

Yolo County Elections Office



Candidate Guide

November 5, 2024, General Election

Yolo County Elections
625 Court St, Suite B05
Woodland, CA 95695
(530) 666-8133

Candidate.Services@yolocounty.gov
Revised July 2024

This page was intentionally left blank.

Preface

This 2024 Candidate Guide for the Tuesday, November 5, 2024, General Election provides general information for candidates and committees and does not have the force or effect of law, regulation or rule. This guide will help you understand your responsibilities, but the information is subject to change. **It is distributed with the understanding that the Yolo County Elections Office is not rendering legal advice.** Therefore, the guide is not a substitute for legal counsel for the individual, organization or candidate using it.

The Yolo County Elections Office recommends that any prospective candidate obtain legal advice to assist in complying with applicable California laws, including the California Elections Code (EC), California Education Code (EDC), California Government Code (GOV), California Code of Regulations (CCR), Yolo County's Code of Ordinances (YCC) and Municipal Code, if within an incorporated city.

TABLE OF CONTENTS

Preface	1
WHAT'S NEW	7
UNITED STATES SENATOR SPECIAL VACANCY ELECTION.....	7
ALL VOTE-BY-MAIL ELECTION	7
CANDIDATE FILING	7
TRANSITION TO .GOV WEBSITE DOMAIN	9
Yolo County General Election Calendar	10
Offices and Incumbents Up for Election	24
Federal Offices – Runoff in General Election	24
State Legislature – Runoff in General Election	24
Local Offices.....	25
List of Shared Districts	28
FEDERAL AND STATE DISTRICTS.....	28
SCHOOL DISTRICTS	28
Qualifications for Office	29
Federal Voter-Nominated Offices.....	29
Federal Party-Nominated and State Voter-Nominated Offices.....	29
County and Local Nonpartisan Offices.....	29
City Nonpartisan Offices	30
City Clerks.....	30
Summary of Qualifications	31
Federal Offices	31
State Offices.....	33
School District Offices	35
Municipal / City Offices.....	39
Special District Offices.....	44
Filing Fee and Required Nomination Signatures	46
Filing Fee	46
Nomination Signatures	46
Signatures of Registered Voters	46
No More Signers than Required.....	46

Incompatibility of Offices	47
Filing for Two Offices at the Same Election	47
Independent Nomination of Candidates	48
Nomination Packet	48
Nomination Papers	49
Availability.....	49
Where to Obtain Nomination Papers.....	49
Scheduling Your Appointment	50
Letter of Authorization.....	50
Submitting Nomination Papers	50
Declaration of Qualifications	51
Qualifications for Office Sample Form	51
Ballot Designation	52
Selecting Your Ballot Designation	52
Incumbents and Appointed Incumbents.....	52
General Guidelines for Acceptable Ballot Designations.....	53
Ballot Designation Basic Test	53
General Guidelines for Unacceptable Ballot Designations	53
No Ballot Designation Requested.....	54
Reviewing the Ballot Designation.....	54
Use of the Word "Volunteer"	54
Use of the Words "Advocate" or "Educator"	55
Changing the Ballot Designation.....	55
Challenging the Ballot Designation	55
Ballot Designation Elections Code Guidelines	55
Ballot Designation Worksheet Sample.....	62
Declaration of Candidacy.....	65
Declaration of Candidacy (Mandatory)	65
Name on Ballot.....	65
Hyphenated Names.....	65
No Title or Degree	66
Candidate's Change of Name	66
Ballot Designation	66

Character-Based Name.....	66
Execution and Return of Declaration of Candidacy	66
Extension of Nomination Period for Non-Incumbents	67
Withdrawal of Candidacy	67
Declaration of Candidacy Sample – Local Nonpartisan.....	68
Character-Based Name.....	70
Character-Based Name Form Sample.....	70
Nomination Paper	71
Nomination Paper Sample – Nonpartisan Offices.....	72
Candidate Statement.....	74
What Is the Candidate Statement?	74
United States Senator Candidate Statements.....	75
United States House of Representatives Candidate Statements	75
Legislative Candidate Statements	75
Proposition 34 Candidate Statement Provisions.....	76
Filing the Candidate Statement	76
Confidentiality of Statements	77
Withdrawal of the Candidate Statement.....	77
Public Examination of the Candidate Statement.....	77
Fines for False Statements in a Candidate Statement	77
Endorsements and References to Other Names in a Candidate Statement.....	77
Estimated Cost of Candidate Statement	78
Payment of the Candidate Statement	82
Indigent Candidates.....	82
Candidate Statement Order	82
Candidate Statement Form Sample.....	83
Preparation of the Candidate Statement	85
Word Counting Guidelines	86
Candidate Statement Checklist	87
Write-In Candidacy	88
Write-In Candidate Requirements.....	88
Signers of Write-In Nomination Papers	88
Write-In Candidate Filing Fee.....	88

Write-In Ballot Designation.....	88
Write-In Candidate Statement.....	88
Qualified Write-Ins.....	88
Offices Omitted from the Ballot.....	89
Votes Needed to Have Name Printed on General Election Ballot.....	89
Statement of Write-In Candidacy Sample – Local Nonpartisan	90
Statement of Write-In Candidacy Nomination Paper Sample	92
Ballot Order of Candidates	94
Randomized Alphabet Drawing.....	94
Time/Date of Randomized Alphabet Drawing.....	94
Votes Needed for Election	94
Information for Persons Elected at the Primary Election	94
Certification of Election.....	94
Voter-Nominated Offices – Top Two Open Primary Act.....	94
Nonpartisan Offices – Majority Vote Contests	95
Other Local Offices – Highest Vote Contests.....	95
Campaign Disclosure: What to File	96
Statement of Economic Interests (Form 700)	96
Additional FPPC Forms	96
FPPC Manuals and Information	97
FPPC Local Candidate/Committee Checklist	98
Filing Schedule for Local Office	100
Campaign Contribution Limits.....	102
County Campaign Contribution Limits	102
Campaign Contribution Limits Contacts.....	102
Electioneering.....	103
Electioneering within 100 feet of a Polling Place <i>EC § 18370</i>	103
Electioneering During Vote-by-Mail Voting <i>EC § 18371</i>	103
Political Campaign Advertising	104
Political Signs	104
Code of Fair Campaign Practices.....	106
Election Services Available.....	107
Voter File Information	107

Non-Confidential Data (Maps and Reports).....	109
Election Cybersecurity.....	110
Safeguarding our Elections	110
Investing in New Systems:	110
Protecting Election Infrastructure	110
Office of Election Cybersecurity and Office of Risk Management.....	111
Partnering with Federal and Local Partners	111
Be an Informed Voter and Report Suspected Misinformation.....	111
Election Violations or Fraud	112

WHAT'S NEW

UNITED STATES SENATOR SPECIAL VACANCY ELECTION

The United States Senator Special Primary Vacancy Election was consolidated with the regularly scheduled Presidential Primary Election held on March 5, 2024 and will be consolidated with the regularly scheduled General Election to be held on November 5, 2024. *EC § 10720(b)*

This special vacancy election is for the remainder of an unexpired term in the United States Senate, which ends on January 3, 2025.

Candidates could have chosen to run for the partial term and/or the full-term seat in the primary election. The top two candidates for each contest from the primary election will appear on the ballot in the general election.

ALL VOTE-BY-MAIL ELECTION

As a result of Assembly Bill 37 (AB 37, 2021) and Yolo County's transition to the Voter's Choice Act, all active registered voters will be sent a vote-by-mail (VBM) ballot packet.

CANDIDATE FILING

To improve efficiency and convenience for candidates, Yolo County offers options during the candidate filing process. Please review those options and the information below to prepare for your next steps.

Candidates for City Offices

Candidates for city offices must obtain and file their nomination documents with the appropriate city clerk. The city clerk is the local elections official for candidates running for city offices. Please contact your city clerk to learn about their candidate filing process. The deadlines are the same for city office candidates filing with the city clerk and for candidates for school districts or special districts who file with the Yolo County Elections Office. See City Clerks on page 30 for the contact information of the city clerks to follow their process for nomination papers. These include the nomination signature requirement.

Candidate Filing Nomination Papers Packet

The Yolo County Elections' candidate filing process has changed. We strongly encourage candidates to obtain and file documents in person by appointment. All nomination documents must be filed with the appropriate state or local elections official no later than

5:00 p.m., Friday, August 9, 2024.

A *Candidate Filing Nomination Papers Packet* for the election is available to preview and download on our website at <https://elections.yolocounty.gov/nominationspacket>. When printing the documents, please print double-sided. You may also obtain the documents in our office during your appointment.

Scheduling Appointments

We strongly encourage all potential candidates or their authorized representative(s) to schedule an appointment for any election services. Schedule an appointment by calling our office at (530) 666-8133 or by using our online scheduling appointment system at <https://YoloCountyACE.as.me/>. Select the *Yolo County Elections Appointment Schedule* for a one-hour appointment slot. See *Scheduling Your Appointment* on page 50 for more details.

An in-person appointment will ensure that we receive and review all original documents prior to the close of the nomination period. Any candidate who fails to submit the candidate documents with original signatures by the close of the nomination period will not be included on the ballot.

Walk-in candidates without an appointment will be seen on a first-come basis after voters and candidates with appointments are assisted.

Candidate Preliminary Information Form

The *Candidate Preliminary Information Form* is the first step to begin the candidate filing process. Prospective candidates must complete the form, which is used to verify their qualifications for office, before receiving any candidate filing documents. Bringing this completed form to your appointment will streamline the process. The form is available as the first page of the *Candidate Filing Nomination Papers Packet* which is available to preview and download on the Yolo County Elections website at <https://elections.yolocounty.gov/nominationspacket>. Selecting the office and district (if applicable) and entering your name on this form will populate the same data on the other nomination papers in the packet. See *Nomination Packet* on page 48 for more details on the forms.

Letter of Authorization

A candidate may designate another person or persons to obtain, update, and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate. A letter of authorization form can be found as part of the *Candidate Filing Nomination Papers Packet* on the Yolo County Elections website at <https://elections.yolocounty.gov/nominationspacket>. It must be properly completed and signed prior to the authorized person either obtaining or filing nomination papers for a candidate. The filed letter of authorization will be retained by the elections official. *EC § 8028*

Campaign Contribution Limits

Assembly Bill 571 (AB 571, 2019) mandated that beginning January 1, 2021, a state campaign contribution limit applies to city and county candidates when the city or county has not already enacted a contribution limit on such candidates. Along with the new campaign contribution limit, related provisions that formerly applied only to state-level candidates will now apply to city and county candidates. Candidates for school districts and special districts follow the county contribution limits, as these districts are under the county jurisdiction. See *Campaign Contribution Limits* on page 102 for more details.

Available Election Services

The Yolo County Elections Office provides some voter registration data and election services for purchase upon request by those who are campaigning. A representative of the Elections Office will contact a candidate or their representative to fulfill the request. See *Election Services Available* on page 107 for more details.

Redistricting

Every 10 years districts are redrawn using U.S. Census data. Redistricting is the process of drawing electoral district maps that determine what neighborhoods and communities are grouped together. For most elected offices, voters elect representatives from districts. Incumbents and candidates may be required to live in their district, and district boundaries may have changed. Refer to the *Redistricting* page on our website at <https://elections.yolocounty.gov/redistricting> for more information.

Candidates for State Senator in odd-numbered districts will be elected for the first time in 2024 with the new district boundaries from the redistricting after the 2020 Census.

Candidates for City of West Sacramento City Council, Districts 1 and 2 will be elected for the first time in 2024 (West Sacramento moved from elections at-large to elections by-district starting in 2022).

Candidates or voters who have questions regarding which districts they reside in may contact the Yolo County Elections Office at (530) 666-8133 or email elections@yolocounty.gov.

TRANSITION TO .GOV WEBSITE DOMAIN

The Yolo County ACE (Assessor/Clerk-Recorder/Elections) Department transitioned to a “.gov” hosted website on May 28, 2024: <https://ace.yolocounty.gov>. Each specific branch of ACE (Assessor, Clerk-Recorder and Elections) website is accessible via the main site. Elections can be reached directly at <https://elections.yolocounty.gov>.

Yolo County General Election Calendar

November 5, 2024, General Election

All code references are to the California Elections Code unless otherwise stated.

<p>4/26 – 8/09 E- 193 – E- 88</p>	<p>1. Independent Presidential Elector Candidates – Nomination Papers[†] Period in which independent Presidential Elector candidates shall circulate nomination papers to obtain signatures and submit them to the county elections official for examination.</p>	<p>EC § 8403(a)(2)²</p>
<p>6/27 – 7/17 E- 131 – E- 111 [Date designated by Secretary of State]</p>	<p>2. Candidate Statements in the State Voter Information Guide – United States Senator Period in which United States Senator candidates may purchase space for a 250-word statement in the state Voter Information Guide. Statements are to be filed with the Secretary of State.</p>	<p>EC § 9084(i)</p>
<p>7/01 – 7/15 E- 127 – E- 113</p>	<p>3. Cities Publish Election Notice Between these dates any City Clerk that is having an election during the November 5, 2024, General Election shall publish a Notice of Election in the city pursuant to Gov. Code § 6061 to include:</p> <ul style="list-style-type: none"> • the date and polling hours of the election; • the offices to be filled, specifying full term or short term, as the case may be. <p>Cities are responsible for the publication of the "Notice of Election" for their measures and the publication of the "Notice to Submit Arguments"; the receiving and processing of direct arguments/rebuttal arguments; and the preparation of the Impartial Analysis. Due to cities consolidating with the county under Elections Code § 10400, the dates in the Yolo County Measure Calendar will be used for deadlines regarding arguments, rebuttals and the 10-day public viewing periods. See entry #8 for more information.</p> <p>July 9, 2024 is the date of the last Yolo County Board of Supervisors meeting before the nomination period begins on July 15, 2024. As a result, ALL resolutions are due by <u>June 18, 2024</u> to present them at this meeting.</p>	<p>EC §§ 12101, 12102; GOV § 6061</p>
<p>7/03/2024 E – 125</p>	<p>4. Resolution Code Deadline Last day for cities and districts to adopt a resolution calling an election and setting forth the specifications of the election.</p> <p>July 9, 2024 is the date of the last Yolo County Board of Supervisors meeting before the nomination period begins on July 15, 2024. As a result, ALL resolutions are due by <u>June 18, 2024</u> to present them at this meeting.</p>	<p>EC §§ 9401, 9500, 10509, 10522; EDC § 5322;</p>
<p>7/04/2024</p>	<p>5. County Holiday (Independence Day) — Office will be closed.</p>	<p>YCC 2-6.34</p>

<p>7/05/2024 E - 123</p>	<p>6. School Governing Boards Resolution Deadline Last day for the governing board to deliver a resolution known as the "Specifications of the Election Order" and file it with the County Superintendent of Schools and the Registrar of Voters office, stating the specifications of the election.</p> <p>July 9, 2024 is the date of the last Yolo County Board of Supervisors meeting before the nomination period begins on July 15, 2024. As a result, ALL resolutions are due by June 18, 2024 to present them at this meeting.</p>	<p>ED § 5322</p>
<p>7/08/2024 E - 120</p>	<p>7. Deliver Order and Notice of Election Deadline for district secretaries and County Superintendents of Schools to deliver order and notice of election to the Clerk of the Board and Elections Office.</p> <p>July 9, 2024 is the date of the last Yolo County Board of Supervisors meeting before the nomination period begins on July 15, 2024. As a result, ALL resolutions are due by June 18, 2024 to present them at this meeting.</p>	<p>EDC §§ 5324, 5325(b)</p>
<p>7/08 - 8/07 E- 120 - E- 90</p>	<p>8. Publication - Notice of Election Registrar of Voters will publish once in a newspaper of general circulation a Notice of Election and Notice to Submit Direct Arguments IN FAVOR OF and AGAINST a local measure.</p> <p>Cities are responsible for the publication of the "Notice of Election" for their measures and the publication of the "Notice to Submit Arguments"; the receiving and processing of direct arguments/rebuttal arguments; and the preparation of the Impartial Analysis. Due to cities consolidating with the county under Elections Code § 10400, the dates in the Yolo County Measure Calendar will be used for deadlines regarding arguments, rebuttal arguments and the 10-calendar-day public viewing periods. See entry #3 for additional information.</p>	<p>EC §§ 12112, 12113; EDC §§ 5363, 15120; GOV §§ 6060, 6061</p>
<p>7/08/2024 E - 120</p>	<p>9. Deadline to Submit Impartial and Fiscal Analyses Last day to submit Impartial Analysis and fiscal impact statement (if applicable). Impartial Analysis due from County Counsel for school and county measures or from the City Attorney for city measures.</p>	<p>EC §§ 9160, 9163, 9280, 9286, 9313, 9316, 9401(a), 9500, 9502</p>
<p>7/08 - 7/18 E- 120 - E- 110</p>	<p>10. 10-Calendar-Day Public Review Period for Impartial and Fiscal Analyses During this 10-calendar-day review period, any person may seek a Writ of Mandate or injunction requiring any or all the material in the Impartial Analysis to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.</p>	<p>EC §§ 9190, 9295, 9380, 9509</p>

<p>7/09/2024 E – 119</p>	<p>11. Board of Supervisors Meeting Meeting with the Board of Supervisors to approve or deny the request for consolidation of contests and local measure with the election.</p> <p>Please refer to entry #4 for the deadline to submit resolutions.</p>	
<p>7/15 – 8/09 E- 113 – E- 88</p>	<p>12. Declaration of Candidacy / Nomination Papers / Candidate Statements in County Voter Information Guide Period During this period, all candidates must file Declaration of Candidacy and nomination papers no later than 5:00 p.m. on the final day of the period.</p> <p>Optional candidate statements for the County Voter Information Guide may be submitted along with the candidate statement fee of the county or counties in their jurisdiction. Candidates for State Senator and Member of the State Assembly may purchase space for a candidate statement only if they have agreed to accept the voluntary expenditure limits on their Candidate Intention Statement (Form 501).</p>	<p>EC §§ 333, 8020, 8028, 8040, 8041, 8061-8064, 8100, 8105, 8106, 13307.3; EC §§ 13307.5, 13307.7; GOV § 85601(c)</p>
<p>7/18/2024 E – 110</p>	<p>13. Deadline to Submit Direct Arguments or Tax Rate Statement Last day to submit Arguments IN FAVOR OF or AGAINST, or tax rate statement (if applicable for bond measure) for a local measure.</p>	<p>EC §§ 9162, 9163, 9282, 9286, 9315, 9316, 9401, 9501, 9502</p>
<p>7/18 – 7/28* E- 110 – E- 100</p>	<p>14. 10-Calendar-Day Public Review Period for Direct Arguments During this 10-calendar-day review period, any person may seek a Writ of Mandate or injunction requiring any or all the material in the Argument IN FAVOR OF or AGAINST to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.</p>	<p>EC §§ 9190, 9295, 9380, 9509</p>
<p>7/29/2024 E – 99</p>	<p>15. Deadline for Rebuttals to Direct Arguments Last day to submit Rebuttals to Arguments IN FAVOR OF or AGAINST a local measure.</p>	<p>EC §§ 9167, 9285, 9286, 9316, 9317, 9502, 9504</p>
<p>7/29 – 8/08 E- 99 – E- 89</p>	<p>16. 10-Calendar-Day Public Review Period for Rebuttals to Direct Arguments Rebuttals to Direct Arguments IN FAVOR OF or AGAINST any measure are due. During this 10-calendar-day review period, any person may seek a Writ of Mandate or injunction requiring any or all the material in the Rebuttal to Arguments IN FAVOR OF or AGAINST to be amended or deleted. All Writs of Mandate must be filed by the end of the 10-calendar-day public examination period.</p>	<p>EC §§ 9190, 9295, 9380, 9509</p>

<p>7/30/2024 E - 98</p>	<p>17. Change of Candidate's Designation on Ballot† Last day that any candidate may request in writing a different ballot designation than that used in the primary election. The written request shall be accompanied by a ballot designation worksheet. This request should be made to both the Secretary of State and the county elections official.</p>	<p>Cal. Code Regs., tit. 2, § 20711(e); EC §§ 13107(h), 13107.3</p>
<p>7/31/2024 [Date fixed by law]</p>	<p>18. Campaign Disclosure Statement – Semi-Annual Last day for recipient committees to file semi-annual campaign statements.¹ Committees with candidates or measures on the November 5, 2024 ballot will file for the filing period covering the day after the closing date of the last statement filed, or January 1, if no previous statement was filed through 6/30/2024. All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before January 1, 2024.</p>	<p>GOV §§ 84200, 84218</p>
<p>8/07 – 11/05 E- 90 – E- 0</p>	<p>19. Election Cycle Report – 24-Hour Contribution Reporting Period During the 90 days immediately preceding an election, or on the date of the election, the following contributions must be reported within 24-hours to the campaign filing officer:</p> <ul style="list-style-type: none"> • a contribution of \$1,000 or more in the aggregate is received from a single source. • a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure listed on the November 5, 2024, ballot. <p>The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received.</p> <p>File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.</p> <p>These contributions are reported on the 24-hour/10-day Contribution Report (FPPC Form 497).¹</p>	<p>GOV §§ 82036, 84203, 84203.3, 84215, 85204, 85309</p>
<p>8/09/2024 E- 88</p>	<p>20. Deadline to Submit Resolution to Consolidate Last day for any district to file a resolution requesting to consolidate with the General Election. If consolidation requests are not submitted in a timely manner, the district will be responsible for publishing direct arguments. We recommend contacting the Clerk of the Board with the resolution to consolidate by June 18, 2024 when the resolution for the order and notice of election is due (see entry #4).</p>	<p>EC §§ 10400, 10401, 10402, 10403</p>

<p>8/09/2024 E- 88</p>	<p>21. Deadline to Withdraw an Initiative Measure Last day to withdraw an initiative measure that has been submitted to the voters of any jurisdiction at an election, whether or not the petition has already been found sufficient by the elections official.</p>	<p>EC §§ 9118.5, 9215.5, 9311</p>
<p>8/09/2024 E- 88</p>	<p>22. Candidate Statement in the County Voter Information Guide — Deadline Last day that candidates for United States Representative in Congress, State Senator, and Member of the State Assembly may purchase space for a 250-word candidate statement in the county voter information guide(s) of the county or counties in their jurisdiction. Candidates for State Senator and Member of the State Assembly may purchase space only if they have agreed on their Candidate Intention Statement (Form 501) to accept the voluntary expenditure limits. Last day that local candidates may purchase space for a candidate statement in the county voter information guide of the county or counties in their jurisdiction.</p>	<p>GOV § 85601(c); EC §§ 13307.5, 13307.7</p>
<p>8/09/2024 E - 88</p>	<p>23. Candidate Withdrawal No candidate who has filed a Declaration of Candidacy may withdraw after this date.</p>	<p>EC §§ 8800, 10224, 10603</p>
<p>8/10** - 8/14 E- 87 - E- 83</p>	<p>24. Nomination Period Extension — Incumbent Fails to File If an eligible incumbent does not file nomination papers by 5:00 p.m. on August 9 (E-88) for their office, there will be a 5-calendar-day extension period during which any qualified person other than the incumbent may file.</p>	<p>EC §§ 8022, 8100, 8105, 10225, 10516, 10604</p>
<p>8/10** - 8/20 E- 87 - E- 77</p>	<p>25. Public Examination Period for Candidate Statements 10-calendar-day review period for the Candidate Statements submitted by August 9 (E-88). This review period does not pertain to any offices that are in extension. During this public examination period, any person may seek a Writ of Mandate or an injunction requiring any or all the material in a candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-calendar-day public examination period.</p>	<p>EC § 13313</p>
<p>8/12/2024 E - 85</p>	<p>26. Candidate Statement Withdrawal Last day for a candidate to withdraw their candidate statement. This must be done in writing by 5:00 p.m. This deadline does not pertain to any offices that are in extension.</p>	<p>EC § 13307(a)(3)</p>
<p>8/14/2024 E- 83</p>	<p>27. Deadline to Amend or Withdraw the Order of Election for a Local Initiative or Measure Last day to withdraw or amend the order of election for a local initiative or measure.</p>	<p>EC §§ 9604, 9605</p>

<p>8/14/2024 E – 83</p>	<p>28. Political Party Endorsements for Voter-Nominated Offices — Deadline Last day for the party chairperson of any qualified political party to submit to the county elections official a list of all candidates for voter-nominated office who will appear on any ballot in the county in question, and who have been endorsed by the party. The county elections official shall print any such list that is received by the deadline in the official county voter information guide.</p>	<p>EC §§ 13302(b)</p>
<p>8/15/2024 E – 82</p>	<p>29. Randomized Alphabet Drawing On this day the Secretary of State and county elections officials each will conduct the random alphabet drawing to determine the order of the candidate names on the ballot. This drawing is held at 11:00 a.m.</p>	<p>EC §§ 13111(i), 13112</p>
<p>8/15/2024 E – 82</p>	<p>30. Independent Presidential Elector Candidates – Results of Written Certification – Random Verification⁺ Last day for the Secretary of State to compute the number of valid signatures submitted for each independent Presidential Elector candidate's nomination paper, to notify the election officials of the results, and to determine whether further action is necessary.</p>	<p>Cal. Code Regs., tit. 2, §§ 20089(c), 20090; EC § 8403</p>
<p>8/15 – 8/24** E- 82 – E- 73</p>	<p>31. Candidate Statements Public Examination Extension Period 10-calendar-day review period for Candidate Statements submitted during the extension period. During this public examination period, any person may seek a Writ of Mandate or an injunction requiring any or all the material in a candidate statement to be amended or deleted. All Writs of Mandate must be filed no later than the end of the 10-calendar-day public examination period.</p>	<p>EC § 13313</p>
<p>8/19/2024 E – 78</p>	<p>32. Last Day to Challenge a Ballot Designation Last day for anyone to challenge a ballot designation submitted by a candidate.</p>	<p>EC §§ 13313(b)(1), 13314</p>
<p>9/2/2024</p>	<p>33. County Holiday (Labor Day) — Office will be closed.</p>	<p>YCC 2-6.34</p>

<p>9/06 – 9/21**³ E- 60 – E- 45</p>	<p>34. Military or Overseas Voter Applications and Voter Ballots Period During this period county elections officials may process ballot applications from military or overseas voters. Any applications received by the county elections official prior to the start of this period shall be kept and processed on or after the start date. If the applicant is not a resident of the county to which they have applied, the elections official receiving the application shall forward it immediately to the proper county.</p> <p>During this period county elections officials transmit ballots and balloting materials to absent military or overseas voters who have requested them by the end of the period. If a military or overseas voter ballot application is received after the end date, the county elections official shall transmit a ballot and balloting materials as soon as practicable.³</p>	<p>EC §§ 300(b), 321, 3102, 3105, 3114;</p> <p>EC § 3114;</p> <p>52 U.S.C. § 20302 (MOVE Act)</p>
<p>9/09 – 10/22 E- 57 – E- 14</p>	<p>35. Write-In Candidacy and Nomination Papers Period During this period, write-in candidates must file nomination paperwork to qualify as a write-in candidate. A name written on a ballot will not be counted unless the person has filed during this period a statement of write-in candidacy and sponsor signatures, if applicable, stating that they are a write-in candidate for the election.</p>	<p>EC §§ 8600, 8601, 8606†</p>
<p>9/26/2024 E – 40</p>	<p>36. Campaign Disclosure Statement — First Pre-Election Last day to file campaign statements for candidates and committees for the period ending September 21, 2024 (E-45).¹</p> <p>Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2024 and do not have an open committee may file Form 470 on or before September 26, 2024. If the candidate raises or spends \$2,000 or more later during the calendar year, a Form 470 Supplement and a Form 410 must be filed.</p> <p>Candidate controlled committees and primarily formed candidate and measure committees appearing on the ballot must file this statement. State general purpose committees making contributions or independent expenditures of \$500 or more in connection with the election must also file this statement. Candidate controlled committees by elected state officers and candidates for elective state office who are not appearing on the ballot at the next statewide election making contributions or independent expenditures of \$500 or more in connection with the election must file this statement. Political parties must file this statement if they receive contributions totaling \$1,000 or more or if contributions or independent expenditures totaling \$500 or more were made in connection with the election. State slate mailer organizations must file this statement if payments of \$500 or more are received or made to produce a slate mailer in connection with the election.</p>	<p>GOV §§ 84200.5, 84200.8(a), 84218</p>

<p>10/07 – 10/29 E- 29 – E- 7</p>	<p>37. Vote-By-Mail Voting Every active registered voter will be mailed a vote-by-mail ballot and packet.</p> <p>No later than this date, county elections officials shall begin mailing each registered voter a vote-by-mail ballot, a vote-by-mail packet that includes an envelope with instructions on the use and return of the vote-by-mail ballot, and other information including the locations and hours of each vote center or polling place in the county.</p> <p>County elections officials shall have five days to mail a ballot to each person who is registered to vote by this date and five days to mail a ballot to each person who is subsequently registered to vote.</p>	<p>EC §§ 3000.5, 3010, 4005(a)(8)(A), (B), 4007;</p> <p>EC §§ 3000.5, 3001</p>
<p>10/07 – 11/05 E- 29 – E- 0</p>	<p>38. Ballot Drop Boxes Open Yolo County opens ballot drop-off locations. These locations shall be open at least during regular business hours beginning not less than 28 days before the election through Election Day. At least one ballot drop-off location shall be an accessible, secured, exterior drop box that is available for a minimum of 12 hours per day, including regular business hours.</p>	<p>EC §§ 3025.5, 4005(a)(1)</p>
<p>10/07/2024 E- 29</p>	<p>39. Computer Processing of Vote-By-Mail Ballots All county elections officials may begin to process vote-by-mail ballot return envelopes.</p> <p>Counties having the necessary computer capability to process vote-by-mail ballots may begin to process their vote-by-mail ballots on this date. This process may be completed to the point of placing the ballot information on a computer medium, but under NO circumstances may a vote count be accessed or released until 8:00 p.m. on November 5, 2024 (Election Day).</p> <p>All other county elections officials shall start to process vote-by-mail ballots at 5:00 p.m. on the day before the election, the results of which shall not be released before 8:00 p.m. on November 5, 2024 (Election Day).</p>	<p>EC § 15101(a);</p> <p>EC § 15101(b), (c);</p> <p>EC § 15101(b)</p>
<p>10/07 – 11/05 E- 29 – E- 0</p>	<p>40. Vote-By-Mail Ballot Request by Out-Of-State Emergency Workers Period in which, upon the declaration of an out-of-state emergency by the Governor and the issuance of an executive order authorizing an out-of-state emergency worker to cast a ballot outside of their home precinct, an out-of-state emergency worker may request and vote a vote-by-mail ballot, which must be returned in the same manner as all other voted vote-by-mail ballots.</p>	<p>EC §§ 336.7, 3021.5</p>

<p>10/21/2024 E – 15</p>	<p>41. Last Day to Register to Vote Last day to register to vote in the general election. After this date, voters wishing to vote in the election must vote with Conditional Voter Registration at the county elections office (see entry #45).</p> <p>The voter registration application shall be mailed (postmarked by this date), submitted online using the Secretary of State's online voter registration application (COVR), or delivered to the county elections official by this date and is effective upon receipt. The voter registration application may also be submitted by this date to the Secretary of State, Department of Motor Vehicles, or any National Voter Registration Act designated agency.</p> <p>A request for a vote-by-mail ballot from a military or overseas voter, if postmarked on or before this date, will be deemed an affidavit of registration. When a county elections official receives and approves a registration application from a military or overseas voter, the official must provide that voter with a vote-by-mail ballot for each subsequent election.</p> <p>Please refer to entries ##43-46 for the exceptions to this deadline.</p>	<p>52 U.S.C. §§ 20301, 20501;</p> <p>EC §§ 300(b), 321, 2102, 2170, 3102;</p> <p>EC § 3102(b), (e)</p>
<p>10/21/2024 E – 15</p>	<p>42. Notice of Change of Address Within State Last day before the general election for any voter to send a notice or letter advising the county elections official of a change of address within the state.</p> <p>The notice or letter shall be mailed (postmarked by this date) or delivered to the county elections official by this date and is effective upon receipt. The notice or letter may also be submitted to the Department of Motor Vehicles or any National Voter Registration Act designated agency prior to the election. The county elections official shall correct the registration records accordingly. The notice or letter is in lieu of re-registering.</p>	<p>EC § 2116, 2119</p>
<p>10/22 – 10/29 E- 14 – E- 7</p>	<p>43. New Resident Registration Period Any person who becomes a new resident after the voter registration deadline may register to vote beginning on October 22, 2024 (E-14) and ending October 29, 2024 (E-7). This registration must be executed in the county elections office and the new resident shall vote a new resident's ballot in that office. A new resident is eligible to vote for only president and vice president.</p> <p>The ballots of new residents shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots.</p>	<p>EC §§ 332, 3400;</p> <p>EC § 3405</p>

<p>10/22 – 11/05 E- 14 – E- 0 [8:00 p.m.]</p>	<p>44. New Citizen Registration Period Period in which a new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time after the voter registration deadline and ending at the close of polls on November 5, 2024 (Election Day). A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting and shall declare that they have established residency in California.</p> <p>The ballots of new citizens shall be received and canvassed at the same time and under the same procedure as vote-by-mail ballots.</p>	<p>EC §§ 331, 3500, 3501; EC § 3502</p>
<p>10/22 – 11/05 E- 14 – E- 0</p>	<p>45. Conditional Voter Registration Period Period in which an elector can “conditionally” register and vote provisionally at the county elections office, a satellite office, a polling place, a vote center, or online through the Internet website of the Secretary of State after the 15-day voter registration deadline.</p>	<p>Cal. Code Regs., tit. 2, 20021(b)(1); EC § 2170</p>
<p>10/22 – 11/05 E- 14 – E- 0</p>	<p>46. Change of Address Within Same County and/or Change of Political Party Preference Period in which an elector can, in lieu of executing a new affidavit of registration for a change of address within the same county and/or a change of political party preference, submit a written request that discloses specific information. The written request shall be delivered to the county elections official’s office or to any location that offers conditional voter registration and at which a ballot can be issued.</p>	<p>EC §§ 2119.5, 2152</p>
<p>10/24/2024 E – 12</p>	<p>47. Campaign Disclosure Statement – Second Pre-Election Last day to file FPPC Form 460 campaign statements for candidates and committees for the period ending October 19, 2024 (E-17).¹</p> <p>Candidate controlled committees and primarily formed candidate and measure committees appearing on the ballot must file this statement by guaranteed overnight mail or personal delivery. State general purpose committees making contributions or independent expenditures of \$500 or more in connection with the election must also file this statement. Candidate controlled committees by elected state officers and candidates for elective state office who are not appearing on the ballot at the next statewide election making contributions or independent expenditures of \$500 or more in connection with the election must file this statement. Political parties must file this statement if they receive contributions totaling \$1,000 or more or if contributions or independent expenditures totaling \$500 or more were made in connection with the election. State slate mailer organizations must file this statement if payments of \$500 or more are received or made to produce a slate mailer in connection with the election.</p>	<p>GOV §§ 84200.5, 84200.8(b), 84218</p>

<p>10/25/2024 E- 11 [Date designated by Secretary of State]</p>	<p>58. Certified List of Write-in Candidates† The Secretary of State will prepare and send to county elections officials a certified list of presidential write-in candidates showing the name and address of every write-in candidate eligible to receive votes at the general election.</p>	
<p>10/26** – 11/01 E- 10 – E- 4</p>	<p>49. Voter's Choice Act Counties: Open One Vote Center for Every 50,000 Registered Voters Yolo County opens three (3) vote centers from 10:00 a.m. to 6:00 p.m.</p> <p>Period in which counties that adhere to the Voter's Choice Act will operate one vote center for every 50,000 registered voters. The locations and hours of operation of these vote centers will be available in vote-by-mail materials and on the county website. Any voter registered in the county may visit any vote center to receive voter services or vote. The first day a vote center opens, the elections official shall deliver to the precinct board a list of military or overseas voters who registered under Section 3108.</p>	<p>EC §§ 3108(b), 4005(a)(2)(A), 4005(a)(4)(A)</p>
<p>10/29/2024 E – 7</p>	<p>50. Deadline to Request Vote-By-Mail Ballot Last day for a voter to request their ballot be sent to them by mail.</p>	<p>EC § 3001</p>
<p>10/29 – 11/04 E- 7 – E- 1</p>	<p>51. Mobile Vote Center Opens Period in which Yolo County opens the mobile vote center for one day in each of seven townships in Yolo County. The list of dates and locations is available on the Yolo County Elections website (https://elections.yolocounty.gov/polling_place) and in the county Voter Information Guide.</p>	
<p>10/30 – 11/04 E- 6 – E- 1</p>	<p>52. Military or Overseas Voters Recalled to Service Period in which a registered military or overseas voter recalled to service after October 29, 2024 (E-7), but before 5:00 p.m. on November 4, 2024 (E-1), may appear before the county elections official where they are registered, or, if within the state, in the county in which they have been recalled to service, and obtain a vote-by-mail ballot which may be voted in, or outside, the county elections official's office on or before the close of the polls and returned as are other voted vote-by-mail ballots.</p>	<p>EC § 3111</p>
<p>10/31/2024* E- 5 [Date fixed by law]</p>	<p>53. Quarterly Statement by Ballot Measure Committees All committees which have qualified as a recipient committee and are primarily formed to support or oppose the qualification, passage, or defeat of any measure must file a quarterly campaign statement for the period July 1, 2024 (E-127), through September 30, 2024 (E-36).¹</p> <p>This statement is not required if the committee is required to file pre-election statements or if the measure was already voted on and the committee has not made contributions or expenditures to support or oppose the qualification or passage of another measure.¹</p>	<p>GOV § 84202.3; GOV § 84202.3</p>

<p>11/02** – 11/05 E- 3 – E- 0</p>	<p>54. Voter's Choice Act Counties: Open One Vote Center for Every 10,000 Registered Voters Yolo County vote center locations increase in number to 13 countywide through Election Day and are open from 10:00 a.m. to 6:00 p.m. on early voting days.</p> <p>Period in which counties that adhere to the Voter's Choice Act will operate one vote center for every 10,000 registered voters. The locations and hours of operation of these vote centers will be available in vote-by-mail materials and on the county website. Any voter registered in the county may visit any vote center to receive voter services or vote. The first day a vote center opens, the elections official shall deliver to the precinct board a list of military or overseas voters who registered under Section 3108.</p>	<p>EC §§ 3108, 4005(a)(3)(A)</p>
<p>11/5/2024 E – 0</p>	<p>55. Election Day Polls, vote centers, and the Elections Office are open from 7:00 a.m. to 8:00 p.m.</p> <p>An elector can “conditionally” register and vote provisionally at the county elections office, a satellite office, a polling place, a vote center, or online through the Internet website of the Secretary of State after the 15-day voter registration deadline.</p>	<p>EC §§ 1000(e), 14212; Cal. Code Regs., tit. 2, 20021(b)(1); EC § 2170</p>
<p>11/5/2024 E – 0</p>	<p>56. Hand Delivered or Faxed Vote-By-Mail Ballots Returned in Order to be Counted – Deadline Voted vote-by-mail ballots hand delivered to the office of the elections official who issued the ballot, or at any polling place, vote center, vote-by-mail drop-off location, or drop box in the state must be received by the county elections official by the close of the polls on Election Day.</p> <p>Last day a military or overseas voter who is living outside of the United States (or is called for service within the United States on or after October 29, 2024 (E-7)), may return their ballot by facsimile transmission. To be counted, the ballot returned by facsimile transmission shall be received by the voter's elections official by 8:00 p.m. on Election Day and shall be accompanied by an identification envelope and a signed oath of declaration.</p>	<p>EC §§ 3017, 14212; EC § 3106</p>

<p>11/5/2024 E - 0</p>	<p>57. Military or Overseas Voters - Late Conditions Any registered military or overseas voter or any individual born outside of the United States or District of Columbia whose parent or legal guardian was a resident of California when the parent was last living in the United States who has returned to their county of registration on or before this day, and to whom a vote-by-mail ballot has been mailed but not voted, may apply for a replacement ballot pursuant to section 3014.</p> <p>An unregistered military or overseas voter who was 1) released from service after the close of registration and who has returned to their county of residence or 2) required to move under official active duty military orders after the close of registration, may apply in person to register with the county elections official and vote in the election. Documented proof of release from service or official military orders are required. On or before the day of the election, or the first day a vote center opens, the county elections official shall deliver to the precinct board a list of military or overseas voters registered under Elections Code section 3108.</p> <p>A military or overseas voter or any individual born outside of the United States or District of Columbia whose parent or legal guardian was a resident of California when the parent was last living in the United States who returns to the county after October 29, 2024 (E-7), may appear before the county elections official and apply for registration. The county elections official shall register the voter, if not registered, and shall deliver a vote-by-mail ballot which may be voted in, or outside, the county elections official's office on or before the close of the polls on the day of the election and returned as are other voted vote-by-mail ballots.</p>	<p>EC §§ 300(b), 321, 3014, 3109;</p> <p>EC § 3108</p> <p>EC § 3110</p>
<p>11/5/2024* E- 0 [8:00 p.m.]</p>	<p>58. Semifinal Official Canvass Beginning at 8:00 p.m. and continuously until completed, the county elections official shall conduct the semifinal official canvass of votes and report totals to the Secretary of State at least every two hours.</p>	<p>EC §§ 15150, 15151</p>
<p>11/07 - 12/05 E+ 2 - E+ 30</p>	<p>59. Official Canvassing Period Period when county elections officials conduct the official canvass of the precinct returns. The Elections Office processes mail ballots received on Election Day, conditional voter ballots, and provisional ballots.</p>	<p>EC §§ 15301, 15372</p>
<p>11/11/2024</p>	<p>60. County Holiday (Veteran's Day) — Office will be closed.</p>	<p>YCC 2-6.34</p>
<p>11/28 - 11/29</p>	<p>61. County Holiday (Thanksgiving Day & Day After) — Office will be closed.</p>	<p>YCC 2-6.34</p>
<p>12/25/2024</p>	<p>62. County Holiday (Christmas Day) — Office will be closed.</p>	<p>YCC 2-6.34</p>
<p>1/1/2025</p>	<p>63. County Holiday (New Year's Day) — Office will be closed.</p>	<p>YCC 2-6.34</p>

<p>1/31/2025 [Date fixed by law]</p>	<p>64. Campaign Disclosure Statement – Semi-Annual Last day for recipient committees to file semi-annual campaign statements for candidates, committees, major donors, and slate mailers.¹</p> <p>Committees with candidates or measures on the November 5, 2024 ballot will file for the filing period covering 10/20/2024 to 12/31/2024. All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2024.</p>	<p>GOV §§ 84200, 84218</p>
--	---	--------------------------------

*Date falls on a weekend or holiday; the action may be conducted on the next business day. (EC § 15)

**Date falls on a weekend or holiday; it does not move forward to the next business day.

†Applies to General Election only

¹All code references are to the California Elections Code unless otherwise stated.

²Paper and electronic or online filings may be required. This does not cover ALL campaign disclosure requirements. Please contact the Fair Political Practices Commission at 1-866-275-3772 for all filing obligations.

³Elections Code section 3114 and the federal MOVE Act require that ballots be sent to military and overseas voters no later than 45 days prior to an election. This E-45 deadline must be adhered to and does not move forward even though the date falls on a Saturday.

Offices and Incumbents Up for Election

All offices are qualified and elected “At-Large” unless specified as elected “By-District” through showing the district number. Incumbents and candidates are required to live in their district, and due to boundary line changes, may no longer reside in those districts. Candidates or incumbents who have questions regarding which districts they reside in may contact the Yolo County Elections Office at (530) 666-8133.

Federal Offices – Runoff in General Election

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
President of the United States	Joseph R. Biden, Jr.	4 years	1/20/2025 (12:00 noon)
United States Senator, Full Term	<i>Vacant (formerly Dianne Feinstein)</i>	6 years	1/3/2025 (12:00 noon)
United States Senator, Partial/Unexpired Term	Laphonza Butler*	Remainder of the unexpired term	Certification date of the 2024 General Election
U.S. Representative in Congress, 4th District	Mike Thompson	2 years	1/3/2025 (12:00 noon)
U.S. Representative in Congress, 7th District	Doris Matsui	2 years	1/3/2025 (12:00 noon)

*Appointed

State Legislature – Runoff in General Election

<u>Office</u>	<u>Incumbent</u>	<u>Term of Office</u>	<u>Term Begins</u>
State Senator, 3rd District	<i>2022 Redistricted</i>	4 years	12/2/2024
Member of the Assembly, 4th District	Cecilia Aguiar-Curry	2 years	12/2/2024

Local Offices

School District Offices

<u>Office</u>	<u>Incumbent(s)</u>	<u>Term of Office</u>	<u>Term Begins</u>
Board of Education District - Member			
Colusa County Board of Education, Trustee Area 1	Brenda C. Miller	4 years	12/13/2024
Yolo County Board of Education, Trustee Area 3	Tico Zendejas	4 years	12/13/2024
Yolo County Board of Education, Trustee Area 4	Shelton Yip	4 years	12/13/2024

Community College District – Governing Board Member

Los Rios Community College District, Trustee Area 4	Kelly Wilkerson	4 years	12/13/2024
Solano Community College District, Trustee Area 7	Amanda Lopez-Lara*	4 years	12/13/2024
Yuba Community College District, Trustee Area 6	Susan Alves	4 years	12/13/2024

*Appointed

School District Offices (continued)

<u>Office</u>	<u>Incumbent(s)</u>	<u>Term of Office</u>	<u>Term Begins</u>
Unified School District – Governing Board Member			
Davis Joint Unified School District, Trustee Area 2	Lea Darrah	4 years	12/13/2024
Davis Joint Unified School District, Trustee Area 5	Cecilia Escamilla Greenwald	4 years	12/13/2024
Esparto Unified School District, Trustee Area 1	Ygnacio Lua	4 years	12/13/2024
Esparto Unified School District, Trustee Area 2	Lori Ronchetto	4 years	12/13/2024
Pierce Joint Unified School District	John Friel Abel Gomez George Green	4 years	12/13/2024
Washington Unified School District, Trustee Area 2	Alvaro Venegas	4 years	12/13/2024
Washington Unified School District, Trustee Area 3	Coby Pizzotti	4 years	12/13/2024
Washington Unified School District, Trustee Area 4	Jackie Wong	4 years	12/13/2024
Winters Joint Unified School District, Trustee Area 1	Kristin Trott	4 years	12/13/2024
Winters Joint Unified School District, Trustee Area 5	Everardo Zaragoza	4 years	12/13/2024
Woodland Joint Unified School District, Trustee Area 2	VACANT	2 years	12/13/2024
Woodland Joint Unified School District, Trustee Area 3	Bibiana Garcia	4 years	12/13/2024
Woodland Joint Unified School District, Trustee Area 4	Noel Rodriguez	4 years	12/13/2024
Woodland Joint Unified School District, Trustee Area 5	Kandice Richardson Fowler	4 years	12/13/2024
Woodland Joint Unified School District, Trustee Area 6	Sandra Mott*	2 years	12/13/2024

*Appointed

Municipal / City Offices

<u>Office</u>	<u>Incumbent(s)</u>	<u>Term of Office</u>	<u>Term Begins</u>
City of Davis, Member, City Council, District 2	Will Arnold	4 years	12/2024
City of Davis, Member, City Council, District 3	Donna Neville	4 years	12/2024
City of Davis, Member, City Council, District 5	Joshua Chapman	4 years	12/2024
City of West Sacramento Mayor	Martha Guerrero	4 years	11/2024
City of West Sacramento, Member, City Council, District 1	<i>New District</i>	4 years	11/2024
City of West Sacramento, Member, City Council, District 2	<i>New District</i>	4 years	11/2024
City of Winters, Member, City Council	Bill Biasi Jesse Loren	4 years	11/2024
City of Woodland, Member, City Council, District 2	Tom Stallard	4 years	12/2024
City of Woodland, Member, City Council, District 4	Victoria "Vicky" Fernandez	4 years	12/2024
City of Woodland, Member, City Council, District 5	Mayra Vega	4 years	12/2024

Special District Offices

<u>Office</u>	<u>Incumbents</u>	<u>Term of Office</u>	<u>Term Begins</u>
Colusa County Water District, Director	Lawrence Rominger Halbert Charter Joe Marsh	4 years	12/6/2024
Yolo Fire Protection District, Commissioner	Charles Hermle Lynnel Pollock	4 years	12/6/2024

List of Shared Districts

After redistricting from the 2020 Census, some of the shared districts and boundaries have changed. Contact information for counties with shared districts can be found on the California Secretary of State’s website at:

<https://www.sos.ca.gov/elections/voting-resources/county-elections-offices>

Please note: Counties in ALL CAPS and **BOLD** are wholly contained within the boundaries of the district.

FEDERAL AND STATE DISTRICTS

Office	District	Counties
United States Representative in Congress	4	LAKE, NAPA , Solano, Sonoma, Yolo
United States Representative in Congress	7	Sacramento, Solano, Yolo
State Senate	3	Contra Costa, NAPA , Sacramento, SOLANO , Sonoma, YOLO
State Assembly	4	COLUSA, LAKE, NAPA , Sonoma, YOLO

SCHOOL DISTRICTS

Office	Trustee Areas in Election	Shared Trustee Areas in Counties
Colusa County Board of Education	1	COLUSA (1 to 5), Yolo (1)
Los Rios Community College District	4	Sacramento (1 to 7), Solano (4), Yolo (4)
Solano Community College District	7	Solano (1 to 7), Yolo (7)
Yuba Community College District	6	COLUSA (6, 7), Yolo (5, 6)
Davis Joint Unified School District	2 & 5	Solano (1, 5), Yolo (1 to 5)
Pierce Joint Unified School District	Elected At-Large	Colusa and Yolo
Winters Joint Unified School District	1 & 5	Yolo (1 to 5)
Woodland Joint Unified School District	2, 3, 4, 5 & 6	Sutter (portion of TA 4), Yolo (1 to 7)

Qualifications for Office

Federal Voter-Nominated Offices

Top Two candidates for **Federal voter-nominated** offices are encouraged to contact the Federal Election Commission with questions relating to these offices and to obtain a copy of the Federal Election Campaign Act, As Amended, its related regulations and instruction manuals that give filing requirements for reporting campaign contributions and the forms used to file.

Federal Election Commission

(800) 424-9530 | www.fec.gov

999 E Street, N.W., Washington, DC 20463

Federal Party-Nominated and State Voter-Nominated Offices

Candidates for the **Federal party-nominated** office of the President of the United States and the **State voter-nominated** offices are encouraged to contact the Secretary of State with questions relating to these offices.

California Secretary of State

(916) 653-6814 | www.sos.ca.gov

1500 11th Street, Fifth Floor, Sacramento, CA 95814

Voter-nominated offices are United States Senator (both full term and partial/unexpired term), United States Representative in Congress, State Senator, and Member of the Assembly.

A complete summary of qualifications and requirements for Federal and State offices can be found by visiting the Secretary of State's website:

<https://www.sos.ca.gov/elections/prior-elections/statewide-election-results/pres-prim-march-2024/qualifications>

County and Local Nonpartisan Offices

Candidates for **County** and **Local** nonpartisan offices must contact the Yolo County Elections Office with questions relating to county and local offices. Local office jurisdictions include county, school, community services, and special districts.

For **Shared Districts** that cross county boundaries, candidates must contact the county elections office in which the candidate resides and is a voter. *EC §§ 8028, 8064*

Yolo County Elections Office

(530) 666-8133 | <https://elections.yolocounty.gov>

625 Court St, Suite B05, Woodland CA 95695

Contact information for other county elections offices in California can be found at:

<https://www.sos.ca.gov/elections/voting-resources/county-elections-offices>

City Nonpartisan Offices

Candidates for **City** offices must contact the appropriate city clerk for qualifications, nomination papers, and with questions relating to city offices:

City Clerks

City of Davis

23 Russell Blvd, Suite 1

Davis, CA 95616

(530) 757-5648

<https://www.cityofdavis.org/city-hall/city-clerk>

City of West Sacramento

1110 W Capitol Ave, 3rd Floor

West Sacramento, CA 95691

(916) 617-4500

<https://www.cityofwestsacramento.org/government/departments/city-manager-s-office/city-clerk-s-office>

City of Winters

318 1st St

Winters, CA 95694

(530) 794-6702

<https://www.cityofwinters.org/193/City-Clerk>

City of Woodland

300 First St, 2nd Floor

Woodland, CA 95695

(530) 661-5813

<https://cityofwoodland.gov/679/City-Clerk>

Summary of Qualifications

Federal Offices

The summary of qualifications and requirements for President of the United States for each qualified political party is located on the Secretary of State’s website at:

<https://www.sos.ca.gov/elections/prior-elections/statewide-election-results/pres-prim-march-2024/qualifications>

Filing for Two Offices at the Same Election

The United States Senator Special Primary Vacancy Election was consolidated with the regularly scheduled Presidential Primary Election held on March 5, 2024 and the regularly scheduled General Election to be held on November 5, 2024. *EC § 10720(b)*

This special vacancy election is for the remainder of the unexpired term in the United States Senate, which ends on January 3, 2025.

Candidates could have chosen to run for the partial and/or full-term seat. For further information, please visit the Secretary of State’s website at:

<https://www.sos.ca.gov/elections/prior-elections/statewide-election-results/pres-prim-march-2024/qualifications>

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
UNITED STATES SENATOR – Full Term			
United States Senate	<ul style="list-style-type: none"> Be at least 30 years of age Be a U.S. citizen for nine years Be a resident of California on the date to be sworn into office if elected 	Term of Office: 6 years Term Begins: January 3, 2025	<ul style="list-style-type: none"> ✓ Candidate Preliminary Information Form ✓ Filing Receipt ✓ Candidate statement is filed with the Secretary of State’s office by July 17 (optional) ✓ Ballot Designation Worksheet (optional by July 30)

<https://elections.cdn.sos.ca.gov/statewide-elections/2024-primary/2024-united-states-senator.pdf>

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
UNITED STATES SENATOR Special Vacancy Election – Partial/Unexpired Term*			
United States Senate	<ul style="list-style-type: none"> • Be at least 30 years of age • Be a U.S. citizen for nine years • Be a resident of California on the date to be sworn into office if elected 	<p>Term of Office: Remainder of the unexpired term in the United States Senate</p> <p>Term Ends: January 3, 2025</p>	<ul style="list-style-type: none"> ✓ Candidate Preliminary Information Form ✓ Filing Receipt ✓ Candidate statement is filed with the Secretary of State’s office by July 17 (optional) ✓ Ballot Designation Worksheet (optional by July 30)

*Candidate elected to the United States Senate, Partial/Unexpired Term seat will take office upon certification of the November 5, 2024, General Election and hold that office until noon on January 3, 2025.

<https://elections.cdn.sos.ca.gov/statewide-elections/2024-primary/2024-us-senator-partial.pdf>

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
UNITED STATES REPRESENTATIVE IN CONGRESS			
Congress	<ul style="list-style-type: none"> • Be at least 25 years of age • Be a U.S. citizen for seven years • Be a resident of California on the date to be sworn into office if elected 	<p>Term of Office: 2 years</p> <p>Term Begins: January 3, 2025</p>	<ul style="list-style-type: none"> ✓ Candidate Preliminary Information Form ✓ Filing Receipt ✓ Candidate Statement* and estimated cost (optional) ✓ Ballot Designation Worksheet (optional by July 30) <p>*Candidate statement is filed with county elections offices.</p>

<https://elections.cdn.sos.ca.gov/statewide-elections/2024-primary/2024-congress.pdf>

State Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
STATE SENATOR			
State Senate	<ul style="list-style-type: none"> • Be a U.S. citizen • Registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued • Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes • Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after June 2012 and they have not previously served in the State Senate or Assembly • Not have served two terms in the State Senate since November 6, 1990 if they were elected to the State Senate before June 2012 • Not have served three terms in the Assembly since November 6, 1990 if they were elected to the Assembly before June 2012 	<p>Term of Office: 4 years</p> <p>Term Begins: December 2, 2024</p>	<ul style="list-style-type: none"> ✓ Candidate Preliminary Information Form ✓ Filing Receipt ✓ Ballot Designation Worksheet (optional by July 30) ✓ Candidate Statement* and estimated cost (optional) <p>*Candidate statement is filed with county elections offices.</p>

<https://elections.cdn.sos.ca.gov/statewide-elections/2024-primary/2024-state-senate.pdf>

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
MEMBER OF THE STATE ASSEMBLY			
State Assembly	<ul style="list-style-type: none"> • Be a U.S. citizen • Be a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued • Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, perjury, or conspiracy to commit any of those crimes. • Serve no more than 12 years in the State Senate, the Assembly, or both, in any combination of terms during their lifetime if they were first elected to the Legislature after 2012 and have not previously served in the State Senate or Assembly • Not have served two terms in the State Senate since November 6, 1990 if they were elected to the State Senate before 2012 • Not have served three terms in the Assembly since November 6, 1990 if they were elected to the Assembly before June 2012 	<p>Term of Office: 2 years</p> <p>Term Begins: December 2, 2024</p>	<ul style="list-style-type: none"> ✓ Candidate Preliminary Information Form ✓ Filing Receipt ✓ Ballot Designation Worksheet (optional by July 30) ✓ Candidate Statement* and estimated cost (optional) <p>*Candidate statement is filed with county elections offices.</p>

<https://elections.cdn.sos.ca.gov/statewide-elections/2024-primary/2024-state-assembly.pdf>

School District Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
COUNTY BOARDS OF EDUCATION			
<p>County Board of Education</p> <p>Member</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the trustee area within the district and otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office • Not be the county superintendent of schools, any member of their staff, or any employee of a school district 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-years</p> <p>Term Begins: December 13, 2024</p> <p>Term Ends: December 8, 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Yolo County Board of Education, Trustee Area 3 and 4
- Colusa County Board of Education, Trustee Area 1

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
COMMUNITY COLLEGE DISTRICTS			
<p>Community College District</p> <p>Governing Board Member</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> Be a registered voter of the trustee area within the district and otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office Not be an employee of a school district or community college district's governing board 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-years</p> <p>Term Begins: December 13, 2024</p> <p>Term Ends: December 8, 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Los Rios Community College District, Trustee Area 4
- Solano Community College District, Trustee Area 7
- Yuba Community College District, Trustee Area 6

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
SCHOOL DISTRICTS			
<p>School District</p> <p>Governing Board Member</p> <p>Elected At-Large</p>	<ul style="list-style-type: none"> • Be a registered voter of the At-Large school district residing within the school district boundaries • Otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office • Not be an employee of a school district or community college district's governing board 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-years</p> <p>Term Begins: December 13, 2024</p> <p>Term Ends: December 8, 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Pierce Joint Unified School District (*Vote for 3*)

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
SCHOOL DISTRICTS			
School District Governing Board Member Elected By-District	<ul style="list-style-type: none"> • Be a registered voter of the Trustee Area within the school district • Otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office • Not be an employee of a school district or community college district's governing board 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office:</p> <ul style="list-style-type: none"> ▪ 4-years Full Term ▪ 2-years Short Term <p>Term Begins: December 13, 2024</p> <p>Term Ends:</p> <ul style="list-style-type: none"> ▪ December 8, 2028 Full Term ▪ December 11, 2026 Short Term 	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Davis Joint Unified School District, Trustee Areas 2 and 5
- Esparto Unified School District, Trustee Areas 1 and 2
- Washington Unified School District, Trustee Areas 2, 3, and 4
- Winters Joint Unified School District, Trustee Areas 1 and 5
- Woodland Joint Unified School District, Trustee Areas 3, 4, and 5 (Full Term) and Trustee Area 2 and 6 (Short Term)

Municipal / City Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF DAVIS			
<p>Member, City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-years</p> <p>Term Begins: After Election Certification and city council meeting</p> <p>Term Ends: December 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Nomination Petitions ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with City Clerk offices.</p>

- City of Davis, Member, City Council, Districts 2, 3, and 5

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WEST SACRAMENTO			
<p>Mayor</p> <p>Elected At-Large</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 2-years</p> <p>Term Begins: After Election Certification and city council meeting</p> <p>Term Ends: December 2026</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Nomination Petitions ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with City Clerk offices.</p>

- City of West Sacramento, Mayor

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WEST SACRAMENTO			
<p>Member, City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-years</p> <p>Term Begins: After Election Certification and city council meeting</p> <p>Term Ends: December 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Nomination Petitions ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with City Clerk offices.</p>

- City of West Sacramento, Member, City Council, Districts 1 and 2

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WINTERS			
<p>Member, City Council</p> <p>Elected At Large</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-years</p> <p>Term Begins: After Election Certification and city council meeting</p> <p>Term Ends: December 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Nomination Petitions ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with City Clerk offices.</p>

- City of Winters, Member, City Council (Vote for 2)

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
CITY OF WOODLAND			
<p>Member, City Council</p> <p>Elected By-District</p>	<ul style="list-style-type: none"> • Be a registered voter of the county and reside within the boundaries of the city district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the person's appointment. • Otherwise qualified to vote for that office at the time nomination papers are issued to the candidate. 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: 20 – 30</p> <p>Term of Office: 4-years</p> <p>Term Begins: After Election Certification and city council meeting</p> <p>Term Ends: December 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Nomination Petitions ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with City Clerk offices.</p>

- City of Woodland, Member, City Council, Districts 2, 4, and 5

Special District Offices

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
WATER DISTRICT			
<p>Colusa County Water District</p> <p>Director</p> <p>Elected At-Large</p>	<ul style="list-style-type: none"> • Be a registered voter and otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office • Able to attend monthly meetings 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-years</p> <p>Term Begins: December 6, 2024</p> <p>Term Ends: December 1, 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Colusa County Water District, Director (*Vote for 3*)

OFFICE	MINIMUM QUALIFICATIONS	REQUIREMENTS	FORMS TO FILE
FIRE PROTECTION DISTRICT			
<p>Yolo Fire Protection District</p> <p>Commissioner</p> <p>Elected At Large</p>	<ul style="list-style-type: none"> • Be a registered voter and otherwise qualified to vote for that office when nomination papers are issued or at the time of the appointment to office • Able to attend monthly meetings 	<p>Filing Fee: NONE</p> <p>Signatures In-Lieu: N/A</p> <p>Nomination Signatures: NONE</p> <p>Term of Office: 4-years</p> <p>Term Begins: December 6, 2024</p> <p>Term Ends: December 1, 2028</p>	<ul style="list-style-type: none"> ✓ Candidate Qualification Form & Filing Receipt ✓ Candidate Preliminary Information Form ✓ Declaration of Qualifications ✓ Ballot Designation Worksheet (optional) ✓ Declaration of Candidacy ✓ Character-based Name Form (optional) ✓ Candidate Statement* and estimated cost (optional) ✓ Candidate Intention Statement (FPPC Form 501) ✓ Statement of Economic Interest (FPPC Form 700) ✓ Code of Fair Campaign Practices (optional) <p>*Candidate statement is filed with county elections offices.</p>

- Yolo Fire Protection District, Commissioner (*Vote for 2*)

Filing Fee and Required Nomination Signatures

Filing Fee

A filing fee is calculated as a percentage of the office’s annual salary. However, there are no filing fees for school, municipal, and special district offices.

Nomination Signatures

Only candidates running for city offices are required to have nomination signatures filed from registered voters in their office district. It is strongly recommended that candidates gather the maximum number of signatures to ensure enough signatures are validated for the nomination. Nomination papers for city offices are obtained and filed with the appropriate city clerk. See *City Clerks* on page 30 for the contact information of the city clerks to follow their processes for nomination papers.

Table 1 Required Nomination Signatures

MUNICIPAL / CITY OFFICE	NUMBER OF SPONSORS
CITY OF DAVIS	
Member, City Council, District 2	20 – 30
Member, City Council, District 3	20 – 30
Member, City Council, District 5	20 – 30
CITY OF WEST SACRAMENTO	
Mayor, At-Large	20 – 30
Member, City Council, District 1	20 – 30
Member, City Council, District 2	20 – 30
CITY OF WINTERS	
Member, City Council, At-Large	20 – 30
CITY OF WOODLAND	
Member, City Council, District 2	20 – 30
Member, City Council, District 4	20 – 30
Member, City Council, District 5	20 – 30

Signatures of Registered Voters

No voter shall sign more nomination petitions for candidates than there are offices to be filled. *EC § 8068*

No More Signers than Required

No candidate shall secure more than the maximum number of signatures required for that office. If more than the maximum number of signatures required are secured through miscalculation or otherwise, the elections official shall, with the written consent of the candidate, withdraw the excess number. *EC § 8067*

Incompatibility of Offices

The Political Reform Act does not prohibit any officeholder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney may hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatibility of offices.” The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously *if the offices have overlapping and conflicting public duties*.

The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.”

The State of California Attorney General’s Office has issued many opinions about compatibility questions. Here are eight examples of incompatible offices:

1. The offices of city council member and school district governing board member where the city and the school district have territory in common;
2. Fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city council member;
5. County supervisor and community college board member;
6. Water district director and a school district trustee having territory in common;
7. Deputy sheriff and county board of supervisors; and
8. County planning commissioner and county water district director.

If you have questions about whether two public offices that you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (800) 952-5225 or visit their website, www.oag.ca.gov.

For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission’s website at www.fppc.ca.gov, or phone toll free (866) 275-3772.

Filing for Two Offices at the Same Election

A candidate for school and college districts must be a registered voter in the district (and trustee area, if any) at the time the Declaration of Candidacy is filed. A person may not file for more than one school or college district office, including a county board of education office, at the same election. *EC § 10603*

Independent Nomination of Candidates

Per Elections Code section 8003: This chapter does not prohibit the independent nomination of candidates under Part 2 (commencing with Elections Code section 8300), subject to the following limitations:

- (a) A candidate whose name has been on the ballot as a candidate of a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. They are also ineligible as a candidate named by a party central committee to fill a vacancy on the ballot for a general election.
- (b) No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election.

Nomination Packet

The nomination packet includes several forms and reference documents. See *Nomination Papers* starting on page 49 for more details. Some of the items below are available online for your convenience on the *Candidate Filing Nomination Papers Packet* webpage for preview and download at <https://elections.yolocounty.gov/nominationspacket>. Some forms, such as the Declaration of Candidacy and nomination paper petitions, must be issued by the Yolo County Elections Office or City Clerk before submission.

ITEMS TO BE FILED

- Candidate Preliminary Information Form
- Letter of Authorization (*optional*)
- Qualifications for Office Declaration
- Nomination Paper (*signatures, if applicable, and issued by elections official*)
- Ballot Designation Worksheet (*if candidate would like a ballot designation*)
- Declaration of Candidacy / Oath of Office (*issued by elections official*)
- Character-Based Name (*if applicable*)
- Candidate Statement of Qualifications Form & estimated payment
(*if no statement, form must still be filed*)
- Candidate Intention Statement (*FPPC Form 501*)
- Statement of Economic Interests
(*FPPC Form 700*)
- Campaign Disclosure Statements (*FPPC Forms 460, 470, 497, etc.*)
- Code of Fair Campaign Practices (*Voluntary, not applicable for Federal offices*)

Nomination Papers

Information on nomination documents is a matter of public record and the information will be given to the news media and other persons upon request.

It is the candidate's responsibility to meet all deadlines. Candidates are strongly encouraged to file the necessary documents as early as possible to avoid any last-minute rush, confusion, or misunderstandings.

Availability

Nomination papers for voter-nominated and nonpartisan offices in this election may be obtained from the county elections office in the county where the candidate resides between July 15, 2024 (E-113) and August 9, 2024 (E-88). *EC § 333, 8020, 8040, 8041, 8061-8064, 8100, 8105, 8106, 11381(a), 13107.3*

All forms required for nomination and election to all county offices shall be furnished only by the county elections official. The forms shall be distributed without charge to all candidates applying for them. *EC §§ 10407, 10510*

Nomination Period Extension

If an eligible incumbent of an elective office fails to file nomination papers by the close of the nomination period at 5:00 p.m. on August 9, 2024 (E-88), any person other than the incumbent shall have until 5:00 p.m. on August 14, 2024 (E-83), to file nomination papers for the elective office. This is not applicable where no incumbent is eligible to be elected. *EC §§ 10407, 10604*

Where to Obtain Nomination Papers

Candidates for voter-nominated and nonpartisan offices must obtain and file their nomination papers with the appropriate county elections official or city clerk (for city offices only).

See the *List of Shared Districts* on page 28 and the *Qualifications for Office* on page 29 for the contact information of the county elections officials to follow their processes for nomination papers.

Candidates who reside in Yolo County may obtain nomination papers from the Yolo County Elections Office by appointment. The forms may be previewed and downloaded from the *Candidate Filing Nomination Papers Packet* webpage on the Yolo County Elections website at <https://elections.yolocounty.gov/nominationspacket>. You can complete and print the forms (double-sided required) to bring to your initial appointment. Do not complete any portions of the forms you have questions about, as they will be discussed at your appointment.

Candidates for municipal offices (city council or mayor) obtain their papers and file them with the appropriate city clerk's office. See *City Clerks* on page 30 for the contact information of the city clerks.

Scheduling Your Appointment

To schedule an appointment with Yolo County, please contact the Yolo County Elections Office at (530) 666-8133 or use our scheduling application at <https://YoloCountyACE.as.me/> and select the Yolo County Elections Appointment Schedule option. See *Scheduling Appointments* on page 8 for more details.

Candidates for municipal offices must contact the appropriate city clerk to schedule an appointment or ask about their process for obtaining and filing nomination papers. See *City Clerks* on page 30 for the contact information of the city clerks.

Letter of Authorization

A candidate may designate another person or persons to obtain, update and/or file nomination papers and/or a Declaration of Candidacy form on behalf of the candidate.

A letter of authorization form may be previewed and downloaded from the *Candidate Filing Nomination Papers Packet* webpage on the Yolo County Elections website at <https://elections.yolocounty.gov/nominationspacket>. It must be properly completed and signed prior to the authorized person either obtaining or filing the nomination papers for a candidate. The elections official will retain the filed letter of authorization. *EC § 8028*

Submitting Nomination Papers

A candidate must submit nomination papers to the appropriate county elections official or city clerk. Candidates in Yolo County are strongly encouraged to make an appointment to submit their nomination papers. See *Scheduling Your Appointment* on page 50, above, for more details.

Candidates should see *City Clerks* on page 30 for the contact information of the city clerks to find out their process for submitting nomination papers.


ALL candidates are required to submit Original, Signed Documents to the Yolo County Elections Office or City Clerk Office (for city offices) no later than 5:00 p.m., August 9, 2024.

Any candidate who fails to submit the candidate documents with original signatures by the Close of the Nomination Period WILL NOT BE INCLUDED on the ballot for that office.

Declaration of Qualifications

Candidates complete this form to declare they meet the eligibility requirements for office. Non-incumbents must provide proof of qualifications to hold office.

Qualifications for Office Sample Form

	<p>County of Yolo DECLARATION OF QUALIFICATIONS November 5, 2024, General Election</p>	<p>Official Filing Form Issued</p> <p>County Elections Official</p> <p>By: _____ Date Issued: _____</p>	<p>Filed in County of Yolo</p> <p>County Elections Official</p> <p>By: _____ Date Received: _____</p>
---	--	---	---

I, _____, do hereby declare that I meet the qualifications established for service in the office of: _____.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, at _____, California

Signature of Candidate

Ballot Designation

Specific laws and regulations govern whether a ballot designation is acceptable or unacceptable for printing on the ballot. These rules are outlined in California Elections Code sections 13107, 13107.3, and 13107.5 and California Code of Regulations section 20711.

The purpose of the Ballot Designation Worksheet is for the candidate to give information to substantiate the Ballot Designation. It must be completed in its entirety, or it will not be accepted, and the candidate will not be entitled to a ballot designation. The candidate signs this worksheet under penalty of perjury, indicating that the Ballot Designation and the provided backup information are accurate. **Do not leave any response spaces blank.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **Upon filing, this worksheet will be a public document.**

Selecting Your Ballot Designation

The ballot designation describes the candidate's current principal profession, vocation, occupation or incumbency status that will appear on the ballot under the candidate's name. Candidates may select as a ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s). The ballot designation can have a maximum of three words, with each profession separated by a slash ("/").
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

The listing of a designation on the ballot is **OPTIONAL**. Ballot designations become public record once the information is filed on the Declaration of Candidacy. Ballot designations cannot be changed after the final date for filing nomination documents.

Incumbents and Appointed Incumbents

The word "incumbent" may be used if the candidate is running for the same office that the candidate holds at the time of filing nomination documents and to which the candidate was elected by vote of the people or appointed. This includes incumbents appointed in lieu of an election.

Example: Mr. Smith is running for re-election to the same office he won in the last election. He can use "**Incumbent**" as his ballot designation because he currently holds that office.

If the candidate was appointed to an office and is filing as a candidate for election to the same office, then that candidate may use the words “appointed incumbent” or “appointed” and the title of the office held.

Example: Mr. Smith was appointed to a vacancy on a board. He is now running for the same office. He can use “**Appointed Incumbent**” or “**Appointed Governing Board Member.**”

General Guidelines for Acceptable Ballot Designations

Words that designate the candidate’s elective city, county, district, state or federal office, which the candidate holds at the time of filing the nomination documents to which the candidate was elected by vote of the people or appointed. **There is no word limit for the official title of the office.**

Example: **Governing Board Member, Los Rios Community College District**
 Mayor
 State Senator
 Assemblymember

Words that designate the candidate’s principal profession, vocation or occupation in three words or less. The candidate’s involvement with this activity must involve a substantial amount of time and effort and must be the candidate’s primary or main profession, vocation, or occupation.

Example: **School Teacher** (the use of “teacher” applies to credentialed teachers)
 Attorney (profession/occupation)
 Small Business Owner (three words or less)
 Homemaker (vocation)

Ballot Designation Basic Test

Ballot Designation Basic Test	Answer
Is it true?	Yes
Is it factually accurate?	Yes
Does it mislead?	No
Is it generic?	Yes
Is it neutral?	Yes
Is it how the candidate makes a living?	Yes

General Guidelines for Unacceptable Ballot Designations

A candidate may not use a designation that would mislead voters or suggest an evaluation of the candidate, such as “outstanding” or “expert.” Words that use a prior status, such as “former” or “ex,” will not be accepted. Words that use the name of a political party or refer to racial, religious or ethnic groups are also unacceptable.

- Example:** **Expert Mechanic** (uses an adjective that is an evaluation of the candidate)
Former Pilot (uses “former,” which is a status; may use “retired” instead)
Catholic Priest (refers to a specific denomination or religious group)

A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status fails to identify the specific means by which the candidate earns their livelihood or spends the substantial majority of their time.

Examples of unacceptable status include:

- | | |
|--------------------------|--------------------------------------|
| Concerned Citizen | Veteran |
| Taxpayer | Neighborhood Community Leader |
| Philanthropist | Husband |

No Ballot Designation Requested

A ballot designation is OPTIONAL. A Ballot Designation Worksheet is not required if no ballot designation is requested. If a candidate fails to file a Ballot Designation Worksheet, no designation will appear under the candidate’s name on the ballot, regardless of what may be written on the Declaration of Candidacy form.

Reviewing the Ballot Designation

In reviewing the nomination documents, the Registrar of Voters’ staff will verify that the Ballot Designation meets the basic restrictions set forth in this section, such as the three-word limitation and use of “incumbent.” If the designation is found to be in violation of any of the restrictions set forth in this section, the elections official will notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate’s nomination documents.

The Secretary of State’s office will review and approve all ballot designations for federal and state offices.

The candidate will, within three days from the date of receipt of the notice, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone and provide an alternate designation. If the candidate fails to provide an alternate designation that complies within the three-day period, a designation will not appear after the candidate’s name on the ballot.

EC § 13107(f)

Use of the Word “Volunteer”

If your proposed ballot designation includes the word “volunteer,” indicate the title of your volunteer position and the name of the entity for which you volunteer, along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation “community volunteer” if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use “community volunteer” together with another designation.

Use of the Words “Advocate” or “Educator”

“Advocate” and “Educator” may be used only if this is the candidate’s official job title. Documentation is required.

Changing the Ballot Designation

No ballot designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official to change an unacceptable designation or because of a challenge or writ issued by a court. *EC §§ 13107(f) & (g)*

Voter-Nominated Office Change of Candidate’s Ballot Designation from Primary

The designation will remain the same for all purposes of both Primary and General Elections unless the candidate requests a different designation in writing by July 30, 2024, 98 days prior to the date of the General Election. A Ballot Designation Worksheet must accompany the written request for the change. *EC § 13107(h)*

Challenging the Ballot Designation

A ballot designation must be challenged by filing a Writ of Mandate with the Superior Court no later than the end of the 10-calendar-day public examination period, Monday, August 19, 2024. (E-78).

It is not the responsibility of the Registrar of Voters’ staff to investigate if the facts indicated by the candidate are valid. The Ballot Designation Worksheet is used as back-up for the candidate’s Ballot Designation in the event the Ballot Designation is challenged.

Ballot Designation Elections Code Guidelines

For your reference, the relevant portions of Elections Code sections 13107, 13107.3, and 13107.5 and California Code of Regulations section 20711 are reproduced below for ballot designation guidelines. The Ballot Designation Worksheet also contains these references.

Elections Code § [13107](#)

- (a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:
- (1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which the candidate was elected by vote of the people.
 - (2) The word “incumbent” if the candidate is a candidate for the same office which the candidate holds at the time of filing the nomination papers, and was elected to that office by a vote of the people. A candidate shall not use the word “incumbent” if the candidate was elected to their office in an at-large election and is a candidate in a district-based election.
 - (3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the candidate's principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.
 - (4) The phrase “appointed incumbent” if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or if the candidate is a candidate for election to the same office or to some other office, the word “appointed” and the title of the office. In either instance, the candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” However, the phrase “appointed incumbent” shall not be required of a candidate who seeks reelection to an office which the candidate holds and to which the candidate was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.
- (b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:
- (A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.
 - (B) The word “incumbent” if the candidate is a candidate for the same office that the candidate holds at the time of filing the nomination papers.
 - (C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

- (2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:
- (A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.
 - (B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.
- (3) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:
- (A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."
 - (B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."
 - (C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."
 - (D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.
- (c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of the candidate's principal professions shall use one of the following ballot designations as the candidate's ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.
- (d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, including a generally available standard reference dictionary published online, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:
- (1) It would mislead the voter.
 - (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

- (3) It abbreviates the word “retired” or places it following any word or words which it modifies.
 - (4) It uses a word or prefix, such as “former” or “ex-,” which means a prior status. The only exception is the use of the word “retired.”
 - (5) It uses the name of any political party, whether or not it has qualified for the ballot.
 - (6) It uses a word or words referring to a racial, religious, or ethnic group.
 - (7) It refers to any activity prohibited by law.
- (f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate’s ballot designation worksheet.
- (1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date the candidate receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).
 - (2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate’s name.
- (g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.
- (h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.
- (i) In all cases, the words so used shall be printed in a manner consistent with the space requirements of Sections 13207 and 13211.
- (j) If a foreign language translation of a candidate’s designation is required under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), as amended, to appear on the ballot in addition to the English language version, it shall be as short as possible, as consistent as is practicable with this section, and shall employ abbreviations and initials wherever possible in order to avoid undue length.

Elections Code § [13107.3](#)

- (a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.
- (b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.
- (c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

Elections Code § [13107.5](#)

- (a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:
 - (1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
 - (2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
 - (3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.
- (b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

California Code of Regulations § 20711

<https://www.sos.ca.gov/administration/regulations/current-regulations/elections/ballot-designations>

- (a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.
- (b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.
- (c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:
 - (1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;
 - (2) A designation of the office for which the candidate is seeking election;
 - (3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
 - (4) The proposed ballot designation submitted by the candidate;
 - (5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
 - (6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:
 - (A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
 - (B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

- (C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:
- (i) The title of the position or positions which he or she claims supports the proposed ballot designation;
 - (ii) The dates during which the candidate held such position;
 - (iii) A description of the work he or she performs in the position;
 - (iv) The name of the candidate's business or employer;
 - (v) The name and telephone number of a person or persons who could verify such information; and
 - (vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).
- (D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.
- (d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.
- (e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.

Ballot Designation Worksheet Sample



California Secretary of State
BALLOT DESIGNATION WORKSHEET

November 5, 2024, General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC DOCUMENT.**

Candidate Information	1	Candidate Name: <u>Jane Jones</u> Gender (optional, for translation use only): <u>Female</u>
		Office: <u>Yolo County Board of Education, Member, Trustee Area 3</u> Email: <u>Jane.Jones@email.com</u>
		Home Address: <u>1234 Any Street, Woodland, CA 95695</u>
		Mailing Address: <u>PO Box 4321, Woodland, CA 95776</u>
		Business Address: <u>N/A</u>
		Phone Number(s) Business: <u>N/A</u> Home/Mobile: <u>530-667-0000</u> Fax: <u>N/A</u>

Attorney Information	2	Attorney Name (or other person authorized to act on your behalf): <u>N/A</u>
		Address: _____
		Phone Number(s) Business: _____ Mobile: _____ Fax: _____

You may select as your ballot designation one of the following designations:

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/)].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

Proposed Ballot Designation(s)	3	Proposed Ballot Designation(s): <u>Appointed Incumbent</u>
		Alternate Ballot Designation(s) 1: <u>Teacher/Businessowner/Parent</u>
		Alternate Ballot Designation(s) 2: <u>Small Business Owner</u>

In the spaces provided on the next page(s):

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/) separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation. **(Note: It is not necessary to provide copies of Certificates of Election if you are currently a seated member for a voter-nominated office).**
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

It is your responsibility to justify your proposed ballot designation and to provide all requested details.

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



**California Secretary of State
BALLOT DESIGNATION WORKSHEET**

November 5, 2024, General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

Page 2

If your proposed ballot designation contains one or more slashes ("/") separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.

Justification for use of Proposed Ballot Designation(s) If you are proposing alternate ballot designations, please provide justification for use of those on Page 3.	4	Justification for use of 1 st PVO: Appointed to vacancy on the Board of Education, Trustee Area 3 on June 15, 2023
	Current or most recent job title: Board Member, Trustee Area 3	Start/End Dates: 6/15/2023 to Present
	Employer Name or Business: Yolo County Board of Education	
	Person who can verify this information:	
	Name: John Chang	Phone Number(s): 530-555-1212
	Email: JChang@email.com	
	Justification for use of 2 nd PVO: N/A	
	Current or most recent job title:	
	Start/End Dates:	
	Employer Name or Business:	
	Person who can verify this information:	
	Name:	Phone Number(s):
Email:		
Justification for use of 3 rd PVO: N/A		
Current or most recent job title:		
Start/End Dates:		
Employer Name or Business:		
Person who can verify this information:		
Name:	Phone Number(s):	
Email:		

Before signing below, answer/initial the following questions. Does your proposed ballot designation:

- | | | |
|--|---|-------------------|
| 1) Use only a portion of the title of your current elected office? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 2) Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 3) Use more than three total words for your principal professions, vocations, or occupations? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 4) Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 5) Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 6) Abbreviate the word "retired"? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 7) Place the word "retired" after the words it modifies? Example: Accountant, retired | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 8) Use a word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 9) Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 10) Use the name of a political party or political body? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 11) Refer to a racial, religious, or ethnic group? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |
| 12) Refer to any activity prohibited by law? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Initial <u>jj</u> |

If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.

X *Jane Jones* 7/15/2024
 Candidate's Signature Date Signed: Month/Day/Year

For your reference, attached are Elections Code sections 13107, 13107.3, and 13107.5, and California Code of Regulations (CCR), title 2, section 20711. You also may wish to consult CCR, title 2, sections, 20712-20719 (found at www.sos.ca.gov).



California Secretary of State
BALLOT DESIGNATION WORKSHEET

November 5, 2024, General Election (Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)
 Page 3

COMPLETE THIS PAGE ONLY IF one or more Alternate Ballot Designation(s) are provided. If this page is not applicable, please initial: _____.

Justification for
 Alternate Ballot
 Designation(s) 1

A

Justification for use of 1 st PVO:	I have my teaching credentials for 10 years and currently teach 5th grade at Kinder Elementary School.	
Current or most recent job title:	Teacher	Start/End Dates: 9/1/2015 to present
Employer Name or Business:	Kinder Charter Schools	
Person who can verify this information:		
Name:	Sam Principal	Phone Number(s): 530-555-1234 Email: sprincipal@kinderschools.org
Justification for use of 2 nd PVO:	I own a business making instructional videos and content for elementary school teachers and students	
Current or most recent job title:	Owner	Start/End Dates: 6/27/2020 to present
Employer Name or Business:	JJ School Videos	
Person who can verify this information:		
Name:	Sally Puddy	Phone Number(s): 916-555-5678 Email: Spuddy@email.com
Justification for use of 3 rd PVO:	I have two children ages 7 and 24	
Current or most recent job title:	Mother/Parent	Start/End Dates: 2/2/2000 to present
Employer Name or Business:	Self	
Person who can verify this information:		
Name:	Abel Jones	Phone Number(s): 530-667-7890 Email: aj@!jones.us

Justification for
 Alternate Ballot
 Designation(s) 2

B

Justification for use of 1 st PVO:	I own a business making instructional videos and content for elementary school teachers and students	
Current or most recent job title:	Owner	Start/End Dates: 6/27/2020 to present
Employer Name or Business:	JJ School Videos	
Person who can verify this information:		
Name:	Sally Puddy	Phone Number(s): 916-555-5678 Email: Spuddy@email.com
Justification for use of 2 nd PVO:	N/A	
Current or most recent job title:		Start/End Dates:
Employer Name or Business:		
Person who can verify this information:		
Name:		Phone Number(s): Email:
Justification for use of 3 rd PVO:	N/A	
Current or most recent job title:		Start/End Dates:
Employer Name or Business:		
Person who can verify this information:		
Name:		Phone Number(s): Email:

No Title or Degree

No title or degree such as “Miss”, “Mrs.”, “Mr.”, “Dr.”, “Ph.D.”, shall appear on the same line on a ballot as a candidate’s name, either before or after the candidate’s name. *EC § 13106*

Candidate’s Change of Name

If a candidate changes their name within one year of any election, the new name shall not appear upon the ballot unless the change was made by either of the following:

- (a) Marriage.
- (b) Decree of any court of competent jurisdiction. *EC § 13104*

Ballot Designation

If a candidate chooses to have a ballot designation, the candidate must complete the Ballot Designation Worksheet (see *Ballot Designation* on page 52 for more details) and enter the requested ballot designation on the Declaration of Candidacy. A candidate may choose not to have a ballot designation and indicate this with their initials on the Declaration of Candidacy. The ballot designation listed on the Declaration of Candidacy will not be printed on the ballot without the submission of the Ballot Designation Worksheet.

Character-Based Name

If a candidate would like to use a character-based name given to them by birth or if a candidate has identified by a character-based name for the last two years, the candidate must initial the Declaration of Candidacy in section 2, declaring they have a character-based name they would like to use instead of a phonetic transliteration provided by the County’s certified translation vendor. The candidate must also file the Character-Based Name form and provide proof. The candidate can use their character-based name instead of a phonetic translation on the reference ballot translated in the character-based language. Yolo County supports Chinese (中文), Korean (한국어), or Punjabi (ਪੰਜਾਬੀ) characters. See *Character-Based Name* on page 70 for details.

Execution and Return of Declaration of Candidacy

The Declaration of Candidacy shall be obtained from and delivered to the elections official of the county in which the candidate resides and is a registered voter. The Declaration of Candidacy and other nomination forms can be obtained or delivered in person by requesting an appointment. Any person who files or submits for filing a Nomination Paper or Declaration of Candidacy knowing that it or any part of it has been made falsely is punishable by a fine or imprisonment. *EC § 18203*

After all information has been declared on the Declaration of Candidacy, the candidate must sign the Declaration before an authorized official, such as an elections official or city clerk (for city offices only). If unable to sign before an authorized official, the candidate must sign before a California notary public.

Declarations of Candidacy are “View Only” per Elections Code section 17100(c). The public may not receive a copy.

Extension of Nomination Period for Non-Incumbents

If the eligible incumbent fails to return their Declaration of Candidacy by 5:00 p.m. August 9, 2024 (E-88), the nomination period will be extended for five (5) calendar days. During this extended nomination period, August 10 (E-87) through August 14 (E-83), any persons other than the incumbent may file a Declaration of Candidacy.

The extension of the nomination period is not applicable where there is not an incumbent eligible to be re-elected. *EC § 8024; GOV § 24000*

Withdrawal of Candidacy

No candidate shall withdraw their Declaration of Candidacy after 5:00 p.m. on the 88th day prior to the General Election (August 9, 2024). *EC §§ 8800, 10224, 10510, 10603(b)*

ALL candidates are required to submit Original, Signed Documents to the Yolo County Elections Office or City Clerk Office (for city offices) no later than 5:00 p.m., August 9, 2024.

Any candidate who fails to submit the candidate documents with original signatures by the Close of the Nomination Period WILL NOT BE INCLUDED on the ballot for that office.

Declaration of Candidacy Sample – Local Nonpartisan

(FRONT OF THE DECLARATION OF CANDIDACY – LOCAL NONPARTISAN)

INSTRUCTIONS FOR COMPLETING THE DECLARATION OF CANDIDACY

Section 1:

Candidate name and office sought can be pre-printed by the county elections official.

Section 2:

Candidate prints their name for use on the ballot and the candidate's Ballot Designation.

If no ballot designation is preferred, the candidate initials the red box.

If using a character-based name, the candidate initials next to that option and submits the Character-Based Name Form with proof.

Section 3:

The residence address field is required. Please check one box for publication.

County of Yolo
DECLARATION OF CANDIDACY
Nonpartisan Offices
November 5, 2024, General Election (Elections Code §§ 20, 200, 8002.5, 8020, 8040, 8121, 8140, 13105)

Official Filing Form
Filed in: Yolo County

For Elections Officials USE ONLY

By: _____ Election Official
Date Issued: _____

By: _____ Election Official
Date Received: _____

County Elections Official

Candidate Name, and Office

I hereby declare myself a candidate for the nomination/election to the office of
Yolo County Board of Education, Member, Trustee Area 3
to be voted for at the General Election to be held on November 5, 2024, and declare the following to be true: My name is

First Middle/Initial (optional) Last

Ballot Information Name and ballot designation to appear on the ballot

IMPORTANT NOTE: A ballot designation is optional. If one is requested, a completed BALLOT DESIGNATION WORKSHEET must be submitted. If no ballot designation is requested, write "NONE" and initial in the box. (Elections Code §§ 13107, 13107.3)

I request my name and ballot designation to appear on the ballot as follows:

Print Your Name for Use on the Ballot

Print Ballot Designation Requested

Candidate initials box if NO ballot designation is preferred.

IMPORTANT NOTE: The County of Yolo will publish your name and proposed ballot designation. You may also have a mailing address, residential address, email and/or phone number published on the election official's website.

Please check the appropriate box or boxes to indicate the information you wish to be used for publishing purposes.

Addresses, Telephone, Website and Email

Publish → Mailing Address: _____ Apt. or Unit # _____
City/State/Zip Code: _____

Publish → Residence Address (Required): _____ Apt. or Unit # _____
City/State/Zip Code: _____

Publish → Business Address: _____ Apt. or Unit # _____
City/State/Zip Code: _____

Publish → Telephone (Day): _____

Publish → Telephone (Evening): _____

Publish → Website: _____

Publish → Email: _____

IMPORTANT: Reverse Side of Page Must Be Completed

Selected addresses and contact information will be made public on the Yolo County Elections Candidate Filings webpage at <https://elections.yolocounty.gov/candidatefilings>.

(BACK OF THE DECLARATION OF CANDIDACY– LOCAL NONPARTISAN)
INSTRUCTIONS FOR COMPLETING THE DECLARATION OF CANDIDACY

All candidates are required to sign in the red boxes.

Section 4:

If the candidate is an incumbent for public office, the name of the office must be written on the designated line.

Section 5:

The Oath of Office will be administered by the Elections Official in the Elections Office or a California notary public and signed by the candidate.

Section 6:

If a California notary public administers the Oath of Office, then the notary public will sign this section. The notary public must then place their seal on the form.

The Examined and Certified section must be completed by an Elections Official.

4 Qualifications I meet the statutory and constitutional qualifications for this office (including, but not limited to, citizenship and residency). I am at present an incumbent of the following public office (if any):

 I have not been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes.
 If nominated/elected, I will accept the nomination/election and not withdraw.
 X _____
 Signature of Candidate

5 Oath of Office I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.
 X _____
 Signature of Candidate

6 Notary Public or Other Officer A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
 State of California
 County of _____
 Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

 Signature of Notary Public (or other officer)
 (Notary Public Seal)
 Examined and certified by me this _____ day of _____, 20____.
 Elections Official _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in the person's possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

Character-Based Name

This is OPTIONAL. Assembly Bill 57 ([AB 57, 2019](#)) requires that any ballot providing a translation of a candidate’s name, in jurisdictions required to provide translated ballot materials, must contain a phonetic transliteration of the candidate’s name unless certain conditions are met and as specified:


- Permits a candidate who has a character-based name by birth, which can be verified by birth certificate or other valid identification, to use that name on the ballot instead of a phonetic transliteration.
- Permits a candidate who does not have a character-based name by birth but who identifies by a particular character-based name and can demonstrate that the candidate has been known and identified within the public sphere by that name over the past two years to use that name instead of phonetic transliteration.

If a candidate’s name is to appear in more than one jurisdiction in an election, all those jurisdictions are required to provide translated ballot materials and shall use the same phonetic transliteration or character-based translation of the name. *EC § 13211.7*

Candidates with a character-based name will be required to fill out a Character-Based Name Form and submit supporting documents.

Translations in Yolo County apply to character-based language names in Chinese (中文), Korean (한국어), and Punjabi (ਪੰਜਾਬੀ).

Character-Based Name Form Sample

	California Secretary of State CHARACTER-BASED NAME FORM <i>(Elections Code § 13211.7)</i>
Candidate Name, Character-based name, and Office	<div style="border: 1px solid black; margin-bottom: 5px;"> 1 Candidate Name: _____ </div> <div style="border: 1px solid black; margin-bottom: 5px;"> 1 Character-based Name: _____ </div> <div style="border: 1px solid black; margin-bottom: 5px;"> 1 Office: _____ </div>
Character-based name Attach supporting documents	<p style="margin: 0;">Check at least one box below and attach supporting documents</p> <div style="margin-bottom: 10px;"> <input type="checkbox"/> I would like to use a character-based name given by birth (please provide a birth certificate or valid identification for verification). Attach supporting documentation and provide a description: _____ _____ </div> <div> <input type="checkbox"/> I do not have a character-based name by birth, but I identify by a particular character-based name (please provide proof you have been known and identified within the public by that character-based name for the past two years). Attach supporting documentation and provide a description: _____ _____ </div>
Dated this _____ day of _____, 20____ X <div style="text-align: right; margin-top: 5px;"><i>Signature of Candidate</i></div>	
For your reference, attached is Elections Code section 13211.7 .	

Nomination Paper

Nomination signatures of sponsors are required for voter-nominated, county, and city offices. See *Table 1 Required Nomination Signatures* on page 46 for the number of required sponsor signatures. School districts and special districts do not have a nomination signature requirement. Candidates for voter-nominated offices in a runoff satisfied their requirements in the primary election.

For city office candidates, the Nomination Paper is issued by the city clerk's office and must be filed with the city clerk's office of the city where the signers reside. See *City Clerks* on page 30 for the contact information of the city clerks.

Any registered voter, regardless of party preference, may sign a Nomination Paper petition for any voter-nominated or nonpartisan candidate for whom they are eligible to vote.

Signatures may be collected from voters registered in other counties within the same district. However, the city offices are wholly contained within Yolo County. Signers of nomination papers for city office candidates must be voters in the district or political subdivision in which the candidate is to be voted on.

Circulators of petitions must be 18 years of age or older. *EC § 102*

The Affidavit of Circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate. *EC § 104*

Nomination Paper petitions are "View Only" per Elections Code section 17100(c). The public may not receive a copy.

Nomination Paper Sample – Nonpartisan Offices

(FRONT OF THE NOMINATION PAPER – NONPARTISAN OFFICE)

INSTRUCTIONS FOR COMPLETING THE NOMINATION PAPER

The master petition must be duplicated **DOUBLE-SIDED**.

Section 1:


Each petition form must have signers **RESIDING IN THE SAME COUNTY**.

Only one registered voter may be entered in each section.

Residence addresses are required to validate the registered voter. No mailing addresses or P.O. Box numbers will be accepted.

No voter shall sign more nomination petitions for candidates than there are offices to be filled for that contest.

All the information in each voter’s section must be provided in their own handwriting. However, if the signer is disabled and cannot print or sign their name or write their residence address, or if the voter has a signature stamp that is the same as on the voter’s registration record, a witness must also sign for the signature to be valid.



City of Winters
NOMINATION PAPER
Nonpartisan Offices
 November 5, 2024, General Election (Elections Code §§ 20, 200, 8002.5, 8020, 8040, 8121, 8140, 13105)

For City Clerk and County Elections Official USE ONLY

Official Filing Form

City Clerk

By: _____ Date _____
 Issued: _____

Filed in the: City of Winters

City Clerk

By: _____ Date _____
 Received: _____

County Elections Official

County Elections Official

Candidate Name, Office, and Signer’s County of Residence

I, the undersigned signer for _____, for nomination to the _____ office of **City of Winters, Member, City Council, At-Large** to be voted for at General Election to be held on November 5, 2024, hereby assert as follows:

I am a resident of the County of _____ and am registered to vote at the address shown on this paper. I am not at this time a signer of any other nomination paper of any other candidate for the above-named office.

My residence is correctly set forth after my signature hereto:

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 1	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 2	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 3	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 4	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 5	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 6	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 7	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 8	Residence Address ONLY:	
	Signature:	City or Town:	

Please Complete Affidavit of Circulator on Reverse Side

(BACK OF THE NOMINATION PAPER – NONPARTISAN OFFICE)

INSTRUCTIONS FOR COMPLETING NOMINATION PAPER

The master petition must be duplicated DOUBLE-SIDED.

Section 2:

The Affidavit of Circulator on each petition must be completed in the circulator’s own hand, even if the petition is circulated by the candidate.

It must be fully completed by the circulator for the signatures to be accepted.

Circulators must be 18 years of age or older.

Section 3:

A California notary public or county elections official completes notary section.

The Examined and Certified section must be completed by an Elections Official.

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 9	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 10	Residence Address ONLY:	
	Signature:	City or Town:	

2

Affidavit of Circulator
(to be completed in circulator's own hand)

I, _____, **Print Name**, solemnly swear (or affirm) all of the following:

- That I am 18 years of age or older.
- That my residence address, including street and number, is _____
[If no street or number exists, a designation of my residence adequate to readily ascertain its location is: _____]
- That the signatures on this section of the nomination paper were obtained between _____, 20____, _____
Month and Day and _____, 20____, _____
Month and Day; that I circulated this section and I witnessed the signatures on this section of the nomination paper being written; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____, 20____ X _____
Signature of Circulator

3

Notary Public or Other Officer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California _____
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature of Notary Public
(or other officer) _____

(Notary Public Seal)

Examined and certified by me this _____ day of _____, 20____.
Elections Official _____

<p>(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION)</p> <p>Number of Valid Signatures on this Section: _____</p> <p>Date: _____</p> <p>By: _____</p>	<p>WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in the person's possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)</p>
---	---

Candidate Statement

What Is the Candidate Statement?

The Candidate Statement (also known as the “Statement of Qualifications”) is an OPTIONAL statement. that appears in the Voter Information Guide.

Notice to Candidates
All candidates, whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

Each candidate for nonpartisan elective office and certain party-nominated offices may prepare an optional candidate statement at their own expense. The purpose of the candidate statement is to acquaint voters with a candidate’s qualifications, background, and education. The candidate statement is printed in the County Voter Information Guide and will be mailed to all registered voters eligible to vote for that candidate. *EC § 13307*

The statement may include the candidate’s name, age, occupation, and a brief description limited by the number of words and paragraphs in the table below. The candidate’s name, age and occupation are not counted toward the number of words in the statement. See *Word Counting Guidelines* on page 86 for more details.

200 Words 5 paragraphs	
<ul style="list-style-type: none"> • Yolo County Board of Education Member • Colusa County Board of Education Member • Los Rios Community College District, Governing Board Member • Solano Community College District, Governing Board Member • Yuba Community College District, Governing Board Member • Davis Joint Unified School District. Governing Board Member • Esparto Unified School District, Governing Board Member • Pierce Joint Unified School District, Governing Board Member 	<ul style="list-style-type: none"> • Washington Unified School District, Governing Board Member • Winters Joint Unified School District, Governing Board Member • Woodland Joint Unified School District, Governing Board Member • City of Davis Member, City Council • City of Winters Member, City Council • City of Woodland Member, City Council • Yolo Fire Protection District Commissioner • Colusa County Water District Director

<p style="text-align: center;">250 Words 6 paragraphs</p>	<p style="text-align: center;">400 Words 10 paragraphs</p>
<ul style="list-style-type: none"> • U.S. Representative in Congress, 4th District • U.S. Representative in Congress, 7th District • State Senator, 3rd District • Member of the State Assembly, 4th District 	<ul style="list-style-type: none"> • City of West Sacramento Mayor • City of West Sacramento Member, City Council

The statement should be based on the candidate’s education and qualifications solely expressed by the candidate. No references, direct or implied, shall be made to other candidates for that office or to another candidate’s qualifications, character, or activities. For nonpartisan offices, the statement shall not include the party affiliation of the candidate nor membership or activity in partisan political organizations. *EC §§ 13307, 13308*

United States Senator Candidate Statements

Candidates running for United States Senator, full term or partial/unexpired term, may purchase space for a 250-word statement in the state Voter Information Guide. The statement may not make any reference to any opponent of the candidate. *GOV § 85601(a)*

The statement shall be limited to a recitation of the candidate’s own personal background and qualifications.

The candidate statement must be filed and received by the Secretary of State’s Elections Division no later than 5:00 p.m. on Friday, August 9, 2024 (E-111). Contact the Secretary of State’s Elections Division for individual costs and requirements, including translations.

United States House of Representatives Candidate Statements

Candidates running for the United States House of Representatives may purchase space for a 250-word statement in the county Voter Information Guide of the county or counties in their jurisdiction. The statement may not make any reference to any opponent of the candidate. *EC § 13307.5*

Legislative Candidate Statements

State Senator and Member of Assembly candidates who choose to keep their campaign spending under specified dollar limits may purchase space in the county Voter Information Guide for a 250-word candidate statement. *GOV § 85601(c)*

Proposition 34 Candidate Statement Provisions

Proposition 34 established voluntary spending limits for candidates running for statewide office, the State Senate, and the State Assembly. Candidates who choose to accept the spending limits can purchase space for a 250-word candidate statement in either the state or county Voter Information Guide, depending on the office.

To accept the spending limits, candidates running for statewide office or State Senate or State Assembly must file a [Candidate Statement of Intention \(Form 501\)](#) with the Secretary of State's Political Reform Division indicating whether they intend to abide by the spending limits prior to submitting a candidate statement.

More information on Proposition 34 spending limits can be found on the Secretary of State's website at: <https://www.sos.ca.gov/elections/candidate-statements> or contact the Elections Division at (916) 657-2166 or by email at Candidate-Statements@sos.ca.gov.

Filing the Candidate Statement

Notice to Candidates

All candidates, whether or not they choose to publish a candidate statement, are required to complete and file a candidate statement form.

A candidate who wishes to have a candidate statement must submit it at the time the completed nomination documents are returned to the Elections Official for filing. It will not be accepted after the close of the nomination period. Requests for translated versions must also be made at the time of submission. *EC § 13307*

The statement must be submitted in hard copy, with an original signature, as well as an electronic copy via CD, USB, or email to Candidate.Services@yolocounty.gov. If there is any discrepancy between the paper copy and the digital copy, the digital copy will take precedence. It is the responsibility of the candidate to ensure that both versions are the same.

NOTE: Candidates running in a district involving multiple counties may submit the statement in each county's Voter Information Guide. Contact each county for their individual costs and requirements, including translation options. Filing the candidate statement in one county does not get the statement printed in any other county.

Candidates for municipal / city offices file all documents, including the candidate statement, with the appropriate City Clerk.

Confidentiality of Statements

Notwithstanding the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline. *EC § 13311*

Withdrawal of the Candidate Statement

Except as provided in Section 13309, the statement may be withdrawn, but not changed, during the nomination period up to 5:00 p.m. of the next working day after the close of the nomination period. The request must be in writing and signed by the candidate for a full refund. A new statement cannot be filed to replace a withdrawn statement. *EC § 13307(a)(3)*

In the event there is no opposition for a particular contest, candidates may withdraw their candidate statement. The payment for the candidate statement will be returned or refunded.

Public Examination of the Candidate Statement

The contents of the candidate statement will remain confidential until the time for withdrawing the candidate statement is closed. At that time there will begin a 10-day period for public examination at the Yolo County Elections Office before the statement is printed. The statements will not be posted on our website during the examination period. During this period anyone may obtain a copy at cost, and any voter of the jurisdiction may seek a writ of mandate or an injunction requiring any or all the material contained therein to be amended or deleted. The statement will continue to be considered a public record after the examination period is over. *EC §§ 13311, 13313(b)*

Fines for False Statements in a Candidate Statement

Any candidate in an election or incumbent in a recall election who knowingly makes a false statement of a material fact in a candidate statement, prepared pursuant to Sections 11327 or 13307, with the intent to mislead the voters in connection with their campaign for nomination or election to a nonpartisan office is punishable by a fine not to exceed one thousand dollars (\$1,000). *EC § 18351*

Endorsements and References to Other Names in a Candidate Statement

If the candidate statement contains endorsements, documentation from the individual(s) or specific organization(s) endorsing the candidate must be presented along with the candidate statement at the time of filing.

If the candidate statement contains someone else's name, documentation from the individual(s) stating they give permission to use their name in this manner must be presented along with the candidate statement at the time of filing.

Acceptable documentation with a supporting statement from the individual(s) or specific organization(s) includes:

- e-mail or text message with the name of the individual(s) or specific organization(s);
- signed letter from the individual(s) or specific organization(s).

Estimated Cost of Candidate Statement

There is an additional cost for each translation and inclusion in the optional available languages:

- Spanish (Español)
- Chinese (中文)
- Korean (한국어)
- Punjabi (ਪੰਜਾਬੀ)
- Russian (русский).

NOTE: Candidates running in a district involving multiple counties may submit the statement to be included in each county’s Voter Information Guide. Contact each county for their individual costs and requirements, including translation options. Filing the candidate statement in one county does not get the statement printed in any other county.

Candidate statement costs are based on the number of registered voters in each district, because a county Voter Information Guide is mailed to each active registered voter.

Table 2 Estimated Cost of Candidate’s Statement – Federal and State

Offices	Number of Words Allowed	Number of Paragraphs Allowed	English Only	Additional Translation				
				Spanish	Chinese	Korean	Punjabi	Russian
FEDERAL and STATE								
United States Representative in Congress, District 4	250	6	\$ 570	\$ 712	\$ 712	\$ 712	\$ 712	\$ 712
United States Representative in Congress, District 7	250	6	\$ 266	\$ 408	\$ 408	\$ 408	\$ 408	\$ 408
State Senator, District 3	250	6	\$ 734	\$ 876	\$ 876	\$ 876	\$ 876	\$ 876
Member of the Assembly, District 4	250	6	\$ 734	\$ 876	\$ 876	\$ 876	\$ 876	\$ 876

Table 3 Estimated Cost of Candidate's Statement – School Districts

Offices	Number of Words Allowed	Number of Paragraphs Allowed	English Only	Additional Translation				
				Spanish	Chinese	Korean	Punjabi	Russian
SCHOOL DISTRICTS (County Board of Education Member)								
Yolo County Board of Education, Trustee Area 3	200	5	\$ 238	\$ 380	\$ 380	\$ 380	\$ 380	\$ 380
Yolo County Board of Education, Trustee Area 4	200	5	\$ 233	\$ 374	\$ 374	\$ 374	\$ 374	\$ 374
Colusa County Board of Education, Trustee Area 1	200	5	\$ 107	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248
SCHOOL DISTRICTS (Governing Board Member)								
Los Rios Community College District, Trustee Area 4	200	5	\$ 482	\$ 623	\$ 623	\$ 623	\$ 623	\$ 623
Solano Community College District, Trustee Area 7	200	5	\$ 131	\$ 272	\$ 272	\$ 272	\$ 272	\$ 272
Yuba Community College District, Trustee Area 6	200	5	\$ 182	\$ 324	\$ 324	\$ 324	\$ 324	\$ 324
Davis Joint Unified School District, Trustee Area 2	200	5	\$ 155	\$ 297	\$ 297	\$ 297	\$ 297	\$ 297
Davis Joint Unified School District, Trustee Area 5	200	5	\$ 129	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270
Esparto Unified School District, Trustee Area 1	200	5	\$ 107	\$ 249	\$ 249	\$ 249	\$ 249	\$ 249
Esparto Unified School District, Trustee Area 2	200	5	\$ 107	\$ 249	\$ 249	\$ 249	\$ 249	\$ 249
Pierce Joint Unified School District	200	5	\$ 107	\$ 248	\$ 248	\$ 248	\$ 248	\$ 248

Offices	Number of Words Allowed	Number of Paragraphs Allowed	English Only	Additional Translation				
				Spanish	Chinese	Korean	Punjabi	Russian
Washington Unified School District, Trustee Area 2	200	5	\$ 130	\$ 271	\$ 271	\$ 271	\$ 271	\$ 271
Washington Unified School District, Trustee Area 3	200	5	\$ 134	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275
Washington Unified School District, Trustee Area 4	200	5	\$ 141	\$ 282	\$ 282	\$ 282	\$ 282	\$ 282
Winters Joint Unified School District, Trustee Area 1	200	5	\$ 108	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Winters Joint Unified School District, Trustee Area 5	200	5	\$ 111	\$ 253	\$ 253	\$ 253	\$ 253	\$ 253
Woodland Joint Unified School District, Trustee Area 2	200	5	\$ 125	\$ 267	\$ 267	\$ 267	\$ 267	\$ 267
Woodland Joint Unified School District, Trustee Area 3	200	5	\$ 135	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277
Woodland Joint Unified School District, Trustee Area 4	200	5	\$ 130	\$ 271	\$ 271	\$ 271	\$ 271	\$ 271
Woodland Joint Unified School District, Trustee Area 5	200	5	\$ 127	\$ 269	\$ 269	\$ 269	\$ 269	\$ 269
Woodland Joint Unified School District, Trustee Area 6	200	5	\$ 135	\$ 276	\$ 276	\$ 276	\$ 276	\$ 276

Table 4 Estimated Cost of Candidate’s Statement – Municipal Districts

Offices	Number of Words Allowed	Number of Paragraphs Allowed	English Only	Additional Translation				
				Spanish	Chinese	Korean	Punjabi	Russian
MUNICIPAL DISTRICTS								
City of Davis District 2 Member, City Council	200	5	\$ 144	\$ 285	\$ 285	\$ 285	\$ 285	\$ 285
City of Davis District 3 Member, City Council	200	5	\$ 139	\$ 280	\$ 280	\$ 280	\$280	\$ 280
City of Davis District 5 Member, City Council	200	5	\$ 138	\$ 279	\$ 279	\$ 279	\$ 279	\$ 279
City of West Sacramento Mayor	400	10	\$ 455	\$ 578	\$ 590	\$ 602	\$ 610	\$ 602
City of West Sacramento District 1, City Council	400	10	\$ 199	\$ 322	\$ 334	\$ 346	\$ 354	\$ 346
City of West Sacramento District 2, City Council	400	10	\$ 187	\$ 310	\$ 322	\$ 334	\$ 342	\$ 334
City of Winters Member, City Council	200	5	\$ 127	\$ 269	\$ 269	\$ 269	\$ 269	\$ 269
City of Woodland District 2 Member, City Council	200	5	\$ 142	\$ 284	\$ 284	\$ 284	\$ 284	\$ 284
City of Woodland District 4 Member, City Council	200	5	\$ 139	\$ 280	\$ 280	\$ 280	\$ 280	\$ 280
City of Woodland District 5 Member, City Council	200	5	\$ 143	\$ 285	\$ 285	\$ 285	\$ 285	\$ 285

Table 5 Estimated Cost of Candidate’s Statement – Special Districts

Offices	Number of Words Allowed	Number of Paragraphs Allowed	English Only	Additional Translation				
				Spanish	Chinese	Korean	Punjabi	Russian
SPECIAL DISTRICTS								
Yolo Fire Protection District Commissioner	200	5	\$ 106	\$ 247	\$ 247	\$ 247	\$ 247	\$ 247
Colusa County Water District Director	200	5	\$ 103	\$ 244	\$ 244	\$ 244	\$ 244	\$ 244

The estimated costs for the candidate statements are also posted on the Yolo County Elections website under the Current Election section for this election at <https://elections.yolocounty.gov/candidatestatement>.

Payment of the Candidate Statement

On submission of the candidate statement, each candidate is required to pay in advance and in full the estimated cost of having a statement included in the Yolo County Voter Information Guide. Payment may be in cash, personal check, money order or by credit card. Checks and money orders are made payable to Yolo County Elections.

Insufficient Funds Penalty Fee

If a check or money order is returned with insufficient funds a twenty-five-dollar (\$25.00) penalty will be imposed, and the candidate statement will not be printed unless the candidate delivers the payment with a money order, cashier’s check or credit card before the close of nomination.

Indigent Candidates

A candidate who claims “indigency” may submit a statement of financial worth to be used by the local agency to determine eligibility to submit a candidate statement without payment of the advance deposit. A candidate claiming indigency must agree to release the candidate’s latest income tax statement and may be required to sit for an interview with a county financial officer.


Candidates should note that indigency status will excuse them only from payment of the advance deposit. Indigent candidates are still required to pay the pro rata share of cost after the election. *EC § 13309*

Candidate Statement Order

Candidate Statements shall be printed in the County Voter Information Guide in alphabetical order by last name for each contest.

Candidate Statement Form Sample

The Candidate Statement Form must be filed indicating if a candidate is submitting or declining to submit a candidate statement for the Yolo County Voter Information Guide.



City of Davis
CANDIDATE STATEMENT FORM
(Elections Code Sections 13307-13309, 13311-13314)

OFFICE: City of Davis, Member, City Council, District 3

NAME: Ima Candidate

ELECTION: General Election DATE OF ELECTION: November 5, 2024

I wish to have my statement in the following languages:

<input checked="" type="checkbox"/> English \$ 139	<input type="checkbox"/> Chinese (中文) \$ 280	<input type="checkbox"/> Korean (한국어) \$ 280
<input type="checkbox"/> Punjabi (ਪੰਜਾਬੀ) \$ 280	<input type="checkbox"/> Russian (русский) \$ 280	<input checked="" type="checkbox"/> Spanish (Español) \$ 280
<input type="checkbox"/> Other		

NOTICE TO CANDIDATE:

The statement shall consist of a brief description of not more than 200 words and 5 paragraphs of your education and qualifications. The governing body conducting this election has determined that the cost of the statement is the responsibility of the Candidate.

The estimated cost of printing and mailing the following statement is \$ 419.

You may include the optional age and occupation. All statements will be printed in a style determined by the Yolo County Elections Office in the Yolo County Voter Information Guide (VIG). **Your statement will be printed exactly as submitted.**

I do not wish to file a candidate statement of qualifications.

I state that I have prepared the candidate statement which is to be printed in the county voter information guide and mailed to each registered voter within my district. **I understand that I will pay the actual cost incurred for the candidate statement.**

I am indigent and unable to pay the advance costs for a candidate statement. Attached is a financial statement pursuant to Elections Code Section 13309 and a release authorizing you to obtain a copy of my most recent federal income tax form. I certify under penalty of perjury under the laws of the State of California that the financial statement is true and correct.

If unopposed, I wish to withdraw my candidate statement.

Signature of Candidate: _____ Print Name: Ima Candidate

Page 1 of 2

Revised 05/2024

(BACK PORTION OF CANDIDATE STATEMENT FORM SAMPLE)

The information submitted below will appear in the
County Voter Information Guide exactly as submitted

Print Name for CVIG (required): Ima Candidate

AGE: (optional) 52

OCCUPATION: (optional – may be more descriptive than the ballot designation that
what will appear on the ballot): Small Business Owner/Parent

EDUCATION AND QUALIFICATIONS: (Word count of statement begins after this heading)

Sample

Print

Submit

Preparation of the Candidate Statement

The candidate statement must be written in the first person.

All candidate statements are printed in type of uniform size and shading and with uniform spacing in block paragraphs, with extra spacing between paragraphs. The statement will be reformatted to meet the requirements.

Check the statement for errors in spelling, punctuation and grammar. Typographical errors will not be corrected by the elections official or by the printer. No responsibility is assumed for errors in spelling, punctuation or grammar. The statement is entirely the candidate's responsibility.

Notice to Candidates

The format of your statement may need to be changed by the elections official to accommodate the printing requirements of the County Voter Information Guide.

The California Elections Code intends for uniformity of appearance of the candidate statements. Each candidate statement will be uniformly printed and allowed the same amount of space in the County Voter Information Guide. The elections official bears no responsibility for the correct typesetting of statements that must be reformatted due to not conforming to the requirements, guidelines or word and paragraph limit as stated in this guide.

Acceptable

- Statements to be typewritten
- In a block paragraph style
- Title case and lowercase characters

Not Acceptable

- Indentation or unusual spacing
- Large or variable font type sizes
- Tables or lists (no bullet items)
- **Boldface**, *Italics*, or underlining in the body of the statement
- All CAPITAL Letters
- Party affiliation
- Membership or activity in partisan political organization(s)

Notwithstanding the above guidelines, nothing should be deemed to make any statement, or author thereof, free or exempt from any civil or criminal action or penalty because of any false or libelous statements offered for printing.

Word Counting Guidelines

No Candidate Statement may exceed the maximum number of words allowed by the district in their resolution calling for the election. The candidate's name, age and occupation as submitted with the Candidate Statement are not included in the word count for the Candidate Statement.

If the text exceeds the word limit before the statement is filed, the author will be asked to edit the statement and omit words until it is within the required word limit.

The guidelines listed below are used by the Yolo County Elections Office for counting of words in the Candidate Statement in accordance with Elections Code section 9:

- (1) Punctuation is not counted.
- (2) Each word shall be counted as one word except as specified in this section.
- (3) All proper nouns, including geographical names, shall be considered as one word.
Examples: Los Angeles, New York, Yolo County and West Sacramento
- (4) Each abbreviation for a word, phrase, or expression shall be counted as one word.
Examples: UCLA, PTA, USMC and B.P.O.E.
- (5) Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- (6) Dates shall be counted as one word.
- (7) Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one," shall be considered as a separate word or words.
"One" shall be counted as one word whereas "one hundred" shall be counted as two words.
"100" shall be counted as one word. Number combinations are counted as one word.
Examples: 1973 13 ½ 1985-88 5%
- (8) Telephone numbers shall be counted as one word.
- (9) Internet Web site addresses shall be counted as one word.
Example: www.yolocounty.gov

Candidate Statement Checklist

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide.

If you answered “No” to any item, please review your candidate statement and make corrections to meet the guidelines.

1. Is your statement typed on the online form provided by the elections office or submitted electronically on a CD, USB drive or by email?	<input type="radio"/> Yes	<input type="radio"/> No
2. Is your statement written in the first person?	<input type="radio"/> Yes	<input type="radio"/> No
3. Does your statement contain no more than the maximum number of words permitted?	<input type="radio"/> Yes	<input type="radio"/> No
4. Is your statement free of unusual spacing?	<input type="radio"/> Yes	<input type="radio"/> No
5. Is your statement free of any formatting requiring indentation?	<input type="radio"/> Yes	<input type="radio"/> No
6. Is your statement free of bolding, italics, underlining, tables and/or bulleted lists?	<input type="radio"/> Yes	<input type="radio"/> No
7. Is your statement free of references, direct or implied, to any other candidate or officeholder including their qualifications, character or activities?	<input type="radio"/> Yes	<input type="radio"/> No
8. Is your statement free of any reference to your political affiliation or partisan political activity?	<input type="radio"/> Yes	<input type="radio"/> No
9. Is your statement free of any false information or information that may be deemed as slanderous or libelous?	<input type="radio"/> Yes	<input type="radio"/> No
10. Is your statement limited to your own personal background, education, qualifications and platform upon which you will run?	<input type="radio"/> Yes	<input type="radio"/> No
11. If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you?	<input type="radio"/> Yes	<input type="radio"/> No
12. If your statement contains someone else’s name, do you have documentation to present from the individual(s) stating they give you permission to use their name in this manner?	<input type="radio"/> Yes	<input type="radio"/> No

Write-In Candidacy

Write-In Candidate Requirements

Every person who desires to be a write-in candidate and have their name written on the ballot of an election counted for a particular office shall file a Statement of Write-In Candidacy that contains the following information: *EC §§ 8600-8605*

- Candidate's name
- Residence address
- A declaration stating that they are a write-in candidate
- The title of the office for which they are running
- The date of the election
- For any of the offices described in EC § 13.5, a statement that the candidate meets the statutory and constitutional requirements for that office as described in that section

The Statement of Write-In Candidacy form may be obtained from the Yolo County Elections Office or appropriate city clerk.

Signers of Write-In Nomination Papers

The required number of sponsors on the Write-In Nomination Papers is the same as for other candidates for that office. See *Table 1 Required Nomination Signatures* on page 46 for more details. Signers of nomination papers for write-in candidates must be voters in the district or political subdivision in which the candidate is to be voted on.

Write-In Candidate Filing Fee

No filing fee will be required of a write-in candidate.

Write-In Ballot Designation

Write-in candidates do not have a ballot designation printed on the ballot. Only their name is written in by the voter.

Write-In Candidate Statement

Write-in candidates may not file a candidate statement.

Qualified Write-Ins

A list of qualified write-in candidates will be available after the end of the write-in candidate nomination period. Visit the Current Election section of the Yolo County Elections website at <https://elections.yolocounty.gov/currentelection>, view at voting locations and obtain the list upon request to Yolo County Elections by calling (530) 666-8133 or emailing elections@yolocounty.gov.

The California Administrative Code, Title 2, Division 7, Article 7, §§ 20100 - 20105, specifies the requirements for the counting of write-in votes. Only votes for qualified candidates will be counted.

Offices Omitted from the Ballot

Prospective write-in candidates should note that write-in candidacy is possible only if the office appears on the ballot. (2 CCR § 20102)

In November general elections, write-ins are not allowed for the following offices: U.S. Representative in Congress, State Senate, State Assembly. *EC § 8600 (c)*

If there is an insufficient number of nominees for a city, school or special district, the contest will not appear on the ballot unless by means of a petition or appointment procedure. *EC §§ 10229, 10515*

Unopposed superior court judges will not appear on the November ballot. However, there is provision in the law to require that the office be placed on the ballot by means of a petition procedure. *EC § 8203*

Votes Needed to Have Name Printed on General Election Ballot

No person whose name has been written in upon a ballot for an office at the direct primary may have their name placed upon the ballot as a candidate for that office for the ensuing general election unless one of the following is applicable:

- At that direct primary a write-in candidate received for that office votes equal in number to 1% of all votes cast for the office at the preceding general election at which the office was filled.
- The candidate is an independent nominee pursuant to Part 2 (commencing with Elections Code section 8600).
- At the direct primary the candidate received for a voter-nominated office the highest number of votes cast for that office or the second highest number of votes cast for that office, except as provided by Elections Code sections 8142(b) or 8807.

(BACK PORTION OF THE STATEMENT OF WRITE-IN CANDIDACY FORM – LOCAL NONPARTISAN)

Oath of Office 4 I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

X

Signature of Candidate

Notary Public or Other Officer 5

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20_____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature of Notary Public
(or other officer) _____


(Notary Public Seal)

Examined and certified by me this _____ day of _____, 20____.

Elections Official _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any declaration of candidacy in the person's possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

Statement of Write-In Candidacy Nomination Paper Sample



City of Winters
WRITE-IN NOMINATION PAPER
Nonpartisan Offices
November 5, 2024, General Election (Elections Code §§ 100, 104, 8041, 8062, 8068, 8069, 8140; Code of Civil Procedure § 2015.5)

For City Clerk and County Elections Official USE ONLY

Official Filing Form

City Clerk Official

By: _____ Date _____
 Issued: _____

Filed in City of: _____

City Clerk Official

By: _____ Date _____
 Received: _____

County Elections Official

Candidate Name, Office, and Signer's County of Residence

I, the undersigned signer for _____, write-in candidate for
Name of Candidate

nomination/election to the office of City of Winters, Member, City Council
 to be voted for at the General Election to be held on November 8, 2022, hereby assert as follows:

I am a resident of YOLO County and am registered to vote at the address shown on this paper. I am not at this time a signer of any other nomination paper of any other candidate for the above-named office.

My residence is correctly set forth after my signature hereto:

PRECINCT <small>(to be entered by Elections Official)</small>	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION <small>(to be entered by Elections Official)</small>
	Print: 1	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 2	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 3	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 4	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 5	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 6	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 7	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 8	Residence Address ONLY:	
	Signature:	City or Town:	

Please Complete Affidavit of Circulator on Reverse Side

(BACK PORTION OF THE STATEMENT OF WRITE-IN CANDIDACY NOMINATION PAPER)

PRECINCT (to be entered by Elections Official)	NAME	RESIDENCE (As Registered - No P.O. BOX)	VERIFICATION (to be entered by Elections Official)
	Print: 9	Residence Address ONLY:	
	Signature:	City or Town:	
	Print: 10	Residence Address ONLY:	
	Signature:	City or Town:	

**Affidavit of
Circulator**
(to be
completed in
circulator's own
hand)

2

I, _____, solemnly swear (or affirm) all of the following:
Print Name

1. That I am 18 years of age or older.
2. That my residence address, including street and number, is _____
 [If no street or number exists, a designation of my residence adequate to readily ascertain its location is: _____]
3. That the signatures on this section of the nomination paper were obtained between _____, 20____,
Month and Day
 and _____, 20____;
Month and Day
 that I circulated this section and I witnessed the signatures on this section of the
 nomination paper being written; and that, to the best of my information and belief, each signature is the genuine signature of the person
 whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____, 20____ X

Signature of Circulator

**Notary Public
or
Other Officer**

3

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
 County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by
 _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Notary Public Seal) Signature of Notary Public
(or other officer) _____

Examined and certified by me this _____ day of _____, 20____.
 County Elections Official _____

(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION)
 Number of Valid Signatures on this Section:
 Date:
 By:

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in the person's possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)

Ballot Order of Candidates

Randomized Alphabet Drawing

The Secretary of State and county elections offices shall conduct a drawing of letters of the alphabet, the result of which shall be known as a randomized alphabet drawing. *EC §§ 13111, 13112*

The county randomized alphabet drawing shall be used only to arrange the names of the candidates when the Assembly or Senate district includes more than one county. The Secretary of State randomized alphabet drawing shall apply to all other candidates for federal, state, county, municipal, school, and local districts. *EC § 13112(b)(1)(C)(i)*

Time/Date of Randomized Alphabet Drawing

A drawing will take place for each election commencing at 11:00 a.m., August 15, 2024, 82 days before the election by the Secretary of State and the county elections offices.

Votes Needed for Election

Information for Persons Elected at the Primary Election

Every elected candidate must take an oath of office before an appropriate official prior to assuming the duties of the office; for certain offices, a bond is also required. Information concerning oaths may be obtained from the official issuing the Certificate of Election.

GOV §§ 1360, 1450 et seq.; California Constitution, Art. XX, Sec. 3

Certification of Election

Certificates of Election will be issued following the completion of the canvass. For other offices, candidates are nominated at the Primary Election and will appear on the General Election ballot. In these cases, Certificates of Nomination will be issued. *EC §§ 15401, 15504*

Voter-Nominated Offices – Top Two Open Primary Act

Only the candidates for a voter-nominated office who receive the highest or second-highest number of votes cast at the primary election shall appear on the ballot as candidates for that office at the ensuing general election, regardless of party preference designation. *EC § 8141.5*

Voter-nominated offices for the November 5, 2024, General Election are:

- United States Senator, Full Term
- United States Senator, Partial/Unexpired Term
- United States Representative in Congress
- State Senator, odd-numbered districts
- Member of the State Assembly

Nonpartisan Offices – Majority Vote Contests

Any candidate for a nonpartisan office who at a primary election receives a majority of votes from all the ballots cast for candidates for that office is elected to that office. A majority of votes is 50 percent of all votes cast, plus one.

If no candidate receives a majority of the votes cast, the names of the two candidates receiving the most votes at the primary election will be placed on the ballot for the ensuing general election, at which the candidate receiving the most votes is deemed elected. *EC §§ 8140, 8141*

Because candidates for the following County offices received a majority of votes in the March 5, 2024, Presidential Primary Election, these offices do not appear in the November 5, 2024, General Election:

- County Supervisor, 1st District
- County Supervisor, 3rd District, Short Term
- County Supervisor, 4th District
- County Supervisor, 5th District
- Judge of the Superior Court

Other Local Offices – Highest Vote Contests

The candidate who receives the highest number of votes for a particular district/trustee area will be declared elected. *EC §§ 8140, 10551, 10600*

This applies to the following offices:

- School Districts, including County Boards of Education and Community College Districts
EC § 10600; EDC §§ 35105, 35558, 72027, 72036, 72036.5, 73035
- Municipal Offices, including Mayor and Members of City Council *EC §§ 10263, 10551*
- Special Districts *EC § 10551*
 - Colusa County Water District Director (3)
 - Yolo Fire Protection District Commissioner (2)

Campaign Disclosure: What to File

Government Code § 84101, 84206, 84207, 84209, 84211

All forms and filing schedules are provided by the Fair Political Practices Commission (FPPC) and can be downloaded at their website (www.fppc.ca.gov). The two FPPC forms that must be submitted with the nomination papers are:

- **Form 501** (Candidate Intention Statement)
Every candidate must file a Statement of Candidacy (Form 501) before they begin receiving any contributions. The Form 501 must be filed for each election. State candidates must file with the Political Reform Division of the Secretary of State.
- **Form 700** (Statement of Economic Interests)

Statement of Economic Interests (Form 700)

The Form 700 is used for disclosure of certain personal financial interests under the Political Reform Act's conflict of interest rules. All information required to be disclosed per the Conflict of Interest Code for the office sought during the 12 months prior to the nomination deadline must be reported.

Every candidate, with the exception of candidates for a county central committee or county council, is required to file a Statement of Economic Interests (Form 700). A statement is not required if the candidate filed a statement for the same jurisdiction within 60 days before filing a Declaration of Candidacy. The candidate files a copy of the Form 700 from that period.

What is Disclosed

The candidate's investments, interests in real property and any income received during the preceding 12 months.

When to File

The Form 700 is to be completed and filed prior to the deadline to file a Declaration of Candidacy.

Where to File

The original Form 700 is filed with the county elections office or the city clerk (for city offices).

Additional FPPC Forms

Additional forms may be required. Refer to the following *FPPC Local Candidate/Committee Checklist* fact sheet on page 98. This fact sheet (with active links) can be downloaded on the FPPC website at:

<https://www.fppc.ca.gov/content/dam/fppc/NS-Documents/TAD/Campaign%20Documents/local%20candidate%20and%20committee%20checklist%202022.pdf>

Filing deadlines for the forms listed on the fact sheet are included on *Filing Schedule for Local Office* on page 100. You are required to follow the filing periods listed on the filing schedule for contributions and expenditures. Additional filing schedules for other campaign finance committees can be downloaded on the FPPC website (www.fppc.ca.gov).

Candidates for school districts and special districts may contact the Yolo County Elections Office to sign up to file your forms electronically. If you have an open recipient committee, you can keep track of your expenses and contributions in the eCampaign application and have eCampaign fill out your Form 460 for the electronic filing.

Candidates for city offices should contact the appropriate city clerk to see how to file their campaign finance disclosure forms.

Exceptions from Filing Campaign Disclosure Forms

The following individuals seeking or holding office are not required to file campaign disclosure statements (Form 470 or Form 460):

- candidates for county central committee offices that do not raise or spend \$2,000 or more in a calendar year;
- officeholders whose salaries are less than \$200 per month and judicial candidates who have not made or received contributions or made expenditures during non-election years; and
- judges who do not receive contributions and who make personal expenditures of less than \$1,000 or more in non-election years.

An elected member of, or a candidate for election to, a county central committee of a qualified political party who receives contributions of less than two thousand dollars (\$2,000) and who makes expenditures of less than two thousand dollars (\$2,000) in a calendar year shall not be required to file any campaign statements required by this title. *GOV §84207*

FPPC Manuals and Information

For manuals and technical questions regarding completion of the FPPC forms, please contact:

Fair Political Practices Commission

1102 Q Street, Suite 3050
Sacramento, CA 95811

www.fppc.ca.gov

advice@fppc.ca.gov

General Contact Line: (916) 322-5660

Advice Line: 1-866-ASK-FPPC (1-866-275-3772)

FPPC Local Candidate/Committee Checklist



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION

Local Candidate/Committee Checklist

File Form 501 (Candidate Intention)

You must file [Form 501](#) before soliciting, raising or spending any money in connection with your election. The only exception to this requirement is if you use personal funds to pay a filing fee or ballot statement fee.

Candidates Raising and Spending Less than \$2,000

File Form 470 (Officeholder and Candidate Campaign Statement Short Form)

The [Form 470](#) is filed by candidates who do not have a controlled committee and do not anticipate receiving or spending \$2,000 or more, including personal funds, in a calendar year. These candidates generally do not file a Form 410 or other campaign statements or reports related to their campaign unless they receive or anticipate receiving or spending \$2,000 or more.

Candidates Raising \$2,000 or More

File Form 410 (Statement of Organization)

Once you receive or spend \$2,000 or more in a calendar year, you must file a [Form 410](#) as a recipient committee within 10 days of qualifying. File the original and one copy of the [Form 410](#) with the Secretary of State and a copy with your local filing officer. The Secretary of State's address is on the [Form 410](#).

Open a Campaign Bank Account

All monetary contributions (including all personal funds you use for your campaign) must be deposited in the campaign bank account before being spent. **Never** deposit campaign contributions in your personal bank account.

Committee Treasurer

The Act requires that every committee appoint a treasurer. The individual listed on the most recent [Form 410](#) with the Secretary of State continues to be legally responsible until an amendment is filed to designate a new treasurer. Please note a candidate may act as his or her own treasurer.

File Campaign Statements

You must file campaign statements ([Form 460](#)) disclosing the committee's activity during a specified period. Please access the Commission's [filing schedules](#) to find the schedule that applies to you/your election. Committees are required to file campaign statements as well as other reports including semi-annual campaign statements until the committee terminates.

24 Hour Reports

Within 90 days before the election, including the date of the election, if a committee receives a contribution(s) of \$1,000 or more from a single source, including loans from the candidate, the [Form 497](#) must be filed within 24 hours.

Local Campaign Contribution Limits

Make sure you are aware of any local contribution limits before accepting contributions.

After the Election

Following the election, your duty to file campaign statements continues until your committee terminates. In order to terminate, you must file a [Form 460](#) with your local filing officer reporting a zero balance **AND** a [Form 410](#) indicating the termination with the Secretary of State's Office and a copy with your local filing officer.

This fact sheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.

EdPro 80/01/2020

Page | 1



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION

Local Candidate/Committee Checklist

Additional Resources and Helpful Links

- [FPPC Campaign Manual 2 for Local Candidates and their Controlled Committees](#)
- [FPPC Campaign Forms](#)
- [FPPC Filing Schedules](#)
- [FPPC Fact Sheet on Terminating Your Committee](#)
- [FPPC Political Advertisement Disclaimers for Candidate Committees for their own Election](#)
- [FPPC Frequently Asked Questions on Campaign Activity](#)
- [Local Campaign Ordinances](#)

Have Further Questions?

Feel free to contact us by email at advice@fppc.ca.gov or by phone at 1-800-ASK-FPPC. Please note that our advice phone hours are 9:00 am – 11:30 am, Monday through Thursday.

This fact sheet provides guidance and a general overview of the rules for campaigns, but it does not replace any requirements under the [Political Reform Act](#) or [Fair Political Practices Commission Regulations](#). Information here should be used in conjunction with a careful review of the applicable laws.

EdPro 80/01/2020

Page | 2

Filing Schedule for Local Office

Fair Political Practices Commission Filing Schedule for Candidates and Controlled Committees for Local Office Listed on the November 5, 2024 Ballot

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
Jul 31, 2024 <i>Semi-Annual</i>	* – 6/30/24	460	<ul style="list-style-type: none"> All committees must file this statement.
Within 24 Hours <i>Election Cycle Reports</i>	8/7/24 – 11/5/24	497	<ul style="list-style-type: none"> File if a contribution of \$1,000 or more in the aggregate is received from a single source. File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure listed on the November 5, 2024, ballot. The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received. File by personal delivery, e-mail, guaranteed overnight service, or fax. The committee may also file online, if available.
Sep 26, 2024 <i>1st Pre-Election</i>	7/1/24 – 9/21/24	460 or 470	<ul style="list-style-type: none"> Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Oct 24, 2024 <i>2nd Pre-Election</i>	9/22/24 – 10/19/24	460	<ul style="list-style-type: none"> All committees must file this statement. File by personal delivery or guaranteed overnight service. The committee may also file online, if available.
Jan 31, 2025 <i>Semi-Annual</i>	10/20/24 – 12/31/24	460	<ul style="list-style-type: none"> All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2024.

Additional Notes

- *Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Local Ordinance:** Always check on whether additional local rules apply.

Fair Political Practices Commission

- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to a 24-Hour/10-Day Contribution Report (Form [497](#)) that is due the weekend before the election, and this extension never applies to any 24-Hour/10-Day Independent Expenditure Report (Form [496](#)). Such reports must be filed within 24 hours, regardless of the day of the week.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form [501](#):** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form [460](#):** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form [410](#) (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form [470](#):** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2024 and do not have an open committee must file Form 470 on or before September 26, 2024. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form [410](#) must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - **Form [496](#):** This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
 - **Form [462](#):** This verification form must be e-mailed to the FPPC within 10 days.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements and reports are public documents.
- **Resources:** Campaign manuals and other instructional materials are available on the [Campaign Rules](#) page. Or, visit www.fppc.ca.gov > Learn > Campaign Rules.

Campaign Contribution Limits

Pursuant to Assembly Bill 571 (AB 571, 2019), effective January 1, 2021, state campaign contribution limits apply by default to city and county candidates if their local jurisdiction has not already enacted their own contribution limits. Along with this change, there are also other related provisions that formerly applied only to state level candidates that will now apply to city and county candidates.

A Fact Sheet “[Contribution Limits: City and County Candidates \(AB 571\)](#)” that addresses these related provisions is available on the Fair Political Practices Commission (FPPC) website at <https://www.fppc.ca.gov/media/factsheets.html>.

This fact sheet is informational only and contains highlights of selected provisions of the law. It does not carry the weight of the law. For further information, consult the Political Reform Act and its corresponding regulations, advice letters, and opinions.

Please note that none of the provisions of AB 571 discussed in the Fact Sheet apply to candidates in cities or counties for which the city or county has enacted campaign contribution limits. Local ordinances are posted at <https://www.fppc.ca.gov/learn/campaign-rules/local-campaign-ordinances.html>. All information should be verified with the local government agency within the local jurisdiction.

County Campaign Contribution Limits

Yolo County has not adopted campaign contribution limits and will default to the state campaign contribution limit for 2023–2024 at \$5,500 per election. Current state contribution limits can be found on the FPPC website at <http://www.fppc.ca.gov/learn/campaign-rules/state-contribution-limits.html>. The contribution limit that now applies to city and county candidates pursuant to AB 571 is updated every two years for inflation.

Yolo County posts redacted campaign finance statements filed by paper or electronically. Click on **Campaign Finance Filings Search** on the *Campaign Finance Disclosures* webpage under *Candidate Services* at <https://elections.yolocounty.gov/campaignfinance>.

Campaign Contribution Limits Contacts

Please feel free to contact the FPPC phone advice line at (866) ASK-FPPC (or 866-275-3772), Monday through Thursday, 9:00 a.m. – 11:30 a.m. or email the advice team at advice@fppc.ca.gov should you have any questions about your obligations under this new legislation.

Questions for the Yolo County Filing Office may be sent to Candidate Services in the Yolo County Elections Office by email at Candidate.Services@yolocounty.gov or by phone with the Candidate Services and Campaign Finance at (530) 666-8133, option 2.

Electioneering

Electioneering within 100 feet of a Polling Place *EC § 18370*

A person shall not, on Election Day, or at any time that a voter may be casting a ballot, within the 100-foot limit of a polling place, an elections official's office, a satellite location, or an official ballot drop box:

- (1) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- (2) Solicit a vote or speak to a voter on the subject of marking their ballot.
- (3) Place a sign relating to voters' qualifications or speak to a voter on the subject of the voter's qualifications except as provided in Section 14240.
- (4) Do any electioneering as defined by Section 319.5.

As used in this section, "within the 100-foot limit of a polling place, an elections official's office, a satellite location, or an official ballot drop box" means a distance 100 feet from:

- (1) the entrance to a building that contains a polling place as defined by Section 338.5, an elections official's office, or a satellite location specified in Section 3018;
- (2) an outdoor site, including a curbside voting area, at which a voter may cast or drop off a ballot.

A person shall not, on election day, or at any time that a voter may be casting a ballot, do any of the following within the immediate vicinity of a voter in line to cast a ballot or drop off a ballot:

- (1) Solicit a vote.
- (2) Speak to a voter about marking the voter's ballot.
- (3) Disseminate visible or audible electioneering information.

Any person who violates any of the provisions of this section is guilty of a misdemeanor.

Electioneering During Vote-by-Mail Voting *EC § 18371*

No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote-by-mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time they know the vote-by-mail voter is voting.

Any person who knowingly violates this section is guilty of a misdemeanor.

This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law.

Political Campaign Advertising

Under the Political Reform Act, candidates and political committees must put disclosures on campaign advertisements that identify the committee that paid for or authorized the communication.

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper or other printed publication, shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words "Paid Political Advertisement." The words shall be set apart from any other printed matter.

As used in this section, "paid political advertisement" shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office. *EC § 20008*

The FPPC has advertising disclosure charts, as well as general information about the requirements for committees that purchase advertisements or circulate materials supporting or opposing a state or local candidate or ballot measure in California at:

<https://www.fppc.ca.gov/learn/campaign-rules/campaign-advertising-requirements-restrictions.html>

Political Signs

The placement of political signs in Yolo County is subject to regulation by the state, county and/or individual city.

State Requirements

[Section 5405.3 of the State Outdoor Advertising Act](#) exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A **Temporary Political Sign** meets the following criteria:

1. Encourages a particular vote in a scheduled election.
2. Is placed no sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
3. Is no larger than 32 square feet.
4. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign.

A completed **Statement of Responsibility**, which can be found at

<https://dot.ca.gov/programs/traffic-operations/oda/political-signs>, must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway and be visible within 660 feet from the edge of the right-of-way of a classified “Landscaped freeway.”

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal.

County Requirements

A political sign is defined as a temporary sign used in connection with a local, state, or national election or referendum.

Section 8-2-1205 (f) of the Yolo County, CA Code of Ordinance states for signs and sign changes allowed without Site Plan Review:

Temporary signs of any nature, including temporary event and/or political signs, that are posted for a duration of not more than ninety (90) days. Temporary event and/or political signs shall be placed no sooner than ninety (90) days prior to the scheduled event or election and shall be removed within ten (10) days after such event or election, as required by the State Outdoor Advertising Act. Such signs shall not be larger than thirty-two (32) square feet and be limited to one (1) per parcel, in addition to other signs allowed in this section. No such sign shall be placed within the right-of-way of any street, road, or highway located within the unincorporated area of Yolo County or have lights that interfere in any manner with the operation of motor vehicles on any street, road, or highway.

(Ord. 1445, eff. August 14, 2014)

City Requirements

Cities may have ordinances in their city code pertaining to the placement of campaign signs within their jurisdiction that are different from the county requirements.

It is recommended that you contact the appropriate city clerk prior to the placement of any political or campaign sign within their city jurisdiction.

Candidates should see *City Clerks* on page 30 for the contact information of the city clerks to get the city ordinances.

Code of Fair Campaign Practices

At the time an individual is issued their declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary. *EC § 20440*

The text of the code shall read, as follows:

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

_____	_____
Print Name	Signature
_____	_____
Date	Office

Election Services Available

Voter File Information

Information on a voter registration affidavit is used by elections officials to send voters official information on the voting process, such as the location of their voting location and the issues and candidates that will appear on the ballot. *EC §§ 2157.2*

Commercial use of voter registration information is prohibited by law and is a misdemeanor.

Voter registration information may be provided to:

- a candidate for office,
- a ballot measure committee, or
- to other persons or groups for election, scholarly, journalistic, political or government purposes as determined by the Secretary of State.

Driver's license and Social Security numbers, or a signature as shown on a voter registration card cannot be released for these purposes.

If you have any questions about the use of voter information or wish to report suspected misuse of such information, please call the Secretary of State's Voter Protection and Assistance Hotline. Contact information: (800) 345-VOTE (8683) or email mov@sos.ca.gov.

Confidential Voters

Certain voters facing life-threatening situations may qualify for confidential voter status. For more information, please contact the Secretary of State's Safe At Home program at (877) 322-5227, by email to safeathome@sos.ca.gov or visit the Secretary of State's website at <https://www.sos.ca.gov/registries/safe-home>.

Application for Voter Registration Information

Pursuant to Elections Code §§ 2184, 2187, 2188, 2188.5(a) and 2194, all legitimate requests to view, purchase, or use voter registration information must be accompanied by all of the following:

- a written and signed application;
- a copy of applicant's driver's license or state-issued identification card; and
- proper payment.

Simply complete and sign the *Application for Voter Registration Information* form located at <https://elections.yolocounty.gov/voterregdata> and either:

- Make an appointment to bring the completed and signed form along with your payment to the Yolo County Elections office. (You will need to bring your valid ID with you.); OR

- Mail the completed and signed form along with payment to Yolo County Elections. (Mail orders must be accompanied by a photocopy of your valid ID.); OR
- Email the completed and signed form along with a copy of valid ID to elections@yolocounty.gov. You will need to call the Yolo County Elections office to arrange a credit card payment by phone.

Fee schedule for voter file purchases is on the *Application for Voter Registration Information* form at <https://elections.yolocounty.gov/voterregdata> and on our website at <https://elections.yolocounty.gov/feeschedule>. Fees must be paid before the report is made.

Purchased voter data files are a snapshot of the voter database at the time of the request. You may limit the list by specific district(s) and voting history as applicable.

Depending on the complexity of the request and staff resources, results may take two or more business days to process. Please ensure the information on the application is current, complete, and detailed.

Inquiries regarding voter data files and the application should be directed by email to elections@yolocounty.gov.

Printed Voter Data Choices:

- **Standard Printed Voter List** – A tabular, alphabetical list of voters with name, address, party, date of birth, email (if available) and phone number (if available). You may include the history of voter participation for up to five elections (the default is the last five elections).
- **Printed Walking List** – A list of voters arranged by precinct, street and address, designed to be used when walking a precinct to identify the voters’ names on a given street. Voter participation history cannot be included in this report.
- **Voter Mailing Address Labels** – Adhesive labels with voters’ mailing addresses, either one label for each voter or one label for each household (which will replace the voter’s name with “All Voters at:”)

Electronic Voter Data Files:

- **Multi-Purpose Voter File** – A tabular list of voters with name, address, party, date of birth, email (if available) and phone number (if available). You may choose to include the history of voter participation for up to five elections (default is the last five elections).
- **Election-specific Vote-by-Mail File**
 - A list of voters who have received a vote-by-mail ballot for the current election, with the date the ballot was sent and the date it was returned, if we have received it.
 - A list of voters whose signature on their return vote-by-mail identification envelope has been challenged for missing signature (forgot to sign) or mismatched signature (signature doesn’t match the signatures on file in the voter record).

Non-Confidential Data (Maps and Reports)

Some data sets available at the Yolo County Elections Office are not confidential and are available to the public. Most of that data is available on our website, but you must contact us for maps and reports.

Maps

Maps are generated by our county GIS department. Precinct and district maps may take time to produce if they are currently not on file. Maps are available as shapefiles, printed or in PDF format.

Reports

Reports from our election management database include precinct-district relationship files, home precinct-to-consolidated precinct reports and other regularly updated but non-confidential files.

Application for Non-Confidential Data

All legitimate requests to view, purchase or use non-confidential data must be accompanied by all of the following:

- a written and signed application;
- a copy of applicant's driver's license or state-issued identification card; and
- proper payment.

Simply complete and sign the *Non-Confidential Data Request* form located at <https://elections.yolocounty.gov/voterregdata> and either:

- Make an appointment to bring the completed and signed form along with your payment to the Yolo County Elections office. (You will need to bring your valid ID with you.); OR
- Mail the completed and signed form along with payment to Yolo County Elections. (Mail orders must be accompanied by a photocopy of your valid ID.); OR
- Email the completed and signed form along with a copy of valid ID to elections@yolocounty.gov. You will need to call the Yolo County Elections office to arrange a credit card payment by phone.

The *Non-Confidential Data Request* form is also included as the last page of the *Application for Voter Registration Information* form.

Fee schedule for non-confidential data purchases is on the *Non-Confidential Data Request* form at <https://elections.yolocounty.gov/voterregdata> and on our website at <https://elections.yolocounty.gov/feeschedule>. Fees must be paid before the map or report is made.

Election Cybersecurity



California Secretary of State
Office of Election Cybersecurity
Website: [Cybersecurity.sos.ca.gov](https://www.cybersecurity.sos.ca.gov)

Safeguarding our Elections

Fair and accurate elections are the bedrock of our democracy. The Secretary of State's Office collaborates with multiple government agencies to ensure that Californians can vote with confidence.

Together, we are protecting the integrity of our elections, safeguarding against potential cyberattacks, and ensuring that every vote is counted. Here is how we are safeguarding our state's elections:

Investing in New Systems:

- The Secretary of State's office has administered over \$221 million dollars in state funding for voting infrastructure updates, including strengthening the accessibility, accuracy, security, and safety of our elections.
- In addition, California has been awarded and distributed over \$73.5 million dollars in federal funding from the U. S. Election Assistance Commission (EAC), between 2018 and 2022 for election security.

Protecting Election Infrastructure

- California has one of the most strenuous voting system testing and certification programs in the country. Any new voting systems in California must receive certification and undergo months of testing, including functional testing, source code review, red team security testing that involves experts trying to "break into" the voting system, and accessibility and volume testing.
- California mandated that every ballot must either be paper or have a voter verifiable paper audit trail.
- Elections officials conduct a manual audit of a random 1% of ballots to ensure vote count machines are accurate.
- In collaboration with the California Office of Emergency Services, the Secretary of State's Office has launched the California Election Security Task Force to ensure local officials have robust support from state and federal infrastructure security partners in case of a security incident.

Office of Election Cybersecurity and Office of Risk Management

- The California Legislature appropriated an unprecedented \$3 million to combat misinformation and strengthen cybersecurity by establishing The Offices of Election Cybersecurity (OEC) and Office of Risk Management (ORM) within the Secretary of State.
- Our Communications Department develops election information-correction campaigns, improves outreach to communities in rural and urban areas, and assists county elections officials and voters with up-to-date information about potential threats.
- The Office of Election Cybersecurity coordinates efforts between the Secretary of State and local elections officials to expand cyber-attack prevention capabilities and establish improved cyber incident response.
- The Office of Risk Management implements infrastructure security measures to protect the Secretary of State.

Partnering with Federal and Local Partners

- We continually work with federal, state, and local partners—including The Department of Homeland Security, The Federal Bureau of Investigation, CA Department of Technology, CA Office of Emergency Services, California Highway Patrol, and county elections officials—to share election security information and best practices.
- Our office hosts cybersecurity trainings with our federal and state partners, as well as organizing tabletop exercises and drills for county elections officials.

Be an Informed Voter and Report Suspected Misinformation.

- Be vigilant about the election information you consume and share on social media.
- Make sure that you receive your elections information from official sources such as local county elections officials and the California Secretary of State's office.
- If you suspect election information on social media is false or misleading, report it to your social media network and contact the California Secretary of State's office by emailing VoteSure@sos.ca.gov.

Download this OEC Election Cybersecurity document at:

<https://elections.cdn.sos.ca.gov/cyber-security/oec-one-pager.pdf>

Election Violations or Fraud

In response to the many inquiries that the Yolo County Elections Office receives regarding possible election violations or fraud, we have the following list of resources regarding where to report the various types of violations.

The Yolo County Elections Office is NOT an enforcement agency and, therefore, cannot investigate any violations. When our office receives reports of violations, we refer them to the agencies listed below:

- **False or misleading campaign materials:** No agency enforcement. These issues are dealt with in court.
- **Violations of the Political Reform Act** (Title 9 of the California Government Code at Sections 81000 through 91015), i.e., mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests: contact the Fair Political Practices Commission at www.fppc.ca.gov, (866) 275-3772.
- **Election fraud:** contact the Yolo County District Attorney or the California Secretary of State at www.sos.ca.gov, (916) 657-2166.
- **Unlawful use of public funds, violations of the Elections Code, the Penal Code or any laws other than the Political Reform Act:** contact the Yolo County District Attorney or the California State Attorney General at www.oag.ca.gov, (800) 952-5225.
- **Federal campaigns, Congress, U.S. Senate, President of the United States, etc.:** contact the Federal Election Commission at www.fec.gov, (800) 424-9530.
- **Open meeting laws (Brown Act):** contact the Yolo County District Attorney or the California State Attorney General at www.oag.ca.gov, (800) 952-5225.
- **Local ordinances:** contact your local city attorney or the Yolo County District Attorney.
- **Vandalism or requirements concerning campaign signs:** contact your local city attorney or the Yolo County District Attorney.

Additional agency contact information is on prior pages. Below is information on contacting the Yolo County District Attorney.

Yolo County District Attorney's Office

301 Second Street
Woodland, CA 95695

(530) 666-8180

FAX (General Public): 530-666-8185

District.Attorney@yolocounty.gov

yoloda.org



Yolo County Elections

