	-	-	-
SP Substation Facility Maint.	001	7961	2,533	-	-	-	-
Intermodal Facility Maintenance	001	7962	244	-	-	-	-
Varsity Theatre Maintenance	001	7963	5,201	-	-	-	-
Downtown Parking Structure Maint	001	7970	1,738	-	-	-	-
Hunt Boyer Maintenance	001	7972	1,215	-	-	-	-
Third & B Maintenance	001	7973	1,587	-	-	-	-
Street Light Conversion	001	8847	214,021	214,021	214,021	214,021	214,021
			<b>3,054,034</b>	<b>5,645,012</b>	<b>4,768,685</b>	<b>5,502,955</b>	<b>5,751,399</b>

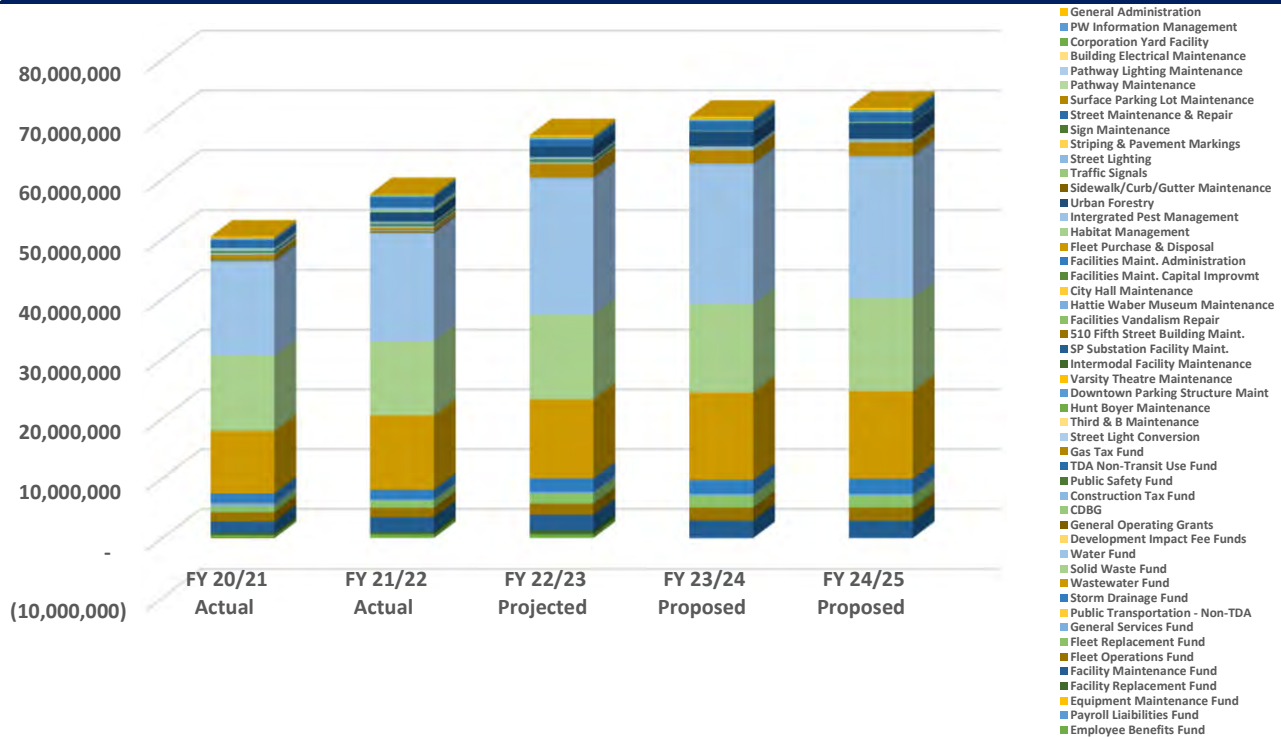


# Utilities and Operations

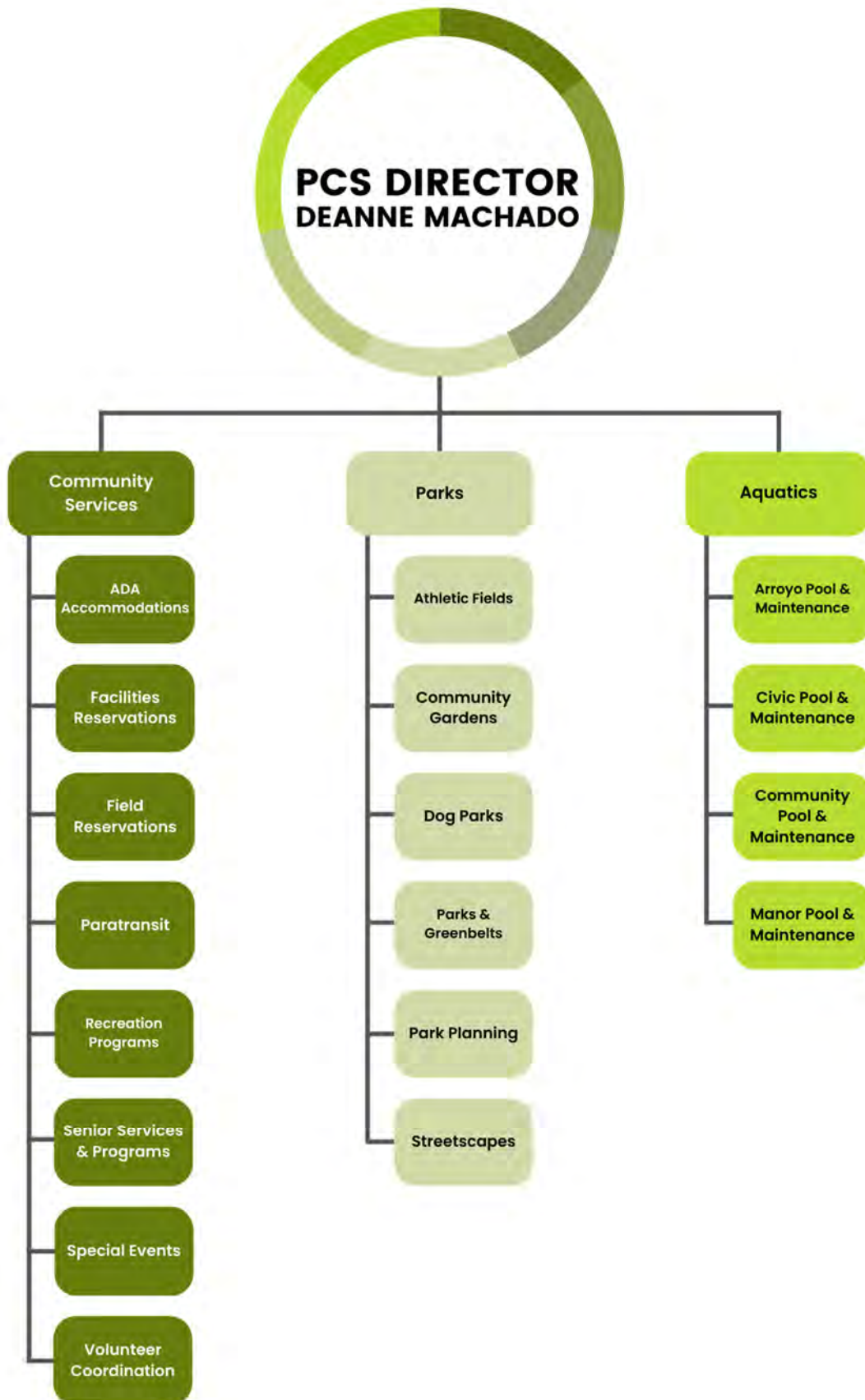
## Department Expenditures Summary

		FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Other Funds						
General Capital Projects Fund	012	-	-	-	-	-
Gas Tax Fund	109	777,311	428,857	2,306,346	2,274,530	2,276,247
TDA Non-Transit Use Fund	115	14,563	-	-	-	-
Public Safety Fund	155	87,293	-	-	-	-
Building Admin & Permits Fund	195	-	-	-	-	-
Construction Tax Fund	200	161,738	156,069	405,600	413,400	421,600
CDBG	215	-	-	-	-	-
General Operating Grants	216	107,798	251,430	-	-	-
Parking District #3 Redemption	361	-	-	-	-	-
Downtown Area Capital Revitalization	476	-	-	-	-	-
Development Impact Fee Funds	48x	10,570	-	-	-	-
Water Fund	511	15,665,152	18,092,910	22,531,748	23,138,592	23,313,345
Solid Waste Fund	520	12,607,578	12,440,105	14,166,642	14,775,126	15,588,268
Wastewater Fund	531	10,475,493	12,433,603	13,193,956	14,604,940	14,680,010
Storm Drainage Fund	541	1,704,768	1,603,671	2,304,752	2,345,975	2,505,390
Public Transportation Fund	570	-	-	-	-	-
Public Transportation - Non-TDA	571	59,217	-	-	-	-
General Services Fund	620	434,115	235,241	293,611	319,943	331,309
Fleet Replacement Fund	621	903,147	1,188,514	1,622,433	1,930,813	1,960,000
Fleet Operations Fund	622	1,573,817	1,536,330	1,886,575	2,154,003	2,189,727
Facility Maintenance Fund	625	1,928,480	2,452,171	2,592,321	2,944,935	2,853,095
Facility Replacement Fund	626	340,998	406,108	641,510	-	-
Equipment Maintenance Fund	628	-	-	-	5,000	36,000
Payroll Liabilities Fund	630	1,410	-	-	-	-
Employee Benefits Fund	020	496,674	639,667	641,401	-	-
		<b>47,350,122</b>	<b>51,864,676</b>	<b>62,586,895</b>	<b>64,907,257</b>	<b>66,154,991</b>
		<b>\$ 50,404,156</b>	<b>\$ 57,509,688</b>	<b>\$ 67,355,580</b>	<b>\$ 70,410,212</b>	<b>\$ 71,906,390</b>

### Expenditure Trends



ORG CHART



## DEPARTMENT OVERVIEW

The Parks and Community Services Department creates and enhances the quality of life for Davis residents and visitors by providing a diverse array of programs, services and recreational facilities. The Department is comprised of three distinct divisions including Aquatics, Community Services and Parks.

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Continued the fourth and fifth year of implementing the Revenue and Pricing Policy to further improve the Department's cost recovery for programs, services and recreational facilities and reduce the reliance on the City's General Fund
- Negotiated a successful Community Pool RFP and lease agreement
- Continued to move toward sustainable landscapes that promote the long-term health of grass, trees, shrubs and flowers, require less maintenance and improve water conservation efforts
- Continued to leverage grant funds to complete capital replacement and renovation projects, including turf conversions, playground and sport court replacements
- Completed Sport Court Renovation Phase 1 and began Sport Court Renovation Phase 2
- Replaced Playfields Sports Park synthetic turf field
- Initiated a successful RFP for the Bike Pump Track at Community Park

### *FY 2023/25 Goals*

- Complete a Community Needs Assessment and Strategic Plan
- Complete construction on "Natalie's Corner" (splash pad) and adjacent Great Lawn renovation; develop associated operations plans and procedures
- Deploy asset management and work order system
- Release RFP for landscape maintenance contract(s)
- Complete construction on Bike Pump Track
- Complete capital repairs across aquatic facilities
- Develop policies for sports courts rentals
- Complete Phase 2 of the Sport Court Renovation
- Review existing policies and procedures for alignment with best practices in diversity, equity and inclusion (DEI); increase access and diversity across programs by reducing barriers
- Continue to leverage technology to decrease staffing demands and increase customer-facing efficiencies/experiences
- Complete Senior Center Legacy patio project; consider a rebranding effort toward a "Community Center"
- Review Revenue and Pricing Policy to balance cost recovery and access to services and programs.

## PARKS AND GREENBELTS – DIVISION 44



An image of John Barovetto Park playground

The Parks & Greenbelts Division provides comprehensive management of City-owned assets, including community and neighborhood parks, greenbelts, streetscapes, public parking lots, athletic fields, community gardens and special-use/dog parks. The division performs a wide range of park planning and development, maintenance, repair and rehabilitation to provide the public with safe, clean, functional and aesthetically pleasing recreational facilities. The City's parks, greenbelts and recreational facilities serve thousands of residents and visitors each year and play an important role in the physical, mental, social and environmental health of the City and its residents. This division includes:

- Community Gardens
- Dog Parks

- Parks, Greenbelts, Streetscapes and Athletic Fields
- Parks Rehabilitation and Planning



A bicyclist at the Julie Partansky Pond and greenbelt

**Performance Measures**

- Maintain 485 acres of active, developed park lands
- Maintain 42 neighborhood and community parks
- Maintain 78 acres of streetscapes and over 55 miles of greenbelts
- Maintain 69 playgrounds, 15 tennis courts, 12 pickleball courts, 16 basketball and hard sport courts, one disc golf course, nine dog exercise areas, four outdoor fitness areas, one skate park and one sand volleyball court
- Maintain over 25 athletic fields and practice areas
- Maintain three community garden sites
- Maintain 21 restroom facilities
- Achieve a monthly average of 32 percent water consumption savings as a result of ongoing water conservation measures
- Manage and maintain over 100 memorial benches and pavers

**AQUATICS AND POOL MAINTENANCE – DIVISION 45**



Lifeguard skills training at Manor Pool

The Aquatics & Pool Maintenance Division maintains four aquatic complexes, including nine distinct bodies of water and one splash pad, adhering to all State of California Health and Safety Code regulations, and providing recreational swimming programming for Davis residents. The City's Aquatics summer programming includes: learn-to-swim programs, recreational swim opportunities, concessions, pool rentals/parties and certification programs for lifeguards and swim instructors. In addition, this division also manages the six, co-sponsored agreements with aquatic community user groups and meets as the Aquatic Council on a quarterly basis.

This division oversees:

- Aquatics Programming
- Aquatic Council/Aquatic Co-Sponsored Groups
- Arroyo Pool Rental & Maintenance
- Civic Pool Rental & Maintenance
- Community Rental & Maintenance
- Manor Pool Rental & Maintenance

**Performance Measures**

- Maintain pools and waterslides at passing levels for annual safety inspections by Yolo County Health Department and CAL/OSHA
- Provide year-round fitness, lap swim, learn to swim and recreational swimming opportunities for the community
- Monitor the lease agreement for Community Pool
- Offer lifeguard certification training to youth and community members annually

**RECREATION AND COMMUNITY SERVICES – DIVISION 47**

The Recreation & Community Services division enriches and enhances residents’ lives by providing quality recreational, social and community service programs. The primary goal is to provide and maintain recreation facilities, programs and services that help make the community healthier, livable and more enjoyable.

The Recreation & Community Services division provides a wide variety of recreational opportunities for residents of all ages, including alternative recreation for persons with disabilities, community events, outdoor education, specialty camps, special interest classes, teen and senior services, youth and adult sports and the rental management of community facilities, athletic fields and park and picnic areas. Community Services also manages the operation of Davis Community Transit, providing Paratransit services required by the Americans with Disabilities Act. This division includes:



Parent presentation night during Camp Putah

- Administration & Emergency Operations
- Davis Community Transit
- Facilities Use Coordination and Operation
- Outdoor Education
- Reasonable Accommodations for Disabilities
- Recreation & Sports – Adult
- Recreation - Persons with Disabilities
- Recreation & Sports – Youth/Teens
- Registration and Scholarship Services
- Senior Services
- Special Event Planning and Coordination
- Volunteer Management
- Recreation & Park Commission
- Senior Citizens Commission



A senior health walk event

*Performance Measures*

- Provide outreach opportunities that promote community engagement
- Create opportunities for community members with intellectual and developmental disabilities that are inclusive and adaptive
- Provide paratransit services to the community members unable to access public transit
- Engage community members in volunteer opportunities to beautify and build community spirit
- Develop new diverse recreational programs
- Increase awareness of gender equity in competitive youth sports through training and resources





# Parks & Community Services

## Department Expenditures Summary

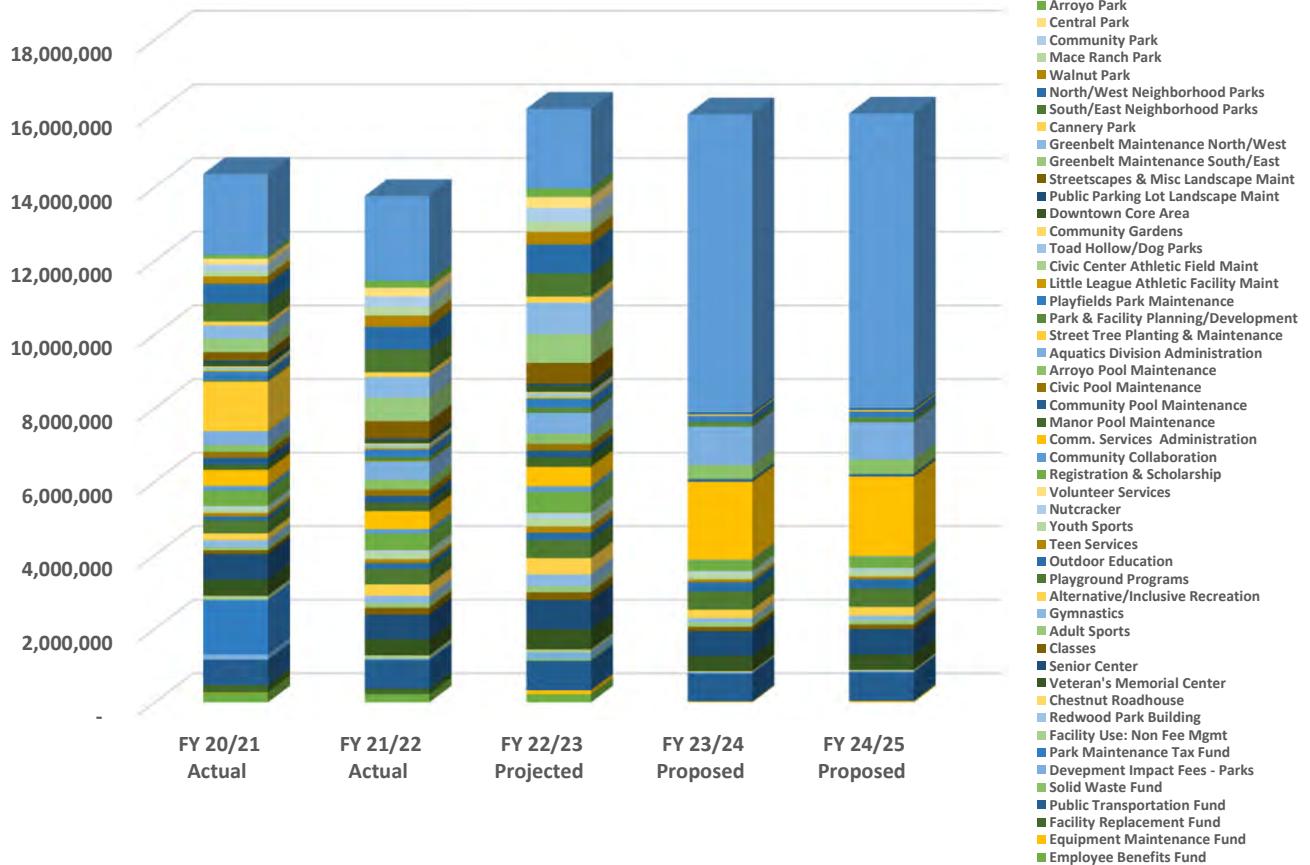
				FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category								
Salaries & Benefits				\$ 6,665,181	\$ 6,456,243	\$ 7,711,220	\$ 7,584,841	\$ 7,797,851
Contractual Services				403,730	395,169	757,626	756,051	756,051
Other Operating Costs				5,079,862	4,746,027	5,172,659	5,109,642	5,131,242
Cost Allocation				2,094,932	2,007,360	2,441,880	2,529,924	2,319,825
Capital Outlay				432,730	189,440	49,812	-	-
Debt Service				-	-	-	-	-
				<b>\$ 14,676,435</b>	<b>\$ 13,794,239</b>	<b>\$ 16,133,197</b>	<b>\$ 15,980,458</b>	<b>\$ 16,004,969</b>
Expenditures By Program								
General Fund								
Parks Administration	001	4412	\$ 2,198,815	\$ 2,302,575	\$ 2,165,327	\$ 8,074,370	\$ 7,978,517	
Arroyo Park	001	4413	94,220	191,855	234,001	500	500	
Central Park	001	4414	163,962	234,363	296,877	3,500	3,500	
Community Park	001	4415	176,734	291,375	378,071	2,200	2,200	
Mace Ranch Park	001	4416	147,247	232,170	265,243	500	500	
Walnut Park	001	4417	202,189	300,337	346,797	100	100	
North/West Neighborhood Parks	001	4421	525,390	617,810	786,765	53,683	53,683	
South/East Neighborhood Parks	001	4422	498,074	619,577	626,075	2,133	2,133	
Cannery Park	001	4428	114,167	130,977	166,767	200	200	
Greenbelt Maintenance North/West	001	4435	350,778	557,739	858,694	1,832	1,832	
Greenbelt Maintenance South/East	001	4436	364,388	636,219	776,560	1,857	1,857	
Streetscapes & Misc Landscape Mai	001	4437	231,767	469,978	562,503	250	250	
Public Parking Lot Landscape Maint	001	4438	60,696	46,901	56,277	9,500	9,500	
Downtown Core Area	001	4444	99,876	94,498	171,956	250	250	
Community Gardens	001	4450	26,178	24,123	37,748	23,552	23,554	
Toad Hollow/Dog Parks	001	4451	48,371	53,294	60,991	50	50	
Civic Center Athletic Field Maint	001	4452	38,646	45,879	54,579	5,500	5,500	
Little League Athletic Facility Maint	001	4453	31,832	33,198	29,868	18,850	18,850	
Playfields Park Maintenance	001	4454	222,485	210,124	239,916	150,592	150,614	
Park & Facility Planning/Developme	001	4475	47,970	120,501	144,815	131,055	132,355	
Street Tree Planting & Maintenance	001	4486	1,343,672	11,099	137	-	-	
Aquatics Division Administration	001	4580	383,016	481,348	569,905	1,048,465	1,019,475	
Arroyo Pool Maintenance	001	4581	176,222	265,604	273,734	381,227	387,627	
Civic Pool Maintenance	001	4582	159,703	173,503	183,770	-	-	
Community Pool Maintenance	001	4583	188,542	191,311	180,860	68,950	68,950	
Manor Pool Maintenance	001	4584	146,263	224,129	259,060	-	-	
Comm. Services Administration	001	4701	433,277	496,555	532,045	2,116,248	2,167,414	
Community Collaboration	001	4702	130,057	121,535	146,675	22,194	22,536	
Registration & Scholarship	001	4703	417,240	449,497	577,717	291,390	294,628	
Volunteer Services	001	4704	5,146	5,736	13,255	8,904	8,908	
Nutcracker	001	4710	69,977	50,822	130,440	62,613	63,116	
Youth Sports	001	4722	109,894	189,849	219,664	155,266	156,217	
Teen Services	001	4724	93,281	103,442	169,253	76,918	77,263	
Outdoor Education	001	4725	117,406	153,830	202,182	249,193	255,112	
Playground Programs	001	4727	350,874	424,421	489,186	495,262	503,159	
Alternative/Inclusive Recreation	001	4729	179,641	306,647	441,475	229,544	235,341	
Gymnastics	001	4732	191,686	198,427	323,797	119,914	121,046	
Adult Sports	001	4733	85,846	127,220	167,507	116,386	119,159	
Classes	001	4736	102,060	188,945	213,376	120,384	121,140	
Senior Center	001	4738	695,488	666,822	791,311	667,705	689,650	
Veteran's Memorial Center	001	4752	442,966	445,345	551,769	420,039	422,873	



# Parks & Community Services Department Expenditures Summary

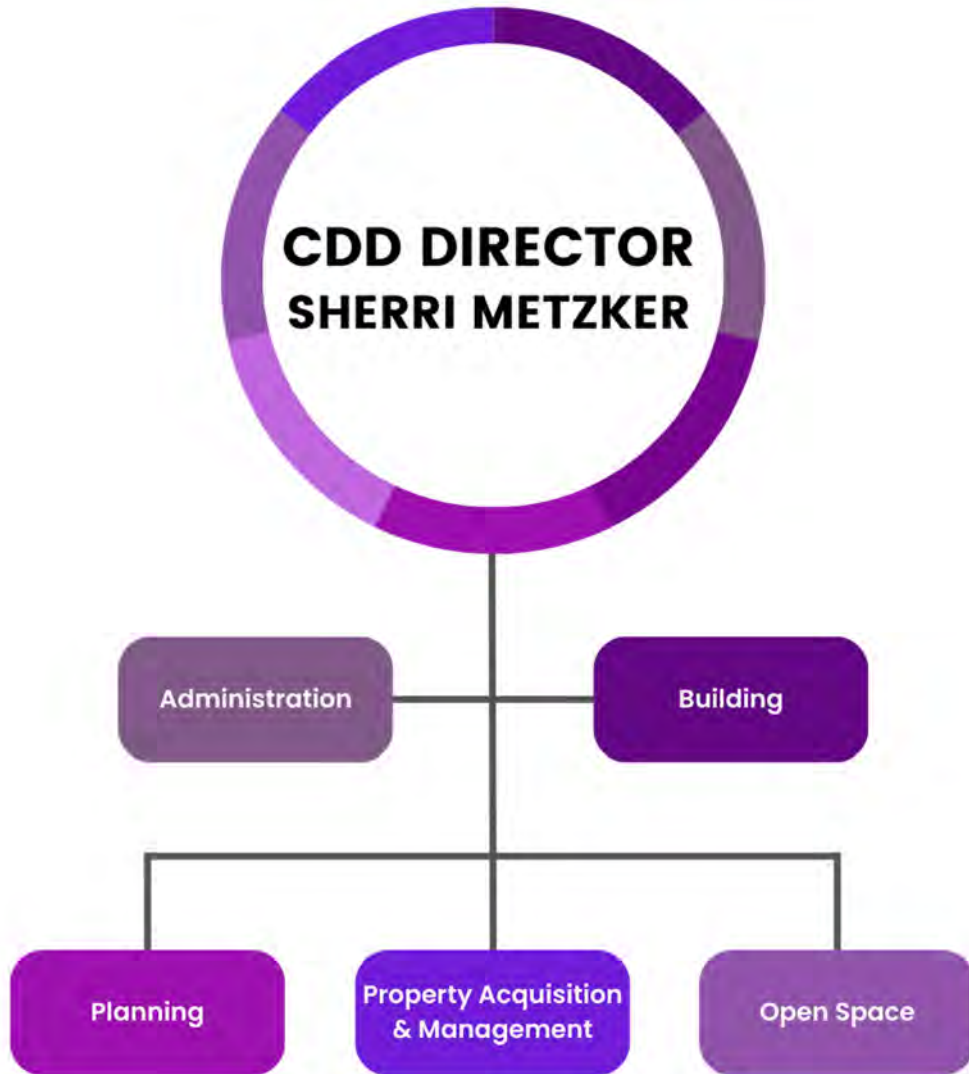
			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Chestnut Roadhouse	001	4753	18,466	13,232	18,300	17,235	18,012
Redwood Park Building	001	4754	15,682	5,995	6,665	750	750
Facility Use: Non Fee Mgmt	001	4760	75,058	65,372	54,737	9,614	9,751
			11,575,248	12,574,179	14,776,650	15,158,675	15,148,072
<b>Other Funds</b>							
General Capital Projects Fund	012		-	281	-	-	-
Park Maintenance Tax Fund	140		1,481,775	-	-	-	-
Subdivision In Lieu Park Payments	205		145,054	-	-	-	-
General Operating Grants	216		168,776	20,037	-	-	-
Capital Grants Fund	465		-	-	-	-	-
Development Impact Fees - Parks	483		142,385	35,856	175,200	35,200	35,200
Solid Waste Fund	520		-	-	47,250	-	-
Public Transportation Fund	570		691,746	781,539	806,058	761,083	781,697
Building Maintenance Fund	625		-	7,829	-	-	-
Facility Replacement Fund	626		204,566	153,749	-	-	-
Equipment Maintenance Fund	628		8,773	-	105,129	25,500	40,000
Payroll Liabilities Fund	630		-	-	-	-	-
Employee Benefits Fund	020		258,112	220,769	222,910	-	-
			3,101,187	1,220,060	1,356,547	821,783	856,897
			<b>\$ 14,676,435</b>	<b>\$ 13,794,239</b>	<b>\$ 16,133,197</b>	<b>\$ 15,980,458</b>	<b>\$ 16,004,969</b>

## Expenditure Trends



COMMUNITY DEVELOPMENT DEPARTMENT

ORG CHART



**DEPARTMENT OVERVIEW**

The Department of Community Development is responsible for a wide range of functions related to land use, community enhancement and preservation. Areas of responsibility include planning and zoning, building inspection, permitting and plan check services. Specific task areas include current and advanced planning, zoning administration, environmental impact studies, management of historic resources agricultural conservation, open space planning, City property acquisition and management, code compliance, resale inspections and public information. The Department strives to provide vision and leadership within the context of innovative, high quality, equitable and efficient services that encompass and reflect community values.

**ADMINISTRATION – DIVISION 31**

This division develops, implements and monitors departmental policies and procedures to ensure effective, efficient use of City resources as well as coordinates and administers activities in current and long-range planning, property management and building programs within the department and with appropriate staff in Public Works and other departments. Administration coordinates with other City departments and agencies to ensure alignment of Community Development efforts with City goals. Additional division tasks includes:

- Budget Management
- Customer Service
- Special Projects/Studies
- City Council Project Coordination
- Interdepartmental /Governmental Projects/Relations
- Department Supervision /Personnel Management
- Web Design

***FY 2022/23 Accomplishments***

- Continued to update, monitor and implement Citywide and department goals, policies and objectives
- Provided professional and technical support to others
- Implemented (limited) online building permits
- Restructured web pages to include information about safety protocols as it pertains to building permits, building and resale inspections
- Assisted the Department Head and Planning with completing complex fiscal and economic analysis
- Provided necessary equipment for personnel

***FY 2023/25 Goals***



CDD staff

- Develop a department-wide work plan to ensure balance of staffing resources with private project applications and other projects
- Promote neighborhood growth and stabilization through community development housing
- Establish a filing and archiving system consistent with the City's retention policies and the Public Records Act
- Consider succession planning in recruitments, training and promotions when appropriate
- Expand the number of permits available in the online permitting system
- Assist the Building Division with online plan review software procurement and implementation
- Work with the City Attorney to update the fee recovery agreement language

**PLANNING – DIVISION 32**

The purpose of the Planning Division is to develop and implement planning and zoning services for the development of a livable and sustainable community.

*FY 2022/23 Accomplishments*

- Completed the Downtown Davis Specific Plan and Form Based Code/Environmental Impact Report
- Developed the 2021 and 2022 annual Housing Element Progress Reports for the State
- Consolidated and created a master list of Citywide surveyed historic properties, including within the Conservation Overlay District; completed the historic district designation process as appropriate
- Initiated an RFP for and executed a grant-funded program associated with pre-approved Accessory Dwelling Unit construction drawings that would be available for purchase at the public counter to encourage development of this housing type

*FY 2023/25 GOALS*



715 E Pole Line Road: A 30-unit single-family residential project with three units for moderate-income families

- Complete the 2021-2029 Housing Element
- Conclude sites inventory of rezones and zoning ordinance revisions listed in the Housing Element
- Update the Affordable Housing Ordinance
- Initiate the Citywide General Plan update; initial tasks to include: issuance of a Request for Qualifications and a Request for Proposals, Council adoption of a resolution to authorize a consulting services contract, Council adoption of basic parameters initiation of background analyses and first components of community engagement
- Complete the Nishi 2 project annexation process
- Fill all vacant positions

**BUILDING – DIVISION 33**

The primary objective of the Building Division is to ensure that all new construction and improvements to city or privately owned properties conform to the requirements of state and City codes, including accessibility requirements and energy and water conservation. The Division promotes preservation and conservation of existing housing stock and energy through the Resale program and the Code Enforcement program.

*FY 2022/23 Accomplishments*



The front counter of the Building Division

- Adopted the new 2022 California Building Standards Code
- Adopted the Tiny House Appendix provisions of the California Residential Code
- Adopted the Grey Water Appendix provisions of the California Plumbing Code
- Coordinated a streamlined review and permitting for City owned improvement projects
- Fostered a collaborative relationship with UC Davis construction regarding crossover properties
- Completed the review and approvals of the Bretton Wood development project for construction
- Approved certificate of occupancy for the Mars-Wrigley Laboratory, Biome Makers, 21st Bio, and Schilling Robotics TI; Mamma’s Restaurant, Sudwerk Brewery Restaurant, and Bull-N-Mouth Restaurant; and multifamily projects including Ryder on Olive, Lincoln 40, Celeste on Chiles, Gala at the Cannery, and Paul’s Place on H Street

*FY 2023/25 Goals*

- Advance implementation measures that further climate change reduction goals
- Develop a tracking system metric for permits aimed at climate action plan objectives
- Implement software upgrade for Community Development project review and permitting
- Expand cross-training opportunities within specific job functions to ensure the division is nimble and staff is prepared to step into certain functions of the division as demands requires

- Further refine the inspection request procedure and implement an inspection request program that provides a more efficient process for staff and customers
- Incorporate appropriate technology to enhance efficiency for service delivery inclusive of electronic plan review and real-time inspection results
- Train all staff in the administration and enforcement of the California Building Codes and work with staff on continued education through obtaining necessary certifications
- Further development of an updated residential and non-residential energy-efficient reach codes



PROPERTY ACQUISITION AND MANAGEMENT



The Hunt Boyer Mansion, leased to Valley Clean Energy

The City's Property Acquisition and Management Program is responsible for managing most of the City's leases with third parties, managing maintenance and capital repairs on certain City-owned properties, assisting City staff with property-related questions, disposing of surplus City-owned land and acquiring property necessary to fulfill City goals, such as land for public improvements.

This program also manages around 20 building/ground leases, 12 cell tower agreements and four agricultural leases, which together generate about \$1 million a year in revenue for the City.

FY 2022/23 Accomplishments

- Facilitated installation of security cameras at the public parking garage at First and F Street
- Assisted in expansion of Fiery Ginger Farm's agricultural operation at the Cannery Farm
- Purchased two new laser film projectors for the Varsity Theater
- Completed Surplus Land Act requirements for property behind Design House on Olive Drive
- Finalized several cell tower lease amendments to increase rents to market rates

FY 2023/25 Goals



Cannery Farm, leased to Fiery Ginger Farm

- Improve appearance and cleanliness of public parking garage at First and F Street
- Finalize maintenance responsibilities for various unmaintained City-owned properties
- Dispose of surplus City-owned property behind Design House on Olive Drive
- Begin community discussion about uses for the City's building at Third and B Street

OPEN SPACE

The City's Open Space Program is responsible for: (1) open space acquisitions, (2) habitat restoration and enhancement, (3) land and resource management, (4) financial and program accountability, (5) public access and recreation and (6) public engagement and partnerships. The program relies on Measure O funds, a parcel tax approved by the voters in 2000 that generates about \$680,000 a year to help acquire new open space areas, purchase conservation easements and maintain the City's 240 acres of existing open space, including riparian habitat, upland habitat, grassland/oak savannah habitat, hedgerows, agricultural buffers and native plant sites. Since 1990, the City has permanently protected nearly 6,000 acres of land.

FY 2022/23 Accomplishments



New creek overlook at South Fork Preserve

- Completed new public accessibility improvements at South Fork Preserve, including a creek overlook, interpretive panels and trails, of which some improvements are accessible to people with disabilities
- Recorded three conservation easements on 286 farmland acres within a mile of the City limits
- Secured \$3.8 million in grants from the State of California to purchase two additional conservation easements on 337 acres of farmland
- Partnered with UC Davis on a 32-acre wetlands habitat restoration project along Putah Creek
- Completed the habitat restoration at the North Davis Upland Habitat Area on Anderson Road
- Installed first native plant hedgerow at the City's Howat Ranch on County Road 105
- Refreshed program webpages and created a new digital open space interactive map
- Completed a community survey regarding the City's Open Space Program
- Expanded partnerships with residents and outside organizations to better manage open space

FY 2023/25 Goals



Site of future wetlands habitat restoration

- Complete acquisitions of conservation easements on 120 acres east of City (Gill Orchard), on 217 acres south of City (El Molino Farm) and on 80 acres east of the City (Billie's Farm)
- Complete acquisition of 250 acres of habitat land along the South Fork of Putah Creek
- Begin construction on a wetlands habitat restoration project on UC Davis land along Putah Creek
- Install new interpretive panels at the North Davis Upland Habitat Area on Anderson Road
- Install program identity signs, site identity signs and interpretive signs at all open space areas
- Install additional hedgerows on certain City-owned agricultural lands
- Determine land management plan for the City's 400-acre wetlands on County Road 28H



## Community Development Department Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category							
Salaries & Benefits			\$ 4,061,247	\$ 3,826,736	\$ 4,813,241	\$ 4,808,647	\$ 4,953,407
Contractual Services			1,281,346	1,529,308	2,912,368	2,626,567	2,626,567
Other Operating Costs			244,151	169,904	609,782	667,295	627,957
Cost Allocation			644,835	705,331	687,578	761,793	803,428
Capital Outlay			-	122,975	107,600	2,075,000	-
Debt Service			-	-	-	-	-
			<b>\$ 6,231,579</b>	<b>\$ 6,354,254</b>	<b>\$ 9,130,569</b>	<b>\$ 10,939,302</b>	<b>\$ 9,011,359</b>
			-	-	-	-	-
Expenditures By Program							
General Fund							
General Administration	001	3101	\$ 160,971	\$ 226,064	305,435	\$ 296,185	305,489
Planning Administration	001	3201	224,878	222,833	335,598	1,384,150	1,435,535
Sustainability Management	001	3205	105,924	337,309	360,009	228,068	231,463
Public Information	001	3211	246,374	86,372	594	-	-
Community Choice Energy	001	3215	74,988	2,161	157	-	-
Property Acquisition & Managemt	001	3216	157,940	172,116	386,720	230,981	200,249
Current Planning - Private	001	3222	875,711	765,093	941,643	747,303	759,522
Community Planning	001	3228	111,899	3,441	204	-	-
Rental Inspection	001	3231	-	63,904	92,059	74,453	78,170
Historical Resources Management	001	3242	48,117	14,900	36,580	7,294	7,453
Natural Resources Commission	001	3250	2,590	-	-	-	-
Open Space/Habitat Management	001	3255	192,325	164,839	182,920	266,380	199,307
General Plan Update	001	3282	229,509	191,454	500,934	434,296	437,582
Zoning Ordinance Update	001	3297	7,635	773	56	-	-
Building Code Enforcement	001	3360	-	-	-	-	-
			2,438,861	2,251,259	3,142,909	3,669,110	3,654,770

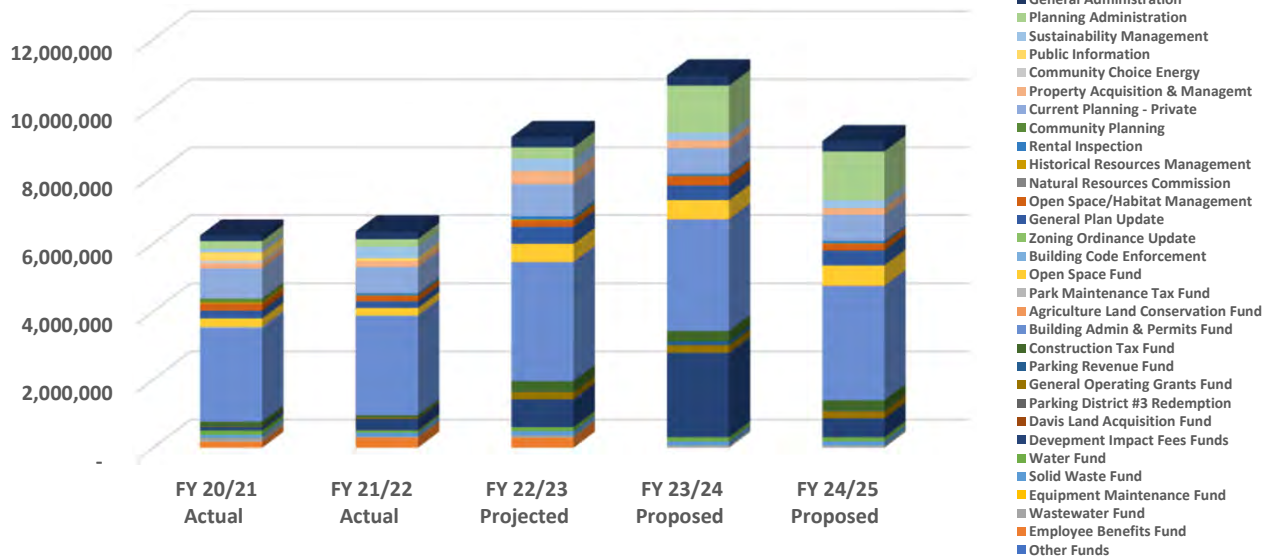




## Community Development Department Department Expenditures Summary

		FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Other Funds						
Open Space Fund	135	235,734	220,894	523,860	550,927	591,021
Park Maintenance Tax Fund	140	42,622	-	-	-	-
Agriculture Land Conservation Fund	190	97	859	13,442	13,624	13,706
Building Admin & Permits Fund	195	2,751,151	2,927,916	3,495,133	3,277,628	3,359,922
Construction Tax Fund	200	121,967	58,858	300,600	300,000	300,000
Parking Revenue Fund	209	11,778	5,450	15,981	116,584	16,879
General Operating Grants Fund	216	17,689	37,153	215,000	215,000	215,000
Parking District #3 Redemption	361	-	-	-	25,000	-
Davis Land Acquisition Fund	468	-	-	-	-	-
Development Impact Fees Funds	48x	100,567	341,191	817,516	2,463,315	548,315
Water Fund	511	128,799	70,337	119,567	120,207	122,050
Solid Waste Fund	520	89,963	110,965	118,085	118,706	120,495
Equipment Maintenance Fund	628	9,876	-	-	-	-
Wastewater Fund	531	110,985	30,097	69,201	69,201	69,201
Employee Benefits Fund	020	171,174	299,275	299,275	-	-
Other Funds		316	-	-	-	-
		<b>3,792,718</b>	<b>4,102,995</b>	<b>5,987,660</b>	<b>7,270,192</b>	<b>5,356,589</b>
		<b>\$ 6,231,579</b>	<b>\$ 6,354,254</b>	<b>\$ 9,130,569</b>	<b>\$ 10,939,302</b>	<b>\$ 9,011,359</b>

### Expenditure Trends





SOCIAL SERVICES AND HOUSING DEPARTMENT

ORG CHART



## DEPARTMENT OVERVIEW

The mission of the Social Services and Housing Department is to develop equitable social services and affordable housing policies and programs to serve extremely low to low-income residents, including individuals experiencing housing insecurity and homelessness. The Department is responsible for strengthening the City's network of safety net services by working with partners to ensure housing instability is rare, brief and non-recurring. Among the Department's activities are administering federal, state and local programs and funding, providing administrative support to the Social Services Commission, facilitating public and private partnerships and managing data analytics to inform decisions. The Social Services and Housing Department's goals include:

- Govern cross-functional efforts to address social services and housing in Davis
- Implement and monitor affordable housing, fair housing, and fair employment policies and programs
- Serve as a source for information and resources that are relevant, equitable, accessible and responsive to the community
- Make strategic, data-driven service decisions to improve the lives of at-risks residents
- Establish tools and processes to ensure effective stewardship of public funds and resources
- Foster and facilitate collaborative partnerships with organizations whose missions are aligned
- Create learning opportunities across organizations and systems to support progressive housing programs and services

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Established the Department of Social Services and Housing
- Hired the Director, Affordable Housing Manager, Management Analyst and Public Safety Specialist
- Successfully implemented Emergency Winter Shelter program (Nov 2022 – March 2023)
- Awarded Emergency Food and Shelter Program (EFSP) funding for Emergency Winter Shelter
- Successfully launched a Community Urgent Response Temporary Shelter in May 2023 when police were looking for the perpetrator of three stabbing incidents
- Successfully housed six clients through Homeless Outreach and Engagement Team
- Became a Board member for the Homeless Poverty Action Committee (HPAC), the regional continuum of care
- Awarded two Homeless Housing Assistance Program grants administered by HPAC
- Executed pilot Downtown Streets Team voluntary employment project for unhoused
- Implemented regular meetings of Davis-based Homeless Services Providers
- Implemented regular meetings of the Multi-Jurisdictional Working Group of Homeless Services Departments
- Established a working relationship with UC Davis Aggie Basic Needs Office
- Launched a series of Landlord Engagement workshops in partnership with the Davis Chamber of Commerce
- Provided administrative oversight to the Social Services Commission
- Assumed project management oversight for the development of Pacifico

### *FY 2023/25 Goals*

- Assume oversight of the federal Community Development Block Grant (CDBG) and HOME grants process
- Create SSH Department standard operating procedures
- Consolidate budget and contracts administration and monitoring within the department
- Develop an affordable housing inventory and database system
- Implement Landlord Engagement and Resource database system
- Create a communications plan and department webpage
- Fill vacant Management Analyst and Homeless Outreach Coordinator positions
- Facilitate update of the Davis Homeless Strategic Plan
- Review and monitor new residential development proposals and projects to ensure affordable housing policies are implemented properly

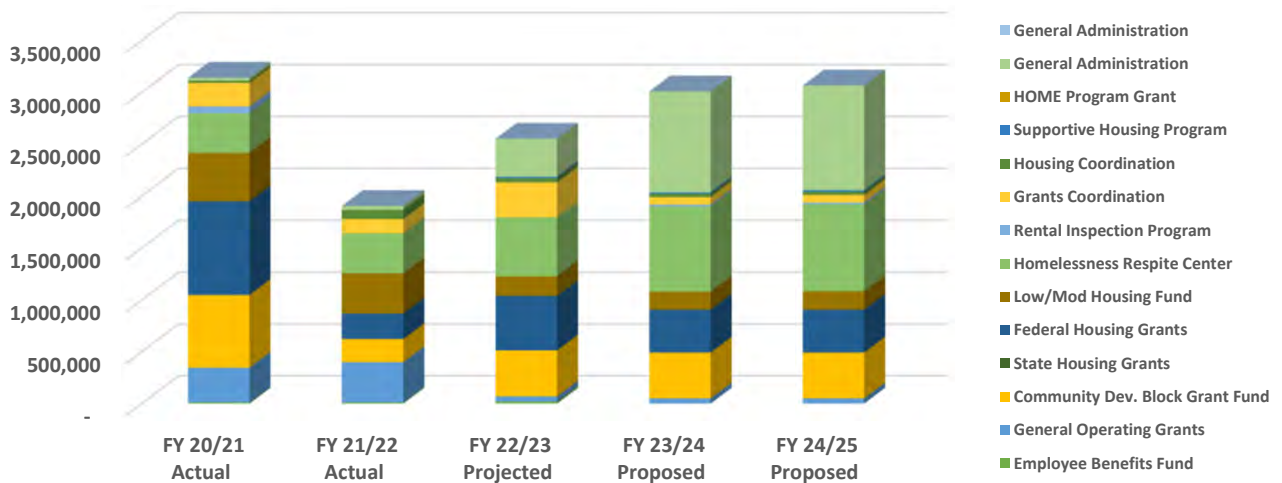
- Issue RFQ/RFP for the development of Pacifico site Phase I and II
- Refine and enhance Fair Housing and Affirmatively Affirming Fair Housing goals
- Pilot Housing Stabilization Navigators program



# Social Services and Housing Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 261,248	\$ 256,210	\$ 670,463	\$ 1,236,499	\$ 1,278,713
Contractual Services			2,406,348	1,324,449	1,213,670	1,057,325	1,057,325
Other Operating Costs			370,007	162,978	600,376	458,013	457,983
Cost Allocation			102,055	64,321	68,011	256,656	271,604
Capital Outlay			-	97,933	-	-	-
Debt Service			-	-	-	-	-
			<b>\$ 3,139,658</b>	<b>\$ 1,905,891</b>	<b>\$ 2,552,520</b>	<b>\$ 3,008,493</b>	<b>\$ 3,065,625</b>
<b>Expenditures By Program</b>							
<b>General Fund</b>							
General Administration	001	1601	\$ -	\$ -	\$ -	\$ -	\$ -
General Administration	001	1610	27,151	36,740	365,492	971,700	1,007,811
HOME Program Grant	001	1620	-	-	-	-	-
Supportive Housing Program	001	1621	-	-	14,000	14,173	14,236
Housing Coordination	001	1622	21,305	89,075	41,807	32,199	32,342
Housing Mgmt Pacifico	001	1623	-	1,426	-	-	-
Grants Coordination	001	1630	228,808	137,584	334,620	72,866	73,194
Rental Inspection Program	001	1631	64,675	45	1,516	17,489	17,982
Homelessness Respite Center	001	1632	381,874	385,642	569,023	821,975	838,514
			723,813	650,512	1,326,458	1,930,402	1,984,079
<b>Other Funds</b>							
Low/Mod Housing Fund	160		465,852	387,684	188,226	172,481	175,936
Federal Housing Grants	161		903,610	246,132	525,601	414,225	414,225
State Housing Grants	162		-	-	-	-	-
Community Dev. Block Grant Fund	215		700,026	222,528	443,504	441,385	441,385
General Operating Grants	216		336,043	388,196	50,000	50,000	50,000
Employee Benefits Fund	020		10,314	10,839	18,731	-	-
			2,415,845	1,255,379	1,226,062	1,078,091	1,081,546
			<b>\$ 3,139,658</b>	<b>\$ 1,905,891</b>	<b>\$ 2,552,520</b>	<b>\$ 3,008,493</b>	<b>\$ 3,065,625</b>

## Expenditure Trends



CITY MANAGER'S OFFICE

ORG CHART



## DEPARTMENT OVERVIEW

The City Manager's Office implements the policy direction of the City Council and provides professional expertise in the management of a municipal corporation. The Office also develops, advises and makes recommendations to the City Council on policies, programs and various City business matters as well as oversees the general management of the City and coordinates the activities of 10 departments in providing direct services to the community.

The functions of the City Manager's Office are distinguished by the following distinct divisions: General Management (which includes Community Information, Outreach and Engagement, Sustainability, Economic Development, and Arts & Cultural Affairs), Media Services, Grants Administration and City Clerk.

## GENERAL MANAGEMENT – DIVISION 11

The City Manager's Office provides support to members of the City Council to enable them to concentrate on policy matters. As the City's chief executive officer, the City Manager provides administrative direction to city departments consistent with Council policies. The Office serves as the City's primary representative to other government agencies and private organizations and ensures sound financial management and compliance with applicable ordinances and regulations. The Office develops personnel practices that result in a highly qualified and professional staff.

### *Descriptions*

#### **City Management**

- City Council Policy Implementation
- Department Oversight and Direction
- Administrative Procedures and Policies
- Organizational Effectiveness and Efficiency
- Successor Agency Oversight Board Support
- Policy Analysis and Special Studies
- Customer Service
- Budget Review

#### **City Council Support**

- Issue Analysis
- Correspondence on behalf of Council
- Commissions and Task Force Liaison
- Secretarial and Administrative Support
- Citizen Inquiry and Assistance
- Coordination of Issues and Meeting
- Research on Council Issues

#### **Community Information & Outreach**

- Provide framework for robust internal and external engagement reaching staff, community members, business leaders and visitors
- Provide valuable information in a timely, efficient, effective and respectful manner to residents, businesses and visitors of Davis
- Actively seek input and feedback from the community using a variety of traditional and interactive communication tools to inform, educate, engage, and interact with residents and businesses
- Partner with Davis Downtown Business Association, Davis Chamber of Commerce and Visit Yolo to promote Davis locally within the region and beyond
- Assist and encourage media outlets with their coverage of Davis
- Serve as the City's liaison to neighborhoods to engage on topics and support activities of importance to individual neighborhoods and encourage participation in the planning and implementation of City policies and programs

#### **Community Engagement**

- Oversee planning and implementation of Citywide events including: 4<sup>th</sup> of July celebration, Holiday Tree Lighting, Davis Neighbors' Night Out, City Hall at Davis Farmers Market and Human Relations Commission events, including the Martin Luther King Celebration and the Cesar Chavez Celebration
- Provide co-sponsorship and/or assistance to the Chamber of Commerce, Davis Downtown, UC Davis and other organizations and events, including: Celebrate Davis, Halloween Treat Trail, Picnic Day, UpStander Carnival, Pride Festival and Juneteenth, among others



**Economic Development**

- Support and retain existing businesses, while attracting new business with a particular focus on industries that are compatible with community strengths.
- Develop effective policies and implement strategies for the growth of a healthy and sustainable economy for the betterment of the overall community.

**International Relations (Sister Cities)**

- Foster international relations between Davis and its eight sister cities and provide ambassador roles to international guests to the community
- Communicate with Davis' sister-city groups, both locally and in the home countries
- Collaborate with the Sister City Ambassador
- Assist in coordination of international visits/delegations to the city
- Outreach to the International House and UC Davis Global Affairs

**Grants Management**

- Acquire grant funds
- Provide grant seeking, coordination and grants management to all departments to assist in the delivery and/or improvement of city services and to supplement limited city resources



Elmwood Street mural – aerial view

**Arts & Cultural Affairs**

- Support community-based arts programs, cultural opportunities, and education initiatives that foster excellence, diversity, and vitality in the arts.
- Provide analysis, development, and implementation of Civic Arts programs
- Support the Civic Arts Commission
- Responsible for the management of the Municipal Art Fund, oversight of new public art commissions and conservation of the City's public art inventory.
- Oversee the 325-seat Veterans Memorial Theatre
- Sustain arts initiatives in new, private development projects Work with the Chamber of Commerce, Davis Downtown Business Association and Visit Davis to support initiatives that drive tourism, community development and economic vitality
- Orchestrate numerous UC Davis partnerships with faculty and students through the departments of Art, Design, Music, Dance and Theatre, Community Development, Landscape Architecture and Environmental Design, Human Ecology, Art History, and the Humanities Institute

**Sustainability**

- Oversees the City's efforts to reduce community greenhouse gas (GHG) emissions
- Positions Davis to succeed in an era of extreme climate events
- Continues to lead in sustainability planning, solutions and outreach and participates in regional and statewide coordination of climate readiness and resilience issues

***FY 2022/23 Accomplishments*****City Management**

- Provided direction to 10 departments
- Tracked and implemented Council Goals within organization
- Actively participated in the Emergency Operations Center for the COVID-19 State of Emergency
- Addressed citizen complaints and inquiries
- Worked with other jurisdictions, including the Davis Joint Unified School District, the University of California, Davis, Yolo County, City of Woodland and others on issues of shared interest for the City and community with a focus on COVID-19
- Managed Police Accountability and Human Relations commissions and associated projects
- Oversaw grant seeking, coordination and management
- Launched the new Social Services and Housing department

### Community Information, Outreach & Engagement

- Initiated the “Hate-Free Together” campaign, a joint partnership with the UC Davis and the County of Yolo to provide resources, support and opportunities for actions to condemn hate, create safety and cultivate change in the community
- Performed high-touch public outreach to support City construction projects, including work with Second Street businesses, Wake Forest/Eighth Street apartments and N Street Park neighbors
- Provided timely community communications, ranging from severe winter storm conditions to public safety
- Conducted public outreach for the 2020-2040 Climate Action & Adaptation Plan (CAAP), the Downtown Plan EIR, Fifth Street Corridor Study, Cannery neighborhood traffic safety discussion and others
- Participated in the Delta Flood Exercise/Preparedness Training with all County communicators
- Created working groups on school traffic safety and communications with Davis Joint Unified School District
- Streamlined communication with UC Davis
- Established effective communications practices with monthly meetings of the Citywide communications team
- Created City website users group to ensure consistent website style
- Hosted an intern program for two Davis high school students
- Streamlined categories and enhanced user experience of the My Davis app
- Promoted the groundbreaking event for the new Rosecreek Park in South Davis, ribbon-cutting event for Pole Line/Olive Dr bike/pedestrian overcrossing and grand re-opening events for Senda Nueva Park and La Playa Park
- Promoted annual City award programs - Thong Hy Huynh Memorial Awards, Golden Heart Awards and Environmental Recognition Awards
- Continued to utilize and grow communication tools for neighborhoods, including use of Nextdoor.com, Facebook, Instagram, Twitter and LinkedIn
- Implemented community wide events, including the 4th of July Celebration, Holiday Tree Lighting, Davis Neighbors Night Out, Martin Luther King Jr Celebration and the Cesar Chavez Celebration

### Economic Development

- Assisted Community Development and Sustainability with business outreach to inform the Downtown Davis Plan
- Worked with the Davis Chamber of Commerce to provide information for workshops geared to assist Chamber members
- Supported the Downtown Davis Business Association (DDBA) in their efforts to host “Thursdays in the Davisphere” events
- Facilitated successful Davis business participation in Yolo County CARES Act Small Business Grant program, with over 80 businesses receiving a combined total of \$269,000
- Assisted businesses looking to relocate or expand in Davis
- Conducted virtual and in-person business outreach meetings
- Continued coordination with the Davis Chamber of Commerce, DDBA and Visit Yolo
- Participated in the annual “Cap to Cap” trip of local leaders from the Sacramento region to Washington D.C. to advocate for economic development activity in Davis and throughout the region

### Arts & Cultural Affairs

- Conducted routine and specialized maintenance and conservation of the public art collection
- Administered Arts & Cultural Affairs Fund, supporting community programming through \$134,000 in grants to 22 local artists and organizations who provided dynamic and accessible arts programs
- In partnership with the Yolo Community Foundation, administered \$550,000 in American Rescue Plan Act relief grants to 50 individual Davis artists and 20 local arts and culture sector organizations to assist with the ongoing impacts of COVID-19 and to promote economic growth and sustainability
- Provided support to the DDBA Visioning Team to commission four small downtown murals with local artists
- Implemented the “Davis Wastewater Hunt,” a community engagement activity, and the first phase of a large public art initiative made possible by the 1% for the Arts funding associated with the WasteWater Treatment Plant Facility Improvement
- Supported the Elmwood Street Mural, the 6th large neighborhood community-designed street mural
- Partnered with the [UC Davis Institute of the Environment](#) on launching a downtown mural about Regenerative Agriculture, as part of the Inspiring Environmental and Climate Action through Art program



Children looking at the Logos Books Mural by Jose & Emi Arenas

- Supported growth of Arts Alliance Davis, a collective that now has over 370 members representing over 100 organizations and individual artists
  - Continued collaboration with International House Davis on Solidarity Space, through a community-engaged design process for a piece of permanent public art in Central Park celebrating the city's black community, and supporting an inclusive space for all
  - Launched a partnership with Davis Coworking to provide shared work and meeting space to arts and culture sector workers affiliated with Arts Alliance Davis
  - Promoted local public arts programming through community outreach via social media and direct support of local media outlets such as The Dirt Davis and the Davis Enterprise
  - Collaborated with the UC Davis Humanities Institute's Mellon Public Scholars to develop interpretive resources celebrating the history of local land and people depicted in the Davis Centennial Seal
  - Provided design consulting and support to local developers on integration of public art in private developments the City's Community Development & Sustainability Department
  - Partnered with UC Davis Design Department students to re-imagine city public spaces, such as G Street, in innovative ways that promote creative placemaking and sustainability
- Continued funding and coordination of the In the Key of Davis public piano program
  - Administered the City of Davis Poet Laureate program, with current poet Julia Levine
  - Continued distribution of the Public Art Map, a free pocket map containing nearly 2 hundred pieces of public art, encouraging residents and visitors to visit sites by walking and biking
  - Oversaw facility improvements to the Veterans Memorial Theatre



**Sustainability**

- Completed the 2020-2040 Climate Action and Adaptation Plan (CAAP) and the associated California Environmental Quality Act (CEQA) Negative Declaration documentation, both adopted by City Council on April 18, 2023. The CAAP provides a framework for implementable, enforceable, measurable and equitable actions to address carbon reduction and climate risk with a carbon neutrality goal of 2040:
  - Implemented extensive community outreach and engagement, including creating a CAAP webpage
- Established and met with the Technical Advisory Committee and the internal inter-departmental CAAP team
- Worked with the City Manager's Office and the consultant, Consero Solutions, to develop a Three-Year CAAP Grant Strategy
- Monitored grant opportunities and applied for five grants, including: Caltrans Sustainable Transportation Planning Grant Program, Governor's Office of Policy and Research Adaptation Planning Grant Program, OPR APGP application, Sacramento Metropolitan Air Quality Management District's Climate Pollution Reduction Grant and Energy Efficiency and Conservation Block Grant
- Implemented the City's EV Charging infrastructure Phase 1, including downtown Level 2 and Level 3 chargers, mobile solar chargers and purchase of an electric fleet vehicle
- Developed a 10-year Fleet Electrification Transition Study and implementation plan
- Updated residential reach codes for the January 1, 2023 building code update
- Liaised with Cool Davis to develop and implement GHG emissions reductions in energy, consumption and transportation sector campaigns

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*FY 2023/25 Goals*

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**City Management**

- Work with the City Council and City staff to maintain existing budget and prepare for future sustainable budgets
- Re-establish post-COVID City fiscal stability and service delivery
- Continue to seek short and long-term solutions to the City's fiscal issues
- Work with City staff to implement Council policy
- Work with City Council to prioritize Goals and Objectives and with City staff to achieve the Goals and Objectives
- Continue to work with other agencies/jurisdictions to consolidate common services where it is mutually beneficial and where resources can be maximized
- Continue grant seeking, coordination and grants management to all departments to assist in the delivery and/or improvement of city services and to supplement limited city resources.

**Community Information, Outreach & Engagement**

- Maintain strong partnerships with UC Davis Strategic Communications, Davis Joint Unified School District, Yolo County Office of Public Information and the Public Information Officers from Woodland, Winters and West Sacramento
- Continue to stage and promote community events including Davis Neighbors' Night Out, the Tree Lighting Ceremony, Fourth of July, Martin Luther King Celebration and others
- Coordinate public outreach for City construction and parks improvement projects as well as key City initiatives
- Further utilize social media and technology to improve communications with residents and the City especially incorporating new tools and skills
- Reach more diverse audiences in outreach and utilize trusted messengers in the community
- Focus on creating messaging that is inclusive and available to all
- Further collaborate with Davis Downtown, Visit Yolo and the Davis Chamber of Commerce
- Increase assistance, support and development of Neighborhood Associations and work closely with City Council members to support engagement on issues specific to neighborhoods
- Produce activities and events to create more community in neighborhoods, such as Davis Neighbors' Night Out, as well as other ideas generated by individual neighborhoods

**Economic Development**

- Implement downtown beautification priorities and seek sustainable solutions to downtown challenges through collaborative partnerships
- Ensure that G Street is activated to attract additional economic activity, once improvements to the 200 block are completed
- Work with the Downtown Davis Business Association and other stakeholders in considering how to utilize public spaces to better promote business activity in downtown
- Utilize the Downtown Plan to encourage economic activity downtown
- Continue to work with entrepreneur and technology business organizations to develop business and workspace facilities in downtown and throughout Davis
- Actively participate in local and regional organizations that support economic development and implementing local and regional initiatives to support business retention and economic recovery
- Foster a work environment that supports external and internal customer service
- Help facilitate technology improvements for greater efficiency in service delivery

**Arts & Cultural Affairs**

- Oversee and direct the completion of new public artwork at Covell/F Streets and N Street Park
- Complete installation of three new pieces of City-owned public art
- Begin commission process for public artwork at Olive/Pole Line and Veterans Memorial Theatre
- Launch the Wastewater Treatment Plant Public Art Initiative
- Start the next phase of development of the Solidarity Space public art
- Continue supporting groups who step up to coordinate economy-driving arts events such as 2nd Friday ArtAbouts, the Davis Dirt and Arts Alliance Davis
- Support work with DJUSD as they implement Proposition 28, Arts in Education funding, and continue strengthening local partnerships to support Arts in Education initiatives

- Support the activation of underutilized public spaces such as Hunt Boyer Plaza and G Street
- Work with city staff and Recology as they revisit implementation of the Artist-in-residence program
- Launch a pilot Artist-in-residence program at the Veterans Memorial Theatre
- Increase VMT programming capacity and community presenting partners



An electric vehicle event in Davis

### Sustainability

- Implement actions in the 2020-2040 CAAP and work directly with City Council CAAP subcommittee
  - Plan and implement a “CAAP local carbon mitigation fund” or other CAAP action funding mechanism
  - Assess impact of different forms of housing on carbon emissions; perform analysis of housing density and housing development in general as it relates to carbon emissions
  - Develop voluntary electrification plan that considers incentives and disincentives with the goal of reaching interim targets by 2030
  - Consider options for low income and other cost exemptions
- Work with regional agencies and organizations to identify opportunities for collaboration
- Formalize participation in and identify work goals for the Yolo Resiliency Collaborative
- Identify Cool Roadways pilot projects and funding opportunities for pavement improvements and heat island reduction opportunities
- Implement Phase 2 of EV charging and complete the Fleet Electrification Transition Study
- Continue to monitor, apply for and implement successful additional grants as identified in the Three-Year CAAP Grant Strategy and support goals for resiliency, environmental stewardship and community outreach

## CITY CLERK'S OFFICE – DIVISION 13

- Coordinate administrative activities of the City Council and other legislative efforts
- Serve as the local Elections Official and administer local elections
- Prepare City Council and Planning Commission agendas and minutes
- Maintain and amend the Municipal Code
- Maintain Official and Historical Records for the City
- Administer the City's records management and retention system
- Coordinate recruitment for and activity of advisory boards and commissions
- Implement Brown Act and Political Reform Act
- Assist citizens with inquiries

### *FY 2022/23 Accomplishments*

- Responded to citizen inquiries, Public Records Act requests and subpoenas
- Facilitated and implemented redistricting process for council elections based on 2020 census data
- Administered the June 2022 Special Election, November 2022 General Election and May 2023 Special Election
- Updated the City Conflict of Interest Code
- Administered State Political Reform Act and City Conflict of Interest and Election Code requirements related to Statements of Economic Interests and candidate/committee campaign statements
- Coordinated and implemented post COVID-19 transition back to in-person public meetings
- Produced 75 City Council regular and special meeting agenda packets and 28 Planning Commission agenda packets
- Updated the City Records Retention Schedule
- Facilitated records destruction processes citywide
- Coordinated biennial ethics training and Brown Act and Conflict of Interest training for staff and commissions, boards and committees
- Conducted biennial recruitment for commissions, boards, and committees

*FY 2023/25 Goals*

- Serve as the Elections Official and administer the November 2024 general municipal election
- Continue the transition to an electronic document management system and digitizing official documents
- Update and administer records management policies and procedures citywide
- Continue to coordinate and facilitate records destruction processes citywide

**CABLE AND MEDIA SERVICES – DIVISION 15**

- Responsible for the operation and programming of the City of Davis Government Channel, cable franchise oversight, public education and outreach
- Provide a variety of audio-visual and media-related services to the City organization
- Develop and oversee Government Cable Programming
- Work cooperatively with other organizations to provide Public, Education and Government Access (PEG) services to the Davis community
- Work with City departments to produce training and educational programs for internal City use and public education programs and to train City staff on the use of media and media equipment
- Work with the Communications Team to improve public outreach and communication
- Maintain and work to enlarge and improve the City's digital image library, documenting City programs, services, facilities, special events and history
- Work with the IS Division and other City staff to create, maintain and improve content on the City's website
- Work with City departments to assist with the acquisition, installation and maintenance of audio visual equipment

*FY 2022/23 Accomplishments*

- Assisted the City Clerk's Office with transition back to in-person meetings and exploration of options to continue some remote access for commission meetings
- Processed and posted 82 Zoom recordings of Commission/Committee meetings and community workshops to the City website
- Renewed PEG partners agreement with Davis Media Access
- Televised over 190 hours of live public meetings (Council, Planning Commission, DJUSD Board of Education, etc.) on the City Government Channel
- Provided web services for the City Manager's Office, supported other departments and assisted with Citywide web training and implementation

*FY 2023/25 Goals*

- Support ongoing posting of Commission/Committee meeting recordings
- Plan for and implement equipment replacements and upgrades
- Continue to work with Communications Team on public outreach and various special projects
- Continue to work with Davis Media Access to enhance their facility for community media center purposes
- Complete implementation of closed captioning for City Council and Planning Commission meetings
- Update equipment manual and train backup staff

**GRANTS ADMINISTRATION – DIVISION 16**

Grants Administration serves as the coordinator of grant efforts across all departments, including overseeing the implementation and periodic updating of the Citywide Grants Strategic Plan, tracking grant opportunities and changes, coordinating amongst departments, tracking progress on grant application and implementation status, creating and maintaining a grant tracking clearinghouse, ensuring that departments are following up on grants documentation and timely reporting, maintaining contracts with "on call" grant firms and working with departments to assess requests for assistance from the City Manager's Office (such as for funding for on call consultants or identifying matching fund sources). In addition, the division:

- Plans, organizes and provides administrative oversight for the City-wide grant program
- Administers and creates appropriate contracts/agreements with outside entities for the distribution, monitoring and reporting of American Rescue Plan Act (ARPA) funds for purposes of public reporting and audits

### *FY 2022/23 Accomplishments*

- Prepared and implemented an RFP for On-Call Grant Writing Services and executed 11 distinct contracts for On Call Grant Writing Services with terms for up to 5 years
- Prepared and executed 60 American Rescue Plan Act contracts with various community organizations and distributed quarterly funds to organizations
- Coordinated with the Finance Department to prepare quarterly reports on the utilization of ARPA funds
- Updated the ARPA page on the City website
- Since January 2023, submitted six grant applications for funding consideration
- Submitted 16 grants to various agencies (Federal, State and local) for funding consideration
- Allocated \$18,084,708 of the \$19,730,600 ARPA funds that the City received to various projects and outside organizations

### *FY 2023/25 Goals*

- Identify and apply for available grant funding that can support and augment citywide services
- Review the quarterly progress reports on the progress made on the authorized activities from the American Rescue Plan Act (ARPA) organizations that were awarded grant monies and how those monies were expended
- Provide a final report to the City Council on the authorized activities from the ARPA organizations that were awarded grant monies and how those monies were expended (end of 2025)
- Continue efforts to secure county, state and federal grant funding and legislative fiscal relief that is targeted to the City's critical operational needs and valuable community enhancements
- Update annually and present the City-Wide Grants Strategic Plan to the City Council
- Update the ARPA page on the City website as needed
- Coordinate and prepare quarterly reports to the Finance Department on the utilization of ARPA funds for purposes of public reporting and audits

## CITY ATTORNEY

- Provide legal advice and services as requested on City activities, staff recommendations, council policies and administrative procedures
- Support or arrange for appropriate representation for the City in all legal proceedings



City Attorney Inder Khalsa

### *Legal and Litigation Issues – Division 06*

- General legal and litigation services are provided to the City and the Davis Redevelopment Successor Agency primarily through a contract with a full-service legal firm for all legal assistance
- Although the City has a designated City Attorney, the City may also draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed

The City Council utilizes the legal services of the firm Richards Watson Gershon (RWG) with City Attorney Inder Khalsa as the lead for City Attorney services. Inder is assisted by a team of other attorneys with expertise in various aspects of municipal law, including land use, contracting, personnel, litigation and environmental issues. Ms. Khalsa has served as the City Attorney since June 2019.

**Contract Legal Services**

- Provide legal advice to City staff and officials
- Review, revise and prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on City ordinances and regulations
- Conduct legal actions to enforce City regulations or enjoin violations of state or City laws or regulations
- Provide legal advice at City Council meetings

**CITY COUNCIL**

2023 Mayor  
Will Arnold  
District 2



2023 Vice Mayor  
Josh Chapman  
District 5



Councilmember  
Babu Vaitla  
District 1



Councilmember  
Donna Neville  
District 3



Councilmember  
Gloria Partida  
District 4

The City Council provides policy direction, establishes goals and sets priorities for City government. The Davis City Council holds regular meetings beginning at 6:30 p.m. on Tuesdays. The schedule for Council meetings is determined in the summer prior to the start of each legislative year, although the Council may adjust it as necessary over the course of the year. The City Council is elected by district, for four-year terms with five districts covering the city.

City Council meeting agendas are available by email and online, and Council meetings may be viewed on cable TV (Comcast channel 16 or AT&T channel 99) or on live-streaming video. During the COVID-19 Pandemic in compliance with the current Shelter in Place Order, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Brown Act, meetings were held by electronic methods, and no in person attendance was allowed until after February 28, 2023 when Governor Newsom announced that the COVID-19 state of emergency ended.

***Policy Development and Adoption – Division 01***

- Establish overall City policies and goals, conduct public hearings and consider staff, technical and public input before making decisions
- Approve resolutions, ordinances and an annual City budget
- Oversee policy direction and priorities for City programs
- Appoint and oversee the City Manager and City Attorney
- Appoint interested citizens to various advisory boards, commissions, task forces and steering committees
- Attend meetings of other agencies as appropriate to enhance communications and coordination
- Provide citizen assistance and listen to community input



COUNCILMEMBERS	TERM ENDS
Mayor Will Arnold (District 2)	2024
Vice Mayor Josh Chapman (District 5)	2024
Gloria Partida (District 4)	2026
Bapu Vaitla (District 1)	2026
Donna Neville (District 3)	2024

**City Commissions**

The City of Davis has 17 Council-appointed advisory boards and commissions as well as additional ongoing committees. The City Council also appoints specific ad hoc task forces throughout the year to assist with particular issues that may arise. The primary role of all advisory groups is to review and make recommendations to Council on matters within their scope of responsibility and to promote increased public awareness and input as well as citizen participation, in the determination of relevant city policies. Boards and commissions are below.

- Bicycling, Transportation and Street Safety
- Civic Arts
- Finance and Budget
- Historic Resource Management
- Human Relations
- Natural Resources
- Open Space and Habitat
- Planning
- Police Accountability
- Recreation and Park
- Senior Citizens
- Social Services
- Tree
- Personnel Board
- Subdivision Committee
- Unitrans Advisory Committee
- Utilities

**FY 2022/23 Accomplishments**

- Prioritized and allocated remaining American Rescue Plan Act funds (total allocation of \$19.7 million) for: City of Davis homeless services, downtown Davis infrastructure improvements including cleaning and maintenance, the Downtown Davis Streets team program, Yolo Food Bank, First 5 Yolo, Yolo Adult Day Health, Yolo Crisis Nursery, public safety equipment and City facilities improvements
- Approved the Urban Forestry Master Plan communicating details and goals for through 2060
- Adopted the 2020-2040 Draft and Final Climate Action and Adaptation Plan
- Approved Central Park renovation plan with an area of remembrance for Officer Natalie Corona
- Adopted the Davis Downtown Plan
- Approved final Mace Boulevard designs
- Authorized an all-mail ballot election to fill the District 3 Council vacancy
- Approved Russell Boulevard Corridor Plan

**FY 2023/25 Goals**

The City Council is developing its 2023-2025 Goals. The City Council currently has the following stated goals for the 2021-2023 period:

- Ensure a safe, healthy, equitable community
- Ensure fiscal and economic stability
- Pursue environmental sustainability
- Fund, maintain and improve infrastructure
- Enhance a vibrant downtown and thriving neighborhoods
- Foster excellence in city services

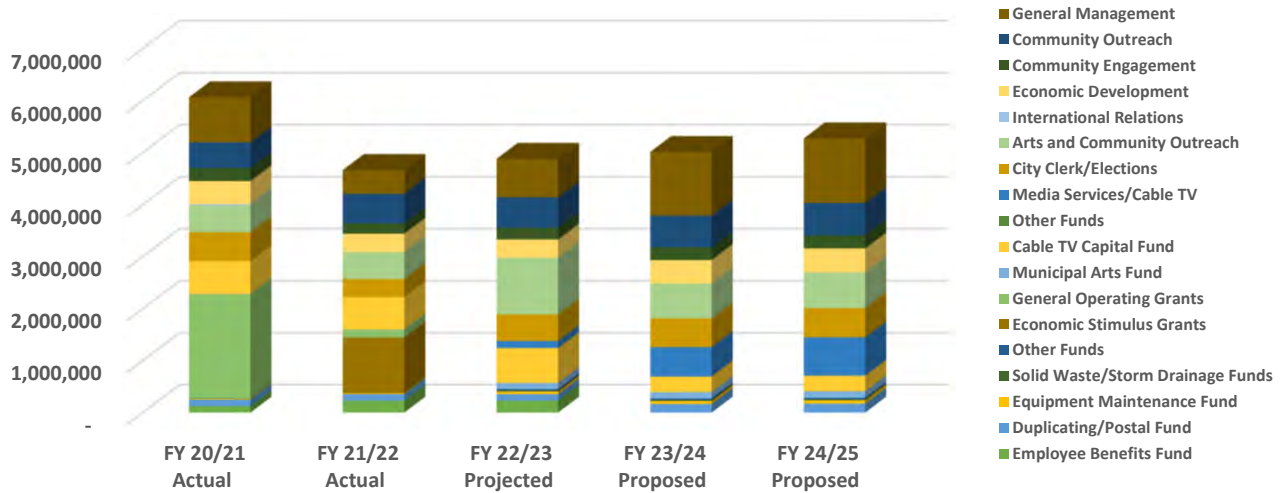


# City Manager

## Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 2,470,752	\$ 2,679,494	\$ 2,794,508	\$ 3,077,652	\$ 3,167,632
Contractual Services			471,093	1,553,420	1,417,791	853,073	852,973
Other Operating Costs			2,826,754	1,016,250	1,250,787	1,432,417	1,590,562
Cost Allocation			293,814	(584,506)	(583,994)	(395,841)	(393,817)
Capital Outlay			-	-	-	45,100	55,800
Debt Service			-	-	-	-	-
			<b>\$ 6,062,413</b>	<b>\$ 4,664,658</b>	<b>\$ 4,879,092</b>	<b>\$ 5,012,401</b>	<b>\$ 5,273,150</b>
<b>Expenditures By Program</b>							
<b>General Fund</b>							
General Management	001	1110	\$ 867,129	\$ 457,536	\$ 738,519	\$ 1,222,561	\$ 1,243,032
Community Outreach	001	1115	491,082	568,296	588,712	611,582	623,703
Community Engagement	001	1116	252,949	197,530	223,214	243,995	250,127
Economic Development	001	1140	446,973	354,954	347,685	451,129	462,381
International Relations	001	1150	20,981	552	35	-	-
Arts and Community Outreach	001	1170	513,971	514,973	1,090,631	672,162	683,203
City Clerk/Elections	001	1350	555,258	350,168	515,922	553,372	564,843
Media Services/Cable TV	001	1518	-	-	133,000	563,422	736,545
			<b>3,148,343</b>	<b>2,444,009</b>	<b>3,637,718</b>	<b>4,318,223</b>	<b>4,563,834</b>
<b>Other Funds</b>							
Cable TV Capital Fund	150/151		634,181	624,395	669,445	300,995	301,240
Municipal Arts Fund	165		4,279	8,057	121,336	122,734	123,339
General Operating Grants	216		2,000,454	145,747	-	-	-
Economic Stimulus Grants	217		-	1,070,198	-	-	-
Other Funds	200/209		7,679	-	26,252	26,252	26,252
Solid Waste/Storm Drainage Funds	520/541		2,360	-	21,000	21,000	21,000
Equipment Maintenance Fund	628		17,119	16,953	49,126	59,000	65,700
Duplicating/Postal Fund	629		125,415	126,507	125,423	164,197	171,785
Employee Benefits Fund	020		122,583	228,792	228,792	-	-
			<b>2,914,070</b>	<b>2,220,649</b>	<b>1,241,374</b>	<b>694,178</b>	<b>709,316</b>
			<b>\$ 6,062,413</b>	<b>\$ 4,664,658</b>	<b>\$ 4,879,092</b>	<b>\$ 5,012,401</b>	<b>\$ 5,273,150</b>

### Expenditure Trends



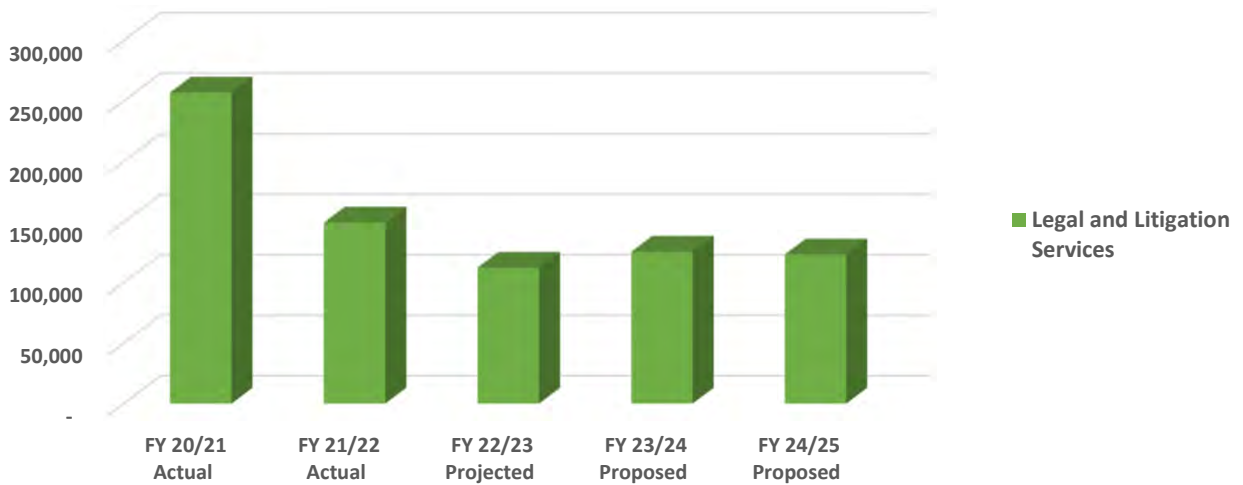


# City Attorney

## Department Expenditures Summary

	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	256,963	191,376	155,000	170,217	170,217
Other Operating Costs	-	-	-	-	-
Cost Allocation	-	(41,865)	(42,703)	(44,838)	(47,080)
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
	<b>\$ 256,963</b>	<b>\$ 149,511</b>	<b>\$ 112,297</b>	<b>\$ 125,379</b>	<b>\$ 123,137</b>
	-	-	-	-	-
<b>Expenditures By Program</b>					
General Fund					
Legal and Litigation Services	\$ 256,963	\$ 149,511	\$ 112,297	\$ 125,379	\$ 123,137
	256,963	149,511	112,297	125,379	123,137
	<b>\$ 256,963</b>	<b>\$ 149,511</b>	<b>\$ 112,297</b>	<b>\$ 125,379</b>	<b>\$ 123,137</b>

### Expenditure Trends



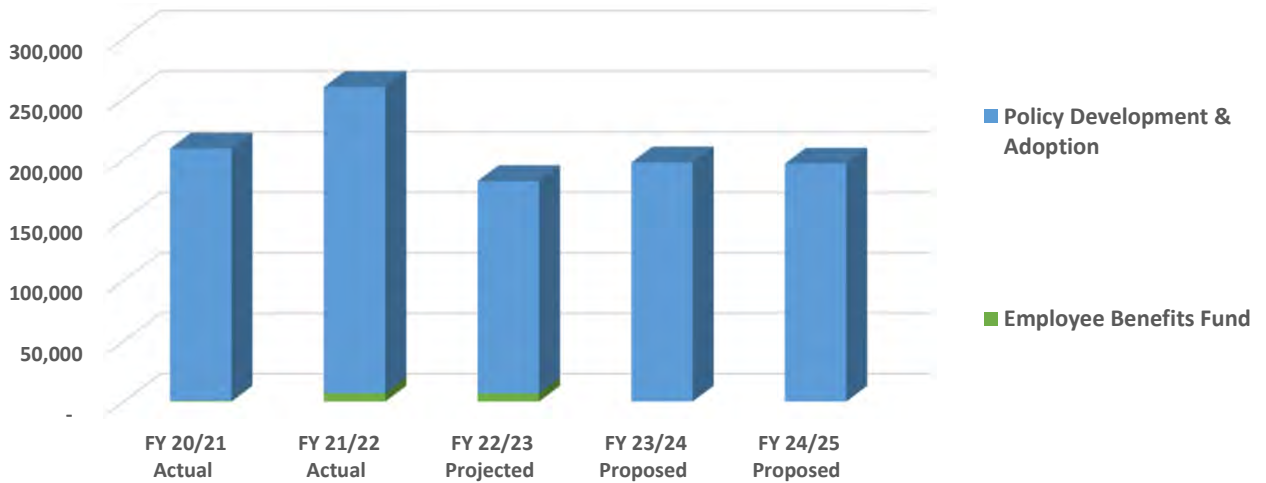


# City Council

## Department Expenditures Summary

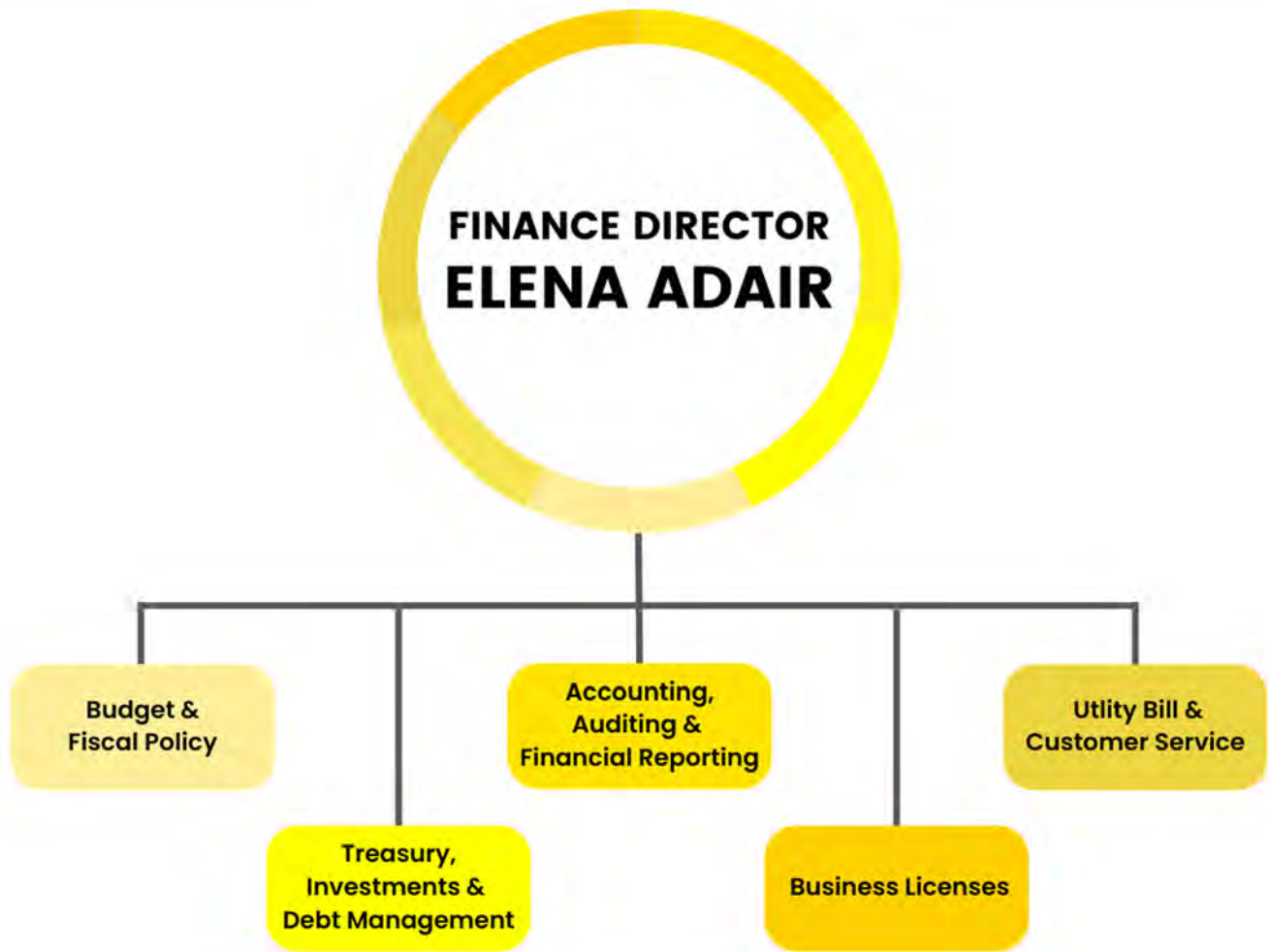
				FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category								
Salaries & Benefits				\$ 167,657	\$ 250,365	\$ 172,748	\$ 195,042	\$ 195,687
Contractual Services				-	-	-	-	-
Other Operating Costs				20,827	28,384	27,630	27,197	27,197
Cost Allocation				20,528	(18,881)	(18,175)	(24,749)	(26,320)
Capital Outlay				-	-	-	-	-
Debt Service				-	-	-	-	-
				<b>\$ 209,012</b>	<b>\$ 259,868</b>	<b>\$ 182,203</b>	<b>\$ 197,490</b>	<b>\$ 196,564</b>
				-	-	-	-	-
Expenditures By Program								
General Fund								
Policy Development & Adoption				001 0110 \$ 208,303	\$ 252,942	\$ 175,277	\$ 197,490	\$ 196,564
				208,303	252,942	175,277	197,490	196,564
Other Funds								
Employee Benefits Fund				020 709	6,926	6,926	-	-
				709	6,926	6,926	-	-
				<b>\$ 209,012</b>	<b>\$ 259,868</b>	<b>\$ 182,203</b>	<b>\$ 197,490</b>	<b>\$ 196,564</b>

### Expenditure Trends



FINANCE DEPARTMENT

ORG CHART



## DEPARTMENT OVERVIEW



The Finance Department is responsible for providing financial expertise and guidance to the City Council and City Departments, managing the City's daily operations and maintaining the financial integrity of the City. The Department's primary objective is to uphold the highest accounting and ethical standards, ensuring that the City's financial activities are conducted in accordance with recommended industry practices and standards. The department is organized into two divisions: The Budget and Financial Planning division and the Fiscal Services division. These divisions provide quality customer service and provide accurate, timely and complete financial information.

### *Finance Administration and Budget*

The Finance Administration and Budget Division has the lead responsibility for development of the City's biennial budget, public finances including debt management and issuance and the calculation of the annual appropriation limit. This division also conducts multi-year fiscal forecasts, complex financial and statistical analysis and planning for capital improvement.

### *Fiscal Services*

The Fiscal Services Division is responsible for the operational financial functions, such as accounts payable, receivables, utility billing and business licenses. This division is also responsible for general ledger maintenance, banking and treasury, debt, management of the investment portfolio, financial reporting and the annual audit.

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Supported departments in working through budget-related issues and assisted them in managing their financial resources
- Cross-trained staff and created back-up roles to mitigate effects of staffing turnover
- Improved documentation and file organization for proper record retention
- Created new paperless processes to streamline internal controls and organize record filing
- Created a new Finance Technician position to further assist in department accounting needs
- Completed system implementation of new stormwater utility rates based on an updated study provided by public works.

### *FY 2023/25 Goals*

- Consolidate and simplify chart of accounts
- Continue to restructure day-to-day processes increase efficiency and reduce paper.
- Hire three new Finance Assistants to fill existing vacancies.
- Achieve next milestones in Enterprise Resource Planning System upgrade
- Implement recommendations provided by financial statement auditors
- Implement new governmental accounting standards.

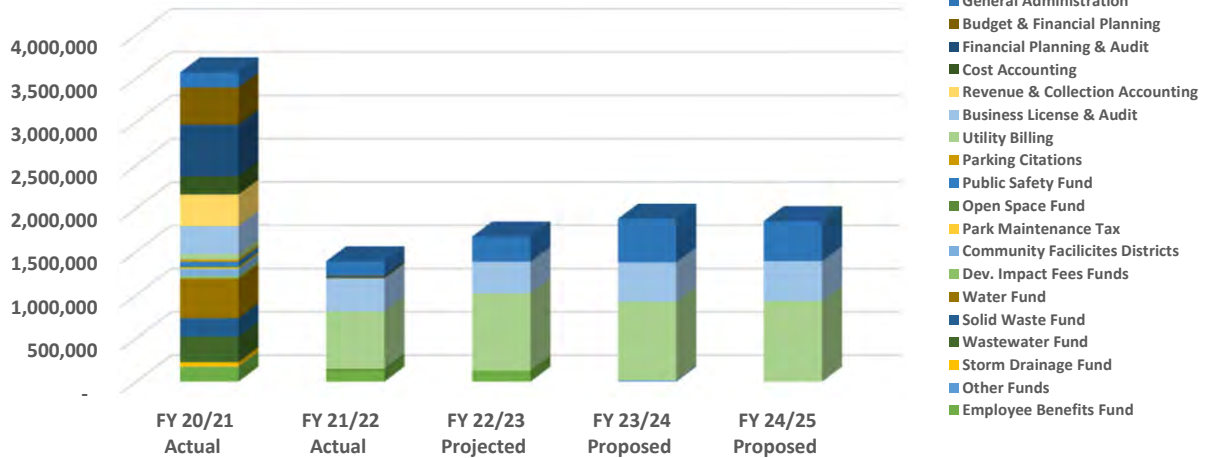


# Finance

## Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 2,122,245	\$ 2,147,893	\$ 2,201,729	\$ 2,363,041	\$ 2,449,221
Contractual Services			801,252	971,234	1,125,296	1,217,296	1,217,296
Other Operating Costs			133,980	118,731	221,750	221,750	221,750
Cost Allocation			512,478	(1,848,833)	(1,874,334)	(1,937,340)	(2,034,957)
Capital Outlay			-	-	-	16,000	-
Debt Service			-	-	-	-	-
			<b>\$ 3,569,955</b>	<b>\$ 1,389,025</b>	<b>\$ 1,674,441</b>	<b>\$ 1,880,747</b>	<b>\$ 1,853,310</b>
<b>Expenditures By Program</b>							
<b>General Fund</b>							
General Administration	001	2801	\$ 174,432	\$ 163,963	\$ 289,038	\$ 503,437	\$ 462,246
Budget & Financial Planning	001	2710	429,856	8,224	570	-	-
Financial Planning & Audit	001	2815	594,578	18,455	1,051	-	-
Cost Accounting	001	2820	211,848	3,921	131	-	-
Revenue & Collection Accounting	001	2835	362,332	6,097	65	-	-
Business License & Audit	001	2845	322,941	375,473	362,306	453,826	459,909
Utility Billing	001	2850	63,654	665,477	892,318	906,934	930,605
Parking Citations	001	2865	25,159	29	8	-	-
			2,184,800	1,241,639	1,545,487	1,864,197	1,852,760
<b>Other Funds</b>							
Public Safety Fund	155		52,950	-	-	-	-
Open Space Fund	135		15,878	15,924	-	-	-
Park Maintenance Tax	140		15,879	-	-	-	-
Community Facilitates Districts	33x		81,467	545	550	550	550
Dev. Impact Fees Funds	48x		28,613	737	-	-	-
Water Fund	511		457,164	888	-	-	-
Solid Waste Fund	520		211,713	-	-	-	-
Wastewater Fund	531		298,365	888	-	-	-
Storm Drainage Fund	541		52,950	-	-	-	-
Other Funds	628/895		4,225	-	-	16,000	-
Employee Benefits Fund	020		165,951	128,404	128,404	-	-
			1,385,155	147,386	128,954	16,550	550
			<b>\$ 3,569,955</b>	<b>\$ 1,389,025</b>	<b>\$ 1,674,441</b>	<b>\$ 1,880,747</b>	<b>\$ 1,853,310</b>

### Expenditure Trends







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## HUMAN RESOURCES DEPARTMENT

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### ORG CHART



## DEPARTMENT OVERVIEW

The Human Resources Department provides responsive employment and personnel services to the City's managers and employees, as well as provides information and assistance to external customers and job applicants. The Department is responsible for a full range of comprehensive human resources services and programs to enhance efficiency and effectiveness of the organization. Among the Department's responsibilities are recruitment and selection, benefit administration, classification and compensation, risk management, performance management, labor negotiations and conflict resolution. The Human Resources Department's mission includes:

- Enable the City to remain a pre-eminent public employer, and to develop and retain skilled, diverse and service-oriented workforce
- Maintain, develop and monitor department policies to ensure they are legally compliant and based upon sound Human Resources principles
- Remain the primary contact and resource for all staff members and departments with employment-related questions and other concerns

## ACCOMPLISHMENTS AND GOALS

### *FY 2022/23 Accomplishments*

- Transitioned the payroll function from Human Resources to Finance
- Finalized a comprehensive classification study and update to City job descriptions
- Developed, implemented and updated ever-changing human resource policies related to the COVID-19 pandemic, to ensure a safe and prepared workplace
- Addressed turnover related COVID-19, completing the recruitment, hiring and onboarding process for 90 regular employees (full-time and part-time), representing approximately one-quarter of the City's regular workforce
- Completed city-wide Total Compensation Survey
- Hired a new HR Director, HR Analyst and two new HR Technicians to fill existing vacancies
- Initiated contract negotiations with all bargaining units

### *FY 2023/25 Goals*

- Implement finalized labor contracts with all bargaining units
- Enhance utilization of city-wide learning management system to further staff development and training opportunities
- Identify additional training opportunities for City staff, including in the subject of Diversity, Equity, Inclusion and Belonging
- Transition to a new document management system
- Convert to a new enterprise resources planning system
- Review and update City Personnel Rules to ensure legal compliance
- Update employee handbook and IIPP (Injury Illness Prevention Program)
- Continue documenting and updated HR procedures manuals

## PERFORMANCE MEASURES

- Reduce costs of Liability and Workers' Compensation premiums through an aggressive return-to-work program to bring as many people back to work on light duty as possible and enhance the Safety Committee's role to help reduce injuries on the job

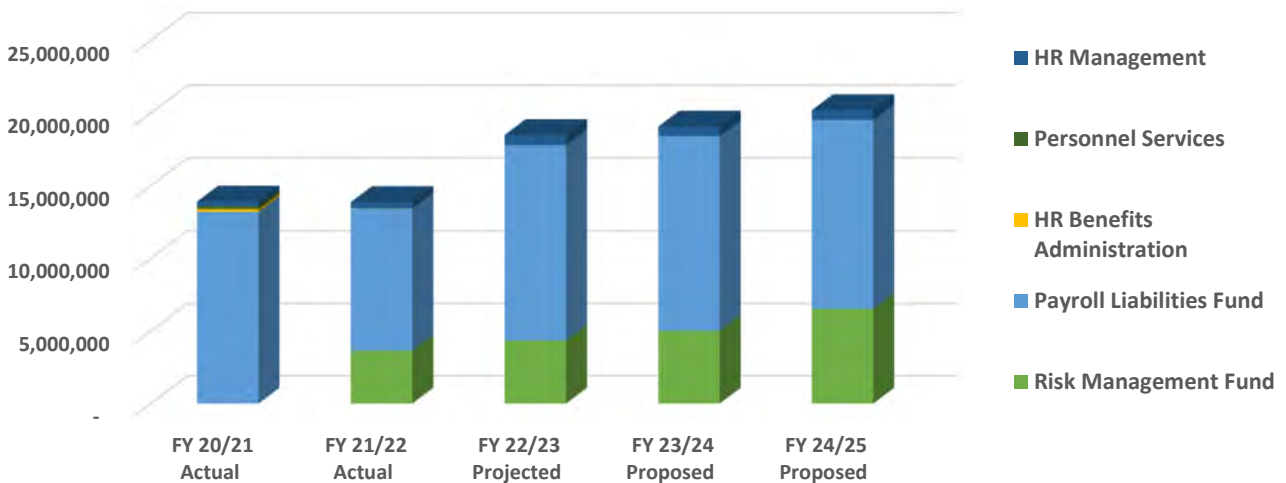


# Human Resources

## Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>							
Salaries & Benefits			\$ 1,065,765	\$ 858,411	\$ 956,296	\$ 854,001	\$ 883,010
Contractual Services			97,628	77,169	244,996	289,096	289,096
Other Operating Costs			12,644,666	12,959,672	17,329,084	17,861,013	18,961,076
Cost Allocation			133,891	35,464	40,580	64,670	63,127
Capital Outlay			-	-	-	-	-
Debt Service			-	-	-	-	-
			<b>\$ 13,941,950</b>	<b>\$ 13,930,716</b>	<b>\$ 18,570,956</b>	<b>\$ 19,068,780</b>	<b>\$ 20,196,309</b>
<b>Expenditures By Program</b>							
<b>General Fund</b>							
HR Management	001	2201	\$ 300,580	\$ 432,560	\$ 698,483	\$ 657,735	\$ 665,524
Personnel Services	001	2215	230,593	11,460	268	-	-
HR Benefits Administration	001	2225	180,477	4,661	178	-	-
			711,650	448,681	698,929	657,735	665,524
<b>Other Funds</b>							
Payroll Liabilities Fund	630		13,197,300	9,774,747	13,449,000	13,391,151	12,997,151
Risk Management Fund	631		-	3,646,126	4,340,532	5,019,894	6,533,634
Employee Benefits Fund	020		33,000	61,162	82,495	-	-
			13,230,300	13,482,035	17,872,027	18,411,045	19,530,785
			<b>\$ 13,941,950</b>	<b>\$ 13,930,716</b>	<b>\$ 18,570,956</b>	<b>\$ 19,068,780</b>	<b>\$ 20,196,309</b>

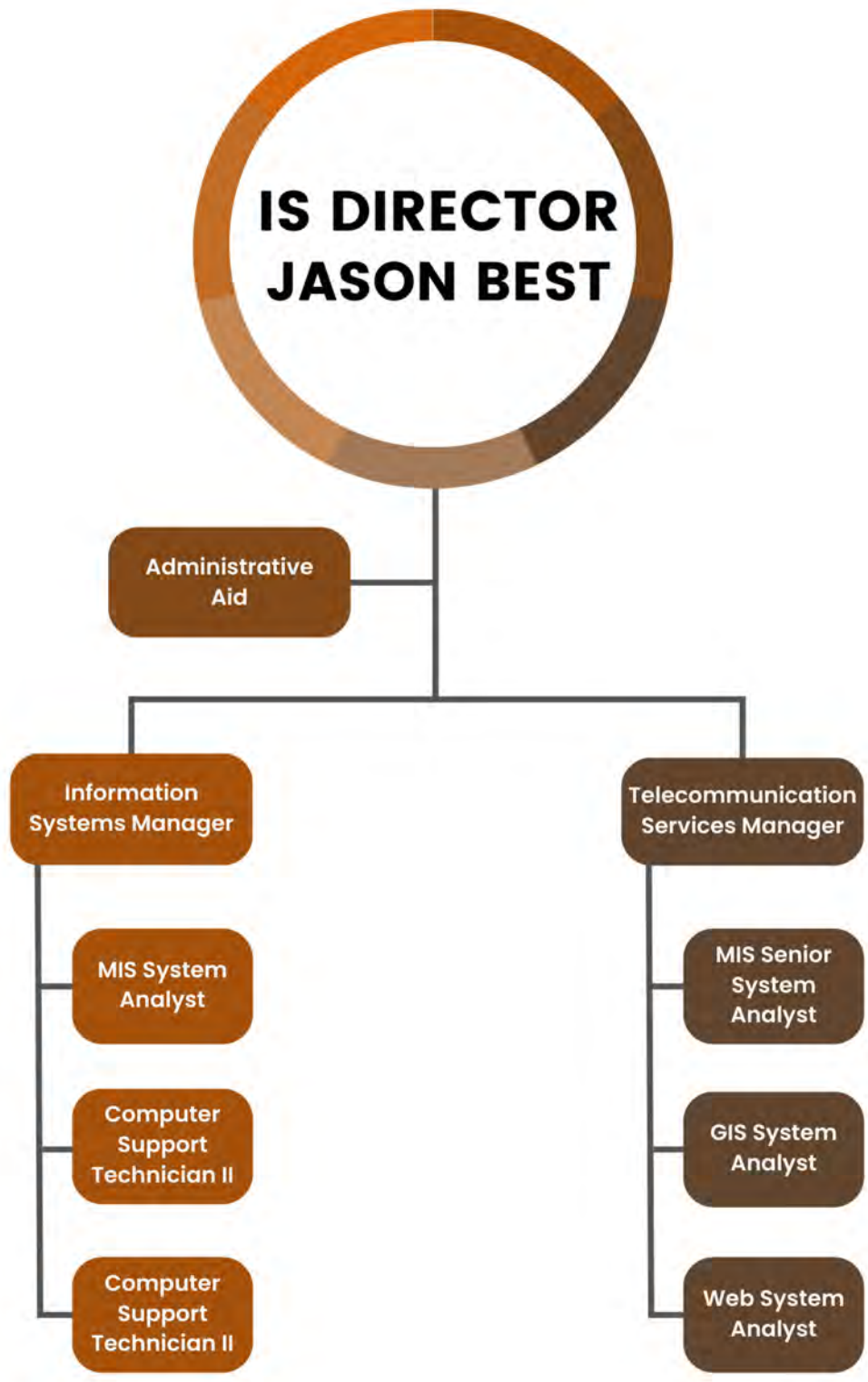
### Expenditure Trends





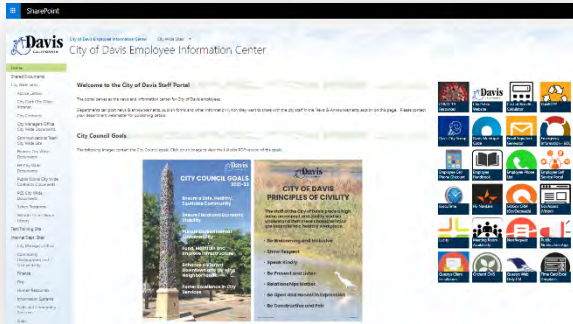
INFORMATION SYSTEMS DEPARTMENT

ORG CHART



**DEPARTMENT OVERVIEW**

The goal of Information Systems, Security & Communications is to provide internal computing resources to support the business functions of each City department. The Department also provides technical support, troubleshooting and training for all City computers, their associated users and applications, maintains the City’s website and internal technical systems, including the City’s phone systems (VoIP and Cell phones), and the P25 public safety radio system.



The City of Davis intranet

- Systems Analysis and Design – Internal Consulting
- Computer systems, support, administration, and backup
- Enterprise Resource Planning (ERP) systems support
- Telecommunications Coordination (Remote work, Phones and Radios)
- Computer Network Administration
- Geographic Information System (GIS)
- Specialized Computer Training
- City of Davis Website
- City of Davis Employee Portal
- My Davis Customer Relationship Management
- Cybersecurity

**ACCOMPLISHMENTS AND GOALS**

*FY 2022/23 Accomplishments*

- Continued Citywide in-house software training for staff:
  - SharePoint
  - Cognos Business Intelligence
  - Website
  - Docusign
  - Zoom
- Upgraded access control Citywide
- Replaced 10% of the City’s desktop/laptop/tablets
- Upgraded PC and Network security to reduce the City’s vulnerability footprint
- Continued email security training for all City users
- Upgraded mobile and portable radios for public safety
- Replaced and upgraded the central City server cluster
- Upgraded the main City backup systems and included “air gapped” data backups
- Upgraded main and backup City firewalls
- Upgraded the City’s core switching
- Replaced and upgraded Public Works Corp Yard and Police Department building wide UPSs
- Replaced and upgraded the Firewalls for the Waste Water Treatment Plant
- Replaced and upgraded camera system at 1717 Corp Yard
- Implemented new citywide email security system

*FY 2023/25 Goals*

- Continue acquiring single solutions vendor for an enterprise resource planning system
- Adopt emerging technologies to improve operations, achieve efficiencies, reduce costs and enhance services
- Upgrade the City intranet portal
- Continue Citywide in-house software training for staff:
  - SharePoint
  - Website
  - Laserfiche
- Replace 25% of the City’s desktop/laptop/tablets
- Increase internet bandwidth

- Continue email security training for all City users; continue additional PC and Network security to reduce the City's vulnerability footprint
- City CBRS Trial
- Install new fiber network to replace the iNet
- Upgrade the PD and Public works core switching
- Replace the PD and WWTP Core Server platform
- Replace MDC (Mobile Data Computers) in all Patrol cars
- Replace and Upgrade body worn and in car camera system
- Deploy Multi-Factor Authorization for all remote systems
- Replace and upgrade Remote users Virtual Private Networking

**PERFORMANCE MEASURES**

*Uptime Metrix*

Network	99.93%	Files Servers	99.20%
VoIP System	99.99%	Radio System	99.90%
Email Servers	99.97%	Financial System	99.93%

*Support, Manage and Maintain*

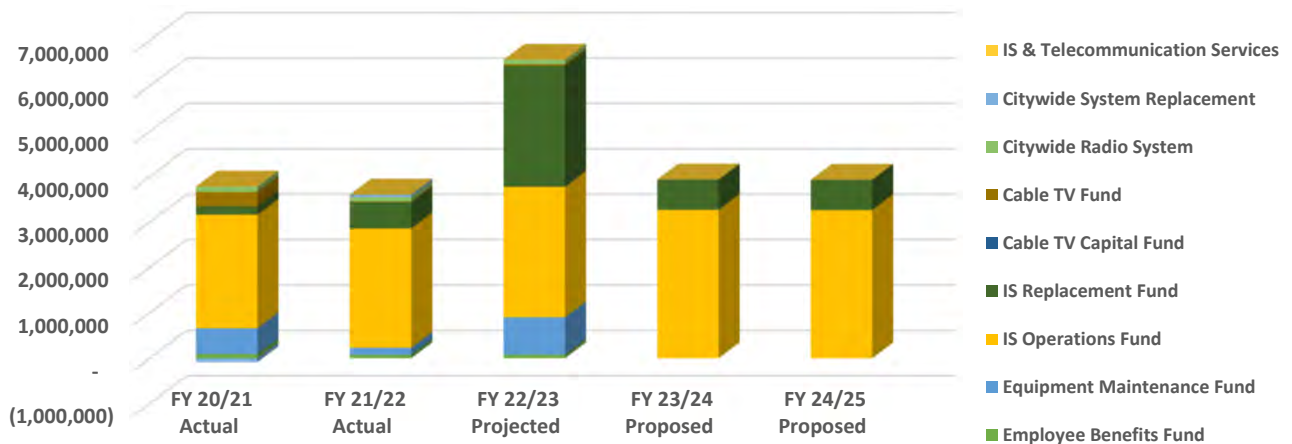
- 18+ sites with 38+ buildings
- 37+ police/Fire/PW in-car systems
- 16 SANs (Storage Area Networks)
- 154 servers with over an 97% virtual server environment
- 175 switches/routers/wireless access points
- 623 desktop/laptops/tablets
- 107 copiers and scanners
- 102 network printers
- 339 portable radios
- 8 gateways
- 946 single/multi line VoIP units/systems locally and remotely and Cell phones/LTE
- 1792 desktop software titles/versions
- 29+ major enterprise software solutions on multiple platforms
- Citywide Internet and Intranet web presence



# Information Systems Department Expenditures Summary

				FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
<b>Expenditures By Category</b>								
Salaries & Benefits				\$ 1,732,933	\$ 1,693,552	\$ 1,826,334	\$ 1,748,176	\$ 1,805,722
Contractual Services				540,165	401,215	478,000	553,000	530,000
Other Operating Costs				446,707	327,219	375,300	572,965	507,965
Cost Allocation				309,047	416,570	430,129	359,900	386,359
Capital Outlay				668,488	764,249	3,465,000	701,000	701,000
Debt Service				-	-	-	-	-
				<b>\$ 3,697,340</b>	<b>\$ 3,602,805</b>	<b>\$ 6,574,763</b>	<b>\$ 3,935,041</b>	<b>\$ 3,931,046</b>
<b>Expenditures By Program</b>								
<b>General Fund</b>								
IS & Telecommunication Services	001	2610	\$ 228	\$ -	\$ -	\$ -	\$ -	\$ -
Citywide System Replacement	001	2624	(84,194)	52,336	-	-	-	-
Citywide Radio System	001	2626	116,122	96,917	98,855	-	-	-
				32,156	149,253	98,855	-	-
<b>Other Funds</b>								
Cable TV Fund		150	321,773	18,017	34,516	-	-	-
Cable TV Capital Fund		151	-	-	-	-	-	-
IS Replacement Fund		623	180,122	577,397	2,665,000	665,000	665,000	
IS Operations Fund		624	2,501,762	2,630,202	2,876,063	3,270,041	3,266,046	
Equipment Maintenance Fund		628	571,268	150,876	818,327	-	-	
Employee Benefits Fund		020	90,259	77,060	82,002	-	-	
				3,665,184	3,453,552	6,475,908	3,935,041	3,931,046
				<b>\$ 3,697,340</b>	<b>\$ 3,602,805</b>	<b>\$ 6,574,763</b>	<b>\$ 3,935,041</b>	<b>\$ 3,931,046</b>

## Expenditure Trends



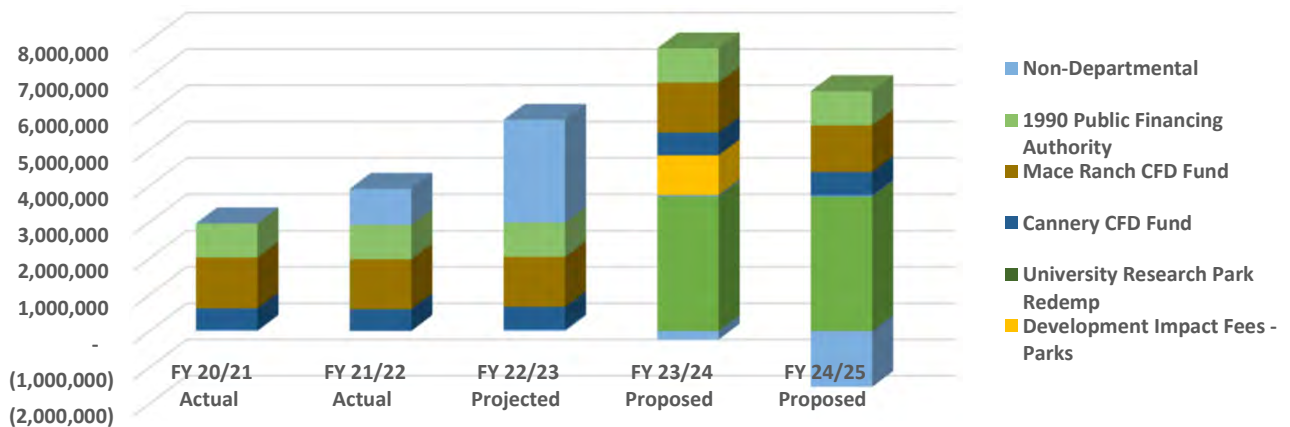




# Non-Departmental Department Expenditures Summary

			FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Projected	FY 23/24 Proposed	FY 24/25 Proposed
Expenditures By Category							
Salaries & Benefits			\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,700,000
Contractual Services			16,203	14,902	28,000	28,000	28,000
Other Operating Costs			6,078	6,087	390,000	417,502	423,237
Cost Allocation			21,202	1,000,000	2,041,250	1,848,775	41,250
Capital Outlay			-	-	400,000	1,100,000	-
Debt Service			2,920,145	2,896,066	2,958,316	2,954,133	2,877,800
			<b>\$ 2,963,628</b>	<b>\$ 3,917,055</b>	<b>\$ 5,817,566</b>	<b>\$ 7,548,411</b>	<b>\$ 5,070,287</b>
Expenditures By Program							
General Fund							
Non-Departmental	001	9495	\$ -	\$ 1,000,000	\$ 2,831,250	\$ (233,723)	\$ (1,535,513)
			-	1,000,000	2,831,250	(233,723)	(1,535,513)
Other Funds							
1990 Public Financing Authority	337		943,132	944,193	945,222	942,263	942,281
Mace Ranch CFD Fund	338		1,394,943	1,372,505	1,376,656	1,375,333	1,287,781
Cannery CFD Fund	340		593,453	600,357	618,838	627,038	638,238
University Research Park Redemp	358		-	-	-	-	-
Development Impact Fees - Parks	483		-	-	-	1,100,000	-
Solid Waste Fund	520		32,100	-	45,600	37,500	37,500
Employee Benefits Fund	020		-	-	-	3,700,000	3,700,000
			2,963,628	2,917,055	2,986,316	7,782,134	6,605,800
			<b>\$ 2,963,628</b>	<b>\$ 3,917,055</b>	<b>\$ 5,817,566</b>	<b>\$ 7,548,411</b>	<b>\$ 5,070,287</b>

## Expenditure Trends





# Capital Improvement Program







# FY 2023-2025 Biennial Budget Capital Improvement Program

## Capital Project Listing

<b>Project Number</b>	<b>Project Name</b>
ET0002	Sports Field Improvements
ET0003	Playfields Sports Park
ET0004	Central Park Revitalization
ET0005	Arroyo Park Shade Structure
ET0006	Oxford Circle Park
ET0007	Fire Ladder Improvements
ET0009	Mace Boulevard Temp Fence Replacement
ET0010	City Hall Portables
ET0011	Russell at Arlington Roundabout
ET0012	Transit Access ADA Improvements
ET0013	Water (WTR) Well 30-Mn Treatment
ET0014	Veterans Memorial Theatre (VMT) Renovations
ET0015	Annual Fire Station and Training Improvements
ET0016	Veterans Memorial Theatre (VMT) Siding
ET0017	Wastewater (WW) Sed Tank 1 Rehab Coating - Equip Replmnt
ET0018	Wastewater (WW) Sed Tank 3 Complete Overhaul
ET0019	Wastewater (WW) Primary - Scum Equipment Replacement
ET0020	Wastewater (WW) Digester Improvements
ET0021	Wastewater (WW) Influent Bar Screen Structure
ET0022	Storm Water (SW) SDS No 3 Replacement
ET0023	Storm Water (SW) SDS No 6 Replacement
ET0024	Storm Water (SW) Annual Infrastructure Replacement
ET0026	Signal Coordination and Bus Priority
ET0028	Water (WTR) Well 32 Arsenic Treatment
ET7908	General Facility Improvement
ET8126	ADA Parking and Facilities Compliance
ET8166	Sewer Rehabilitation 2022-2023 to 2023-2024
ET8190	Water Main Rehabilitation
ET8219	Wastewater Treatment Plant Facilities Improvements
ET8250	Pavement Maintenance 2022-2023 to 2023-2024
ET8251	H Street Project - Davis Little League (DLL) and Tunnel
ET8257	Mace Boulevard Corridor - Phase II
ET8258	Bike-Ped Wayfinding and Data Collection Program
ET8275	Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024
ET8277	City Hall Emergency Generators
ET8278	Water Well Standby Power Generator



# FY 2023-2025 Biennial Budget Capital Improvement Program

## Capital Project Listing

<b>Project Number</b>	<b>Project Name</b>
ET8279	City-Wide Signals Upgrade 2022-2023 to 2023-2024
ET8280	Davis Senior Center Facility Improvements
ET8282	Fourteenth Street - Villanova Drive Improvements
ET8284	Downtown Public Amenities
ET8289	East Covell Bicycle Path - North Side
ET8290	Replacement of Elevated Eighth Street Water Tank
ET8291	Wastewater Treatment Plan (WWTP) Biofilter Installation
ET8294	Russell Boulevard Green Street Demonstration Project - A
ET8298	Anderson Road Improvements
ET8310	SCADA Master Plan Implementation
ET8311	Bike Pump Track
ET8312	Recycled Water Improvement
ET8315	Parks Sports Court Surface Rehabilitation and Replacement
ET8319	Amtrak ADA Improvements and Olive Drive Access
ET8326	Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC
ET8327	City Facilities 2022-2023 to 2023-2024
ET8329	Aquifer Storage and Recovery (ASR)
ET8331	Aquatic Facilities - Capital Repair and Replacement
ET8334	Wastewater Treatment Plan (WWTP) Access Road Repair
ET8336	GIS Master Plan
ET8338	Parks Amenity and Playground Replace 2022-2023 to 2023-2024
ET8343	Veterans Memorial Center (VMC) Siding
ET8512	Public Works Facilities 2023-2024 to 2024-2025
ET8730	I-80-Richards Interchange
ET8783	2023-2024 Traffic Calming
UO8341	Electrify Yolo Project
PC0001	N Street Park Improvements



# City of Davis

## Capital Improvement Project Planning Sheet - 23/24 & 24/25

### ET0002: Sports Field Improvements

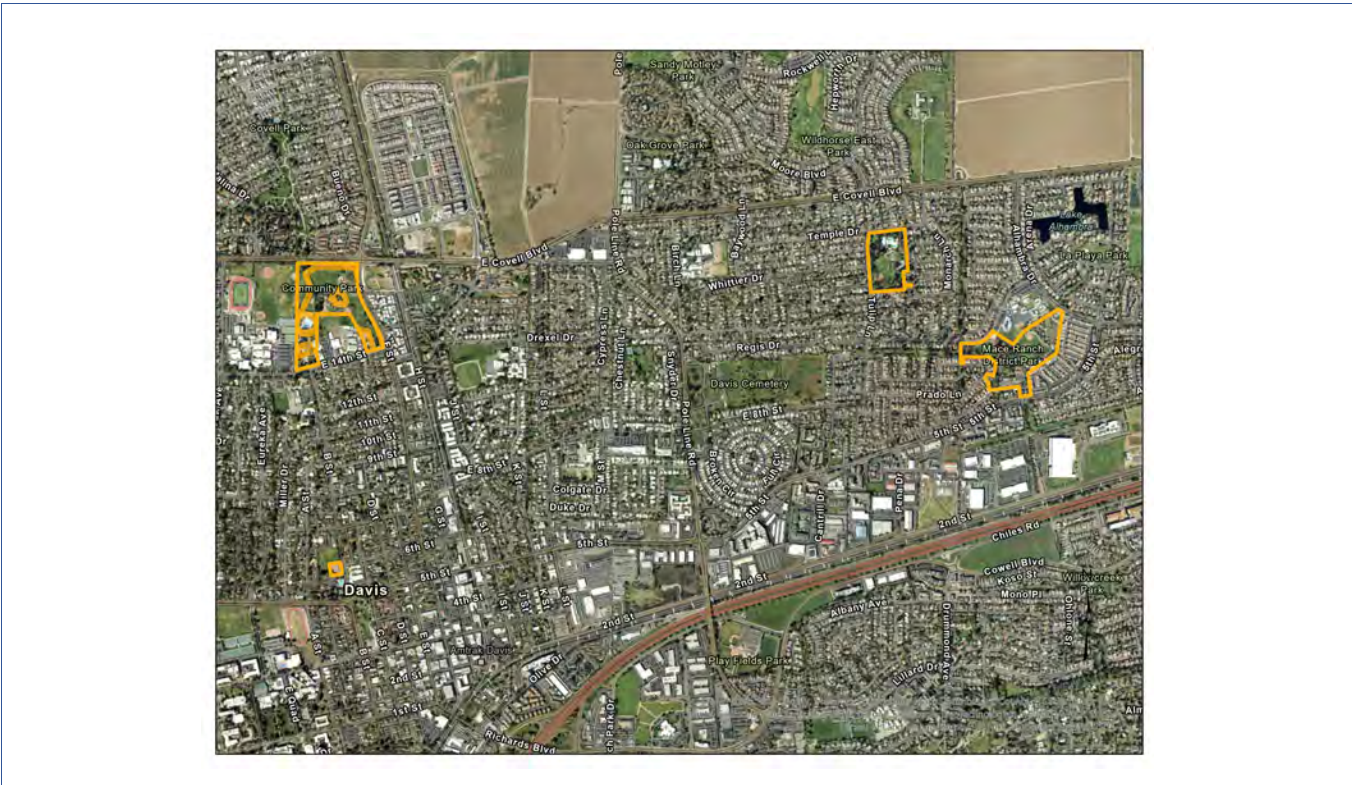
#### Project Details

Project ID/CIP	ET0002	Last Revision Date	3/14/2023	Project Type	Parks
Project Name	Sports Field Improvements			Project Manager	Melody Eldridge

#### Project Description

Project will install six drinking fountains at various sports fields including Civic Center Park, Mace Ranch Park, Slide Hill Park, and Community Park. The installation will require utility connections and possibly small improvements around the fountains.

#### Location Description: Various - Civic Center Park, Mace Ranch Park, Slide



**ET0002: Sports Field Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Parks	483	\$200,000
Facility Replacement	626	\$200,000
<b>Funding Sources Total</b>		<b>\$400,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction		1	\$380,000	\$380,000
<b>Cost Estimate Subtotal</b>				<b>\$380,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	1.1%	\$4,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	0.8%	\$3,200
Municipal Arts Fund *		
Construction Admin and Inspections	2.6%	\$10,000
Staff Construction Support	0.4%	\$1,400
Project Close-out	0.4%	\$1,400
<b>Other Costs Subtotal</b>		<b>\$20,000</b>
<b>Grand Total</b>		<b>\$400,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Parks (483)	\$35,691	\$164,309						\$200,000
Facility Replacement (626)		\$200,000						\$200,000
<b>Funding Sources Totals</b>	<b>\$35,691</b>	<b>\$364,309</b>						<b>\$400,000</b>

### Operating Budget Impact

There will be slight increase to operational cost for the ongoing maintenance of all of these drinking fountains.





**ET0003: Playfields Sports Park**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Facility Replacement	626	\$1,000,000
CDBG	215	\$300,000
Revenue Replacement	012	\$990,000
<b>Funding Sources Total</b>		<b>\$2,290,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction Phase I	LS	1	\$1,293,561	\$1,293,561
Construction Phase II - ADA		1	\$471,439	\$471,439
<b>Cost Estimate Subtotal</b>				<b>\$1,765,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	9.1%	\$160,000
Staff Time Planning Design	2.5%	\$45,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	11.3%	\$200,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	5.7%	\$100,000
Project Close-out	1.1%	\$20,000
<b>Other Costs Subtotal</b>		<b>\$525,000</b>
<b>Grand Total</b>		<b>\$2,290,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Facility Replacement (626)		\$1,000,000						\$1,000,000
CDBG (215)			\$300,000					\$300,000
Revenue Replacement (012)	\$146,408	\$843,592						\$990,000
<b>Funding Sources Totals</b>	<b>\$146,408</b>	<b>\$1,843,592</b>	<b>\$300,000</b>					<b>\$2,290,000</b>

### Operating Budget Impact

There will be no additional ongoing maintenance as a result of this project.



**ET0004: Central Park Revitalization**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Parks	483	\$374,886
Capital Grants	465	\$2,684,500
General Fund	012	\$100,000
<b>Funding Sources Total</b>		<b>\$3,159,386</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction		1	\$2,258,550	\$2,258,550
<b>Cost Estimate Subtotal</b>				<b>\$2,258,550</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	0.9%	\$20,000
Engineering and Design	10.0%	\$225,855
Staff Time Planning Design	4.0%	\$90,342
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	3.0%	\$67,757
Construction Contingency	10.0%	\$225,855
Municipal Arts Fund *	1.0%	\$22,586
Construction Admin and Inspections	10.0%	\$225,855
Staff Construction Support	1.0%	\$22,586
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$900,836</b>
<b>Grand Total</b>		<b>\$3,159,386</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Parks (483)	\$27,219	\$247,681	\$99,986					\$374,886
Capital Grants (465)	\$378	\$984,122	\$1,700,000					\$2,684,500
General Fund (012)			\$100,000					\$100,000
<b>Funding Sources Totals</b>	<b>\$27,597</b>	<b>\$1,231,803</b>	<b>\$1,899,986</b>					<b>\$3,159,386</b>

### Operating Budget Impact

The additional funding needed to support this additional equipment has not been determined yet.

## ET0005: Arroyo Park Shade Structure

### Project Details

Project ID/CIP	ET0005	Last Revision Date	3/14/2023	Project Type	Parks
Project Name	Arroyo Park Shade Structure			Project Manager	Melody Eldridge

### Project Description

In the park area, this project includes installation of a new shade structure, concrete pad, picnic benches, and barbeques. In the aquatic center swimming pool area, the project included installation of a new fabric shade structure over an existing turf area. This fabric shade was installed in Spring of 2023. This project is funded partially by Prop 68 funds.

### Location Description: Arroyo Community Park - 2000 Shasta Drive



**ET0005: Arroyo Park Shade Structure**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Capital Grants	465	\$250,000
DIF - Parks	483	\$150,000
<b>Funding Sources Total</b>		<b>\$400,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction		1	\$380,000	\$380,000
<b>Cost Estimate Subtotal</b>				<b>\$380,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	1.3%	\$5,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	1.1%	\$4,000
Municipal Arts Fund *		
Construction Admin and Inspections	1.6%	\$6,000
Staff Construction Support	0.8%	\$3,000
Project Close-out	0.5%	\$2,000
<b>Other Costs Subtotal</b>		<b>\$20,000</b>
<b>Grand Total</b>		<b>\$400,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Capital Grants (465)		\$250,000						\$250,000
DIF - Parks (483)	\$3,721	\$146,279						\$150,000
<b>Funding Sources Totals</b>	<b>\$3,721</b>	<b>\$396,279</b>						<b>\$400,000</b>

### Operating Budget Impact

There may be minor cost associated with the ongoing maintenance of this structure.



**ET0006: Oxford Circle Park**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$250,000
<b>Funding Sources Total</b>		<b>\$250,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
material purchase and installation	LS	1	\$200,000	\$200,000
<b>Cost Estimate Subtotal</b>				<b>\$200,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	25.0%	\$50,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$50,000</b>
<b>Grand Total</b>		<b>\$250,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$19,914	\$230,086						\$250,000
<b>Funding Sources Totals</b>	<b>\$19,914</b>	<b>\$230,086</b>						<b>\$250,000</b>

### Operating Budget Impact

There will be no additional operating expenses at the completion of this project.



# ET0007: Fire Ladder Improvements

## Project Details

Project ID/CIP	ET0007	Last Revision Date	3/29/2023	Project Type	Facilities
Project Name	Fire Ladder Improvements			Project Manager	Kevin Fong

### Project Description

This is for making improvements to Fire Station 31 in order to bring building up to code and make room for the ladder truck. The cost shown to date up to 23/24 is for design only.

**Location Description:** At the corner of 5th and E St



**ET0007: Fire Ladder Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Public Safety	484	\$1,350,000
<b>Funding Sources Total</b>		<b>\$1,350,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		\$1,300,000
Staff Time Planning Design		\$50,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,350,000</b>

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Public Safety (484)	\$46	\$599,954	\$750,000					\$1,350,000
<b>Funding Sources Totals</b>	<b>\$46</b>	<b>\$599,954</b>	<b>\$750,000</b>					<b>\$1,350,000</b>

### Operating Budget Impact

There will be no ongoing additional operational cost at the end of this project.

### ET0009: Mace Blvd Temp Fence Replacement

#### Project Details

Project ID/CIP	ET0009	Last Revision Date	2/7/2023	Project Type	Transportation
Project Name	Mace Blvd Temp Fence Replacement	Project Manager	Melody Eldridge		

#### Project Description

This is to replace a section of fence that was destroyed during a traffic accident. We will be waiting for funds from our insurance before replacement will occur.

#### Location Description: At the Mace Blvd overcrossing of I-80



**ET0009: Mace Blvd Temp Fence Replacement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$359,563
<b>Funding Sources Total</b>		<b>\$359,563</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Temporary Fencing	LS	1	\$15,563	\$15,563
Permanent Fencing	LS	1	\$250,000	\$250,000
<b>Cost Estimate Subtotal</b>				<b>\$265,563</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	13.2%	\$35,000
Staff Time Planning Design	1.9%	\$5,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.1%	\$3,000
Construction Contingency	9.4%	\$25,000
Municipal Arts Fund *		
Construction Admin and Inspections	8.3%	\$22,000
Staff Construction Support	0.8%	\$2,000
Project Close-out	0.8%	\$2,000.00
<b>Other Costs Subtotal</b>		<b>\$94,000</b>
<b>Grand Total</b>		<b>\$359,563</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$48,895	\$6,105				\$304,563		\$359,563
<b>Funding Sources Totals</b>	<b>\$48,895</b>	<b>\$6,105</b>				<b>\$304,563</b>		<b>\$359,563</b>

### Operating Budget Impact

There is no ongoing additional operating budget needed to support this project.

## ET0010: City Hall Portables

### Project Details

Project ID/CIP	ET0010	Last Revision Date	2/6/2023	Project Type	Facilities
Project Name	City Hall Portables			Project Manager	Dianna Jensen

### Project Description

To replace the portable at City Hall. After looking at all options, the new trailer will be a rental but there is an initial cost to removing the old trailer and installing the new one.

### Location Description: City Hall



**ET0010: City Hall Portables**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Revenue Replacement	012	\$350,000
<b>Funding Sources Total</b>		<b>\$350,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Installation cost and first month's rent	LS	1	\$70,000	\$70,000
First Month's Rent	LS	1	\$1,400	\$1,400
<b>Cost Estimate Subtotal</b>				<b>\$71,400</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design	21.8%	\$15,600
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	4.2%	\$3,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$18,600</b>
<b>Grand Total</b>		<b>\$90,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Revenue Replacement (012)		\$350,000						\$350,000
<b>Funding Sources Totals</b>		<b>\$350,000</b>						<b>\$350,000</b>

### Operating Budget Impact

There will not be any additional maintenance cost due to the implementation of the project.



## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$467,137
DIF - Roadway	485	\$75,000
Federal/State Highway Grants	210	\$4,700,000
Arlington Boulevard Benefit Area	460	\$407,863
<b>Funding Sources Total</b>		<b>\$5,650,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$4,500,000	\$4,500,000
<b>Cost Estimate Subtotal</b>				<b>\$4,500,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	5.6%	\$250,000
Engineering and Design	17.8%	\$800,000
Staff Time Planning Design	2.2%	\$100,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,150,000</b>
<b>Grand Total</b>		<b>\$5,650,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)		\$175,000	\$292,137					\$467,137
DIF - Roadway (485)		\$75,000						\$75,000
Federal/State Highway Grants (210)							\$4,700,000	\$4,700,000
Arlington Boulevard Benefit Area (460)			\$407,863					\$407,863
<b>Funding Sources Totals</b>		<b>\$250,000</b>	<b>\$700,000</b>				<b>\$4,700,000</b>	<b>\$5,650,000</b>

### Operating Budget Impact

There may be ongoing additional maintenance depending on the treatment selected.





**ET0012: Transit Access ADA Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Transit	571	\$100,000
<b>Funding Sources Total</b>		<b>\$100,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
ADA Improvements		1	\$95,000	\$95,000
<b>Cost Estimate Subtotal</b>				<b>\$95,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	2.1%	\$2,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	2.1%	\$2,000
Project Close-out	1.1%	\$1,000
<b>Other Costs Subtotal</b>		<b>\$5,000</b>
<b>Grand Total</b>		<b>\$100,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Transit (571)		\$100,000						\$100,000
<b>Funding Sources Totals</b>		<b>\$100,000</b>						<b>\$100,000</b>

### Operating Budget Impact

There will be minimal additional cost to the operational budget at the completion of this project.

## ET0013: WTR Well 30-Mn Treatment

### Project Details

Project ID/CIP	ET0013	Last Revision Date	1/26/2023	Project Type	Water
Project Name	WTR Well 30-Mn Treatment			Project Manager	Terry Jue

### Project Description

This project will add manganese treatment to Well 30.

**Location Description:** On the west side of Lake Blvd at the existing Well 30 s



**ET0013: WTR Well 30-Mn Treatment**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$9,125,000
<b>Funding Sources Total</b>		<b>\$9,125,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$6,500,000	\$6,500,000
<b>Cost Estimate Subtotal</b>				<b>\$6,500,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	12.6%	\$819,000
Staff Time Planning Design	2.8%	\$181,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	3.0%	\$195,000
Construction Contingency	10.0%	\$650,000
Municipal Arts Fund *	1.0%	\$65,000
Construction Admin and Inspections	8.0%	\$520,000
Staff Construction Support	2.0%	\$130,000
Project Close-out	1.0%	\$65,000
<b>Other Costs Subtotal</b>		<b>\$2,625,000</b>
<b>Grand Total</b>		<b>\$9,125,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)	\$22,101	\$977,899	\$100,000	\$8,025,000				\$9,125,000
<b>Funding Sources Totals</b>	<b>\$22,101</b>	<b>\$977,899</b>	<b>\$100,000</b>	<b>\$8,025,000</b>				<b>\$9,125,000</b>

### Operating Budget Impact

This project will result in additional ongoing maintenance at this well site.



# City of Davis

## Capital Improvement Project Planning Sheet - 23/24 & 24/25

ET0014: VMT Renovations

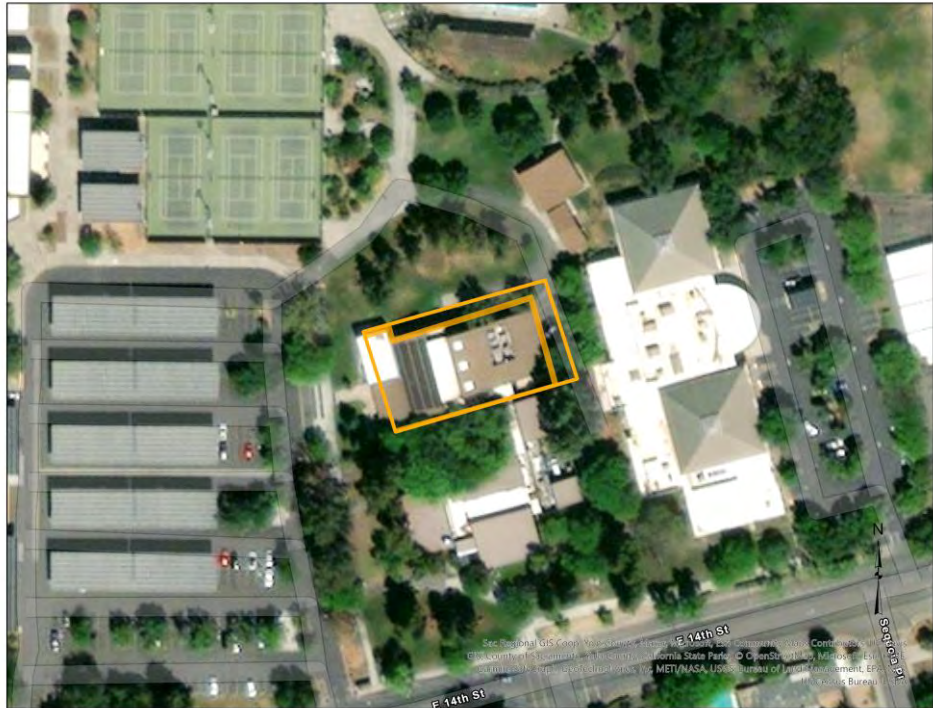
### Project Details

Project ID/CIP	ET0014	Last Revision Date	3/1/2023	Project Type	Facilities
Project Name	VMT Renovations			Project Manager	Dianna Jensen

### Project Description

This project is for interior renovations of the VMT.

Location Description: 203 E. 14th Street



**ET0014: VMT Renovations**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Revenue Replacement	012	\$350,000
<b>Funding Sources Total</b>		<b>\$350,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Renovations	LS	1	\$323,000	\$323,000
<b>Cost Estimate Subtotal</b>				<b>\$323,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design	3.1%	\$10,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	0.9%	\$3,000
Municipal Arts Fund *		
Construction Admin and Inspections	3.1%	\$10,000
Staff Construction Support	0.6%	\$2,000
Project Close-out	0.6%	\$2,000.00
<b>Other Costs Subtotal</b>		<b>\$27,000</b>
<b>Grand Total</b>		<b>\$350,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Revenue Replacement (012)		\$350,000						\$350,000
<b>Funding Sources Totals</b>		<b>\$350,000</b>						<b>\$350,000</b>

### Operating Budget Impact

This would not add anything additional cost to operating expenses.

# ET0015: Annual Fire Station and Training Improvements

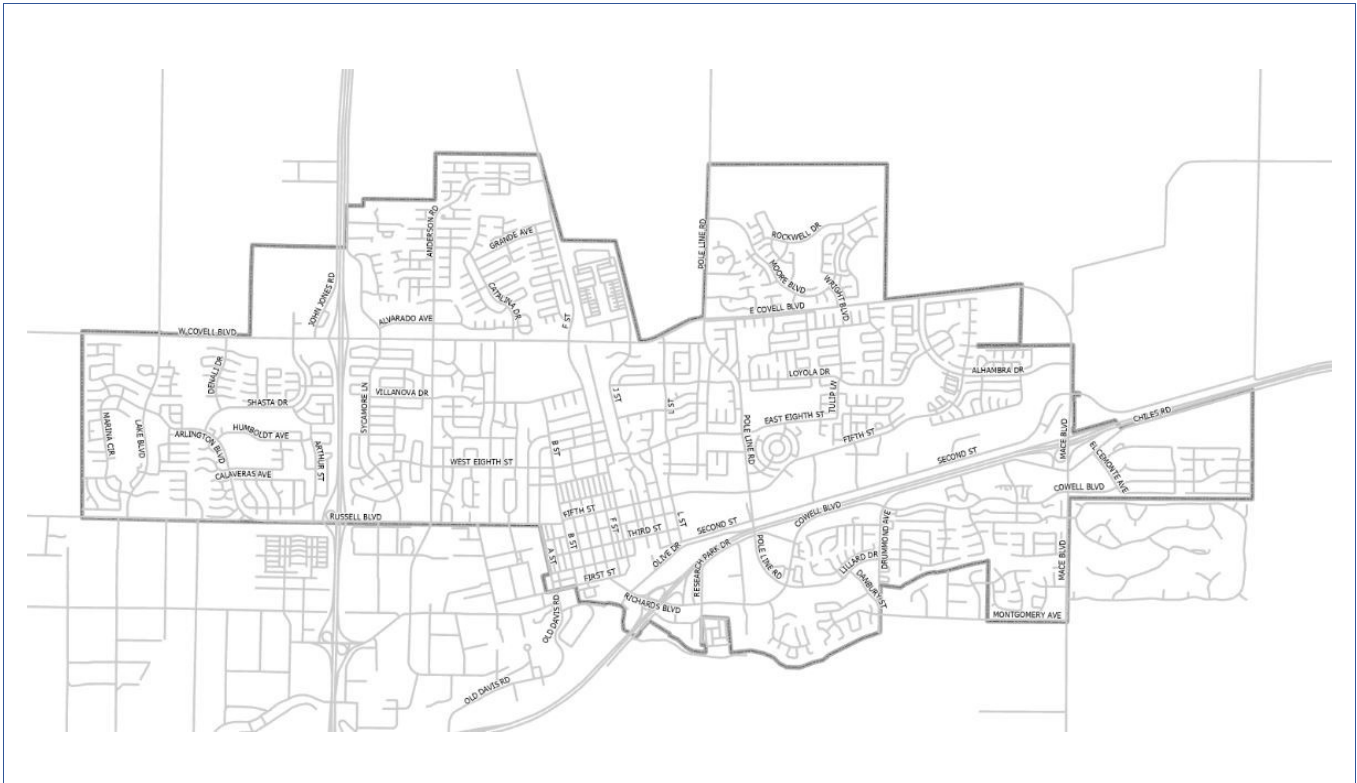
## Project Details

Project ID/CIP	ET0015	Last Revision Date	3/20/2023	Project Type	Facilities
Project Name	Annual Fire Station and Training Improvements			Project Manager	Dianna Jensen

### Project Description

This is an ongoing CIP that addresses needed minor upgrades to existing Fire Stations and also to support the City's commitment for adding training apparatus for ongoing fire department training.

**Location Description:** Any of the three Fire Stations - 31, 32, and 33



## ET0015: Annual Fire Station and Training Improvements

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$215,000
<b>Funding Sources Total</b>		<b>\$215,000</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Roof Prop	LS	1	\$90,000	\$90,000
Minor upgrades to Fire Stations	LS	1	\$105,000	\$105,000
Cost Estimate Subtotal				<b>\$195,000</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design	2.6%	\$5,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	2.6%	\$5,000
Municipal Arts Fund *		
Construction Admin and Inspections	4.1%	\$8,000
Staff Construction Support		
Project Close-out	1.0%	\$2,000
Other Costs Subtotal		<b>\$20,000</b>
<b>Grand Total</b>		<b>\$215,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)			\$190,000	\$25,000				\$215,000
<b>Funding Sources Totals</b>			<b>\$190,000</b>	<b>\$25,000</b>				<b>\$215,000</b>

#### Operating Budget Impact

There is no additional on-going operational cost related to this work.



## ET0016: VMT Siding

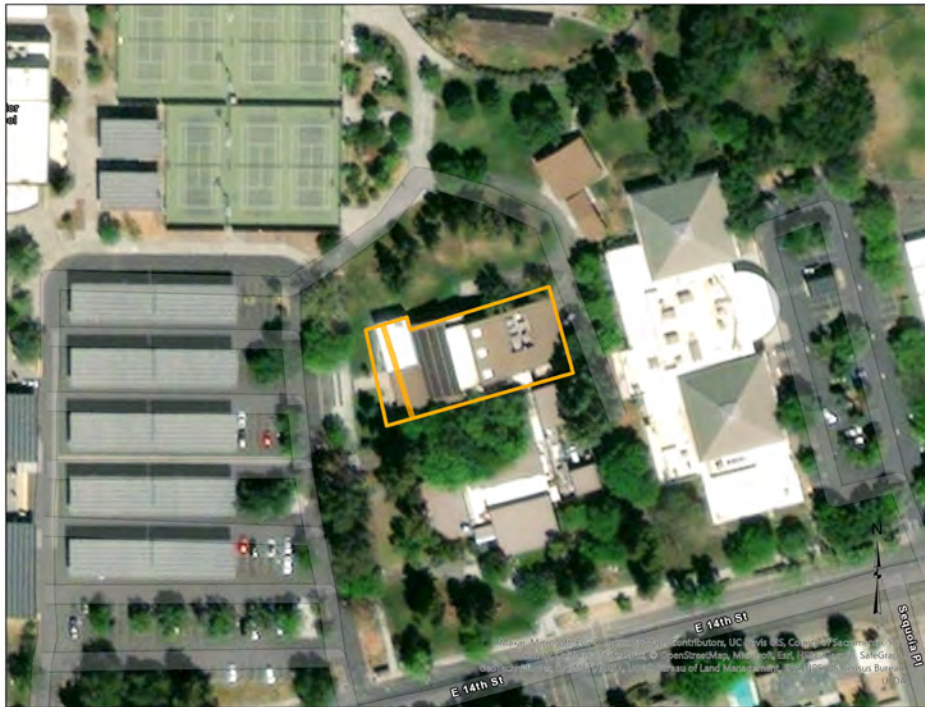
### Project Details

Project ID/CIP	ET0016	Last Revision Date	3/1/2023	Project Type	Facilities
Project Name	VMT Siding	Project Manager	Dianna Jensen		

### Project Description

This project is for replacing all of the siding at the Veterans Memorial Theatre to match the siding recently installed at the Veterans Memorial Center. This is an important project as there are interior modifications that can not be done until the siding is replaced. Also, the siding on the Center is already complete and the two buildings now look very different.

### Location Description: 203 E. 14th Street



**ET0016: VMT Siding**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Facility	481	\$667,000
Construction Tax	200	\$667,000
<b>Funding Sources Total</b>		<b>\$1,334,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$950,000	\$950,000
Cost Estimate Subtotal				<b>\$950,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	10.5%	\$100,000
Staff Time Planning Design	4.2%	\$40,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	15.8%	\$150,000
Municipal Arts Fund *		
Construction Admin and Inspections	8.0%	\$76,000
Staff Construction Support	1.6%	\$15,000
Project Close-out	0.3%	\$3,000
Other Costs Subtotal		<b>\$384,000</b>
<b>Grand Total</b>		<b>\$1,334,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Facility (481)				\$667,000				\$667,000
Construction Tax (200)				\$667,000				\$667,000
<b>Funding Sources Totals</b>				<b>\$1,334,000</b>				<b>\$1,334,000</b>

### Operating Budget Impact

The operational cost may be less at the completion of this project.

## ET0017: WW Sed Tank 1 Rehab Coating - Equip Replmnt

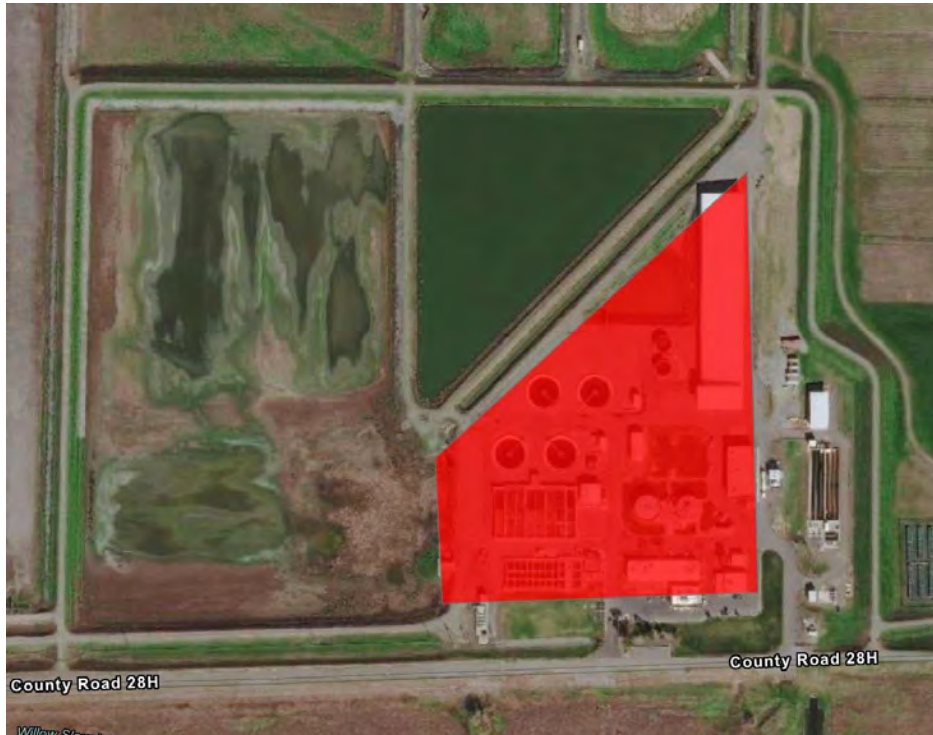
### Project Details

Project ID/CIP	ET0017	Last Revision Date	2/20/2023	Project Type	Wastewater
Project Name	WW Sed Tank 1 Rehab Coating - Equip Replmnt			Project Manager	Terry Jue

### Project Description

The sedimentation tank #1 structure at the Wastewater Treatment plant needs to be repaired and recoated. The mechanical drive equipment located on the upper deck and inside the tank needs to be replaced.

**Location Description:** 45400 County Road 28H



**ET0017: WW Sed Tank 1 Rehab Coating - Equip Replmnt**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$600,000
<b>Funding Sources Total</b>		<b>\$600,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction		1	\$500,000	\$500,000
<b>Cost Estimate Subtotal</b>				<b>\$500,000</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	20.0%	\$100,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$100,000</b>
<b>Grand Total</b>		<b>\$600,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)				\$100,000	\$100,000	\$100,000	\$300,000	\$600,000
<b>Funding Sources Totals</b>				<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$600,000</b>

### Operating Budget Impact

There is no additional ongoing maintenance cost with the completion of this project.

## ET0018: WW Sed Tank 3 Complete Overhaul

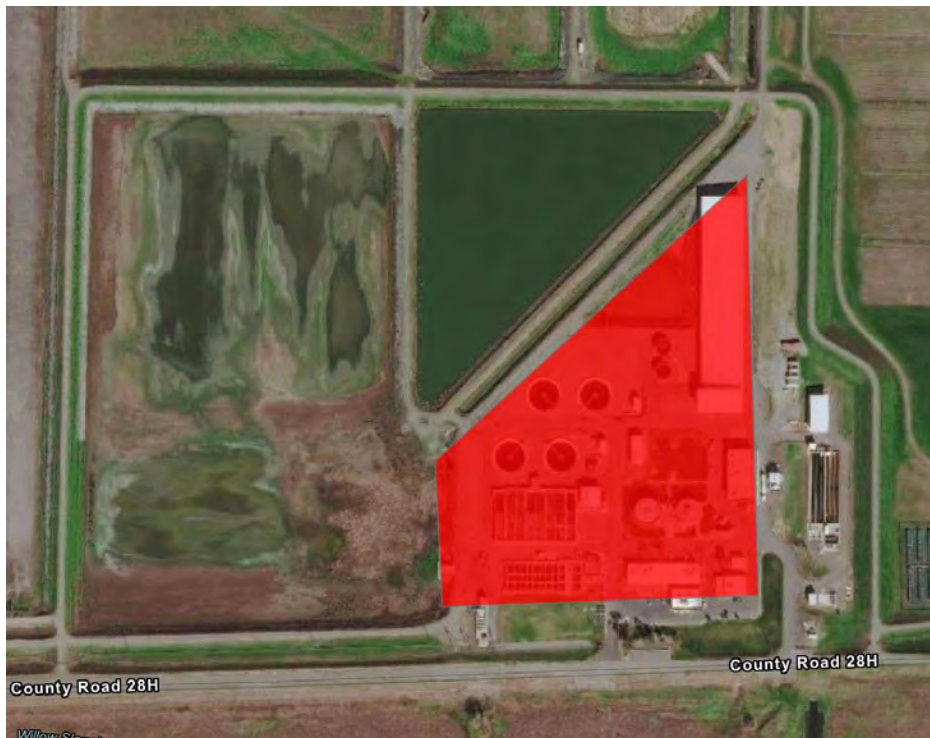
### Project Details

Project ID/CIP	ET0018	Last Revision Date	2/20/2023	Project Type	Wastewater
Project Name	WW Sed Tank 3 Complete Overhaul			Project Manager	Terry Jue

### Project Description

This project is to completely overhaul the sedimentation tank #3 at the wastewater treatment plant. The mechanical equipment, including all drives and collectors, needs to be replaced.

**Location Description:** 45400 County Road 28H



**ET0018: WW Sed Tank 3 Complete Overhaul**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$1,400,000
<b>Funding Sources Total</b>		<b>\$1,400,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$1,150,000	\$1,150,000
<b>Cost Estimate Subtotal</b>				<b>\$1,150,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	6.1%	\$70,000
Staff Time Planning Design	1.7%	\$20,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	2.6%	\$30,000
Construction Contingency	6.1%	\$70,000
Municipal Arts Fund *		
Construction Admin and Inspections	4.6%	\$53,000
Staff Construction Support	0.4%	\$5,000
Project Close-out	0.2%	\$2,000
<b>Other Costs Subtotal</b>		<b>\$250,000</b>
<b>Grand Total</b>		<b>\$1,400,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)			\$1,400,000					\$1,400,000
<b>Funding Sources Totals</b>			<b>\$1,400,000</b>					<b>\$1,400,000</b>

### Operating Budget Impact

There will be no additional ongoing maintenance cost for this program when this project is complete.

## ET0019: WW Primary - Scum Equipment Replacement

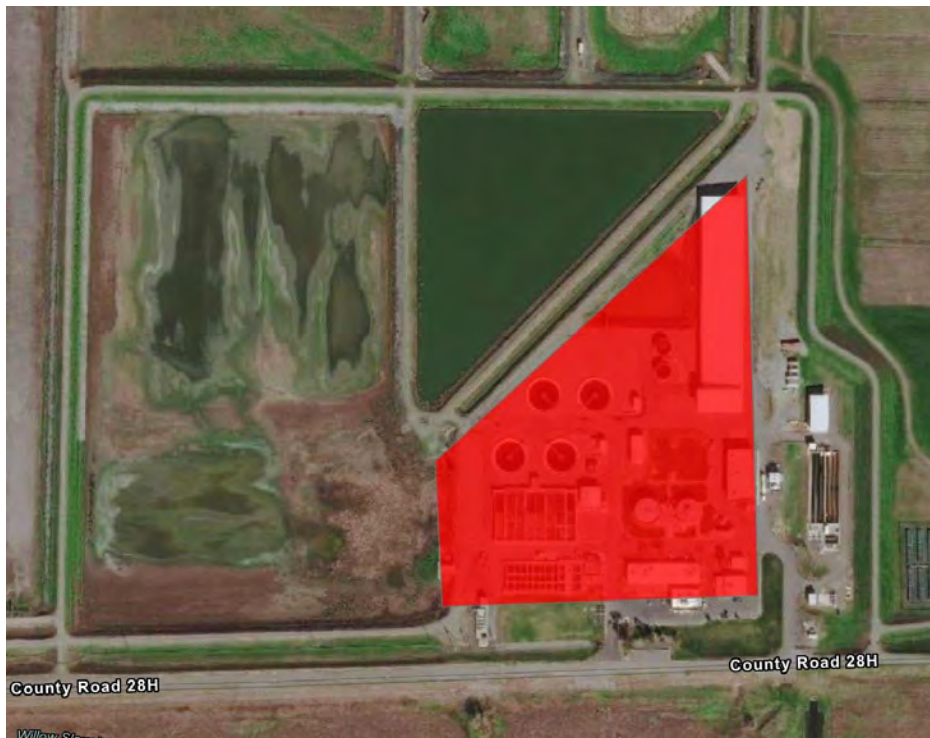
### Project Details

Project ID/CIP	ET0019	Last Revision Date	2/21/2023	Project Type	Wastewater
Project Name	WW Primary - Scum Equipment Replacement			Project Manager	Terry Jue

#### Project Description

The project includes replacing all primary and scum pumps located in the equipment gallery and the helical skimmers.

#### Location Description: 45400 County Road 28H



**ET0019: WW Primary - Scum Equipment Replacement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$600,000
<b>Funding Sources Total</b>		<b>\$600,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$500,000	\$500,000
<b>Cost Estimate Subtotal</b>				<b>\$500,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	10.0%	\$50,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	10.0%	\$50,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$100,000</b>
<b>Grand Total</b>		<b>\$600,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)			\$100,000	\$100,000	\$100,000	\$300,000		\$600,000
<b>Funding Sources Totals</b>			<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$300,000</b>		<b>\$600,000</b>

### Operating Budget Impact

There is no additional ongoing impact to the operational budget with this project.



## ET0020: WW Digester Improvements

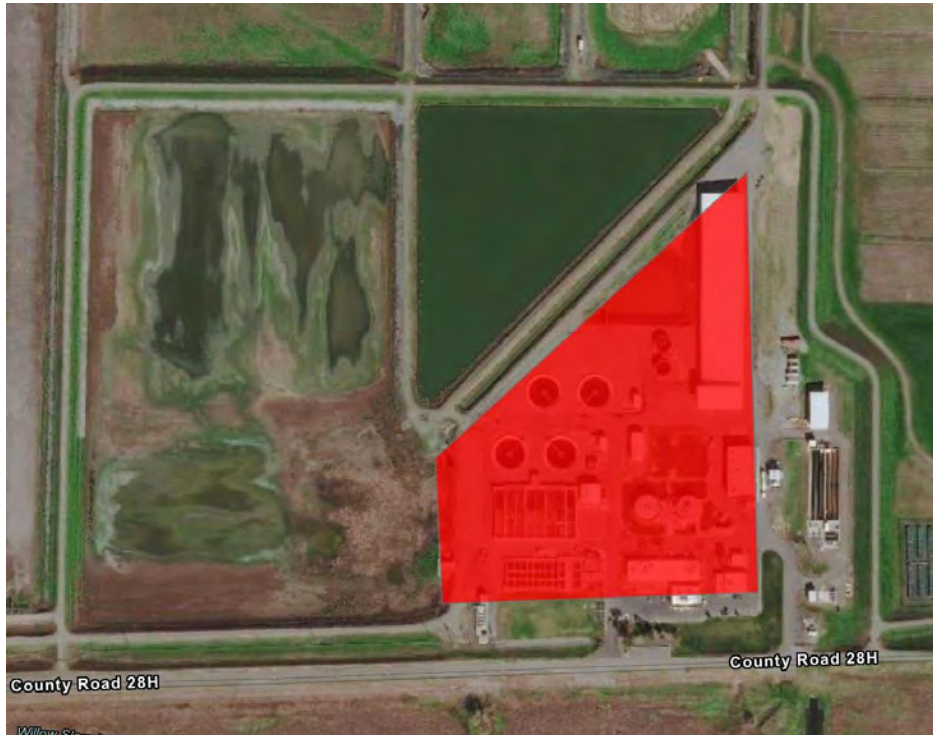
### Project Details

Project ID/CIP	ET0020	Last Revision Date	2/21/2023	Project Type	Wastewater
Project Name	WW Digester Improvements			Project Manager	Terry Jue

#### Project Description

This project is to repair and recoat the digester structures and replace the mixing equipment. Initial funding is to support design and to start setting aside money for construction. Construction to occur in future years.

**Location Description:** 45400 County Road 28H



**ET0020: WW Digester Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$500,000
<b>Funding Sources Total</b>		<b>\$500,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$800,000	\$800,000
<b>Cost Estimate Subtotal</b>				<b>\$800,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	12.5%	\$100,000
Staff Time Planning Design	9.0%	\$72,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	10.0%	\$80,000
Municipal Arts Fund *		
Construction Admin and Inspections	7.6%	\$61,000
Staff Construction Support	1.3%	\$10,000
Project Close-out	0.3%	\$2,000
<b>Other Costs Subtotal</b>		<b>\$325,000</b>
<b>Grand Total</b>		<b>\$1,125,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)			\$0	\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
<b>Funding Sources Totals</b>			<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$500,000</b>

### Operating Budget Impact

There will be no additional operational cost with the completion of this project.

## ET0021: WW Influent Bar Screen Structure

### Project Details

Project ID/CIP	ET0021	Last Revision Date	2/21/2023	Project Type	Wastewater
Project Name	WW Influent Bar Screen Structure			Project Manager	Terry Jue

### Project Description

This project is to construct a new bar screen structure upstream of the influent wet well in order to protect the influent pumps and enhance staff safety by eliminating the weekly confined space entries. Funding is initially for design and then to start setting aside money for construction in future years.

### Location Description: 45400 County Road 28H



**ET0021: WW Influent Bar Screen Structure**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$2,250,000
<b>Funding Sources Total</b>		<b>\$2,250,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$3,600,000	\$3,600,000
<b>Cost Estimate Subtotal</b>				<b>\$3,600,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	9.7%	\$350,000
Staff Time Planning Design	2.1%	\$75,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	11.9%	\$430,000
Municipal Arts Fund *		
Construction Admin and Inspections	3.6%	\$130,000
Staff Construction Support	0.3%	\$10,000
Project Close-out	0.1%	\$5,000
<b>Other Costs Subtotal</b>		<b>\$1,000,000</b>
<b>Grand Total</b>		<b>\$4,600,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)			\$450,000	\$450,000	\$450,000	\$450,000	\$450,000	\$2,250,000
<b>Funding Sources Totals</b>			<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$2,250,000</b>

### Operating Budget Impact

There will be no additional ongoing maintenance cost when this project is complete.



**ET0022: SW SDS No 3 Replacement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Storm Drainage (Capital)	542	\$28,953,000
<b>Funding Sources Total</b>		<b>\$28,953,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$22,000,000	\$22,000,000
<b>Cost Estimate Subtotal</b>				<b>\$22,000,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	9.1%	\$2,000,000
Staff Time Planning Design	0.5%	\$100,000
Third Party Utility Coordination	0.5%	\$100,000
Pre-Construction Pot-Holing Permitting		
Materials Testing	0.2%	\$33,000
Construction Contingency	10.0%	\$2,200,000
Municipal Arts Fund *		
Construction Admin and Inspections	8.0%	\$1,760,000
Staff Construction Support	3.0%	\$660,000
Project Close-out	0.5%	\$100,000
<b>Other Costs Subtotal</b>		<b>\$6,953,000</b>
<b>Grand Total</b>		<b>\$28,953,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Storm Drainage (Capital) (542)			\$1,000,000		\$27,953,000			\$28,953,000
<b>Funding Sources Totals</b>			<b>\$1,000,000</b>		<b>\$27,953,000</b>			<b>\$28,953,000</b>

### Operating Budget Impact

The replacement of this station will ease the burden on the amount of maintenance currently needed to keep the station running.

## ET0023: SW SDS No 6 Replacement

### Project Details

Project ID/CIP	ET0023	Last Revision Date	1/26/2023	Project Type	Stormwater
Project Name	SW SDS No 6 Replacement			Project Manager	Needs PM

### Project Description

This project will replace the existing Storm Drainage Pump Station No. 6 located next to Richards Boulevard just before the tunnel under the Rail Road tracks.

### Location Description: Richards Blvd and Rail Road Tracks



**ET0023: SW SDS No 6 Replacement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Storm Drainage (Capital)	542	\$3,551,000
<b>Funding Sources Total</b>		<b>\$3,551,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$2,300,000	\$2,300,000
<b>Cost Estimate Subtotal</b>				<b>\$2,300,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	26.1%	\$600,000
Staff Time Planning Design	4.3%	\$100,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.5%	\$34,000
Construction Contingency	10.0%	\$230,000
Municipal Arts Fund *		
Construction Admin and Inspections	8.0%	\$184,000
Staff Construction Support	3.0%	\$69,000
Project Close-out	1.5%	\$34,000
<b>Other Costs Subtotal</b>		<b>\$1,251,000</b>
<b>Grand Total</b>		<b>\$3,551,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Storm Drainage (Capital) (542)			\$700,000	\$200,000	\$2,651,000			\$3,551,000
<b>Funding Sources Totals</b>			<b>\$700,000</b>	<b>\$200,000</b>	<b>\$2,651,000</b>			<b>\$3,551,000</b>

### Operating Budget Impact

There is no ongoing operating budget impacts



# ET0024: SW Storm Water Annual Infrastructure Replacement

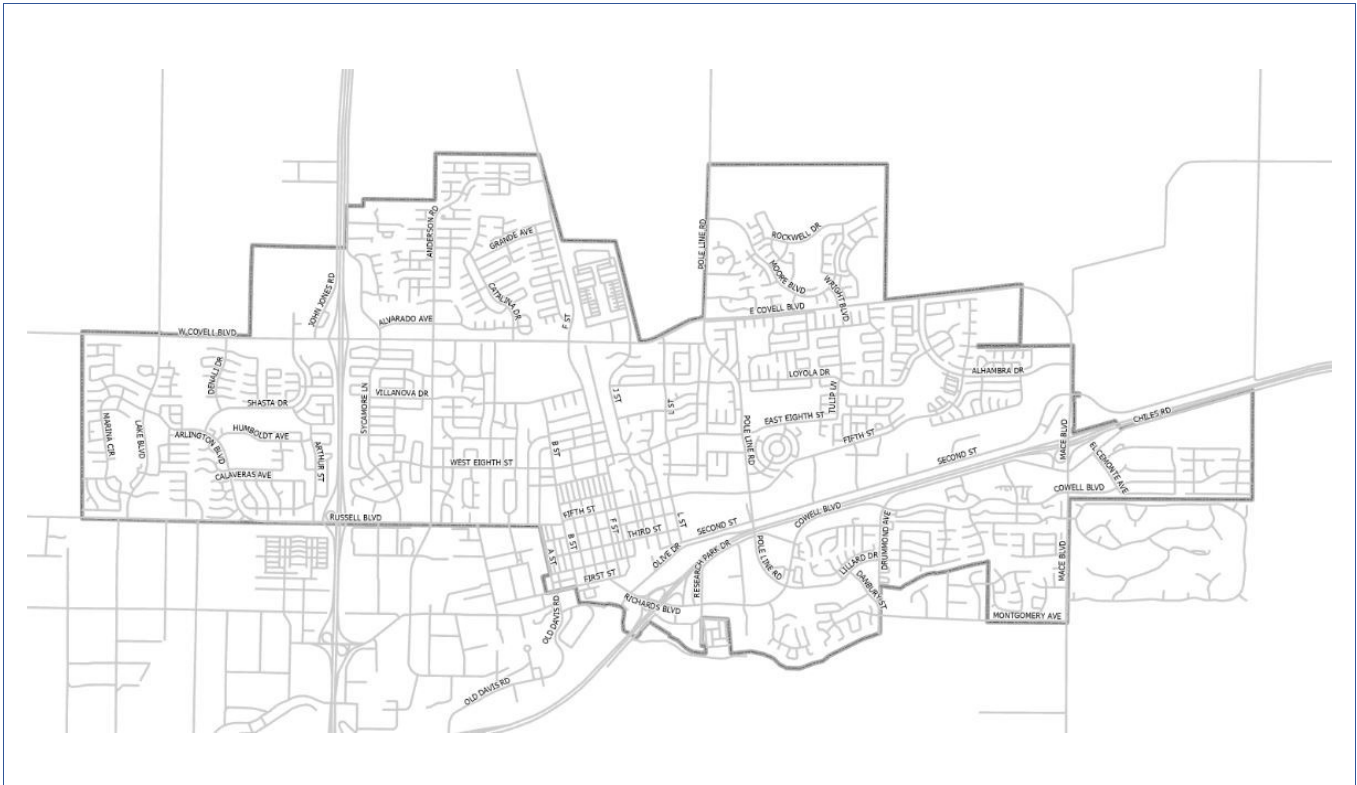
## Project Details

Project ID/CIP	ET0024	Last Revision Date	2/21/2023	Project Type	Stormwater
Project Name	SW Storm Water Annual Infrastructure Replacement			Project Manager	Needs PM

### Project Description

This is an annual Storm Water infrastructure repair and replacement program

### Location Description: Various Locations through out City



## ET0024: SW Storm Water Annual Infrastructure Replacement

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Storm Drainage (Capital)	542	\$500,000
<b>Funding Sources Total</b>		<b>\$500,000</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$90,000	\$90,000
Cost Estimate Subtotal				<b>\$90,000</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	5.6%	\$5,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	2.2%	\$2,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	3.3%	\$3,000
Project Close-out		
Other Costs Subtotal		<b>\$10,000</b>
<b>Grand Total</b>		<b>\$100,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Storm Drainage (Capital) (542)			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Funding Sources Totals</b>			<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>

#### Operating Budget Impact

There will not be additional operational cost associated with this project.

## ET0026: Signal Coordination and Bus Priority

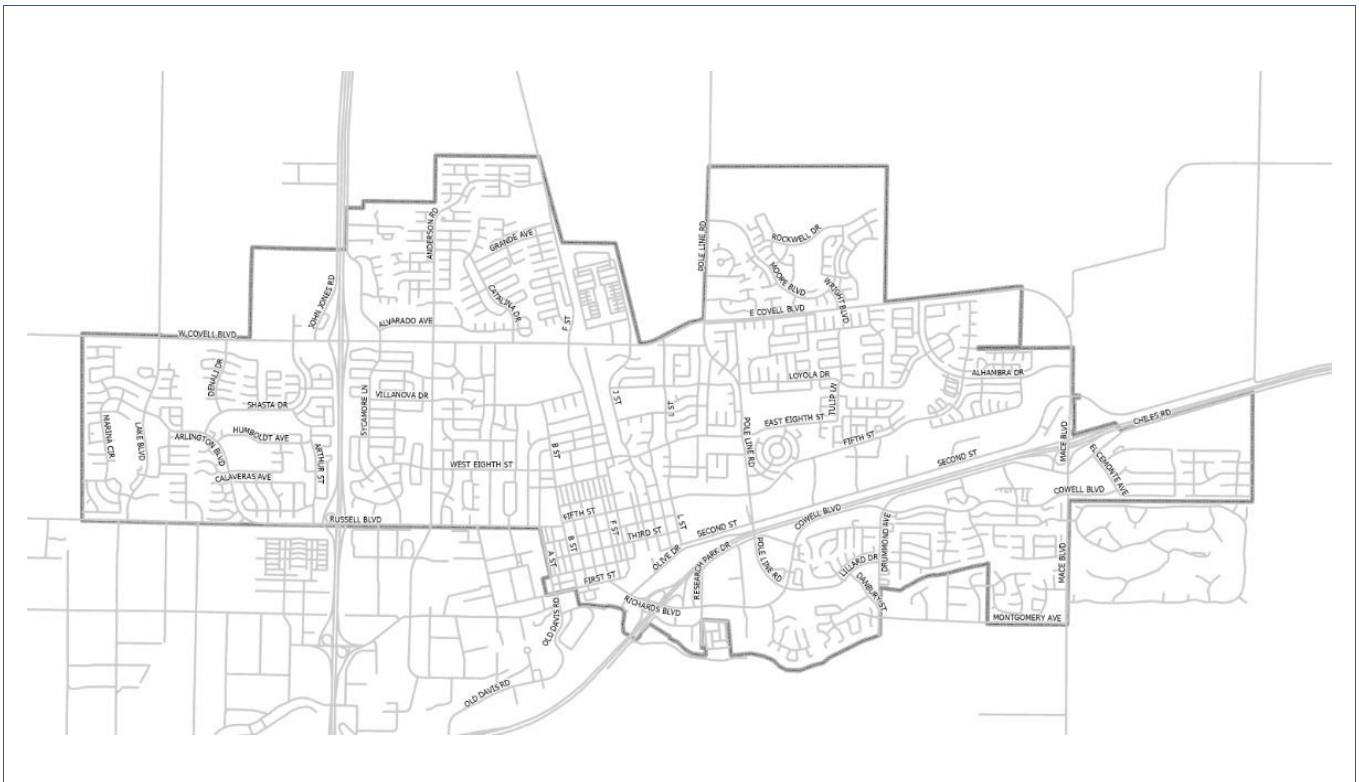
### Project Details

Project ID/CIP	ET0026	Last Revision Date	2/28/2023	Project Type	Transportation
Project Name	Signal Coordination and Bus Priority			Project Manager	Ryan Chapman

### Project Description

This will be an annual CIP to develop new traffic signal timing and coordination plans along several corridors in the City. These corridors include: Russell/5th from Hwy 113 to 5th at B (this segment will also include adding transit priority), Richards and First St from Richards at Research park to First at D St, and Covell near Hwy 113 to Anderson Road. The majority of the funding is in Engineering while the new equipment purchase should be minimal.

### Location Description: Throughout Davis



**ET0026: Signal Coordination and Bus Priority**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$520,000
TDA non-Transit	115	\$130,000
<b>Funding Sources Total</b>		<b>\$650,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Equipment purchase or construction		1	\$20,000	\$20,000
<b>Cost Estimate Subtotal</b>				<b>\$20,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	550.0%	\$110,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$110,000</b>
<b>Grand Total</b>		<b>\$130,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)			\$130,000		\$130,000	\$130,000	\$130,000	\$520,000
TDA non-Transit (115)				\$130,000				\$130,000
<b>Funding Sources Totals</b>			<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$650,000</b>

### Operating Budget Impact

There is no additional ongoing maintenance for this project.

## ET0028: WTR Well 32 Arsenic Treatment

### Project Details

Project ID/CIP	ET0028	Last Revision Date	2/8/2023	Project Type	Water
Project Name	WTR Well 32 Arsenic Treatment			Project Manager	Stan Gryczko

### Project Description

This project will add Arsenic treatment to the existing Well 32 well site.

**Location Description:** South of Chiles Road just east of the Dave Pelz Bike



**ET0028: WTR Well 32 Arsenic Treatment**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$5,680,000
<b>Funding Sources Total</b>		<b>\$5,680,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$3,500,000	\$3,500,000
<b>Cost Estimate Subtotal</b>				<b>\$3,500,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	28.6%	\$1,000,000
Staff Time Planning Design	5.7%	\$200,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.1%	\$40,000
Construction Contingency	11.4%	\$400,000
Municipal Arts Fund *	1.1%	\$40,000
Construction Admin and Inspections	10.0%	\$350,000
Staff Construction Support	2.9%	\$100,000
Project Close-out	1.4%	\$50,000
<b>Other Costs Subtotal</b>		<b>\$2,180,000</b>
<b>Grand Total</b>		<b>\$5,680,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)			\$1,000,000		\$4,680,000			\$5,680,000
<b>Funding Sources Totals</b>			<b>\$1,000,000</b>		<b>\$4,680,000</b>			<b>\$5,680,000</b>

### Operating Budget Impact

There will be added ongoing maintenance cost for this project.

# ET7908: General Facility Improvement

## Project Details

Project ID/CIP	ET7908	Last Revision Date	5/26/2023	Project Type	Facilities
Project Name	General Facility Improvement			Project Manager	Dianna Jensen

### Project Description

This CIP is used for annual minor rehabilitation of City Facilities as needed.

### Location Description: City-wide



**ET7908: General Facility Improvement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Construction Tax	200	\$1,283,872
<b>Funding Sources Total</b>		<b>\$1,283,872</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
General construction	LS	1	\$230,000	\$230,000
<b>Cost Estimate Subtotal</b>				<b>\$230,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	2.2%	\$5,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	0.9%	\$2,000
Construction Contingency	3.5%	\$8,000
Municipal Arts Fund *		
Construction Admin and Inspections	1.3%	\$3,000
Staff Construction Support	0.9%	\$2,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$20,000</b>
<b>Grand Total</b>		<b>\$250,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Construction Tax (200)		\$33,872	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,283,872
<b>Funding Sources Totals</b>		<b>\$33,872</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$1,283,872</b>

### Operating Budget Impact

The completion of projects within this CIP will not cause any additional ongoing operational costs.



# ET8126: ADA Parking and Facilities Compliance

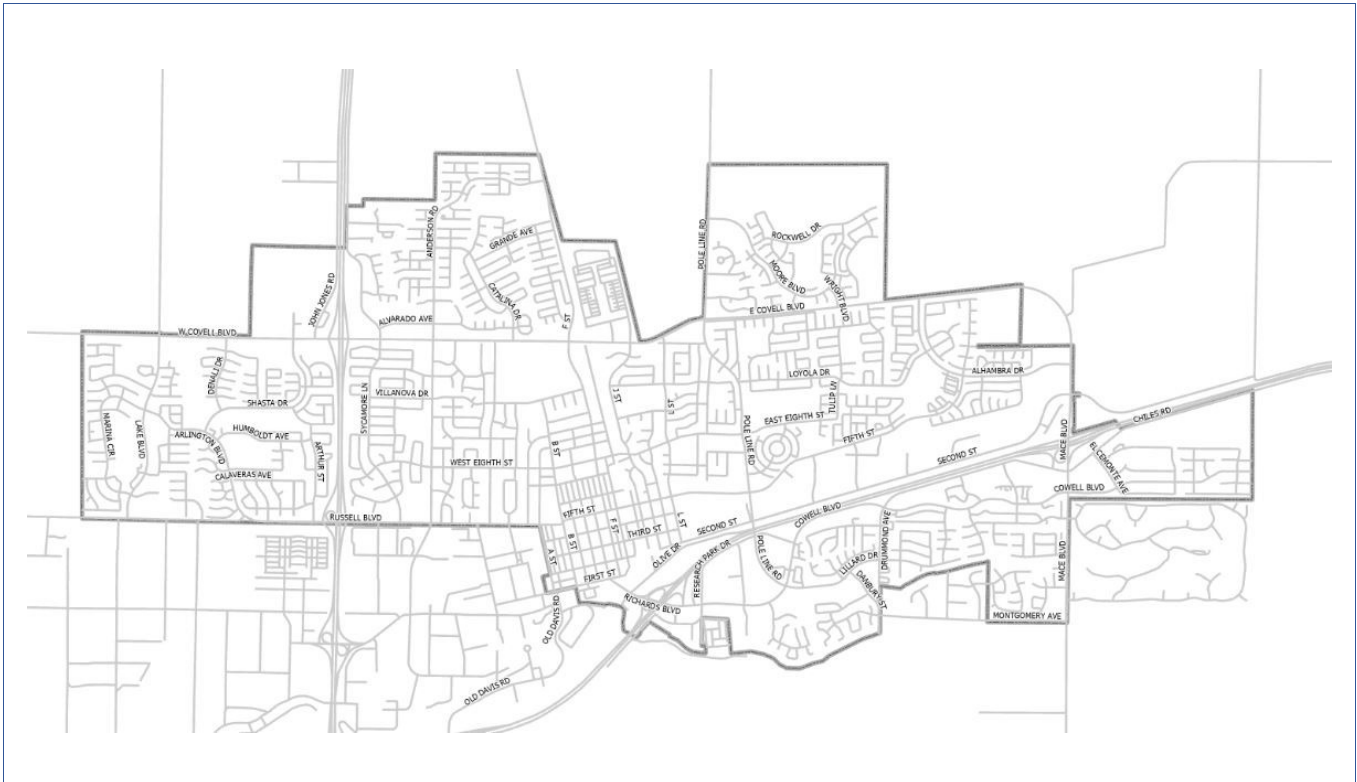
## Project Details

Project ID/CIP	ET8126	Last Revision Date	4/12/2023	Project Type	Transportation
Project Name	ADA Parking and Facilities Compliance			Project Manager	Kevin Fong

### Project Description

This is our annual program to address ADA issues on sidewalks and curb ramps. We gather information throughout the year from incoming citizen's request for uneven sidewalk and we also investigate different areas of the City each year to determine curb ramps that are out of compliance. This project is mainly grant funded through HUD's CDBG program.

**Location Description:** Sidewalk and curb ramps. Location changes annually.



**ET8126: ADA Parking and Facilities Compliance**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
CDBG	215	\$400,000
General Fund	012	\$60,000
<b>Funding Sources Total</b>		<b>\$460,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
approx \$100,000 per year	LS	1	\$200,000	\$200,000
<b>Cost Estimate Subtotal</b>				<b>\$200,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design	2.0%	\$4,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.5%	\$3,000
Construction Contingency	5.0%	\$10,000
Municipal Arts Fund *		
Construction Admin and Inspections	4.0%	\$8,000
Staff Construction Support	1.5%	\$3,000
Project Close-out	1.0%	\$2,000
<b>Other Costs Subtotal</b>		<b>\$30,000</b>
<b>Grand Total</b>		<b>\$230,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
CDBG (215)			\$200,000	\$200,000				\$400,000
General Fund (012)			\$30,000	\$30,000				\$60,000
<b>Funding Sources Totals</b>			<b>\$230,000</b>	<b>\$230,000</b>				<b>\$460,000</b>

### Operating Budget Impact

There is no additional operating budget required at the end of the project each year.

# ET8166: Sewer Rehabilitation 2022-2023 to 2023-2024

## Project Details

Project ID/CIP	ET8166	Last Revision Date	5/26/2023	Project Type	Wastewater
Project Name	Sewer Rehabilitation 2022-2023 to 2023-2024			Project Manager	Terry Jue

### Project Description

This project is to replace the El Macero Sewer Lift station force main to provide a new alignment outside of the El Macero housing development. This project also includes slip lining a portion of the gravity mains on Covell Blvd

### Location Description: South Davis



**ET8166: Sewer Rehabilitation 2022-2023 to 2023-2024**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$22,886,807
<b>Funding Sources Total</b>		<b>\$22,886,807</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction of new FM for Lift 1 / Annual slip lining	LS	1	\$9,400,000	\$9,400,000
Annual Sewer Main line and lateral rehab		1	\$2,000,000	\$2,000,000
<b>Cost Estimate Subtotal</b>				<b>\$11,400,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	1.9%	\$217,500
Engineering and Design	4.5%	\$507,500
Staff Time Planning Design	1.3%	\$145,000
Third Party Utility Coordination	0.3%	\$36,250
Pre-Construction Pot-Holing Permitting	0.3%	\$36,250
Materials Testing	1.9%	\$217,500
Construction Contingency	5.1%	\$580,000
Municipal Arts Fund *		
Construction Admin and Inspections	1.9%	\$217,500
Staff Construction Support	0.6%	\$72,500
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$2,030,000</b>
<b>Grand Total</b>		<b>\$13,430,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)	\$11,230,380	\$3,186,395	\$1,000,000	\$2,000,000	\$2,000,000	\$950,000	\$2,520,032	\$22,886,807
<b>Funding Sources Totals</b>	<b>\$11,230,380</b>	<b>\$3,186,395</b>	<b>\$1,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$950,000</b>	<b>\$2,520,032</b>	<b>\$22,886,807</b>

### Operating Budget Impact

There is no ongoing additional operational cost associated with this project.

# ET8190: Water Main Rehabilitation

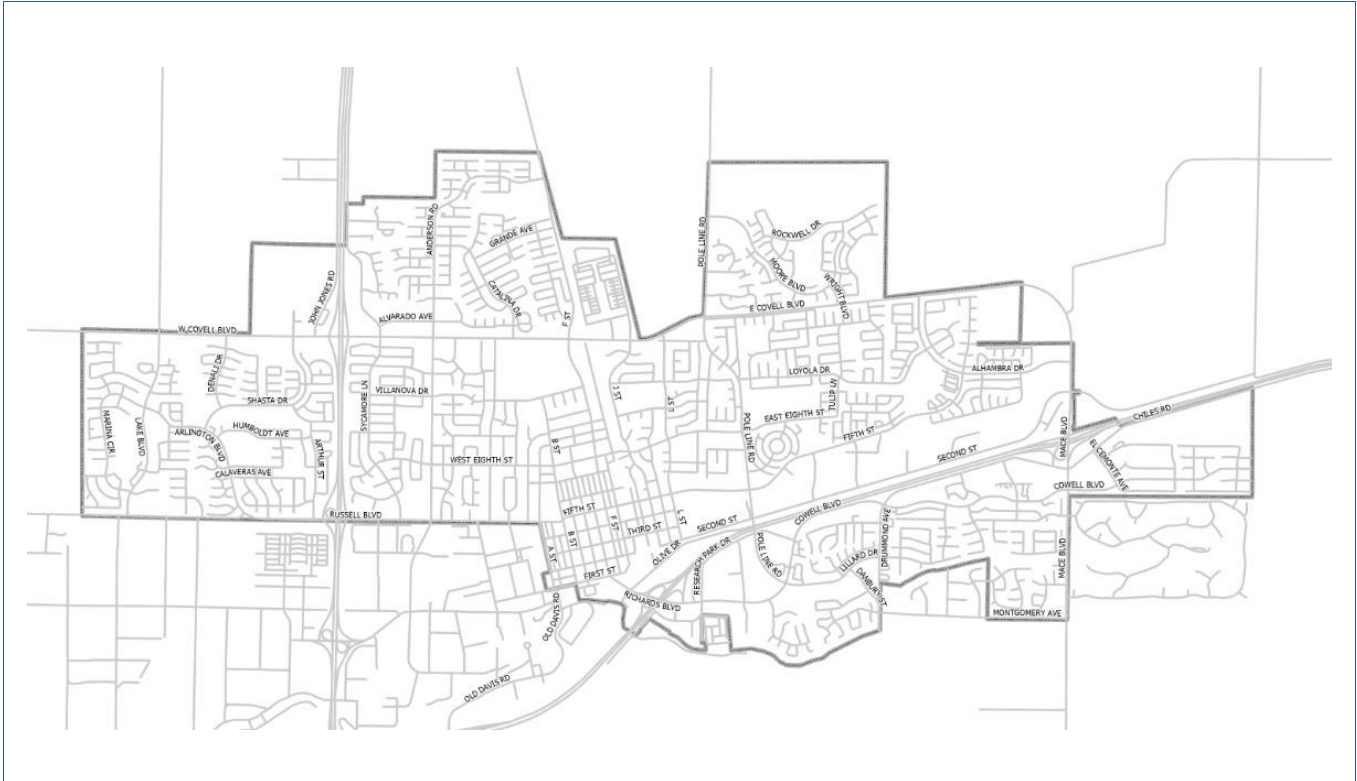
## Project Details

Project ID/CIP	ET8190	Last Revision Date	3/29/2023	Project Type	Water
Project Name	Water Main Rehabilitation			Project Manager	Terry Jue

### Project Description

This is an annual project to replace old water mains or other water system features such as services, saddles, valves, etc.

### Location Description: City Wide



## ET8190: Water Main Rehabilitation

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$5,182,880
<b>Funding Sources Total</b>		<b>\$5,182,880</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$800,000	\$800,000
Cost Estimate Subtotal				<b>\$800,000</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	7.5%	\$60,000
Staff Time Planning Design	1.3%	\$10,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	0.5%	\$4,000
Construction Contingency	10.0%	\$80,000
Municipal Arts Fund *		
Construction Admin and Inspections	5.0%	\$40,000
Staff Construction Support	0.5%	\$4,000
Project Close-out	0.3%	\$2,000
Other Costs Subtotal		<b>\$200,000</b>
<b>Grand Total</b>		<b>\$1,000,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)		\$182,880	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,182,880
<b>Funding Sources Totals</b>		\$182,880	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,182,880

#### Operating Budget Impact

There will be no additional operating cost at the completion of these annual projects.

# ET8219: Wastewater Treatment Plant Facilities Improvements

## Project Details

<b>Project ID/CIP</b>	ET8219	<b>Last Revision Date</b>	3/14/2023	<b>Project Type</b>	Wastewater
<b>Project Name</b>	Wastewater Treatment Plant Facilities Improvement			<b>Project Manager</b>	Terry Jue

### Project Description

The original project included an upgrade the existing treatment plant to replace aging elements of the facility and to incorporate advance treatment processes necessary to bring the treated wastewater into compliance with new State permit requirements. The remaining component of this project is to complete the Letter of Map Revision with FEMA for the new levee that was constructed.

**Location Description:** 45400 County Road 28H, Woodland, CA 95776



**ET8219: Wastewater Treatment Plant Facilities Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Operations)	531	\$1,343,859
Wastewater (Capital)	532	\$88,934,394
<b>Funding Sources Total</b>		<b>\$90,278,253</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Lump sum bid	LS	1	\$69,000,000	\$69,000,000
Levee work		1	\$48,627	\$48,627
<b>Cost Estimate Subtotal</b>				<b>\$69,048,627</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	15.4%	\$10,620,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	5.6%	\$3,896,000
Municipal Arts Fund *		
Construction Admin and Inspections	8.7%	\$6,023,626
Staff Construction Support	1.0%	\$690,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$21,229,626</b>
<b>Grand Total</b>		<b>\$90,278,253</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Operations) (531)	\$1,343,859							\$1,343,859
Wastewater (Capital) (532)	\$88,841,925	\$92,469						\$88,934,394
<b>Funding Sources Totals</b>	<b>\$90,185,784</b>	<b>\$92,469</b>						<b>\$90,278,253</b>

### Operating Budget Impact

There will be minimal additional operational cost when this effort is complete



# ET8250: Pavement Maintenance 2022-2023 to 2023-2024

## Project Details

Project ID/CIP	ET8250	Last Revision Date	3/29/2023	Project Type	Transportation
Project Name	Pavement Maintenance 2022-2023 to 2023-2024			Project Manager	Melissa Marshall

### Project Description

This is our ongoing Pavement Maintenance annual project. Streets and shared use paths are surveyed to determine the Pavement Condition Index (PCI) and then a combination of using a software called Street Saver and our own City defined decision tree, we determine what streets and paths need to be rehabilitated. Treatments for rehab differ depending on current PCI.

### Location Description: Throughout the City



**ET8250: Pavement Maintenance 2022-2023 to 2023-2024**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	001	\$7,169,091
General Fund	012	\$26,782,591
RMRA (SB1)	113	\$10,608,388
Construction Tax	200	\$2,172,377
Solid Waste	520	\$1,248,000
Unallocated Community Enhancement		\$200,000
DIF - Roadway	485	\$6,266,291
Additional Grants and General Fund		\$500,000
TDA non-Transit	115	\$3,350,000
Gas Tax	109	\$533,210
<b>Funding Sources Total</b>		<b>\$58,829,948</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Street Paving	LS	1	\$34,402,829	\$34,402,829
PCC/Ramp	LS	1	\$6,071,088	\$6,071,088
Path paving	LS	1	\$4,497,102	\$4,497,102
Cost Estimate Subtotal				<b>\$44,971,019</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	1.0%	\$449,710
Engineering and Design	7.0%	\$3,147,971
Staff Time Planning Design	5.0%	\$2,248,551
Third Party Utility Coordination	0.5%	\$224,855
Pre-Construction Pot-Holing Permitting	0.5%	\$224,855
Materials Testing	4.0%	\$1,798,841
Construction Contingency	6.0%	\$2,698,261
Municipal Arts Fund *	1.0%	\$449,710
Construction Admin and Inspections	7.3%	\$3,297,873
Staff Construction Support	1.0%	\$449,710
Project Close-out		
Other Costs Subtotal		<b>\$14,990,337</b>
<b>Grand Total</b>		<b>\$59,961,356</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (001)	\$7,169,091							\$7,169,091

**ET8250: Pavement Maintenance 2022-2023 to 2023-2024**

General Fund (012)	\$9,092,929	\$4,613,662	\$3,776,000	\$4,448,000	\$4,852,000			\$26,782,591
RMRA (SB1) (113)	\$4,773,988	\$1,384,400	\$1,670,000	\$1,600,000	\$1,180,000			\$10,608,388
Construction Tax (200)	\$784,176	\$188,201	\$400,000	\$400,000	\$400,000			\$2,172,377
Solid Waste (520)	\$312,000		\$312,000	\$312,000	\$312,000			\$1,248,000
Unallocated Community Enhancement (Fund 004)					\$200,000			\$200,000
DIF - Roadway (485)	\$3,320,291	\$546,000	\$800,000	\$800,000	\$800,000			\$6,266,291
Additional Grants and General Fund					\$500,000			\$500,000
TDA non-Transit (115)	\$1,000,000		\$1,500,000	\$350,000	\$500,000			\$3,350,000
Gas Tax (109)		\$533,210						\$533,210
<b>Funding Sources Totals</b>	<b>\$26,452,475</b>	<b>\$7,265,473</b>	<b>\$8,458,000</b>	<b>\$7,910,000</b>	<b>\$8,744,000</b>			<b>\$58,829,948</b>

**Operating Budget Impact**

There is no additional ongoing operating cost at the completion of this project.

# ET8251: H Street Project - DLL and Tunnel

## Project Details

<b>Project ID/CIP</b>	ET8251	<b>Last Revision Date</b>	5/26/2023	<b>Project Type</b>	Transportation
<b>Project Name</b>	H Street Project - DLL and Tunnel			<b>Project Manager</b>	Melissa Marshall

### Project Description

Phase 1 is complete and included improvements to the Davis Little League parking lot and construction of a new bike path with lighting on the east side of the parking lot, adjacent to the railroad tracks. Phase 2 will improve the west entrance/exit to the H Street Tunnel and includes ADA compatible access along the Little League fields; reconstruction of H Street (including replacement of sidewalk, curb and gutter), between the tunnel and parking lot, improving the tunnel lighting, and resurfacing the bike path from the east end of the tunnel to Drexel. This project will be constructed in Summer and Fall of 2024. Phase 3 will include reconstruction of H Street (including replacement of sidewalk, curb and gutter), between the tunnel and Eighth Street. Timing for this is undetermined at this point. Construction of Phase 2 is going to be funded mostly by a Cal Trans grant though SACOG.

### Location Description: H Street south of Little League Field



**ET8251: H Street Project - DLL and Tunnel**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	001	\$1,534,457
General Fund	012	\$132,737
Construction Tax	200	\$538,608
Federal/State Highway Grants	210	\$1,823,000
DIF - Roadway	485	\$85,907
<b>Funding Sources Total</b>		<b>\$4,114,709</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
H St at Davis Little League - Phase 1	LS	1	\$1,004,911	\$1,004,911
H St at Davis Little League - Phase 2	LS	1	\$1,800,000	\$1,800,000
<b>Cost Estimate Subtotal</b>				<b>\$2,804,911</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	10.7%	\$300,000
Staff Time Planning Design	6.0%	\$168,295
Third Party Utility Coordination	1.0%	\$28,049
Pre-Construction Pot-Holing Permitting	1.0%	\$28,049
Materials Testing	3.0%	\$84,147
Construction Contingency	15.0%	\$420,737
Municipal Arts Fund *	1.0%	\$28,049
Construction Admin and Inspections	8.0%	\$224,393
Staff Construction Support	1.0%	\$28,079
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,309,798</b>
<b>Grand Total</b>		<b>\$4,114,709</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (001)	\$1,534,457							\$1,534,457
General Fund (012)	(\$27,228)		\$159,965					\$132,737
Construction Tax (200)	\$97,653	\$440,955						\$538,608
Federal/State Highway Grants (210)		\$1,823,000						\$1,823,000
DIF - Roadway (485)	\$85,907							\$85,907
<b>Funding Sources Totals</b>	<b>\$1,690,789</b>	<b>\$2,263,955</b>	<b>\$159,965</b>					<b>\$4,114,709</b>

## ET8251: H Street Project - DLL and Tunnel

### **Operating Budget Impact**

There is no additional operational cost associated with this project.

## ET8257: Mace Boulevard Corridor - Phase II

### Project Details

Project ID/CIP	ET8257	Last Revision Date	5/26/2023	Project Type	Transportation
Project Name	Mace Boulevard Corridor - Phase II			Project Manager	Dianna Jensen

### Project Description

Original project was to resurface Mace and improve non-motorized transportation along the corridor and between the neighborhoods east and west of Mace Blvd, particularly increasing levels of bicycling to Pioneer Elementary School. The current efforts are to improve vehicular flow while maintaining bike and pedestrian improvements

### Location Description: Mace Blvd from Montgomery to Cowell Blvd



## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Construction Tax	200	\$705,000
DIF - Roadway	485	\$695,256
Gas Tax	109	\$130,000
Downtown Revitalization	476	\$924,351
<b>Funding Sources Total</b>		<b>\$2,454,607</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction & redesign	LS	1	\$1,315,310	\$1,315,310
<b>Cost Estimate Subtotal</b>				<b>\$1,315,310</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	4.4%	\$58,326
Engineering and Design	43.0%	\$565,072
Staff Time Planning Design	5.7%	\$75,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.5%	\$20,000
Construction Contingency	10.0%	\$131,531
Municipal Arts Fund *		
Construction Admin and Inspections	16.5%	\$217,026
Staff Construction Support	5.5%	\$72,342
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,139,297</b>
<b>Grand Total</b>		<b>\$2,454,607</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Construction Tax (200)		\$405,000	\$300,000					\$705,000
DIF - Roadway (485)	\$565,072	\$130,184						\$695,256
Gas Tax (109)			\$130,000					\$130,000
Downtown Revitalization (476)		\$924,351						\$924,351
<b>Funding Sources Totals</b>	<b>\$565,072</b>	<b>\$1,459,535</b>	<b>\$430,000</b>					<b>\$2,454,607</b>

### Operating Budget Impact

No changes to operational maintenance currently identified.



# ET8258: Bike-Ped Wayfinding and Data Collection Program

## Project Details

Project ID/CIP	ET8258	Last Revision Date	1/25/2023	Project Type	Transportation
Project Name	Bike-Ped Wayfinding and Data Collection Program			Project Manager	Luis Hernandez

### Project Description

This is a multi-phase and multi-year project that includes designing and installing bicycle and pedestrian wayfinding along the pathways and bikeways. In 2022, the City completed wayfinding signs in south and east Davis. The next phase includes designing and installing wayfinding signs in north, west and central Davis as well as naming all the pathways throughout Davis and adding naming signs.

### Location Description: City Wide



**ET8258: Bike-Ped Wayfinding and Data Collection Program**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	001	\$6,021
In Lieu Park Payments (Quimby)	205	\$103
Construction Tax	200	\$90,126
DIF - Roadway	485	\$107,730
General Fund	012	\$52,192
<b>Funding Sources Total</b>		<b>\$256,172</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Wayfinding and Installation - phase 1	LS	1	\$99,925	\$99,925
Phase 2	LS	1	\$48,660	\$48,660
<b>Cost Estimate Subtotal</b>				<b>\$148,585</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	20.2%	\$30,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	13.5%	\$20,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support	38.8%	\$57,587
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$107,587</b>
<b>Grand Total</b>		<b>\$256,172</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (001)	\$6,021							\$6,021
In Lieu Park Payments (Quimby) (205)	\$103							\$103
Construction Tax (200)	\$2,012	\$88,114						\$90,126
DIF - Roadway (485)	\$63,141	\$19,589			\$25,000			\$107,730
General Fund (012)		\$27,192			\$25,000			\$52,192
<b>Funding Sources Totals</b>	<b>\$71,277</b>	<b>\$134,895</b>			<b>\$50,000</b>			<b>\$256,172</b>

## ET8258: Bike-Ped Wayfinding and Data Collection Program

### **Operating Budget Impact**

There is no additional on going operational cost with the completion of this project.

# ET8275: Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024

## Project Details

Project ID/CIP	ET8275	Last Revision Date	3/29/2023	Project Type	Wastewater
Project Name	Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024			Project Manager	Terry Jue

### Project Description

This project is to completely overhaul sewer lift stations 1,3 and 4 from the current dry well configuration to a submersible pump and wet well station design. Lift station #4 is complete and #1 and #3 will be out to bid in either 23/24 or 24/25.

### Location Description: multiple locations



**ET8275: Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$10,028,948
<b>Funding Sources Total</b>		<b>\$10,028,948</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Lift Station #4	LS	1	\$3,118,676	\$3,118,676
Lift Station #1	LS	1	\$2,680,000	\$2,680,000
Lift Station #3	LS	1	\$1,990,000	\$1,990,000
<b>Cost Estimate Subtotal</b>				<b>\$7,788,676</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	0.9%	\$70,914
Engineering and Design	7.4%	\$580,000
Staff Time Planning Design	0.3%	\$20,000
Third Party Utility Coordination	0.5%	\$38,943
Pre-Construction Pot-Holing Permitting	0.5%	\$38,943
Materials Testing	1.5%	\$116,830
Construction Contingency	10.0%	\$778,868
Municipal Arts Fund *	1.0%	\$77,887
Construction Admin and Inspections	5.6%	\$440,000
Staff Construction Support	1.0%	\$77,887
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$2,240,272</b>
<b>Grand Total</b>		<b>\$10,028,948</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)	\$2,395,729	\$5,393,628	\$1,300,000	\$939,591				\$10,028,948
<b>Funding Sources Totals</b>	<b>\$2,395,729</b>	<b>\$5,393,628</b>	<b>\$1,300,000</b>	<b>\$939,591</b>				<b>\$10,028,948</b>

### Operating Budget Impact

There is no additional operating expenses with the completion of this project.

# ET8277: City Hall Emergency Generators

## Project Details

Project ID/CIP	ET8277	Last Revision Date	6/2/2022	Project Type	Facilities
Project Name	City Hall Emergency Generators			Project Manager	Kevin Fong

### Project Description

The two generators at City Hall serve Information Services (IS) and some areas of City Hall that are designated as the Emergency Operations Center. The City decided to replace both generators with a single generator large enough to power the emergency lighting, IS server room, and City Manager's office in a power outage. The location of the new generator will be by the existing well site south of Civic Center Park. Construction is anticipated to occur in FY23/24. This project includes updating all of the panels located in the City Hall basement, part of which is necessary to add additional EV Chargers with the Electrify Yolo project.

### Location Description: 23 Russell Blvd



**ET8277: City Hall Emergency Generators**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$91,419
Construction Tax	200	\$107,580
DIF - Parks	483	\$83,381
DIF - Public Safety	484	\$213,094
Fleet Replacement	621	\$364,581
Facility Replacement	626	\$1,057,866
<b>Funding Sources Total</b>		<b>\$1,917,921</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
City Hall Emergency Generators	LS	1	\$1,300,000	\$1,300,000
<b>Cost Estimate Subtotal</b>				<b>\$1,300,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	3.3%	\$42,593
Engineering and Design	9.0%	\$117,336
Staff Time Planning Design	1.3%	\$17,164
Third Party Utility Coordination	2.2%	\$28,607
Pre-Construction Pot-Holing Permitting	0.5%	\$6,500
Materials Testing	0.4%	\$5,721
Construction Contingency	15.0%	\$195,000
Municipal Arts Fund *		
Construction Admin and Inspections	15.0%	\$195,000
Staff Construction Support	0.8%	\$10,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$617,921</b>
<b>Grand Total</b>		<b>\$1,917,921</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$81,913	\$9,506						\$91,419
Construction Tax (200)	\$9,087	\$98,493						\$107,580
DIF - Parks (483)		\$83,381						\$83,381
DIF - Public Safety (484)	\$95,233	\$117,861						\$213,094
Fleet Replacement (621)		\$364,581						\$364,581
Facility Replacement (626)					\$1,057,866			\$1,057,866

## ET8277: City Hall Emergency Generators

<b>Funding Sources Totals</b>	\$186,233	\$673,822			\$1,057,866			\$1,917,921
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### Operating Budget Impact

Replacement of the existing generators will provide less operational maintenance by reducing the number of generators to maintain to one generator, however the new generators will still need ongoing exercising and maintenance.



# ET8278: Water Well Standby Power Generator

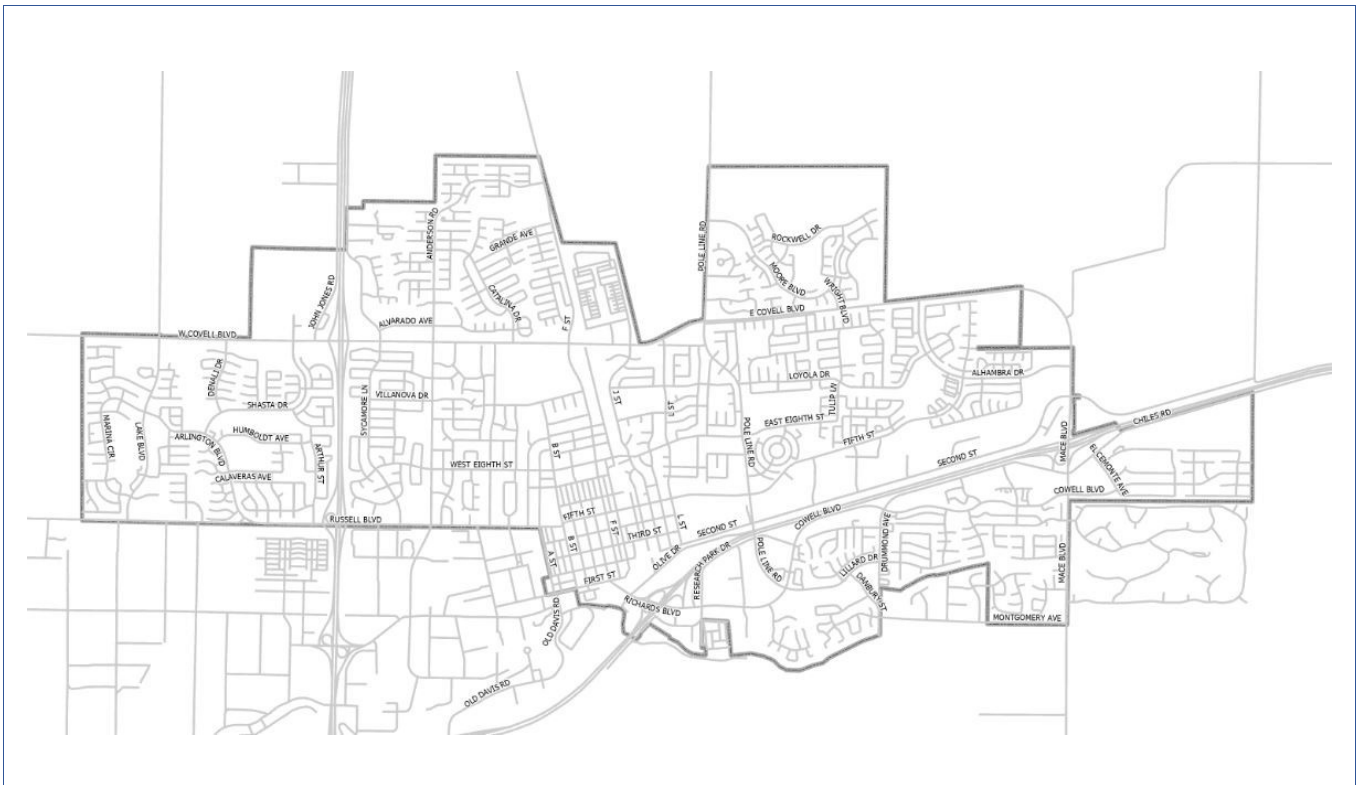
## Project Details

Project ID/CIP	ET8278	Last Revision Date	3/29/2023	Project Type	Water
Project Name	Water Well Standby Power Generator			Project Manager	Kevin Fong

### Project Description

The scope of this project is to design and install new standby power generators. Phase 1 includes a stationary generator at the West Area Tank, Well 31, Well 32, Well 33 and Storm Drain Station (SDS) #3. Phase 2 improvements are associated with non-critical sites including storm water and sewer lift stations. Design for phase 1 started in late 2018, into 2019, with any construction taking place in FY 19/20. Phase 2 design and construction will take place in FY 20/21, and focus on SDS #1, 2, 4, 6, and 7, and sewer lift stations (SLS) #2, and 6, and well 30. Phase 3 began FY 21/22 and involves a portable generator for SDS #5. Funding is coming from the Water Replacement fund for the generator at the West Area Tank since there is a portable generator there now. Funding for the other locations is coming from the O&M funds for water, sewer, and storm drain.

### Location Description: Multiple Locations



## ET8278: Water Well Standby Power Generator

### Project Costs and Funding Funding Sources

Fund Name	Code	Amount
Water (Operations)	511	\$60,357
Water (Capital)	512	\$1,474,061
Wastewater (Operations)	531	(\$29,045)
Storm Drainage (Capital)	542	\$174,700
Wastewater (Capital)	532	\$239,607
Fleet Replacement	621	\$385,000
<b>Funding Sources Total</b>		<b>\$2,304,680</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Well Generators - Phase 1	LS	1	\$1,017,000	\$1,017,000
Well Generators - Phase 2	LS	1	\$112,500	\$112,500
Well Generators - Phase 3	LS	1	\$275,000	\$275,000
Cost Estimate Subtotal				<b>\$1,404,500</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis	0.4%	\$5,445
Planning Study	4.6%	\$65,000
Engineering and Design	20.0%	\$280,900
Staff Time Planning Design	10.1%	\$142,135
Third Party Utility Coordination	0.5%	\$7,023
Pre-Construction Pot-Holing Permitting	0.5%	\$7,023
Materials Testing	2.7%	\$37,934
Construction Contingency	17.1%	\$240,450
Municipal Arts Fund *		
Construction Admin and Inspections	6.4%	\$90,225
Staff Construction Support	1.7%	\$24,045
Project Close-out		
Other Costs Subtotal		<b>\$900,180</b>
<b>Grand Total</b>		<b>\$2,304,680</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Operations) (511)	\$60,357							\$60,357
Water (Capital) (512)	\$1,519,175	(\$45,114)						\$1,474,061
Wastewater (Operations) (531)	\$57,390	(\$86,435)						(\$29,045)
Storm Drainage (Capital) (542)	\$5,272	\$169,428						\$174,700

### ET8278: Water Well Standby Power Generator

Wastewater (Capital) (532)	\$77,984	\$161,623						\$239,607
Fleet Replacement (621)		\$385,000						\$385,000
<b>Funding Sources Totals</b>	<b>\$1,720,178</b>	<b>\$584,502</b>						<b>\$2,304,680</b>

#### Operating Budget Impact

There will be minor additional operational expenses at the completion of this project.



**ET8279: City-Wide Signals Upgrade 2022-2023 to 2023-2024**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
TDA non-Transit	115	\$5,330,543
General Fund	012	\$546,610
CDBG	215	\$2,625
<b>Funding Sources Total</b>		<b>\$5,879,778</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Average cost of signal rehab	LS	59	\$75,000	\$4,425,000
Pedestrian push buttons	LS	1	\$80,578	\$80,578
<b>Cost Estimate Subtotal</b>				<b>\$4,505,578</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	2.0%	\$90,112
Engineering and Design	5.0%	\$225,279
Staff Time Planning Design	2.0%	\$90,112
Third Party Utility Coordination	1.0%	\$45,056
Pre-Construction Pot-Holing Permitting	0.5%	\$22,528
Materials Testing	1.0%	\$45,056
Construction Contingency	10.0%	\$450,558
Municipal Arts Fund *		
Construction Admin and Inspections	8.0%	\$360,445
Staff Construction Support	1.0%	\$45,056
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,374,200</b>
<b>Grand Total</b>		<b>\$5,879,778</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
TDA non-Transit (115)	\$195,194	\$786,921	\$500,000	\$500,000	\$500,000	\$500,000	\$2,348,428	\$5,330,543
General Fund (012)	\$468,320	\$78,290						\$546,610
CDBG (215)		\$2,625						\$2,625
<b>Funding Sources Totals</b>	<b>\$663,514</b>	<b>\$867,836</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$2,348,428</b>	<b>\$5,879,778</b>

### Operating Budget Impact

There is no additional budget required for ongoing maintenance at these updated signals.

## ET8280: Davis Senior Center Facility Improvements

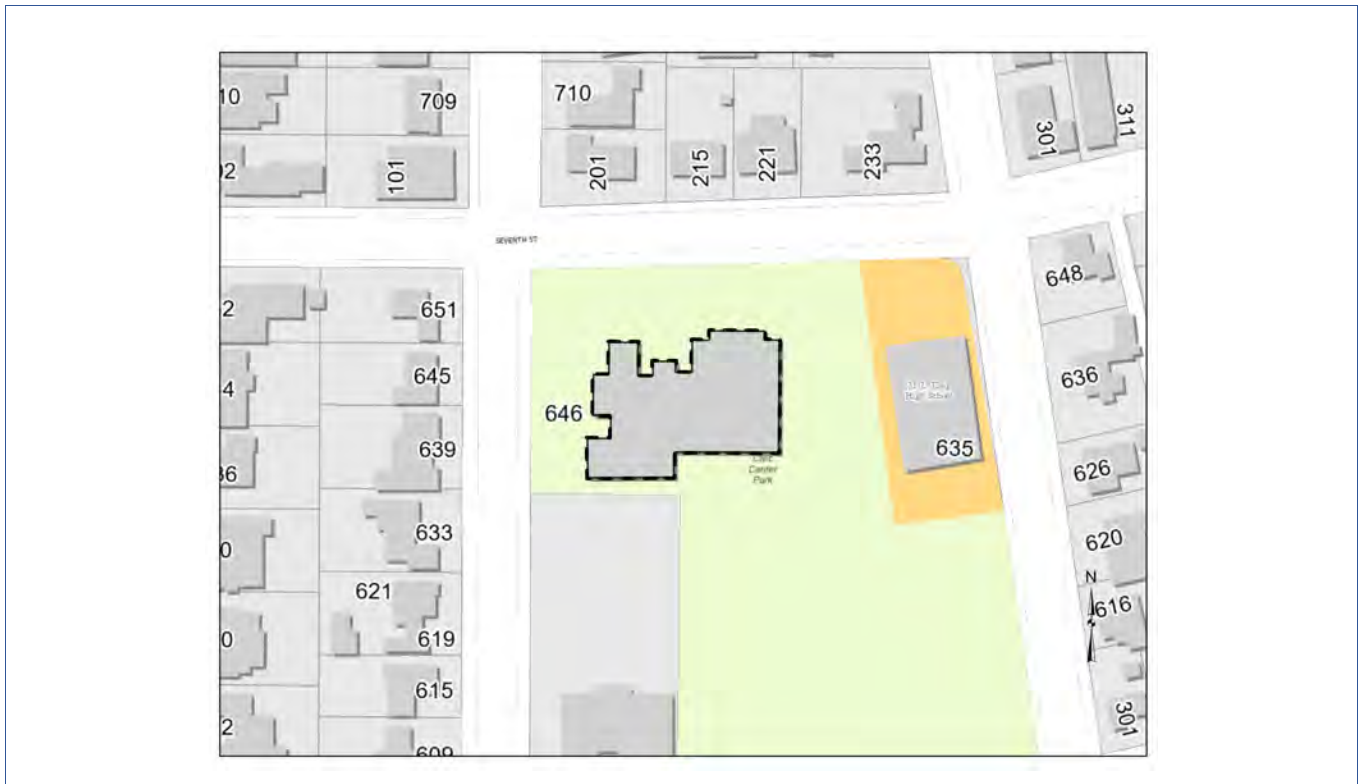
### Project Details

Project ID/CIP	ET8280	Last Revision Date	3/29/2023	Project Type	Facilities
Project Name	Davis Senior Center Facility Improvements			Project Manager	Melissa Marshall

### Project Description

Senior Citizens of Davis, Inc (SCD), a local non-profit organization whose mission was to support the Senior Center voted in March 2015 to dissolve. They notified the City on March 27, 2015 of the motions their Board passed to transfer their monetary funds to the City of Davis per their articles of incorporation. As part of their dissolution, the SCD Board voted to fund a facility improvement project that includes improvements to the outdoor space and patio on the southside of the Senior Center. Remaining funds may be used to improve the multi-purpose room. The project will also repair a damaged portion of the roof and make ADA improvements in the building. Planning and design of the project started in FY 17/18 and construction was initially delayed due to the cost estimate exceeding the cost of the budget. Further delays occurred due to COVID and an extensive environmental process. We anticipate bidding in late Fall of 2023 for a Spring 2024 construction.

### Location Description: 646 A Street



**ET8280: Davis Senior Center Facility Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	001	\$104,831
General Fund	012	\$240,503
In Lieu Park Payments (Quimby)	205	\$437,916
DIF - Parks	483	\$1,017,250
Facility Replacement	626	\$109,000
CDBG	215	\$158,000
Construction Tax	200	\$125,000
<b>Funding Sources Total</b>		<b>\$2,192,500</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Improvements & Asbestos removal	LS	1	\$1,425,000	\$1,425,000
Cost Estimate Subtotal				<b>\$1,425,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	8.2%	\$117,000
Engineering and Design	13.7%	\$195,000
Staff Time Planning Design	3.6%	\$51,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting	0.5%	\$6,500
Materials Testing	2.3%	\$33,000
Construction Contingency	11.9%	\$170,000
Municipal Arts Fund *	0.9%	\$13,000
Construction Admin and Inspections	9.1%	\$130,000
Staff Construction Support	3.6%	\$52,000
Project Close-out		
Other Costs Subtotal		<b>\$767,500</b>
<b>Grand Total</b>		<b>\$2,192,500</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (001)	\$104,831							\$104,831
General Fund (012)	\$32,912	\$207,591						\$240,503
In Lieu Park Payments (Quimby) (205)		\$437,916						\$437,916
DIF - Parks (483)	\$3,603	\$387,368	\$626,279					\$1,017,250
Facility Replacement (626)		\$109,000						\$109,000

**ET8280: Davis Senior Center Facility Improvements**

CDBG (215)		\$158,000						\$158,000
Construction Tax (200)			\$125,000					\$125,000
<b>Funding Sources Totals</b>	<b>\$141,346</b>	<b>\$1,299,875</b>	<b>\$751,279</b>					<b>\$2,192,500</b>

**Operating Budget Impact**

There will be minor additional operating expenses with this project.



# ET8282: Fourteenth Street - Villanova Drive Improvements

## Project Details

Project ID/CIP	ET8282	Last Revision Date	2/23/2023	Project Type	Transportation
Project Name	Fourteenth Street - Villanova Drive Improvements			Project Manager	Terry Jue

### Project Description

These improvements have been designated “High Priority” safety improvements for North Davis ES from the Walk Bike Audit Report and street resurfacing. Includes buffered or protected bike lanes, intersection curb extensions, pedestrian refuge islands, restriping crosswalks, green bike lane striping alongside loading zones. Planning and design are continuing into FY23/24 with construction in Summer 2024.

### Location Description: Along Villanova to Anderson and 14th Street from And



**ET8282: Fourteenth Street - Villanova Drive Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$47,499
Construction Tax	200	\$617,806
Federal/State Highway Grants	210	\$1,976,293
CDBG	215	\$42,843
DIF - Roadway	485	\$555,529
<b>Funding Sources Total</b>		<b>\$3,239,970</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Road Rehab and Enhancements	LS	1	\$2,000,000	\$2,000,000
Cost Estimate Subtotal				<b>\$2,000,000</b>

### Other Costs

	% of CE	Amount
Initiation	0.5%	\$10,000
Options Analysis		
Planning Study		
Engineering and Design	25.9%	\$518,825
Staff Time Planning Design	1.6%	\$32,700
Third Party Utility Coordination	0.4%	\$8,175
Pre-Construction Pot-Holing Permitting	0.4%	\$8,175
Materials Testing	1.5%	\$30,000
Construction Contingency	10.0%	\$200,000
Municipal Arts Fund *	1.0%	\$20,000
Construction Admin and Inspections	19.0%	\$379,576
Staff Construction Support	1.6%	\$32,519
Project Close-out		
Other Costs Subtotal		<b>\$1,239,970</b>
<b>Grand Total</b>		<b>\$3,239,970</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$47,499							\$47,499
Construction Tax (200)		\$617,806						\$617,806
Federal/State Highway Grants (210)	\$1,040,293	\$936,000						\$1,976,293
CDBG (215)	\$42,843							\$42,843
DIF - Roadway (485)	\$429,897	\$125,632						\$555,529
<b>Funding Sources Totals</b>	<b>\$1,560,532</b>	<b>\$1,679,438</b>						<b>\$3,239,970</b>

## ET8282: Fourteenth Street - Villanova Drive Improvements

### Operating Budget Impact

There will be a slight increase to the operating budget to maintain the additional striping that will be a part of this project.



**ET8284: Downtown Public Amenities**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$87,059
Parking District #3361		\$25,000
<b>Funding Sources Total</b>		<b>\$112,059</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		\$80,000
Engineering and Design		
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$80,000</b>

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)		\$87,059						\$87,059
Parking District #3361	\$20,300	\$4,700						\$25,000
<b>Funding Sources Totals</b>	<b>\$20,300</b>	<b>\$91,759</b>						<b>\$112,059</b>

### Operating Budget Impact

There will be ongoing additional maintenance cost to Parks and PWUO after this project is complete.

### Project Details

Project ID/CIP	ET8289	Last Revision Date	2/28/2023	Project Type	Transportation
Project Name	East Covell Bicycle Path - North Side			Project Manager	Melissa Marshall

### Project Description

This project includes installation of a bike path on the north side of the boulevard from just west of J Street to Pole Line, roughly half a mile. The project is a result of the findings of the East Covell Corridor Plan (ECCP). The environmental review is complete. A Negative Declaration was prepared for this project pursuant to the provisions of CEQA. Mitigation measures were made a condition of the approval of the project. Staff will work on obtaining necessary Right-of-Way required for the design concept,. Once Right-of-way is obtained, staff can work on design, which is not expected during this current budget cycle.

### Location Description: E. Covell from Wildhorse to Pole Line Rd.



**ET8289: East Covell Bicycle Path - North Side**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	001	\$30,990
General Fund	012	\$720,900
Construction Tax	200	\$49,999
DIF - Roadway	485	\$280,327
<b>Funding Sources Total</b>		<b>\$1,082,216</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Path/Landscaping/TCP	LS	1	\$545,000	\$545,000
<b>Cost Estimate Subtotal</b>				<b>\$545,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	56.0%	\$305,000
Engineering and Design	8.7%	\$47,200
Staff Time Planning Design	5.0%	\$27,275
Third Party Utility Coordination	0.5%	\$2,728
Pre-Construction Pot-Holing Permitting	0.5%	\$2,728
Materials Testing	0.9%	\$5,000
Construction Contingency	15.0%	\$81,825
Municipal Arts Fund *	1.0%	\$5,455
Construction Admin and Inspections	10.0%	\$54,550
Staff Construction Support	1.0%	\$5,455
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$537,216</b>
<b>Grand Total</b>		<b>\$1,082,216</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (001)	\$30,990							\$30,990
General Fund (012)	\$9,732	\$112,862				\$598,306		\$720,900
Construction Tax (200)	\$5,960	\$44,039						\$49,999
DIF - Roadway (485)	\$119,978	\$160,349						\$280,327
<b>Funding Sources Totals</b>	<b>\$166,660</b>	<b>\$317,250</b>				<b>\$598,306</b>		<b>\$1,082,216</b>

### Operating Budget Impact

There will be some additional ongoing maintenance at the conclusion of this project.

## ET8290: Replacement of Elevated Eighth Street Water Tank

### Project Details

Project ID/CIP	ET8290	Last Revision Date	2/8/2023	Project Type	Water
Project Name	Replacement of Elevated Eighth Street Water Tank			Project Manager	Terry Jue

### Project Description

This project will help the City improve pressure control of the City's water supply. The existing elevated water tank at Eight Street currently regulates and controls the water supply pressure for the City of Davis. As part of the local surface water improvement project, it was identified that the City would like to raise the hydraulic grade line (HGL) in order to change the way the system is currently regulated. The existing tank does not currently have the capability to regulate the City's water system as desired and it is in need of replacement due to its age. This project will replace the existing elevated tank with a new elevated tank. Design to continue in FY 23/24 with construction anticipated in future years. The funding comes from the Water Capital Replacement Fund.

### Location Description: New Location undetermined





## ET8290: Replacement of Elevated Eighth Street Water Tank

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$12,404,000
<b>Funding Sources Total</b>		<b>\$12,404,000</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Elevated taank and installation	LS	1	\$10,000,000	\$10,000,000
Cost Estimate Subtotal				<b>\$10,000,000</b>

#### Other Costs

	% of CE	Amount
Initiation	0.3%	\$28,000
Options Analysis	0.8%	\$84,000
Planning Study	1.4%	\$140,000
Engineering and Design	4.2%	\$420,000
Staff Time Planning Design	1.4%	\$140,000
Third Party Utility Coordination	0.1%	\$14,000
Pre-Construction Pot-Holing Permitting	0.1%	\$14,000
Materials Testing	0.8%	\$84,000
Construction Contingency	12.0%	\$1,200,000
Municipal Arts Fund *	0.3%	\$28,000
Construction Admin and Inspections	2.2%	\$224,000
Staff Construction Support	0.3%	\$28,000
Project Close-out		
Other Costs Subtotal		<b>\$2,404,000</b>
<b>Grand Total</b>		<b>\$12,404,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)	\$66,339	\$4,374,718	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,962,943	\$12,404,000
<b>Funding Sources Totals</b>	<b>\$66,339</b>	<b>\$4,374,718</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,962,943</b>	<b>\$12,404,000</b>

#### Operating Budget Impact

The ongoing operational cost at the completion of this project will not exceed the current operational cost of the existing elevated tank.

## ET8291: WWTP Biofilter Installation

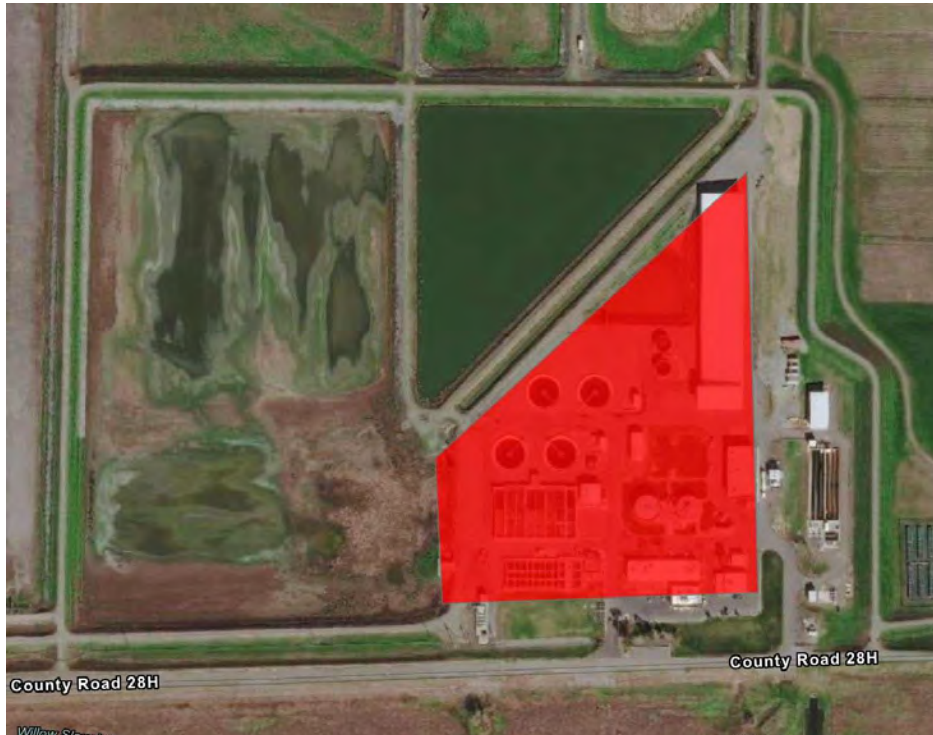
### Project Details

Project ID/CIP	ET8291	Last Revision Date	12/29/2022	Project Type	Wastewater
Project Name	WWTP Biofilter Installation			Project Manager	Terry Jue

### Project Description

Install hydrogen sulfide removal and odor control facility at WWTP headworks to protect the sewer collection infrastructure and influent wet well.

### Location Description: Waste Water Treatment Plant



## ET8291: WWTP Biofilter Installation

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$2,183,400
<b>Funding Sources Total</b>		<b>\$2,183,400</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Install Bio Filter Filtration System	LS	1	\$1,300,000	\$1,300,000
Cost Estimate Subtotal				<b>\$1,300,000</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	15.3%	\$198,864
Staff Time Planning Design	8.5%	\$110,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.9%	\$25,000
Construction Contingency	21.8%	\$283,536
Municipal Arts Fund *	1.0%	\$13,000
Construction Admin and Inspections	18.2%	\$236,000
Staff Construction Support	1.3%	\$17,000
Project Close-out		
Other Costs Subtotal		<b>\$883,400</b>
<b>Grand Total</b>		<b>\$2,183,400</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)	\$880,228	\$1,303,172	\$0	\$0	\$0	\$0	\$0	\$2,183,400
<b>Funding Sources Totals</b>	<b>\$880,228</b>	<b>\$1,303,172</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,183,400</b>

#### Operating Budget Impact

There is minor ongoing additional operational expense with the completion of this project.



# City of Davis

## Capital Improvement Project Planning Sheet - 23/24 & 24/25

**ET8294: Russell Blvd. Green Street Demonstration Project - A**

### Project Details

<b>Project ID/CIP</b>	ET8294	<b>Last Revision Date</b>	2/28/2023	<b>Project Type</b>	Parks
<b>Project Name</b>	Russell Blvd. Green Street Demonstration Project -			<b>Project Manager</b>	Kevin Fong

### Project Description

The Russell Boulevard Green Street Demonstration Project was selected as a project to receive \$300,283 of Prop 1 grant funding on a reimbursable basis and will redesign the existing landscaping of City Hall to facilitate ground water re-charge, and reduce storm water runoff, including replacement of turf with native vegetation, construction of a bio-swale to treat storm water runoff, and installation of benches and other features to encourage community use. Construction is not anticipated during this budget cycle.

### Location Description: City Hall



**ET8294: Russell Blvd. Green Street Demonstration Project - A**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Capital Grants	465	\$285,000
DIF - Parks	483	\$1,035,932
<b>Funding Sources Total</b>		<b>\$1,320,932</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$1,006,388	\$1,006,388
<b>Cost Estimate Subtotal</b>				<b>\$1,006,388</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	3.9%	\$39,394
Engineering and Design	8.4%	\$85,000
Staff Time Planning Design	0.9%	\$9,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	2.0%	\$20,128
Construction Contingency	10.0%	\$100,639
Municipal Arts Fund *		
Construction Admin and Inspections	5.0%	\$50,319
Staff Construction Support	1.0%	\$10,064
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$314,544</b>
<b>Grand Total</b>		<b>\$1,320,932</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Capital Grants (465)		\$285,000						\$285,000
DIF - Parks (483)	\$11,672	\$363,328			\$660,932			\$1,035,932
<b>Funding Sources Totals</b>	<b>\$11,672</b>	<b>\$648,328</b>			<b>\$660,932</b>			<b>\$1,320,932</b>

### Operating Budget Impact

There may be additional operational funding needed for ongoing maintenance of these improvements.

# ET8298: Anderson Road Improvements

## Project Details

Project ID/CIP	ET8298	Last Revision Date	2/28/2023	Project Type	Transportation
Project Name	Anderson Road Improvements			Project Manager	Melody Eldridge

### Project Description

The Anderson Road Improvements project is a future complete street improvements on Anderson Road between Russell Boulevard and Covell Boulevard. Benefits: Improve overall safety, reduce conflicts between transit, bicyclists, cars and pedestrians. Improve safety and organization of Chavez E.S. pickup/drop-off. Phase one of this project is funded and goes from Amhurst Drive north to Villanova Drive and includes modifying the traffic signal at Anderson and Villanova. Future phases are still unfunded.

### Location Description: Anderson Road south of Covell



**ET8298: Anderson Road Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Roadway	485	\$844,300
DJUSD Contribution		\$220,000
Federal/State Highway Grants	210	\$3,090,000
<b>Funding Sources Total</b>		<b>\$4,154,300</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$2,181,450	\$2,181,450
Construction Engineering	LS	1	\$467,735	\$467,735
<b>Cost Estimate Subtotal</b>				<b>\$2,649,185</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	6.1%	\$161,403
Engineering and Design	17.6%	\$467,375
Staff Time Planning Design	1.6%	\$43,629
Third Party Utility Coordination	0.8%	\$21,815
Pre-Construction Pot-Holing Permitting	0.8%	\$21,815
Materials Testing	2.5%	\$65,444
Construction Contingency	18.6%	\$493,054
Municipal Arts Fund *	0.8%	\$21,815
Construction Admin and Inspections	7.1%	\$186,950
Staff Construction Support	0.8%	\$21,815
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,505,115</b>
<b>Grand Total</b>		<b>\$4,154,300</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Roadway (485)	\$11,044	\$833,256						\$844,300
DJUSD Contribution		\$220,000						\$220,000
Federal/State Highway Grants (210)		\$3,090,000						\$3,090,000
<b>Funding Sources Totals</b>	<b>\$11,044</b>	<b>\$4,143,256</b>						<b>\$4,154,300</b>

### Operating Budget Impact

There will not be any additional ongoing maintenance cost at the end of this project.

# ET8310: SCADA Master Plan Implementation

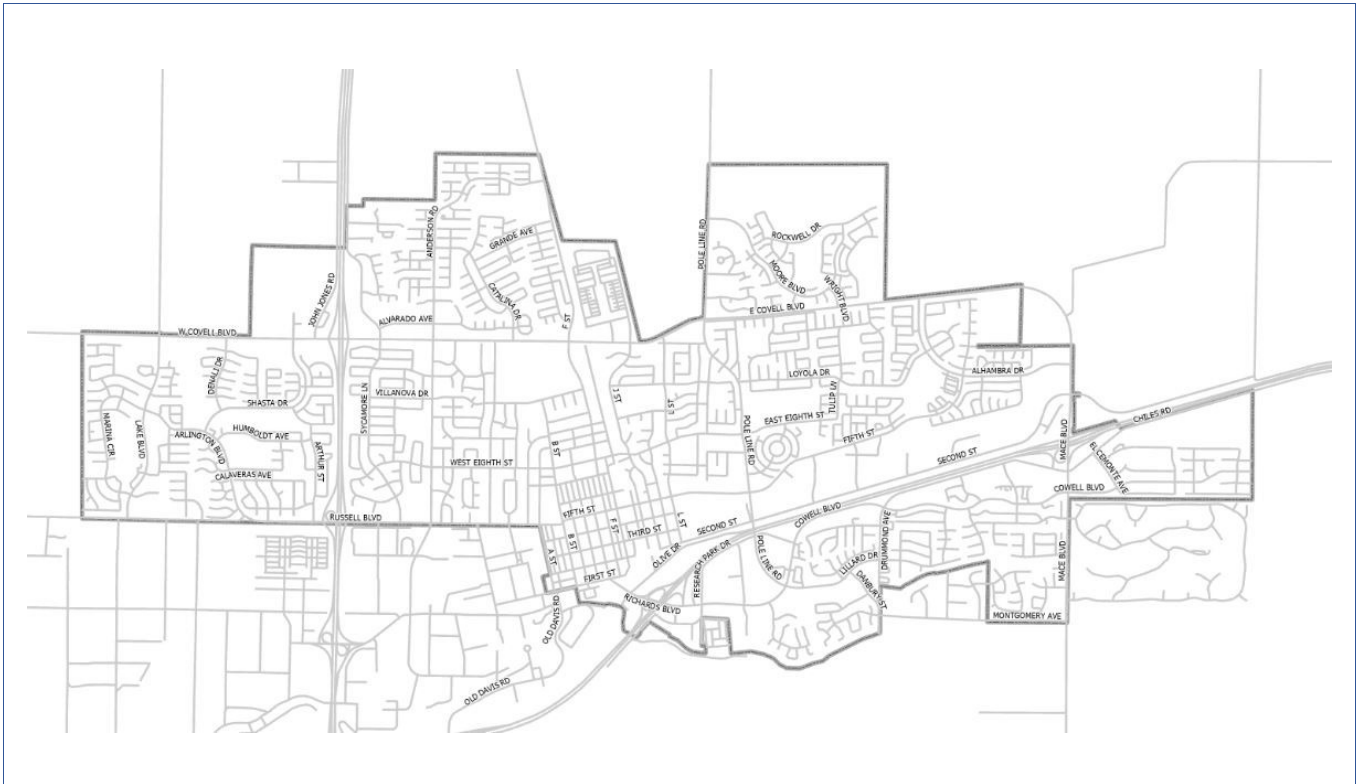
## Project Details

Project ID/CIP	ET8310	Last Revision Date	12/29/2022	Project Type	Wastewater
Project Name	SCADA Master Plan Implementation			Project Manager	Terry Jue

### Project Description

Following a baseline assessment and gap analysis of the City of Davis Supervisory Control and Data Acquisition (SCADA) system, a master plan was developed to outline improvements needed for the SCADA system. The SCADA system enables operations, maintenance and management staff of the water distribution, water production, wastewater treatment, wastewater collection, and stormwater collection systems to safely, reliably and efficiently serve the City of Davis. This project will design and implement the identified network upgrades as a multiphase project. This is a multi-year project that started in FY 17/18. Major design efforts occurred in FY 18/19 and construction and implementation began in FY 19/20. Funding is from Water (512), Sewer (532) and Storm Drain (542) Replacement funds. Phase 2 includes improvement to the wastewater plant's area 20 and 60 electrical and controls and will continue through 23/24.

### Location Description: Multiple Locations





## ET8310: SCADA Master Plan Implementation

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$2,092,033
Wastewater (Capital)	532	\$2,839,253
Storm Drainage (Capital)	542	\$311,999
<b>Funding Sources Total</b>		<b>\$5,243,285</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Ph 1 Construction	LS	1	\$1,017,000	\$1,017,000
Ph 2 Construction	LS	1	\$1,300,000	\$1,300,000
Equipment	LS	1	\$401,369	\$401,369
Cost Estimate Subtotal				<b>\$2,718,369</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis	4.3%	\$115,662
Planning Study	34.9%	\$950,000
Engineering and Design	16.0%	\$436,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	0.3%	\$8,180
Construction Contingency	12.4%	\$338,043
Municipal Arts Fund *	1.0%	\$25,926
Construction Admin and Inspections	16.3%	\$444,000
Staff Construction Support	7.6%	\$207,105
Project Close-out		
Other Costs Subtotal		<b>\$2,524,916</b>
<b>Grand Total</b>		<b>\$5,243,285</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)	\$1,652,956	\$439,077						\$2,092,033
Wastewater (Capital) (532)	\$1,240,504	\$1,598,749						\$2,839,253
Storm Drainage (Capital) (542)	\$115,153	\$196,846						\$311,999
<b>Funding Sources Totals</b>	<b>\$3,008,613</b>	<b>\$2,234,672</b>						<b>\$5,243,285</b>

#### Operating Budget Impact

There is no additional on-going operating cost associated with this project.

## ET8311: Bike Pump Track

### Project Details

Project ID/CIP	ET8311	Last Revision Date	12/15/2022	Project Type	Parks
Project Name	Bike Pump Track			Project Manager	Kevin Fong

### Project Description

The Bike Pump Track is to be built on a site located east of the round house at Community Park. A bike pump track is a dirt course for cyclists to test their ability and agility. The Davis Bike Park Alliance is a partner that will be contributing to the ongoing maintenance of the site.

### Location Description: Community Park



**ET8311: Bike Pump Track**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Revenue Replacement	012	\$600,000
<b>Funding Sources Total</b>		<b>\$600,000</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$480,000	\$480,000
<b>Cost Estimate Subtotal</b>				<b>\$480,000</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	2.1%	\$10,100
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing	1.9%	\$9,000
Construction Contingency	10.6%	\$51,000
Municipal Arts Fund *	1.1%	\$5,100
Construction Admin and Inspections	8.5%	\$40,800
Staff Construction Support	0.4%	\$2,000
Project Close-out	0.4%	\$2,000
<b>Other Costs Subtotal</b>		<b>\$120,000</b>
<b>Grand Total</b>		<b>\$600,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Revenue Replacement (012)		\$600,000						\$600,000
<b>Funding Sources Totals</b>		<b>\$600,000</b>						<b>\$600,000</b>

### Operating Budget Impact

There will be a small amount of ongoing maintenance for Parks but there will be some maintenance completed by the Davis Bike Park Alliance as well.

# ET8312: Recycled Water Improvement

## Project Details

Project ID/CIP	ET8312	Last Revision Date	3/29/2023	Project Type	Wastewater
Project Name	Recycled Water Improvement			Project Manager	Terry Jue

### Project Description

The project will construct pump and piping improvements to facilitate movement of treated wastewater effluent (recycled water) for beneficial use from the treatment plant to potential offsite end users. This initial work will install the essential infrastructure to be able to move water to an onsite holding pond, however no infrastructure to deliver water to end users will be constructed at this time since users have yet to be identified. This project was initially intended to start in late Spring of 2020, but was delayed to wait and see what the budget impacts are to the Sewer fund from COVID-19. Project construction began in 22/23 and will be wrapping up in 23/24.

### Location Description: 45400 County Road 28H, Woodland, CA 95776



**ET8312: Recycled Water Improvement**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$1,826,091
<b>Funding Sources Total</b>		<b>\$1,826,091</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$1,107,426	\$1,107,426
<b>Cost Estimate Subtotal</b>				<b>\$1,107,426</b>

Other Costs	% of CE	Amount
Initiation	1.0%	\$11,074
Options Analysis	3.0%	\$33,223
Planning Study	5.0%	\$55,371
Engineering and Design	15.8%	\$175,000
Staff Time Planning Design	5.0%	\$55,371
Third Party Utility Coordination	0.5%	\$5,537
Pre-Construction Pot-Holing Permitting	0.5%	\$5,537
Materials Testing	3.0%	\$33,223
Construction Contingency	21.1%	\$233,587
Municipal Arts Fund *	1.0%	\$11,074
Construction Admin and Inspections	8.0%	\$88,594
Staff Construction Support	0.7%	\$8,000
Project Close-out	0.3%	\$3,074
<b>Other Costs Subtotal</b>		<b>\$718,665</b>
<b>Grand Total</b>		<b>\$1,826,091</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)	\$1,826,091	(\$343,520)	\$343,520					\$1,826,091
<b>Funding Sources Totals</b>	<b>\$1,826,091</b>	<b>(\$343,520)</b>	<b>\$343,520</b>					<b>\$1,826,091</b>

### Operating Budget Impact

There will be minimal ongoing increases to the operating budget after the completion of this project.

# ET8315: Parks Sports Court Surface Rehabilitation and Replacement

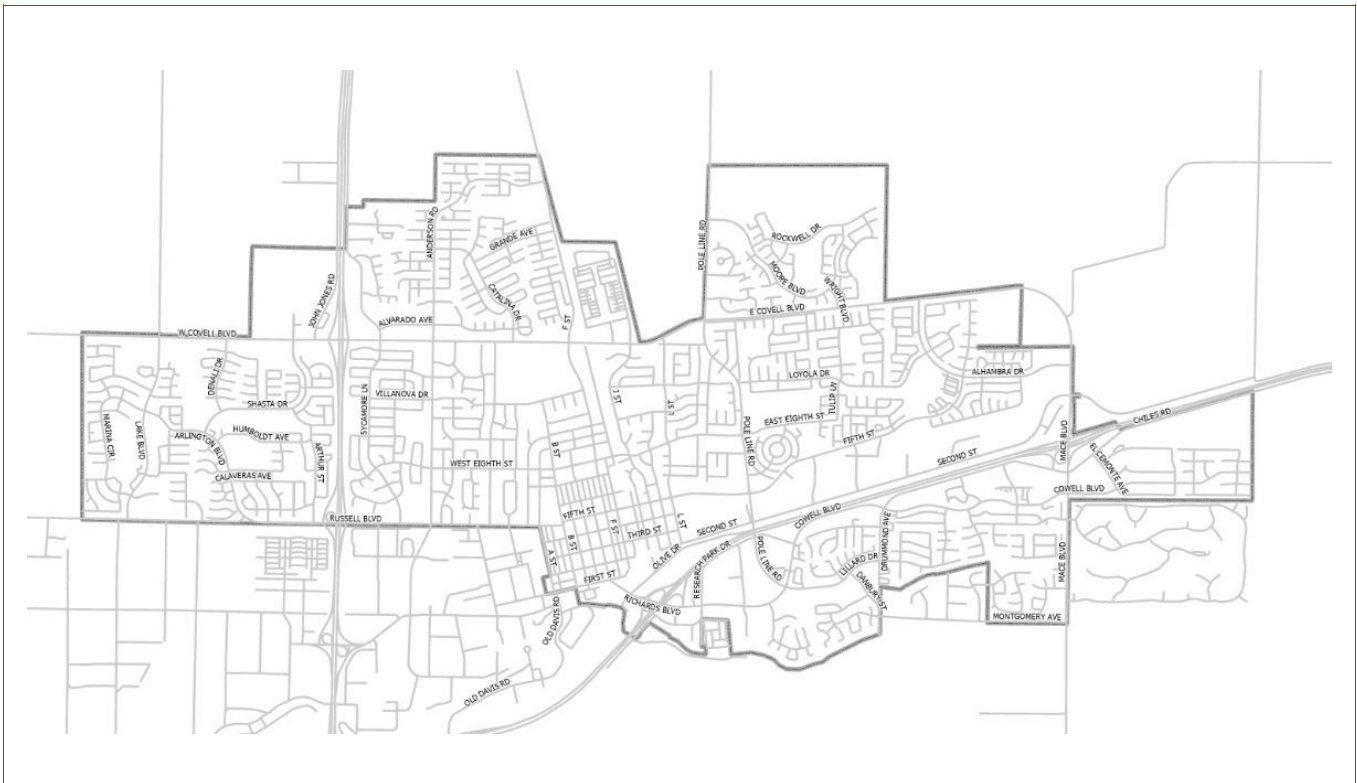
## Project Details

Project ID/CIP	ET8315	Last Revision Date	2/28/2023	Project Type	Parks
Project Name	Parks Sports Court Surface Rehabilitation and Repla			Project Manager	Kevin Fong

### Project Description

The scope of this project is to make improvements to various basketball and tennis court facilities that have exceeded the industry life span for these specific amenities, and need to be replaced for safety and compliance with new construction standards, including ADA compliant access. Phase 1 of the sports court project is complete. Phase 1 made improvements to various basketball and tennis court facilities located in Chestnut Park, Redwood Park, West Manor Park, Westwood Park, Slide Hill Park and Covell Park. Phase 2 is in design and construction is anticipated for FY 23/24. The courts that will receive treatment include La Playa Park, Oak Grove Park, Pioneer Park, and Walnut Park.

### Location Description: Multiple Locations



## ET8315: Parks Sports Court Surface Rehabilitation and Replacement

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$733,223
DIF - Parks	483	\$1,207,901
Facility Replacement	626	\$1,094,787
In Lieu Park Payments (Quimby)	205	\$320,100
Unallocated Community Enhancement		\$500,000
Construction Tax	200	\$150,000
<b>Funding Sources Total</b>		<b>\$4,006,011</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Phase 1	LS	1	\$1,517,127	\$1,517,127
Phase 2	LS	1	\$1,435,410	\$1,435,410
Cost Estimate Subtotal				<b>\$2,952,537</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	5.4%	\$160,000
Staff Time Planning Design	1.7%	\$50,000
Third Party Utility Coordination	1.2%	\$35,000
Pre-Construction Pot-Holing Permitting	0.6%	\$18,771
Materials Testing	4.1%	\$120,500
Construction Contingency	8.3%	\$245,000
Municipal Arts Fund *		
Construction Admin and Inspections	12.8%	\$377,576
Staff Construction Support	1.6%	\$46,627
Project Close-out		
Other Costs Subtotal		<b>\$1,053,474</b>
<b>Grand Total</b>		<b>\$4,006,011</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

#### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$744,235	(\$11,012)						\$733,223
DIF - Parks (483)	\$352,416	\$117,636	\$737,849					\$1,207,901
Facility Replacement (626)	\$583,775		\$511,012					\$1,094,787
In Lieu Park Payments (Quimby) (205)	\$320,100							\$320,100
Unallocated Community Enhancement (Fund 1994)	\$500,000							\$500,000

## ET8315: Parks Sports Court Surface Rehabilitation and Replacement

Construction Tax (200)			\$150,000					\$150,000
<b>Funding Sources Totals</b>	<b>\$2,500,526</b>	<b>\$106,624</b>	<b>\$1,398,861</b>					<b>\$4,006,011</b>

### Operating Budget Impact

There will be no additional operating budget needed for the ongoing maintenance of these courts.



# ET8319: Amtrak ADA Improvements and Olive Drive Access

## Project Details

Project ID/CIP	ET8319	Last Revision Date	2/21/2023	Project Type	Transportation
Project Name	Amtrak ADA Improvements and Olive Drive Access			Project Manager	Dianna Jensen

### Project Description

AmTrak is needing to make this station ADA compliant by building a center platform that will be accessible either overhead and through a tunnel. The City is looking to partner with them to extend a facility to the old Hickory Lane easement for bike and pedestrian access to the station from Olive Drive. As of December 2021, AmTrak is at 15% and will take both overhead and tunnel options to 30% design before making a decision. Final construction is anticipated to be complete in 2027 or 2028.

### Location Description: 840 2nd Street



**ET8319: Amtrak ADA Improvements and Olive Drive Access**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Lincoln 40 Developer Contrib DA		\$1,000,000
General Fund	012	\$30,000
<b>Funding Sources Total</b>		<b>\$1,030,000</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design		
Staff Time Planning Design		\$100,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$100,000</b>

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Lincoln 40 Developer Contrib DA					\$1,000,000			\$1,000,000
General Fund (012)			\$30,000					\$30,000
<b>Funding Sources Totals</b>			<b>\$30,000</b>		<b>\$1,000,000</b>			<b>\$1,030,000</b>

### Operating Budget Impact

There will be some additional maintenance of the connection to Olive Drive for Public Works Utility and Operations.

## ET8326b: Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC

### Project Details

Project ID/CIP	ET8326b	Last Revision Date	3/28/2023	Project Type	Facilities
Project Name	Civic Center Gym Roof Replacement - Structural Ro			Project Manager	Terry Jue

### Project Description

Facilities had the replacement of the Civic Center Gym's clay tile and Ethylene Propylene Diene Monomer (EPDM) flat roof sections in their schedule and requested this CIP. The first phase included repairing the Gym's wooden trusses that had partially collapsed and the clay tile roofing over this area supported by the trusses. This second phase is replacing the remaining sections of the roof. The option to include HVAC has been removed from this phase. This is funded by our Facilities Replacement Fund.

### Location Description: 23 Russell Blvd



**ET8326b: Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Construction Tax	200	\$25,072
Facility Replacement	626	\$1,526,640
Downtown Revitalization	476	\$200,000
DIF - Facility	481	\$9,896
Construction Tax	200	\$500,000
<b>Funding Sources Total</b>		<b>\$2,261,608</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Repairs/Roof Replacement/HVAC prep	LS	1	\$982,000	\$982,000
<b>Cost Estimate Subtotal</b>				<b>\$982,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	29.0%	\$285,241
Engineering and Design	20.1%	\$197,500
Staff Time Planning Design	2.0%	\$20,000
Third Party Utility Coordination	0.9%	\$8,955
Pre-Construction Pot-Holing Permitting	0.5%	\$4,478
Materials Testing	5.5%	\$53,732
Construction Contingency	21.0%	\$205,970
Municipal Arts Fund *	1.8%	\$17,911
Construction Admin and Inspections	45.8%	\$450,000
Staff Construction Support	3.6%	\$35,821
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,279,608</b>
<b>Grand Total</b>		<b>\$2,261,608</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Construction Tax (200)	\$14,794	\$10,278						\$25,072
Facility Replacement (626)	\$568,000	\$185,802	\$772,838					\$1,526,640
Downtown Revitalization (476)	\$38,200	\$161,800						\$200,000
DIF - Facility (481)			\$9,896					\$9,896
Construction Tax (200)			\$500,000					\$500,000
<b>Funding Sources Totals</b>	<b>\$620,994</b>	<b>\$357,880</b>	<b>\$1,282,734</b>					<b>\$2,261,608</b>

**ET8326b: Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC**

**Operating Budget Impact**

There will not be an increase in operating cost at the completion of this project.

# ET8327: City Facilities 2022-2023 to 2023-2024

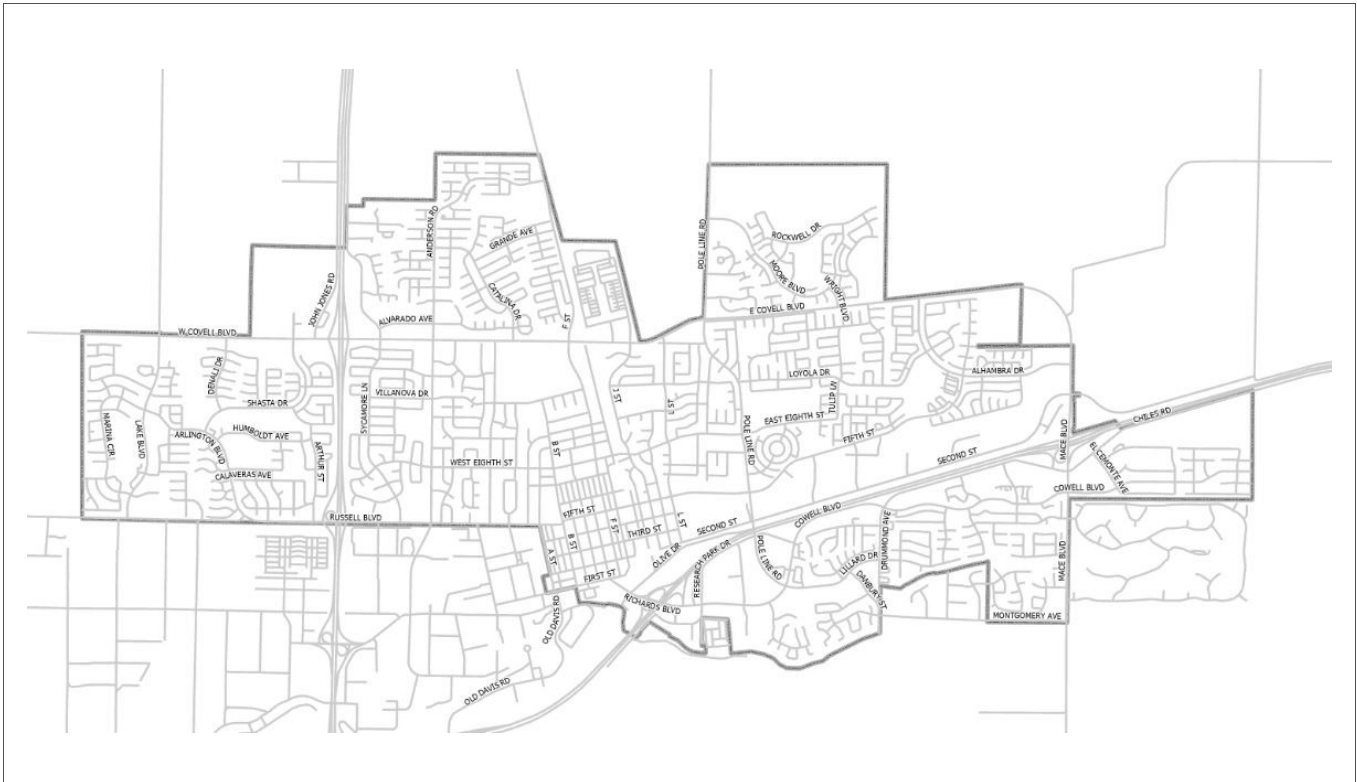
## Project Details

Project ID/CIP	ET8327	Last Revision Date	2/28/2023	Project Type	Facilities
Project Name	City Facilities 2022-2023 to 2023-2024			Project Manager	Luis Hernandez

### Project Description

This CIP contains the roofing and HVAC for City facility replacements. These replacements are needed as the roofs and HVAC units have reached and or exceeded their useful lives. Further wear on these building components can lead to other damage to the facilities and as such need to be replaced at this point in time in order to minimize the City's exposure to further damage and increased costs.

### Location Description: City Buildings throughout the City



## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Facility Replacement	626	\$2,635,375
<b>Funding Sources Total</b>		<b>\$2,635,375</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Roofing and HVAC at various City locations	LS	1	\$1,921,000	\$1,921,000
<b>Cost Estimate Subtotal</b>				<b>\$1,921,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	10.0%	\$192,100
Staff Time Planning Design	3.0%	\$57,630
Third Party Utility Coordination	0.2%	\$3,605
Pre-Construction Pot-Holing Permitting		
Materials Testing	3.0%	\$57,630
Construction Contingency	12.0%	\$230,520
Municipal Arts Fund *		
Construction Admin and Inspections	8.0%	\$153,680
Staff Construction Support	1.0%	\$19,210
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$714,375</b>
<b>Grand Total</b>		<b>\$2,635,375</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Facility Replacement (626)	\$60,580	\$2,079,120	\$495,675					\$2,635,375
<b>Funding Sources Totals</b>	<b>\$60,580</b>	<b>\$2,079,120</b>	<b>\$495,675</b>					<b>\$2,635,375</b>

### Operating Budget Impact

There is no additional maintenance cost with the completion of these projects.

# ET8329: Aquifer Storage and Recovery -ASR

## Project Details

Project ID/CIP	ET8329	Last Revision Date	2/21/2023	Project Type	Water
Project Name	Aquifer Storage and Recovery -ASR			Project Manager	Stan Gryczko

### Project Description

Part of long term water planning is the need to ascertain if Davis has the appropriate soils to provide a medium to support aquifer storage and recovery. Aquifer Storage and Recovery (ASR) consists of pumping treated surface water into an aquifer and then pumping it back into the system when demand exceeds existing summer surface water supply. This study will assess the viability for Davis to use this method for long term water supply and may include testing of existing intermediate wells. There is a placeholder of \$1M for future construction, but for FY 23/24 and 24/25, there will be further work on the study and engineering design.

### Location Description: Multiple Locations





**ET8329: Aquifer Storage and Recovery -ASR**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Water (Capital)	512	\$3,162,082
<b>Funding Sources Total</b>		<b>\$3,162,082</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$1,400,000	\$1,400,000
<b>Cost Estimate Subtotal</b>				<b>\$1,400,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	115.0%	\$1,610,000
Engineering and Design		
Staff Time Planning Design	3.7%	\$52,082
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	7.1%	\$100,000
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$1,762,082</b>
<b>Grand Total</b>		<b>\$3,162,082</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Water (Capital) (512)	\$609,994	\$1,052,088	\$500,000	\$500,000	\$500,000			\$3,162,082
<b>Funding Sources Totals</b>	<b>\$609,994</b>	<b>\$1,052,088</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>			<b>\$3,162,082</b>

### Operating Budget Impact

There is minimal ongoing operating cost with the completion of this project

# ET8331: Aquatic Facilities - Capital Repair and Replacement

## Project Details

Project ID/CIP	ET8331	Last Revision Date	2/28/2023	Project Type	Parks
Project Name	Aquatic Facilities - Capital Repair and Replacement			Project Manager	Luis Hernandez

### Project Description

For 23/24, it is anticipated the Arroyo Pool Complex located at 2000 Shasta Drive will get a new chlorine generator, fencing/gates, lap pool filters, rec pool filters, and the rec pool will be replastered. Community Park instructional pool will be replastered.

### Location Description: Multiple Locations



## ET8331: Aquatic Facilities - Capital Repair and Replacement

### Project Costs and Funding

#### Funding Sources

Fund Name	Code	Amount
Construction Tax	200	\$106,605
Facility Replacement	626	\$1,068,838
Unallocated Community Enhancement		\$250,000
<b>Funding Sources Total</b>		<b>\$1,425,443</b>

#### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction & equipment - various	LS	1	\$950,756	\$950,756
Arroyo generator replacement	LS	1	\$142,987	\$142,987
Replaster Community Park instructional pool	LS	1	\$150,000	\$150,000
Cost Estimate Subtotal				<b>\$1,243,743</b>

#### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	3.4%	\$42,400
Staff Time Planning Design	1.6%	\$20,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting	0.2%	\$2,700
Materials Testing		
Construction Contingency	4.3%	\$53,000
Municipal Arts Fund *	0.4%	\$5,300
Construction Admin and Inspections	4.3%	\$53,000
Staff Construction Support	0.4%	\$5,300
Project Close-out		
Other Costs Subtotal		<b>\$181,700</b>
<b>Grand Total</b>		<b>\$1,425,443</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Construction Tax (200)	\$2,034	\$104,571						\$106,605
Facility Replacement (626)	\$457,395	\$611,443						\$1,068,838
Unallocated Community Enhancement (Fund 004)		\$250,000						\$250,000
<b>Funding Sources Totals</b>	<b>\$459,429</b>	<b>\$966,014</b>						<b>\$1,425,443</b>

#### Operating Budget Impact

There will be no additional ongoing operational cost at the end of this project.

## ET8334: WWTP Access Road Repair

### Project Details

Project ID/CIP	ET8334	Last Revision Date	3/29/2023	Project Type	Wastewater
Project Name	WWTP Access Road Repair			Project Manager	Terry Jue

### Project Description

The access road to the Waste Water Treatment Plant requires further repair work to alleviate the cracking that occurs due to the levee width and the steep sides slopes. This initial work effort includes investigation and design of the road repairs. We are just projecting evaluation and design at this point. Construction cost not estimated yet. Funding for this project is the sewer replacement fund.

**Location Description:** 45400 County Road 28H, Woodland, CA 95776



**ET8334: WWTP Access Road Repair**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Wastewater (Capital)	532	\$1,918,848
<b>Funding Sources Total</b>		<b>\$1,918,848</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Roadway Excavation	CY	8550	\$30	\$256,500
Subgrade Preparation	SF	70000	\$1	\$35,000
Aggregate Base (includes levee reconstruction)	TON	21500	\$35	\$752,500
Hot Mix Asphalt	TON	2025	\$125	\$253,125
<b>Cost Estimate Subtotal</b>				<b>\$1,297,125</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study	5.0%	\$64,856
Engineering and Design	11.2%	\$144,884
Staff Time Planning Design	2.0%	\$25,943
Third Party Utility Coordination	0.5%	\$6,486
Pre-Construction Pot-Holing Permitting	0.5%	\$6,486
Materials Testing	3.0%	\$38,914
Construction Contingency	10.0%	\$129,712
Municipal Arts Fund *		
Construction Admin and Inspections	14.8%	\$191,430
Staff Construction Support	1.0%	\$13,012
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$621,723</b>
<b>Grand Total</b>		<b>\$1,918,848</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Wastewater (Capital) (532)	\$22,761	\$1,896,087						\$1,918,848
<b>Funding Sources Totals</b>	<b>\$22,761</b>	<b>\$1,896,087</b>						<b>\$1,918,848</b>

### Operating Budget Impact

There will be less operational cost once this project is completed.

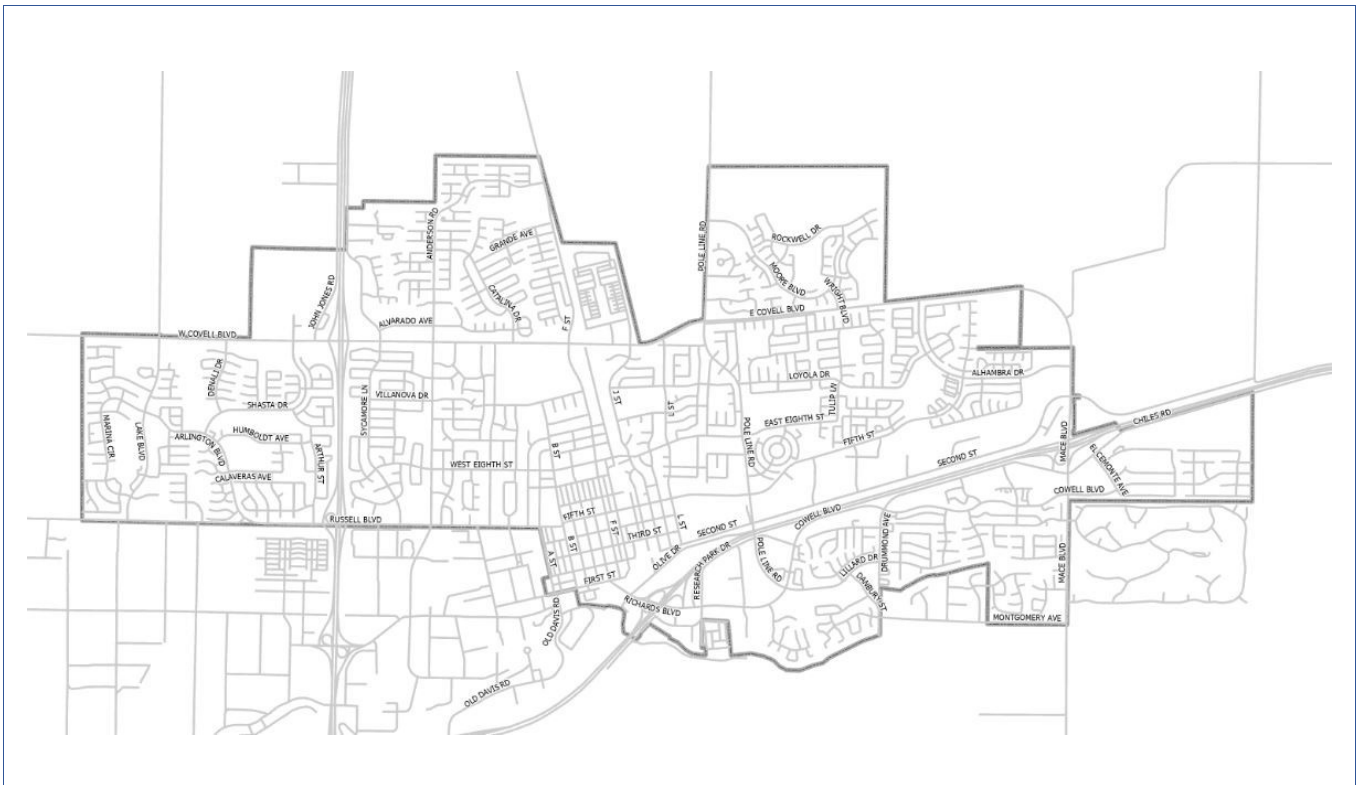
## Project Details

Project ID/CIP	ET8336	Last Revision Date	12/15/2022	Project Type	Other
Project Name	GIS Master Plan			Project Manager	Leslie Fong

### Project Description

This Master Plan will establish City-wide objectives for a Geographic Information System (GIS) and develop standards of use for each City Department. The Plan will also provide a list of recommended infrastructure or software improvements to accomplish the objectives identified for the City. At a minimum, the objectives will seek to use this technology to enhance the efficiency of work performed by City staff and support information sharing with the community.

### Location Description: N/A



## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Parks	483	\$51,096
DIF - Roadway	485	\$38,904
Water (Capital)	512	\$90,000
Solid Waste	520	\$15,000
Wastewater (Capital)	532	\$90,000
<b>Funding Sources Total</b>		<b>\$285,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		\$280,000
Engineering and Design		
Staff Time Planning Design		\$5,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$285,000</b>

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Parks (483)	\$2,117	\$48,979						\$51,096
DIF - Roadway (485)		\$38,904						\$38,904
Water (Capital) (512)		\$90,000						\$90,000
Solid Waste (520)		\$15,000						\$15,000
Wastewater (Capital) (532)		\$90,000						\$90,000
<b>Funding Sources Totals</b>	<b>\$2,117</b>	<b>\$282,883</b>						<b>\$285,000</b>

### Operating Budget Impact

There will be no anticipated additional operational cost at the conclusion of this study.

# ET8338: Parks Amenity and Playground Replace 2022-2023 to 2023-2024

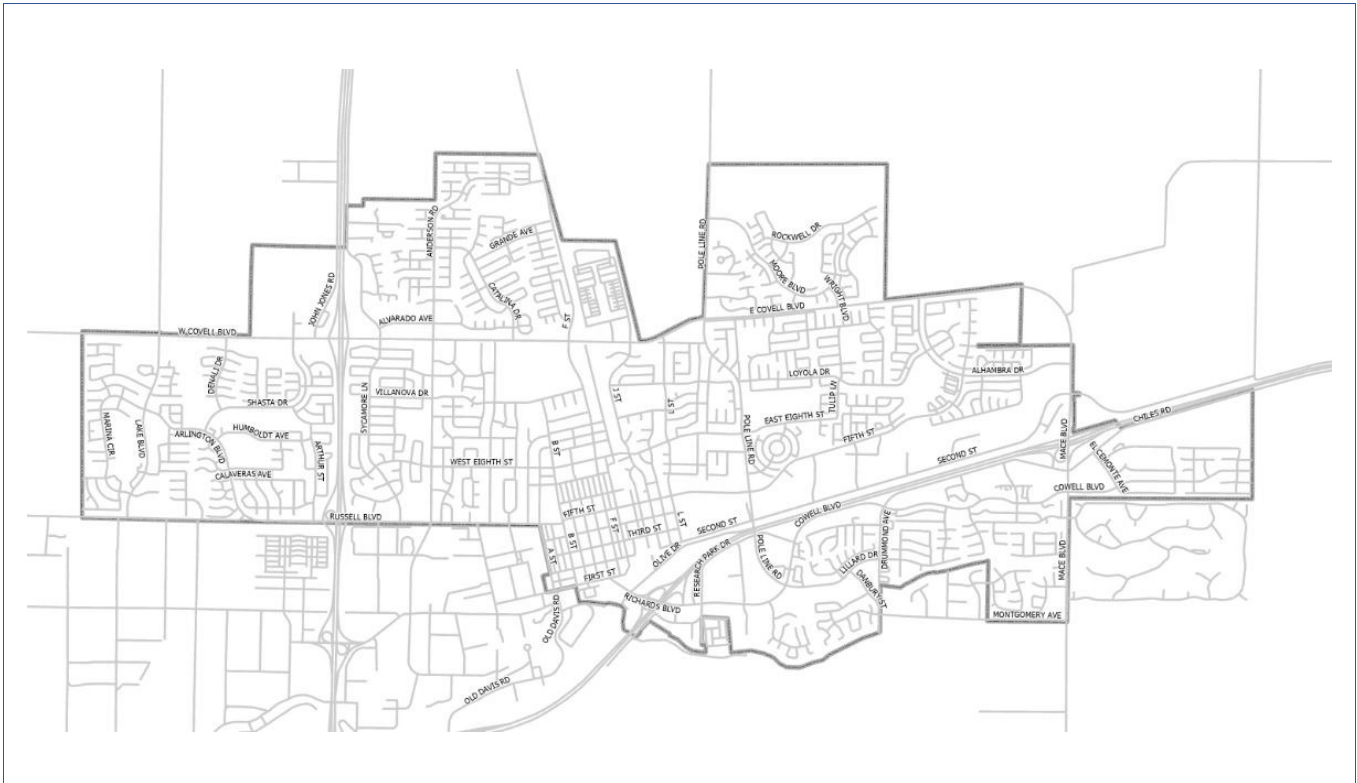
## Project Details

Project ID/CIP	ET8338	Last Revision Date	2/28/2023	Project Type	Parks
Project Name	Parks Amenity and Playground Replace 2022-2023			Project Manager	Kevin Fong

### Project Description

This CIP will be focused on replacing and repairing parks amenities and playground equipment for 5 playgrounds, Donato, Campanilla, La Playa, Mace and Sandy Motley. NOTE: ET8338 and 8339 were combined in FY22/23

### Location Description: All around Davis





## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Facility Replacement	626	\$401,500
DIF - Parks	483	\$872,416
General Fund	012	\$859,710
<b>Funding Sources Total</b>		<b>\$2,133,626</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Various rehab and replacement in City Parks		1	\$2,098,626	\$2,098,626
<b>Cost Estimate Subtotal</b>				<b>\$2,098,626</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	0.5%	\$10,000
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency		
Municipal Arts Fund *		
Construction Admin and Inspections	0.7%	\$15,000
Staff Construction Support	0.4%	\$7,500
Project Close-out	0.1%	\$2,500
<b>Other Costs Subtotal</b>		<b>\$35,000</b>
<b>Grand Total</b>		<b>\$2,133,626</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Facility Replacement (626)		\$401,500	\$0	\$0	\$0	\$0	\$0	\$401,500
DIF - Parks (483)		\$372,416	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$872,416
General Fund (012)		\$859,710						\$859,710
<b>Funding Sources Totals</b>		<b>\$1,633,626</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$2,133,626</b>

### Operating Budget Impact

There will be no additional ongoing maintenance cost with these projects.



# City of Davis

## Capital Improvement Project Planning Sheet - 23/24 & 24/25

**ET8343: VMC Siding**

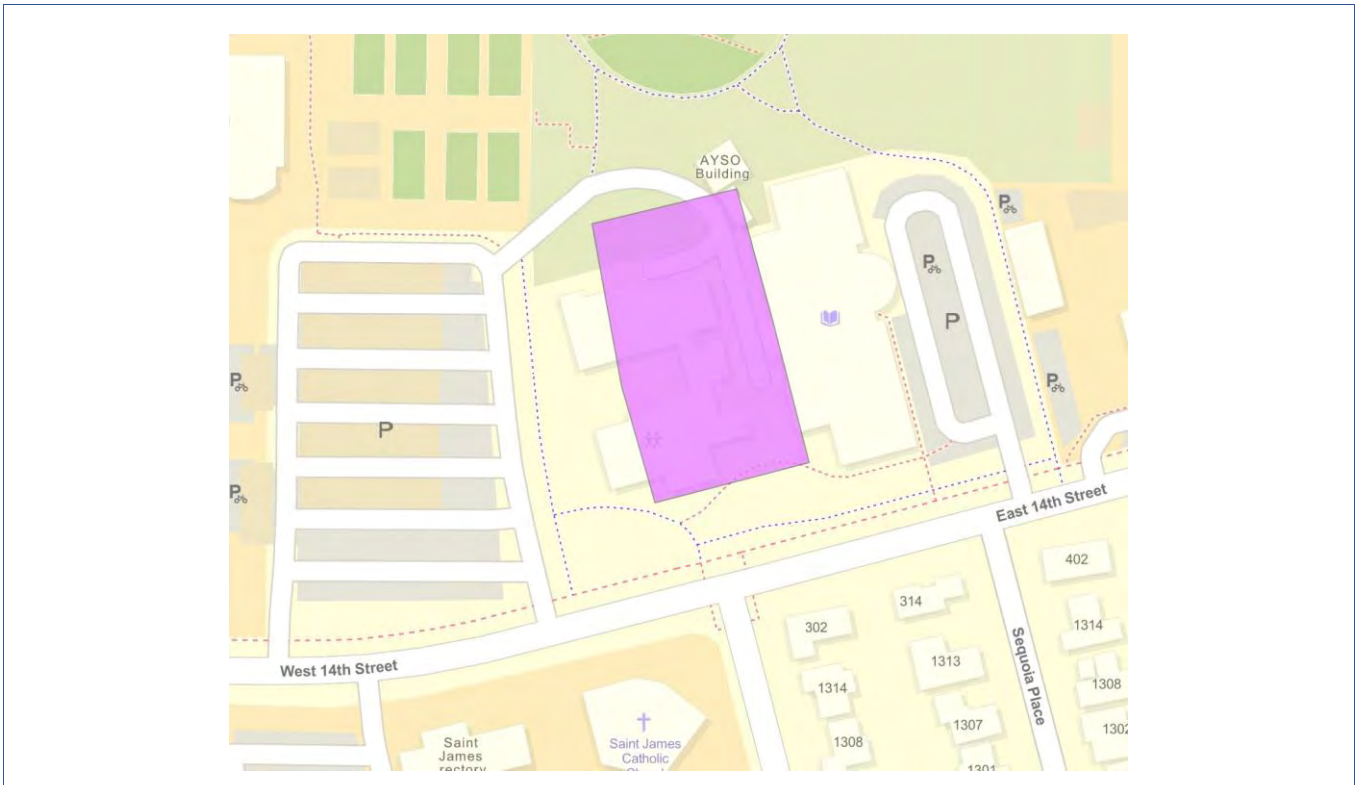
### Project Details

<b>Project ID/CIP</b>	ET8343	<b>Last Revision Date</b>	6/22/2023	<b>Project Type</b>	Facilities
<b>Project Name</b>	VMC Siding		<b>Project Manager</b>	Melissa Marshall	

### Project Description

This project includes restoration of the exterior of the Veterans Memorial Center. The original redwood panels on the exterior, which are in poor condition, will be removed and replaced with new siding. Flashings, gutters, and downspouts will be replaced where needed. The work includes but is not limited to demolition, general construction, finish carpentry, glue-laminated construction, sheet metal, weather barriers, cleaning, painting and staining. The roof replacement and the siding replacement were originally one project. However, due to complications with the siding, the roof and siding were separated into two separate projects, so that at least the roofing could be completed. In 2019 the roof was completed. The siding is complete on the VMC and punch list items are being completed. Once close out is finalized, any remaining funds will be transferred to the Veterans Memorial Theatre siding project.

### Location Description: B and 14th Streets



## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Facility Replacement	626	\$2,284,277
<b>Funding Sources Total</b>		<b>\$2,284,277</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$1,845,000	\$1,845,000
<b>Cost Estimate Subtotal</b>				<b>\$1,845,000</b>

Other Costs	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	8.4%	\$155,000
Staff Time Planning Design	3.9%	\$72,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting	0.3%	\$5,000
Materials Testing	1.0%	\$18,000
Construction Contingency	6.6%	\$121,277
Municipal Arts Fund *		
Construction Admin and Inspections	2.7%	\$50,000
Staff Construction Support	0.8%	\$15,000
Project Close-out	0.2%	\$3,000.00
<b>Other Costs Subtotal</b>		<b>\$439,277</b>
<b>Grand Total</b>		<b>\$2,284,277</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Facility Replacement (626)	\$1,443,618	\$840,659						\$2,284,277
<b>Funding Sources Totals</b>	<b>\$1,443,618</b>	<b>\$840,659</b>						<b>\$2,284,277</b>

### Operating Budget Impact

There will not be any additional maintenance once this project is complete.



**ET8512: Public Works Facilities 2023-2024 to 2024-2025**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
DIF - Facility	481	\$2,267,183
<b>Funding Sources Total</b>		<b>\$2,267,183</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Annual Site Operational Improvements	LS	1	\$300,000	\$300,000
Building A Improvements	LS	1	\$280,000	\$280,000
Paving of lot		1	\$1,000,000	\$1,000,000
<b>Cost Estimate Subtotal</b>				<b>\$1,580,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	5.1%	\$80,000
Staff Time Planning Design	1.3%	\$20,000
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	10.1%	\$160,000
Municipal Arts Fund *		
Construction Admin and Inspections	1.1%	\$18,000
Staff Construction Support	0.4%	\$6,000
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$284,000</b>
<b>Grand Total</b>		<b>\$1,864,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
DIF - Facility (481)		\$1,142,183			\$375,000	\$375,000	\$375,000	\$2,267,183
<b>Funding Sources Totals</b>		<b>\$1,142,183</b>			<b>\$375,000</b>	<b>\$375,000</b>	<b>\$375,000</b>	<b>\$2,267,183</b>

### Operating Budget Impact

Completion of these project will reduce the ongoing maintenance costs.

# ET8730: I-80-Richards Interchange

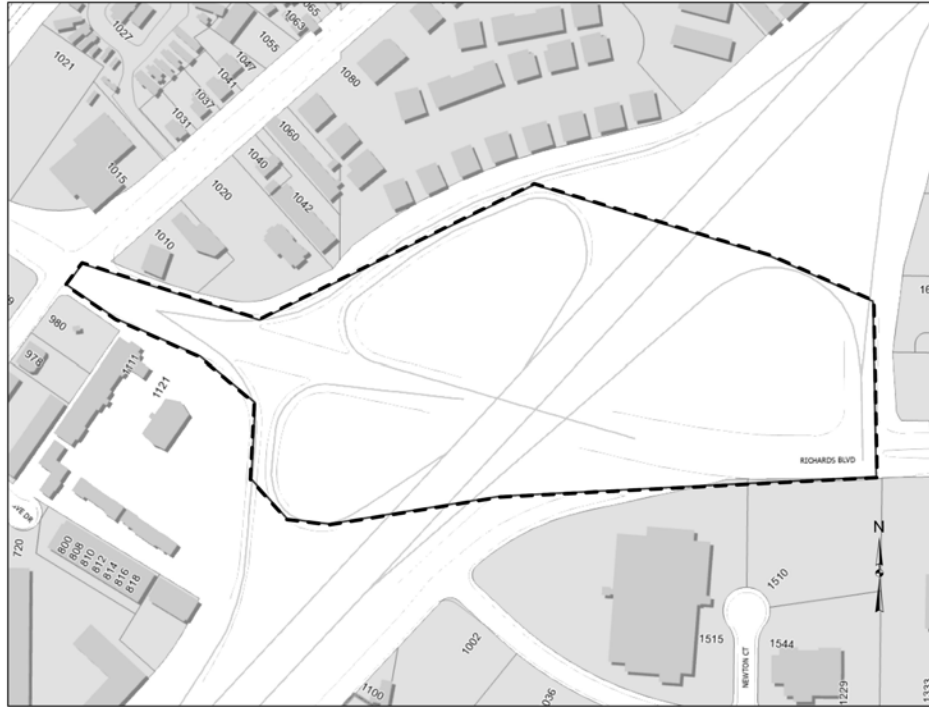
## Project Details

Project ID/CIP	ET8730	Last Revision Date	2/28/2023	Project Type	Transportation
Project Name	I-80-Richards Interchange			Project Manager	Kevin Fong

### Project Description

This project will improve traffic operations and multimodal safety at the interchange by reconfiguring the ramps and adding a grade separated shared-use path.

**Location Description:** Richards Blvd from Olive to Research Park Dr.



**ET8730: I-80-Richards Interchange**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Gas Tax	109	\$24,368
Construction Tax	200	\$270
Cal Trans Contribution		\$800,000
Federal/State Highway Grants	210	\$10,612,000
Downtown Revitalization	476	\$2,873,021
DIF - Roadway	485	\$3,201,988
UCD Contribution		\$500,000
DIF Fee	475	\$499,916
<b>Funding Sources Total</b>		<b>\$18,511,563</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction	LS	1	\$10,500,000	\$10,500,000
Additional Work from CalTrans	LS	1	\$800,000	\$800,000
Cost Estimate Subtotal				<b>\$11,300,000</b>

Other Costs	% of CE	Amount
Initiation	0.4%	\$50,051
Options Analysis	1.0%	\$113,000
Planning Study	2.0%	\$226,000
Engineering and Design	16.0%	\$1,808,000
Staff Time Planning Design	2.0%	\$226,000
Third Party Utility Coordination	0.9%	\$99,012
Pre-Construction Pot-Holing Permitting	0.5%	\$56,500
Materials Testing	7.0%	\$791,000
Construction Contingency	17.0%	\$1,921,000
Municipal Arts Fund *	1.0%	\$113,000
Construction Admin and Inspections	15.0%	\$1,695,000
Staff Construction Support	1.0%	\$113,000
Project Close-out		
Other Costs Subtotal		<b>\$7,211,563</b>
<b>Grand Total</b>		<b>\$18,511,563</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Gas Tax (109)	\$24,368							\$24,368
Construction Tax (200)	\$270							\$270
Cal Trans Contribution		\$800,000						\$800,000

### ET8730: I-80-Richards Interchange

Federal/State Highway Grants (210)		\$10,612,000					\$10,612,000
Downtown Revitalization (476)	\$12,597	\$2,860,424					\$2,873,021
DIF - Roadway (485)	\$1,280,057	\$1,807,872			\$114,059		\$3,201,988
UCD Contribution		\$500,000					\$500,000
DIF Fee (475)	\$499,916						\$499,916
<b>Funding Sources Totals</b>	<b>\$1,817,208</b>	<b>\$16,580,296</b>			<b>\$114,059</b>		<b>\$18,511,563</b>

#### Operating Budget Impact

There will be some additional ongoing maintenance cost with the new signal and new bike bridge



# ET8783: 2023-2024 Traffic Calming

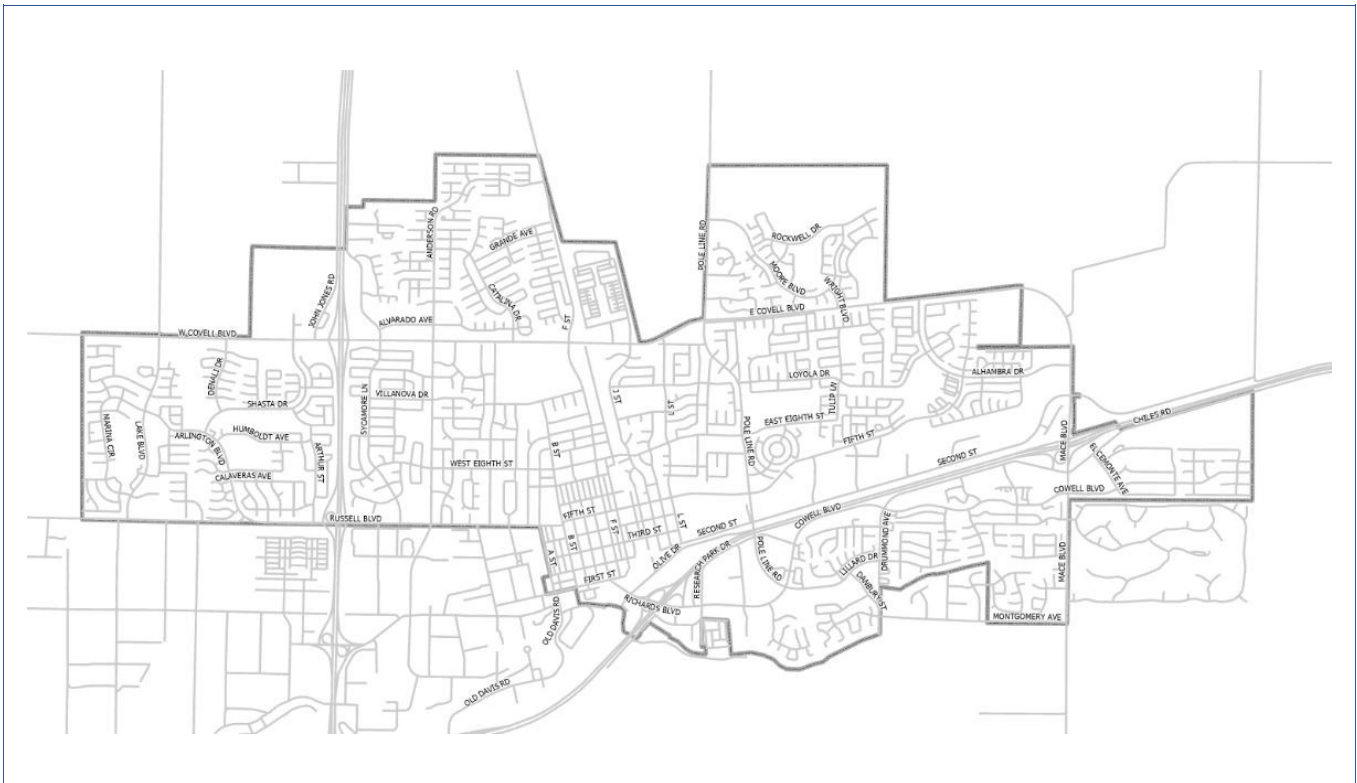
## Project Details

Project ID/CIP	ET8783	Last Revision Date	2/28/2023	Project Type	Transportation
Project Name	2023-2024 Traffic Calming			Project Manager	Ryan Chapman

### Project Description

The City receives numerous traffic speeding and safety concerns each year. The Traffic Calming Program was created to specifically address those that involve vehicle speeding and pass-through traffic on primarily residential streets. The Program provides for the installation of various traffic calming measures such as; speed humps and bumps, speed boards, signs, striping and pavement markings, flashing signs, curb modifications and other similar low-cost solutions that can typically be installed by City staff within a matter of weeks, or months. For issues not meeting the program criteria, they are forwarded to Street Maintenance, or proposed as a unique project in the Capital Improvement Program and addressed as funding and citywide priorities allow.

### Location Description: Multiple Locations



**ET8783: 2023-2024 Traffic Calming**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$788,472
General Fund	001	\$20,502
Construction Tax	200	\$100,000
DIF - Roadway	485	\$100,000
<b>Funding Sources Total</b>		<b>\$1,008,974</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Annual Traffic Calming Measures	LS	1	\$70,000	\$70,000
<b>Cost Estimate Subtotal</b>				<b>\$70,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	21.9%	\$15,300
Staff Time Planning Design		
Third Party Utility Coordination		
Pre-Construction Pot-Holing Permitting		
Materials Testing		
Construction Contingency	10.0%	\$7,000
Municipal Arts Fund *	1.0%	\$700
Construction Admin and Inspections		
Staff Construction Support		
Project Close-out	10.0%	\$7,000
<b>Other Costs Subtotal</b>		<b>\$30,000</b>
<b>Grand Total</b>		<b>\$100,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

## Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$161,882	\$126,590	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$788,472
General Fund (001)	\$20,502							\$20,502
Construction Tax (200)		\$100,000						\$100,000
DIF - Roadway (485)		\$100,000						\$100,000
<b>Funding Sources Totals</b>	<b>\$182,384</b>	<b>\$326,590</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,008,974</b>

### Operating Budget Impact

There may be additional ongoing maintenance for the new speed bumps.

# UO8341: Electrify Yolo Project

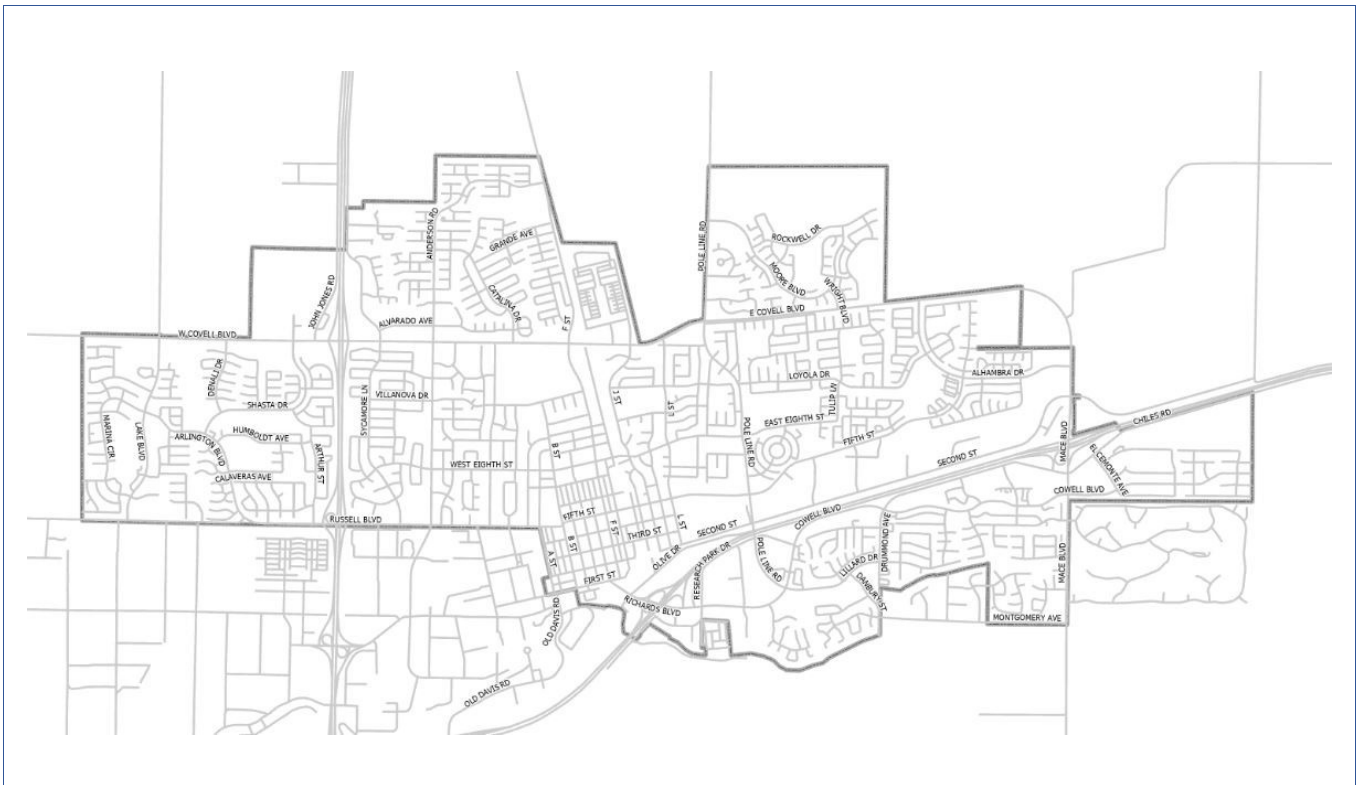
## Project Details

Project ID/CIP	UO8341	Last Revision Date	4/26/2023	Project Type	Other
Project Name	Electrify Yolo Project			Project Manager	Melissa Marshall

### Project Description

The Electrify Yolo Project scope includes professional services to site, design, permit, construct, and install between 15 to 40 Level 2 Chargers and 2 to 5 DC Fast Chargers in downtown areas within ½ to 5 miles of major freeway corridors in Yolo County, Davis, and Woodland locations. The Electrify Yolo Project will also fund purchase of 2 to 10 Mobile Chargers of the type similar to “EV ARC” solar standalone charging stations. Additionally, the Electrify Yolo Project will fund an Electric Shuttle Pilot Project in Davis, with purchase or lease of one or more electric vehicles to transport 8 or more people. This project is being funded by SACOG through the Congestion Mitigation and Air Quality funds (CMAQ) and has completed a fund swap with the City's Richard's I-80 project so that local funds could be used for this effort. The City of Davis is administering this program.

### Location Description: Multiple Locations



**UO8341: Electrify Yolo Project**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
Construction Tax	200	\$810,466
Downtown Revitalization	476	\$2,162,000
General Fund	012	\$533,210
<b>Funding Sources Total</b>		<b>\$3,505,676</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Davis - Level 2 Chargers, DC Fast Chargers, mobile chargers, and	LS	1	\$1,217,000	\$1,217,000
Yolo County Chargers		1	\$700,000	\$700,000
Woodland Chargers		1	\$150,000	\$150,000
VCE/Winters Chargers		1	\$150,000	\$150,000
<b>Cost Estimate Subtotal</b>				<b>\$2,217,000</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	8.6%	\$190,000
Staff Time Planning Design	0.8%	\$18,200
Third Party Utility Coordination	0.5%	\$12,170
Pre-Construction Pot-Holing Permitting	0.5%	\$12,170
Materials Testing		
Construction Contingency	13.7%	\$304,250
Municipal Arts Fund *	0.5%	\$12,170
Construction Admin and Inspections	5.5%	\$121,700
Staff Construction Support	1.1%	\$24,340
Project Close-out		
<b>Other Costs Subtotal</b>		<b>\$695,000</b>
<b>Grand Total</b>		<b>\$2,912,000</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
Construction Tax (200)	\$725,466	\$85,000						\$810,466
Downtown Revitalization (476)	\$2,162,000							\$2,162,000
General Fund (012)	\$533,210							\$533,210
<b>Funding Sources Totals</b>	<b>\$3,420,676</b>	<b>\$85,000</b>						<b>\$3,505,676</b>

### Operating Budget Impact

## **U08341: Electrify Yolo Project**

There will be additional operational cost at the completion of this project.



# City of Davis

## Capital Improvement Project Planning Sheet - 23/24 & 24/25

### PCS0001: N Street Park Improvements

#### Project Details

Project ID/CIP	PCS0001	Last Revision Date	6/22/2023	Project Type	Parks
Project Name	N Street Park Improvements			Project Manager	Melissa Marshall

#### Project Description

The City partnered with the Davis Manor Neighborhood Council to fund a larger neighborhood vision to improved green space, recreation features, stormwater management, as well as bicycle/pedestrian access and connectivity between Fifth Street and Eighth Street through the Davis Manor Neighborhood. This first phase will made improvements to the N Street Park including demolition of existing equipment, installation of new equipment with engineered wood fiber, excavation and installation of play curb, bridge as a play feature, stumps steps, a prefabricated steel structure without roof, removal of trees, new landscaping and colored concrete paving. A new electrical pedestal will be provided for service as well as water meter relocation and the addition of a drinking fountain and new path lighting. The last remaining item is to work with the artist for this location and provide a concrete pad, some modified irrigation, and some new electrical.

#### Location Description: At the south end of N Street



**PCS0001: N Street Park Improvements**

## Project Costs and Funding

### Funding Sources

Fund Name	Code	Amount
General Fund	012	\$619,895
Capital Grants	465	\$178,000
DIF - Parks	483	\$100,000
Municipal Arts*	165	\$65,000
CDBG	215	\$25,300
<b>Funding Sources Total</b>		<b>\$988,195</b>

### Cost Estimate (CE)

Description	Units	Qty	Unit Price	Total
Construction of N Street Park		1	\$457,889	\$457,889
Added lights to Path		1	\$85,738	\$85,738
New Electrical Pedestal		1	\$51,774	\$51,774
Stage and entry arch		1	\$65,000	\$65,000
ADA Access		1	\$25,337	\$25,337
Additional work to support Art		1	\$110,450	\$110,450
Cost Estimate Subtotal				<b>\$796,188</b>

### Other Costs

	% of CE	Amount
Initiation		
Options Analysis		
Planning Study		
Engineering and Design	4.3%	\$34,287
Staff Time Planning Design	4.3%	\$34,287
Third Party Utility Coordination	0.4%	\$3,429
Pre-Construction Pot-Holing Permitting	0.4%	\$3,429
Materials Testing		
Construction Contingency	8.6%	\$68,574
Municipal Arts Fund *	0.9%	\$6,857
Construction Admin and Inspections	4.3%	\$34,287
Staff Construction Support	0.4%	\$3,000
Project Close-out	0.5%	\$3,857.00
Other Costs Subtotal		<b>\$192,007</b>
<b>Grand Total</b>		<b>\$988,195</b>

\* Only for new Public Works. Does not apply to replacement or repair work. 1% of Construction Cost only.

### Funding Overview and 5-Year Plan

Funding Source	Prior Years Actual	Remaining Budget	FY 23/24 Budget	FY 24/25 Budget	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	Funding Source Total
General Fund (012)	\$343,415	\$276,480						\$619,895
Capital Grants (465)	\$104,140	\$73,860						\$178,000

**PCS0001: N Street Park Improvements**

DIF - Parks (483)	\$62,484	\$37,516						\$100,000
Municipal Arts* (165)		\$65,000						\$65,000
CDBG (215)		\$25,300						\$25,300
<b>Funding Sources Totals</b>	<b>\$510,039</b>	<b>\$478,156</b>						<b>\$988,195</b>

**Operating Budget Impact**

There will be no additional maintenance required at the end of the project.





# Capital Improvement Program New Funding Requests by Project FY 2023/24

CIP No.	Project Name	FY 23/24 Budget Total	General Fund 012	Gas Tax 109	RMRA (SB1) 113	TDA non-Transit 115	Construction Tax 200
1	ET0003 Playfields Sports Park	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
2	ET0004 Central Park Revitalization	1,899,986	100,000				
3	ET0007 Fire Ladder Improvements	750,000					
4	ET0011 Russell at Arlington Roundabout	700,000	292,137				
5	ET0013 WTR Well 30-Mn Treatment	100,000					
6	ET0015 Annual Fire Station and Training Improvements	190,000	190,000				
7	ET0018 WW Sed Tank 3 Complete Overhaul	1,400,000					
8	ET0019 WW Primary - Scum Equipment Replacement	100,000					
9	ET0021 WW Influent Bar Screen Structure	450,000					
10	ET0022 SW SDS No 3 Replacement	1,000,000					
11	ET0023 SW SDS No 6 Replacement	700,000					
12	ET0024 SW Storm Water Annual Infrastructure Replacement	100,000					
13	ET0026 Signal Coordination and Bus Priority	130,000				130,000	
14	ET0028 WTR Well 32 Arsenic Treatment	1,000,000					
15	ET8126 ADA Parking and Facilities Compliance	230,000	30,000				
16	ET8166 Sewer Rehabilitation 2022-2023 to 2023-2024	1,000,000					
17	ET8190 Water Main Rehabilitation	1,000,000					
18	ET8250 Pavement Maintenance 2022-2023 to 2023-2024	8,458,000	3,776,000			1,500,000	400,000
19	ET8257 Mace Boulevard Corridor - Phase II	430,000		130,000			300,000
20	ET8275 Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024	1,300,000					
21	ET8279 City-Wide Signals Upgrade 2022-2023 to 2023-2024	500,000				500,000	
22	ET8280 Davis Senior Center Facility Improvements	751,279					125,000
23	ET8290 Replacement of Elevated Eighth Street Water Tank	1,500,000					
24	ET8312 Recycled Water Improvement	343,520					
25	ET8315 2021 Parks Sports Court Surface Rehabilitation and Replacement	1,398,861					150,000
26	ET8319 Amtrak ADA Improvements and Olive Drive Access	30,000	30,000				
27	ET8326b Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC	1,282,734					500,000
28	ET8327 City Facilities 2022-2023 to 2023-2024	495,675					
29	ET8329 Aquifer Storage and Recovery -ASR	500,000					
30	ET8338 Parks Amenity and Playground Replace 2022-2023 to 2023-2024	100,000					
31	ET8783 2023-2024 Traffic Calming	100,000	100,000				
32	ET7908 General Facility Improvement	250,000					250,000
<b>Totals</b>		<b>\$ 28,490,055</b>	<b>\$ 4,518,137</b>	<b>\$ 130,000</b>	<b>\$ 1,670,000</b>	<b>\$ 2,130,000</b>	<b>\$ 1,725,000</b>



# Capital Improvement Program

## New Funding Requests by Project

FY 2023/24

CIP No.	Project Name	CDBG 215	Arlington Boulevard Benefit Area 460	Capital Grants 465	DIF - Facility 481	DIF - Parks 483	DIF - Public Safety 484
1	ET0003 Playfields Sports Park	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
2	ET0004 Central Park Revitalization			1,700,000		99,986	
3	ET0007 Fire Ladder Improvements						750,000
4	ET0011 Russell at Arlington Roundabout		407,863				
5	ET0013 WTR Well 30-Mn Treatment						
6	ET0015 Annual Fire Station and Training Improvements						
7	ET0018 WW Sed Tank 3 Complete Overhaul						
8	ET0019 WW Primary - Scum Equipment Replacement						
9	ET0021 WW Influent Bar Screen Structure						
10	ET0022 SW SDS No 3 Replacement						
11	ET0023 SW SDS No 6 Replacement						
12	ET0024 SW Storm Water Annual Infrastructure Replacement						
13	ET0026 Signal Coordination and Bus Priority						
14	ET0028 WTR Well 32 Arsenic Treatment	200,000					
15	ET8126 ADA Parking and Facilities Compliance						
16	ET8166 Sewer Rehabilitation 2022-2023 to 2023-2024						
17	ET8190 Water Main Rehabilitation						
18	ET8250 Pavement Maintenance 2022-2023 to 2023-2024						
19	ET8257 Mace Boulevard Corridor - Phase II						
20	ET8275 Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024						
21	ET8279 City-Wide Signals Upgrade 2022-2023 to 2023-2024						
22	ET8280 Davis Senior Center Facility Improvements					626,279	
23	ET8290 Replacement of Elevated Eighth Street Water Tank						
24	ET8312 Recycled Water Improvement						
25	ET8315 2021 Parks Sports Court Surface Rehabilitation and Replacement					737,849	
26	ET8319 Amtrak ADA Improvements and Olive Drive Access						
27	ET8326b Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC				9,896		
28	ET8327 City Facilities 2022-2023 to 2023-2024						
29	ET8329 Aquifer Storage and Recovery -ASR						
30	ET8338 Parks Amenity and Playground Replace 2022-2023 to 2023-2024					100,000	
31	ET8783 2023-2024 Traffic Calming						
32	ET7908 General Facility Improvement						
<b>Totals</b>		<b>\$ 500,000</b>	<b>\$ 407,863</b>	<b>\$ 1,700,000</b>	<b>\$ 9,896</b>	<b>\$ 1,564,114</b>	<b>\$ 750,000</b>



# Capital Improvement Program

## New Funding Requests by Project

FY 2023/24

CIP No.	Project Name	DIF - Roadway 485	Water (Capital) 512	Solid Waste 520	Wastewater (Capital) 532	Storm Drainage (Capital) 542	Facility Replacement 626
		\$	\$	\$	\$	\$	\$
1	ET0003 Playfields Sports Park						
2	ET0004 Central Park Revitalization						
3	ET0007 Fire Ladder Improvements						
4	ET0011 Russell at Arlington Roundabout						
5	ET0013 WTR Well 30-Mn Treatment		100,000				
6	ET0015 Annual Fire Station and Training Improvements						
7	ET0018 WW Sed Tank 3 Complete Overhaul				1,400,000		
8	ET0019 WW Primary - Scum Equipment Replacement				100,000		
9	ET0021 WW Influent Bar Screen Structure				450,000		
10	ET0022 SW SDS No 3 Replacement					1,000,000	
11	ET0023 SW SDS No 6 Replacement					700,000	
12	ET0024 SW Storm Water Annual Infrastructure Replacement					100,000	
13	ET0026 Signal Coordination and Bus Priority						
14	ET0028 WTR Well 32 Arsenic Treatment		1,000,000				
15	ET8126 ADA Parking and Facilities Compliance						
16	ET8166 Sewer Rehabilitation 2022-2023 to 2023-2024				1,000,000		
17	ET8190 Water Main Rehabilitation		1,000,000				
18	ET8250 Pavement Maintenance 2022-2023 to 2023-2024	800,000		312,000			
19	ET8257 Mace Boulevard Corridor - Phase II						
20	ET8275 Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024				1,300,000		
21	ET8279 City-Wide Signals Upgrade 2022-2023 to 2023-2024						
22	ET8280 Davis Senior Center Facility Improvements						
23	ET8290 Replacement of Elevated Eighth Street Water Tank		1,500,000				
24	ET8312 Recycled Water Improvement				343,520		
25	ET8315 2021 Parks Sports Court Surface Rehabilitation and Replacement						511,012
26	ET8319 Amtrak ADA Improvements and Olive Drive Access						
27	ET8326b Civic Center Gym Roof Replacement - Structural Roof Replacement-HVAC						772,838
28	ET8327 City Facilities 2022-2023 to 2023-2024						495,675
29	ET8329 Aquifer Storage and Recovery - ASR		500,000				
30	ET8338 Parks Amenity and Playground Replace 2022-2023 to 2023-2024						
31	ET8783 2023-2024 Traffic Calming						
32	ET7908 General Facility Improvement						
<b>Totals</b>		<b>\$ 800,000</b>	<b>\$ 4,100,000</b>	<b>\$ 312,000</b>	<b>\$ 4,593,520</b>	<b>\$ 1,800,000</b>	<b>\$ 1,779,525</b>



# Capital Improvement Program

## New Funding Requests by Project

FY 2024/25

CIP No.	Project Name	FY 24/25 Budget Total	General Fund 012	RMRA (SB1) 113	TDA non-Transit 115	Construction Tax 200	CDBG 215	DIF - Facility 481
1	ET0013 WTR Well 30-Mn Treatment	\$ 8,025,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	ET0015 Annual Fire Station and Training Improvements	25,000	25,000					
3	ET0016 VMT Siding	1,334,000				667,000		667,000
4	ET0017 WW Sed Tank 1 Rehab Coating - Equipment Replacement	100,000						
5	ET0019 WW Primary - Scum Equipment Replacement	100,000						
6	ET0020 WW Digester Improvements	125,000						
7	ET0021 WW Influent Bar Screen Structure	450,000						
8	ET0023 SW SDS No 6 Replacement	200,000						
9	ET0024 SW Storm Water Annual Infrastructure Replacement	100,000						
10	ET0026 Signal Coordination and Bus Priority	130,000			130,000			
11	ET8126 ADA Parking and Facilities Compliance	230,000	30,000				200,000	
12	ET8166 Sewer Rehabilitation 2022-2023 to 2023-2024	2,000,000						
13	ET8190 Water Main Rehabilitation	1,000,000						
14	ET8250 Pavement Maintenance 2022-2023 to 2023-2024	7,910,000	4,448,000	1,600,000	350,000	400,000		
15	ET8275 Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024	939,591						
16	ET8279 City-Wide Signals Upgrade 2022-2023 to 2023-2024	500,000			500,000			
17	ET8290 Replacement of Elevated Eighth Street Water Tank	1,500,000						
18	ET8329 Aquifer Storage and Recovery -ASR	500,000						
19	ET8338 Parks Amenity and Playground Replace 2022-2023 to 2023-2024	100,000						
20	ET8783 2023-2024 Traffic Calming	100,000	100,000					
21	ET7908 General Facility Improvement	250,000				250,000		
<b>Totals</b>		<b>\$ 25,618,591</b>	<b>\$ 4,603,000</b>	<b>\$ 1,600,000</b>	<b>\$ 980,000</b>	<b>\$ 1,317,000</b>	<b>\$ 200,000</b>	<b>\$ 667,000</b>



# Capital Improvement Program

## New Funding Requests by Project

FY 2024/25

CIP No.	Project Name	DIF - Parks 483	DIF - Roadway 485	Water (Capital) 512	Solid Waste 520	Wastewater (Capital) 532	Storm Drainage (Capital) 542
1	ET0013 WTR Well 30-Mn Treatment	\$ -	\$ -	\$ 8,025,000	\$ -	\$ -	\$ -
2	ET0015 Annual Fire Station and Training Improvements						
3	ET0016 VMT Siding						
4	ET0017 WW Sed Tank 1 Rehab Coating - Equipment Replacement					100,000	
5	ET0019 WW Primary - Scum Equipment Replacement					100,000	
6	ET0020 WW Digester Improvements					125,000	
7	ET0021 WW Influent Bar Screen Structure					450,000	
8	ET0023 SW SDS No 6 Replacement						200,000
9	ET0024 SW Storm Water Annual Infrastructure Replacement						100,000
10	ET0026 Signal Coordination and Bus Priority						
11	ET8126 ADA Parking and Facilities Compliance						
12	ET8166 Sewer Rehabilitation 2022-2023 to 2023-2024					2,000,000	
13	ET8190 Water Main Rehabilitation			1,000,000			
14	ET8250 Pavement Maintenance 2022-2023 to 2023-2024		800,000		312,000		
15	ET8275 Sewage Lift Stations Rehabilitation 2022-2023 to 2023-2024					939,591	
16	ET8279 City-Wide Signals Upgrade 2022-2023 to 2023-2024						
17	ET8290 Replacement of Elevated Eighth Street Water Tank			1,500,000			
18	ET8329 Aquifer Storage and Recovery -ASR			500,000			
19	ET8338 Parks Amenity and Playground Replace 2022-2023 to 2023-2024	100,000					
20	ET8783 2023-2024 Traffic Calming						
21	ET7908 General Facility Improvement						
<b>Totals</b>		\$ 100,000	\$ 800,000	\$ 11,025,000	\$ 312,000	\$ 3,714,591	\$ 300,000



# Debt Obligations







# DEBT SERVICE

From time-to-time, the City borrows money to provide up-front financing for facilities that are needed prior to when actual cash would otherwise be available. Typically, such borrowing is used for major capital facility acquisition or construction where an identifiable future revenue stream can be reasonably anticipated to be used for repayment. No current debt is backed by the City's General Fund.

In general, the City has employed six types of debt mechanisms for securing revenue for major expenditures. Each is briefly described below, followed by the Debt Service Summary Table which provides additional information about each specific debt.

## **Mello-Roos**

The Mello-Roos Community Facilities Act enables local agencies to create special financing districts to help pay for certain types of public facilities. Sitting as the Public Facilities Financing Authority, the city has created and oversees eight community facilities districts, which collectively provide the means for financing major citywide infrastructure improvements. Debt issued under this mechanism is secured and repaid by special taxes levied on private property within each district. The full faith and credit of the City does not back such debt, rather, failure to pay such debt can result in foreclosure proceedings and sale of property to recover tax obligations.

## **Certificates of Participation**

Certificates of Participation (COPs) provide a financing technique that relies on a local government's authority to acquire and dispose of property. COPs are essentially long-term lease-to-buy arrangements that afford local governments the opportunity to finance capital improvements including land, buildings and other equipment from existing revenue sources. Davis retired its last COPS (ABAG 34) during the 2012/13 fiscal year.

## **Redevelopment Tax Allocation Bonds**

Redevelopment agencies (RDA) were created to be in debt. RDA's pledged future property tax increment growth for debt repayment that was issued to finance projects aimed at the elimination of blight within the Redevelopment project area. However, the adopted State Budget for FY 2011/12 included a trailer bill (AB1X 26) which dissolves all redevelopment agencies in existence and designates successor agencies and oversight boards to satisfy enforceable obligations and administer dissolution of the former redevelopment agencies.

## **Assessment Districts**

The City has employed assessment districts in the past to pay for specific area improvements such as infrastructure for the University Research Park. Bonds are issued to provide cash up front and are repaid with special assessments imposed on properties receiving specific benefit from such improvements.

## **Loans**

Simply an alternative way to borrow money, the City has benefited from a number of low-interest loans made available by the state for specified infrastructure improvements for water and sewer facilities. Such loans afford the City access to money at much lower interest rates than would be possible through conventional techniques such as revenue bonds. Such savings are passed along to residents in the form of lower utility rates.

## **Revenue Bonds**

Revenue bonds are municipal bonds that finance income-producing projects and are secured by a specified revenue source. Revenue bonds can be issued by any government or fund that is run in the manner of a business – those entities having both operating revenues and expenses.





# City of Davis

## Budgeted Debt Obligations

### A. City Long-Term Debt

The City generally incurs long-term debt to finance projects or purchase assets, which will have useful lives equal to or greater than the related debt.

The City's long-term debt activities for the year ended June 30, 2022 is as follows:

	Balance June 30, 2021	Additions	Retirements	Balance June 30, 2022	Current Portion
<b>Governmental Activity Long-Term Debt</b>					
<b>Direct Borrowings:</b>					
State Revolving Fund #5 - Energy Conservation 1.0%, Due 6/2/2032	\$ 2,031,777		\$ (194,186)	\$ 1,837,591	\$ 196,133
<b>Total Governmental Activity Long-Term Debt</b>	<b>\$ 2,031,777</b>	<b>\$ -</b>	<b>\$ (194,186)</b>	<b>\$ 1,837,591</b>	<b>\$ 196,133</b>
	Balance June 30, 2021	Additions	Retirements	Balance June 30, 2022	Current Portion
<b>Business Activity Long-Term Debt</b>					
<b>Direct Borrowings:</b>					
State Revolving Fund #3 1.5%, Due 10/01/2048	\$ 47,601,801	\$ -	\$ (1,380,503)	\$ 46,221,298	\$ 1,401,211
State Revolving Fund #4 1.6%, Due 12/31/2048	\$ 30,748,040	\$ -	\$ (879,084)	\$ 29,868,956	\$ 893,149
U.S. Bank Water Revenue Refunding Bonds Due 10/01/2036	\$ 17,917,604	\$ -	\$ (909,854)	\$ 17,007,750	\$ 939,110
<b>Total Business-Type Activity Long-Term Debt</b>	<b>\$ 96,267,445</b>	<b>\$ -</b>	<b>\$ (3,169,441)</b>	<b>\$ 93,098,004</b>	<b>\$ 3,233,470</b>

### B. Debt Service Requirements

Future principal and interest payments on long-term debt are as follows at June 30, 2022:

Fiscal Year Ending June 30,	Governmental-Type Activities - Direct Borrowings			Business-Type Activities - Direct Borrowings		
	Principal	Interest	Total	Principal	Interest	Total
2023	\$ 196,133	\$ 17,888	\$ 214,021	\$ 3,233,470	\$ 1,706,340	\$ 4,939,810
2024	198,057	15,964	214,021	3,298,976	1,640,835	4,939,811
2025	200,084	13,937	214,021	3,365,995	1,573,815	4,939,810
2026	202,090	11,931	214,021	3,434,570	1,505,240	4,939,810
2027	204,116	9,905	214,021	3,504,738	1,435,071	4,939,809
2028-2032	837,113	18,971	856,084	18,635,073	6,063,975	24,699,048
2033-2037				19,917,056	4,044,878	23,961,934
2038-2042				14,876,488	2,451,426	17,327,914
2043-2047				16,057,311	1,023,411	17,080,722
2048-2049				6,774,328	52,545	6,826,873
<b>Total</b>	<b>\$ 1,837,593</b>	<b>\$ 88,596</b>	<b>\$ 1,926,189</b>	<b>\$ 93,098,005</b>	<b>\$ 21,497,536</b>	<b>\$ 114,595,541</b>



C. Description of the City's Long-Term Debt Issues

**State Revolving Fund Loan #5** – On July 10, 2015, the City entered into a contract to borrow funds from the State of California Energy Commission. The funds are being used for an energy savings project, including bike path and pedestrian path lights with LED fixtures. The maximum loan amount is \$3,000,000, of which the City had drawn \$2,774,876. The loan bears interest at 1.0 percent per year for a term of thirty years. As of June 30, 2022, the City owed \$1,837,591 on the loan.

**State Revolving Fund Loan #3** – The City entered into a contract in December 2014 to borrow funds from the State Water Resources Control Board. The funds are being used for a Davis Wastewater Treatment Plant Secondary and Tertiary Improvements project to meet the City's future wastewater treatment needs. The maximum loan amount is \$81,057,000, of which the City had drawn \$50,116,921. The loan bears interest at 1.5 percent per year for a term of thirty years. As of June 30, 2022, the City owed \$46,221,298 on the loan.

**State Revolving Fund Loan #4** – The City entered into a contract in July 2015 to borrow funds from the State Water Resources Control Board. The funds are being used for a Clean Water Revolving Fund project to distribute a new source of drinking water to the City of Davis residents. The maximum loan amount is \$35,500,000, of which the City had drawn \$24,192,821. The loan bears interest at 1.6 percent per year for a term of thirty years. As of June 30, 2022, the City owed \$29,868,956 on the loan.

**U.S. Bank Water Revenue Refunding Bonds** – In October 2018, the City of Davis entered into a private agreement in the amount of \$20,121,050 to refinance the outstanding balance of the City of Davis Public Facilities Financing Authority, Wells Fargo 2013 Water Revenue Bond. The maturity date for the bond is October 1, 2036. The note bears an interest rate of 3.19 percent per annum. The outstanding principal balance on the bonds as of June 30, 2022 is \$17,007,750.



# City of Davis

## Budgeted Debt Obligations

### D. Special Assessment Debt Without City's Commitment

Special Assessment Districts in various parts of the City have issued debt to finance infrastructure improvements and facilities within their boundaries. The City is the collecting and paying agent for the debt issued by these Districts, but has no direct or contingent liability or moral obligation for the payment of this debt. Therefore, this debt is not included as long-term debt of the City. The outstanding balance of each of these issues as of June 30, 2022, is as follows:

Description	Issue Year	Maturity Year	Outstanding June 30, 2022
Public Facilities Financing Authority \$9,570,000 original principal	2009	2030	6,140,000
Community Facilities District No. 2015-01 \$9,665,000 original principal	2015	2045	9,075,000
2016 Special Tax Refunding Bonds (Community Facilities District No. 2007-02) \$4,342,128 original principal	2017	2037	3,539,472
Community Facilities District (2017) 1991-2 \$8,663,131 original principal	2017	2025	3,908,959





**City of Davis  
Davis Redevelopment Successor Agency  
City of Davis Public Facilities Financing Authority**

**DEBT MANAGEMENT POLICY**

**May 14, 2019**

## Table of Contents

<b>I.</b>	<b>Introduction</b> .....	<b>1</b>
<b>II.</b>	<b>Policy Objectives</b> .....	<b>1</b>
<b>III.</b>	<b>Scope of City Indebtedness</b> .....	<b>2</b>
<b>IV.</b>	<b>Debt Management Responsibility</b> .....	<b>3</b>
<b>V.</b>	<b>Uses and Limits on Indebtedness</b> .....	<b>4</b>
<b>VI.</b>	<b>Method of Sale</b> .....	<b>5</b>
<b>VII.</b>	<b>Interfund Loans</b> .....	<b>5</b>
<b>VIII.</b>	<b>Financing Professionals</b> .....	<b>6</b>
	A. Bond and Disclosure Counsel.....	6
	B. Municipal Advisor.....	6
	C. Underwriter.....	6
	D. Trustee.....	7
	E. Other.....	7
<b>IX.</b>	<b>Structuring Debt Financing</b> .....	<b>7</b>
	A. Term and Structure.....	7
	B. Debt Service Reserve Fund .....	7
	C. Capitalized Interest .....	7
	D. Variable Rate Debt.....	8
	E. Disclosure.....	8
	F. Credit Ratings .....	8
	G. Credit Enhancement.....	8
	H. Derivatives .....	8
<b>X.</b>	<b>Refunding Bonds</b> .....	<b>9</b>
<b>XI.</b>	<b>Debt Administration</b> .....	<b>9</b>
	A. Tax-Exemption .....	9
	B. Continuing Disclosure.....	10
	C. Investment of Bond Proceeds.....	10
<b>XII.</b>	<b>XI. Relationship of Debt to Capital Improvement Program and Budget</b> .....	<b>10</b>
<b>XIII.</b>	<b>XII. Internal Control Procedures</b> .....	<b>11</b>
<b>XIV.</b>	<b>Conclusion</b> .....	<b>11</b>



# **City of Davis Debt Management Policy**

## **I. Introduction**

The purpose of the City of Davis Debt Management Policy (the “Policy”) is to promote sound and uniform practices for issuing and managing bonds and other forms of indebtedness, to provide information and guidance to decision makers regarding the appropriate types and uses of debt and other repayment obligations of the City of Davis (the “City”) and its related agencies, including the Davis Redevelopment Successor Agency and the City of Davis Public Facilities Financing Authority, and to comply with Government Code section 8855(i), which became effective January 1, 2017.

While an effort has been made to define terms when used, municipal debt uses a specialized vocabulary. A Glossary of Municipal Securities Terms can be found on the website of the regulatory agency the Municipal Securities Rulemaking Board, at <http://www.msrb.org/Glossary>.

Unless the context otherwise requires, references in this Policy to the City shall include its related agencies, and references to the City Council shall include the governing body of any such related agency. Additionally, these policies apply to debt issued by the City on behalf of any assessment district, community facilities district, or other financing district formed by the City, and conduit-type financings for multifamily housing, industrial development or other projects.

## **II. Policy Objectives**

The Policy objectives are as follows:

- To help maintain the financial stability of the City by encouraging sound decision-making so that its long-term financing commitments are affordable and do not create undue risk or burden.
- To protect the City’s credit rating and minimize the City’s borrowing costs.
- To meet the requirements of state and federal law and regulation, including federal requirements regarding disclosure and administration of tax-exempt indebtedness.
- To incorporate best practices into the City’s issuance and administration of its indebtedness.
- To ensure that the City’s debt is consistent with the City’s planning goals and objectives and capital improvement program or budget, as applicable.

### III. Types of Indebtedness

This Policy governs the issuance and management of all debt and lease financing activity by the City. The following are the types of debt that the City may issue or incur.

- **Voter-approved indebtedness:** The City can issue general obligation bonds with approval of 2/3 of those voting at an election. Such bonds would be repaid out of a supplemental property tax, levied based on the value of property. The amount of general obligation bonds the City can issue is limited by State law. The City currently has no general obligation debt. General obligation bonds would be an appropriate method of financing capital improvements of City-wide benefit. The City could also seek 2/3 approval of a parcel or other special taxes (levied on a basis other than assessed valuation) structured to secure bonds. Most commonly, community facilities districts are formed and bonds secured by the levy of special taxes within such districts, which are issued under the Mello-Roos Community Facilities Act, discussed below.
- **General Fund lease obligations:** Long-term obligations secured by lease payments from a city's general fund do not require voter-approval under California law (the State Constitutional Debt Limit). Lease obligations can take the form of publicly offered lease revenue bonds issued by the Authority or certificates of participation, or may take the form of financing leases that are privately placed with a bank. There is no legal limitation on the amount of such obligations a city can occur, although there are practical budget limitations of debt affordability. In addition, the structure of the obligation is subject to various conditions articulated in the case law that established this exception to voter approval. The City does not currently have any such lease obligations outstanding. In addition, a city can incur other long-term obligations payable from general revenues that do not involve leases, including judgment obligation and pension obligation bonds.
- **Cashflow borrowings:** The City can issue tax and revenue anticipation notes that are repaid out of current year revenues to smooth any temporary cash shortages. The City has not utilized this form of financing in the recent past. Similarly, the City could issue bond anticipation notes to be refunded by enterprise revenue bonds.
- **Enterprise revenue debt:** The City's various enterprises, such as its water, sewer and sanitation operations, can incur revenue debt secured by these special revenues in the form of revenue bonds, installment sale certificates of participation, or State loans. Revenue debt typically requires that the city pledge to maintain its fees at a level sufficient to generate funds for operations and maintenance, debt service and additional funds for capital improvements and other uses, providing "coverage" for debt service. The City has incurred indebtedness for capital improvements for both its water and sewer operations.
- **Assessment and Mello-Roos special tax bonds:** The City can form assessment districts with majority property-owner approval of the levy of assessments within such districts, to finance projects that provide special benefit to the properties within such districts. Similarly, property-owners of undeveloped land can approve Mello-Roos special taxes to finance public improvements; if there are at least 12 registered voters within the boundary of a Mello-Roos community facilities district, the vote is by the registered voters. Mello-Roos community facilities districts can be formed on property that has more than 12 registered voters based on a registered voter election. Both techniques are generally

referred to as land-secured debt. The City has adopted a separate “Statement of Goals and Policies Regarding the Establishment of Community Facilities Districts,” originally adopted May 15, 2007.

- **Tax allocation bonds:** The City’s former redevelopment agency had the power to issue bonds secured by the property tax-increment generated by its project areas, as well as enter into other debt-like obligations. With the dissolution of redevelopment, no such new obligations can be incurred except in accordance with the dissolution law. The City, acting as the redevelopment agency’s successor agency, can refund outstanding debt for savings. While new statutes have created other forms of tax increment financing, such as Enhanced Infrastructure Financing Districts (EIFD’s), they only leverage the share of the general property tax of the sponsoring agency or agencies and any consenting agencies. As of the date of this Policy, there have been very few new tax-increment financing districts formed in the State.
- **State or Federal Debt Financing:** The City currently is a member of the California Statewide Communities Development Authority to make use of the financing tool of the Statewide Community Infrastructure Plan (SCIP). SCIP is a financing program that enables developers to pay most impact fees and finance public improvements through an acquisition agreement that qualify under the State assessment law (excluding school fees) with tax-exempt bond issuance proceeds. A similar program is available from the California Municipal Financing Authority through the Bond Opportunities for Land Development (BOLD) program, which provides for similar financings using the Mello-Roos Act.

The City can also borrow money from the from the U.S. Department of Housing and Urban Development under its Section 108 loan program. Any such loan would be secured by future Community Development Block Grant receipts. The United States Department of Agriculture - Rural Development and certain other federal agencies also sponsor various long-term debt financing programs that may be available to the City for such purposes as water, wastewater and transportation.

- **Conduit debt:** The City may also issue tax-exempt bonds to lend the proceeds to certain non-profit corporations and other activities. The City has not issued such debt in the past and there are various statewide authorities to facilitate such projects for borrowers that cannot or choose not to directly issue their own tax-exempt debt.

#### IV. Debt Management Responsibility

The Finance Director/Treasurer is appointed as the City official responsible for the following:

- Debt issuance and management, recognizing that assigned staff may be charged with the day-to-day responsibilities.
- Working with the City Manager and other staff deemed appropriate in formulating the City’s debt management plans, seeking City Council approval to execute such plans, and ensuring the appropriate debt management.

- Keeping the City Council informed of City's debt-related activities through informational reports, briefings, or workshops.

## V. Uses and Limits on Indebtedness

Debt provides a tool for financing capital projects that are too large to accommodate as part of the annual budget, to share the cost of major improvements between current and future taxpayers or ratepayers and/or to accelerate the delivery of a project when compared to funding on a pay-as-you-go-basis. On the other hand, debt service represents a fixed cost that will compete with other expenditures in the City's budget and cannot be deferred in any given year. In order to achieve the proper balance in its use of debt, the City will follow the following policy goals:

Except to alleviate cash-flow timing issues within a fiscal year, the City will not use debt to finance operating expenses. The City may consider use of debt in the event of an extraordinary expense, such as the financing of a major judgment.

The City will plan for capital improvements and maintenance as part of its budgeting process, seeking to set funds aside in advance of need so that most capital projects can be financed on a "pay-as-you-go" basis. Debt financing will be reserved for extraordinary capital expenditures.

The City believes that prudent amounts of debt can be an equitable and cost-effective means of financing major infrastructure and capital project needs. The City will evaluate the benefit and risks of each proposed issue of new debt on a case by case basis, considering such factors as the City's overall fiscal health, the potential impact of increased debt service on then current service levels and other long-term considerations such as funding requirements for pensions and other post-employment retirement benefits. In general, debt may be considered to finance such projects if it meets one or more of the following minimum criteria:

- It meets the City's goal of distributing the payments for the asset over its useful life so that benefits more closely match costs for both current and future residents.
- The need for the project is compelling in terms of on-going cost savings or the need for public safety or services, and the size of the project makes funding out of existing resources or near-term revenues impractical.

At such time that lease revenue bonds or other obligations that will be repaid from the General Fund are considered, the City should evaluate the affordability of the debt, specifically considering the amount of annual debt service as a percentage of General Fund appropriations and consider adopting limits on the amount of such debt. This policy defers the setting of affordability targets until the practical need arises, rather than recommending establishing such limits in a vacuum.

Debt that is backed by the General Fund (but expected to be paid out of other revenues) may be deducted from this calculation, provided that the City expects that the available revenues will be at least sufficient to cover debt service for the remaining life of the obligations.

In considering debt secured by enterprise revenues, the City will evaluate the impact of the debt on the City's utility rates. Debt will be considered for major capital improvements when its use will moderate the need to increase such rates and will result in reduced volatility in rates.

In considering debt secured by special taxes, the City will evaluate the overlapping taxes to be paid by property owners in the special tax district, and other affordability criteria set forth in its Statement of Goals and Policies as in effect at the time.

## **VI. Method of Sale**

Bonds and other obligations can be sold at a public offering through either a competitive or negotiated sale.

Under a competitive sale, the terms of the bonds are determined by the City, with the assistance of its municipal advisor and bond counsel, and the sale is awarded to the underwriter judged to have submitted the lowest true interest cost, which takes into account interest rates and any discounts or premiums, including the underwriters' spread (their compensation). Under a negotiated sale, the City selects its underwriter in advance, based on proposals received or by other means. The City, its bond counsel and municipal advisor works with the underwriter in structuring, marketing and finally offering an issue to investors. While most municipal bonds in California are now issued through the negotiated method, both methods have their advantages. The best method of sale depends on the type of security, credit factors, and market conditions.

An alternative method of obtaining financing is through a private placement with a bank or other private lender. The City will consider privately placing its debt for small and/or short-term borrowings or in instances where difficult credit or disclosure considerations or other special circumstances so warrant or where a private placement presents better terms than a public bond sale.

In addition, the City can sometimes obtain loans from State or federal agencies for specific purposes such as water, sewer and energy conservation purposes, often at lower interest rates than can be obtained through either the public bond market or from private lenders. When considering such loans, the City will consider the all-in cost of the loan, the other terms of the loan, and the compatibility of the loan with any outstanding City debt obligations.

## **VII. Interfund Loans**

In lieu of issuing bonds or otherwise borrowing from third-parties, there may be situations where the most appropriate means for the City to borrow money will be through a loan from a well-capitalized City fund. Such Interfund Loans can be seen as an alternative investment of temporarily surplus City funds, which normally would be invested at a short-term rate as part of the City's pooled investment program.

In approving any new Interfund Loan, the City Council will adopt a resolution that sets forth the terms of the loan, which will include the following:

- The interest rate that the loan will bear until repayment. Appropriate interest rates may be the rate that the investment pool is earning at the time the loan is approved, the rate that the investment pool earns over the term of the loan, the rate of an US Treasury security of an equivalent term of the loan, or a rate that reflects the additional risk or illiquidity of the loan to fully compensate the fund that provides the loan.
- The terms under which the loan will be repaid such as frequency of payment (monthly, semiannually, annually), interest calculation method (360/365, monthly, annually), date of repayment (first of the month, last day of the month, etc.), prepayment penalty, prepayment/early repayment/accelerated payment options and other payment terms.
- Periodic payment amount.
- The maturity date of the loan.
- If there is a possibility that the loan will be repaid from the proceeds of tax-exempt bonds, a statement of such expectations so as to satisfy the federal tax law requirements for reimbursement bonds.

## **VIII. Financing Professionals**

The Finance Director/Treasurer will be responsible for recommending the various professionals required for a financing, based on prior experience, recommendations or a request for proposal process, as he or she deems appropriate.

### **A. Bond and Disclosure Counsel**

Bond counsel prepares the various legal documents for a transaction and renders a variety of opinions, including opinion regarding the tax-exemption of bonds. For all public sales of debt, the City will retain the services of disclosure counsel to prepare the official statement. The Finance Director/Treasurer will also determine whether to select another law firm to provide the services of disclosure counsel or to assign such duties to bond counsel.

### **B. Municipal Advisor**

A municipal financial advisor assists in evaluating financing options, structuring of debt offerings, making recommendations as to the method of sale, conducting competitive bond sales, and assisting with bringing negotiated bond sales to market, including making recommendations to the City on proposed interest rates, prices and yields in light of market conditions and the characteristics of the bonds. The City will utilize a registered municipal advisor for its public debt offerings (i.e., bond sales).

### **C. Underwriter**

If the City elects to sell its debt through a competitive sale, the underwriter will be selected based on the best bid. When the City issues its debt through a negotiated sale, it will select one or more underwriters. The City may establish a pool of underwriters upon which it may draw, and make assignments from that pool as the Finance Director/Treasurer believes is appropriate.

#### **D. Trustee and Fiscal Agent**

The trustee or fiscal agent is a division of a commercial bank that services bonds and other financial instruments. The Finance Director/Treasurer shall have the discretion to select a commercial banking firm as trustee or fiscal agent, either through a request for qualifications process or by relying on existing banking relationships if deemed to be advantageous.

#### **E. Other**

Other financial professionals or firms may be required and/or advantageous depending on the particular bond issue. For example, a verification agent is typically necessary for refundings, while Mello-Roos financings commonly make use of special tax consultants, market absorption consultants and appraisers. The Finance Director/Treasurer will be responsible for selecting such firms as he or she deems appropriate, and based on the advice of the other financial professionals assigned to the transaction.

### **IX. Structuring Debt Financing**

#### **A. Term and Structure**

Long-term debt financing of capital projects will be amortized over a period no longer than the useful life of the assets being financed, and should generally not exceed thirty years from the date of issuance.

Debt service will generally be structured to be level over the length of the bonds. Alternate debt structures may be used to wrap new debt around existing debt to create overall level debt service or to achieve other financial planning goals appropriate to the specific project.

The dates for which debt service is scheduled (typically semi-annually) will take into account the cashflows of the revenues that will service such debt.

#### **B. Debt Service Reserve Fund**

To the extent required by the market, e.g., for assessment bonds or community facilities special tax bonds, or otherwise beneficial in lowering the City's net cost of funds, the City may fund a debt service reserve fund out of bond proceeds no greater than the amount allowed under federal tax law.

#### **C. Capitalized Interest**

Funding interest payments out of bond proceeds during construction is required for a lease revenue obligation where the leased asset is the project being financed. The City will consider leasing an existing municipal asset (an "asset transfer") in order to reduce or eliminate the need to capitalize interest. In other occasions, the City will consider capitalizing interest when it is appropriate to begin the payment of debt service after project completion or otherwise align net debt service payments with the source of funds paying the debt.

#### **D. Variable Rate Debt**

To maintain a predictable debt service burden, the City will give preference to debt that carries a fixed interest rate. It may be appropriate to issue variable rate debt to diversify the City's debt portfolio, provide greater prepayment flexibility or improve the match of variable-rate assets (investments in the City's treasury) to liabilities. The City's cost for administering variable rate debt, including the renewal or replacement of bank facilities, should be considered when comparing fixed and variable rate debt. Prior to issuing variable rate bonds, the City may amend or supplement this policy to further address variable rate considerations. Any staff report recommending variable rate debt will clearly lay out the basis for this particular recommendation.

#### **E. Disclosure**

For all public sales of debt, the City will retain the services of disclosure counsel (who may also serve as bond counsel) to prepare the Official Statement to be used in connection with the offering and sale of debt. The Finance Director/Treasurer and other appropriate staff will be asked to review this document to ensure that it is accurate and does not fail to include information that such staff and officials think might be material to an investor. The City will make every effort to ensure the fullest disclosure possible in the City's disclosure documents, including, as appropriate, seeking staff training in disclosure matters. A Preliminary Official Statement will be released to the market only after the completion of the "due diligence" meetings with appropriate staff and approval in form by the City Council. Use of disclosure counsel may also be appropriate in private placements in some circumstances.

#### **F. Credit Ratings**

The Finance Director/Treasurer, in consultation with the Municipal Advisor and other members of the financing team, will evaluate and make recommendations regarding the number of credit ratings to seek on any given bond issue. The City will work to maintain its current credit ratings and to increase ratings when the opportunity to do so exists; the Finance Director/Treasurer will periodically communicate with the agencies rating the City's debt so that they will remain well-informed.

#### **G. Credit Enhancement**

The City will consider the use of credit enhancements such as bond insurance on a case-by-case basis. The cost-benefit of insurance will be evaluated through the final maturity and through the first optional call date, recognizing that municipal bonds are commonly refunded prior to maturity. The City will consider the use of a surety policy in lieu of a cash funded reserve, but in doing so will consider estimated earnings on a cash funded reserve and the cost of replacing that surety at the time of a potential refunding, if applicable.

#### **H. Derivatives**

The City may use derivative-like investment products to invest bond funds, but only upon staff's analysis of the investment as part of the staff report transmitting the financing and specific approval as part of the City Council action.



## **X. Refunding Bonds**

In order to provide for the potential for refunding its bonds in the future, and absent compelling reasons to the contrary, the City will structure its bond issues with an optional call no longer than 10 years from the date of issuance. Such compelling reasons to deviate from this policy would be a taxable bond issue, where the additional interest cost required for an optional call may outweigh the likely benefits or a bond issue that would mature only a few years after the optional call date, making a refunding impractical. When structuring its bond issues, the City will take into account the coupon structure of its debt (i.e., discount bonds or premium bonds that mature after the call date) and its impact on its option to execute a refunding for savings in the future.

The City will periodically review its outstanding debt portfolio to identify opportunities to achieve net economic benefits from refunding its bonds. Recognizing that the City's ability to refund its debt is limited because of the market practice of making most fixed-rate bond issues non-callable for their first eight to ten years, and the elimination of the ability to refund federally tax-exempt bonds on a federally tax-exempt basis substantially before the call date (an "advance refunding," which was eliminated by the 2017 tax act), the City will seek to deploy its refunding options prudently. At a minimum, the City will seek to achieve net present value ("NPV") savings equal to at least three percent (3%) of the par amount of the bonds that are refunded. A higher threshold may be warranted if the City doesn't receive 100% of the savings benefit (such as when refunding tax allocation bonds) and/or if it must incur significant non-contingent costs relative to the potential savings.

When it is practical to consider a partial refunding, the analysis will be performed on a maturity-by-maturity basis. Other factors that may be considered are the length of the period before the call date (the longer the period the higher the savings target should be), the length of time after the call date (savings are more difficult to realize for a short maturity, and thus the target could be lower), and any other factors that assist in considering the value of a call option.

The City may also consider a refunding for a non-economic purpose, including the retirement of an indenture for more desirable covenants, a change in tax status, or to change the type of debt instrument.

## **XI. Debt Administration**

The Finance Director/Treasurer and his or her staff shall be responsible for ensuring that the City's debt is administered in accordance with its terms, federal and State law and regulations, and best industry practices.

### **A. Tax-Exemption**

Tax-exempt bond issues are subject to various IRS rules and regulations regarding the use of bond proceeds. The City will make sure that the use of facilities financed with tax-exempt bonds are not used for ineligible private activities, and will consult with bond counsel whenever it identifies a change in use, enters into a long-term contract involving the project, or otherwise undertakes an action that could change the tax-exempt status of its bonds.

The City shall periodically review and will comply with the specific post issuance compliance procedures identified in the tax documents for its tax-exempt financings. The City will retain an arbitrage rebate consultant to assist in calculating any earnings on bond proceeds in excess of the rate on its bonds, and to calculate whether arbitrage should be rebated to the Federal Government.

**B. Continuing Disclosure**

Under federal law, the City must commit to provide continuing disclosure to investors in any of its debt that is sold to underwriters to be offered to the public. All existing and future City debt should be compliant with the requirements of the Continuing Disclosure Certificates executed at the time of issuance, including the annual filing with the MSRB's Electronic Municipal Market Access ("EMMA") website of the City's Comprehensive Annual Financial Report and any other required operating and financial data; and the filing of notices of any enumerated events set out in the Continuing Disclosure Certificates. All such filings will be made within the time requirements set forth in the Continuing Disclosure Certificates.

The City may retain a consultant to assist in preparing and filing required reports and notices.

**C. Investment of Bond Proceeds**

Investments of bond proceeds shall generally be consistent with the City's Investment Policy as modified from time to time, and with the requirements contained in the governing bond documents.

**D. State Reporting Requirements**

The Finance Director/Treasurer will file any reports required by State law, including the Annual Debt Transparency Report to the California Debt and Investment Advisory Commission required of all debt issued after January 1, 2017, pursuant to Government Code section 8855(k) and Mello-Roos special tax bonds reporting required by Government Code section 53359.5(b).

**XII. Relationship of Debt to Capital Improvement Program and Budget**

The City is committed to long-term capital planning and devotes a significant amount of resources towards capital improvement projects. The City may issue debt for the purposes stated in this Policy and to implement policy decisions incorporated in the City's capital improvement program. The City shall integrate its debt issuances with the goals of its capital improvement program by considering when projects are needed in furtherance of the City's public purposes in determining the timing of debt issuance.

The City shall seek to avoid the use of debt to fund recurring infrastructure and facilities improvements in circumstances when the sole purpose of such debt financing is to reduce annual budgetary expenditures.

### **XIII. Internal Control Procedures**

The Finance Director/Treasurer or designee will monitor the expenditure of bond proceeds to ensure they were used for the purpose and authority for which the bonds were issued.

When reasonable, proceeds of debt will be held by a third-party trustee or fiscal agent and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the Finance Director/Treasurer. In those cases where the proceeds of debt are not held by a third-party trustee or fiscal agent, the Finance Director/Treasurer shall be responsible for approving expenditures in the same manner as the approval for the expenditures for City revenues.

### **XIV. Conclusion**

This Policy is intended to guide and regulate the City's issuance of debt. This Policy should be reviewed and updated periodically to reflect changes in the market, the identification of other best practices, and to incorporate the City's own experience or changing circumstances.

While adherence to this Policy is generally required, it is recognized that changes in the capital markets, the City's needs and other unforeseen circumstances may from time to time produce situations that are not covered by the Policy or will require modifications or exceptions to best achieve policy goals. Any deviations from this Policy that is recommended by staff should be highlighted in the staff report transmitting the resolution for approval of the financing and such resolution, as approved by the City Council, shall supersede anything in this Policy to the contrary.



# City of Davis

## Legal Bonded Debt Margin

Assessed Valuation:

Secured property assessed value, net of exempt property	\$ 10,358,133,953	
Bonded Debt Limit (15% Of Assessed Value)		<u>1,553,720,093</u>

Amount of Debt Subject to Limit:

Total Bonded Debt	93,098,004	
Less:		
Revenue Bonds	<u>17,007,750</u>	
Amount of debt subject to limit:		<u>76,090,254</u>
Legal Bonded Debt Margin		<u>\$ 1,477,629,839</u>

<u>Fiscal Year</u>	<u>Debt Limit</u>	<u>Total Debt Applicable to Limit</u>	<u>Legal Debt Margin</u>	<u>Total Net Debt applicable to the limit as a percentage of Debt Limit</u>
2011	928,881,012	21,926,053	906,954,959	2.36%
2012	929,270,947	25,117,396	904,153,551	2.70%
2013	948,396,819	29,544,463	918,852,356	3.12%
2014	1,002,314,911	12,989,126	989,325,785	1.30%
2015	1,046,835,855	12,462,128	1,034,373,727	1.19%
2016	1,092,531,889	38,258,173	1,054,273,716	3.50%
2017	1,153,870,471	66,993,031	1,086,877,440	5.81%
2018	1,212,440,932	80,600,640	1,131,840,292	6.65%
2019	1,278,596,066	82,311,717	1,196,284,349	6.44%
2020	1,346,983,570	74,927,622	1,272,055,948	5.56%
2021	1,413,348,811	80,381,618	1,332,967,193	5.69%
2022	1,553,720,093	76,090,254	1,477,629,839	4.90%

# Appendix





# BUDGET REFERENCE GUIDE

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## CITY OVERVIEW

The City of Davis is a general law city and employs the Council-Manager form of government. The City Council is comprised of five council members. In the fall of 2019, the City Council approved a district election system for the election of the City Council members to begin with the November 2020 municipal election. Council members are elected to overlapping four-year terms. The City Council votes to select one Mayor and one Vice Mayor that serve one-year terms. The City Council acts as the legislative and policy-making body. Council appoints the City Manager and awards the contract for City Attorney services. The City Manager is the chief administrator and is responsible for implementing the policies and priorities of the City Council. In addition to the City Council and the City Attorney, the City organization includes 11 departments:

1. City Manager's Office
2. Community Development Department
3. Finance
4. Fire
5. Human Resources
6. Information Services
7. Parks & Community Services
8. Police
9. Public Works Engineering & Transportation
10. Public Works Utilities & Operations
11. Social Services & Housing

## BUDGET DOCUMENT

The budget represents the City's work plan in support of City Council goals and policies. It is the City's fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City's financial strategies and provides the documentation needed for other financial matters, such as audits, loans and grants.

A sustainable budget allocates limited available resources to the provision of programs, services or projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances City resources with community priorities and requirements. A budget serves the following purposes:

- Public communication device
- Policy document, including annual goals and objectives to meet community priorities
- Resource allocation tool
- Spending plan
- Accountability document
- Management tool
- Grants authority to City staff

The City's fiscal year is July 1 to June 30.

## DOCUMENT ORGANIZATION

The following section briefly describes the components that comprise the budget document.

### *Introduction to the City*

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This section contains the City Manager's transmittal letter, City profile and the City Council budget resolutions.

### **Manager's Transmittal Letter**

In the transmittal letter to the City Council and Davis citizens, the City Manager summarizes the budget for fiscal year (FY). It outlines strategies and objectives for the coming fiscal years and highlights the most critical issues facing the City.

## **City Profile**

The profile contains information about the City, its people and its businesses - population, housing, employment, transportation, City services and quality of life. The City and community are placed into context of the region and its history.

## ***Organization***

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This section includes a Citywide organization chart, listing of authorized full-time and permanent part-time positions, including changes in position over time.

## ***Citywide Budget***

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This section of the budget presents summary schedules of revenues and expenditures for all funds. Local government budgets are organized or separated into various funds in order to account for revenues, which are restricted by law as to how they may be spent. Each fund functions like a separate bank account targeted to a specific purpose or purposes and the City's budget is financed by these different funds. The information is shown for the 2023/24 and 2024/25 budget years, the projected amounts for FY 2022/23, and actual audited figures for FY 2020/21 and FY 2021/22 to assist with comparisons and transparency. Also contained here are Citywide revenues by source, Citywide expenditures by department and by category. In addition, a summary of all funds is provided to give an at-a-glance look of the revenue/transfers in and expenditures/transfers out for the two budget years.

## ***Financial Forecast***

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This section provides a 20-year outlook of the General Fund financial condition, which is generated by the long-range forecasting model. It has been used since its development to look at the General Fund effects of potential decisions and to assist with development of the budget. The advantage of this forecasting model is that the City can plan for a range of potential outcomes and use the model to help develop budget strategies and to show their impact on long-term budget sustainability. The long-range forecast generated by the model serves as an important fiscal strategic planning tool.

## ***Fund Budgets***

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This section provides information for the 2023/24 and 2024/25 budget years, the projected amounts for FY 2022/23 and actual audited figures for FY 2020/21 and FY 2021/22 at the individual fund level to assist with comparisons and transparency.

## ***Department Budgets***

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Information about each department is found here, including department and division/program descriptions, FY 2022/23 accomplishments, FY 2023/24 and 2024/25 goals or objectives and a financial summary showing sources of revenue and projected expenditures.

## ***Capital Improvement Projects***

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This section provides information for individual capital improvement projects that have new funding allocated in 2023/24 and 2024/25 budget years. Each project planning sheet has project information, description, list of funding sources and cost estimates. In addition, funding overview and a five-year plan as well as impact on the operating budget upon completion of the project are included.

## ***Debt Service***

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Governments often set aside monies to meet current and future debt-service obligations on general government debt. Debt-service funds are used to account for the accumulation of these set-aside monies and the subsequent



payment of the City's general long-term debt principal and interest. This section identifies all forms of City long-term debt obligations.

## *Appendix*

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This is the current section, and it contains basic information about budget and basis of accounting. It provides a brief summary of the budget process and a budget calendar. City's investment and budget policies that provide guidance to City staff are identified. In addition, this section includes trend data and City's appropriation control. A glossary of budget terminology is also included to aid the reader.

## **STRUCTURE OF THE CITY'S FINANCES**

### *Similarities to Personal Financial Planning*

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One way to view city finances is from the perspective of personal financial planning. It is good financial advice to take time each year to do some financial planning regardless of your personal circumstances (employed, retired, looking for work, student, etc.). A portion of existing resources is used to pay for necessities (utilities, mortgage). Some of your projected income is used for maintenance needs on assets (car repair, plumbing problems). Yet another part of your income is set-aside for future use or anticipated costs (investment for retirement, buying a new car, insurance premiums, roof replacement, etc.).

A city is required to complete essentially the same type of financial planning. Davis keeps track of its activities in self-balancing sets of accounts called funds, which are the basic accounting and reporting components in governmental accounting. Funds are designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Some funds are established to track activities required by law (e.g. gas tax fund), some fulfill revenue requirements (Community Development Block Grant), and still others demonstrate prudent administrative practices (such as self-insurance funds for dental, workers' compensation and liability).

Budget years run in fiscal year cycles beginning July 1 and ending June 30. The City budget is approved and balanced by fund. The vast majority of these fund balance dollars are held for future expenditures for several reasons. Special taxes, such as the gas tax, are restricted to specific services and must be carried forward for that purpose (in this case, street improvements). Other balances may result from legal requirements, such as payment of long-term debts for bonds.

The City maintains budgetary controls that ensure compliance with the budget approved by the City Council. All activities of the City are included in the annual appropriated budget. The legal level of budgetary control (that is, the level at which actual expenditures may not legally exceed the appropriated amount) is at the fund level, as authorized in the Annual Appropriations Ordinance.

### *Basis of Accounting and Budgeting*

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Expenditures are controlled at the fund level for all budgeted departments within the City. This is the level at which expenditures may not legally exceed appropriations. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP) in accordance with standards established by the Governmental Accounting Standards Board (GASB), California Society of Municipal Finance Officers (CSMFO) and Government Finance Officers Association (GFOA).

The accounting policies of the City conform to generally accepted accounting principles. The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Fund accounting segregates funds according to their purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

All governmental funds (i.e. General, Special Revenue, Capital Projects and Funds) are accounted for on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period when the liability is incurred.

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Encumbrances outstanding at year-end do not constitute GAAP basis expenditures or liabilities because the commitments will be honored during the subsequent year.

Proprietary funds (i.e. Enterprise and Internal Service Funds) are accounted for using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized when the liability is incurred.

The budget is adopted consistent with generally accepted accounting principles. With the implementation of GASB 33, revenues are recognized on the modified accrual basis (i.e., when they are earned), consistent with the Davis Annual Comprehensive Financial Report. Expenditures are recorded when the related fund liability is incurred.

### ***Baseline Budgeting***

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#### **Base Budget**

Each department is initially provided an annual appropriation sufficient to fund current service levels and any other costs the department is responsible for managing. This year's base budget involved taking the FY 2022/23 Adopted Budget, reducing it for any one-time expenditures, adjusting for contract obligations per labor Memoranda of Understanding and cost increases for other contractual obligations (such as postal rate increases, vendor service contract rate increases, etc.).

**Internal Rates or Charges:** All programs funded through charges back to user operations (i.e., internal service funds such as self-insurance programs, the vehicle or computer equipment replacement funds, building maintenance programs, etc.) are required to establish rates which provide for adequate resources to pay for the operations and capital requirements for the next year.

### ***Long-Range Financial Planning***

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The City has developed a twenty-year forecasting model for operating revenues and expenditures for the General Fund. The City also produces a five-year capital improvements plan, which includes debt service.

#### **Long-Term Capital Debt**

The City of Davis uses long-term debt financing only for one-time capital improvement projects and infrequent equipment purchases. Long-term capital debt complies with applicable Federal and State regulations and is repaid over the legal life of the related asset. Financing is generally conducted on a competitive basis and the City seeks to maintain its current bond rating.

#### **Investments and Cash Management**

The City follows the practice of pooling and investing cash of all funds under its control to maximize the return in a safe and prudent manner while at the same time ensuring that the portfolio is sufficiently liquid to meet day-to-day cash needs. There is diversity in the types and maturity dates of investments, which are made in accordance with the California Government Code. The remaining final maturity on investments is limited to five years. A Treasurer's Report is submitted to the City Council quarterly, which shows investment activity and the performance of the investment portfolio. The investment policy is reviewed and readopted annually by the City Council, as required by State law. The City's investment policy is attached as an appendix to this budget.

## BUDGET PROCESS

This is the third biennial budget for the City of Davis. This biennial budget will include an approved operating and capital budgets for FY 2023/24 and 2024/25. Beginning July 1<sup>st</sup>, the budget process allows the City of Davis to make resource allocation decisions, including choices about staffing, technology, and equipment, as well as determining which program priorities will be addressed in the coming fiscal year. Although the City Council deliberates the proposed budget between May and June, the budget process occurs throughout the year. Staff begins in earnest each December based on projections of city revenues, costs associated with contractual obligations, assessment of city needs, and review of the City's overall financial position.

Quarterly Budget updates are also presented to the City Council, and separate budget workshops over the course of the year to review budget assumptions, projections as well as establish policies that informed staff's development of the Proposed Budget.

### *The Process*

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City staff developed a Budget Calendar in the Fall of 2022. This calendar identifies critical due dates in the budget development process, including estimating expenditures for the ending fiscal year and funding requests for the preliminary budget, for human resources and other resources. It also includes a period of budget review with the City Manager and then the City Council, with final adoption as the last deadline.

In the fall, the Finance Department initializes the baseline budget for the upcoming fiscal year. This exercise includes updating projections for citywide revenues (including departmental fee revenues), establishing personnel salary and benefit costs consistent with applicable labor contracts, reviewing budget policies for non-personnel costs and updates to the City's debt service schedule. Following the development of the baseline budget, the five-year forecast is updated to reflect long-term sustainability of current staffing and service levels.

In December, the City Manager establishes budget development guidelines for departments, informed by the results of development of the baseline budget and updated five-year forecast. These guidelines set the parameters under which departments develop their budget requests. Such parameters may place restrictions or limitations on funding increases, or they may include budget reduction goals.

From January through February, departments review their functional responsibilities and services and their current year budget objectives in light of any modifications in Council priorities or other direction to staff. These are considered in conjunction with projections of revenues and expenditures as the departments prepare their proposed budget requests. Departments develop budgets which reflect departmental goals and City Council priorities within budgetary constraints.

The City Manager reviews department budget requests in March-April. From these reviews, the budget parameters may be modified and changes made to the proposed budget for presentation to Council. During April and early May, the Finance Department compiles all department requests and the City's financial data to produce a preliminary document.

The presentation of the City Manager's Proposed Budget in mid-May is intended to provide the City Council and the public additional time to review the budget. Included in the City Manager's presentation are an update of the City's financial position and long-range plan, review of the national, state and local economies, and discussion of financial policies and department activities.

Following presentation of the Proposed Budget, public discussions are scheduled to highlight and discuss discreet elements of the proposed budget. After the Council reviews the proposed budget and receives public comment, they may revise the proposed budget. Then, on or before June 30, the City Council votes to adopt the budget, including any amendments to the proposed budget that may occur, by an affirmative vote of the majority of the five-member City Council. At any meeting after the adoption of the budget, the City Council may amend or supplement the budget by a majority vote of the Council.

Upon final adoption by city ordinance, the budget becomes the legal authorization for the various departments to expend revenues, subject to any controls established by the City Manager, City Council and internal audit

requirements. The City Council has adopted several financial and budgetary policies which address debt, reserves, and spending authorizations. These help guide long-term planning and are found in the Appendix of this document.

### *Citizen Participation*

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Davis residents are encouraged to participate in the budget planning process through a variety of avenues, such as participating in Council-appointed boards and commissions or by attending budget sessions or public hearings at City Council meetings. Citizens may also view and comment on the budget document or sign up to receive e-notifications about city issues through the City's web page at [www.cityofdavis.org](http://www.cityofdavis.org).

Public hearings on the budget occur in June. Citizens have the opportunity to speak about budget issues at these hearings and at virtually any City Council meeting during the year. Council meetings are held on Tuesday evenings in person, beginning at 6:30 p.m. in the Community Chambers at City Hall, located at 23 Russell Boulevard, Davis.

**RESOLUTION NO. 16-060, SERIES 2016**

**RESOLUTION UPDATING THE GENERAL FUND RESERVE POLICY  
AND REPLACING RESOLUTION NO. 06-112**

WHEREAS, the City Council of the City of Davis wishes to update its formal General Fund reserve policy to establish appropriate levels of reserves as well as guidelines for uses of funds in excess of said reserve levels; and

WHEREAS, a General Fund Reserve Policy was adopted by the City Council in June 2006 via Resolution No. 06-112; and

WHEREAS, it is the City Council's desire to update the General Fund Reserve Policy; and

WHEREAS, the Finance and Budget Commission reviewed the draft policy in April 2016 and provided recommendations to the City Council; and

WHEREAS, the General Fund Reserve Policy was presented to the City Council on May 17, 2016, in conjunction with the presentation of the FY2016/17 Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby adopt the General Fund Reserve Policy attached hereto.

PASSED AND ADOPTED by the City Council of the City of Davis this 17th day of May, 2016, by the following vote:

AYES: Davis, Frerichs, Lee, Swanson, Wolk

NOES: None



Daniel M. Wolk  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk



## General Fund Reserve Policy

### Purpose

The City of Davis establishes its General Fund Reserve policy as additional insurance against disasters, emergencies and unforeseen expenditures.

### Reserve Level

The City Council hereby establishes the following minimum General Fund reserve targets:

- The City shall strive to maintain a General Fund reserve equal to 15% of General Fund expenditures, with up to 5% allocated to special capital projects for roads/paths, facilities and parks. The unallocated reserve funds are set-aside to address potential needs in the following areas:
  - A Reserve for Economic Uncertainty - funds designated to mitigate periodic revenue shortfalls due to downturn in economic cycles, thereby avoiding the need for service-level reductions within the fiscal year.
  - An Emergency Reserve - funds designated to mitigate costs of unforeseeable emergencies and natural disasters.
- The appropriate level of General Fund reserves shall be reviewed annually.

### Use of Reserve Funds

Reserve for Economic Uncertainty – General Fund reserve intended to offset quantifiable revenue uncertainty in the multi-year forecast. The long-term funding level for this reserve is determined by measuring the level of financial risk associated with the following areas of uncertainty:

- Revenue risks: Revenues falling short of budget projections may cause shortfalls. Transitional funding is also necessary to respond to reductions in major revenues due to local, regional and national economic downturns, as well as reductions in revenues caused by actions by State/Federal governments.
- Uncontrollable costs: There may be cost increases that are beyond the City's control (e.g. various fuel and utility charges). In addition, the City requires a source of supplemental funding for further increases in CalPERS retirement rates that result from CalPERS investment performance that falls short of actuarial assumptions.

Any reserve funds expended within this category that result in year-end reserves below the established policy level shall be restored in no more than three budget cycles. However, if the reserve level falls to below 5%, the Council may restore funds over a multi-year period.

Emergency Reserve - Funds reserved under this category shall be used to mitigate costs associated with unforeseen emergencies, including natural disasters. Should unforeseen and unavoidable events occur that require expenditure of City resources beyond those provided for in the annual budget, the City Manager shall have the authority to approve appropriation of Emergency Reserve Funds. The City Manager shall then present to the City Council – no later than its first regularly scheduled meeting - a resolution confirming the nature of the emergency and formally authorizing the appropriation of reserve funds.

### **Excess Fund Balance**

At the end of each fiscal year, the Finance Department will report on the audited year-end budgetary fiscal results. Should actual General Fund revenues exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any year-end operating surplus which results in the General Fund balance exceeding the level required by the reserve policy shall be deemed available for allocation for the following, subject to Council approval:

- Transfer to other funds, as appropriate, to offset year-end deficits within those funds,
- Transfer to the Capital Program Fund (Fund TBD) for appropriation within the Capital Improvement Program Budget and/or Deferred Maintenance for non-recurring needs,
- Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs.

It is the intent of the City Council to limit use of fund balances in the General Fund to address unanticipated one-time needs. Fund Balances shall not be applied to recurring annual operating expenditures.

### **Other Funds**

In conjunction with approving the General Fund Reserve Policy, the City Council expresses its intent to evaluate other Special Revenue, Enterprise and Internal Service funds to establish appropriateness of developing formal fund-specific reserve policies.



**RESOLUTION NO. 20-008, SERIES 2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS ADOPTING A  
POLICY CONCERNING ENTERPRISE FUND RESERVES**

WHEREAS, the City of Davis maintains prudent financial practices to assure the ongoing financial health of the City and its operations; and

WHEREAS, the City Council has determined that it would be proper in the management of its financial affairs to establish policies of the City with respect to setting and managing fund reserves for the City's four enterprise fund utilities (Water, Wastewater, Stormwater and Solid Waste); and

WHEREAS, in 2017, the City Council directed staff, the Utilities Commission and the Finance and Budget Commission to develop policies for the City's enterprise funds for recommendation; and

WHEREAS, through multiple discussions with each Commission, and within the City's Finance and Public Works Utilities and Operations Departments, such a policy has been prepared, attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby adopt the City of Davis Water, Wastewater, Solid Waste and Stormwater Fund Reserve Policy, a copy of which is on file at the offices of the City and is available for inspection by the public.

PASSED AND ADOPTED by the City Council of the City of Davis on this 28th day of January, 2020, by the following vote:

AYES: Arnold, Carson, Frerichs, Partida, Lee

NOES: None



Brett Lee  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk



**CITY OF DAVIS**  
**WATER, WASTEWATER, SOLID WASTE, AND STORMWATER FUND RESERVE**  
**POLICY**

**1. PURPOSE**

The purpose of this policy is to establish targeted levels of Water, Wastewater, Solid Waste and Stormwater Utility fund reserves, a crucial component in the financial resilience of public owned utilities. Strong and transparent financial policies, including maintaining adequate reserves for emergencies, rate stability, and working capital, are consistent with best practices in the utility industry, as they help to:

- 1) Ensure cash for daily financial needs to counter revenue volatility and unanticipated expenses is readily available
- 2) Fund equipment and infrastructure purchases to mitigate damages related to a catastrophic event such as a natural disaster
- 3) Protect constituents from rate increases due to unexpected variances from forecasted results that arise from non-recurring events or factors

**2. BACKGROUND**

The City of Davis Public Works Utilities and Operations Department provides water, wastewater, stormwater and solid waste services for citizens, businesses, and organizations. Public owned utilities are expected to provide uninterrupted service 24 hours a day, 7 days a week while relying largely on service-based revenue. As highlighted by the American Water Works Association, cash reserve balances are a critical component to the utility's financial resiliency and sustainability.

**3. DEFINITIONS**

**Operating Reserve:** liquid, unrestricted assets that an organization can utilize to support its operations in the event of an unanticipated loss of revenue, working capital deficiencies, or an increase in expenses.

**Emergency Capital Reserve:** Funds reserved in this category shall be used to mitigate costs associated with capital purchases due to unforeseen emergencies, including natural disasters. Should unforeseen and unavoidable events occur that require expenditure of City resources beyond those provided in the annual budget, the City Manager shall have authority to approve appropriation of Emergency Reserve funds. The City Manager shall then present to the City Council – as soon as possible– a resolution confirming the nature of the emergency and formally authorizing the appropriation of Emergency Reserve funds.

**Rate Stabilization Reserve:** Rate stabilization reserves are established to cover wide fluctuations in projected revenue from season to season or year to year. A rate stabilization reserve allows a utility to draw on the fund balance during revenue shortfalls that result from lower than expected

revenue. When use of the fund is deemed necessary, the City Manager shall present to the City Council a resolution confirming the nature of the need and authorizing the appropriation of Rate Stabilization Reserve funds.

**4. POLICY**

The policy illustrated below is the framework established for the Water, Sewer and Stormwater fund. The Public Works Utilities and Operations Director in conjunction with the City Treasurer shall review the Utility reserve balances annually and provide any updates as necessary to the Finance and Budget Commission, Utilities Commission and the City Council.

Reserve Type	Key Considerations	Policy	Methods to Achieve Funding Levels
<b>Operating</b>	<ul style="list-style-type: none"> <li>• Revenue fluctuations</li> <li>• Working capital</li> <li>• Potential risks</li> <li>• Risk management</li> <li>• Daily financial needs</li> <li>• Operating expenditures</li> </ul>	The City will maintain a target 3-month reserve balance for each utility.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the operating funds.
<b>Emergency Capital</b>	<ul style="list-style-type: none"> <li>• Cost of critical assets</li> <li>• Critical facilities</li> <li>• Catastrophic events such as natural disasters</li> <li>• Availability of other funds</li> <li>• Address unanticipated, nonrecurring needs.</li> </ul>	Target reserve for each utility shall be the average of the planned expenditures in the 5-year Capital Improve Program as provided in each Utility Cost of Service Study (not including any debt-financed projects).	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the capital funds.
<b>Rate Stabilization</b>	<ul style="list-style-type: none"> <li>• Impacts of revenue shortfalls</li> <li>• Drought restrictions</li> <li>• Revenue volatility</li> <li>• Weather</li> <li>• Regional economic conditions</li> <li>• Rate variability</li> <li>• Sharp demand reduction</li> </ul>	Target reserve shall be 5% of annual operating revenue for Stormwater and Wastewater, and 10% of operating revenue for Water.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the rate stabilization funds.

**Solid Waste Reserve Fund Policy:** The City of Davis Solid Waste Division is responsible for recycling, garbage, organics collections, street sweeping, and landfill tipping. Eighty-six percent of the total cost in the fund is a franchise agreement with the waste hauler and the other fourteen percent accounts for state mandated programs, city administrative costs related to operations, and debt service requirements. The solid waste utility does not have assets or large capital expenditures similar to the other City utilities. Due to this difference, and to ensure the fiscal

sustainability of the fund, the target reserve is **12** months of ***non-contractual*** operating expenditures. Non-contractual expenditures are defined as expenditures relating to obligations not expressed in a contract. This allows a reserve for changes in contracted service, emergency services, and revenue fluctuations.

*Solid Waste Reserve Policy*

Reserve Type	Key Considerations	Policy	Methods to Achieve Funding Levels
<b>Operating</b>	<ul style="list-style-type: none"> <li>• Revenue fluctuations</li> <li>• Working capital</li> <li>• Potential risks</li> <li>• Risk management</li> </ul>	Target reserve is 12 months of non-contractual operating expenditures.	As part of the annual utility review, the Public Works Utility and Operations Director will report the target reserves and actual balances in the operating funds.



**CITY OF DAVIS  
INVESTMENT POLICY  
For Fiscal Year 2023-2024**

**1. Purpose**

The purpose of this Investment Policy (the “Policy”) is to establish strategies, practices, and procedures to be used in administering the City of Davis (the “City”) portfolio. The goal is to establish guidelines to manage City funds to maximize security and liquidity while also complying with this Investment Policy and California Government Code Sections 53600 through 53686, which governs investments for municipal governments and while meeting the daily cash flow demands of the City.

**2. Investment Objectives**

The City’s primary investment objective is to achieve a reasonable rate of return on public funds while minimizing the potential for capital losses arising from market changes or issuer default. Although pursuit of interest earnings on investment is an appropriate City goal, the primary consideration is preservation of capital resources. Thus, the City’s yield objective is to achieve a reasonable rate of return rather than the maximum generation of income that might expose the City to unacceptable levels of risk.

In determining individual investment placements, the following factors shall be considered in priority order: safety, liquidity, and yield.

**A. Safety**

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk as summarized below.

*Credit Risk* – This is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- Limiting investment to high quality securities;
- Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City will do business;
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

*Interest Rate Risk* – This is the risk that the market value of securities in the portfolio will fall due to changes in the general interest rates. Interest rate risk may be mitigated by:

- Structuring the investment portfolio such that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity;
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

**B. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with the cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money

market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.

### C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk of constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Sales of securities prior to maturity may occur under any of the following circumstances:

- A declining credit security, which could be sold early to minimize loss of principal;
- A security swap, which is expected to improve the quality, yield, return, or target duration of the portfolio;
- Liquidity needs of the portfolio that require the security be sold;
- A capital gain that would be realized to better position the overall portfolio to achieve Investment Policy goals.

## **3. Standards of Care**

A. Prudence. The City shall operate its pooled idle cash investments under the “Prudent Investor Standard,” as defined in California Government Code Section 53600.3, which states that “when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.”

Investment officers acting in accordance with written procedures and this Investment Policy and excising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this Policy to control adverse developments.

Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism worthy of the public trust.

B. Government Code. Government Code Sections 53601, 53635, and 53646 of the State of California regulate the investment policies of jurisdictions within the State. The City of Davis will adhere to these provisions in developing and implementing the City’s investment policies and practices.

C. Ethics and Conflict of Interest. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or could impair their ability to make impartial investment decisions. City employees involved in the investment process shall disclose to the City Manager any material financial interest in financial institutions that conduct business within the jurisdiction. They shall further disclose any large personal financial/investment positions that could be related to the performance of the investment portfolio. Officers shall refrain from undertaking any large personal investment transactions with the same individual with whom business is conducted on behalf of the City.



The City Treasurer or other designated City employees are required to file with the City Clerk applicable financial disclosures, as required by the Fair Political Practices Commission.

D. Delegation of Authority. Authority to manage the investment program is granted to the City Treasurer. Under the oversight or absence of the City Treasurer, responsibility of the operation of the investment program may be delegated to the Financial Services Manager or other staff, who shall act in accordance with established written procedures and internal controls consistent with the Investment Policy.

The City Treasurer may also delegate day-to-day investment decision making and execution authority to an external investment advisor. Eligible investment advisors must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisors Act of 1940. The advisor will follow the Investment Policy and such other written instructions as are provided by the City.

E. Internal Control. The City Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall encourage review of investment policies and procedures. In addition, the auditors may perform cash and investment testing as part of the audit of the City's financial statements.

#### **4. Scope**

This Investment Policy shall apply to all funds and investment activities of the City of Davis as accounted for in the Annual Comprehensive Financial Report, including, but not limited to:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Debt Service Funds
- Enterprise Funds
- Internal Service Funds
- Trust and Agency Funds, including Davis Redevelopment Successor Agency and Public Facilities Financing Authority
- Any new fund created by the City Council unless specifically exempted.

This Investment Policy does not apply to the following financial assets:

- The City's Deferred Compensation Plans, which are controlled by federal law, specific provisions of the City's adopted Plans, and individual plan participants' decisions.
- The City Employee Retirement Plan, which is subject to regulation by federal and state laws.
- Other Post-Employment Benefits (OPEB) Trust, which is invested pursuant to California Code and the Trust's separate long-term investment policy under the Trust Agreement.
- Proceeds of debt issuance, which are invested in accordance with permitted investment provisions of their specific bond indentures.

## **5. Safekeeping and Custody**

All trades, where applicable, will be executed by delivery vs. payment to ensure that securities are deposited prior to the release of funds. To protect against potential losses by collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a third-party bank trust department acting as agent for the City under terms of a custody agreement executed between the bank and the City.

## **6. Authorized Financial Dealers and Institutions**

Unless the City has an external investment advisor, the City Treasurer will maintain a file of broker/dealers with which the City is currently doing business, which will include (at minimum) the firm name, contact person, telephone number, fax number, e-mail address, and annual audited financial statements. A review of the financial institutions and brokers/dealers on the City's list will be conducted at least annually.

All financial institutions and broker/dealers, who desire to become qualified for investment transactions, must supply the following as appropriate:

- Audited financial statement (annually);
- Proof of registration from a federally regulated securities exchange;
- Proof of state registration;
- Completed broker/dealer questionnaire;
- Certification of having read and understood and agreeing to comply with the City's Investment Policy.

These documents shall be provided annually as appropriate. In selecting financial institutions, the authorized investment officers shall consider the credit-worthiness of the institution.

If the City has an investment advisor, the investment advisor may use its own list of authorized broker/dealers to conduct transactions on behalf of the City. The advisor will perform all due diligence for the brokers/dealers on its approved list. The advisor will annually provide the City their approved broker/dealer list so that the City Treasurer may conduct its own review.

## **7. Collateralization**

Collateral is required for investments in non-negotiable certificates of deposit and repurchase agreements. In order to reduce market risk, the collateral level shall be at least 110% of market value for Certificates of Deposits and 102% for repurchase agreements of market value of principal and interest and marked to market weekly. Securities acceptable as collateral shall be the direct obligations of, or are fully guaranteed as to principal and interest, by the United States or any agency of the United States. Collateral will always be held by an independent third party with whom the financial institution has a current custodial agreement.

## **8. Authorized Investments**

Investment of City funds is governed by the California Government Code Sections 53600 et seq. Further, no more than 5 percent of the City's portfolio may be invested in any one non-governmental issuer regardless of sector. This limitation does not apply to the following types of securities: U.S. Treasury securities, U.S. Government Agency/GSE securities, obligations of the International Bank for Reconstruction and Development, the International Finance Corporation, and the Inter-American Development Bank, money market funds, and government investment pools. Where this section specifies a percentage limitation for a particular security type, that percentage is applicable only on the date of purchase. Credit criteria listed in this section refers to the credit rating at the time the security is purchased. A security purchased in accordance with

this Policy shall not have a forward settlement date exceeding 45 days from the time of investment. Within the context of these limitations, the following investments are authorized:

*United States Treasury Bills, Bonds, and Notes* or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category.

*Federal Agency Obligations* – Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There is no percentage limitation of the portfolio which can be invested in this category.

*Municipal Obligations* - Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue-producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency.

Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.

Securities in this section must have a short-term rating of “A-1” or the equivalent or better by a Nationally Recognized Statistical Rating Organization (NRSRO) or a long-term rating in the rating category of “A” or the equivalent or better by an NRSRO. No more than 5% of the total value of the City’s portfolio shall be invested in any one municipal issuer, and the aggregate investment in municipal bonds shall not exceed 30% of the total value of the City’s portfolio.

*Bankers’ Acceptances* – These are bills of exchange or time drafts drawn on and accepted by commercial banks. Purchase of banker’s acceptances may not exceed 180 days maturity and 40% of the total value of the portfolio. No more than \$5 million may be invested in the banker’s acceptances of any one commercial bank.

*Commercial Paper* – Commercial paper must be rated “P-1”/”A-1” or the equivalent better by an NRSRO, issued by domestic corporations having assets in excess of \$500,000,000 and having an “A” category or the equivalent or better rating on its long-term debentures, if any, as provided by an NRSRO. Purchases of eligible commercial paper may not exceed 270 days maturity and may not exceed 25% of the total value of the City’s portfolio.

*Negotiable Certificates of Deposit* – These are issued by nationally or state-chartered banks, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branches of foreign banks. Purchases of negotiable certificates of deposit may not exceed 30% of the total value of the City’s portfolio. Negotiable Certificates of Deposit must be rated “A-1” or the equivalent or better for short-term obligations or a rating category of “A” or the equivalent or better for longer-term obligations by an NRSRO.

*Local Agency Investment Fund (LAIF)* – As authorized in Government Code Section 16429.1, local agencies may invest in the Local Agency Investment Fund, a money market fund, which allows local agencies to pool their investment resources. Current policies of LAIF set minimum and maximum amounts of monies that may be invested as well as maximum numbers of transactions that are allowed per month.

*California Asset Management Program (CAMP)* – As authorized in Government Code Section 6509.7, public agencies are authorized to invest any funds not required for its immediate use in a joint powers authority, such as California Asset Management Program.

*Certificate of Deposit (CD)* - Purchased through a bank or savings and loan association for a specified period of time at a specified rate of interest. Currently the first \$250,000 of a certificate of deposit is guaranteed by the Federal Deposit Insurance Corporation (FDIC). CDs with a face value in excess of the FDIC limit will be collateralized by U.S. Treasury securities, which must be at least 110% of the face value of the CD. No other collateralization will be accepted. Certificate of Deposit Account Registry Service (CDARS) CDs do not have to be collateralized as long as FDIC insurance covers the entire amount. Investments in these types of Certificates of Deposit, collectively, may not exceed 30% of the total value of the City's portfolio.

*Medium-Term Corporate Notes* - Defined as all corporate and depository institution debt securities with a maximum maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated in a rating category of "A" or the equivalent or better by an NRSRO. Purchase of medium-term notes may not exceed 30% of the total value of the City's portfolio.

*Money Market Mutual Funds* - Mutual funds invested in U.S. Government securities are permitted under this Policy. In order to be eligible for investment under this section, the money market mutual funds must be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.). Further, the funds must meet the following criteria:

- 1) are "no-load" (no commission or fee shall be charged on purchases or sales of shares);
- 2) have a constant daily net asset value per share of \$1.00;
- 3) have a rating of "AAA" or the equivalent by at least two NRSROs OR have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000).

No more than 10% of the City's total portfolio shall be invested in any one issuer and the aggregate investment in money market funds shall not exceed 20% of the total value of City's total portfolio.

*Asset-Backed Securities* - This category includes mortgage passthrough securities, collateralized mortgage obligations, mortgage-backed or other pay-through bonds, equipment lease-backed certificates, consumer receivable passthrough certificates, or consumer receivable-backed bonds. Securities eligible for investment shall be rated in a rating category of "AA" or its equivalent or better by at least one NRSRO and have a maximum remaining maturity of five years or less. Purchases of asset-backed securities may not exceed 20% of the total value of the City's portfolio.

*Supranational Obligations* – Defined as United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and shall not exceed 30% of the total value of the City's portfolio.

*Repurchase Agreements (REPOs)* - The market value of the securities used as collateral for the repurchase agreement shall be monitored and not allowed to fall below 102% of the value of the repurchase agreement. A Master Repurchase agreement is required between the City and the financial institution for all repurchase agreements transacted. Maximum maturity is sixty days.

*Ineligible Investments* - Ineligible investments are those that are not described herein, including but not limited to, common stocks, reverse repurchase agreements, inverse floaters, range notes, mortgage derived interest only strips, derivatives securities, or any security that could result in zero interest accrual.

## **9. Due Diligence: Investment Pools/Money Market Mutual Funds**

A thorough investigation of the pool/fund is required prior to investing and on a regular basis. Information should be obtained from the pool/fund regarding the following items:

- Authorized Investments
- Interest Calculations/Distributions
- Fee Schedule/Who May Invest
- Frequency of Statements
- Safeguarding of Investments
- Deposit/Withdrawal Limitations
- Investment Policy and Objectives
- Investment Limitations
- Eligibility for holding Bond Proceeds
- Treatment of Gains and Losses
- Settlement Process
- Utilization of Reserves by Fund

## **10. Investment Parameters**

### A. Diversification

Investments shall be diversified by:

- Limiting investments to avoid concentration in securities from a specific issuer or business center (excluding Local Agency Investment Fund and U.S. Treasury and federal agency/GSE securities);
- Limiting investment in securities that have higher credit risks;
- Investing in securities with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LAIF), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

### B. Maximum Maturities

In order to minimize the impact of market risk, all investment purchases will be made with the intention of holding the investments to maturity. However, investments may be sold prior to maturity to meet cash flow needs, to improve the quality, yield, return, or target duration of the portfolio, or to limit losses.

The City and its investment advisor shall perform a cash flow analysis, based on the City's historic spending patterns, in order to determine the appropriate amount of liquidity necessary to meet the City's cash flow needs. The portfolio will then be structured in order to ensure adequate liquidity. The Treasurer and investment advisor will periodically review the structure of the portfolio to ensure adequate liquidity based upon anticipated changes in future cash needs.

To the extent possible, the City shall attempt to match its investments to anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than 5 years from the date of purchase or in accordance with state and local statutes and ordinances. For purposes of compliance with this Policy, an investment's term or remaining maturity shall be measured from settlement date to final maturity. The City shall adopt weighted average maturity target consistent with cash flow and investment objectives.

### C. Security Transactions

The City may take advantage of security transaction opportunities to improve the overall quality, yield, or target duration of the portfolio. A transaction which improves the portfolio yield may be selected even if

the transactions result in an accounting loss. Documentation for such transactions will be included in the City's permanent investment file documents.

#### D. Security Downgrades

If securities owned by the City are downgraded to a level below the quality required by this Investment Policy, it shall be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.

### **11. Social Responsibility**

Investments are to be made that will bear in mind the responsibility of city government to its citizens. Investments that support community well-being, promote equality of rights, and that promote community economic development will be given full consideration.

Further, no investment is to be made in a company that receives more than 51% of gross revenues from the production or manufacture of fossil fuels, weapons manufacturing, cigarettes, alcohol, or gambling products.

### **12. Reporting**

#### A. Methods

The City Treasurer shall prepare, at least quarterly, investment reports to the City Manager and City Council, which shall include the:

- par amount of the investment,
- classification of the investment,
- percentage of the total portfolio, which each type of investment represents, name of the institution or entity,
- rate of interest (coupon and effective interest rate),
- maturity date,
- current market value,
- source of the market value, and
- weighted average maturity of the portfolio.

The management report should include comments on the fixed income markets and economic conditions, discussions regarding restrictions on percentage of investment by categories, possible changes in the portfolio structure going forward and thoughts on investment strategies.

Reports shall also include a statement that the projected cash flow is adequate to meet expected obligations over the next six months, and that the portfolio is in compliance with this Investment Policy. The report shall be due within 45 days of the end of the quarter. Reports may be rendered more frequently at the discretion of the City Manager or City Treasurer.

Annually there shall be provided to the City Manager and the City Council a report on the performance of the investment program. The report shall include a narrative discussion of the performance of the investment portfolio and shall include comparisons with appropriate benchmarks to facilitate this evaluation.

#### B. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio should obtain a market average rate of return throughout budgetary and economic cycles. The City's basic investment strategy is to actively manage its investment portfolio. An appropriate total return benchmark, one with an average maturity/duration in line with the City's portfolio, will be used by the City Treasurer to determine whether the portfolio market return is acceptable and in line with market returns.

C. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly with the investment report.

In accordance with Governmental Accounting Standards Board (GASB) Statement No. 31, "Accounting and Financial Reporting for Certain Investments", as of June 30th of each Fiscal Year the City will report all investments in excess of one year at market value in the general ledger. Any change in the value of the investments will be recognized on an annual basis, as a part of interest income.

D. Investment Policy Adoption

The City of Davis Investment Policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the City Treasurer and any modifications made thereto must be approved by the City Council.

## APPENDIX A

### Glossary

**Accrued Interest:** Coupon interest accumulated on a bond or note since the last interest payment or, for a new issue, from the dated date to the date of delivery.

**Agencies:** Federal agency securities and/or Government-sponsored enterprises. These include securities of government agencies such as, but not limited to: Federal National Mortgage Association (FNMA); Federal Home Loan Bank (FHLB); Government National Mortgage Association (GNMA); Community Development Corporation (CDC), Small Business Association (SBA), Tennessee Valley Authority (TVA), Federal Farm Credit Bank (FFCB) and Federal Home Loan Mortgage Corporation (FHLMC).

**Annual Comprehensive Financial Report (ACFR):** The official annual report for the City. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

**Arbitrage:** Transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a yield difference in the two markets. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

**Asked:** The price at which securities are offered.

**Asset-Backed Securities (ABS):** Securities that are supported by pools of assets, such as installment loans or leases, or by pools of revolving lines of credits. Asset-backed securities are structured as trusts in order to perfect a security interest in the underlying assets.

**Bank Deposits:** To deposit collateral in the form of currency that may be in the form of demand accounts (checking) or investments in accounts that have a fixed term and negotiated rate of interest.

**Bank Notes:** A senior, unsecured, direct obligation of a bank or U.S. branch of a foreign bank.

**Bankers' Acceptance (BA):** These are bills of exchange or time drafts drawn on, and accepted by, commercial banks in the top 100 of the world, which are eligible for purchase by the Federal Reserve System. Acceptance of the draft obligates the bank to pay the bearer the face amount of the draft at maturity. In addition to the guarantee by the accepting bank, the transaction is secured with a specific commodity. The sale of the underlying goods will generate the funds necessary to liquidate the indebtedness. BAs are usually created to finance the import and export of goods, the shipment of goods within the United States and the storage of readily marketable staple commodities. BAs are sold at a discount from par and the amount and maturity date are fixed.

**Basis Point:** Refers to the yield on bonds. Each percentage point of yield in bonds equals 100 basis points (1/100% or 0.01%). If a bond yield changes from 7.25% to 7.39% that is an increase of 14 basis points.

**Benchmark:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**Bid:** The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.



**Bond Proceeds:** The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued and to pay certain costs of issuance as may be provided in the bond contract.

**Bonds:** A debt obligation of a firm or public entity. A bond represents the agreement to repay the debt in principal and, typically, in interest on the principal.

**Book Entry:** The system maintained by the Federal Reserve, by which most money market securities are delivered to an investor's custodial bank. The Federal Reserve maintains a computerized record of the ownership of these securities and records any changes in ownership corresponding to payments made over the Federal Reserve wire (delivery versus payment).

**Book Value:** The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of any premium or discount.

**Broker:** A broker assists in the buying and selling of investments together for a commission.

**California Asset Management Program (CAMP):** CAMP is a money market portfolio rated AAAM by Standard and Poor's and created for California Public Agencies. Similar to LAIF, CAMP provides daily liquidity, money market returns and unlimited number of deposits and withdrawals. CAMP may hold a broader range of securities that would not be eligible under the City investment criteria. Since CAMP is subject to different statutory investment provisions, any such variances in their holdings are acceptable under this policy

**Call Price:** The price at which an issuer may redeem a bond before maturity

**Callable Bond:** A bond issue in which all or a part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions

**CALTRUST:** A Joint Powers Authority created by public agencies to provide a convenient method for public agencies to pool their assets for investment purposes. CalTRUST is governed by a Board of Trustees made up of experienced local agency treasurers and investment officers. The Board sets overall policies for the program and oversees the activities of the investment manager and other agents.

**CD Placement Service:** A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS (Certificate of Deposit Account Registry System) is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

**Certificate of Deposit (CD):** See "Non-Negotiable" and "Negotiable" Certificate of Deposit. Large-denomination CDs are typically negotiable.

**Collateral:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**Commercial Paper:** Unsecured promissory notes issued to finance short term credit needs, with maturities ranging from 2 to 270 days. Unsecured promissory notes are issued to finance short term credit needs. The paper must be of "prime" quality of the highest ranking, or of the highest letter and numerical rating as provided by Moody's or Standard & Poor's. Eligible paper is further limited to issuing corporations that are organized and operate within the United States, have total assets in excess of \$500 million, and have an 'A1-P1' rating for its debt from Moody's or Standard & Poor's.

**Corporate Notes and Bonds:** Debt instruments, typically unsecured, issued by corporations, with original maturities in most cases greater than one year and less than ten years. Medium term notes (MTN) are unsecured, corporate and depository institution debt obligations. Allowable medium-term notes must be issued by corporations organized and operating within the United States (U.S.) or by depository institutions licensed by the U.S. or any state and operating within the U.S. MTNs must be rated “A” or its equivalent or higher by Moody’s or Standard and Poor’s.

**County Pooled Investment Funds:** The aggregate of all funds from public agencies placed in the custody of the county treasurer for investment and reinvestment.

**Coupon:** (a) The annual rate of interest that a bond’s issuer promises to pay the bondholder on the bond’s face value and (b) a certificate attached to a bond evidencing interest due on a payment date.

**Credit Rating:** Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor’s and Fitch Ratings use the same system, starting with their highest rating, of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody’s Investors Service uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use pluses (+), minuses (-), or numerical modifiers to indicate steps within each category. The top four letter categories are considered investment grade ratings.

**Credit Risk:** The chance that an issuer will be unable to make scheduled payments of interest and principal on an outstanding obligation. Another concern for investors is that the market’s perception of a corporation’s credit will cause the market value of a security to fall, even if default is not expected.

**CUSIP Number:** The Committee on Uniform Security Information Procedures (CUSIP) Number refers to a security’s identification number assigned to each publicly traded security by the CUSIP Service Bureau operated by Standard & Poor’s for the American Bankers Association. The CUSIP Number is a nine-character identifier unique to the issuer, the specific issue and the maturity, if applicable (the first six characters identifying the issuer, the next two identifying the security and the last digit provides a check digit to validate the accuracy of the preceding CUSIP number).

**Custodian:** A bank or other financial institution that keeps custody of stock certificates and other assets.

**Dealer:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**Debenture:** A bond secured only by the general credit of the issuer.

**Defeased Bond Issues:** Issues that have sufficient money to retire outstanding debt when due so that the agency is released from the contracts and covenants in the bond document.

**Delivery versus Payment:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**Derivatives:** Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or financial contracts based upon amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

**Discount:** The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price after sale is considered sold at a discount.

**Diversification:** Dividing investment funds among a variety of securities offering independent returns

**Discount Securities:** Non-interest-bearing money market instruments that are issued a discount and redeemed at maturity for full face value, *e.g.*, U.S. Treasury Bills.

**Duration:** A measure of the sensitivity of the price (the value of principal) of a fixed-income investment to a change in interest rates. Duration is expressed as a number of years. Rising interest rates mean falling bond prices, while declining interest rates mean rising bond prices.

**Effective Duration:** A measure of the price sensitivity of fixed-income investments, especially for those with embedded option features such as call options. As yields rise, the effective duration of a callable investment rises to reflect the fact that it has become less likely to be called. The more rates rise, the longer the effective duration will become, approaching the duration to maturity. The converse is true in a declining interest rate environment (that is, the more rates fall, the shorter the effective duration will become, approaching the duration to call). For securities without an embedded option, the duration to call, maturity, and effective duration are all the same. The calculation for effective duration involves averaging the duration under a simulation of many possible interest rate scenarios in the future.

**Extendable Notes:** Securities with maturity dates that can be extended by mutual agreement between the issuer and investor. When investing in these types of securities, the maturity date plus the stated extendable option must not exceed the time frames that are allowed in California Government Code or the investment policy for the investment type.

**Federal Credit Agencies:** Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, *e.g.*, banks, small business firms, students, farmers, farm cooperatives, and exporters.

**Federal Deposit Insurance Corporation (FDIC):** A federal agency that insures bank deposits, up to \$250,000 per deposit.

**Federal Funds Rate:** The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

**Federal Home Loan Banks (FHLB):** Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

**Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac):** A United States government sponsored corporation.

**Federal National Mortgage Association (FNMA):** FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation and its purchases include a variety mortgages and second loans. FNMA's securities are also highly liquid and are widely

accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

**Federal Open Market Committee (FOMC):** Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

**Federal Reserve System:** The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

**Fiduciary:** A person who holds something in trust for another and bears liability for its safekeeping.

**Financial Industry Regulatory Authority (FINRA):** A self-regulatory organization (SRO) of brokers and dealers in the over the counter securities business. Its regulatory mandate includes authority over business dealings conducted between dealers, brokers and all public investors.

**First Tier Securities:** Securities that have received short-term debt ratings in the highest category from the requisite NRSROs, or are comparable unrated securities, or are issued by money market funds, or government securities. [See sec Rules: Paragraph (a)(12) of rule 2a-7]

**Government Accounting Standards Board (GASB):** A standard-setting body, which prescribes standard accounting practices for governmental units.

**Government National Mortgage Association (GNMA or Ginnie Mae):** Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHA mortgages. The term “pass-throughs” is often used to describe Ginnie Maes.

**Guaranteed Investment Contracts (GICS):** An agreement acknowledging receipt of funds for deposit, specifying terms for withdrawal, and guaranteeing a rate of interest.

**Interest:** The amount a borrower pays to a lender for the use of his or her money.

**Interest Rate Risk:** The potential for a decline in bond prices and the market value of bonds in the portfolio, due to rising market interest rates. In general, bond prices vary inversely with interest rates. The change in a bond’s price depends on several factors, including its maturity date. In general, bonds with longer maturities are more sensitive to changes in interest rates than bonds with shorter maturities. Similarly, bond funds with longer average portfolio maturities, such as the CalTRUST Medium-Term and Long-Term Accounts, will be more sensitive to interest rate changes than those with shorter average portfolio maturities, such as the CalTRUST Short-Term account.

**Investment Agreements:** Investment agreements are contracts with respect to funds deposited by an investor. Investment agreements are often separated into those offered by banks and those offered by insurance companies. In the former case, they are sometimes referred to as “bank investment contracts.”

**Liquidity:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**Liquidity Risk:** The chance that a security, sold prior to maturity, will be sold at a loss of value. For a local agency, the liquidity risk of an individual investment may not be as critical as how the overall liquidity of the portfolio allows the agency to meet its cash needs.

**Local Agency Investment Fund (LAIF):** The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment. LAIF was created in the California State Treasury by Section 16429 GC. LAIF holds local government funds in trust in a state investment pool in order to provide safety, liquidity and the benefits of the investment pool yield for local government entities invested in LAIF. LAIF may hold a broader range of securities that would not be eligible under the City investment criteria. Since LAIF is subject to different statutory investment provisions, any such variances in the LAIF pool holdings are appropriate exceptions for City purposes.

**Market Risk:** The chance that the value of a security will decline as interest rates rise. In general, as interest rates fall, prices of fixed income securities rise. Similarly, as interest rates rise, prices fall. Market risk also is referred to as systematic risk that affects all securities within an asset class similarly.

**Market Value:** The price at which a security is trading and could presumably be purchased or sold on a specific date.

**Master Repurchase Agreement:** A written contract covering all future transactions between the parties to repurchase and reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

**Maturity:** The date upon which the principal or stated value of an investment becomes payable.

**Money Market:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded. Rule 2a-7 of the Investment Company Act applies to Money Market Funds, which mandates these funds to maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to maintain a constant net asset value of \$1.00.

**Mortgage-Backed Securities (MBS):** Mortgage-backed securities (MBS) are created when a mortgagee or a purchaser of residential real estate mortgages creates a pool of mortgages and markets undivided interests or participations in the pool. MBS owners receive a prorata share of the interest and principal cash flows (net of fees) that are "passed through" from the pool of mortgages. MBS are complex securities whose cash flows are determined by the characteristics of the mortgages that are pooled together. Investors in MBS face prepayment risk associated with the option of the underlying mortgagors to pre-pay or payoff their mortgage. Most MBS are issued and/or guaranteed by federal agencies and instrumentalities (e.g., Government National Mortgage Association (GNMA), Federal National Mortgage Association (FNMA), and Federal Home Loan Mortgage Corporation (FHLMC)).

**Mortgage Pass-Through Obligations:** Securities that are created when residential mortgages (or other mortgages) are pooled together and undivided interests or participations in the stream of revenues associated with the mortgages are sold.

**Mutual Funds:** An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments.

**Nationally Recognized Statistical Rating Organizations (NRSROs):** Credit rating agencies whose ratings are permitted to be used for regulatory purposes such as Securities and Exchange Commission.

**Negotiable Certificate of Deposit (NCD):** A large denomination certificate of deposit which can be sold in the open market prior to maturity. Generally, it is a short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months, while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). These instruments are supported only by the strength of the institution issuing them.

**Net Asset Value (NAV):** A term used in the mutual fund industry to determine the average price per share of a pool or mutual fund. How this measure varies over time provides information on whether the pool is stable or variable. NAV is the market value of all securities in a mutual fund, less the value of the fund's liabilities, divided by the number of shares in the fund outstanding. Shares of mutual funds are purchased at the funds' offered NAV.

**Net Present Value:** An amount that equates future cash flows with their value in the present terms.

**Non-Negotiable Certificates of Deposit:** Funds deposited in nationally or state-chartered banks or state or federal associations for a specified period of time at a specified rate of interest. The first \$250,000 is guaranteed by the Federal Deposit Insurance Corporation (FDIC) for banks, the Federal Savings and Loan Insurance Corporation (FSLIC) for savings and loan associations and the National Credit Union Share Insurance Fund (NCUSIF) for credit unions. CDs with a face value in excess of \$250,000 must be collateralized at 110% of market value with pledged securities of the banking institution.

**Note:** A written promise to pay a specified amount to a certain entity on demand or on a specified date. Usually bearing a short-term maturity of a year or less (though longer maturities are issued—see “Medium-Term Note”).

**Offer:** The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

**Open Market Operations:** Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

**Options:** A contract that gives the buyer the right to buy or sell an obligation at a specified price for a specified time. Exchange Traded Options are standardized option contracts that are actively traded on the Chicago Board of Exchange on a daily basis, whereas over the counter options are traded directly between the buyer and seller at agreed upon prices and conditions (the former type of option is therefore more liquid than the latter).

**Par Amount or Par Value:** The principal amount of a note or bond which must be paid at maturity. Par, also referred to as the “face amount” of a security, is the principal value stated on the face of the security. A par bond is one sold at a price of 100 percent of its principal amount.

**Portfolio:** Collection of securities held by an investor.

**Premium:** The amount by which the price paid for a security exceeds the security's par value. Investors pay a premium to purchase a security when the return to the investor (yield) is lower than the stated coupon (interest rate) on the investment.

**Price:** Price is the amount of monetary consideration required by a willing seller and a willing buyer to sell an investment on a particular date.

**Primary Dealer:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include the Securities and Exchange Commission (SEC), registered securities broker-dealers and banks.

**Principal:** The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Prospectus:** A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC that typically includes information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements (also known as an "official statement").

**Prudent Person Rule:** An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state, the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking an income and preservation of capital.

**Qualified Public Depositories:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**Rate of Return:** The yield on a security based on its purchase price or its current market price. This may be the amortized yield to maturity, on a bond it is the current income return.

**Repurchase Agreement (RP OR REPO):** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. One exception is when the Federal Reserve is said to be doing RP, it is lending money that is increasing bank reserves.

**Reverse Repurchase Agreements:** An agreement of one party (for example, a financial institution) to purchase securities at a specified price from a second party (such as a public agency) and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

**Risk:** The uncertainty of maintaining the principal or interest associated with an investment due to a variety of factors.

**Rule G-37 of the Municipal Securities Rulemaking Board:** Federal regulations to sever any connection between the making of political contributions and the awarding of municipal securities.

**Safety:** In the context of investing public funds, safety relates to preserving the principal of an investment in an investment portfolio; local agencies address the concerns of safety by controlling exposure to risks.

**Safekeeping:** A service to customers rendered by banks for a fee, whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**Secondary Market:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**Securities & Exchange Commission:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**SEC Rule 15C3-1:** See Uniform Net Capital Rule.

**Settlement Date:** The date when a trade is cleared by delivery of securities against funds

**Structured Notes:** Notes issued by Government Sponsored Enterprises (FHLB, FNMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, and derivative based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

**Supranationals:** International financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe.

**Swap:** A swap is any financial transaction that involves the simultaneous purchase of a security and the sale of another for the purpose of enhancing an investor's portfolio. Swap transactions of interest to California public investors include portfolio swaps and interest rate swaps.

**Tax and Revenue Anticipation Notes (TRANS):** Notes issued in anticipation of receiving tax proceeds or other revenues at a future date.

**Time Deposits:** Issued by depository institutions against funds deposited for a specified length of time. Time deposits include instruments such as deposit notes. They are distinct from certificates of deposit (CDs) in that interest payments on time deposits are calculated in a manner similar to that of corporate bonds, whereas interest payments on CDs are calculated similar to that of money market instruments.

**Treasury Bills:** A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months to one year.

**Treasury Bonds:** Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

**Treasury Notes:** Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

**Trustee:** A financial institution with powers to act in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.



**Underwriter:** A dealer that purchases a new issue of municipal securities for resale.

**Uniform Net Capital Rule:** Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

**U.S. Treasury Obligations:** These are debt obligations of the U.S. Government sold by the Treasury Department in the forms of bills, notes, and bonds, for which the full faith and credit of the United States are pledged for the payment of principal and interest. Bills are short-term obligations that mature in one year or less and are sold at a discount. Notes are obligations that mature between one year and ten years. Bonds are long-term obligations that generally mature in ten years or more.

**Weighted Average Maturity (WAM):** The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

**Yield (Yield to Maturity, Yield to Call or Yield to Worst):** The rate of annual income return on an investment, expressed as a percentage. Income yield is obtained by dividing the current dollar income by the current market price for the security. Net yield or yield to maturity or call is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity or call.

**Yield Curve:** A graphical representation of the yield on bonds, notes or bills of the same type and credit risk at a specific date for maturities up to thirty years.

**Zero Coupon Security:** A security that is issued at a discount and makes no periodic interest payments. The rate of return consists of an accretion of the principal and is payable at par upon maturity.



**RESOLUTION NO. 23-093, SERIES 2023**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS  
ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023/24**

WHEREAS, pursuant to Article XIII B of the Constitution of the State of California, the City Council of the City of Davis is required to establish an appropriations limit for Fiscal Year (FY) 2023/24; and

WHEREAS, the voters approved Proposition 111 in June 1990, which allows for new adjustment formulas for the appropriations limit calculation that is responsive to local growth issues; and

WHEREAS, the adjustment factors used to arrive at the FY 2023/24 appropriations limit are as follows:

- County population decrease of 0.34%;
- Non-residential new construction percentage increase of 10.78%; and


WHEREAS, the City's FY 2023/24 appropriations limit, attached hereto, determined in accordance with the California League of Cities' uniform guidelines, is \$111,348,703.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby establish the appropriations limit in the amount of \$111,348,703 for FY 2023/24.

PASSED AND ADOPTED by the City Council of the City of Davis on this 27th day of June, 2023, by the following vote:


AYES: Chapman, Neville, Partida, Vaitla, Arnold

NOES: None



Will Arnold  
Mayor

ATTEST:



Zoe S. Mirabile, CMC  
City Clerk

**City of Davis  
Appropriations Limit Calculation  
Fiscal Year 2023/24**

**Calculation of Appropriations Limit:**

Fiscal Year 2022/23 Appropriations Limit		\$100,856,274
Adjustment Factors		
a. Population Change (Change in City Population)	0.99660	
b. Non-Residential New Construction Factor	1.10780	
Change Factor (a x b)	1.1040	1.1040
Annual Adjustment		10,492,429
<b>Fiscal Year 2023/24 Appropriations Limit</b>		<b>\$111,348,703</b>

**Calculation of Appropriations Subject to the Appropriations Limit:**

Estimated Proceeds of Taxes		\$65,285,195
Less Exclusions:		
Qualified Capital Outlay (CIP Appropriations)		(500,000)
Total Exclusions		(500,000)
<b>Total FY 2023/24 Appropriations Subject to the Appropriations Limit</b>		<b>\$64,785,195</b>
<b>Percentage of Appropriations Limit Used</b>		<b>58.18%</b>

**City of Davis**  
**Proceeds of Taxes Calculation**  
**Proposition 4 Compliance**  
**Fiscal Year 2023/24**  
**Adopted Budget**

Revenue Source	Total Revenue	Proceeds of Taxes	Non-Proceeds of Taxes
PROPERTY TAXES	\$ 29,412,580	\$ 27,522,000	\$ 1,890,580
OTHER TAXES	38,283,195	37,603,195	680,000
FEDERAL GRANTS & SUBSIDIES	7,712,373	-	7,712,373
STATE SHARED & IN LIEU			-
GAS TAXES	3,367,459	-	3,367,459
MOTOR VEHICLE IN LIEU	50,000	50,000	-
HOPTR	110,000	110,000	-
TDA - LTF	3,530,000	-	3,530,000
TDA - STA	774,000	-	774,000
OTHER STATE SHARED	140,000	-	140,000
STATE GRANTS & SUBSIDIES	2,256,000	-	2,256,000
OTHER GRANTS & SUBSIDIES	573,000	-	573,000
CHARGES FOR CURRENT SERVICES	76,039,241	-	76,039,241
FINES & FORFEITURES	400,000	-	400,000
RENTS/LEASES/ROYALTIES	1,899,313	-	1,899,313
DEVELOPMENT COLLECTIONS	3,734,816	-	3,734,816
ADMIN FEES & REIMB	664,217	-	664,217
ASSESSMENT DISTRICT REVENUE	3,462,000	-	3,462,000
OTHER REVENUE	39,486,996	-	39,486,996
Revenue before Interest Earnings	211,895,190	65,285,195	146,609,995
INTEREST EARNINGS	1,968,360	601,810	1,366,550
Total (excluding transfers in)	<u>\$ 213,863,550</u>	<u>\$ 65,887,005</u>	<u>\$ 147,976,545</u>

**Interest Earnings Allocation**

Non-Interest Tax Proceeds	\$ 65,285,195
Less Exclusions	(500,000)
Net Investment	64,785,195
Total Non-Interest Budget	<u>211,895,190</u>
% of Budget	30.57%

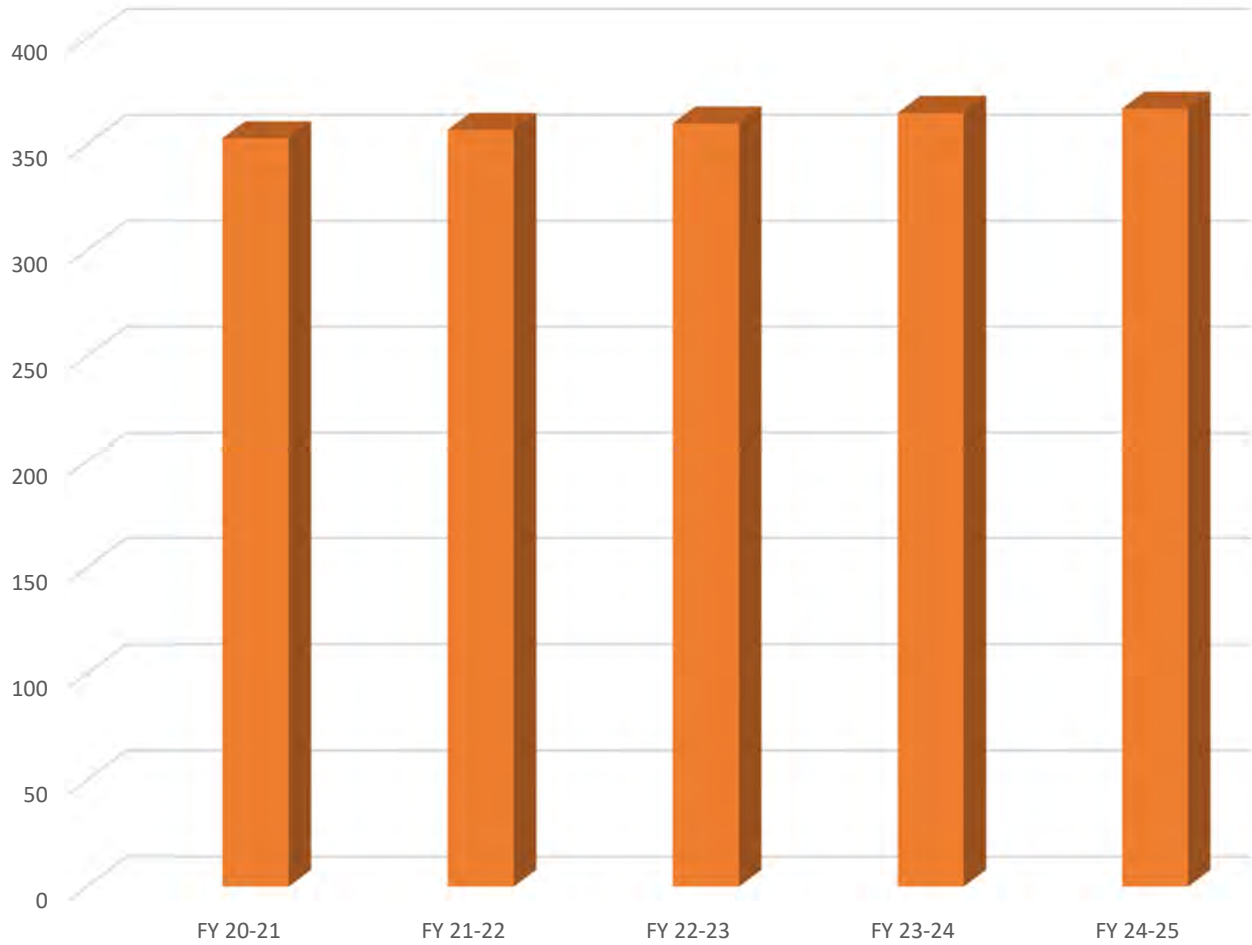
Proceeds Interest	\$ 601,810
Non-Proceeds Interest	1,366,550
Total Interest Earnings	<u>\$ 1,968,360</u>





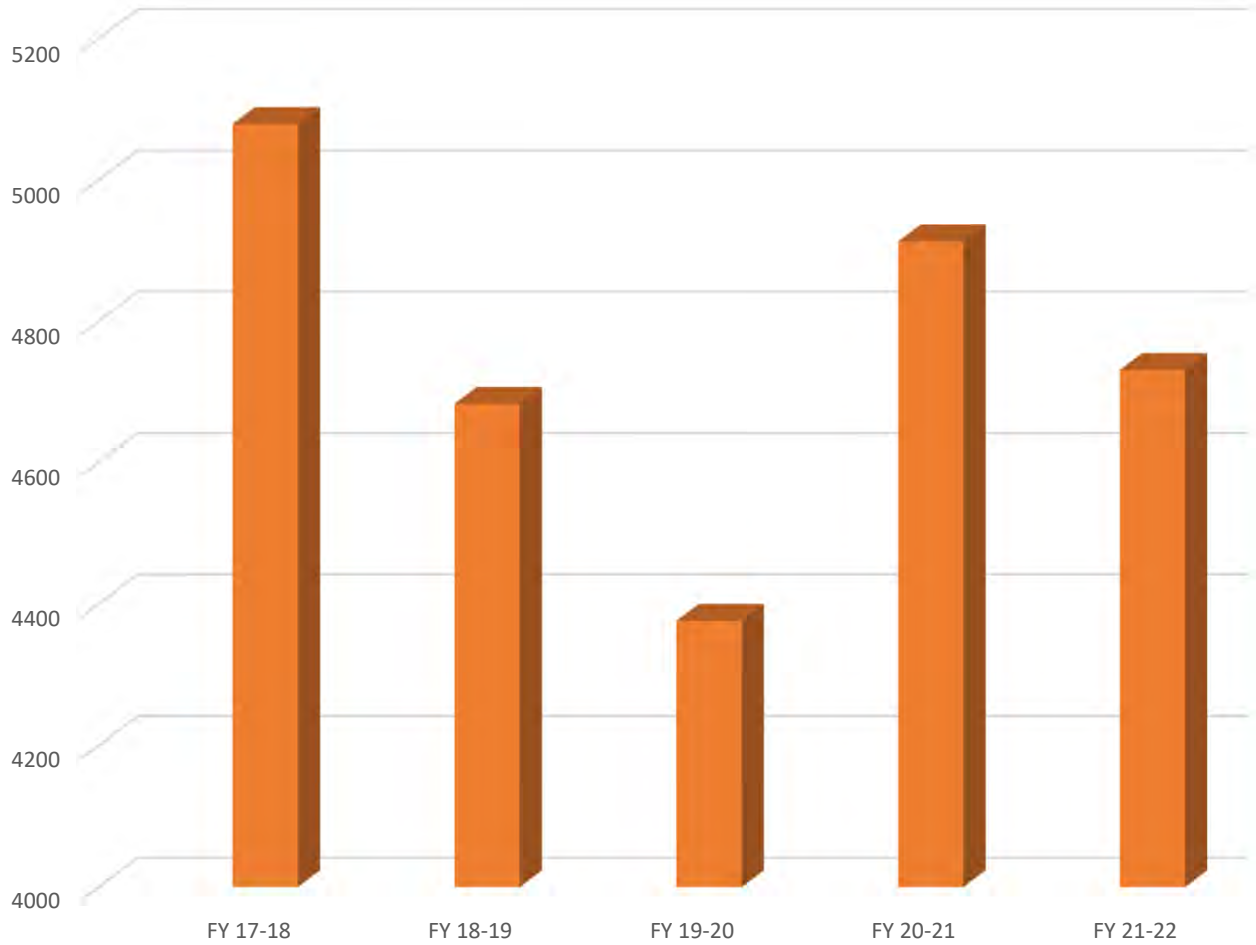
# Trends

## Total Regular City FTE



	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>
Total Regular City FTE	353	357	360	365	367

Data source: City of Davis Human Resources



	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Building Permits Issued	5,079	4,683	4,376	4,913	4,731

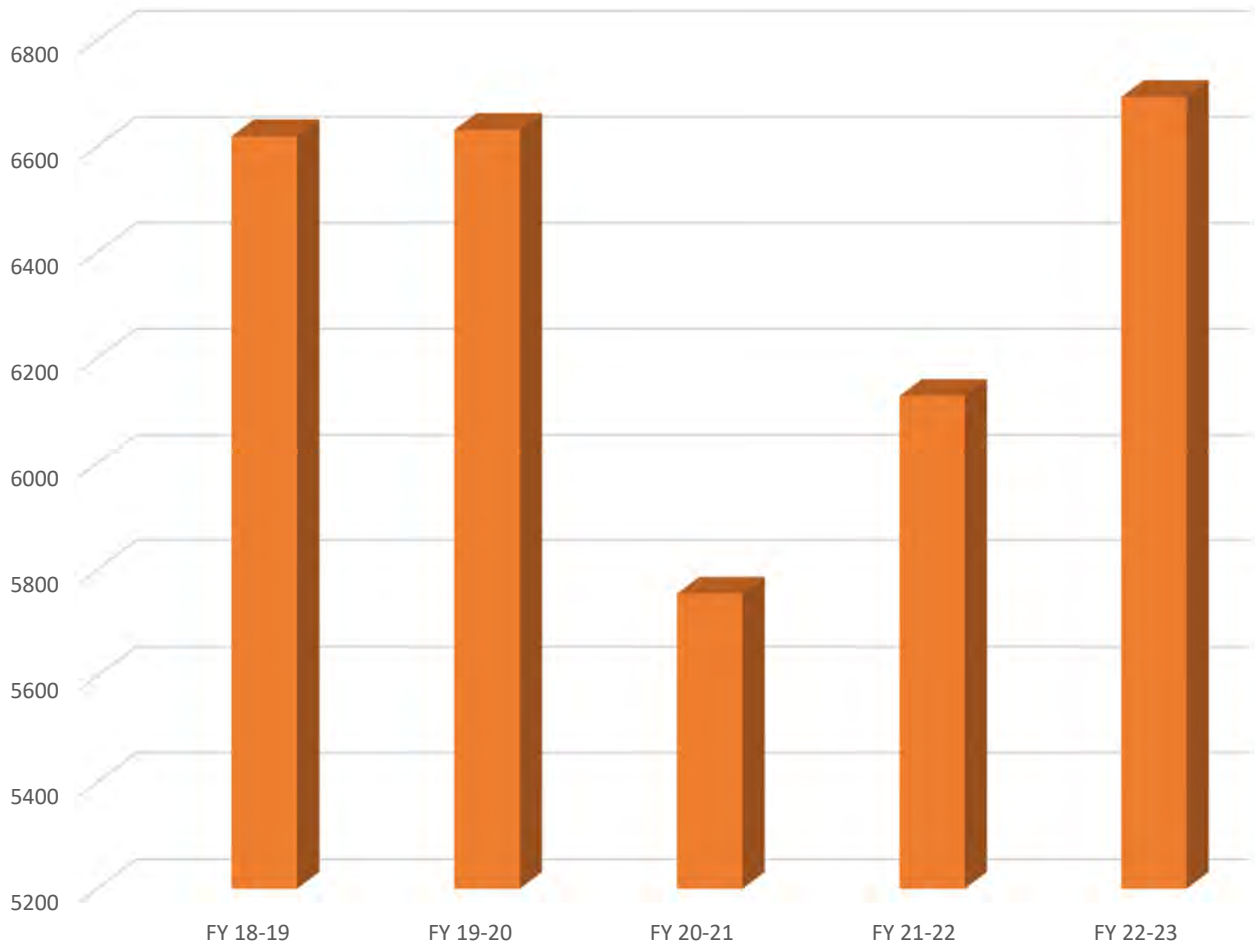
Data source: City of Davis Community Development Department





# Trends

## Business Licenses Issued



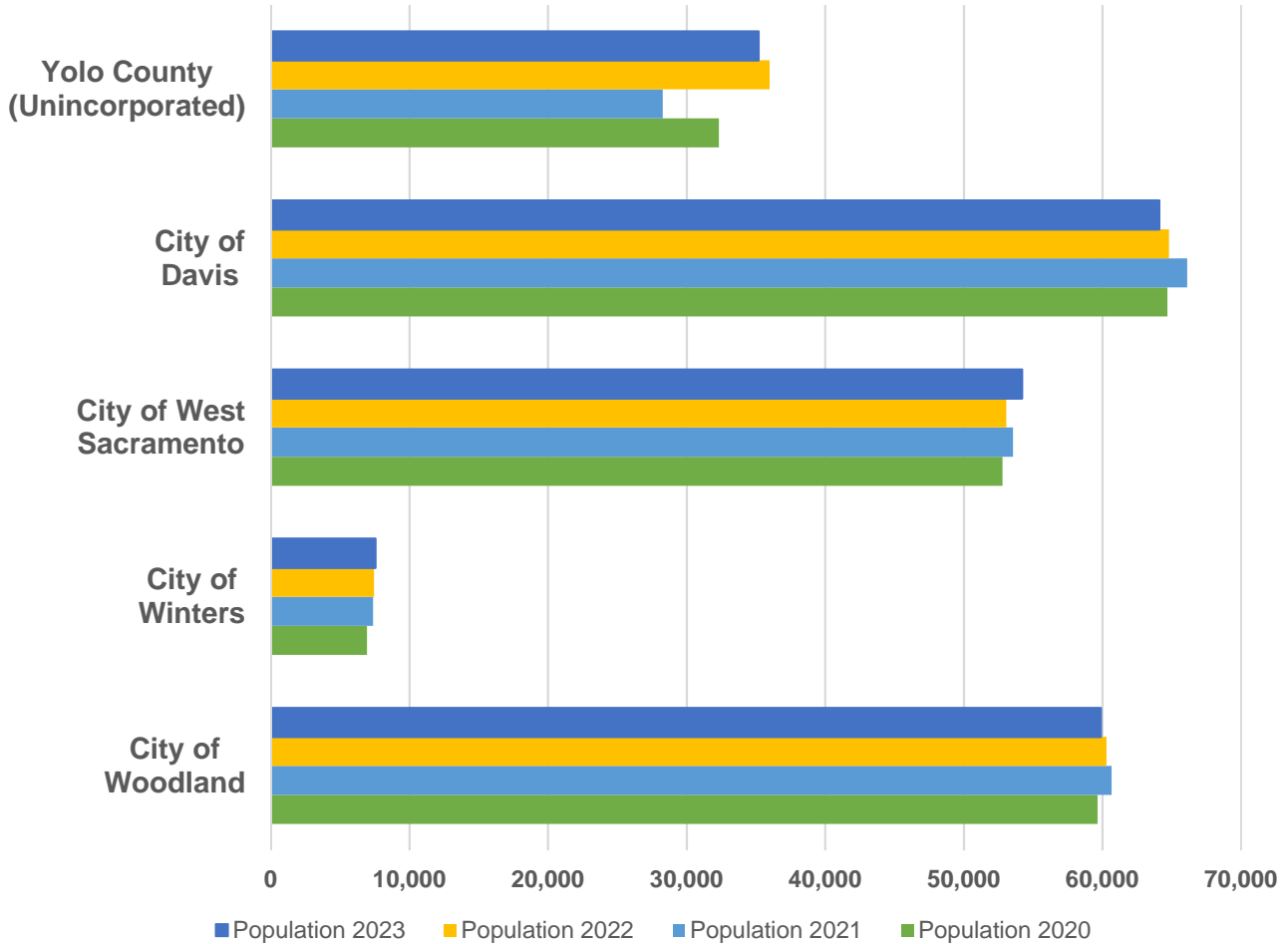
	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>
Business Licenses Issued	6,619	6,631	5,755	6,129	6,693

Data Source: City of Davis Finance Department



# Trends

## Population Comparison



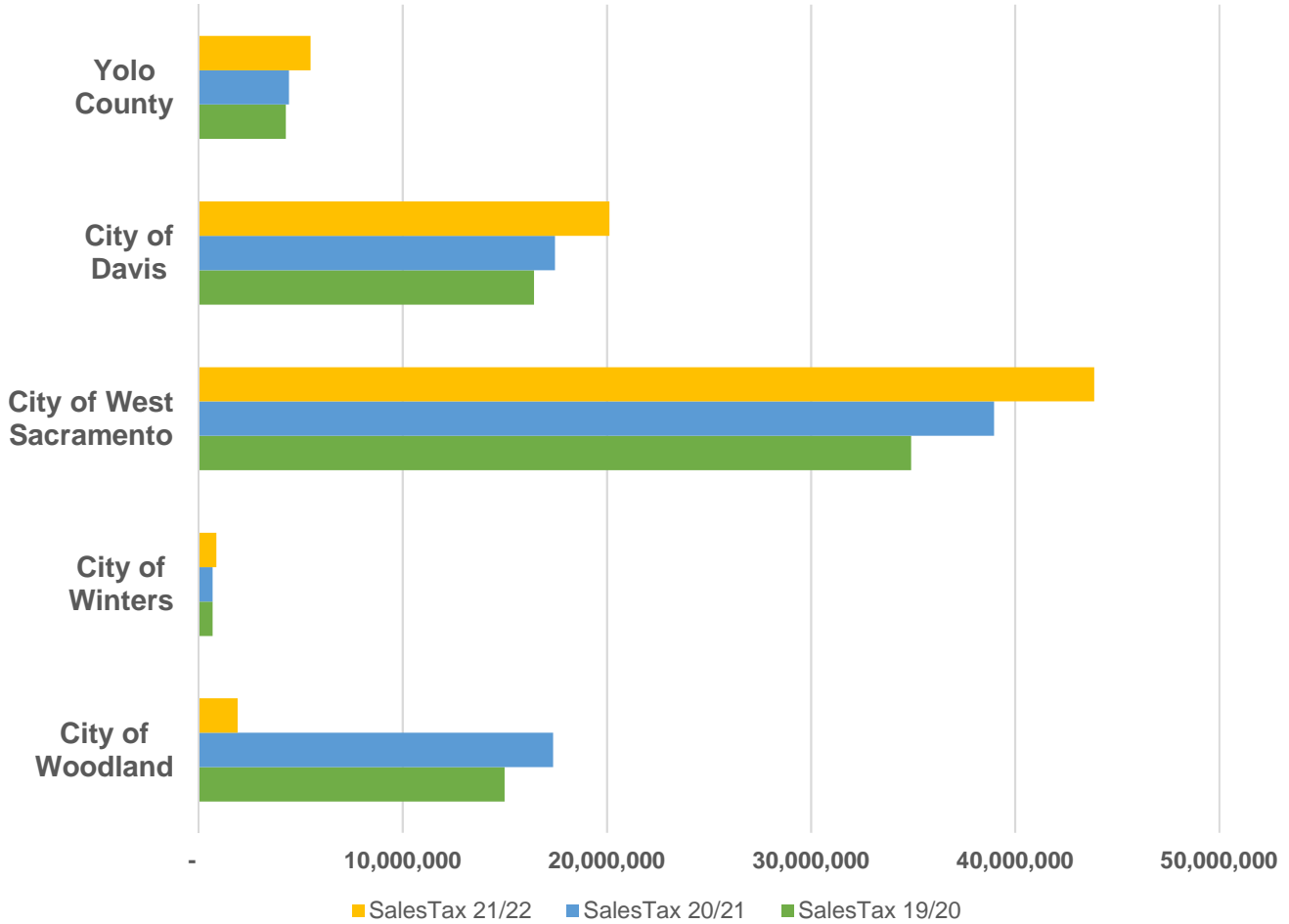
	Yolo County (unincorporated)	City of Davis	City of West Sacramento	City of Winters	City of Woodland
Population 2020	30,087	68,915	54,208	7,257	60,809
Population 2021	28,280	66,126	53,556	7,376	60,667
Population 2022	35,991	64,814	53,071	7,464	60,299
Population 2023	35,181	64,097	54,187	7,534	59,881

Data Source: Department of Finance



# Trends

## Sales Tax Comparison



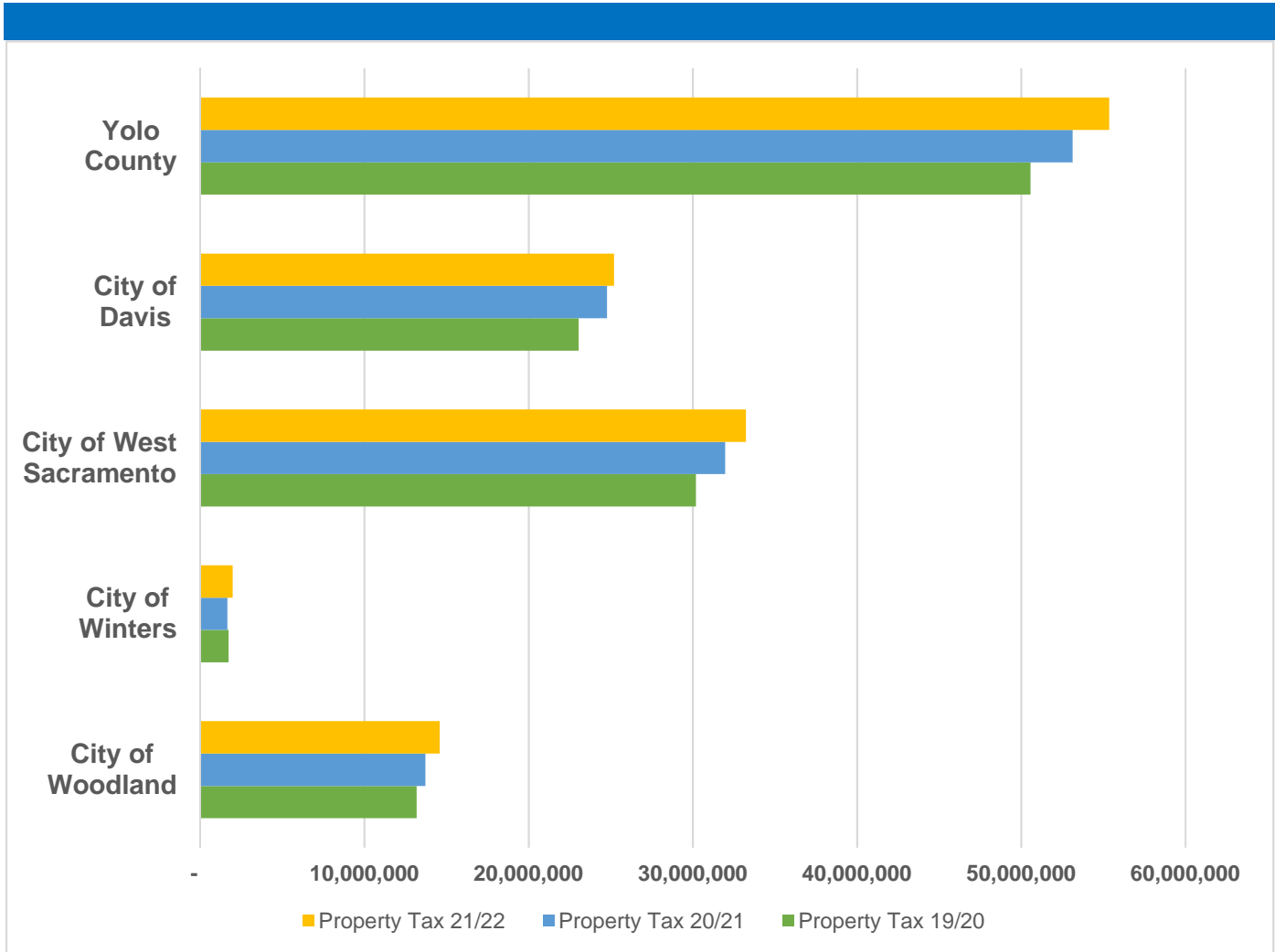
	Yolo County	City of Davis	City of West Sacramento	City of Winters	City of Woodland
Sales Tax 2019/20	4,283,988	16,438,460	34,897,637	689,376	14,989,555
Sales Tax 2020/21	4,428,218	17,463,194	38,958,742	698,073	17,376,290
Sales Tax 2021/22	5,481,772	20,131,720	43,864,092	876,936	1,919,159

Data Source(s):  
 County of Yolo Recommended Budget 2021-22  
 City of Davis Finance Department  
 City of West Sacramento Annual Comprehensive Financial Report  
 City of Winters FY 2021-22 Annual Budget  
 City of Woodland Adopted Budget FY 2022-2023



# Trends

## Property Tax Comparison



	Yolo County	City of Davis	City of West Sacramento	City of Winters	City of Woodland
Property Tax 2019/20	50,556,362	23,044,358	30,193,759	1,733,357	13,186,264
Property Tax 2020/21	53,124,007	24,779,099	31,970,278	1,660,728	13,720,402
Property Tax 2021/22	55,349,818	25,200,460	33,243,792	1,987,027	14,581,952

Data Source(s):  
 County of Yolo Recommended Budget 2021-22  
 City of Davis Finance Department  
 City of West Sacramento Annual Comprehensive Financial Report  
 City of Winters FY 2021-22 Annual Budget  
 City of Woodland Adopted Budget FY 2022-2023

## GLOSSARY OF FINANCE AND BUDGET TERMS

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### A

**Accrued interest** - Coupon interest accumulated on a bond or note since the last interest payment or for a new issue from the dated date to the date of delivery.

**Appropriation** - An authorization by the City Council to make expenditures and to incur obligations for a specific purpose within a specific time frame.

**Assessed Valuation** - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

**Assessments** - Levies that pay for improvements directly benefiting their property.

**Asset-Backed Securities (ABS)** - Securities that are supported by pools of assets, such as installment loans or leases or by pools of revolving lines of credits. Asset-backed securities are structured as trusts in order to perfect a security interest in the underlying assets.

**Audit** - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves and cash on hand.

### B

**Benefits** - Those benefits paid by the City to employees as conditions of employment. Examples include insurance and retirement benefits.

**Bond** - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount at a specific date or dates in the future together with periodic interest at a special rate.

**Book Value** - The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of any premium or discount.

**Budget** - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

### C

**CALPERS** - The California Public Employees Retirement System provides retirement benefits for the employees of public agencies in the State of California.

**CALTRUST** - A Joint Powers Authority created by public agencies to provide a convenient method for public agencies to pool their assets for investment purposes.

**Capital Assets** - Expenditures made to acquire, reconstruct or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character, which will continue to be held or used, such as land, buildings, machinery, furniture and other equipment. A capital (fixed) asset must be at least \$10,000 in cost and have an expected useful life expectancy of at least four years.

**Capital Improvements** - Buildings, structures or attachments to land, such as sidewalks, trees, drives, tunnels, drains and sewers.

**Capital Investment Program (CIP)** - A plan for capital expenditures to be incurred setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year and the method of financing those expenditures.

**Capital Projects Fund** - Capital Projects Funds are used to account for financial resources used in the acquisition or construction of major capital facilities other than those financed by Enterprise or Trust Funds.

**Capital Outlay** - Vehicles, equipment, improvements, software, and furniture purchased by the City that individually amount to an expenditure of more than \$10,000 and that have an expected life of more than one year.

**Certificates of Participation (COPs)** - Provide a financing technique that relies on local government's authority to acquire and dispose of property.

**Comprehensive Annual Financial Report (CAFR)** - The official financial report of the City. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

**Contract Services** - Services provided from the private sector or other public agencies.

**Cost Allocation** - A fair and equitable methodology for identifying and distributing direct and indirect costs among various cost centers based upon some predetermined basis of allocation. In performing the cost allocations, all indirect costs have been allocated to direct cost activities.

## D

**Debt Service** - Payment of the principal and interest on an obligation, resulting from the issuance bonds, notes or Certificates of Participation (COPs).

**Debt Service Fund** - Fund used to account for the accumulation of resources for and payment of general, long-term debt principal, interest and related costs.

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over revenues.

**Department** - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

**Depreciation**- The cost allocation of tangible assets over the useful/economic life of the asset.

**Division** - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

## E

**Encumbrances** - A legal obligation to pay funds, the expenditure/expense of that has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Enterprise Fund** - A type of fund established for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

**Expenditure** - The actual spending of Governmental Funds set aside by appropriation.

**Expense** - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

## F

**Federal Deposit Insurance Corporation (FDIC)** - A federal agency that insures bank deposits up to \$250,000 per deposit.

**Fiscal Year** - A 12-month period of time to which a budget, forecast or reporting period applies. The City of Davis fiscal year is July 1 through June 30.

**Fixed Assets** - Assets of a long-term character that are intended to be held or used, such as land, buildings, machinery, furniture and other equipment.

**Full-time Equivalents (FTE)** - The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for up to 2,080 hours while a .25 FTE employee would work up to 520 hours per year (both excluding overtime).

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

## G

**Generally Accepted Accounting Principles (GAAP)** - The standard framework of guidelines for financial accounting, including standards, conventions and rules accountants follow in the recording, summarizing and preparation of financial reports.

**Governmental Accounting Standards Board (GASB)** - Establishes standards for state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and will guide and educate the public, including issuers, auditors and users of those financial reports.

**General Fund** - A specific fund that accounts for tax-supported activities of the City and other types of activities not accounted for elsewhere. In the City budget, this fund is divided into departments. The General Fund is a governmental fund.

**Government Finance Officers Association (GFOA)** - The Government Finance Officers Association of the United States and Canada. GFOA annually sponsors a Distinguished Budget Presentation Awards program and makes awards to those governmental budgets that meet program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

**Grant** - Contributions, gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility.

## H

**HUD** - U.S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all.

## I

**Interfund Transfers** - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Intergovernmental Revenue** - Revenue received from other governmental agencies and municipalities, such as grants from the State or Federal government.

**Internal Service Fund (ISF)** - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISFs are self-supporting and only the expense by an ISF is counted in budget totals.

## L

**Lease** - A contract for temporary use of equipment or facilities at a negotiated price.

**Long-Term Debt** - Financial obligations with maturity of more than one year after the date of issuance.

**Long-Term Financial Plan** - A plan that identifies fiscal issues and opportunities, establishes fiscal policies and goals, examines fiscal trends, produces a financial forecast and provides for feasible solutions.

## M

**Market Value** - The price at which a security is trading and could presumably be purchased or sold on a specific date

**Mello-Roos Community Facilities Act** - Enables local agencies to create special financing districts to help pay for certain types of public facilities.

**Memorandums of Understanding (MOUs)** - Are bilateral agreements between the City of Davis and the employees of the City of Davis.

**Municipal Code** - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas, such as planning, etc.

## N

**Note** - A written promise to pay a specified amount to a certain entity on demand or on a specified date usually bearing a short-term maturity of a year or less.

## O

**Other post-employment benefits (OPEB)** - Refers to the benefits, other than pensions, that a state or local government employee receives as part of his or her package of retirement benefits.

**Operating Budget** - Day-to-day costs of delivering City services.



**Ordinance** - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a resolution.

## P

**Personnel Services** - The classification of all salaries, wages and fringe benefits expenditures. Fringe benefits include FICA, retirement benefits, medical insurance and life insurance.

**Principal** - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Program** - Organizational units directed to attain specific purposes or objectives.

**Program Activity** - A broad function or a group of similar or related services/activities, which have a common purpose.

**Program Budget** - A budget wherein expenditures are displayed based on programs of work, and secondarily, by the character and object class of the expenditure.

**Projects** - Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

**Proprietary Funds** - These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

## R

**Redevelopment Agency (RDA)** - A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called "tax increments" to repay Agency indebtedness.

**Reserve** - An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

**Resolution** - An order of a legislative body requiring less formality than an ordinance.

**Retained Earnings** - An equity account reflecting the accumulated earnings of a proprietary (internal service or enterprise) fund.

**Revenue** - Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue.

**Revenue Bonds** - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

**Risk Management** - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

## S

**Salaries and Wages** - Amounts paid for personnel services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

**Special Assessment Bonds** - Bonds payable from the proceeds of special assessments levied on properties.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated.

## T

**Treasury Bonds** - Long-term, coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

**Treasury Notes** - Medium-term, coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

**Trust and Agency Funds** - A fund used to account for assets held by the City as an agent or trustee for individuals, private organizations and other governments and/or other funds.

## U

**Unfunded Liability** - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

**User Fees** - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).