



Downtown Outdoor Dining Program License Agreement Checklist and Application

Community Development Department
23 Russell Blvd, Davis, CA 95616

For Official Use Only:

Application # _____

Received by: _____

Permit Type(s): _____

Deposit: \$ _____

Additional Deposit: _____

Total Deposit: _____

Downtown Outdoor Dining Program: License Agreement Checklist

Notices

The applicant must:

- 1) Attach both the City-issued "Completeness Letter Regarding Downtown Outdoor Dining Program Interest Form" and the "Pre-Application Letter;" and
- 2) Complete the Sections referenced in the "Pre-Application Letter," and
- 3) Pay the necessary deposits which shall on the counter located at 23 Russell Blvd.

All follow-ups on this form will occur electronically, unless otherwise noted, on the Downtown Outdoor Dining Program's Interest Form.

Cross-Reference Information

1. What is the location of the restaurant?

Click or tap here to enter text.

2. What is the name of the business on the City's Business License?

Click or tap here to enter text.

Application Checklist

The Pre-Application Letter indicates what subsections (Type 1A and/or Type 1B or Type 2) must be completed. For the required submissions, provide six (6) copies of a site plan, drawn to scale, six (6) copies of complete plans for any proposed parklet improvements, and two (2) copies of the furnishing sheets, photographs, elevations, worksheets, and narrative responses. At least one copy of the site plan shall be an 8.5" X 11" print or reduction.

Type 1A: Furniture and Fencing

1. The site plan shall include:

- A. North arrow and scale
- B. Restaurant address
- C. Property lines
- D. Name of the road or civic space
- E. Location of the edge of the road (curb and gutter) or the edge(s) of the civic space, if applicable
- F. Location of the sidewalk segment
- G. Location of the proposed outdoor dining area with written dimensions of the perimeter of the dining area(s) .
- H. Location of all fixed obstructions (e.g. tree wells, planting areas, garbage containers, ramps, etc.)
- I. Written dimensions of any tree wells
- J. Location and width of the pedestrian path of travel (minimum 5' wide on sidewalk Zone B)
- K. Location of fixed, permanent fencing to define the outdoor dining area if the applicant is proposing to serve alcohol or depiction of how the outdoor dining area will be delineated if the applicant is not proposing to serve alcohol
- L. Path of travel and written dimensions for alcohol carriage if the applicant is proposing to serve alcohol
- M. Location and written dimensions of the ADA-compliant path of travel

2. The detailed furnishing sheet shall include:

- N. Location and number of tables, chairs, planters, and umbrellas associated with the outdoor dining area
- O. Photographs or images of the proposed outdoor dining furnishings
- P.

3. A narrative describing the dining service (e.g. wait-staff, self-service, etc.) and the hours of operation, and how the furnishings will be secured or stored during non-business hours

4. Photographs of the proposed location.

Type 1B: Electrical, Plumbing & Other Miscellaneous Utilities

1. In addition to all the site plan requirements under Type 1 A, the site plan shall also include:

- A. Location of all proposed utility connections including plug-in lights or appliances (e.g. hanging lights, swap coolers, fire top tables (with or without plumbing), space heaters, propane heaters, etc.)

- B. Specifications for all utility improvements identified on the site plan
- C. Photographs or images of the proposed utility improvements

Type 2: Furnishings, Fence, Utilities & Structure

1. For any proposed parklet structures, in addition to the requirements under Types 1A and 1B, the site plan shall include:
 - A. Location of all City utilities (e.g. fire hydrants, drainage inlet, man covers, etc.)
2. Elevation drawings of the proposed parklet improvements from two views: the view from the centerline of the road and the view from the pedestrian path of travel
3. Accessibility Worksheet for the parklet
4. Complete construction plans for the parklet

Other requirements as specified in the “Pre-application Letter:”

Click or tap here to enter text.

Certification

I, the undersigned owner of the subject property, have read this checklist and application and certify that the information, drawings and specifications herewith submitted are true and correct to the best of my knowledge and belief and are submitted under penalty of perjury.

The signatory warrants that they have the legal power, right and authority to sign this Task Order and bind each respective Party.

Property Owner

Signature _____ Date _____

Restaurant Owner

Signature _____ Date _____