

STAFF REPORT

DATE: June 4, 2024

TO: City Council

FROM: Elena Adair, Finance Director
Lewis Clarke-Wardle, Financial Analyst
Mike Webb, City Manager

SUBJECT: Mid-Cycle Budget Update Fiscal Year 2024/25

Recommendation

1. Approve attached Resolution adopting the City of Davis Operating and Capital Budget for Fiscal Year (FY) 2024/25; and
2. Approve attached Resolution adopting the Davis Redevelopment Successor Agency Budget for Fiscal Year 2024/25.
3. Approve the attached Resolution of the City Council of The City of Davis Approving a Loan In An Amount of \$2 Million From the Water Fund to the Solid Waste Fund as a Long Term Obligation

Fiscal Impact

The information presented in this report provides the recommended updates to the second year of the two-year citywide budget with an emphasis on the General Fund. The City's FY 2024/25 revised expenditures Budget is \$256.4 million for all City funds, with a General Fund budget of \$84.0 million. It is projected that the City will achieve an available fund balance in its General Fund for FY 2024/25 of \$6.3 million or 7.5% of General Fund expenditures and transfers out if all proposed recommendations in this report are approved by the City Council. The City Council's policy is to maintain a 15% General Fund reserve (also known as the available fund balance), which means the General Fund reserves are below the City Council approved level. Without an increase in revenue, a decrease in expenditures, or some combination of the two, the General Fund reserve will continue to decline.

Included in the City's Mid-Cycle Budget Update is the Redevelopment Successor Agency FY 2024/25 budget totaling \$1.9 million. The Successor Agency will fund its expenditures with Redevelopment Property Tax Fund (RPTTF) revenues received in June and January of each year. Any other revenues received by the Successor Agency will be used to pay debt service and other enforceable obligations.

Council Goal(s)

Achieving greater fiscal resilience. The proposed Mid-Cycle amendments attempt to address all City Council goals through funding priorities. The recommended net \$3.0 million decrease in General Fund expenditures aims to bolster the available fund balance

to ensure greater fiscal resilience while attempting to minimize detriment to maintaining high quality infrastructure and services.

Commission Input

The Mid-Cycle Budget Update is under the direct purview of the City Council.

Background and Analysis

The City Council approved the biennial budget for fiscal years 2023/24 and 2024/25 in June of 2023. City staff then introduced the Mid-Cycle Budget Update, with changes for the 2024/25 fiscal year, on May 21, 2024. The FY 2024/25 Mid-Cycle Update includes changes related to a more refined revenue and forecast based on the current economy and City Manager recommendations for expenditure changes necessitated by operating demands or other external factors. A summary of the proposed FY 2024/25 Budget amendments for the City of Davis is included in the Attachment 1.

In summary, while the City's revenues continue to track within expectations, expenditures have increased beyond the original budget assumptions, resulting in a lower General Fund available balance. While revenues are exceeding expectations in several categories, continued fiscal prudence and reduced expenditures are appropriate to restore the General Fund available balance. This structural deficit ultimately requires additional revenue, reductions in expenditures, or a combination of both.

Additional information from the mid-cycle budget update introduction can be found [here](#).

Updates to the Proposed Mid-Cycle Budget amendments since budget introduction.

Inclusion of Grant Funds. Public Works Engineering and Transportation received a \$300,000 grant from Federal Transit Administration (FTA) to pay for the cost of the development of the short-term transit plan. The budget has been modified to include the remaining \$250,000 of this grant revenue and associated expenditures in FY 2024/25.

Social Services and Housing received a \$397,978 grant from Yolo County to pay for the Downtown Streets Teams services covering fiscal year 2024 and 2025. These services help remove trash from the downtown and surrounding areas and also provide job training and supportive services to unhoused participants. The budget has been modified by \$200,000 to include estimated revenue and appropriations expected in FY 2024/25.

In addition, the department applied and was awarded two Homeless Housing, Assistance and Prevention (HHAP) grants totaling \$109,657 that have been added to the Mid-Cycle Budget.

Interfund Loan. The budget materials include the payoff of an interfund loan in the amount of \$3 million from the Wastewater Fund to the Solid Waste Fund. In addition, a new interfund loan is being set up from the Water Fund to the Solid Waste Fund in an amount of \$2 million for the purpose of assisting with the payoff of the \$3 million Wastewater Fund loan. The new interfund loan has an expected payoff date of June 30, 2034, with annual

principal and interest payments as noted in a loan amortization schedule. The loan does not adversely affect the Water Fund and has no impact to the General Fund.

Further Detail on General Fund Reductions. In order to identify savings sufficient to reach a 7.5% General Fund reserve, the City Manager continued to refine the budget with each department, resulting in the identification of over \$274,590 in proposed General Fund savings from all departments, and \$500,000 in funding exchange for a capital project described below. These proposed changes have been incorporated into the FY 2023/24 and FY 2024/25 Mid-Cycle Budget Update for consideration by the City Council. Key reductions in the General Fund include the following:

- \$100,000 in Fire overtime. With the department fully staffed, demands for overtime should be reduced. Staff believe Fire will have a sufficient overtime budget available after this reduction.
- \$16,000 in funding for temporary part-time non-sworn assistance in the Police Department. This may result in fewer staff hours assigned to work with evidence or code enforcement support roles, and these positions are currently not filled.
- Exchange of \$500,000 in General Fund contributions for the rehabilitation of the skatepark in Community Park. General Fund will be backfilled with Park Impact Fees to start the design, so that the project can continue with minimal, if any, delay. The General Fund is anticipated to contribute funding in FY 2025/26.
- \$25,000 reduction in General Fund amount available for arts grants. Funds remain budgeted in the Municipal Arts Fund (1% set-aside from CIP projects) for these purposes.
- \$133,590 across all departments citywide in various administrative costs, such as travel and training, staff development, materials/supplies, and professional services. These reductions cut across all departments and will result in reduced ability for staff to participate in staff development and for the need to reduce reliance on outside professional services that are not reimbursed by either grants or development application fees.

Other Post-Employment Benefits (OPEB)

The total OPEB liability as of FY 2021/22 valuation date is \$88.3 million, while the value of the plan assets is projected at \$46.3 million, a net of \$42.0 million in unfunded liability (52.5% funded). Prior to the pandemic, the City had been making OPEB contributions above the actual annual costs (also known as pay-go costs). As part of the Mid-Cycle Budget update, the staff proposes funding OPEB costs on pay-go basis. This is a reduction from 50% of actuarially determined contribution (ADC) funding that was included in the original budget approval. This action is proposed as one of the strategies to keep the General Fund available fund balance (reserve) at 7.5%. Reduction from 50% of ADC down to pay-go saves the General Fund approximately \$0.8 million (\$1.02 million citywide savings) for FY 2024/25. Staff recommends to return to 100% of ADC as soon General Fund budget and reserves reach desired levels and are in line with the City Council policy.

Key Budget Assumptions

The proposed Mid-Cycle Budget Update for FY25 includes the following key elements:

- The minimum \$3 million maintenance of effort for General Fund infrastructure is met and exceeded, with \$4.4 million allocated to pavement management in FY 2024/25.
- The mid-cycle update provides for cost of living adjustments (COLA) for contractual services or materials and supplies where called for by existing contracts with vendors or requested by department staff as a result of cost increases.
- Although labor costs include the adjustments made in FY 2023/24 to bring positions to the market median, no COLAs for labor have been included in the proposed FY24/2025 Budget. All of the City's bargaining agreements expire at the end of December 2024.
- The City stays current with all pension obligations and funds other post-employment benefits at the required amounts. Health benefit contributions costs through CalPERS have increased on average by 11%.
- Increased costs for utilities (specifically increases in PG&E rates) are included in the proposed budget.
- \$2,750,000 in General Fund savings for FY 2024/25 by deferring several capital projects until FY 2025/26. Projects include enhancements to Veterans Memorial Theater, Arlington Roundabout construction, reduction of \$1.5 million originally intended for pavement management, Community Park restroom construction and funding specific to traffic safety measures. The design phase of several of these projects will continue forward with funds already allocated in the budget, making them ready for construction fund budgeting when revenue is available to do so.
- The remaining balance from Healthy Davis Together program will be transferred to the General Fund and will help support costs in the Social Services and Housing Department.

Attachments

1. Resolution approving the adoption of the Fiscal Year 2024/25 Budget and all exhibits as listed below:
 - Exhibits:
 - A. Citywide Budget All Funds Summary
 - B. FY 2024/25 Mid-Cycle Budget Amendments
 - C. Citywide Revenue and Expenditure Schedules
 - D. General Fund Summary
 - E. Authorized Full-Time Positions Listing
 - F. Schedule of Transfers In and Transfers Out
2. Resolution approving the adoption of the Fiscal Year 2024/25 Davis Redevelopment Successor Agency Budget
3. Resolution of the City Council of the City of Davis Approving a Loan In An Amount of \$2 Million From the Water Fund to the Solid Waste Fund as a Long Term Obligation.
 - a. Interfund Advance Promissory Note

RESOLUTION NO. 24-XXX, SERIES 2024

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS
ADOPTING THE FISCAL YEAR 2024/25 MID-CYCLE OPERATING
AND CAPITAL IMPROVEMENT PROGRAM BUDGET**

WHEREAS, a balanced annual budget for the City of Davis has been prepared for fiscal year 2024/25 presented to the City Council and reviewed at public meetings on May 21, 2024 and June 18, 2024; and

WHEREAS, the expenditures provided in the said budget are within the expenditure limitation imposed by Article XIII of the California Constitution; and

WHEREAS, the proposed budget includes:

- estimated revenues and transfers in and appropriations and transfers out for All Funds of the City of Davis for the fiscal year 2024/25, attached hereto as Exhibit A; and
- the Schedule of Authorized Positions of the City of Davis for fiscal year 2024/25, attached hereto as Exhibit C;

WHEREAS, the City Council has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances; and

WHEREAS, the City Manager or his designee shall have ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54; and

WHEREAS, this budget ensures that the City of Davis, including all funds, entities and component units, has exercised prudent judgment in its fiduciary responsibility as guardians of the public tax dollars.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby approve and adopt said budget as submitted to the City Council at this meeting as the operating and capital budget for the City of Davis for Fiscal Year 2024/25, and that the expenditures by each fund, department and program are hereby approved and authorized as the total appropriations for the FY ending June 30, 2025 with the following provisions and authorities:

Section 1. The 2024/25 Mid-Cycle Budget Update as submitted by the City Manager as set forth in Exhibits A and B.

Section 2. The number of full-time positions authorized by the Budget as set forth in Exhibit C. The City Manager, or his designee, is authorized to retain interim, part-time or seasonal personnel within the amounts appropriated for such purposes. In addition, the City Manager is authorized to respond to staffing vacancies by either underfilling them or using current staff that are at other similar pay level positions as long as there is sufficient money in the current budget.

Section 3. All appropriations for the fiscal year fiscal year 2024/25 shall lapse at the end of the respective fiscal year and any remaining amounts shall be added back to the respective fund balances, except for:

- a. All encumbrances for valid purchase orders and contracts in effect as of June 30, 2024 will remain in effect in the following fiscal year 2024/25. The City Manager, or his designee, is authorized to increase the 2024/25 budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as June 30, 2025, respectively, and
- b. The City Manager, or his designee, is authorized to carryover into the following fiscal year the remaining appropriations for uncompleted capital and grant projects.
- c. The City Manager, or his designee, is authorized to carryover into the following fiscal year the remaining estimated revenues and appropriations for operating grants that have remaining unspent balances at the end of the prior fiscal year unless City Council action is required by the grantor.

For these exceptions, such carryovers may be made without further City Council action.

Section 4. Appropriations are hereby made at the individual fund level for operating funds budget. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual operating fund, so long as total appropriations for such fund remain unchanged. Except as specified in Section 6 (a), changes to total fund level appropriations require further Council action.

Section 5. For Capital Improvement Program Budget, appropriations are controlled at the individual fund and project level. The City Manager and Finance Director/Treasurer are authorized to make budgetary transfers within an individual capital fund, so long as total appropriations for such fund for a given project remain unchanged. Except as specified in Section 6 (b), changes to total fund level appropriations or project level appropriation require further Council action.

Section 6. Notwithstanding the limitations in Section 4 and Section 5 above,

- a. Appropriations for any operating fund may be increased by an amount not to exceed \$50,000 for each appropriation action in a given quarter upon approval by the City Manager and Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.
- b. Appropriations for any project in a Capital Improvement Program may be increased by a maximum or cumulative amount of \$200,000 upon approval by the City Manager and the Finance Director/Treasurer. The amount and purpose of each such additional appropriation must be included in a report to the City Council at least quarterly.

Section 7. The City Manager, or his designee, is authorized to accept grants, donations and reimbursements received during the year, establish appropriations for and expend those accepted grant funding, donations and reimbursements received during the year where these special funds do not exceed \$200,000. Amounts greater than \$200,000 must be accepted and appropriated by the City Council.

Section 8. The City Manager and Finance Director/Treasurer are authorized to approve temporary interfund borrowing within the fiscal year, and at the end of the fiscal year June 30, 2025, to finance the collection period for tax, grant and other accounts receivable. Any new interfund loans extending beyond these terms must be approved by the City Council. The City Manager and Finance Director/Treasurer are authorized to repay interfund loans when funding becomes available.

Section 9. The City Manager, or his designee, shall have ability to assign fund balances used for specific purposes in accordance with Governmental Accounting Standards Board (GASB) pronouncement 54.

Section 10. The City Manager and Finance Director/Treasurer are each hereby authorized to implement this resolution, including issuing the 2024/25 Budget and making any non-substantive administrative or technical corrections to the 2024/25 Budget.

PASSED AND ADOPTED by the City Council of the City of Davis on this 4th day of June, 2024, by the following vote:

AYES:

NOES:

Josh Chapman
Mayor

ATTEST:

Zoe S. Mirabile, CMC
City Clerk



Citywide Budget

All Funds Summary

| | | Available Fund Balance | Revenues/ Transfers In | Expenses/ Transfers Out | Changes in Commitments/ Reserves | Available Fund Balance | Revised Revenues/ Transfers In | Revised Expenses/ Transfers Out | Changes in Commitments/ Reserves | Available Fund Balance |
|------------------------------------|----------------------------------|------------------------|------------------------|-------------------------|----------------------------------|------------------------|--------------------------------|---------------------------------|----------------------------------|------------------------|
| | | FY 22/23 | FY 23/24 | FY 23/24 | FY 23/24 | FY 23/24 | FY 24/25 | FY 24/25 | FY 24/25 | FY 24/25 |
| General Fund | | | | | | | | | | |
| 001 | GENERAL FUND | \$ 21,226,126 | \$ 83,489,895 | \$ 93,147,224 | \$ - | \$ 11,568,797 | \$ 78,689,607 | \$ 83,954,367 | \$ - | \$ 6,304,037 |
| Special Revenue Funds | | | | | | | | | | |
| 109 | GAS TAX FUND | 1,023,745 | 1,785,581 | 2,420,831 | - | 388,495 | 1,811,581 | 2,190,784 | - | 9,292 |
| 113 | ROAD MAINTENANCE & REHAB (SB1) | 155,903 | 1,597,878 | 1,670,000 | - | 83,781 | 1,655,878 | 1,600,000 | - | 139,659 |
| 115 | TDА NON-TRANSIT USE FUNDS | 2,678,986 | 1,333,000 | 3,035,000 | - | 976,986 | 533,000 | 980,000 | - | 529,986 |
| 135 | OPEN SPACE FUND | 7,219,533 | 705,000 | 951,086 | - | 6,973,447 | 725,000 | 592,319 | - | 7,106,128 |
| 140 | PARK MAINTENANCE FUND | - | - | - | - | - | - | - | - | - |
| 150 | CABLE TV FUND | - | - | - | - | - | - | - | - | - |
| 151 | CABLE TV CAPITAL FUND | 643,755 | 116,000 | 300,995 | - | 458,760 | 116,000 | 261,240 | - | 313,520 |
| 155 | PUBLIC SAFETY FUND | 199,384 | 141,000 | 175,000 | - | 165,384 | 141,000 | 195,000 | - | 111,384 |
| 160 | LOW/MOD HOUSING FUND | 1,208,349 | 559,000 | 172,481 | - | 1,594,868 | 519,000 | 501,089 | - | 1,612,779 |
| 161 | FEDERAL HOUSING GRANTS FUND | 304,916 | 414,225 | 414,225 | - | 304,916 | 414,225 | 372,803 | - | 346,338 |
| 162 | STATE HOUSING GRANTS FUND | 1,010,154 | 7,000 | - | - | 1,017,154 | 7,000 | - | - | 1,024,154 |
| 165 | MUNICIPAL ARTS FUND | 1,110,987 | 15,000 | 211,734 | - | 914,253 | 110,000 | 223,339 | - | 800,914 |
| 190 | AGRICULTURE LAND CONSERVATION | 379,323 | 62,000 | 73,624 | - | 367,699 | 2,000 | 13,706 | - | 355,993 |
| 195 | BUILDING ADMIN & PERMITS FUND | 469,253 | 4,230,091 | 3,527,243 | - | 1,172,101 | 1,980,753 | 3,691,453 | - | (538,599) |
| 200 | CONSTRUCTION TAX FUND | 196,958 | 2,205,195 | 2,196,074 | - | 206,079 | 1,600,195 | 1,788,600 | - | 17,674 |
| 205 | SUBDIVISION IN-LIEU PARK PAYMTS | (83,290) | 83,290 | - | - | - | - | - | - | - |
| 208 | IN-LIEU OF PARKING PAYMENTS | 516,652 | 5,000 | - | - | 521,652 | 5,000 | - | - | 526,652 |
| 209 | PARKING REVENUE FUND | 123,658 | 56,000 | 142,836 | - | 36,822 | 56,000 | 43,131 | - | 49,691 |
| 210 | FEDERAL/STATE HIGHWAY GRANTS | 1,944,107 | - | - | - | 1,944,107 | - | - | - | 1,944,107 |
| 215 | COMMUNITY DEV. BLOCK GRANT | - | 961,476 | 961,476 | - | - | 778,051 | 514,885 | - | 263,166 |
| 216 | GENERAL OPERATING GRANTS | 1,144,738 | 1,327,000 | 1,579,382 | - | 892,356 | 326,657 | 527,157 | - | 691,856 |
| 217 | ECONOMIC STIMULUS GRANTS | 2,187,365 | - | 2,375,579 | 1,061,972 | 873,758 | - | 395,000 | 45,000 | 523,758 |
| Special Revenue Funds Total | | 22,434,476 | 15,603,736 | 20,207,566 | 1,061,972 | 18,892,618 | 10,781,340 | 13,890,506 | 45,000 | 15,828,452 |
| Debt Service Funds | | | | | | | | | | |
| 337 | 1990 PUBLIC FINANCING AUTHORITY | 51,674 | 956,000 | 942,813 | - | 64,861 | 956,000 | 942,831 | - | 78,030 |
| 338 | MACE RANCH CFD FUND | 304,466 | 1,387,000 | 1,375,333 | - | 316,133 | 1,387,000 | 1,287,781 | - | 415,352 |
| 340 | CANNERY CFD FUND | 129,883 | 622,000 | 627,038 | - | 124,845 | 622,000 | 638,238 | - | 108,607 |
| 353 | OXFORD CIRCLE ASSESSMT. DISTRICT | - | - | - | - | - | - | - | - | - |
| 358 | UNIVERSITY RESEARCH PARK REDEMP | - | - | - | - | - | - | - | - | - |
| 359 | UNIVERSITY RESEARCH PARK RESERVE | 59,179 | 1,500 | - | - | 60,679 | 1,500 | - | - | 62,179 |
| 361 | PARKING DISTRICT #3 REDEMPTION | 6,373 | - | 5,689 | - | 684 | - | - | - | 684 |
| 362 | PARKING DISTRICT #3 RESERVE | - | - | - | - | - | - | - | - | - |
| Debt Service Funds Total | | 551,575 | 2,966,500 | 2,950,873 | - | 567,202 | 2,966,500 | 2,868,850 | - | 664,852 |



Citywide Budget

All Funds Summary

| | | Available Fund Balance | Revenues/ Transfers In | Expenses/ Transfers Out | Changes in Commitments/ Reserves | Available Fund Balance | Revised Revenues/ Transfers In | Revised Expenses/ Transfers Out | Changes in Commitments/ Reserves | Available Fund Balance |
|-------------------------------------|------------------------------------|------------------------|------------------------|-------------------------|----------------------------------|------------------------|--------------------------------|---------------------------------|----------------------------------|------------------------|
| | | FY 22/23 | FY 23/24 | FY 23/24 | FY 23/24 | FY 23/24 | FY 24/25 | FY 24/25 | FY 24/25 | FY 24/25 |
| Capital Projects Funds | | | | | | | | | | |
| 012 | GENERAL CAPITAL PROJECTS FUND | - | 5,686,195 | 6,688,332 | 1,102,137 | 100,000 | 2,383,000 | 2,383,000 | - | 100,000 |
| 456 | DAVIS RESEARCH PARK IMPRV. FUND | 853,794 | 9,000 | - | - | 862,794 | 9,000 | - | - | 871,794 |
| 460 | ARLINGTON BLVD. BENEFIT AREA FUND | 408,263 | 1,000 | 407,863 | - | 1,400 | - | - | - | 1,400 |
| 465 | CAPITAL GRANTS FUND | 897 | 1,414,400 | 1,414,400 | - | 897 | - | - | - | 897 |
| 468 | DAVIS LAND ACQUISITION FUND | 1,441,075 | 25,000 | - | - | 1,466,075 | 25,000 | - | - | 1,491,075 |
| 470 | MELLO-ROOS MACE RANCH CFD FUND | 236,245 | 3,000 | - | - | 239,245 | 3,000 | - | - | 242,245 |
| 476 | DOWNTOWN AREA CAPITAL REVITALIZ. | (6,240,223) | 55,000 | - | - | (6,185,223) | - | - | - | (6,185,223) |
| 480 | DEVELOPMENT IMPACT FEES | 1,251,928 | 20,000 | 320,833 | - | 951,095 | 20,000 | 198,315 | - | 772,780 |
| 481 | DEV. IMPACT FEES - GEN. FACILITIES | 1,404,950 | 557,102 | 309,896 | - | 1,652,156 | 131,102 | 967,000 | - | 816,258 |
| 482 | DEV. IMPACT FEES - OPEN SPACE | 1,894,488 | 197,430 | 1,050,000 | - | 1,041,918 | 153,430 | 50,000 | - | 1,145,348 |
| 483 | DEV. IMPACT FEES - PARKS | 5,574,458 | 1,202,179 | 2,335,987 | - | 4,440,650 | 302,179 | 635,200 | - | 4,107,629 |
| 484 | DEV. IMPACT FEES - PUBLIC SAFETY | 1,502,551 | 321,950 | 1,592,913 | - | 231,588 | 267,950 | - | - | 499,538 |
| 485 | DEV. IMPACT FEES - ROADWAYS | (1,219,694) | 1,486,155 | 819,628 | - | (553,167) | 486,155 | 800,000 | - | (867,012) |
| Capital Projects Funds Total | | 7,108,732 | 10,978,411 | 14,939,852 | 1,102,137 | 4,249,428 | 3,780,816 | 5,033,515 | - | 2,996,729 |
| Enterprise Funds | | | | | | | | | | |
| 511 | WATER FUND | 47,794,492 | 37,616,055 | 39,605,633 | - | 45,804,914 | 45,374,409 | 55,528,714 | - | 35,650,609 |
| 520 | SOLID WASTE FUND | 6,300,947 | 16,655,434 | 15,515,551 | - | 7,440,830 | 18,763,704 | 19,279,131 | - | 6,925,403 |
| 531 | WASTEWATER FUND | 8,821,844 | 21,324,867 | 26,971,053 | 500,000 | 3,675,658 | 23,804,129 | 24,870,812 | 500,000 | 3,108,975 |
| 541 | STORM DRAINAGE FUND | 4,795,901 | 6,762,425 | 6,348,312 | - | 5,210,014 | 5,275,947 | 3,081,196 | - | 7,404,765 |
| 570 | PUBLIC TRANSPORTATION FUND | 1,858,769 | 10,334,097 | 10,406,541 | - | 1,786,325 | 11,210,097 | 11,101,861 | - | 1,894,561 |
| Enterprise Funds Total | | 69,571,953 | 92,692,878 | 98,847,090 | 500,000 | 63,917,741 | 104,428,286 | 113,861,714 | 500,000 | 54,984,313 |
| Internal Service Funds | | | | | | | | | | |
| 620 | GENERAL SERVICES FUND | 151,712 | 283,400 | 319,943 | - | 115,169 | 297,700 | 316,490 | - | 96,379 |
| 621 | FLEET REPLACEMENT FUND | - | 3,861,448 | 3,404,723 | (456,725) | - | 1,065,972 | 1,884,000 | 818,028 | - |
| 622 | FLEET OPERATIONS FUND | 1,428,140 | 1,977,100 | 2,379,884 | - | 1,025,356 | 1,982,000 | 2,199,788 | - | 807,568 |
| 623 | IS REPLACEMENT FUND | - | 845,450 | 670,713 | (174,737) | - | 845,450 | 665,000 | (180,450) | - |
| 624 | IS OPERATIONS FUND | 945,931 | 3,114,675 | 3,373,282 | - | 687,324 | 3,094,331 | 3,616,552 | - | 165,103 |
| 625 | FACILITY MAINTENANCE FUND | (462,870) | 3,294,004 | 3,588,335 | - | (757,201) | 3,050,900 | 2,721,186 | - | (427,487) |
| 626 | FACILITY REPLACEMENT FUND | 245,969 | 2,465,218 | 1,779,525 | (596,262) | 335,400 | 678,435 | - | (191,490) | 822,345 |
| 628 | EQUIPMENT MAINTENANCE FUND | 208,744 | 644,163 | 201,682 | (468,663) | 182,562 | 644,163 | 236,700 | (407,463) | 182,562 |
| 629 | DUPLICATING/POSTAL SERVICES FND | 678,092 | 3,000 | 164,197 | - | 516,895 | 3,000 | 173,476 | - | 346,419 |
| 630 | SELF-INSURANCE/PAYROLL LIABILITIES | 3,639,671 | 12,924,000 | 13,403,943 | - | 3,159,728 | 13,030,000 | 12,997,151 | - | 3,192,577 |
| 631 | RISK MANAGEMENT FUND | 1,616 | 5,028,000 | 5,041,829 | - | (12,213) | 6,542,300 | 6,440,563 | - | 89,524 |
| 020 | EMPLOYEE BENEFITS FUND | (6,446,046) | 4,000,000 | 3,700,000 | - | (6,146,046) | 4,000,000 | 3,700,000 | - | (5,846,046) |
| Internal Service Funds Total | | 390,959 | 38,440,458 | 38,028,056 | (1,696,387) | (893,026) | 35,234,251 | 34,950,906 | 38,625 | (571,056) |



Citywide Budget All Funds Summary

| | | Available Fund Balance FY 22/23 | Revenues/ Transfers In FY 23/24 | Expenses/ Transfers Out FY 23/24 | Changes in Commitments/ Reserves FY 23/24 | Available Fund Balance FY 23/24 | Revised Revenues/ Transfers In FY 24/25 | Revised Expenses/ Transfers Out FY 24/25 | Changes in Commitments/ Reserves FY 24/25 | Available Fund Balance FY 24/25 |
|-----------------------------------|----------------------------------|---------------------------------------|---------------------------------------|--|--|--|--|---|--|--|
| Custodial Funds | | | | | | | | | | |
| 715 | HISTORICAL FUND | 11 | - | - | - | 11 | - | - | - | 11 |
| 716 | DAVISVILLE BOOK FUND | 2,449 | 20 | - | - | 2,469 | 20 | - | - | 2,489 |
| 717 | BRINLEY/HATTIE WEBER FUND | 4,538 | 40 | - | - | 4,578 | 40 | - | - | 4,618 |
| 980 | WOODLAN-DAVIS CLEAN WATER AGENCY | 712,561 | 15,191 | 727,752 | - | - | - | - | - | - |
| | Custodial Funds Total | 719,559 | 15,251 | 727,752 | - | 7,058 | 60 | - | - | 7,118 |
| Private-Purpose Trust Fund | | | | | | | | | | |
| 891 | DAVIS SUCCESSOR AGENCY | 7,356,776 | 1,970,580 | 1,944,151 | 55,000 | 7,438,205 | 1,930,580 | 1,886,556 | - | 7,482,229 |
| | Grand Total | \$ 129,360,156 | \$ 246,157,709 | \$ 270,792,564 | \$ 1,022,722 | \$ 105,748,023 | \$ 237,811,440 | \$ 256,446,414 | \$ 583,625 | \$ 87,696,674 |

**City of Davis
FY 2024/25 Mid-Cycle Budget Review
Proposed Budget Amendments**

| | <u>Revenue/ Transfers In</u> | <u>Expenditures/ Transfers Out</u> | <u>Fund Balance/ Reserves</u> |
|---|----------------------------------|--|-----------------------------------|
| <u>GENERAL FUND (001)</u> | | | |
| <u>General Fund Unrestricted Revenue</u> | | | |
| To revise general revenues | | | |
| Property Tax | \$ 700,000 | \$ - | |
| Sales & Use Tax (1% Bradley-Burns) | (300,000) | | |
| Transactions & Use Tax (Local) | 300,000 | | |
| Business License Tax | - | | |
| Cannabis Tax | (330,000) | | |
| Investment Income | (100,000) | | |
| Other revenues | (174,750) | | |
| Total General Revenue | 95,250 | - | 95,250 |
| <u>Program Revenues and Expenditures</u> | | | |
| To update departmental revenue and expenditures projections: | | | |
| <u>Fire</u> | | | |
| Inspection revenue of new commercial properties | (106,000) | - | (106,000) |
| Departmental reductions in overtime costs | | (100,000) | 100,000 |
| <u>Police</u> | | | |
| Revenue updates and correction | (64,650) | - | (64,650) |
| Departmental reductions in part-time personnel costs | | (16,000) | 16,000 |
| <u>Community Development</u> | | | |
| Eliminate Valley Clean Energy reimbursement | (260,000) | - | (260,000) |
| Planning fees revenue | (186,000) | - | (186,000) |
| Recognize General Plan fee revenue and allocate it to General Plan Update project | 500,000 | 500,000 | - |
| Departmental reductions in services, materials and supplies | | (49,940) | 49,940 |
| <u>Utilities & Operations</u> | | | |
| Grasslands Owl Mitigation Reimbursement | 1,000 | - | 1,000 |
| U&O cost allocation charges update due to insufficient Gas Tax funding | - | 222,000 | (222,000) |
| Departmental reductions in services, materials and supplies | | (10,000) | 10,000 |
| <u>Engineering & Transportation</u> | | | |
| Construction Plans Review revenue update | (16,000) | - | (16,000) |
| Departmental reductions in professional services | | (40,000) | 40,000 |
| <u>Parks and Community Services</u> | | | |
| Park Maintenance Tax revenue update | 31,000 | - | 31,000 |
| Departmental reductions in services, materials and supplies | | (10,000) | 10,000 |
| <u>Social Services and Housing</u> | | | |
| Downtown Streets Team - Homeless outreach program funded by Yolo County Coronavirus State and Local Fiscal Recovery Funds Grant | 200,000 | 200,000 | - |
| <u>City Administration (CMO, Finance, Human Resources)</u> | | | |
| Departmental reductions in services, materials and supplies | | (48,650) | 48,650 |

City of Davis
FY 2024/25 Mid-Cycle Budget Review
Proposed Budget Amendments

| | | <u>Revenue/ Transfers In</u> | <u>Expenditures/ Transfers Out</u> | <u>Fund Balance/ Reserves</u> |
|--------------------------------|---|----------------------------------|--|-----------------------------------|
| <u>Non-Departmental</u> | | | | |
| Transfers In | Increase transfers in for ARPA revenue replacement and for Healthy Davis Together funding | 500,000 | - | 500,000 |
| Transfers Out | Reduce funding for capital projects to preserve General Fund available fund balance | - | (2,720,000) | 2,720,000 |
| Total, General Fund | | <u>\$ 694,600</u> | <u>\$ (2,072,590)</u> | <u>\$ 2,767,190</u> |

City of Davis
FY 2024/25 Mid-Cycle Budget Review
Proposed Budget Amendments

| | | <u>Revenue/ Transfers In</u> | <u>Expenditures/ Transfers Out</u> | <u>Fund Balance/ Reserves</u> |
|--|---|----------------------------------|--|-----------------------------------|
| <u>OTHER FUNDS</u> | | | | |
| <u>General Capital Fund (012)</u> | | | | |
| Transfers In / Expenditures | Allocate funding and set up expenditures budget for the General Plan Update | CD0006 \$ 500,000 | \$ 500,000 | |
| Capital Outlay | VMT Renovation | ET0014 - | (345,000) | |
| Capital Outlay | Arlington Roundabout | ET0011 - | (175,000) | |
| Capital Outlay | Community Park Restrooms | ET0025 - | (495,000) | |
| Capital Outlay | Pavement Management | ET8250 - | (1,500,000) | |
| Capital Outlay | Citywide Signals Upgrade | ET8279 - | (75,000) | |
| Capital Outlay | E Covell Bike Path | ET8289 - | (30,000) | |
| Capital Outlay | Traffic Safety Measures | ET8783 - | (100,000) | |
| Transfers In | | <u>(2,720,000)</u> | | |
| Total General Capital Fund | | <u>(2,220,000)</u> | <u>(2,220,000)</u> | <u>-</u> |
| <u>Gas Tax Fund (109)/SB 1 (113)</u> | | | | |
| Revenue | Updated revenue projection | 79,000 | | 79,000 |
| Operating expenditures | Reduction in U&O cost allocation due to insufficient Gas Tax funding | - | (222,000) | 222,000 |
| Total Gas Tax Fund | | <u>79,000</u> | <u>(222,000)</u> | <u>301,000</u> |
| <u>Low/Mod Housing Fund (160)</u> | | | | |
| Rental revenue | Housing management fees for GAMAT homes | (40,000) | - | (40,000) |
| Operating costs | Pacifico property management fees and administration costs | - | 325,000 | (325,000) |
| Total Low/Mod Housing Fund | | <u>(40,000)</u> | <u>325,000</u> | <u>(365,000)</u> |
| <u>Public Safety Fund (155)</u> | | | | |
| Capital Outlay | To provide shortfall in funding of vehicle replacement purchases | - | 55,000 | (55,000) |
| Total Public Safety Fund | | <u>-</u> | <u>55,000</u> | <u>(55,000)</u> |
| <u>Building Fees and Permits Fund (195)</u> | | | | |
| Development revenue | Plan check fees and California green compliance fees | (669,000) | - | (669,000) |
| Development revenue | Inspection fees | (921,131) | - | (921,131) |
| Total Building Fees and Permits Fund | | <u>(1,590,131)</u> | <u>-</u> | <u>(1,590,131)</u> |
| <u>Construction Tax Fund (200)</u> | | | | |
| Development revenue | Construction Tax charges on single family, multi-family and commercial projects | (605,000) | - | (605,000) |
| Total Construction Tax Fund | | <u>(605,000)</u> | <u>-</u> | <u>(605,000)</u> |
| <u>Operating Grants Fund (216)</u> | | | | |
| Transfers Out | Healthy Davis Together unspent grant funds | - | 150,000 | (150,000) |
| Operating costs | Homeless Housing, Assistance and Prevention (HHAP) 2 grant | 26,832 | 26,832 | - |
| Operating costs | Homeless Housing, Assistance and Prevention (HHAP) 3 grant | 82,825 | 82,825 | - |
| Total Operational Grants Fund | | <u>109,657</u> | <u>259,657</u> | <u>(150,000)</u> |
| <u>Economic Stimulus Grant Fund (217)</u> | | | | |
| Transfer Out | ARPA Revenue Replacement funding | - | 350,000 | (350,000) |
| Total Economic Stimulus Grant Fund | | <u>-</u> | <u>350,000</u> | <u>(350,000)</u> |

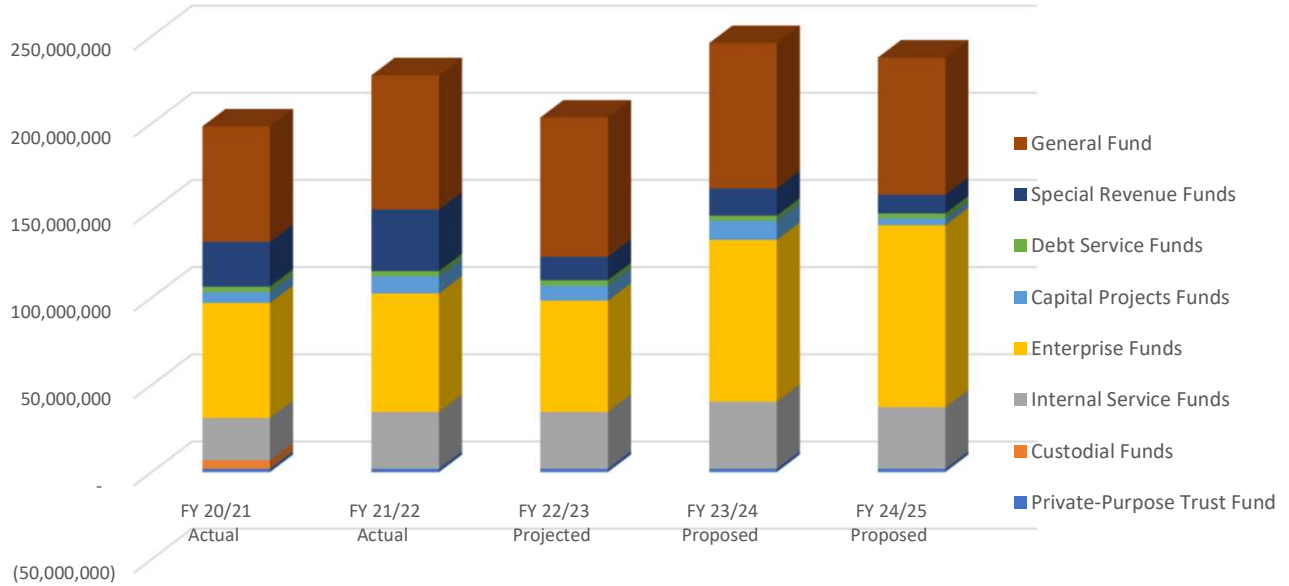
City of Davis
FY 2024/25 Mid-Cycle Budget Review
Proposed Budget Amendments

| | | <u>Revenue/ Transfers In</u> | <u>Expenditures/ Transfers Out</u> | <u>Fund Balance/ Reserves</u> |
|--|--|----------------------------------|--|-----------------------------------|
| <u>Development Deferred Improvement Funds (48x)</u> | | | | |
| Development revenue | General Facilities | (426,000) | - | (426,000) |
| Development revenue | Open Space Preservation | (44,000) | - | (44,000) |
| Development revenue | Parks | (900,000) | - | (900,000) |
| Development revenue | Public Safety Facilities | (54,000) | - | (54,000) |
| Development revenue | Roadways | (1,000,000) | - | (1,000,000) |
| Capital Outlay (DIF-Parks) | Community Park Skate Park | - | 500,000 | (500,000) |
| Total Development Deferred Improvement Funds | | <u>(2,424,000)</u> | <u>500,000</u> | <u>(2,924,000)</u> |
| <u>Water Fund (511)</u> | | | | |
| Operating revenues | Increase water service fees | 300,000 | - | 300,000 |
| | Disbursement of funds for interfund loan to Solid Waste Fund and budgeting revenue from repayment of the loan. | 286,000 | 2,000,000 | (1,714,000) |
| Non-operating revenues (expenses) | | <u>586,000</u> | <u>2,000,000</u> | <u>(1,414,000)</u> |
| Total Water Fund | | | | |
| <u>Solid Waste Fund (520)</u> | | | | |
| Operating revenues | Reduce solid waste service fees | (650,000) | - | (650,000) |
| Non-operating revenues (expenses) | Repayment of an interfund advance from Wastewater Fund | - | 3,000,000 | (3,000,000) |
| | Receipt of funds from Water Fund as an interfund loan and set up appropriations for loan repayment | 2,000,000 | 286,000 | 1,714,000 |
| Non-operating revenues (expenses) | | <u>1,350,000</u> | <u>3,286,000</u> | <u>(1,936,000)</u> |
| Total Solid Waste Fund | | | | |
| <u>Wastewater Fund (531/532)</u> | | | | |
| Operating revenues | Reduce sewer service fees | (900,000) | - | (900,000) |
| Operating expenses | Additional funding for wetlands management study | - | 60,000 | (60,000) |
| Non-operating revenues (expenses) | Repayment of interfund advance to Solid Waste Fund | 3,000,000 | - | 3,000,000 |
| Total Sewer Fund | | <u>2,100,000</u> | <u>60,000</u> | <u>2,040,000</u> |
| <u>Transportation (FTA) Fund (571)</u> | | | | |
| | Development of Short-Range Transit Plan funded with FTA grant | 250,000 | 250,000 | - |
| Total Transportation (FTA) Fund | | <u>250,000</u> | <u>250,000</u> | <u>-</u> |
| <u>IS Operations Fund (624)</u> | | | | |
| Operating expenses | Public Safety radio system subscription and maintenance services | - | 185,000 | (185,000) |
| Operating expenses | Document management software (Laserfiche) implementation and support costs | - | 30,000 | (30,000) |
| | Departmental reductions in services, materials and supplies | - | (9,800) | 9,800 |
| Total IS Operations fund | | <u>-</u> | <u>205,200</u> | <u>(205,200)</u> |
| <u>Building Maintenance Fund (625)</u> | | | | |
| Operating expenses | To pay for property tax charges | - | 65,000 | (65,000) |
| Total Building Maintenance Fund | | <u>-</u> | <u>65,000</u> | <u>(65,000)</u> |
| Total, Other Funds | | <u>\$ (2,404,474)</u> | <u>\$ 4,913,857</u> | <u>\$ (7,318,331)</u> |



Citywide Budget Revenue Summary by Fund Type

Revenue Trends

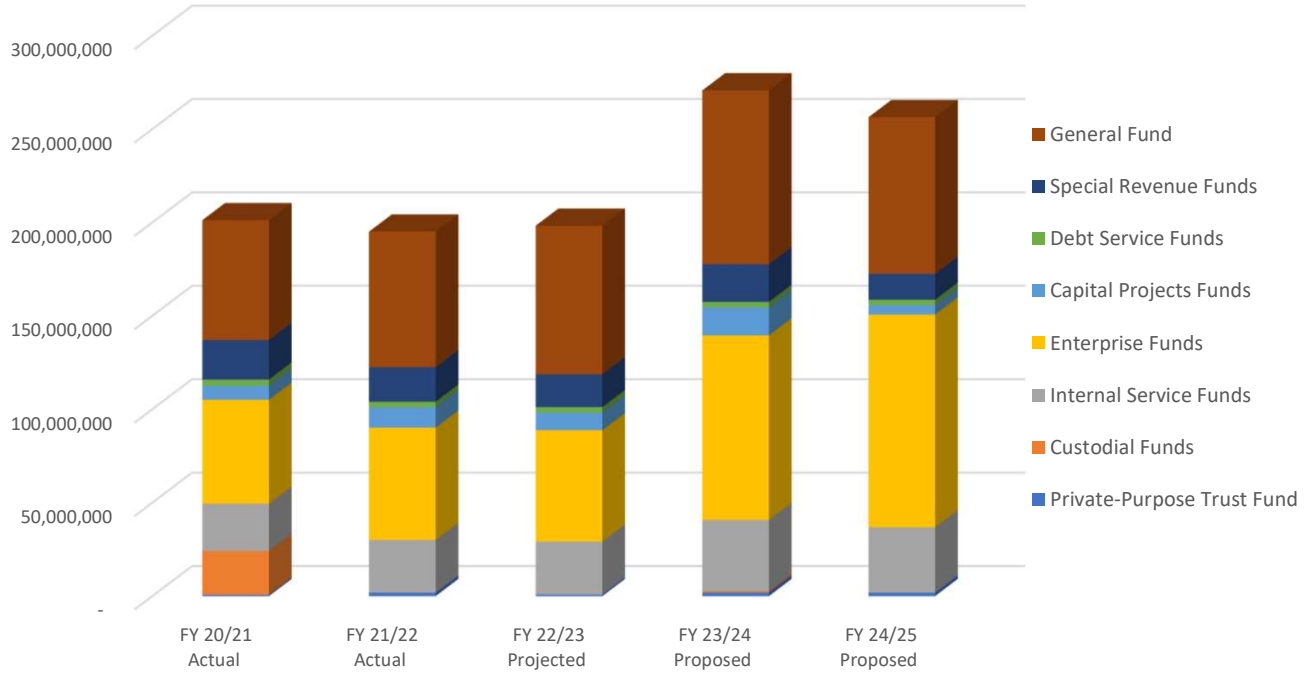


| Fund Type | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Projected | FY 24/25 Revised |
|----------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|-----------------------------|
| General Fund | \$ 66,269,772 | \$ 77,052,004 | \$ 79,913,558 | \$ 83,489,895 | \$ 78,689,607 |
| Special Revenue Funds | 25,750,271 | 35,340,294 | 13,456,298 | 15,603,736 | 10,781,340 |
| Debt Service Funds | 3,070,343 | 2,949,572 | 3,134,313 | 2,966,500 | 2,966,500 |
| Capital Projects Funds | 6,256,777 | 9,823,189 | 8,619,790 | 10,978,411 | 3,780,816 |
| Enterprise Funds | 65,859,727 | 67,918,885 | 63,752,396 | 92,692,878 | 104,428,286 |
| Internal Service Funds | 24,278,680 | 32,575,101 | 32,606,747 | 38,440,458 | 35,234,251 |
| Custodial Funds | 4,867,915 | (40,190) | 4,564 | 15,251 | 60 |
| Private-Purpose Trust Fund | 1,946,317 | 1,950,982 | 1,902,405 | 1,970,580 | 1,930,580 |
| | \$ 198,299,802 | \$ 227,569,837 | \$ 203,390,071 | \$ 246,157,709 | \$ 237,811,440 |



Citywide Budget Expenditure Summary by Fund Type

Expenditure Trends

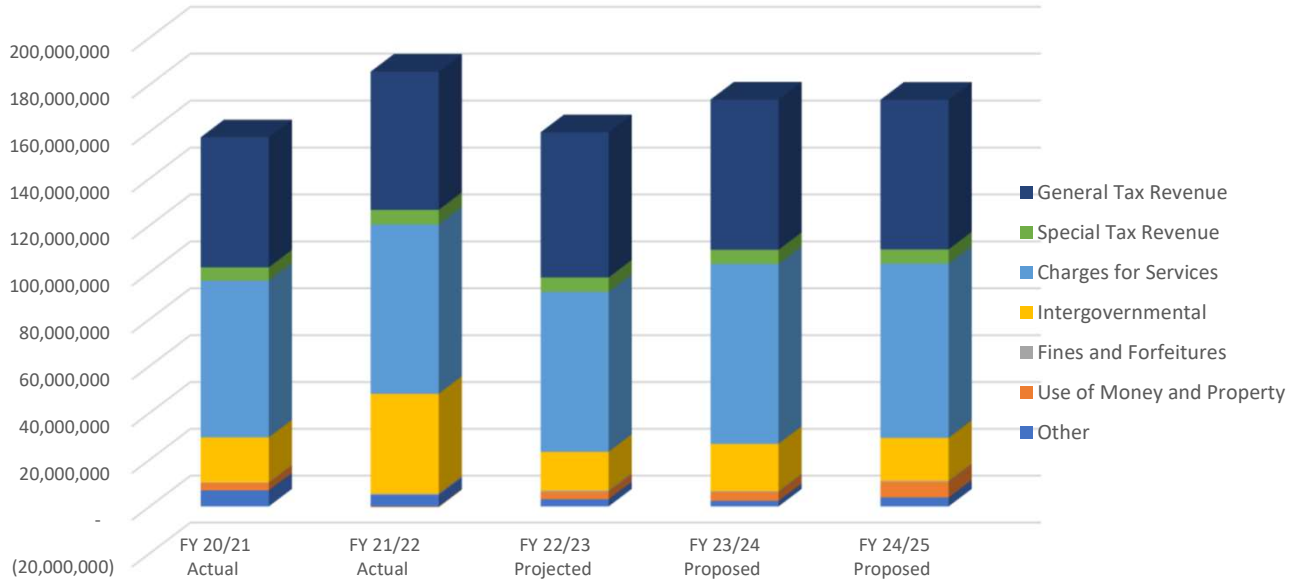


| <u>Fund Type</u> | <u>FY 20/21 Actual</u> | <u>FY 21/22 Actual</u> | <u>FY 22/23 Projected</u> | <u>FY 23/24 Projected</u> | <u>FY 24/25 Revised</u> |
|----------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|-----------------------------|
| General Fund | \$ 64,140,685 | \$ 72,550,952 | \$ 79,556,491 | \$ 93,147,224 | \$ 83,954,367 |
| Special Revenue Funds | 21,186,611 | 18,530,639 | 17,628,849 | 20,207,566 | 13,890,506 |
| Debt Service Funds | 3,240,722 | 2,917,600 | 2,997,698 | 2,950,873 | 2,868,850 |
| Capital Projects Funds | 7,578,709 | 10,931,474 | 9,350,643 | 14,939,852 | 5,033,515 |
| Enterprise Funds | 55,619,763 | 60,111,821 | 59,575,500 | 98,847,090 | 113,861,714 |
| Internal Service Funds | 25,285,158 | 28,184,574 | 28,326,673 | 38,028,056 | 34,950,906 |
| Custodial Funds | 23,478,373 | - | - | 727,752 | - |
| Private-Purpose Trust Fund | 708,696 | 1,880,005 | 869,891 | 1,944,151 | 1,886,556 |
| | <u>\$ 201,238,717</u> | <u>\$ 195,107,065</u> | <u>\$ 198,305,745</u> | <u>\$ 270,792,564</u> | <u>\$ 256,446,414</u> |



Citywide Budget Revenue Summary by Source

Revenue Trends

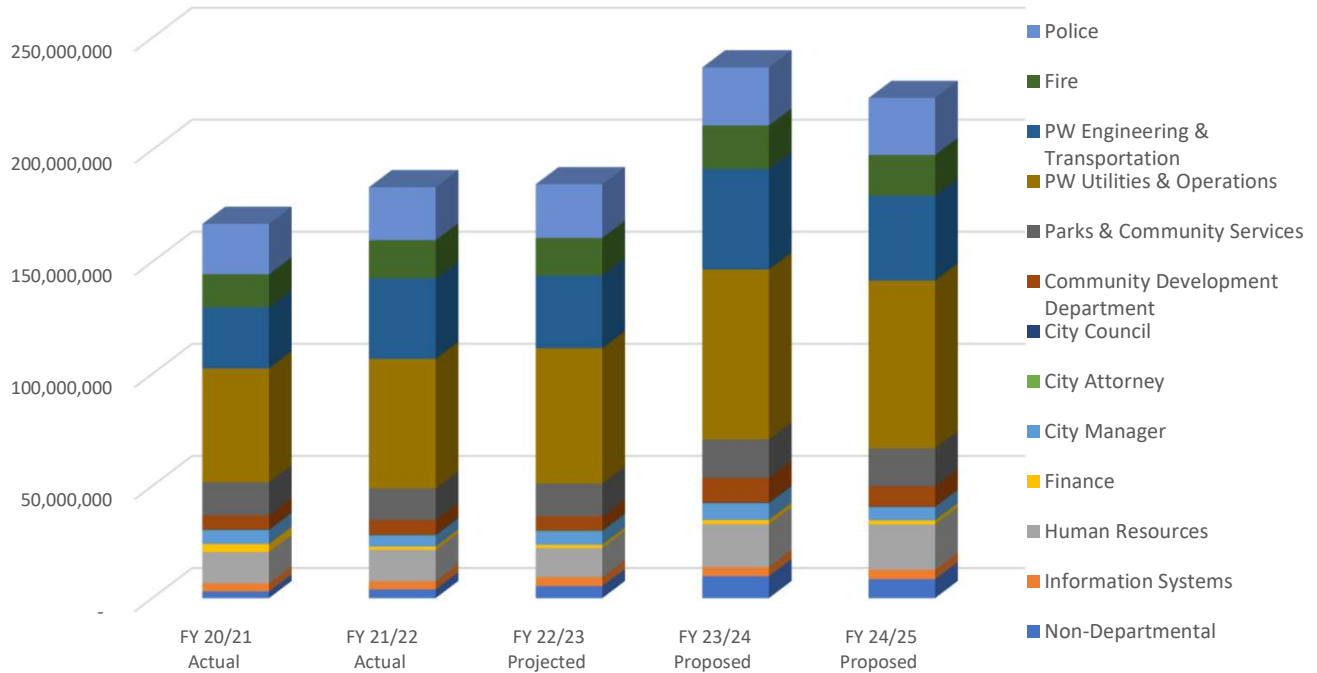


| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Projected | FY 24/25 Revised |
|--------------------------------------|--------------------|--------------------|-----------------------|-----------------------|---------------------|
| Total Revenue by Source | | | | | |
| General Tax Revenue | | | | | |
| Property Tax | \$ 24,779,099 | \$ 25,200,460 | \$ 26,961,209 | \$ 28,028,000 | \$ 28,801,000 |
| Sales Tax | 17,463,194 | 20,131,720 | 19,990,388 | 20,600,000 | 20,250,000 |
| Transient Occupancy Tax | 1,580,278 | 2,904,343 | 3,276,039 | 2,950,000 | 2,900,000 |
| Construction Tax | 1,262,963 | 417,699 | 1,191,714 | 2,194,195 | 1,589,195 |
| Cable TV | 468,319 | 468,099 | 445,148 | 410,000 | 410,000 |
| Other Taxes | 9,931,132 | 9,843,808 | 10,037,615 | 9,870,000 | 9,840,000 |
| Subtotal General Tax Revenue | 55,484,985 | 58,966,129 | 61,902,113 | 64,052,195 | 63,790,195 |
| Special Tax Revenue | | | | | |
| Public Safety Tax | 3,525,510 | 3,789,337 | 3,886,943 | 3,788,000 | 3,788,000 |
| Park Maintenance Tax | 1,468,377 | 1,739,395 | 1,559,259 | 1,550,000 | 1,581,000 |
| Open Space Tax | 674,675 | 681,602 | 694,640 | 675,000 | 695,000 |
| Subtotal Special Tax Revenue | 5,668,562 | 6,210,334 | 6,140,842 | 6,013,000 | 6,064,000 |
| Charges for Services | 66,889,196 | 72,228,708 | 68,283,113 | 76,778,340 | 74,405,889 |
| Intergovernmental | 19,211,841 | 42,588,748 | 16,520,827 | 20,166,212 | 18,300,626 |
| Fines and Forfeitures | 258,932 | 605,960 | 546,664 | 421,500 | 421,500 |
| Use of Money and Property | 3,182,883 | (258,979) | 3,153,662 | 3,782,580 | 6,710,819 |
| Other | 6,843,137 | 4,909,596 | 3,101,101 | 2,361,779 | 3,823,122 |
| Subtotal | 157,539,536 | 185,250,496 | 159,648,322 | 173,575,606 | 173,516,151 |
| Davis Successor Agency | 1,894,326 | 1,899,319 | 1,898,405 | 1,890,580 | 1,890,580 |
| Woodland-Davis Clean Water Authority | (82,762) | 4,332 | 4,300 | 2,000 | - |
| Internal Service Funds Charges | 26,658,851 | 29,062,589 | 32,016,182 | 37,899,265 | 34,690,216 |
| Transfers In | 12,289,851 | 11,353,101 | 9,822,862 | 32,790,258 | 27,714,493 |
| Total Revenue | \$ 198,299,802 | \$ 227,569,837 | \$ 203,390,071 | \$ 246,157,709 | \$ 237,811,440 |



Citywide Budget Expenditure Summary by Department

Expenditure Trends

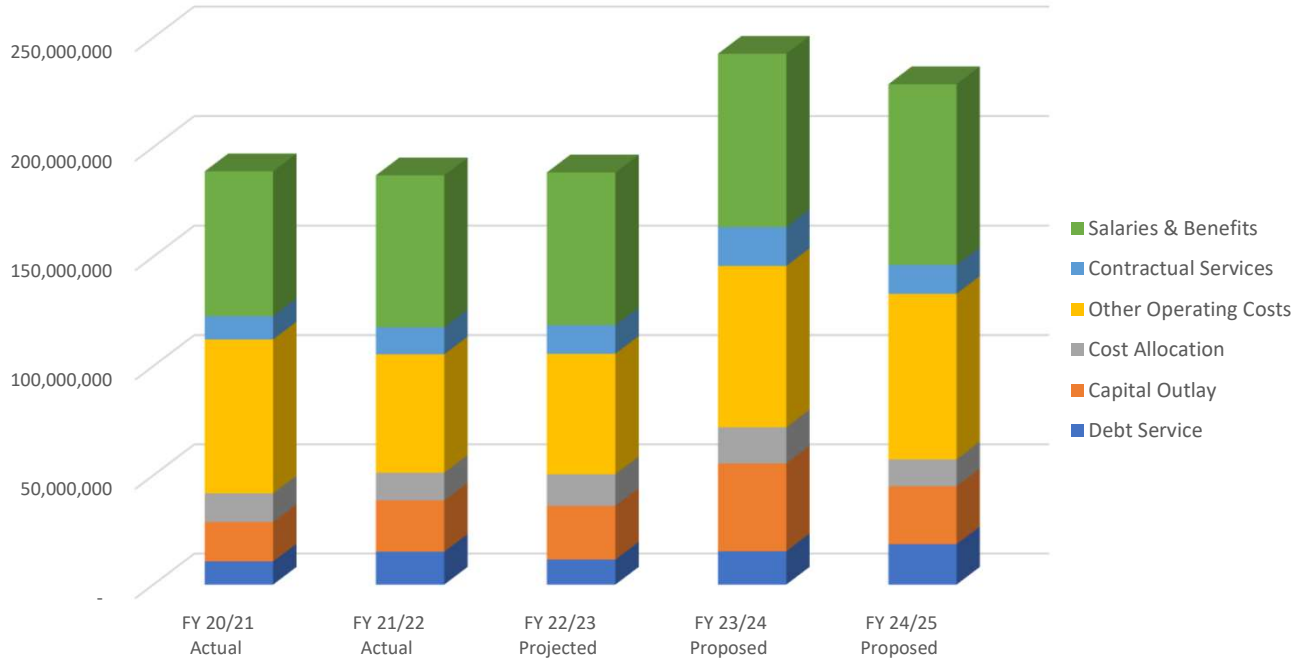


| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Projected | FY 24/25 Revised |
|--|--------------------|--------------------|-----------------------|-----------------------|---------------------|
| <u>Total Expenditures by Department</u> | | | | | |
| Police | \$ 22,484,072 | \$ 23,639,233 | \$ 23,943,528 | \$ 25,922,732 | \$ 25,447,318 |
| Fire | 14,767,958 | 17,026,046 | 16,762,739 | 19,410,913 | 18,093,245 |
| PW Engineering & Transportation | 27,212,290 | 35,965,430 | 32,455,140 | 44,913,828 | 37,927,296 |
| PW Utilities & Operations | 50,823,403 | 57,770,105 | 60,342,498 | 75,752,061 | 74,848,976 |
| Parks & Community Services | 14,744,810 | 14,025,061 | 14,658,604 | 17,258,811 | 16,909,071 |
| Community Development Department | 6,229,329 | 6,562,032 | 6,296,926 | 10,952,573 | 9,061,992 |
| Social Services and Housing | 2,774,603 | 1,916,791 | 2,962,454 | 3,225,059 | 3,711,077 |
| City Council | 209,011 | 265,761 | 160,604 | 197,490 | 163,408 |
| City Attorney | 256,963 | 149,511 | 176,245 | 125,379 | 123,137 |
| City Manager | 6,064,663 | 4,872,353 | 6,012,737 | 7,392,102 | 5,883,275 |
| Finance | 3,570,691 | 1,511,146 | 1,465,712 | 1,892,279 | 1,748,079 |
| Human Resources | 13,903,005 | 13,992,493 | 13,010,481 | 19,113,037 | 20,196,752 |
| Information Systems | 3,697,338 | 3,602,806 | 4,025,342 | 4,059,895 | 4,281,552 |
| Non-Departmental | 2,963,626 | 3,917,052 | 5,313,324 | 9,805,411 | 8,450,187 |
| Subtotal | 169,701,762 | 185,215,820 | 187,586,334 | 240,021,570 | 226,845,365 |
| Davis Successor Agency | 704,471 | 1,880,005 | 869,891 | 1,889,151 | 1,886,556 |
| Woodland-Davis Clean Water Authority | 18,542,633 | - | - | 727,752 | - |
| Transfers Out | 12,289,851 | 8,011,240 | 9,849,520 | 28,154,091 | 27,714,493 |
| Total | \$ 201,238,717 | \$ 195,107,065 | \$ 198,305,745 | \$ 270,792,564 | \$ 256,446,414 |



Citywide Budget Expenditure Summary by Category

Expenditure Trends



Total Expenditures by Category

| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Projected | FY 24/25 Revised |
|---------------------------------------|------------------------------|----------------------------|-------------------------------|-------------------------------|------------------------------|
| Total Expenditures by Category | | | | | |
| Salaries & Benefits | \$ 66,095,944 | \$ 69,350,807 | \$ 69,774,876 | \$ 79,123,198 | \$ 82,568,223 |
| Contractual Services | 10,657,336 | 12,370,949 | 13,057,022 | 17,774,779 | 13,128,693 |
| Other Operating Costs | 70,443,472 | 54,229,665 | 55,150,430 | 73,812,914 | 75,755,640 |
| Cost Allocation | 13,101,394 | 12,604,634 | 14,447,684 | 16,450,845 | 12,224,603 |
| Capital Outlay | 18,043,946 | 23,485,383 | 24,596,331 | 40,203,513 | 26,546,363 |
| Debt Service | 10,606,774 | 15,054,387 | 11,429,882 | 15,273,224 | 18,508,399 |
| Subtotal before Transfers Out | <u>188,948,866</u> | <u>187,095,825</u> | <u>188,456,225</u> | <u>242,638,473</u> | <u>228,731,921</u> |
| Transfers Out | 12,289,851 | 8,011,240 | 9,849,520 | 28,154,091 | 27,714,493 |
| Total | <u><u>\$ 201,238,717</u></u> | <u><u>195,107,065</u></u> | <u><u>\$ 198,305,745</u></u> | <u><u>270,792,564</u></u> | <u><u>\$ 256,446,414</u></u> |



General Fund Budget Summary - Fund 001

Fund Description / Budget Highlights

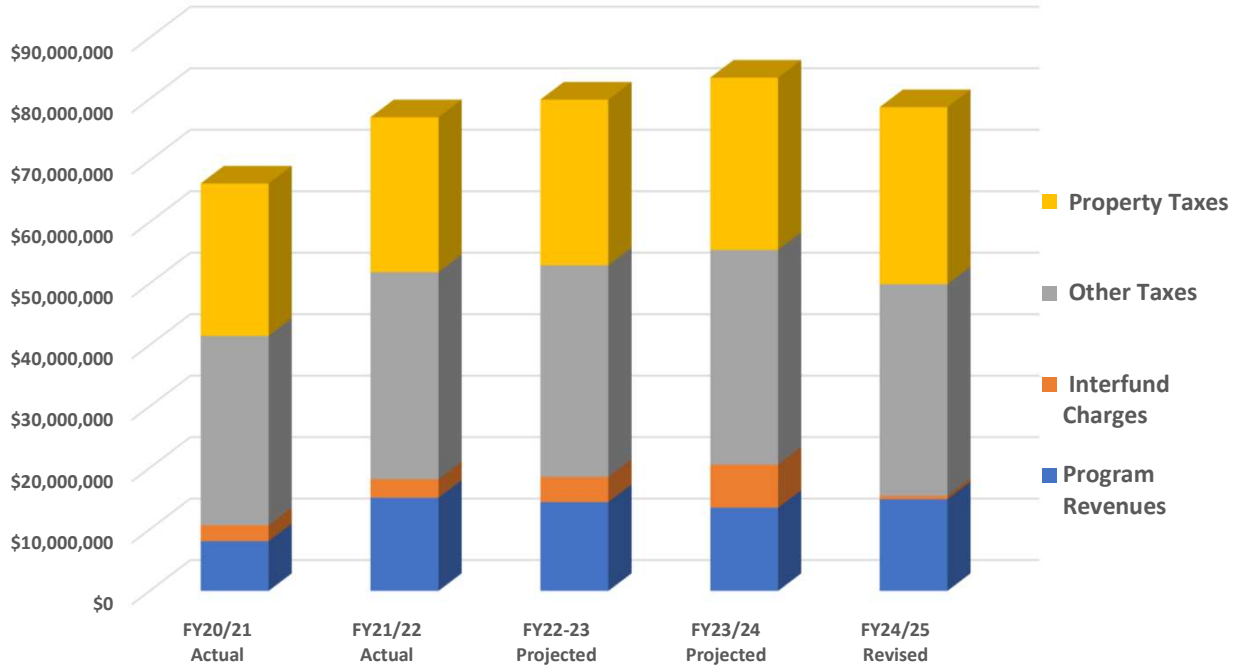
The General Fund is the primary revenue source and operating fund for most services the City offers. These include public safety (police and fire), street maintenance, parks and recreation, community services, etc. This fund accounts for all financial resources except those to be accounted for in another fund.

Fund Activity

| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Adopted | FY 23/24 Projected | FY 24/25 Revised |
|---|----------------------|----------------------|-----------------------|----------------------|-----------------------|---------------------|
| Beginning Available Fund Balance | | \$ 12,980,626 | \$ 15,999,349 | \$ 19,416,222 | \$ 21,226,126 | \$ 11,568,797 |
| Revenues | | | | | | |
| Property Tax/RPTTF/MVLF | \$ 24,779,099 | 25,200,460 | 26,961,209 | 27,622,000 | 28,028,000 | 28,801,000 |
| Sales Tax/TUT | 17,463,194 | 20,131,720 | 19,990,388 | 19,900,000 | 20,600,000 | 20,250,000 |
| Municipal Services Tax | 3,338,275 | 3,474,852 | 3,593,331 | 3,500,000 | 3,600,000 | 3,500,000 |
| Transient Occupancy Tax | 1,580,278 | 2,904,343 | 3,276,039 | 2,900,000 | 2,950,000 | 2,900,000 |
| Business License | 1,995,154 | 2,217,744 | 2,243,420 | 2,250,000 | 2,250,000 | 2,250,000 |
| Cannabis Tax | 2,805,172 | 2,217,310 | 2,166,759 | 2,310,000 | 1,980,000 | 2,080,000 |
| Franchise Fee | 1,339,166 | 1,414,139 | 1,569,946 | 2,054,000 | 2,000,000 | 2,000,000 |
| Real Property Transfer Tax | 302,155 | 361,107 | 302,303 | 270,000 | 300,000 | 270,000 |
| Investment and Other Revenues | 1,973,515 | 953,492 | 1,263,199 | 1,342,256 | 1,242,256 | 1,180,741 |
| Program Revenues | 8,104,246 | 15,163,354 | 14,450,801 | 15,105,161 | 13,527,893 | 14,912,866 |
| | 63,680,254 | 74,038,521 | 75,817,395 | 77,253,417 | 76,478,149 | 78,144,607 |
| Cost Allocation Reimbursements | 2,551,913 | - | - | - | - | - |
| Transfers In | 37,605 | 3,013,483 | 4,096,163 | 1,061,972 | 7,011,746 | 545,000 |
| | 66,269,772 | 77,052,004 | 79,913,558 | 78,315,389 | 83,489,895 | 78,689,607 |
| Expenditures | | | | | | |
| City Council | 208,303 | 258,834 | 160,604 | 197,490 | 197,490 | 163,408 |
| City Attorney | 256,963 | 149,511 | 176,245 | 125,379 | 125,379 | 123,137 |
| City Manager's Office | 3,701,519 | 2,651,703 | 4,590,097 | 4,318,223 | 6,248,924 | 5,127,267 |
| Finance | 2,185,536 | 1,363,759 | 1,339,307 | 1,864,197 | 1,875,729 | 1,747,530 |
| Human Resources | 711,651 | 510,458 | 564,479 | 657,735 | 667,265 | 759,038 |
| Information Services | 203,885 | 149,254 | 98,855 | - | - | - |
| Community Development | 2,436,612 | 2,459,036 | 2,130,435 | 3,669,110 | 3,194,671 | 2,976,715 |
| Social Services & Housing | 168,914 | 661,412 | 2,328,244 | 1,930,402 | 2,126,877 | 2,362,642 |
| Parks & Community Services | 11,643,623 | 12,802,199 | 13,461,412 | 15,158,676 | 16,337,028 | 16,032,375 |
| Fire | 12,192,572 | 15,298,194 | 15,697,924 | 17,970,446 | 18,313,254 | 17,870,691 |
| Police | 19,698,581 | 22,408,576 | 22,695,072 | 24,912,455 | 25,722,450 | 25,177,319 |
| Public Works - Engineering/Transp | 2,172,466 | 3,683,330 | 3,907,920 | 4,401,164 | 4,518,679 | 4,341,803 |
| Public Works - Utilities & Ops | 3,088,858 | 4,156,930 | 4,295,544 | 5,502,956 | 6,110,006 | 6,331,055 |
| Non-Departmental | - | 1,000,000 | 2,381,350 | (233,723) | 2,023,277 | (1,441,613) |
| | 58,669,483 | 67,553,196 | 73,827,488 | 80,474,510 | 87,461,029 | 81,571,367 |
| Transfers Out - Capital Projects | 5,471,202 | 4,997,756 | 5,729,003 | 3,416,000 | 5,686,195 | 2,383,000 |
| | 64,140,685 | 72,550,952 | 79,556,491 | 83,890,510 | 93,147,224 | 83,954,367 |
| Changes in restricted reserves | - | (1,482,329) | 4,869,710 | - | - | - |
| Net Annual Activity | 2,129,087 | 3,018,723 | 5,226,777 | (5,575,121) | (9,657,329) | (5,264,760) |
| Fund Balance | | | | | | |
| Ending Available Fund Balance | 12,980,626 | \$ 15,999,349 | \$ 21,226,126 | \$ 13,841,101 | \$ 11,568,797 | \$ 6,304,037 |
| Nonspendable | 153,154 | 22.1% | 26.7% | 16.5% | 12.4% | 7.5% |
| Restricted | - | | | | | |
| Committed | 758,468 | | | | | |
| Assigned | 4,869,710 | | | | | |
| Total | \$ 18,761,958 | | | | | |



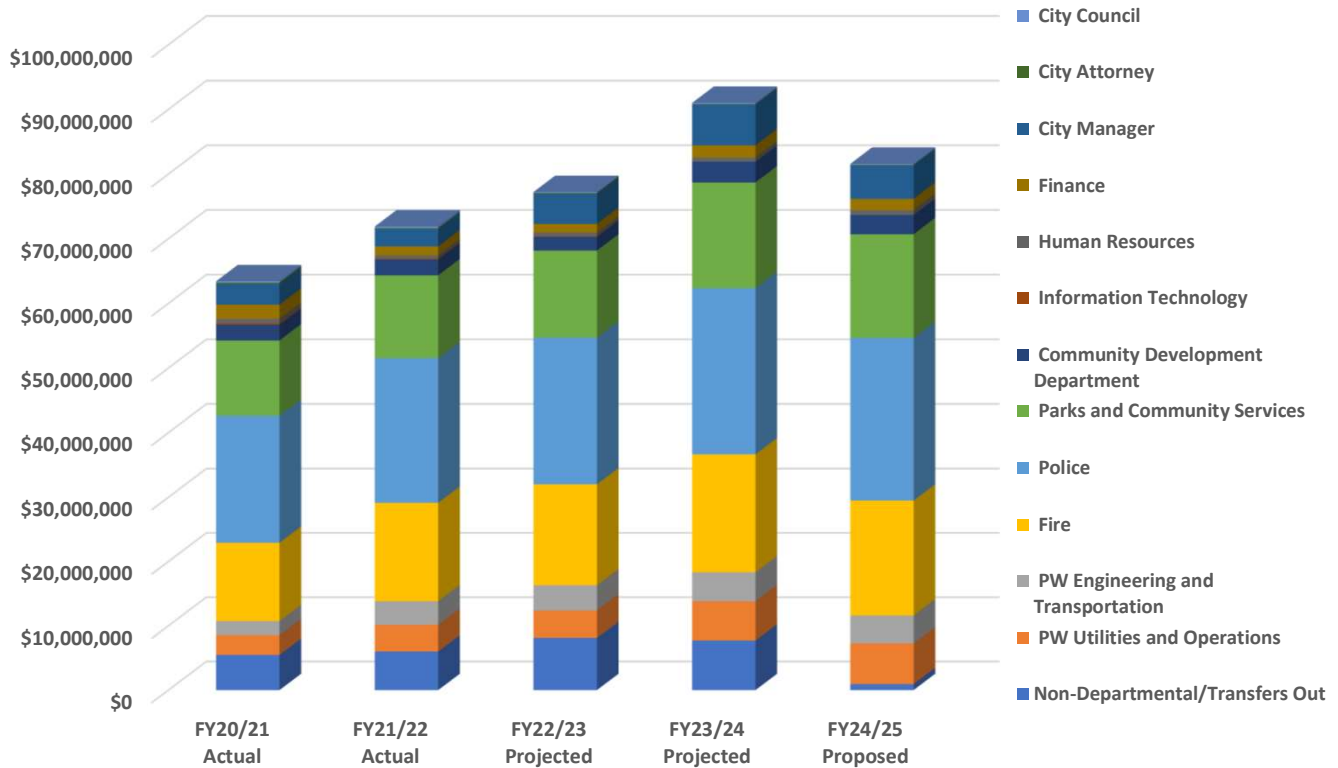
General Fund Revenue Summary



| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Actual | FY 23/24 Adopted | FY 23/24 Projected | FY 24/25 Revised |
|--|----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|
| Property Taxes | | | | | | |
| Secured/Unsecured | \$ 15,083,130 | \$ 15,597,515 | \$ 16,652,724 | \$ 16,984,000 | \$ 17,190,000 | \$ 17,763,000 |
| Residual Tax Increment | 2,229,280 | 1,898,207 | 2,175,538 | 2,238,000 | 2,238,000 | 2,238,000 |
| In Lieu MVLFF | 7,466,689 | 7,704,738 | 8,132,947 | 8,400,000 | 8,600,000 | 8,800,000 |
| | <u>24,779,099</u> | <u>25,200,460</u> | <u>26,961,209</u> | <u>27,622,000</u> | <u>28,028,000</u> | <u>28,801,000</u> |
| Other Taxes | | | | | | |
| Sales Tax | 7,504,624 | 8,585,256 | 8,404,550 | 8,600,000 | 8,200,000 | 8,450,000 |
| Transactions and Use Tax | 9,958,570 | 11,546,464 | 11,585,838 | 11,300,000 | 12,400,000 | 11,800,000 |
| Business License | 1,995,154 | 2,217,744 | 2,243,420 | 2,250,000 | 2,250,000 | 2,250,000 |
| Cannabis | 2,805,172 | 2,217,310 | 2,166,759 | 2,310,000 | 1,980,000 | 2,080,000 |
| Transient Occupancy Tax | 1,580,278 | 2,904,343 | 3,276,039 | 2,900,000 | 2,950,000 | 2,900,000 |
| Municipal Service Tax | 3,338,275 | 3,474,852 | 3,593,331 | 3,500,000 | 3,600,000 | 3,500,000 |
| Real Property Transfer Tax | 302,155 | 361,107 | 302,303 | 270,000 | 300,000 | 270,000 |
| Franchise | 1,339,166 | 1,414,139 | 1,569,946 | 2,054,000 | 2,000,000 | 2,000,000 |
| Investment Income | 88,851 | (302,708) | 228,583 | 410,000 | 310,000 | 310,000 |
| Misc | 1,884,664 | 1,256,200 | 1,034,616 | 932,256 | 932,256 | 870,741 |
| | <u>30,796,909</u> | <u>33,674,707</u> | <u>34,405,385</u> | <u>34,526,256</u> | <u>34,922,256</u> | <u>34,430,741</u> |
| Interfund Charges | | | | | | |
| Cost Allocation | 2,551,913 | - | - | - | - | - |
| Transfers In | 37,605 | 3,013,483 | 4,096,163 | 1,061,972 | 7,011,746 | 545,000 |
| | <u>2,589,518</u> | <u>3,013,483</u> | <u>4,096,163</u> | <u>1,061,972</u> | <u>7,011,746</u> | <u>545,000</u> |
| Program Revenues | | | | | | |
| Police | 521,318 | 2,775,381 | 2,622,785 | 2,561,000 | 2,521,000 | 2,346,350 |
| Fire | 2,262,783 | 4,122,439 | 3,783,718 | 3,780,400 | 3,560,400 | 3,674,400 |
| PW Engineering & Transportation | 1,198,261 | 1,134,408 | 1,131,967 | 1,733,248 | 1,463,248 | 1,789,839 |
| PW Utilities & Operations | 121,714 | 230,940 | 623,626 | 181,000 | 401,000 | 182,000 |
| Parks & Community Services | 1,128,218 | 4,030,483 | 3,647,775 | 4,098,947 | 3,744,179 | 4,137,751 |
| Community Development | 1,416,011 | 1,251,564 | 1,009,385 | 1,329,183 | 577,183 | 1,265,143 |
| Administration & Social Services & Housing | 1,455,941 | 1,618,139 | 1,631,545 | 1,421,383 | 1,260,883 | 1,517,383 |
| | <u>8,104,246</u> | <u>15,163,354</u> | <u>14,450,801</u> | <u>15,105,161</u> | <u>13,527,893</u> | <u>14,912,866</u> |
| Total | <u>\$ 66,269,772</u> | <u>\$ 77,052,004</u> | <u>\$ 79,913,558</u> | <u>\$ 78,315,389</u> | <u>\$ 83,489,895</u> | <u>\$ 78,689,607</u> |
| Administration Detail | | | | | | |
| City Manager | \$ 1,044,813 | \$ 906,955 | \$ 863,477 | \$ 883,383 | \$ 700,383 | \$ 979,383 |
| Finance | 411,128 | 711,125 | 766,413 | 538,000 | 560,500 | 538,000 |
| Human Resources | - | 59 | 1,655 | - | - | - |
| | <u>\$ 1,455,941</u> | <u>\$ 1,618,139</u> | <u>\$ 1,631,545</u> | <u>\$ 1,421,383</u> | <u>\$ 1,260,883</u> | <u>\$ 1,517,383</u> |



General Fund Expenditure Summary

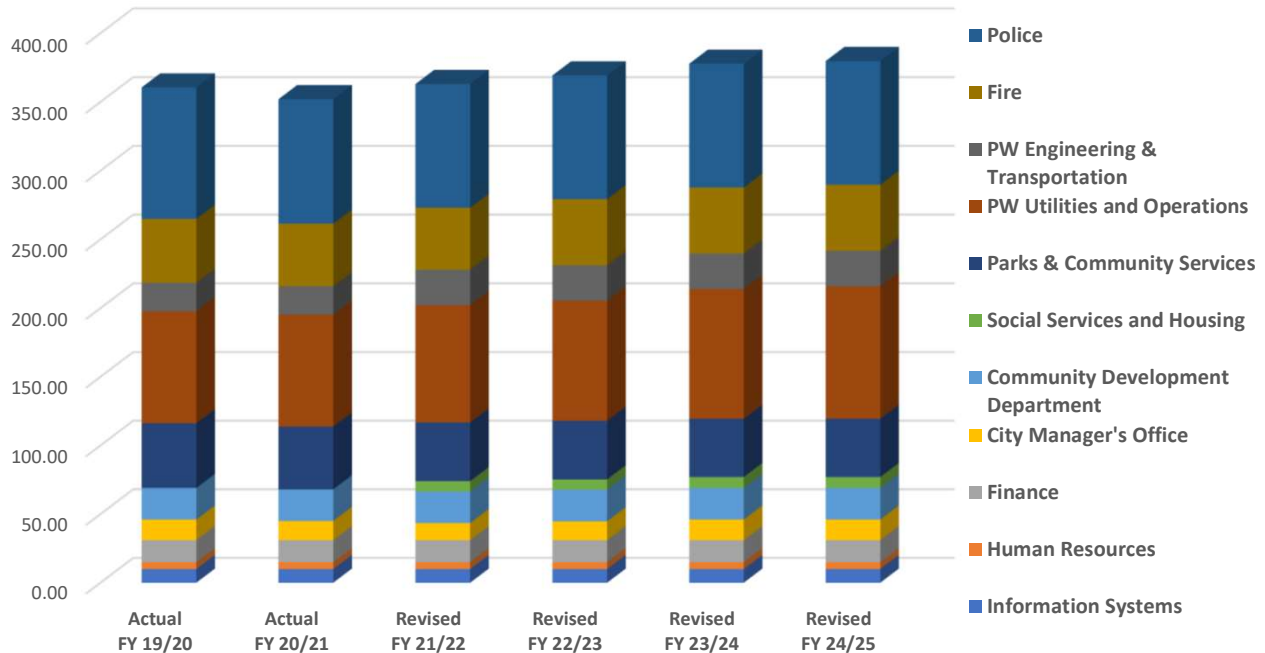


| | FY 20/21 Actual | FY 21/22 Actual | FY 22/23 Projected | FY 23/24 Adopted | FY 23/24 Projected | FY 24/25 Revised |
|-----------------------------------|----------------------|----------------------|-----------------------|----------------------|-----------------------|----------------------|
| Expenditures by Category | | | | | | |
| Salaries & Benefits | \$ 46,748,025 | \$ 50,880,243 | \$ 51,381,796 | \$ 57,436,292 | \$ 57,936,293 | \$ 60,016,632 |
| Contractual Services | 3,694,147 | 4,525,928 | 7,650,216 | 7,125,882 | 9,945,069 | 6,564,849 |
| Other Operating Costs | 8,224,392 | 8,762,137 | 9,929,173 | 11,371,439 | 13,201,203 | 13,052,827 |
| Cost Allocation | (390,612) | 2,949,380 | 4,355,897 | 3,773,776 | 5,677,538 | 1,282,738 |
| Capital Outlay | 179,510 | 221,487 | 296,385 | 553,100 | 486,905 | 440,300 |
| Debt Service | 214,021 | 214,021 | 214,021 | 214,021 | 214,021 | 214,021 |
| Transfers Out | 5,471,202 | 4,997,756 | 5,729,003 | 3,416,000 | 5,686,195 | 2,383,000 |
| Total Expenditures | \$ 64,140,685 | \$ 72,550,952 | \$ 79,556,491 | \$ 83,890,510 | \$ 93,147,224 | \$ 83,954,367 |
| Expenditures by Department | | | | | | |
| City Council | \$ 208,303 | \$ 258,834 | \$ 160,604 | \$ 197,490 | \$ 197,490 | \$ 163,408 |
| City Attorney | 256,963 | 149,511 | 176,245 | 125,379 | 125,379 | 123,137 |
| City Manager | 3,146,600 | 2,651,703 | 4,590,097 | 4,318,223 | 6,248,924 | 5,127,267 |
| Finance | 2,185,536 | 1,363,759 | 1,339,307 | 1,864,197 | 1,875,729 | 1,747,530 |
| Human Resources | 711,651 | 510,458 | 564,479 | 657,735 | 667,265 | 759,038 |
| Information Technology | 203,885 | 149,254 | 98,855 | - | - | - |
| Community Development Department | 2,436,612 | 2,459,036 | 2,130,435 | 3,669,110 | 3,194,671 | 2,976,715 |
| Social Services & Housing | 723,833 | 661,412 | 2,328,244 | 1,930,402 | 2,126,877 | 2,362,642 |
| Parks and Community Services | 11,643,623 | 12,802,199 | 13,461,412 | 15,158,676 | 16,337,028 | 16,032,375 |
| Police | 19,698,581 | 22,408,576 | 22,695,072 | 24,912,455 | 25,722,450 | 25,177,319 |
| Fire | 12,192,572 | 15,298,194 | 15,697,924 | 17,970,446 | 18,313,254 | 17,870,691 |
| PW Engineering and Transportation | 2,172,466 | 3,683,330 | 3,907,920 | 4,401,164 | 4,518,679 | 4,341,803 |
| PW Utilities and Operations | 3,088,858 | 4,156,930 | 4,295,544 | 5,502,956 | 6,110,006 | 6,331,055 |
| Non-Departmental/Transfers Out | 5,471,202 | 5,997,756 | 8,110,353 | 3,182,277 | 7,709,472 | 941,387 |
| Total Expenditures | \$ 64,140,685 | \$ 72,550,952 | \$ 79,556,491 | \$ 83,890,510 | \$ 93,147,224 | \$ 83,954,367 |



Authorized Full-Time Positions By Classification Within Department

FTE Trends



| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | 24/25 |
|--|--------------|--------------|---------------|---------------|--------------|--------------|--------------|
| | FTE's | FTE's | Revised FTE's | Revised FTE's | Adopted FTE | Revised FTE | Revised FTE |
| | | | | | | Change | |
| Police | | | | | | | |
| Accounting & Fiscal Analyst I | 0.60 | 0.60 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Administrative Coordinator | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crime Analyst | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Director Police Services | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Assistant - Confidential | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Corporal | 6.00 | 5.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Police Lieutenant | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Police Officer | 40.00 | 38.00 | 39.00 | 39.00 | 39.00 | 39.00 | 39.00 |
| Police Records Specialist | 4.00 | 4.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Sergeant | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 |
| Public Safety Specialist | 11.00 | 10.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 |
| Police Safety Services Supervisor | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Dispatch Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Safety Dispatcher I/II | 12.00 | 11.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| Records & Communications Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Records Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Support Services Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Regular Full-Time Positions | 95.60 | 90.60 | 90.00 | 90.00 | 90.00 | 90.00 | 90.00 |
| Total Police | 95.60 | 90.60 | 90.00 | 90.00 | 90.00 | 90.00 | 90.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | 24/25 | |
|--|--------------|--------------|---------------|---------------|--------------|--------------|-------------|--------------|
| | FTE's | FTE's | Revised FTE's | Revised FTE's | Adopted FTE | Revised FTE | Revised FTE | Change |
| Fire | | | | | | | | |
| Accounting & Fiscal Analyst I | 0.40 | 0.40 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Administrative Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Fire Battalion Chief | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | - | 4.00 |
| Fire Captain | 9.00 | 9.00 | 9.00 | 12.00 | 12.00 | 12.00 | - | 12.00 |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Fire Inspection Specialist | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Firefighter I | 11.00 | 8.00 | 8.00 | 11.00 | 11.00 | 11.00 | - | 11.00 |
| Firefighter II | 19.00 | 22.00 | 22.00 | 19.00 | 19.00 | 19.00 | - | 19.00 |
| Management Analyst I/II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Total Regular Full-Time Positions | 46.40 | 45.40 | 45.00 | 48.00 | 48.00 | 48.00 | 0.00 | 48.00 |
| Total Fire | 46.40 | 45.40 | 45.00 | 48.00 | 48.00 | 48.00 | 0.00 | 48.00 |
| Public Works Engineering & Transportation | | | | | | | | |
| Active Transportation Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Assistant Public Works Director/Transportation | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Associate Civil Engineer (a) | 3.00 | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | - | 4.00 |
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | - | 0.00 |
| Construction Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Engineering Technician I/II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 | - | 2.00 |
| GIS Systems Analyst | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Management Analyst I | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Office Assistant I/II | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | 1.00 | - | 1.00 |
| Office Assistant III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | - | 2.00 |
| Principal Civil Engineer | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Public Works Inspector I/II (a) | 3.00 | 3.00 | 5.00 | 4.00 | 4.00 | 4.00 | - | 4.00 |
| Senior Public Works Inspector | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Senior Civil Engineer | 2.00 | 2.00 | 3.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Senior Transportation Planner | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Transportation Planner | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Total Regular Full-Time Positions | 20.00 | 20.00 | 25.00 | 25.00 | 25.00 | 25.00 | 0.00 | 25.00 |
| Community Services Program Coordinator - 75% | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | - | 0.75 |
| Total Regular Part-Time Positions | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | - | 0.75 |
| Total Public Works E&T | 20.75 | 20.75 | 25.75 | 25.75 | 25.75 | 25.75 | - | 25.75 |
| Public Works Utilities and Operations | | | | | | | | |
| Administrative Coordinator | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Administrative Specialist | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Assistant City Engineer Traffic | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Assistant Public Works Director | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| City Electrician | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Collections Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Collections System Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Collections Systems Technician I/II | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - | 5.00 |
| Conservation Coordinator I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Ecological Resources Program Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Electrician | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - | 5.00 |
| Environmental Compliance Specialist | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 | 3.00 | - | 3.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | | 24/25 |
|--|--------------|--------------|------------------|------------------|----------------|----------------|-------------|----------------|
| | FTE's | FTE's | Revised FTE's | Revised FTE's | Adopted FTE | Revised FTE | Change | Revised FTE |
| Public Works Utilities and Operations (Continued) | | | | | | | | |
| Environmental Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Equipment Master Mechanic | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | - | 2.00 |
| Equipment Mechanic I/II | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 | 1.00 | - | 1.00 |
| Facilities Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Facilities Maintenance Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Facilities Maintenance Worker I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Facilities Superintendent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Fleet Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| IPM Specialist | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Laboratory Analyst | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | 2.00 | - | 2.00 |
| Laboratory Analyst Lead | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Laboratory Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Management Analyst I/II | 2.00 | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | - | 2.00 |
| MIS Senior Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Office Assistant I/II | 2.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Office Assistant III | 1.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Public Works Administration Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Public Works Assistant to the Director | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Public Works Director | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Public Works Deputy Director | 0.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Public Works Maintenance Worker I/II | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 1.00 | 8.00 |
| Public Works Maintenance Worker Lead | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Public Works Superintendent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Public Works Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Senior Electrician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Senior Public Works Supervisor | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | - | 0.00 |
| Storekeeper | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Urban Forestry Program Manager | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Urban Forestry Supervisor | 0.00 | 0.00 | 1.00 | 1.00 | 2.00 | 2.00 | - | 2.00 |
| Urban Forestry Technician | 0.00 | 0.00 | 1.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Utility/Scada Control Systems Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Wastewater Division Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Water Distribution Operator I/II | 6.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - | 5.00 |
| Water Distribution Operator Lead | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 |
| Water Distribution Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Water Division Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Water Production Operator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Water Production Operator Lead | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Water Production System Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Water Quality Compliance Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 3.00 | - | 3.00 |
| Water Systems Operator | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Water Systems Operator Lead | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Water Systems Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Wildlife Resource Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| WWTP Maintenance Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | - | 1.00 |
| WWTP Maintenance Technician Lead | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| WWTP Maintenance Technician I/II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| WWTP Operations Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| WWTP Operator I/II/III | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 5.00 | - | 5.00 |
| Total Regular Full-Time Positions | 81.00 | 81.00 | 85.00 | 87.00 | 94.00 | 94.00 | 2.00 | 96.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | | 24/25 |
|--|--------------|--------------|---------------|---------------|--------------|--------------|-------------|--------------|
| | FTE's | FTE's | Revised FTE's | Revised FTE's | Adopted FTE | Revised FTE | Change | Revised FTE |
| Public Works Utilities and Operations (Continued) | | | | | | | | |
| Stock Clerk | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | 0.50 |
| Total Regular Part-Time Positions | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | 0.50 |
| Total Public Works U&O | 81.50 | 81.50 | 85.50 | 87.50 | 94.50 | 94.50 | 2.00 | 96.50 |
| Parks & Community Services | | | | | | | | |
| Administrative Specialist | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Aquatic Facilities Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Aquatic Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Assistant Director Parks & Comm Services | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Comm Services Program Coordinator | 4.00 | 5.00 | 5.00 | 6.00 | 6.00 | 6.00 | - | 6.00 |
| Community Services Manager | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Community Services Supervisor | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | - | 4.00 |
| Custodian I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Irrigation Supervisor | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Irrigation Technician | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Office Assistant I/II | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 | - | 2.00 |
| Office Assistant III | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Park Maintenance Worker I/II | 8.00 | 8.00 | 8.00 | 8.00 | 7.00 | 6.00 | - | 6.00 |
| Park Maintenance Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | 2.00 | - | 2.00 |
| Parks & Community Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Parks Manager | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Parks Superintendent | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Parks Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 1.00 | - | 1.00 |
| Senior Community Services Supervisor | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Senior Parks Supervisor | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Sports Field Maintenance Technician | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Urban Forest Manager | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Urban Forest Supervisor | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Urban Forest Technician | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Volunteer Coordinator | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Total Regular Full-Time Positions | 39.00 | 39.00 | 36.00 | 36.00 | 36.00 | 36.00 | - | 36.00 |
| Community Services Program Coordinator - 75% | 3.00 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | - | 1.50 |
| Custodian I/II | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | - | 0.75 |
| Irrigation Technician 75% | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | - | 0.75 |
| Office Assistant I/II | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.50 | - | 0.50 |
| Total Regular Part-Time Positions | 5.25 | 3.75 | 3.75 | 3.75 | 3.75 | 3.50 | - | 3.50 |
| Paratransit Coordinator | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Paratransit Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Total Special Funded Reg Full-Time Positions | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Total Parks and Community Services | 47.25 | 45.75 | 42.75 | 42.75 | 42.75 | 42.50 | - | 42.50 |
| Social Services and Housing Department | | | | | | | | |
| Administrative Specialist | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Affordable Housing Manager | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Director of Social Services and Housing | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Management Analyst I/II | 0.00 | 0.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | | 24/25 |
|---|--------------|--------------|---------------|---------------|--------------|--------------|-------------|--------------|
| | FTE's | FTE's | Revised FTE's | Revised FTE's | Adopted FTE | Revised FTE | Change | Revised FTE |
| Social Services and Housing Department (Continued) | | | | | | | | |
| Public Safety Specialist | 0.00 | 0.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Police Safety Services Supervisor | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Total Regular Full-Time Positions | 0.00 | 0.00 | 7.00 | 7.00 | 7.00 | 8.00 | - | 8.00 |
| Administrative Specialist | 0.00 | 0.00 | 0.50 | 0.50 | 0.50 | 0.00 | - | 0.00 |
| Total Regular Part-Time Positions | 0.00 | 0.00 | 0.50 | 0.50 | 0.50 | 0.00 | - | - |
| Total Social Services and Housing | 0.00 | 0.00 | 7.50 | 7.50 | 7.50 | 8.00 | - | 8.00 |
| Community Development Department | | | | | | | | |
| Assistant Chief Building Official | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Assistant Community Development Director | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Assistant Director Community Development & Sus | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Assistant Planner | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Assistant City Manager | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Associate Planner | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Building Inspector I/II | 5.00 | 6.00 | 6.00 | 5.00 | 5.00 | 7.00 | - | 7.00 |
| Chief Building Official | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Community Development Administrator | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Community Development Director | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Conservation Coordinator | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Development Services Technician I/II | 3.00 | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Land Resources Program Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Management Analyst I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Office Assistant I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Principal Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Real Property Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Senior Building Inspector | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Senior Planner | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Sustainability Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Total Regular Full-Time Positions | 23.00 | 23.00 | 23.00 | 23.00 | 23.00 | 23.00 | - | 23.00 |
| Total Comm. Dev. Department | 23.00 | 23.00 | 23.00 | 23.00 | 23.00 | 23.00 | 0.00 | 23.00 |
| City Manager's Office | | | | | | | | |
| Administrative Specialist - Confidential | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Arts & Cultural Affairs Program Manager | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Assistant City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Community Engagement Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Community Relations Program Manager | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Community Services Program Coordinator (b) | 0.00 | 0.00 | 0.00 | 0.75 | 1.00 | 1.00 | - | 1.00 |
| Deputy City Clerk I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | - | 2.00 |
| Deputy Innovation Officer | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Economic Development Director | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Management Analyst II | 3.00 | 3.00 | 2.00 | 2.00 | 0.00 | 0.00 | - | 0.00 |
| Media Services Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Office Assistant I/II | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Parks & Community Services Director | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 23/24 | | 24/25 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|-------------|--------------|
| | FTE's | FTE's | Revised | Revised | Adopted | Revised | Change | Revised |
| | | | FTE's | FTE's | FTE | FTE | | FTE |
| City Manager's Office (Continued) | | | | | | | | |
| Public Information Officer | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Public Relations Manager II | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Sustainability Program Manager | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | - | 1.00 |
| Total Regular Full-Time Positions | 14.00 | 13.00 | 12.00 | 13.75 | 14.00 | 15.00 | - | 15.00 |
| Administrative Specialist | 0.50 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Office Assistant II | 0.50 | 0.50 | 0.50 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Total Regular Part-Time Positions | 1.00 | 1.00 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total City Manager's Office | 15.00 | 14.00 | 12.50 | 13.75 | 14.00 | 15.00 | - | 15.00 |
| Finance | | | | | | | | |
| Accountant I/II | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Accounting & Fiscal Analyst II | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Finance Assistant I/II | 8.00 | 8.00 | 8.00 | 7.00 | 6.00 | 6.00 | - | 6.00 |
| Finance Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Finance Manager | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Financial Analyst I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Financial Services Manager | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Financial Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Finance Technician | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Payroll Technician I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Senior Finance Assistant | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | - | 1.00 |
| Total Regular Full-Time Positions | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | - | 16.00 |
| Total Finance | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | - | 16.00 |
| Human Resources | | | | | | | | |
| Human Resources Analyst I/II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Human Resources Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Human Resources Technician I/II - Confidential | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Total Regular Full-Time Positions | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - | 5.00 |
| Total Human Resources | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - | 5.00 |
| Information Systems | | | | | | | | |
| Administrative Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| GIS Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | - | 0.00 |
| Information Systems Analyst | 2.00 | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 | - | 2.00 |
| Information Systems Technician I/II | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Information Technology Administrator | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | - | 0.00 |
| Information Technology Director | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Senior Information Systems Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Technical Services Manager | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - | 2.00 |
| Web System Analyst | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - | 1.00 |
| Total Regular Full-Time Positions | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | - | 10.00 |
| Total Information Systems | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | - | 10.00 |



Authorized Full-Time Positions By Classification Within Department

| | 19/20 | 20/21 | 21/22 Revised | 22/23 Revised | 23/24 Adopted | 23/24 Revised | Change | 24/25 Revised |
|--|---------------|---------------|------------------|------------------|------------------|------------------|-------------|------------------|
| | FTE's | FTE's | FTE's | FTE's | FTE | FTE | | FTE |
| CITYWIDE TOTALS | | | | | | | | |
| Total Regular Full-Time Positions | 350.00 | 343.00 | 354.00 | 360.75 | 368.00 | 370.00 | 2.00 | 372.00 |
| Total Regular Part-Time Positions | 7.50 | 6.00 | 6.00 | 5.50 | 5.50 | 4.75 | 0.00 | 4.75 |
| Total Special Funded Reg Full-Time Positions | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - | 3.00 |
| Total Citywide Positions | 360.50 | 352.00 | 363.00 | 369.25 | 376.50 | 377.75 | 2.00 | 379.75 |

Notes:

- (a) 2 Public Works Inspector II and 1 Associate Civil Engineer are limited term appointments subject to two-year term from hiring date.
- (b) 0.25 Community Services Program Coordinator position added contingent upon receipt of an arts grant award.



Citywide Budget Transfers

| Transferred From (Sender) | | Transferred To (Receiver) | | FY 20/21 | FY 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|--|----------|---|----------|--------------------|--------------------|--------------------|---------------------|---------------------|
| Fund Name | Fund No. | Fund Name | Fund No. | Actual | Actual | Projected | Projected | Revised |
| General Fund | 001 | General Capital Projects Fund | 012 | \$ 5,471,202 | \$ 4,997,756 | \$ 5,729,003 | \$ 5,686,195 | \$ 2,383,000 |
| Gas Tax Fund | 110 | Gas Tax Fund | 109 | 604,185 | - | - | - | - |
| Gas Tax Fund | 111 | Gas Tax Fund | 109 | 1,128,230 | - | - | - | - |
| Gas Tax Fund | 112 | Gas Tax Fund | 109 | 22,670 | - | - | - | - |
| Operating Grants Fund | 216 | Gas Tax Fund | 001 | - | - | - | - | 150,000 |
| Economic Stimulus Grants Fund | 217 | General Fund | 001 | - | 3,013,483 | 4,096,163 | 2,375,579 | 395,000 |
| Oxford Circle Assessment District Fund | 353 | General Fund | 001 | 37,605 | - | - | - | - |
| University Research Park Reserve Fund | 359 | University Research Park Redemption | 358 | 61,361 | - | - | - | - |
| Parking District #3 Reserve Fund | 362 | Parking District #3 Redemption | 361 | 100,766 | - | 24,354 | - | - |
| Water Fund | 511 | Water Capital Fund | 512 | - | - | - | 11,659,287 | 18,612,392 |
| Wastewater Fund | 531 | Wasterwater Capital Fund | 532 | - | - | - | 6,428,030 | 5,874,101 |
| Storm Drainage Fund | 541 | Storm Drainage Capital Fund | 542 | - | - | - | 1,950,000 | 300,000 |
| Facility Replacement Fund | 626 | Facility Maintenance Fund | 625 | (137,529) | - | - | - | - |
| RDA Retirement Obligation Fund | 895 | Downtown Area Capital Revitalization Fund | 476 | - | - | - | 55,000 | - |
| | | | | \$7,288,490 | \$8,011,239 | \$9,849,520 | \$28,154,091 | \$27,714,493 |

RDA RESOLUTION NO. XXXX

**RESOLUTION OF THE DAVIS REDEVELOPMENT SUCCESSOR AGENCY
APPROVING AND ADOPTING THE BUDGET FOR FISCAL YEAR 2024/25**

WHEREAS, the Redevelopment Agency of the City of Davis (the “Former Agency”) was duly created pursuant to the California Community Redevelopment Law (Part 1 [commencing with Section 33000] of Division 24 of the California Health and Safety Code (“HSC”)); and

WHEREAS, Assembly Bill x1 26 was signed by the Governor of California on June 28, 2011, and was held by the California Supreme Court to be largely constitutional on December 29, 2012; and

WHEREAS, as a result of the Supreme Court’s decision, on February 1, 2012, all California redevelopment agencies, including the Former Agency, were dissolved, and the Davis Redevelopment Successor Agency (the “Successor Agency”) was established as successor entity to the Former Agency pursuant to HSC section 34173(a); and

WHEREAS, the Successor Agency is tasked with continuing to make payment due for enforceable obligations and otherwise winding down the affairs of the Former Agency; and

WHEREAS, pursuant to HSC Section 34191.6, the Successor Agency submitted an Amended Last and Final Recognized Obligation Payment Schedule (the “LFROPS”) to the Yolo County County-wide Successor Agency Oversight Board (the “Oversight Board”) and the California State Department of Finance (the “DOF”) for approval; and

WHEREAS, on January 26, 2021, the Oversight Board adopted its Resolution No. 2021-01 approving the Amended LFROPS; and

WHEREAS, per the DOF’s letter, dated April 15, 2021, the DOF has also approved the LFROPS-Amendment #1; and

WHEREAS, pursuant to HSC Section 34191.6(c)(1), the LFROPS establishes the maximum amount of moneys from the Successor Agency’s Redevelopment Property Tax Trust Fund that will be distributed to the Successor Agency for each remaining fiscal year until all of the Successor Agency’s obligations have been fully paid, and

WHEREAS, further, pursuant to HSC Section 34191.6(c)(4), the Successor Agency shall not expend more than the amount approved for each enforceable obligation listed and approved on the LFROPS; and

WHEREAS, there has been submitted to and filed with the Board of the Successor Agency at this meeting, a budget representing the financial plan for conducting the affairs of the Successor Agency for the Fiscal Year beginning July 1, 2023 and ending June 30,

2024 and Fiscal Year beginning July 1, 2024 and ending June 30, 2025, which has been adopted by the City Council on June 27, 2023; and

WHEREAS, the Board of the Successor Agency has given this budget due consideration as to its projected revenues, anticipated expenditures and available fund balances, as well as the respective amounts set forth in the Amended LFROPS.

NOW, THEREFORE, BE IT RESOLVED by the Davis Redevelopment Successor Agency that said amendments to the budget as submitted at this meeting are hereby approved and adopted as budget for the Successor Agency for Fiscal Year (FY) 2024/25, and that the expenditures are hereby approved and authorized as the total appropriations for the FY ending June 30, 2025 as follows:

1. The proposed FY 2024/25 Mid-Cycle Budget as submitted by the Executive Director to the Successor Agency, as set forth below:

| Fund Name | FY 2024/25 Budget Appropriations |
|--|---|
| RDA Retirement Obligation – Debt Service | \$1,886,556 |

2. The Executive Director to the Successor Agency or his/her designee is authorized and directed to take such actions as are necessary and appropriate to comply with HSC Sections 34177 and 34191.6 and carry out the intent of this Resolution.

PASSED AND ADOPTED by the Board of the Davis Redevelopment Successor Agency on this 4th day of June, 2024, by the following vote:

AYES:

NOES

Josh Chapman
Chair

ATTEST:

Zoe S. Mirabile, CMC
Secretary

RESOLUTION NO. 24-XXX, SERIES 2024

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DAVIS APPROVING A LOAN IN AN AMOUNT OF \$2,000,000 FROM THE WATER FUND (FUND 511) TO THE SOLID WASTE FUND (FUND 520) AS A LONG-TERM OBLIGATIONS

WHEREAS, in May 2018, an interfund loan was granted between the Wastewater fund to the Solid Waste fund to enable the solid waste enterprise to continue operations and allow staff time to complete a solid waste utility cost of service study; and

WHEREAS, in February 2019, City Council approved a rate structure for the solid waste utility which included interest-only payments for the Solid Waste debt for five years. Due to this, the principal of the current interfund advance has not changed; and

WHEREAS, in 2024, the Solid Waste utility can support the repayment of \$1 million towards the interfund advance from the Wastewater Fund, and the City Solid Waste Fund would like to refinance the remaining amount for a 10-year term; and

WHEREAS, the City desires to make a loan from the Water Fund to the Solid Waste Fund in the amount of \$2,000,000, for the purpose of paying towards the interfund advance from the Wastewater Fund made to Solid Waste Fund.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Davis hereby approves an interfund loan of \$2,000,000 from the Water Fund to the Solid Waste Fund for the purpose of use the proceeds of the loan provided by the Holder to provide \$2,000,000 for paying towards the advance from the Wastewater Fund made to Solid Waste Fund; and

BE IT FURTHER RESOLVED that the Interfund Loan shall be subject to the following terms:

1. The Interfund Loan shall accrue interest at a rate equivalent to Local Agency Investment Fund (LAIF) rate in effect at June 30 of a given year;
2. Principal and interest accrued on the Interfund Loan shall be fully due and payable on June 30, 2034, (the "Maturity Date");
3. The Interfund Loan may be prepaid in whole or in part at any time;
4. The obligations to repay the Interfund Loan shall be subordinate to all other debts of the Water Funds; and
5. The City shall execute a promissory note substantially in the form attached hereto as Exhibit A to evidence the Interfund Loan.

PASSED AND ADOPTED by the City Council of the City of Davis on this 4th day of June, 2024, by the following vote:

AYES:

NOES:

Josh Chapman
Mayor

ATTEST:

Zoe S. Mirabile, CMC
City Clerk

**CITY OF DAVIS
PROMISSORY NOTE**

(City of Davis Water Fund to City of Davis Solid Waste Fund)

\$2,000,000

July 1, 2024

FOR VALUE RECEIVED, the undersigned, City of Davis Solid Waste Fund (the "Borrower") hereby promises to pay to the order of the City of Davis Water Fund (the "Holder"), the principal amount not to exceed Two Million Dollars (\$2,000,000), as set forth herein, plus interest thereon pursuant to Section 2 below.

1. Borrower's Obligation. This promissory note (the "Note") evidences the Borrower's obligation to pay the Holder the total principal amount of Two Million Dollars (\$2,000,000). The Borrower shall use the \$2,000,000 proceeds of the loan provided by the Holder towards paying off the advance from the Wastewater Fund made to Solid Waste Fund (previously titled Storm Drainage Fund). Available Funds from the City's Solid Waste Fund are pledged as security for the repayment of this loan.
2. Interest. The principal balance of the Note shall bear simple interest at a simple annual rate equivalent to Local Agency Investment Fund (LAIF) rate in effect at the time (June 30, 20xx).
3. Term and Repayment Requirements. The term of this Note (the "Term"), shall commence on July 1, 2024 and shall expire on June 30, 2034. Commencing on June 30, 2025 and on each June 30 thereafter throughout 2034 (for ten years), the Borrower shall make an annual payment to the Holder in the amount of Two Hundred Thousand (\$200,000) plus the accrued interest due under this Note. Upon the expiration of the Term, all remaining amounts, if any, due under this Note shall be immediately due and payable. Notwithstanding the foregoing, the Borrower shall have the right to repay all, or a portion of the principal and interest due under this Note without any charge or penalty being made therefore.
4. Terms of Payment. All payments due under this Note shall be paid in currency of the United States of America, which at the time of payment is lawful for payment of public and private debts.
5. Miscellaneous Provisions. This Note may not be changed orally, but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification or discharge is sought with an approval action by the City Manager or Finance Director.

- a. This Note shall be governed by and construed in accordance with the laws of the State of California.
- b. If any provision of this note is deemed unenforceable, the validity, legality and enforcement of the remaining provisions in this Note is not in any way affected or impaired hereby.

IN WITNESS WHEREOF, the undersigned has executed this Promissory Note as of the

BORROWER:

By: _____
Michael Webb, City Manager
City of Davis
Solid Waste Fund

HOLDER:

By: _____
Michael Webb, City Manager
City of Davis
Water Fund

APPROVED AS TO FORM:

Inder Khalsa, City Attorney
City of Davis

Loan Amortization Schedule

| Loan Information | |
|---|--------------|
| Loan Amount | 2,000,000.00 |
| Estimated Annual Interest Rate (6/30/2024)* | 4.300% |
| Term of Loan in Years | 10 |
| First Payment Date | 6/30/2025 |
| Payment Frequency | Annual |

| No. | Due Date | Estimated Total Payment | Estimated Interest Payment | Principal Payment | Principal Balance |
|-----|-----------|--------------------------|----------------------------|---------------------|-------------------|
| | 7/1/2024 | Beginning Balance | | | 2,000,000.00 |
| 1 | 6/30/2025 | 286,000.00 | 86,000.00 | 200,000.00 | 1,800,000.00 |
| 2 | 6/30/2026 | 277,400.00 | 77,400.00 | 200,000.00 | 1,600,000.00 |
| 3 | 6/30/2027 | 268,800.00 | 68,800.00 | 200,000.00 | 1,400,000.00 |
| 4 | 6/30/2028 | 260,200.00 | 60,200.00 | 200,000.00 | 1,200,000.00 |
| 5 | 6/30/2029 | 251,600.00 | 51,600.00 | 200,000.00 | 1,000,000.00 |
| 6 | 6/30/2030 | 243,000.00 | 43,000.00 | 200,000.00 | 800,000.00 |
| 7 | 6/30/2031 | 234,400.00 | 34,400.00 | 200,000.00 | 600,000.00 |
| 8 | 6/30/2032 | 225,800.00 | 25,800.00 | 200,000.00 | 400,000.00 |
| 9 | 6/30/2033 | 217,200.00 | 17,200.00 | 200,000.00 | 200,000.00 |
| 10 | 6/30/2034 | 208,600.00 | 8,600.00 | 200,000.00 | - |
| | | <u>2,473,000.00</u> | <u>473,000.00</u> | <u>2,000,000.00</u> | |

* Per the promissory note, this interest rate represents the LAIF interest rate in effect at 6/30/202x. The rate is variable and will fluctuate from year to year.