



## Arts & Cultural Affairs Fund

The City Manager's Office administers the Arts & Cultural Affairs Fund. This money is designated to support creative programs and initiatives that nurture the development of a rich and diverse arts sector, improve quality of life, promote economic development, and contribute to Davis as a visitor destination and incubator for imaginative public programming. The fund supports inclusive, emerging, innovative, creative capacity building in Davis.

### Eligibility

In order to request funding, applicants must meet one or more of the following criteria:

- Elevating the voices and presence of Native, Black, Latinx, AAPI, and all artists and People of Color, and other initiatives that promote diversity, inclusion, and cultural equity and social justice
- Community and public health and wellness
- Economic development and vitality of community, local businesses, and downtown
- Creative/innovative activities that are available to, and involve, Davis residents, visitors, businesses, and organizations in the pursuit of promoting a vital arts scene.
- Programs that encourage tourism and promote overnight hotel stays.
- Arts providers requiring support to subsidize venue rental fees for creative programs.
- Public festivals whose core purpose celebrates Arts and/or Culture in our region.
- Emerging artists and arts organizations based in, or directly serving, the Davis community.
- Local non-profit arts providers or programs that support creative capacity building.
- City supported projects that elevate the core mission of the Arts and Cultural Affairs program.

*This program strives to assist a wide variety of artists and organizations with available annual funds. As a result, priority may be given to first-time applicants who meet the eligibility criteria.*

### Process for requesting funds

Funding is available annually on a first-come, first-served basis, and awarded at the recommendation of a committee made of members of the Civic Arts Advisory Board, City staff, and community. Support must be requested in writing, at least 2 months prior to planned expenditure of the funds. Exceptions to this may be made on a case-by-case basis. The committee will review and approve funding requests on a rolling basis, and funding will be available until funds have been depleted.

### Applicant Requirements

- Applicants must be in good financial and legal standing with the City.
- Preference will be given to emerging projects, and enhancements to existing programs.
- Projects must comply with all City permitting and legal requirements.
- It is up to the applicant to understand and comply with prevailing wage and other employment and hiring laws.
- Publicity must acknowledge support, sponsorship, or underwriting by the City of Davis.
- **Please submit entire completed proposal as a single PDF file.**

# Proposal for City Support

## General Information

Organization Name \_\_\_\_\_

Date(s) of Proposed Project \_\_\_\_\_

Principal Officer Name/Title \_\_\_\_\_

Contact Person Name/Title \_\_\_\_\_

Contact Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_

Contact E-Mail \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Is your organization:

- A 501(c)3 non-profit organization
- A smaller arts organization operating under a fiscal sponsor
- Other. Please explain \_\_\_\_\_

Amount requested \$ \_\_\_\_\_

## Certification

By signing, the applicant certifies that all information included in this proposal is as complete and accurate as possible, and that, if funded, the applicant will comply with the city's non-discrimination ordinance.

\_\_\_\_\_  
Applicant's Signature and Title

\_\_\_\_\_  
Date

## **SUBMIT YOUR SIGNED PROPOSAL:**

Please submit your entire completed and signed proposal as a **single PDF file via email** to [rhartsough@cityofdavis.org](mailto:rhartsough@cityofdavis.org)

**For questions or more information:** Rachel Hartsough 530-757-5640, [rhartsough@cityofdavis.org](mailto:rhartsough@cityofdavis.org)

### **For City use only—do not complete**

Approved      Special Notes: \_\_\_\_\_

Not Approved      \_\_\_\_\_

Authorized City Official: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide brief written responses to all of the following questions.

**Project Title** \_\_\_\_\_

**Project Description**

**All projects must take place within the City of Davis.**

What do you plan to do? How? When? Where? Why? Who will provide artistic or creative leadership?

**Project Goals**

Select and **explain** how your project addresses one or more of the funding criteria:

- Elevating the voices and presence of Native, Black, Latinx, AAPI, and all artists and People of Color, and other initiatives that promote diversity, inclusion, cultural equity and social justice
- Community and public health and wellness
- Economic development and vitality of community, local businesses, and downtown
- Creative/innovative activities that are available to, and involve, Davis residents, visitors, businesses, and organizations in the pursuit of promoting a vital arts scene.
- Programs that encourage tourists and visitors to Davis, and promote overnight hotel stays.
- Arts providers requiring support to subsidize venue rental fees for creative programs.
- Local non-profit arts providers or programs that support creative capacity building.
- Public festivals whose core purpose celebrates Arts and/or Culture in our region.
- Emerging artists and arts or cultural organizations.
- City supported projects that elevate the core mission of the Arts and Cultural Affairs program.
- Other \_\_\_\_\_

**Target Audience**

Who is your target audience? How would support provide increased access to the Arts for this group?

**Publicity**

How will you publicize your project or event to the larger Davis community or your target audience?

**Project Costs**

Explain how funding support will be used. Please note other sources of funding or underwriting. If funding is awarded, applicant may be asked to justify and account for actual spending. *Please include a rental quote if you are requesting venue subsidy support.*

**Questions?**

Contact Arts & Culture Manager Rachel Hartsough 530-757-5640, rhartsough@cityofdavis.org